



**MOUNT BARKER
DISTRICT COUNCIL**

NOTICE OF MEETING

Pursuant to Section 83 of the Local Government Act 1999 notice is hereby given that the following meeting will be held in the Council Chambers, Mount Barker Homemaker Centre, 6 Dutton Road, Mount Barker on Monday 5 September 2022.

7.00 pm

Council Meeting

A handwritten signature in black ink, appearing to read 'A. Stuart'.

A. Stuart
CHIEF EXECUTIVE OFFICER

31 August 2022

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1. COUNCIL OPENING
EXPRESSION OF FAITH
ACKNOWLEDGEMENT OF COUNTRY

1.1 Leave of Absence

1.2 Apologies

2. QUESTIONS FROM THE GALLERY (15 MINUTES)

3. CONFIRMATION OF MINUTES

3.1 Recommendation

That the minutes of the meeting held on 1 August 2022 as circulated to members be confirmed as a true and accurate record of proceedings.

4. CONFLICT OF INTEREST DECLARATION

Council Members are reminded of the requirements for disclosure by Members of material, actual or perceived conflicts of interest in relation to items listed for consideration on the agenda.

5. DEPUTATIONS

NIL

6. QUESTIONS WITH NOTICE

6.1 TITLE: TOTNESS EMPLOYMENT LANDS
DATE: 5 SEPTEMBER 2022
FILE NUMBER: DOC/22/112044

Background provided by Councillor Grosser

The Totness Employment Lands Development Plan Amendment (DPA) was a collaboration between developers and Mount Barker District Council to rezone primary production land for light industrial use. It was passed by Council in August 2018.

During the prior public consultation period, concern over the visual impact on the entry into Mount Barker from the South Eastern Freeway and the eastern entry to Hahndorf was one of the main areas of concern to residents. Impacts on the adjacent Totness National Park, the largest national park within the Council district, was the other area of primary concern.

I successfully moved an amendment at the August 2018 meeting to increase the width of the environmental and bush fire buffers to Totness Park from 20 metres to 40 metres. The development plan amendment contained the following conditions:

“Given the visual prominence of portions of the zone when viewed from the South Eastern Freeway and exit ramp, development with visual presence to the freeway will be designed, sited, and screened with extensive vegetation plantings so as not to be visible from the South Eastern Freeway and exit ramp. In addition, development on sloping land will reduce the extent of earthworks through a mixture of cut and fill while also utilising landscaping to screen the slope and minimise visual impacts.”

Questions asked by Councillor Grosser:

- 1) How many hectares were originally in the development plan amendment proposal and how many hectares were rezoned in 2018?
- 2) Why did the owner of the land adjacent to Totness Park withdraw the land from the development plan amendment?
- 3) What requirements are in the DPA to minimise change of contours and screen the development, especially from the freeway and road to Hahndorf?

- 4) Do these requirements still apply under the new State Planning and Design Code and if so, will they be enforced by Council?
- 5) When is planting to screen the freeway planned to occur?
- 6) Does Council have any options to encourage the developer to bring forward screen planting for the balance of the development?
- 7) Is there any other updated information on the DPA which Council could provide of public interest?

**Councillor Grosser
5 September 2022**

Officer Response:

- 1) *How many hectares were originally in the development plan amendment proposal and how many hectares were rezoned in 2018?*

The original area of land proposed to be rezoned was approximately 35 hectares and this was reduced to Approximately 24 hectares.

- 2) *Why did the owner of the land adjacent to Totness Park withdraw the land from the development plan amendment?*

It is understood that the owners withdrawal was over a number of matters which included environmental and bush fire buffers to the adjoining Totness Recreation Reserve and potential obligations under any Deed.

- 3) *What requirements are in the DPA to minimise change of contours and screen the development, especially from the freeway and road to Hahndorf?*

The Planning and Design Code contains a concept map that seeks a level of landscaping within the development and includes a vegetated buffer to be planted along the freeway corridor to screen the development. Further to the concept map a deed was entered into with the land owner to deliver this landscaping.

Changes to contours of the land and additional landscaping is assessed at the Development Application stage against the Planning and Design Code.

- 4) *Do these requirements still apply under the new State Planning and Design Code and if so, will they be enforced by Council?*

The concept map is contained within the Planning and Design Code and is required to be considered in assessment of any application where not already secured by a deed.

- 5) *When is planting to screen the freeway planned to occur?*

Deed obligations are applicable and are required to be enacted (including the landscaping requirements) at the appropriate stage of the development. As the basin is nearing completion, then the basin precinct (which includes screening species such as Blackwoods) is anticipated to be planted. Other plantings (such as the 20 metre buffer adjacent to the freeway off-ramp reserve area) will also occur in coordination with development and infrastructure provision.

- 6) *Does Council have any options to encourage the developer to bring forward screen planting for the balance of the development?*

Council Staff are seeking the developer implements landscaping as soon as practical and in accordance with the deed requirements. Staff are seeking this at the earliest opportunity whilst not being impacted upon by civil works.

- 7) *Is there any other updated information on the DPA which Council could provide of public interest?*

The development of Stage 1 of the Totness Employment Lands are nearing completion that will facilitate titling of commercial allotments. Once this occurs and in accordance with any Deed obligations, it is expected that commencement of commercial land use development applications will be submitted in the SA Planning Portal for development assessment.

Marc Voortman
General Manager Planning and Community

6.2 **TITLE:** **COMMUNITY DEVELOPMENT**
DATE: **5 SEPTEMBER 2022**
FILE NUMBER: **DOC/22/112049**

Background provided by Councillor Grosser

Community development plays a key role in the building of community resilience and capacity for improvement and empowerment of communities to act collectively and build better social connections. It can leverage off of community goodwill, expertise and local knowledge and be very cost-effective for Council.

Within Mount Barker District, some communities have demonstrated great capacity to imagine and achieve community projects and programs without relying heavily on Council resources, whilst some have less capacity.

Research published by the National Growth Areas Alliance, of which Council is a member, indicates that high growth outer suburbs have a higher proportion than the national average both of people born overseas and of people not from English speaking backgrounds.

The high rate of youth in the district and likely increased ethnic diversity as the district grows in population will present both opportunities and challenges for community development.

Questions asked by Councillor Grosser:

- 1) How equitable currently is Council's distribution of funds for community development?
- 2) Can a review of the equity of Council's distribution of community funding be included in the Community Funding review?
- 3) Does Council have a framework to optimise community development outcomes? If so, what is the approach currently taken?
- 4) Can this be an aspect included in the Community Funding review?
- 5) What are the projections for the future youth population of Mount Barker?
- 6) What is currently being done and planned by Council to create a well-connected and engaged youth population?

- 7) Is there a discernible trend yet towards increased ethnic diversity in growth areas? What measures are being taken to ensure a successful transition to a more culturally diverse community?

Councillor Grosser
5 September 2022

Officer response:

- 1) *How equitable currently is Council's distribution of funds for community development?*

A report has been prepared for the Council Meeting on 5 September that provides a summary of the Community Grants program over the last 4 years which includes analysis of how the grant funds have been distributed, in particular paragraph 6.

- 2) *Can a review of the equity of Council's distribution of community funding be included in the Community Funding review?*

Yes. Consideration of equity through Council's distribution of community funding can be incorporated into the engagement plan.

- 3) *Does Council have a framework to optimise community development outcomes? If so, what is the approach currently taken?*

Council's Community Development Lead Strategy is the guiding framework used to optimise community development outcomes over a 5 year period. The Strategy's guiding principle is to "*work in partnership with others to deliver community outcomes that are efficient with limited resources and reduce competition and duplication. Our work will be directed by the principles of Social Justice: equity, access, participation and rights*".

- 4) *Can this be an aspect included in the Community Funding review?*

Yes. Consideration of the Community Development Lead Strategy's guiding principal can be incorporated into the review of community funding.

- 5) *What are the projections for the future youth population of Mount Barker?*

Currently children and young people (0-25) make up 31.4% of the total population in the district. More specifically, the youth cohort (12-25) make up 20.6% of the total population.

Based on a 2036 forecast district population of 56,710, it can be estimated that there will be 17,013 children and young people (0-25) that will continue to comprise 30% of the projected total population.

- 6) *What is currently being done and planned by Council to create a well-connected and engaged youth population?*

As per action 16 of the Community Development Lead Strategy, we are in the process of developing a Child and Youth Action Plan. This will be achieved in FY 2022-23.

- 7) *Is there a discernible trend yet towards increased ethnic diversity in growth areas? What measures are being taken to ensure a successful transition to a more culturally diverse community?*

Research shows that growth areas like Mount Barker generally have a higher proportion of people born overseas. In this sense it is expected that cultural diversity within the council district will increase over time.

In the largest growth area in the district (Mt Barker – Wistow), 7% of the residents spoke another language other than English in 2021, compared to 5.1% in 2016. This upward trend indicates a change in the population profile in our growth areas.

In the Mount Barker district (based on the 2016 census data), the top birth countries of population groups born overseas are United Kingdom, New Zealand, Germany, South Africa, Netherlands, Philippines, USA, India and Canada. Consistent with national data trends, the identified emerging ethnic group are people born in India.

In response to this emerging trend, service organisations in the Mount Barker district have come together with the aim of developing a community which embraces and celebrates all cultural backgrounds.

Partner organisations working together to achieve a cultural inclusive community include:

- Mount Barker Community Centre
- The Willows Children's Centre (DHS)
- Mount Barker District Council

A summary of the activities undertaken to date were detailed in the Community Development Lead Strategy Action Review. Specifically:

- Delivery of cultural events French Family Day, Indian Movie Day and a German Dancing Performance
- Indian, Afghan and Italian cooking classes and community lunches

- Successful grant funding application to develop a multi-cultural play group; and
- Tai Chi and Chinese knotting workshops

Some of the planned projects include:

- Parenting in Australia Programs
- Multicultural Group of Mount Barker
- Welcomefest Program and event development
- Needs analysis to better understand the community profile including needs and opportunities; and
- Delivery of a multicultural playgroup.

Marc Voortman
General Manager Planning and Community

6.3 **TITLE:** **MOUNT BARKER SUMMIT**
DATE: **5 SEPTEMBER 2022**
FILE NUMBER: **DOC/22/112474**

Background provided by Councillor Grosser

Council embarked on a three year program of improvements to Mount Barker Summit in 2018 in response to my budget submission for 2018/19. The process included extensive consultation with First Nations traditional owners and the works completed to date very successfully reflect this theme. Works which were designed and partially implemented include installation of sculptures, interpretative and directional signage, entry statements and improvements to trails, car parking and landscaping. Council implemented these high quality improvements over two financial years. They are widely applauded by visitors and have greatly improved the amenity of and experience of a visit to the Summit, including cultural enrichment. In recent times the new Friends of Mount Barker Summit group have been working with Council to revegetate the area and control weeds.

The remaining designed works were not progressed in 2021/22 and 2022/23 due to other priorities in Council's annual business plans. I have concerns that some of the agreed intent and understanding could be lost if works are not progressed in the short term, particularly if Council and the district lose some of the participants in the design process and understanding and agreements reached through personal relationships.

Questions asked by Councillor Grosser:

- 1) How well captured is the design of works yet to be installed, including cultural understanding and agreements reached by participants in the consultation process?
- 2) Please provide a description of the works which have been designed but have not yet been installed.
- 3) What are intentions and priorities for implementation of the balance of the works going forward?

Councillor Grosser
5 September 2022

Officer response:

- 1) *How well captured is the design of works yet to be installed, including cultural understanding and agreements reached by participants in the consultation process?*

A signage proposal was completed as a consultancy in October 2017. The brief was to design a system of creative signage and landscaping ideas for Womma Mukurta / Mount Barker Summit Reserve that highlights the indigenous culture of the area and is clear, consistent and easy to read but also sensitive to the region and its history.

- 2) *Please provide a description of the works which have been designed but have not yet been installed.*

Within the proposed concept design there was consideration of a Reconciliation Garden / Yarning Circle which has not been installed. This proposed project will be considered on the completion of the Cultural Audit for the Womma Mukurta / Mount Barker Summit Reserve. This work is programmed for this financial year and will identify areas of significance to First Nations Peoples and inform culturally appropriate access, activity and development on the site.

- 3) *What are intentions and priorities for implementation of the balance of the works going forward?*

Once the Cultural Audit is completed an assessment will be made around future installations and access for identified areas of the Womma Mukurta / Mount Barker Summit Reserve. If deemed suitable and appropriate a budget allocation will be sought for further design, consultation to enable implementation of future works as a part of the 23/24 Annual Business Plan process.

Marc Voortman
General Manager Planning & Community

7. **QUESTIONS WITHOUT NOTICE – COUNCILLORS**

8. **MOTIONS ON NOTICE**

NIL

9. **MOTIONS WITHOUT NOTICE**

For

- *requesting a report*
- *a simple matter with minor impact*
- *an urgent matter that without consideration by Council would result in a detriment to Council*

10. PETITIONS**10.1 REPORT TITLE: RECEIVE PETITION: CONDITION OF APPLETON ROAD, HARROGATE****DATE OF MEETING: 5 SEPTEMBER 2022****FILE NUMBER: DOC/22/111890****ATTACHMENTS: 1. PETITION (PAGE 1) - DOC/22/111896****Key Contact** Ashleigh Norton, Executive Assistant to Chief Executive Officer**Manager/Sponsor** Andrew Stuart, Chief Executive Officer**Community Plan – 2020-2035:**

LGG Strategy 1.3

Provide opportunities for the community to access and participate in decision-making processes and fully integrate community engagement practices into Council activities.

Purpose:

To present to Council a petition received from Mr Peter Francis regarding the condition of Appleton Road, Harrogate.

Summary – Key Issues:

1. A petition was received by Council from Mr Peter Francis on 25 August 2022 on behalf of 20 signatories regarding the condition of Appleton Road, Harrogate.
2. The petition is seeking that Council re-sheet the remaining section of Appleton Road, Harrogate consistent with the works completed in front of 37 Appleton Road, Harrogate.
3. The petition is required to be received by Council at the next Council meeting following the date of receipt of the petition.

Recommendation:

That Council:

1. receives the petition; and
 2. note that Council staff will respond to the petitioner, and if so determined by staff, a further report may be prepared for consideration at a future Council meeting.
-

Background:

1. A petition was received by Council from Mr Peter Francis on 25 August 2022 regarding the condition of Appleton Road, Harrogate.
2. The petition contains 20 signatories.
3. As per Council's Code of Practice for Meeting Procedures, the first page of the petition is provided as Attachment 1. A copy of the full petition will be made available to all council members upon request, and will be provided at the Council meeting for perusal.
4. Mr Peter Francis has been advised in writing that the petition will be presented to Council at the council meeting to be held on 5 September 2022.

Discussion:

1. All petitions received by Council are placed on the agenda for the next ordinary meeting of the Council as per Local Government (Procedures at Meetings) Regulations under the Local Government Act 1999.
2. A copy of the first page of the petition, including a statement as to the nature of the request is provided as Attachment 1 to this report.
3. Normal practice is that a petition is simply received (not debated) to satisfy legal requirements. Council officers then assess the request and provide further information to Council at a later date, if required.
4. A letter advising what action will be taken (if any) will be provided to the head petitioner once an assessment of the issues being raised has been completed.

Policy:

There is no policy applicable.

Budget:

There is no budget impact associated with receiving the petition and assessing the request.

Statutory/Legal:

Petitions are received by Council as per Local Government (Procedures at Meetings) Regulations under the Local Government Act 1999.

Staff Resource Requirements:

Existing staff will assess this request.

Environmental:

N/A

Social:

A petition enables members of the community to draw Council's attention to issues they believe require addressing.

Risk Assessment:

N/A

Asset Management:

N/A

Conclusion:

The petition is to be received to satisfy legal requirements.

Attachment 1 to Item 10.1

Re-sheeting Appleton Road, Harrogate, 5244

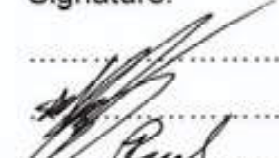


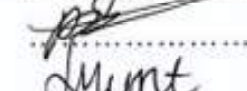
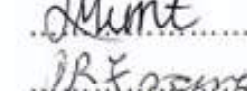


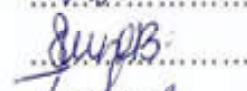






We, the landholders, residents and workers of Appleton Road, Harrogate ask that the Mt Barker Council re-sheet Appleton Road as they have done in front of No 37 Appleton Road.

Road usage has greatly increased in the last few years. This road can be very difficult to negotiate at times, due to large potholes, ruts and soft edges.

Drainage pipes under the road are also a concern. There is No signage and No safety barriers at these narrow points.

Signature:

Address:

.....
	57 APPLETON RD HARROGATE.....
	37 Appleton Rd Harrogate.....
	57 Appleton Rd Harrogate.....
	56 Parkview Dr Mt Barker.....
	160 Stentford Rd, Lenswood.....
	37 APPLETON RD HARROGATE.....
	37 APPLETON RD HARROGATE.....
	65 Appleton Road Harrogate.....
	65 Appleton road Harrogate.....
	65 APPLETON RD HARROGATE.....
	67 Appleton rd Harrogate.....
	67 Appleton RD Harrogate.....
	68 Appleton rd Harrogate.....
	68 Appleton rd Harrogate.....

11. RECOMMENDATIONS FROM COMMITTEES**11.1 Summit Sport and Recreation Park (SSRP) Board – 10 August 2022**

The recommendations of the Summit Sport and Recreation Park (SSRP) Board are provided below for consideration by Council:

- 11.1.1** **REPORT TITLE:** **QUARTERLY REPORT – APRIL TO JUNE 2022**
FILE NUMBER: **DOC/22/98816**
ATTACHMENTS: **1: DOC/22/95933 STAFF REPORT**
 1A: DOC/22/96486 SSRP FINANCIAL
 STATEMENTS FOR THE PERIOD ENDING 30
 JUNE 2022
 1B: DOC/22/98886 QUARTERLY REPORT APRIL
 TO JUNE 2022
 1C: DOC/22/98938 SSRP USAGE SUMMARY
 REPORT
 These attachments are provided separately on the
 Council website – Summit Sport and Recreation
 Park Board Agenda 10 August 2022 (click here)

Recommendation

That Council notes that the Summit Sport and Recreation Park Board:

1. endorsed Attachment 1A as the financial report for the April to June quarter of 2021/22;
2. endorsed Attachment 1B as the quarterly report for the April to June quarter of 2021/22; and
3. recommends to Council it notes the quarterly reports at its 5 September 2022 Council meeting.

Executive Officer to the SSRP Board Comment:

The Board continued to discuss the SSRP's financial performance and noted the operating deficit for the year to be (\$47k) higher than Budget Review 3. This is principally due to lower than budgeted revenue and the discussion regarding addressing this issue continued into agenda item 11.1.2 of this agenda.

Greg Parker, former Executive Officer to the SSRP Board

Council Officer Comment:

The lack of activated sales and marketing plan continues to impact the SSRP's operating result. The negative variances relates to less income generated compared to Budget Review 3. The Board will need to consider how best to generate additional revenue to offset costs of operating the facility in the coming year.

Alex Oulianoff, General Manager Corporate Services

11.1.2	REPORT TITLE:	COMMERCIAL STRATEGY – SALES AND MARKETING PLAN REPORT
	FILE NUMBER:	DOC/22/96876
	ATTACHMENTS:	1: DOC/22/68050 SUMMIT SPORT AND RECREATION PARK – SALES AND MARKETING PLAN REPORT (A WAY WITH WORDS BUSINESS SERVICES) 2: DOC/22/97605 SSRP CASUAL HIRE ANALYSIS <i>These attachments are provided separately on the Council website – Summit Sport and Recreation Park Board Agenda 10 August 2022 (click here)</i>

Recommendation

That Council notes the Summit Sport and Recreation Park Board:

1. Approved priorities as discussed at the meeting and the Executive Officer was authorised to make any changes as agreed at the meeting;
2. Noted the Executive Officer’s analysis of facility availability outside of Licensee Schedule Plan hours with a realistic hire rate on which to base a business case for resourcing; and
3. Acknowledged work is progressing on a business development resource, or similar, which is linked to other functional changes within Council relating to Tourism and Events.

Executive Officer to the SSRP Board Comment:

The Board discussed the recommendations and strategies provided in the Sales and Marketing Plan. They reiterated that their number one priority in activating the Plan is to have a ‘dedicated’ business development resource pursuing the Board’s commercial objectives.

The Board understood that this resource will likely be shared with other Council functions but was clear in communicating that dedicated effort was required so the Board could better achieve its commercial objectives.

In summary the Board determined their high priorities to be (in no particular order):-

- Major events (sports)
- Major events (non-sport)
- Sponsorship
- Marketing
- Fencing around the Oval

The Board noted Council's newly appointed Venue Coordinator would be pursuing the objectives of the SSRP Hiring Policy in relation to the SSRP facilities.

Greg Parker, former Executive Officer to the SSRP Board

Council Officer Comment:

The General Manager, Planning and Community in conjunction with the Economic Development Project Manager is preparing a business case and associated position descriptions noting the Board's prioritised actions and aligned with related functions of Council.

Marc Voortman, General Manager Planning and Community

11.1.3 **REPORT TITLE:** **SERVICE SCHEDULE FOR COUNCIL SERVICES TO THE SSRP**
FILE NUMBER: **DOC/22/99415**
ATTACHMENTS: **1: DOC/22/96155 SSRP BOARD/COUNCIL SERVICE SCHEDULE**
This attachment is provided separately on the Council website – Summit Sport and Recreation Park Board Agenda 10 August 2022 ([click here](#))

Recommendation

That Council notes the Summit Sport and Recreation Park Board:

1. Endorsed the attached Service Schedule (Attachment 1) as a service level statement with various Council departments for the provision of products and services and further notes the SSRP Board requests an annual review of this Schedule with a view to achieving efficiencies.

Executive Officer to the SSRP Board Comment:

The Board noted the Service Schedule and was comfortable that it adequately described services and products received from Council.

In the interests of efficiency and improvement it requested that it be revised and presented to the Board on an annual basis.

Greg Parker, former Executive Officer to the SSRP Board

Council Officer Comment:

The service schedule can be reported to the Board on an annual basis or sooner as the Board deems necessary.

Phil Burton, General Manager Infrastructure

11.2 Audit and Risk Committee – 18 August 2022

The recommendations of the Audit and Risk Committee are provided below for consideration by Council:

11.2.1	REPORT TITLE:	PLANNING, DEVELOPMENT & INFRASTRUCTURE ACT 2016 - TRANSITION AUDIT
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/92218
	ATTACHMENTS:	1: DOC/22/102936 –Extract from Internal Audit with Key Findings 2: DOC/22/92225 - Letter accompanying PDI Act Transition Internal Audit Report 3: DOC/22/92280 – Actions from PDI Act Internal Audit – July 2022 <i>These attachments are provided separately on the Council website – Audit and Risk Committee Agenda 18 August 2022 (click here)</i>

Recommendation

That the Audit and Risk Committee recommends to Council that:

1. Council note the Audit and Risk Committee commended council officers for undertaking the Planning, Development & Infrastructure Act 2016 – Transition Audit; and
2. that the recommendations in the Internal Audit – PDI Act Transition – Actions from PDI Act Internal Audit – July 2022 (Attachment 3) that have not been actioned as yet are completed by the target dates and a further status report is to be provided when all of the recommended actions have been completed or in February 2023, whichever is the earlier¹.

¹ Note: Sample size of the Internal Audit consisted of 12 development applications across the full range of assessment categories plus 4 building inspections and 3 enforcement notices.

11.2.2	REPORT TITLE:	OUTCOME OF COUNCIL ENGAGEMENT PROCESS WITH SA WATER
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	22/100979
	ATTACHMENTS:	ATTACHMENT 1 - LETTER FROM CHIEF EXECUTIVE, SA WATER 22/97583

Recommendation

That the Audit and Risk Committee recommends to Council that:

1. the recent advice dated 2 August 2022 from the Chief Executive of SA Water (attached) be noted; and
2. given the SA Water advice, the completion of the implementation of the remainder of the recommendations from the Frontier Economics Study (June 2021) including the further pursuit of improved governance arrangements for the wastewater service be progressed as a priority.



2 August 2022

Attachment 1 to Item 11.2.2

Mr Andrew Stuart
Chief Executive Officer
Mount Barker District Council
PO Box 54
MOUNT BARKER 5251

Via email: astuart@mountbarker.sa.gov.au

Dear Andrew,

Outcome of joint investigation into Mount Barker wastewater services

Together with the Mount Barker District Council, we recently undertook a joint investigation of Council's wastewater system, to assess any potential future role for SA Water.

We appreciate Council's collaborative approach and provision of significant time and resources, which were essential to effectively understanding the current and future state of the wastewater system.

Our shared findings cover the opportunities and challenges – including potential impact to SA Water and Council wastewater customers from the current operations and maintenance of the Mount Barker wastewater treatment plant and network, and upgrades anticipated to respond to future growth projections.

Based on these shared findings, we have determined it is not currently commercially viable for SA Water to acquire Council's wastewater system. SA Water's involvement in this investigation is therefore complete.

Thanks again for the collaborative way your staff have engaged in this joint investigation and don't hesitate to reach out should you have any questions.

Yours sincerely,

A handwritten signature in black ink, appearing to read "David Ryan".

David Ryan
Chief Executive

11.2.3	REPORT TITLE:	INDEPENDENT REPORT ON THE OPTION OF ESTABLISHING A WASTEWATER SUBSIDIARY
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/98550
	ATTACHMENTS:	1 – doc/22/102916 – Wastewater Services – Governance Arrangements – August 2022 <i>This attachment is provided separately on the Council website – Audit and Risk Committee Agenda 18 August 2022 (click here)</i>

Recommendation

That the Audit and Risk Committee recommends to Council that:

1. Council proceed with the process for the drafting of a charter for the establishment of a wastewater subsidiary; and
2. BRM Advisory report's recommendation of establishing a subsidiary for the wastewater service should be progressed by:
 - a) Continuing to engage with the Audit and Risk Committee via briefings and reports on options to satisfy the requirement of an audit committee for the subsidiary and any other aspects of the report;
 - b) Continuing to also involve the Informal Advisory Wastewater Board in the briefings and reports; and
 - c) Engaging a legal firm with relevant experience to conduct briefings with the members of council, the Audit and Risk Committee and the Informal Advisory Wastewater Board to facilitate the drafting of a charter for a subsidiary for the wastewater service, for Council's consideration, noting that the preparation of the charter and subsequently the appointment of the subsidiary board members are both matters of high importance.

the year ending 30 June 2023 and amend the Rating Policy for 2022/2023 to include the additional separate rates listed, as per below:

Hawthorn Road Pty Ltd

- **Amount:** \$326,710
- **Subject Land Parcel:** CT Volume 6269 Folio 679 for 57 allotments 20 of which are already in development
- **Infrastructure Description:** Sewer infrastructure within portion of the Newenham Development

Metro Minters Fields Pty Ltd (ex Sandow land)

- **Amount:** \$750,550
- **Subject Land Parcel:** CT Volume 6269 Folio 169 for 123 allotments 38 of which are already in development
- **Infrastructure Description:** Sewer infrastructure within portion of the Minters Fields Development

Nairne West Developments Pty Ltd

- **Amount:** \$278,920
- **Subject Land Parcel (A):** CT(s) Volume 6255 Folio 342 for 62 allotments (ie the remaining allotments in the development site)
- **Infrastructure Description:** Sewer infrastructure within portion of The Orchard development

Nairne West Developments Pty Ltd

- **Amount:** \$278,920
- **Subject Land Parcel (B):** CT(s) Volume 6267 Folio 793 & for 62 allotments (ie the remaining allotments in the development site)
- **Infrastructure Description:** Sewer infrastructure within portion of The Orchard development

Craven Estates Pty Ltd

- **Amount:** \$1,957,200
- **Subject Land Parcel:** CT Volume 6064, Folio 932 for 210 allotments
- **Infrastructure Description:** Sewer infrastructure within the Oakford Homes development.

Background:

1. At the 1 August 2022 meeting Council resolved to conduct community consultation as required by the Local Government Act for the purpose of raising separate rates on 4 different development sites.
2. Council has been utilising the separate rate provisions within the Local Government Act 1999 (Section 154) for the MDPA growth area for a variety of purposes including as a security mechanism where a developer executes a wastewater commitment deed with council.

3. The developers and owner/occupiers were also invited to provide a submission.
4. These separate rates would fulfil a required security mechanism for commitments entered into by developers to use the council owned and operated wastewater service.
5. Council resolved to adopt the Rating Policy for 2022/2023 at the 4 July 2022 Council meeting in which these additional Wastewater Commitment Separate rates were not included.

Discussion:

6. Council staff have discussed the proposed separate rates with the developers/land owners of the land parcels and all are supportive having requested the use of this mechanism to provide security to council.
7. As there has not been any responses from the broader community consultation, Council can now proceed to adopt these separate rates.
8. The additional wastewater commitment deed separate rates will also trigger an amendment to the adopted Rating Policy for 2022/2023 to add these parcels.
9. Any prospective purchaser of a parcel of land over which a separate rate has been declared becomes aware of the obligation.

Community Engagement:

Decision to be made	Declaration of the proposed Wastewater Infrastructure Commitment Separate Rates.
Key factors to be considered in decision (dot points)	Security of future council revenue
Area of community influence	Aspects that are fixed: Legislative factors Key areas for community input: All areas of the separate rates proposal are able to be commented on by the community.
Method of consultation, informing community & cost	Public notice in the Courier 3 August 2022 Information was available at the community library; Council offices and the Council's website Written advice of the proposed Wastewater Infrastructure Commitment Separate Rate was forwarded to the developer and owner/occupier of the subject land parcels

Feedback to stakeholders/Council	A written response will be provided to the developer and owner/occupier of the subject land once the decision has been made by Council.
Timeframe for consultation	3 August – 24 August
Community input	Nil received
Recommendations	Proceed with declaring the separate rates

Policy:

Rating Policy 2022/23

Infrastructure Contributions – Separate Rate Relief Policy

Wastewater Infrastructure Fees and Augmentation Charges

Long Term Financial Plan:

Revenue from developers for wastewater infrastructure is included in the Long Term Financial Plan (LTFP) adopted in December 2020 and the recently updated Wastewater Long Term Financial model.

Budget:

The only cost to council is the required public notice.

Statutory/Legal:

Section 154 of the Local Government Act

Wastewater Commitment Deeds

Staff Resource Requirements:

The recommendation will be implemented within existing staff resources.

Environmental:

N/A

Social:

N/A

Risk Assessment:

As consultation has concluded with no community feedback there are no further identified risks.

Asset Management:

Council will become the owner of the sewer infrastructure located on the subject land parcels with that infrastructure to be vested by the developer to council and council will be responsible for the management of the asset.

Conclusion:

As community consultation has now concluded with no submissions Council can now declare the necessary separate rates.

Previous Decisions By/Information Reports to Council

Meeting Date	1 August 2022	CM Reference	DOC/22/89820
Title	PROPOSED ADDITIONAL WASTEWATER COMMITMENT SEPARATE RATES		
Purpose	To seek authority to undertake community consultation on proposed additional Wastewater Infrastructure Commitment Separate Rates.		

Meeting Date	4 July 2022	CM Reference	DOC/22/73376
Title	ADOPTION OF STATEMENT OF ESTIMATED ANNUAL EXPENDITURE AND INCOME FOR THE YEAR ENDING 30TH JUNE 2023		
Purpose	To provide the proposed budget for 2022/2023 to enable its adoption by Council. Note: This included a resolution to declare a wastewater commitment separate rate over 19 specified land parcels		

12.2 **REPORT TITLE:** **MOUNT BARKER CITY CENTRE PROJECT –
COMMUNITY AND STAKEHOLDER ENGAGEMENT**

DATE OF MEETING: **5 SEPTEMBER 2022**

FILE NUMBER: **DOC/22/100152**

ATTACHMENTS: **1) DOC/22/103018 CCP: COMMUNITY &
STAKEHOLDER ENGAGEMENT PLAN**

**2) DOC/22/104173 CCP: COMMUNITY
REFERENCE GROUP TERMS OF REFERENCE**

Key Contact Luke Gray, Manager Strategic Projects &
Economic Development

Manager/Sponsor Alison Hancock, Executive Manager to the CEO

Community Plan 2020-2035:

Community Wellbeing

CW Goal 1 Activity and movement: Physical and mental health and wellbeing is supported by opportunities to access parks and natural areas, quality open space and recreation and sporting facilities.

CW Goal 2 Health and social connection: Our community feels engaged, confident and proud. We work together and support each other to be healthy, thrive and achieve our potential.

CW Goal 3 Heritage, cultural expression and celebration: The diverse and evolving cultural life of the district is promoted, celebrated and supported. Truth-telling and reconciliation helps to unite Australian Aboriginal people and generations of new arrivals from diverse cultural backgrounds in creating a shared future together. Cultural, performing and visual arts help educate, connect and celebrate community and environment.

Annual Business Plan:

The Annual Business Plan includes reference to the Council and private partnership to develop an underutilized site in the Mount Barker City Centre. It flags that this project will see a \$100m investment will see an integrated town square, civic building, commercial office space, hotel, retail and residential precinct to catalyse further activity in the city centre.

Purpose:

To seek Council endorsement of the next phase of community and stakeholder engagement (attachment 1) on the City Centre Catalyst Project and endorse the terms of reference for the proposed Community Reference Group (attachment 2)

Summary – Key Issues:

1. A Community and Stakeholder Engagement Plan has been prepared to cover the next phase of engagement which will go from late September to early 2023 (refer attachment 1).
2. The key features of this engagement approach are to improve the way Council communicates about this project, and to provide more regular methods for engaging with the community and stakeholders.
3. This will ensure continuity of communication on this project during local government caretaker period, and through to early 2023.
4. The Community and Stakeholder engagement proposed will be undertaken to comply with Council's Caretaker Policy which will require only "informing" activities during caretaker and "consult" and "collaborate" activities post the caretaker period.

Recommendation:

That Council:

1. Endorses the Mount Barker City Centre Community and Stakeholder Engagement Plan for delivery from September 2022 to February 2023 (refer attachment 1).
 2. Endorses the City Centre Catalyst Project Community Reference Group Terms of Reference (refer attachment 2).
-

Background:

1. In November 2021, public consultation on a concept plan for a Town Square on the portion of land owned and controlled by Council was undertaken. At the same time, Burke Urban Investments (BUI) released their Masterplan for the remainder of the site which included a proposed new civic centre and library.
2. Council received strong participation from the community on the concept plan through a range of engagement activities, including over 200 attendees at a community open day at Newenham Farm Kitchen Pantry, in Mount Barker.
3. The consultation revealed that there:
 - a. Is a need for clearer information to be provided to the community to increase understanding of this project
 - b. Is an opportunity to implement an engagement approach that ensures Council hears from a broad range of community perspectives
 - c. Is an opportunity to provide clarity on the partnership between Council and BUI and the opportunities that this presents in terms of providing high quality community assets that offers value for money to the community

4. The previous report to Council on this issue (4 April 2022) also acknowledged that given the complexity and multi-faceted nature of this project, there is a clear need to update and inform the community on a regular basis to ensure a consistent level of project understanding, which can be built upon to ensure that future engagement activities has regard to and builds upon previous engagement outcomes.

Discussion:

Rationale

5. Despite strong participation, the previous engagement revealed that there are several opportunities to improve Council's communications and engagement with stakeholders and the community, to increase understanding of and support for the City Centre project, including the Town Square.
6. The next phase of engagement has been designed to improve Council's communications and information so that the community can better understand what this project is seeking to achieve.
7. It is also seeking to establish a framework to ensure that engagement and communication on this project can occur more regularly and through a broader range of engagement methods – such as by establishing regular meetings with key stakeholders, as well as a community reference group.
8. These approaches will also ensure that we hear from a more representative sample of our community, and establish ways so that particular voices or groups within the community can be heard, but do not dominate.

Approach

9. The Engagement Plan (provided in Attachment 1) has been developed in accordance with the internationally recognised International Association for Public Participation (IAP2) spectrum. This articulates the varied levels of influence and associated commitments made during engagement with stakeholders. This helps to manage expectations of the community and stakeholders of how they can influence the project, and ensures that council is delivering engagement activities that suit this level of influence.
10. We will use the following INFORM level activities. These activities aim to ensure that we provide the public with information that assists their understanding of the project.
 - a. Updated Town Square fact sheet – that is clear, concise and in plain English without the use of jargon. Key messaging will focus around issues that we know are important to the community from the previous round of engagement.
 - b. Create 'Ask us' content – create written and video content that brings to life what we know are the 'frequently asked questions' amongst the community. Content in this format can be easily shared online, actively working to manage any online misinformation.
11. We will use the following CONSULT level activities. These activities demonstrate our commitment to informing, listening, and acknowledging concerns and aspirations and letting people know how their feedback informed decision making. The aim of

these activities will be to improve project understanding and support within the community. It is also for us to better understand the community's concerns and aspirations for this project prior to moving into detailed design.

- a. Review Your Say page to ensure that it is more easily navigable with few clicks. A consistent layout and refreshed presentation of materials to address the issues council knows are important to the community will improve accessibility of information.
 - b. We will hold meetings with key community and business groups to ensure we understand their issues, and they understand the benefits of the project. We will seek to understand their preferences of how they wish to be engaged in the future.
 - c. Establish a City Centre Community Reference Group to create a forum where we can 'dive deeper' into project complexity with a representative group of community members, and regularly seek their views. Draft Terms of Reference are provided in attachment 2 that outline the roles, responsibilities and administration of the group.
12. We will use the following COLLABORATE level activity. Collaborate level activities reflect that we are working as partners, and will implement the advice and input of this partner wherever possible.
- a. A Communications strategy with BUI will be prepared to ensure as partners we are communicating consistently and for the best interests of the community and the project. This will also help to clarify the nature of the partnership, which has not been consistently understood in the community. To assist the community's understanding of partnership the land ownership details will need to be clearly explained together with an appreciation of the rights BUI has a commercial developer to develop their land.
13. Due to Council's caretaker policy provisions the first stage of engagement will be within the INFORM level of activities. On completion of the caretaker period the CONSULT and COLLABORATE level of engagement activities will be undertaken.
14. This engagement will be supported by:
- a. Project database – to ensure council can capture, track and report on feedback received through the life of this project.
 - b. Social media response strategy – providing consistent and clear guidance on how Council will use social media to engage on this project.

Timing

15. Following endorsement of this report, implementation will commence immediately. This will relate specifically to the inform elements of the Engagement Plan to ensure the activities comply with Council's caretaker provisions. This will include updating and distribution of information (Your Say and fact sheet), scheduling of meetings and recruitment and establishment of the Community Reference Group.
16. The engagement outlined in the attached Engagement Plan will continue to be delivered through to early 2023, acknowledging that this is within local government caretaker period. This will ensure that there is continuity of information and

engagement on this project, reflecting its significance and importance to the community.

17. A report including an Engagement Summary report, documenting the engagement and communications undertaken, feedback received from engagement activities post the caretaker period, and tracking of sentiment and issues, will be presented to Council in early 2023.

Community Engagement:

Informing only	<ul style="list-style-type: none"> • Website • Updated Town Square fact sheet • Create 'Ask us' content
Consulting	<ul style="list-style-type: none"> • Review Your Say page • Meetings with key community and business groups • Establish a City Centre Community Reference Group
Collaborate	<ul style="list-style-type: none"> • Communications strategy with BUI

Consultation comments:

Decision to be made	To continue to understand community views on the City Centre project.
Key factors to be considered in decision (dot points)	<ul style="list-style-type: none"> • Improving the provision of information • Continuity of engagement (including throughout caretaker and December/January school holidays)
Area of community influence	<p>Aspects that are fixed:</p> <ul style="list-style-type: none"> • The size and location of the Town Square • Partnership delivery model with BUI <p>Key areas for community input:</p> <ul style="list-style-type: none"> • Aspirations for the Town Square • How they might use the Town Square • How it will interact with other spaces • Ideas for programming the space
Method of consultation, informing community & cost	<ul style="list-style-type: none"> • Your Say page • Fact sheet (to be distributed at stakeholder meetings, used online and to a catchment within Mount Barker) • Stakeholder meetings • Community Reference group • Ask us content <p>Cost:</p> <ul style="list-style-type: none"> • Staff/consultant time for preparation and delivery of engagement materials • Graphic design, printing and distribution of fact sheet

Feedback to stakeholders/Council	<ul style="list-style-type: none"> • Directly informed (email) - for those who participate in engagement and/or have signed up for project updates • Directly informed (meetings) - stakeholders • Your Say page
Timeframe for consultation	September 2022 to February 2023

Policy:

Council's Community Consultation Policy applies.
Strategic Partnerships Policy
Commercial Policy

Long Term Financial Plan:

The Long Term Financial Plan adopted in December 2020 included assumptions for the City Centre Catalyst project which includes the development of a Town Square.

Budget:

The community engagement exercise was funded within the 21/22 Annual Business Plan.

The budget for the town square is \$2million, and is subject to external grant funding (current submission as part of BBRF6 for 50% grant funding).

Budget and expenditure for other elements of the project are subject to further consideration and decision making of Council.

Statutory/Legal:

Council have retained legal counsel to continue to provide advice and guidance to this project where required.

As required by the Local Government Act, a prudential report is required prior to final investment decision making on the project (prior to endorsement of the development agreement).

Staff Resource Requirements:

The consultation process utilised a mix of internal and external resources to ensure specialised and effective engagement with the community.

Broader project resource requirements are being reviewed with a need to build capacity to ensure the broader project progression meets development partner and community expectations.

Environmental:

Environmentally sensitive design is a key guiding principle across the whole project and remains a key design performance objective for the Town Square and Stephen Street.

Social:

An activated town square presents a great opportunity to provide a place for community to come together, delivering on a range of community wellbeing objectives within Council's Community Plan 2020-2035.

Risk Assessment:

The risk in not consulting on the draft Concept Plan was that the square will not reflect the communities expectations of the space and will not satisfy the diverse needs of community. It will also cause a gap in the communities knowledge of the broader BUI masterplan vision for the site.

Managing community expectation around the feasibility of the inclusion of certain elements will remain a risk throughout this project but can be appropriately managed through open and transparent dialogue.

The attached Engagement Plan identifies specific engagement-related risks and how they will be managed.

Asset Management:

The management of the town square continues to be a key consideration as part of what will ultimately be an integrated public/private partnership to whole of site maintenance.

Conclusion:

There is a need for additional and ongoing engagement on the Town Square project now and through to early 2023.

This will ensure that the community continue to build their understanding on this project and the benefits of it, and we continue to understand community concerns and aspirations.

An Engagement Plan has been prepared that will ensure we hear from a range of voices within the community and provides ongoing opportunities for engagement.

The outcomes of this engagement phase will be reported to Council in early 2023.

Previous Decisions By/Information Reports to Council

Meeting Date	4th April 2022	HPRM Reference	DOC/22/39596
Title	Mount Barker Town Square Consultation Summary		
Purpose	To provide Council Members with feedback from the community on the concept plans for the Mount Barker Town Square (formal naming undecided), Stephen Street upgrade and BUI broader site masterplan following a 4-week period of public and stakeholder consultation.		

Meeting Date	5th October 2021	HPRM Reference	DOC/21/154810
Title	Mount Barker Town Square Consultation		
Purpose	Provide Council Members with the Concept plans for the Mount Barker Town Square, formal naming undecided, and seek authorisation to commence a 4 week period of public and stakeholder consultation on the concepts whilst providing the context of the broader site development		

Meeting Date	22 nd February 2021	HPRM Reference	DOC/21/21511
Title	City Centre Catalyst Development: Heads Of Agreement		
Purpose	To seek endorsement of the Heads of Agreement between Council and Burke Urban Investments Pty Ltd (BUI) relating to the City Centre Catalyst Development and to note next steps in progressing with design, consultation and project funding.		
Meeting Date	4 th Nov 2020	HPRM Reference	DOC/20/146472
Title	City Centre Catalyst Development: EOI		
Purpose	To provide Council with a summary of both proposals submitted as part of the City Centre Catalyst Development, the Assessment Panel's assessment summary and recommendations on progressing with the preferred proponent.		
Meeting Date	2 nd March 2020	HPRM Reference	DOC/20/22879
Title	City Centre Catalyst Development: EOI		
Purpose	To provide a summary of the two proposals received as part of Council's City Centre Catalyst Development: Expression of Interest (EOI) and to provide the Assessment Panel's assessment summary and recommendations as provided to the CEO.		
Meeting Date	16 th September 2019	HPRM Reference	DOC/19/114889
Title	City Centre Catalyst Development: EOI		
Purpose	To seek approval to commence an Expression of Interest process for the development of Council's civic, library and community learning space, innovation hub and town square facilities within Mount Barker City Centre (City Centre Catalyst Development).		

Attachment 1 to Item 12.2

Mount Barker District Council
22-ADL0884
31 August 2022

Mount Barker City Centre Community and Stakeholder Engagement Plan

Community and Stakeholder Engagement Plan

SHAPING
GREAT
COMMUNITIES



Mount Barker City Centre Community and Stakeholder Engagement Plan

31 August 2022

Lead consultant	URPS Suite 12/154 Fullarton Road (cnr Alexandra Ave) Rose Park, SA 5067 (08) 8333 7999 urps.com.au
Prepared for	Mount Barker District Council
Consultant Project Manager	Anna Deller-Coombs adellercoombs@urps.com.au
URPS Ref	220810_v2_DCMB City Centre Engagement Strategy

Document history and status

Revision	Date	Author	Reviewed	Details
V1	4/07/22	S. White & A. Deller-Coombs	N. Halsey	For client review
V2	10/8/22	A. Deller-Coombs		Updated following client feedback

We acknowledge the Kaurna People as the Traditional Custodians of the land on which we work and pay respect to their Elders past, present and emerging.

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1. Introduction

1.1 Project background

Mount Barker District Council and developers Burke Urban Investments purchased the long-time vacant parcel of land in Mount Barker's city centre in 2018. The site is bordered by Druids Avenue, Stephen, Morphett and Hutchinson Streets.



Figure 1 City Centre site (source: Mount Barker Town Square Concept Proposal Sept 2021)

Mount Barker District Council acquired approximately 6,300m² (about fifty-five percent of the overall site) with Burke Urban Investments purchasing the balance of the land, and obligated to buy a 3,128m² portion of the Council acquired land by April of 2023 (unless otherwise agreed).

The partnership ensures that Council has one land parcel over which it has direct control as an option for the location of a future Town Square, something that the community has clearly expressed a strong desire for.

Council undertook a national Expressions of Interest process to formally invite innovative responses to the opportunity to develop within the Mount Barker town centre. Burke Urban's successful proposal responded to Council's core objectives of generating increased local employment and creating new integrated community facilities and spaces. Figure 2 below outlines the guiding principles of the City Centre Catalyst project which Burke Urban responded to.



Figure 2 City Centre Guiding Principles (source: Mount Barker City Centre Catalyst Project Expression of Interest Dec 2019)

Council and Burke Urban Investments (BUI) are working together to deliver this project. Both parties benefit from this partnership. Council is able to deliver greater community benefit and facilities at much lower cost to the community, and Burke Urban Investments benefit from the patronage and activity that will be generated to their development from the community activity.

1.2 Project Context

Mount Barker District Council has undertaken a number of strategy and policy reforms in response to significant population growth triggered by the State Government's 2010 rezoning of 1,300 hectares of land in Mount Barker. The City Centre underwent rezoning in 2016 allowing conditions for more dense development to occur. The role of the City Centre is to support the additional population coming into Mount Barker and provide a broad range of services such as retail, commercial, hospitality and a civic centre.

A Town Square has long been advocated by the Mount Barker community, seen as the final piece in the town’s urban environment. The proposal was consistently advocated for by the Mount Barker and District Residents Association.

Private investment alongside Council’s investment in the City Centre presents the ability to utilise commercial mechanisms to activate the space and create scale and activity for a Town Square.

For the purposes of this Strategy and relevant documentation, ‘City Centre’ refers to the entire parcel of land bounded by Druids Avenue, Stephen, Morphett and Hutchinson Streets and shown in Figure 1. ‘Town Square’ refers to the dedicated urban open space within the City Centre, and shown in Figure 3.



Figure 3 Town Square site (source: Mount Barker Town Square Concept Proposal Sept 2021)

1.3 Previous Engagement

In November 2021, public consultation on a concept plan for a Town Square on the portion of land owned and controlled by Council was undertaken. At the same time, Burke Urban Investments released their

Masterplan for the remainder of the site which included a proposed new Council building incorporating a range of civic and community functions (to be determined).

Council received strong participation from the community on the concept plan through a range of engagement activities, including around 200 attendees at a community open day at Newenham in Mount Barker.

Despite strong community participation, Council staff have reflected on the previous engagement as having the following challenges:

- The concurrent release of plans from Council and Burke Urban (and the differing communications objectives of these two campaigns) resulted in confusion from the community on how the two relate, and the nature of the relationship between Council and Burke Urban.
- A misunderstanding from some parts of the community of the Council and Burke Urban Investments relationship and how they are working together in the community's best interests.
- Opposition to the project from some participants on social media platforms sharing misinformation about the project and dominating views which may not be more widely held in the community.
- The reliance on Council's Your Say platform as the main means of sharing information.
- The amount of information released was significant for a project of this nature and complexity, which may have been overwhelming and as such, important contextual information wasn't widely absorbed by the community. This means that the benefits of the project, and the advantages through a public and private partnership development model presents to the community, may not be fully or broadly understood.
- A delay since presenting the results of the previous community consultation and embarking on this next phase of communications and engagement has resulted in some stakeholders or parts of the community feeling excluded, disengaged, or distrustful of the process.
- The necessary commercial (and sometimes confidential) negotiations inherent in a public private partnership have taken time and as a result some information regarding value for money/best value for ratepayers has not yet been canvassed with the community.

2. Purpose of the Engagement

The purpose of this engagement is to manage community expectations of what the project will deliver.

To provide regular communication on the project, and opportunities for community and stakeholders to participate/provide feedback wherever possible, so that there are no large 'silences' or 'gaps' in the conversation and best prepare the community for the next phases of the project.

2.1 Engagement Objectives

The objectives for this next phase of engagement are to:

- Provide meaningful information in such a way that best suits the needs of our audience, namely the broader community
- Redirect the narrative on this project to address the spread of misinformation in some stakeholder groups or forums.
- Simplify information on the project to improve accessibility and understanding through the provision of updated, improved and consistent information that addresses known issues.
- Provide further clarity around Burke Urban's ownership of the site, the rationale behind the partnership with Council, and the benefits of co-locating community facilities and commercial developments on the site.
- Build Council's confidence of the diverse range of community and stakeholder views on this project to continue to inform quality decision making for this project.
- Undertake further stakeholder engagement that was not delivered in the previous round of engagement to ensure a range of voices, views and representative groups contribute to the conversation.
- Enable Council's project team to quickly respond to any emerging issues.
- To deliver a qualitative engagement strategy that is intended to draw out the variety and complexity of views and issues to help inform decision making, and is not designed to be understood in terms of absolute numbers.
- Reaffirm the rationale for town square design as endorsed.

2.2 Risk assessment

The following project-level risks and their management or mitigation measures are identified below. These are recorded to acknowledge that these may occur and the processes that need to be in place to reduce the likelihood that they will occur, and the consequence should they occur.

Table 1 Risk Assessment

Risk	Management Measure
<p>Misunderstandings about the key components of the project – including how the Town Square and City Centre elements interact</p>	<ul style="list-style-type: none"> • Review and refresh communications materials to improve clarity. • Use consistent definitions of City Centre and Town Square. • Use graphic/visual presentation to simplify and support information wherever possible. • Use key messages in communications around the City Centre project being a catalyst project to encourage growth and development in the Mount Barker city centre.
<p>Mistrust of Council through previous engagement leads to lack of participation</p>	<ul style="list-style-type: none"> • Acknowledge previous engagement undertaken and detail how this is different. • Provide multiple access points for information, including going directly to key stakeholders where possible. • Streamline communications available on Your Say that more clearly ‘tells the story’ of the project and the previous engagement. • Be clear about where we are now in the project delivery timeline.
<p>Misunderstanding of the nature of the relationship between Council and Burke Urban Investments, and how they are working for community benefit</p>	<ul style="list-style-type: none"> • Develop an agreement of communications timing, strategy and messaging with Burke Urban Investments that complements this engagement strategy to ensure that dual communications do not serve to confuse the community. • Provide more targeted and clear communications of the nature of the partnership, highlighting the benefits to the community by the project being delivered this way.
<p>The community has engagement fatigue and does not participate</p>	<ul style="list-style-type: none"> • Use a targeted engagement approach where appropriate, focusing on relevant community groups, business associations and key stakeholders with influence in the community. • Understand what other engagement activities are occurring and seek opportunities to leverage these to avoid engagement fatigue. • Acknowledge previous engagement undertaken and detail how this is different including clear messaging around what we are asking for participation in this time.
<p>Misinformation is/continues to be spread within community</p>	<ul style="list-style-type: none"> • Engagement activities to be designed to directly address this issue.

Risk	Management Measure
about the project, influencing community views	<ul style="list-style-type: none"> Streamline communications available on Your Say that more clearly ‘tells the story’ of the project and the previous engagement. Develop a social media strategy that builds Council’s confidence and provides consistency to how online discussion is responded to.
Community feels that their feedback will not influence the concept design for the Town Square or City Centre	<ul style="list-style-type: none"> Ensure that the appropriate level of engagement (i.e. inform, consult, involve¹) is identified to enable stakeholders to provide their input on components of the project that can be influenced at this time (refer section 2.3). Detailed engagement reporting to be used to inform project planning and reported back to the community transparently. Detailed engagement reporting should clearly state key themes summarised from consultation and what was changed in the project as a result.
Expectations of stakeholders are beyond scope of what can be delivered or stakeholders raise issues that are outside of the project scope	<ul style="list-style-type: none"> Ensure that scope of project and engagement process is clear from the outset. Provide opportunity for stakeholders to provide feedback within clearly defined project parameters. Note out of scope feedback received in engagement reporting. Provide more detailed feedback to stakeholders on out of scope feedback through closing the loop communications. Redirect out of scope issues to responsible organisation.
Feedback on the project is dominated by minority views that are not representative of the community	<ul style="list-style-type: none"> Engagement activities to be designed to directly address this issue – i.e. that targets a broad range of stakeholder and sections of the community. Detailed community engagement reporting presents the range of views received through a range of mechanisms. That this engagement strategy and engagement reporting recognises that this engagement is designed to be qualitative not quantitative and as such is intended to canvas the range of views to help inform decision making, not about taking polls or absolute numbers.

¹ This references the International Association for Public Participation Spectrum, which is an internally accepted framework for determining the level of influence that the community and stakeholders have on a project or policy. For more go to <https://iap2.org.au/resources/spectrum/>

Risk	Management Measure
Key engagement staff unavailable due to COVID/other restrictions	<ul style="list-style-type: none"> • Ensure multiple staff are across the project and can stand in at key face-to-face engagement points. • Where appropriate pivot face to face events to online if/as needed.
Community/stakeholders unable to or hesitant to participate due to concerns about COVID-19 and personal safety	<ul style="list-style-type: none"> • Engagement delivery to provide alternative ways of participating that do not require face-to-face contact (e.g. phone or online).

2.3 Level of influence

This Plan has been developed in accordance with the internationally recognised International Association for Public Participation (IAP2) public participation spectrum. This articulates the varied levels of influence and associated commitments made during engagement with stakeholders. The spectrum identifies the following levels of engagement:

- **INFORM** level of engagement commits to providing information that helps stakeholders to understand the problem/issue, alternatives, opportunities or solutions. It commits to keeping stakeholders informed.
- **CONSULT** level of engagement builds on the inform level to also seek feedback on the problem/issue and may include looking at options, alternatives etc. It commits to keeping stakeholders informed and letting them know how their feedback was used.
- **INVOLVE** level of engagement builds further to work directly with stakeholders to ensure that their views are consistently understood and considered. It commits to ensure stakeholder views are reflected in project outcomes and letting them know how this impacted on decision making.
- **COLLABORATE** sees stakeholders as partners in developing solutions or alternatives and commits to using their input in project outcomes.
- **EMPOWER** commits to allowing the stakeholder to be the decision maker and that their decisions will be implemented.

It is recognised that different stakeholders will be engaged with at different levels at different stages of the project. Ensuring that stakeholders understand their level of influence is critical in managing expectations and undertaking engagement in accordance with the accepted principles. This process will use INFORM, CONSULT and COLLABORATE levels of engagement (refer table 3).

3. Stakeholder Mapping

The following stakeholders have been identified to be engaged during this phase of engagement. The table below lists stakeholders along with their (known or anticipated) issues and concerns and the approach we will use to engage them. This should be read in conjunction with section 5 which outlines the engagement tactics and activities.

Table 2 Key stakeholder assessment

Stakeholder	Issues/concerns	Engagement approach
Council Members	<ul style="list-style-type: none"> • Interest in representing and/or understanding the views of their constituents. • Interest in ensuring quality, fit for purpose engagement is undertaken for this project. • Decision makers for this project. 	<ul style="list-style-type: none"> • Council Members to endorse this strategy. • Develop a social media response strategy that builds Council’s confidence and provides consistency to how online discussion is responded to. • Keep regularly informed as project progresses through a range of mechanisms (presentations, email etc).
Broader Mount Barker community	<ul style="list-style-type: none"> • Mixed levels of interest in the project overall from a high level of engagement through to apathy/disinterest. • Misunderstanding or inconsistent understanding of the project, and the benefits it represents to the community. • A need for regular, easy to understand and accessible information. • Mistrust of Council and/or Burke Urban. 	<ul style="list-style-type: none"> • Utilise easy to understand and access information sources to more clearly tell the story so far. • Reach community members where they are, when feedback is being sought. • Keep regularly informed as project progresses.

Stakeholder	Issues/concerns	Engagement approach
	<ul style="list-style-type: none"> • Concern around adequate engagement taking place throughout this process. • Concerns that community feedback is not being reflected in published summary reports and the concept design(s). 	
Burke Urban	<ul style="list-style-type: none"> • Build community and commercial interest in the city centre project. • Reduce risk. • Communicate the positive aspects of the project. • Work collaboratively with Council. 	<ul style="list-style-type: none"> • Develop an agreement of communications timing, strategy and messaging with Burke Urban that complements this engagement strategy.
Adjacent businesses on Stephen Street, Morphett Street, Mt Barker Central and Gawler Street.	<ul style="list-style-type: none"> • Interest in the project overall. • Ensuring that the project does not impact existing businesses negatively. • Opportunities for new businesses and customer generation through this project. • Pedestrian connections to key commercial areas to/from the site. • Car parking. 	<ul style="list-style-type: none"> • ‘Pulse checks’/drop ins on businesses to open lines of communication and create an opportunity for concerns to be shared. • Keep informed as project progresses.
Mount Barker Business Group and Business Mount Barker	<ul style="list-style-type: none"> • Interest in the project overall. • Ensuring that the project does not impact existing businesses negatively. 	<ul style="list-style-type: none"> • Meeting with representatives of the groups including direct consultation on key issues (e.g. car parking).

Stakeholder	Issues/concerns	Engagement approach
	<ul style="list-style-type: none"> • Opportunities for new businesses and customer generation through this project. • Pedestrian connections to key commercial areas to/from the site. • Car parking. 	<ul style="list-style-type: none"> • Keep regularly informed as project progresses including ‘pulse checking’ regularly to determine any emerging or changing community views on the project.
<p>Mount Barker & District Residents Association</p>	<ul style="list-style-type: none"> • Interest in the project overall. • Interest in ensuring quality, fit for purpose engagement is undertaken for this project. • Concern around adequate engagement taking place throughout this process. • Interest in ensuring regular, correct, easy to understand and accessible information is available through the development of this project. • Interest to contribute design ideas. 	<ul style="list-style-type: none"> • Regular meetings with representatives of the association. • Keep regularly informed as project progresses including ‘pulse checking’ regularly to determine any emerging or changing community views on the project.
<p>Online community groups</p> <ul style="list-style-type: none"> • Adelaide Hills Chat • Welcome to the Adelaide Hills <p>Others as identified by Council</p>	<ul style="list-style-type: none"> • Misunderstanding or inadequate understanding of the project, and the benefits it represents to the community. • A need for regular, easy to understand and accessible information. • Mistrust of Council and/or Burke Urban. 	<ul style="list-style-type: none"> • Develop a social media response strategy that provides clarity and consistency to how online discussion is responded to. • Create mechanisms for key commentators to engage directly with the project/ engagement team to have their concerns heard. • Keep regularly informed as project progresses.

Stakeholder	Issues/concerns	Engagement approach
	<ul style="list-style-type: none"> • Concern around adequate engagement taking place throughout this process. • Concerns that community feedback is not being reflected in published summary reports and the concept design(s). 	

4. Key Messages

The following key messages will enable the use of a clear ‘narrative’ and provide an important guide to the style and tone of communication which will form the basis of written and verbal communication with stakeholders. It is not exhaustive and will be built upon in specific communications and engagement collateral.

4.1 Key messages

- Mount Barker District Council has partnered with Burke Urban Investments to deliver the City Centre Project at the site bounded by Hutchinson Street, Morphett Street, Stephen Street and Druids Avenue.
- The project proposes a range of commercial and community facilities, with the first deliverable being the Town Square.
- Council undertook community consultation of the first concept design of the Town Square in November/December 2021, in conjunction with Burke Urban releasing their overall masterplan for the site.
- Whilst the consultation was targeted for the Town Square, Council also received significant feedback for the City Centre masterplan overall.
- The Town Square is the first stage of this catalyst project, which is being developed in stages.
- Council is undertaking further consultation on the Town Square to refine feedback already received, ensure nothing was missed and give the community another opportunity to provide their feedback on the project (focused on elements that are not fixed).
- As with all engagement processes, there are some elements of the project that can be influenced, and others that are cannot due to commercial or other constraints. We acknowledge feedback from some members of the community of a preference for a larger Town Square, however the size of the Town Square is fixed and we are not seeking feedback on this element of the project at this time.
- The Town Square is intended to be a highly activated, programmed and flexible urban space. It will complement other public and event spaces throughout the District Council of Mount Barker.
- At this time, we are seeking the community's views on how they would like to use this space and potential opportunities for programming. In the future we will also be seeking feedback on elements of detailed design.
- We don't have all the answers yet – and there are still elements of the City Centre that are being investigated with commercial partners. We also acknowledge that the Town Square can't satisfy every aspiration of the community. We are doing our best to understand and balance these to get a socially and economically sustainable outcome for our community.

- We want to ensure that the community understand the benefits of delivering the Town Square and City Centre in partnership with a developer – as it increases the quality and vibrancy of the Town Square, at a much-reduced cost to ratepayers.
- We are also want to hear from you more about what future community facilities on the site might look like, and meet community needs into the future for our growing and changing community.
- This is not the only opportunity to engage you on this project. This is a significant and long-term project for the Mount Barker District Council and our community. We will continue to keep you informed and provide opportunities for you to contribute to the project.

5. Engagement Approach

The following engagement approach has been designed to deliver on the engagement purpose, objectives, address the identified risks, and address the issues and concerns of the project's stakeholders.

This engagement approach does not propose a fixed consultation period, but rather establishes some key communications and engagement activities that will have longevity and can be activated from late August to early 2023. This will ensure continuity during Council caretaker period and the December/January festive and school holiday period. This approach addresses the concern from some members of the community that communication on this project has been inconsistent. It is noted that the consultation proposed during the caretaker period of Council will be consistent with the INFORM level of engagement to ensure compliance with the caretaker policy.

5.1 Key engagement activities

We will **communicate information** and **gather feedback** in the following ways:

Review and re-set of Your Say materials

The Mount Barker City Centre Your Say page will be updated to make it easier to navigate and ensure that information the community wishes to access most is available with the fewest clicks. The page will have a consistent layout which will make it easier to find and search for specific information related to the project. Links to previous surveys and previous consultation will be moved or archived and the landing page updated only with the latest, most relevant information.

Consultation from 2021 should be acknowledged and noted that Council has taken this feedback into consideration and to ensure that nothing was missed and that specific needs/interests/concerns were captured, another round of consultation is being undertaken specifically on the Town Square.

Consultation summaries, concepts and other project information will be itemised into simple headings in menu format, rather than across the screen that may make it hard some people to digest the information.

Your Say will continue to invite people to contact Council to discuss the project should they have additional questions.

This is a CONSULT level engagement activity. As Your Say allows a mechanism for feedback which will be open throughout this engagement period, we make a commitment to informing, listening, and acknowledging concerns and aspirations. We commit to letting people know how their feedback informed decision making.

Develop an updated Town Square fact sheet

This fact sheet is designed to provide a clear, concise plain English explanation of the current Town Square concept and to establish the project as a separate (although related) element of the overall City Centre project. The fact sheet will explain current thinking on key elements of the design, what parts are fixed and

what can be influenced by community input (either now, or at a later date). It will focus on providing information on what the community have demonstrated they are most interested in – like the size (why it's not bigger), how it will be activated, and how it might be enhanced by the kinds of buildings and activities around it.

The fact sheet directs people to where further information is located with Your Say being the central repository. It will also provide opportunities for direct contact to a project/engagement team members should they have further questions or comments. The role of the fact sheet cannot be understated, noting that a high-level summary such as this normally satisfies the majority of community members, and only a small portion will seek out further information.

This is an INFORM level engagement activity. It aims to ensure that we provide the public with information that assist their understanding of the project.

Meetings with key community and business groups

Recognising the important role that they play within Mount Barker's commercial or residential community, we will meet directly with key groups including the Mount Barker Business Group, Business Mount Barker and Mount Barker & District Residents' Association.

One on one meetings with key stakeholder groups will help to disseminate feedback that has been received, ensure that these groups have access to the correct information about the Town Square and City Centre, and will help Council to understand more accurately how consultation methods could be improved in the future.

This is a CONSULT level engagement activity. We make a commitment to informing, listening, and acknowledging concerns and aspirations and letting people know how their feedback informed decision making.

Establish a City Centre Community Reference Group

As an immediate step, it is proposed to establish a Community 'Reference' Group or similar as part of the overall engagement strategy moving forward to help change the way Council engages on this project, and is perceived to be engaging, with external stakeholders and the community.

Terms of Reference (TOR) will articulate the role of the group (including articulating level of influence), key criteria for (to ensure that the group represents the diversity of views and the community), length of term, regularity of meetings etc. An Expression of Interest process will be undertaken to identify members of the group.

This is a CONSULT level engagement activity. We make a commitment to informing, listening, and acknowledging concerns and aspirations and letting people know how their feedback informed decision making.

Create 'Ask us' content

In order to respond to community interest in online discussion, but to ensure control of the narrative in a constructive and moderated environment, we would invite the community to ask questions that they have about the project and answer these online on Your Say. These responses be recorded as short 1-2 minute videos, and shared on Council social media platforms, allowing them to be easily shared within the community. Ask us content will be accessible, easy to understand, jargon-free, and tailored to elements of the project the community are interested in.

This is an INFORM level engagement activity. It aims to ensure that we provide the public with information that assist their understanding of the project.

Develop project database

A dedicated project database will be developed and any existing data migrated to this, to ensure that we can easily communicate with interested community members on this project. It will track sentiment, key issues, and allow for easy reporting.

Communications strategy with Burke Urban

An agreed communications strategy with Burke Urban will be negotiated, in line with the existing Heads of Agreement, that will ensure that shared and divergent engagement objectives of the two organisations are well understood. It will provide procedures for sign off/review opportunities and timing of public facing communication on this project between the two organisations.

This is a COLLABORATE level engagement activity. Given Burke Urban's role as a partner, we look to them for advice and input in developing the Communications Strategy. The success of the Communications Strategy relies on both Council and Burke Urban having acceptance and ownership of it.

Social media response strategy

Earlier engagement phases saw the emergence of online opposition to the project on social media platforms sharing misinformation about the project.

Whilst social media is an excellent supplementary tool for encouraging those who do not want to/may not be able to attend engagement activities in person to provide feedback, it can also become difficult to manage individuals (generally unaffected by the decisions) who dominate the discussion and make inflammatory comments. This is particularly so in unmoderated forums, or those outside of Council's control. A Social media response strategy has been prepared to ensure consistent management of social media.

The social media response strategy is provided in Appendix A.

5.2 Engagement delivery

Table 3 below demonstrates the way these engagement activities will be operationalised and how they align with identified stakeholders.

Table 3 – Engagement Delivery

Activity	Description	Outputs	Target audience	Level of Participation	Location	Timing
Review and re-set of Your Say materials	Project YourSay landing page to be updated to improve navigation and the ease of finding relevant information	Newly designed project YourSay page New engagement summary page simplifying existing collateral and provide one source for all consultation documents.	Local community Key stakeholders Local businesses	Consult	Council project webpage	To be uploaded Sept 2022
Develop an updated Town Square fact sheet	Fact sheet that ‘tells the story so far’ and addresses known concerns	Fact Sheet for use online and able to be used in hard copy at face to face engagement/ distribution to stakeholders	Local community Business Associations Community Groups Local Businesses	Inform	Mailout to catchment in Mount Barker Project webpage Council offices Community Hub (hard copies provided)	September 2022

Activity	Description	Outputs	Target audience	Level of Participation	Location	Timing
Meetings with key community and business groups	One on one meetings with identified groups to be scheduled at stakeholder’s convenience. Focus on key messages and listening to issues/concerns	Meeting summary	Mount Barker Business Group, Business Mount Barker and Mount Barker & District Residents’ Association	INFORM – caretaker Consult – post caretaker	In person (preferred) or online	From early September 2022
Establish a City Centre Community Reference Group	A community reference group allows for regular meetings and a deeper dive into project detail, allowing us to receive more informed and representative feedback.	Terms of reference Meeting schedule Agendas/ minutes	Representative of broader community	INFORM – caretaker Consult – post caretaker	N/A	Commence in September 2022 – aim for approximately monthly meetings (information sharing and induction during caretaker)
Create ‘Ask us’ content	Written and video content for use on Your Say and Council	Written and video content for use on Your Say and Council social media platforms	Local community Local businesses	Inform	Your Say Social media channels	From September 2022 and

Activity	Description	Outputs	Target audience	Level of Participation	Location	Timing
	social media platforms		Key community stakeholder groups			refreshed as required
Develop project database	Database to collect contact details for people wanting to follow project and record interactions and allow ease of reporting.	Stakeholder database (using existing Council infrastructure/ software)	Internal	N/A	N/A	Establish late August 2022 for ongoing use

Activity	Description	Outputs	Target audience	Level of Participation	Location	Timing
Communications strategy with Burke Urban	Succinct, targeted strategy document developed and agreed by Burke Urban to ensure clear and consistent communications on this project.	Communications strategy	Burke Urban	Collaborate	N/A	Commence late August 2022
Social media response strategy	Strategy outlining a consistent approach to social media across Council and non-Council channels	Social media response strategy	Internal	N/A	N/A	Completed (refer Appendix A)

6. Reporting

6.1 Periodic Reporting

The infrastructure established in this Community and Stakeholder Engagement Strategy (particularly the database, community reference group etc) will allow for regular or periodic reporting to be provided to Council as required. This can track project sentiment, issues and levels of engagement.

6.2 Engagement Summary Report

Quality record keeping during the engagement processes is critical to manage future interactions, identify any need for escalation and follow up on any commitments made. All interactions with stakeholders will be recorded to be reviewed or used for reporting purposes or future communications about the project.

An Engagement Summary Report will be prepared at the conclusion of the consultation period and will summarise:

- How the consultation was communicated.
- What engagement was undertaken.
- Feedback received across all mechanisms.
- What was heard.
- Recommendations for future engagement on the project.

Appendix A

Social Media Response Strategy

MBDC Social Media Response Strategy

Purpose

This Social Media Response Strategy has been developed to:

- Clearly articulate Council's objectives for using social media for engaging the community on its major projects.
- Clearly outline the ways Council will and will not use its social media channels in its communications and engagement on major projects.
- Provide procedures for managing or responding to community discussion on Council projects on social media on non-Council owned, third party forums.

It has been developed in response to a need for there to be a consistent approach to community feedback that is being generated on and off Council-owned forums. It is anticipated that this approach will:

- Provide Council staff and elected members with certainty and consistency on when and how engagement on social media is undertaken.
- Provide the community with certainty and consistency on which forums Council will use to engage and inform them on projects.
- Provide a satisfactory approach to managing negative commentary and misinformation within the community about Council projects.

Scope

This Strategy will be used in the following circumstances:

- Across communications and engagement on major projects including but not limited to the Mount Barker City Centre and Town Square, The Summit and Aquatic Leisure Centre

Council may wish to use the procedure outlined in this strategy for other projects or business as usual communications.

The following channels and forums are identified and will be referred to within this Strategy:

- Council Facebook page – 'Mount Barker District Council'
- Council Your Say page – yoursay.mountbarker.sa.gov.au
- Community based Facebook groups – including but not limited to 'Adelaide Hills Chat', 'Adelaide Hills Community Group'

About Social Media and community engagement

Social media is an excellent supplementary tool for promoting engagement processes, as well as encouraging those who do not want to/may not be able to attend engagement activities in person to provide feedback. It is inexpensive, fast and can reach a broad audience. However, it can also become difficult to manage individuals who dominate online discussion and make inflammatory comments or spread misinformation or disinformation. This is particularly so in unmoderated and third party forums, or those outside of Council's control.

It is worth keeping the following in mind when it comes to using social media for engagement:

- The number of followers on Council's page does not mean this many people read or engaged with your post. Your post may not show up in their feed, they may choose not to receive your content, or they may not log into Facebook regularly enough to see your content. Other methods of information sharing and participation should always be used in conjunction with the use of social media.
- People choose to 'opt in' to follow Council's Facebook page. This may mean that followers are predisposed to those who may already have an interest in Council or its projects/initiatives, and so is not representative of the general community.
- Facebook is skewed towards particular types of user cohorts – the age, gender and demographic profile of Facebook users, and those who follow Council may not be representative of the Mount Barker District community.
- Online participation can differ from face to face participation in engagement processes. There can be a perceived sense of anonymity or reduced responsibility for comments made online compared to face to face forums. This can skew views and perceptions.
- Negative commentary will occur and it will be observed by a sometimes large online community. This does not mean that these views are universally (or even broadly) shared.
- Social media is a great space for the community to share their views and information with each other. This should be respected and encouraged. Not all negative views need to be countered or responded to.

Procedure

The following outlines the ways the identified channels will be used, and the ways comments should be responded to during engagements on identified major projects.

Channel	Purpose and Response
Mount Barker District Council Facebook page/posts	<ul style="list-style-type: none"> ✓ To promote live or upcoming engagement processes ✓ To share information about projects ✓ To direct online engagement to the relevant Your Say page ✗ To invite commentary on the project on this post

	✘ To engage about the project on this post
Council Your Say page	<ul style="list-style-type: none"> ✔ To be the central go-to point for the project with information and engagement resources ✘ To be the single source of receiving feedback
Community based/ third party Facebook groups or social media sites	<ul style="list-style-type: none"> ✔ Council staff to be aware of key groups and monitor comments made on key projects to gain awareness of concerns/issues ✔ To help inform Council staff about the ‘hot issues’ on a project where additional information or engagement may be required ✔ To use this as a source of information by which key issues can be responded to on Council information channels only. For example on Council Facebook and/or your say post additional information with this kind of post <i>“We’ve noticed that the community are interested in Here’s an updated FAQ about this issue”</i>. ✘ To engage in any conversation on third party community based Facebook groups

Roles and Responsibilities

Council staff (ie Communications Manager)	<ul style="list-style-type: none"> ✔ Be aware of and follow this strategy ✔ Monitor known community-based Facebook groups and other third party social media sites and identify potential to share or correct information, or redirect conversation ✘ Respond to community posts with private online accounts
Council members	<ul style="list-style-type: none"> ✔ Be aware of and follow this strategy ✔ Make staff aware of any online commentary that may be sharing misinformation or commentary that could be responded to by Council



SHAPING
GREAT
COMMUNITIES



Attachment 2 to Item 12.2



Terms of Reference

City Centre Project - Community Reference Group

1. Background

The City Centre project represents a once-in-a-generation opportunity to establish Mount Barker's reputation as an aspirational place to live, work and play. To create a place that creates the public-civic identity for the next iteration of Mount Barker as it evolves to become one of the best regional cities in Australia.

The 1,500 square metre town square within the city centre site will be a valued place for the community to gather, relax and enjoy.

In November 2021, community consultation on a concept design for the town square was undertaken. This was done in conjunction with Burke Urban Investments (BUI) releasing their masterplan for the overall site.

Council understands that not all the feedback received for the town square was positive and further work is required to ensure the project closely reflects community aspirations.

As with all projects, there are some elements that can be influenced by community engagement, and others that cannot due to commercial or other constraints.

The Mount Barker District Council recognise that authentic, regular community and stakeholder engagement is critical to the success of projects such as the City Centre Catalyst Project (project).

Council is now moving into its next phase of community engagement and is seeking opportunities to have deeper conversations about its plans and enable meaningful conversations to occur about the project. This engagement will also help build a broader shared understanding within the community about the project.

One way this engagement will occur is through the establishment of the City Centre Catalyst Project Community Reference Group (CRG). The CRG will be comprised of people diverse perspectives and will be established via a combination of a public Expression of Interest and an active recruitment process.

Diversity in the following demographic characteristics will be sought in the composition of the CRG:

- Gender
- Cultural background including Aboriginal and Torres Strait Islander peoples
- Age
- Ability
- Commercial and residential ratepayers*

***“ratepayers” includes all family members living in the same residence of principal ratepayer(s) and both residential and commercial renters of a property in Mount Barker District Council.**

The Community Reference Group (CRG) represents a unique and exciting opportunity for people to come together and talk about the role the project can play in helping to meet aspirations for the community.

2. Purpose of the Community Reference Group

The purpose of the Community Reference Group is to:

- Think big about the future of Mount Barker and reflect on the role of the project in contributing to this vision for the future
- Contribute information to support the ongoing evolution of the Council’s master planning including reflection on the design principles and strategies contained within the current town square concept plan and Council’s involvement in the project in future stages.
- Identify and share anew or emerging trends relevant to the town square planning and broader community and civic hub elements to be considered by Council in future stages.
- Identify and discuss key themes to inform future work by Council and its consultants
- Provide a sounding board for insights and feedback on other project related matters, such as ideas for future engagement by the Council
- Provide a connection to others in the community, passing on accurate and up to date information and being a conduit for other voices to be heard by the Council.

3. Operation of Community Reference Group sessions

Members

The membership of this Community Reference Group comprises eight (8) members in total. The membership of the Group is comprised of:

- Chairperson being the project sponsor (proxy: Project Leader)
- The Mayor (Proxy: Deputy Mayor)
- Six community representatives who are Mount Barker District Council ratepayers (a mix of residential and commercial)

The project sponsor and Mayor are there to ensure continuity and connection to Council’s administration and elected body. They are not intended to unduly influence discussion or the recommendations made to Council by the reference group.

Meeting attendance and frequency

The Community Reference Group will meet at least quarterly and more frequently when required as determined by the Chairperson and agreed by the members.

Meetings will typically be scheduled for 1.5 hours.

Only the Mayor and chairperson can provide a proxy. Community members cannot send a proxy in the case of their non-attendance.

A quorum must be achieved in order for the meeting to proceed. This quorum must consist of a minimum of half + 1 which must include the Chairperson or proxy), and three community representatives in attendance.

Meetings will be held at a time, date and venue as determined by the Chairperson taking into account the availability and preferences of participants.

The Chair or the Group may invite additional persons to observe, attend or present at Community Reference Group meetings to assist group's purpose. Council Members will be made aware of the date and time of meetings and may view proceedings, however, will not take part in the deliberations of the Group.

Process for calling for and nominating community representatives.

The Council's CEO will advertise via an Expression of Interest process to the broader community for the six community representative positions. Applicants will be invited to fill out a survey that helps to draw out their relevant interest in the project and key demographic information to assist in selecting a representative group.

The Council's CEO will determine the composition of the Community Reference Group and the filling of the respective positions in accordance with these Terms of Reference.

Term of membership

All members (except the Mayor) will be members of the Community Reference Group for 1 year and can serve a maximum of two back-to-back terms. The Mayor will hold office for the duration of their elected term.

Members may resign from the Community Reference Group at any time during the term by providing their resignation to the Chairperson in writing. The Chairperson may terminate appointed members under the following circumstances:

- Failure to attend three consecutive meetings without prior approval
- Unacceptable behaviour towards fellow Community Reference Group members or other meeting attendees
- Misconduct, including breach of confidentiality, failure to declare conflict of interest or speaking with the media

In the event of a resignation or termination of membership, the appointment of a new member may be sought.

Agendas and reading material

Agendas and briefing materials will be distributed to all members in advance of the Community Reference Group sessions, allowing sufficient time for materials to be read and considered.

The notes of each meeting will be published within the project page on Council's website within 10 business days of each meeting.

4. Performance of the Community Reference Group

The aim of the Community Reference Group is to represent a diversity of viewpoints. It is not a requirement that consensus be reached among members on issues of discussion. Given the

diversity of issues likely to be addressed at meetings, members will at times need to consider a wider range of perspectives not limited to their own personal views.

The Council's CEO can determine when the group has finalised its objectives or if the group is not operating in accordance with these Terms of Reference and/or not meeting the objective of adding value to the consultation and engagement aims for the project.

Confidentiality

From time to time, CRG members may be given confidential material. These materials are shown in good faith and members will ensure that confidentiality is strictly maintained. Documents that are confidential will be marked accordingly and members may be asked to sign a confidentiality agreement.

While all CRG sessions will be held in private, most information presented to the group will be public information, unless otherwise marked.

Conflict of interest

If a member of the CRG believes they may have a conflict of interest in relation to a particular issue or item of discussion, the member should make this position clear to the Chairperson and the other members. The member will not be excluded from discussion on this issue, but a potential or actual conflict will be noted.

Reimbursement of expenses

Members will not be reimbursed for their time attending CRG meetings. Refreshments/meals will be provided at meetings.

5. Roles and responsibilities

Member responsibilities

All Community Reference Group members will:

- Agree to work within the framework of this Terms of Reference
- Contribute in a positive way to finding solutions to aspirations, issues or concerns
- Communicate in a manner that is collaborative and non-confrontational or degrading in approach
- Respect other members' rights to express a differing opinion to their own
- Help create an environment where all members feel comfortable to participate
- Commit to attending and participating in all Community Reference Group meetings and providing advance notice of non-attendance at meetings
- Permit use of their name to be posted on the Council webpage detailing the composition of the Community Reference Group
- Agree to media protocols.

The role of the Chairperson is to:

- Oversee the orderly conduct of the meeting
- Ensure that the conduct of the meeting is fair and contributes to open, transparent and an informed consensus
- Encourage appropriate participation by all members in the conduct of the meeting

- Reflect levels of formality appropriate to the nature and scope of responsibilities exercised at the meeting
- Give the community and decision-makers who may observe or read the outcomes of CRG meetings, confidence in the deliberations undertaken at the meeting
- Ensure that the meeting participation by all members is respectful and inclusive.

The Chairperson is not excluded from the discussion of the group.

If the Chairperson is absent from a meeting, the Project Leader will act as proxy Chairperson for the purposes of conducting the meeting.

Membership of the Community Reference Group – Town Square

Community members	Council
	Mayor
	Chairperson (Project Sponsor – TBA)
TBA	
TBA	
TBA	
TBA	
TBA	
TBA	
	Project Lead – TBA

6. Public facing

To enable the Council to communicate about the Community Reference Group process and respond to interest in the engagement being undertaken, it is intended that a webpage be posted about the group, its membership, and information generated from CRG meetings.

Speaking with the media

In keeping with Council’s media and social media procedure, the Council requires that any media enquiries relating to the Community Reference Group are referred to Council’s Communications Manager.

Feedback to the wider community

While Council will lead a communications program with the wider community, CRG members are encouraged to discuss issues of a non-confidential nature with members of the wider community to inform reference group discussions.

Contact details

The following people can be contacted regarding questions about the establishment and operation of the Community Reference Group. Project Lead.

12.3	REPORT TITLE:	REGIONAL AQUATIC AND LEISURE CENTRE PROJECT – DETAILED CONCEPT DESIGN
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/95856
	ATTACHMENTS:	1 – DOC/22/111880 CONCEPT DESIGN LAYOUTS
	<u>Key Contact</u>	Luke Gray, Manager Strategic Projects and Economic Development
	<u>Manager/Sponsor</u>	Marc Voortman, General Manager Planning and Development

Community Plan 2020-2035:

Community Wellbeing

CW Goal 1 Activity and movement: Physical and mental health and wellbeing is supported by opportunities to access parks and natural areas, quality open space and recreation and sporting facilities.

CW Goal 2 Health and Social Connection: Our community feels engaged, confident and proud. We work together and support each other to be healthy, thrive and achieve our potential.

EP Goal 3 Growth and opportunity: Add value to the growth of the district by exploiting new economic opportunities aligned with the key strengths of liveability, sustainability and low emissions.

Annual Business Plan:

The Annual Business Plan includes the need to progress and complete the detailed design phase of the project, enabling progression through to construction.

Purpose:

To present for endorsement the Stage 1 Detailed Concept Design for the Regional Aquatic & Leisure Centre (project) to enable the project to progress and complete the detailed design, refine the capital cost estimate and operating cost model, and commence the engagement of a construction contractor.

Summary – Key Issues:

1. The project has now reached the major design milestone having completed the Detailed Concept Design for Stage 1 of the facility. This design aligns with Council's 2021 endorsed scope, the 2019 Business Case,

and Warren Green Consulting's 2021 project review report. The Design is presented for endorsement to allow the project to proceed to the next stage of detailed design.

2. The design has been led by the architects, DesignInc, who have undertaken an extensive stakeholder engagement process. Significant stakeholder input has been received from Council's Community Reference Group, key stakeholders from allied health, community swim clubs, coaches, operators, Swimming SA and Royal Life Saving Australia, and has been considered in the current design. Engagement with stakeholders will continue throughout the detailed design phase.
3. A preliminary cost estimate has been produced by Rider Levett Bucknall (RLB), for the remaining design and construction works. This estimate reflects the significant escalation of construction costs, particularly for raw materials which have seen price rises ranging between 20 to 50% and addresses the omissions in the original 2019 concept design that have been included to achieve a more cost effective operating and whole of life cost.
4. To offset the estimated increased capital costs, Council will continue to seek alternative opportunities for additional funding, challenge design decisions and continue to monitor market sentiment and project timing to mitigate any shortfall in capital funding.
5. The operating cost model developed for the Business Case, will continue to be updated to reflect updated population projections with relevant indices to model the final design of the facility, which will be included into the planned next iteration of the LTFP (scheduled to be presented to Council in February 2023).
6. The strategy to procure the Head Contractor (Construction) has been reconsidered in light of the ongoing construction market buoyancy and a Design and Construct (D&C) approach that will be based on a detailed design (50-60% completed) will be pursued to mitigate against pricing uncertainty and risk, and which will secure a fixed price for the remaining design and construction activities.

Recommendation:

That Council:

1. Endorses the Detailed Concept Design for the Stage 1 Regional Aquatic & Leisure Facility (refer Attachment 1) to enable the project to progress the design and develop detailed drawings and specifications that are suitable for:
 - a. lodgement of the Development Application

- b. development of tender documentation for procurement of the Construction Contractor
-

Background:

1. The Project is of a strategic and intergenerational nature and has been a recognised priority of Council since the 2015 Needs Analysis report demonstrated the requirement for a facility to replace the ageing Mountain Pool complex.
2. In August 2021, with consideration to the broad community/stakeholder engagement and independent aquatic and commercial advice, Council approved the Stage 1 scope of the facility, being:
 - a. 25m x 10 lane competition/lap pool
 - b. Combined learn to swim and shallow entry leisure pool
 - c. Warm water therapy pool
 - d. Gym and fitness rooms
 - e. Crèche
 - f. Kiosk/café
 - g. Toilets/change rooms
 - h. Meeting rooms
 - i. Storage
 - j. New access road and car parking
 - k. Plant and filtration equipment
3. The approved scope was driven through a business case approach, that ensures the sizing of aquatic, hospitality and dry fitness facilities not only cater for community demand but maximise the potential for commercial return to off-set operating expenditure.
4. The aquatic facility is located within a proposed Recreation, Tourism and Entertainment Precinct, for which Council has the opportunity to generate revenue from complimentary private land uses. The construction of the aquatic facility will be the catalyst for these future commercial activities which will generate new employment and economic outcomes in the region and also assist in the cross-subsidisation of the facility's operating costs through land rent revenue to Council.
5. To assist Council in the delivery of this project, the following specialist consultants have been engaged:
 - a. Lead Architect - DesignInc, supported by a team of specialist consultants and engineers experienced in delivering aquatic and leisure facilities.

- b. Quantity Surveyor - Rider Levitt Bucknall (RLB) to provide cost estimates and analysis throughout the design process
 - c. Project and Construction Management Advisory Services - Sinclair Brooke to provide specialist construction market advice and input
 - d. Prudential Advisor - BRM Advisory to prepare the Prudential Report in accordance with section 48 Local Government Act 1999.
 - e. Development Application Planning Advice – Planning Studio to provide independent advice and collate the documentation for lodgement of the development application.
6. The development of the Detailed Concept Design has been informed by engagement with key stakeholder groups including, Council Members, Community Reference Group, targeted stakeholders including Operators, swim clubs and coaches, allied health practitioners, Swimming SA and Royal Life Saving Australia.
 7. The project has secured a State Funding Deed of \$7.3m with the first acquittal milestone being commencement of construction by May 2023.
 8. An initial Federal Funding Deed of \$10m was committed in 2018, with a second tranche of \$5m being committed in February 2021. In May 2022, Council received the draft Funding Agreement which is currently being negotiated to align with the State Funding milestone dates.
 9. The Construction market has seen significant cost increases ranging from 20 – 50% due to COVID-19, global market influences, inflationary pressures, raw materials, specialist aquatic equipment, resource availability, and fuel and freight price increases.
 10. The current capital cost estimate is reflective of these upward trends and represents a significant increase from the 2019 estimate.
 11. Early indications from the construction market indicates a strong, positive interest in the project which will generate a competitive procurement environment.
 12. The current adopted Long Term Financial Plan includes the modelled financial capacity for operating the facility.
 13. A process to seek submission from suitably qualified aquatic facility operators was endorsed by Council at its 2 August 2021 meeting.
 14. In August 2021, Council endorsed the delegation of authority to the Chief Executive Officer to progress the project to:

- a. Finalise the terms and conditions of the Commonwealth Funding Deed for the Project and do such things required to comply with the terms of this and the State Government funding deed in carrying out the Project;
 - b. Progress the Project to a detailed design stage and report back to a subsequent Council with:
 - i. a detailed construction cost estimate for the Project;
 - ii. a detailed financial operating model for the Project;
 - iii. a preferred Design and Construction contractor;
 - iv. a preferred operating model (and operator contractor)
 - v. a section 48 Local Government Act 1999 prudential report; and
 - vi. a detailed report acquitting relevant Council legal, governance and policy requirements
15. These delegations remain relevant and will remain to ensure the project can progress through its next phases.

Discussion:

16. The Detailed Concept Design (refer Attachment 1) has been guided by the following key principles endorsed by Council in 2019:
- a. Commercially viable scale and location
 - b. Integrated with adjacent complimentary existing and future uses
 - c. Scalable to allow for future expansion commensurate with demonstrated need (integration with future indoor courts/leisure)
 - d. Integrate aquatic with 'dry' leisure and other complimentary facilities to create a better product offer and expanded and more diverse income streams
 - e. Encourage diverse community use
 - f. Support the competitive sport of swimming in training and competition
 - g. Minimise operating expense and complexity
 - h. Minimise existing vegetation loss
 - i. Safe and regulatory compliance
17. In addition to the above, the Detailed Concept Design has considered the following:
- a. The 2019 Business Case and subsequent advice from Warren Green Consulting which balances the need to optimise the revenue generating elements such as learn to swim, café and dry fitness areas to off-set the broader facility operating costs.

- b. The forecasted population growth and the risk that undersized components particularly pool areas, change rooms and mechanical plant would result in constrained community usage requiring significant cost to retrofit the facility
 - c. Initial cost benefit analysis of preferred specialist aquatic solutions including construction method, filtration, disinfection and heating systems to inform the whole of life costings for the facility.
 - d. That future stages of the facility are considered and are efficiently located to not defer significant costs and prohibit their subsequent development.
 - e. Where practicable, future amendments to regulatory standards to maintain a compliant facility.
 - f. Environmentally sustainable
18. The Detailed Concept Design includes all the functional spaces and facilities endorsed by Council in 2021 and described in the Funding Grant applications.
19. The location, layout and orientation of the facility within the site reduces the need to remove any native trees, and utilises the contours of the site to minimise excessive civil works.
20. DesignInc has minimised architectural form and maximised functionality and continues to be cognisant of global cost trends and has, where possible, reduced the building structure to minimise costs, whilst optimising the flexibility of spaces.
21. The design has addressed the following aspects of the key principles and stakeholder feedback which will continue throughout the remaining design phases:
- a. Accessibility of amenities including the provision of dedicated change facilities for each functional area;
 - b. Locating the Warm Water Therapy pool away from the main leisure pools and provision of an adjacent entry point;
 - c. Creating multi-functional and flexible spaces to support community rooms, competitions and wellness consulting;
 - d. Environmentally sensitive and sustainable design;
 - e. Optimise commercial spaces including the café, gym, leisure pools, and warm water therapy pool.
22. In 2018/9 WT Partnerships provided a preliminary cost estimate based on the early 2019 Concept Design. This estimate costed the project between \$28.5m and \$30.0m.

23. Together with the significant cost escalation of construction materials such as concrete, wood and steel, specialist aquatic equipment such as filtration systems have seen cost increases due to global freight and fuel price rises. RLB estimate that raw material prices have increased between 20 to 50% since 2019.
24. RLB has undertaken an extensive review of the Detailed Concept Design and due to market influences, estimates an overall increase in the project cost of up to 35%.
25. The operational financial model for the facility will be reviewed and updated to include the latest indices and utilisation predictions based on population projections and inputs from operators.
26. As part of the review of the financial opportunities, Council will model alternative operating approaches with consideration to how the venue can activate the broader precinct and create additional value.
27. A benchmarking exercise against other like venues will be undertaken to test Council's operating model.
28. In consultation with the construction market, Council will streamline the procurement of the Head Contractor by holding one competitive tender process early in 2023, for a fixed price design and construct contract based on a completed detailed design.
29. In parallel with the engagement of the Head Contractor, to ensure that the Project can achieve the commencement of construction activities by May 2023, options for an Early Works civils package will be considered.
30. In support of an Early Works civils package, the detailed civil and earthworks design, will be expedited to allow tender calls early in 2023.

Next Steps/Key Decisions of Council

31. Commence the Detailed Design phase which will build on the Concept Design and provide drawings and specifications which are reflective of all planning conditions, stakeholder engagement feedback and outcomes of the detailed engineering assessments of the building services, structure and aquatic elements that are suitable for tendering for construction services.
32. CAP Development Approval to be sought based on Detailed Concept Design, with the Development Application to be lodged by December 2022.

33. The following formal decisions will be required by Council in advance of the recommendation to award the construction contract:
- a. Approval of facility detailed design (for construction contractor tender documentation).
 - b. Endorsement of Section 48 Prudential Report.
34. In addition to the above, the following formal recommendations will be put Council:
- a. Approval to award Operating contract.
 - b. Approval to award the construction contract.
35. Council’s Audit and Risk Committee will provide additional input and oversight to assist in Council decision making.
36. In addition to the above formal touchpoints for Council there will be informal information provided to Council Members which will cover:
- a. Regular project updates via memo (including meeting notes from the Community Reference Group)
 - b. Informal briefings/ workshops on key project items such as the engagement plan/approach, operator EOI outcomes.
37. The project will continue to actively pursue all additional funding opportunities, robustly challenge design decisions and continue to monitor market sentiment and project timing to mitigate any shortfall in capital funding.

Community Engagement:

Informing only	The Council’s website will be updated accordingly, with on-site signage also being erected in order to raise awareness of the project.
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Policy:

The following Policies are applicable to this Project.

- Procurement Policy
- Prudential Management Policy
- Development Act Delegations Policy
- Risk Management Policy

Long Term Financial Plan:

Council’s long term financial plan references a provisional project budget of \$28.5 - 30million, with capital funding of approximately \$8million allowed for

within Council's adopted LTFP 2020 to 2030 and the balance of funds being grant revenue.

Due to overall market conditions it is anticipated that the actual cost of delivering the project will be circa 20% to 35% higher than the original estimate.

The above estimated budget excludes finance costs that will be subject to Council's overall net debt position. The additional funding required to complete this project and others will need to be considered as part of Council's overall capital works program.

An updated financial model and business case will inform the next iteration of the LTFP 2023 to 2033 from an operating information perspective which is currently being prepared and is anticipated to be adopted in February 2023.

Council will also need to consider additional and alternative funding avenues to address the significant anticipated uplift in costs to deliver the project. This is further described in the budget section of this report.

Budget:

Council has been successful in obtaining grant funding commitments from both the Federal and State governments (\$22.3million). The State Government Deed (\$7.3m) has been executed, whilst the Federal Government Deed (\$15m) is being finalised, delayed due to the change in Government.

The Annual Business Plan and Budget for 2022/23 provides sufficient funds to progress with detailed design and potential early site works.

The significant increases in construction capital costs are challenging and will require the project to test all aspects of the detailed design and validate decisions through a robust cost benefit analysis process.

In parallel additional funding opportunities will continue to be explored, including but not limited to:

- Developer contributions
- Aquatic facility operator capital contribution
- State / Federal funding uplift
- Precinct rents / land sales
- Community funding
- Sponsor / naming rights
- Advertising

Statutory/Legal:

External Legal and Probity support are being provided to the project and their advice incorporated where applicable to ensure decision making is

accountable, transparent and risk mitigation strategies are apparent and evidenced.

Specifically, Development Approval will be required prior to construction occurring and a Prudential Report will be prepared prior to awarding a construction contract.

Staff Resource Requirements:

The project has and will have significant resourcing impacts on Council's administration, particularly at a time where there are multiple strategic projects occurring at the same time. To counter this impact, the approach is to provide support to Council's project manager with a blend of internal and external specialists.

Environmental:

Environmentally sustainable design (ESD) principles are fundamental to this project and the broader precinct. The following specific ESD solutions and options have been included into the Detailed Concept Design and current cost estimate:

- 700kW Photovoltaic solar panels and Storage Battery
- EV Chargers
- Water Sensitive Urban Landscaping
- Alternative site location to negate the need to remove significant native trees adjacent to Bald Hills Road

During the next design phase, ESD opportunities will be identified, with input from specialist engineers, cost consultant and operator feedback, and the benefits will be analysed, noting that the upfront capital cost can result in a significant positive impact on the operating cost. These will be modelled to provide Council the opportunity to assess the relative merits.

Social:

The scope of this facility will cater for a broad range of community user groups which is paramount to achieving the multitude of social wellbeing outcomes of this facility.

There are many diverse parts of the community that are looking forward to the development of this facility based on the broad spread of activities that will be catered for. The social wellbeing data is clear around the benefit of well-designed and programed community aquatic and leisure facilities, as a place for people to come together to relax, socialise, learn, be active and safe.

The establishment of the Community Reference Group as well as ongoing targeted stakeholder engagement will continue to assist in providing valuable insights to the project team on usability, functionality and community information inputs and outputs.

Risk Assessment:

A detailed risk assessment has been developed and will reviewed quarterly during the life of the project. These reviews will consider and mitigate the impact of safety in design, constructability, maintenance and operability risks together with schedule and budget risks.

The project risks have been amplified by the funding deed deadlines, the impact of global events on the construction sector, the project budget and operational cost impacts on the LTFF. The capacity for Council in managing multiple significant projects concurrently is also an identified risk.

Asset Management:

A detailed asset management plan will be developed to manage the new facility once constructed and will form part detailed design package of drawings and specifications. The resolution of the preferred operator model (and operator) and the nature of any such agreement will also further resolve responsibility for management of the asset.

Conclusion:

The Detailed Concept Design is recommended for Council endorsement.

The timely progression of the project through detailed design and construction tender is essential to position it to respond to the optimal delivery window for this project.

Strategies to mitigate Council's net capital expenditure will continue to be investigated through the detailed design phase.

Key stakeholders including the Community Reference Group will continue to provide input to the development of the detailed design.

Project communications to the broader community will continue to ensure project awareness is commensurate with project activity and progression.

Previous Decisions By/Information Reports to Council

Meeting Date	1 August 2022	CM Reference	DOC/22/32989
Title	Regional Aquatic and Leisure Centre: Operator Selection Process		
Purpose	To provide an update on the process to seek submissions from aquatic facility operators and to select and authorise the Assessment Panel to provide recommendations to the CEO for recommendation to Council for future decision making on the aquatic facility operator model.		

Meeting Date	4 July 2022	CM Reference	DOC/22/75960
Title	Regional Aquatic and Leisure Centre Update		
Purpose	To provide an update on progress for the Aquatic and Leisure Centre Project and provide clarity on proposed next steps to progress the project.		

Meeting Date	4 April 2022	CM Reference	DOC/22/32989
Title	Regional Aquatic and Leisure Centre Update		
Purpose	To provide an update on progress for the Aquatic and Leisure Centre Project and provide clarity on proposed next steps to progress the project.		

Meeting Date	2 August 2021	CM Reference	DOC/21/120996
Title	Regional Aquatic and Leisure Centre Update		
Purpose	The purpose of this report is to provide a project update on the Aquatic and Leisure Centre and seek Council support for critical decisions that enable progression of this project in order to meet project timelines and risk mitigation activities.		

Meeting Date	6 April 2021	CM Reference	DOC/20/47902
Title	Regional Aquatic and Leisure Centre Update		
Purpose	To provide an update on recent funding announcements for the Regional Aquatic and Leisure Centre and provide clarity on proposed next steps to progress the project.		

Meeting Date	2 November 2020	CM Reference	DOC/20/146469
Title	Regional Aquatic and Leisure Centre		
Purpose	To provide an update on recent funding announcements and provide clarity on proposed next steps to progress the project.		

Meeting Date	2 December 2019	HPRM Reference	DOC/19/146103
Title	Regional Indoor Aquatic and Leisure Centre		
Purpose	Summary of Consultation		

Meeting Date	2 September 2019	HPRM Reference	DOC/19/103566
Title	Regional Indoor Aquatic and Leisure Centre		
Purpose	Endorse Plan for consultation		

Meeting Date	3 September 2018	HPRM Reference	DOC/18/89697
Title	Indoor Aquatic, Recreation and Wellness Facility		
Purpose	Present Concept Plan and Precinct Plan		

Meeting Date	7 May 2018	HPRM Reference	DOC/18/441085
Title	Indoor Aquatic, Recreation and Wellness Facility		
Purpose	Update on Planning and Funding		

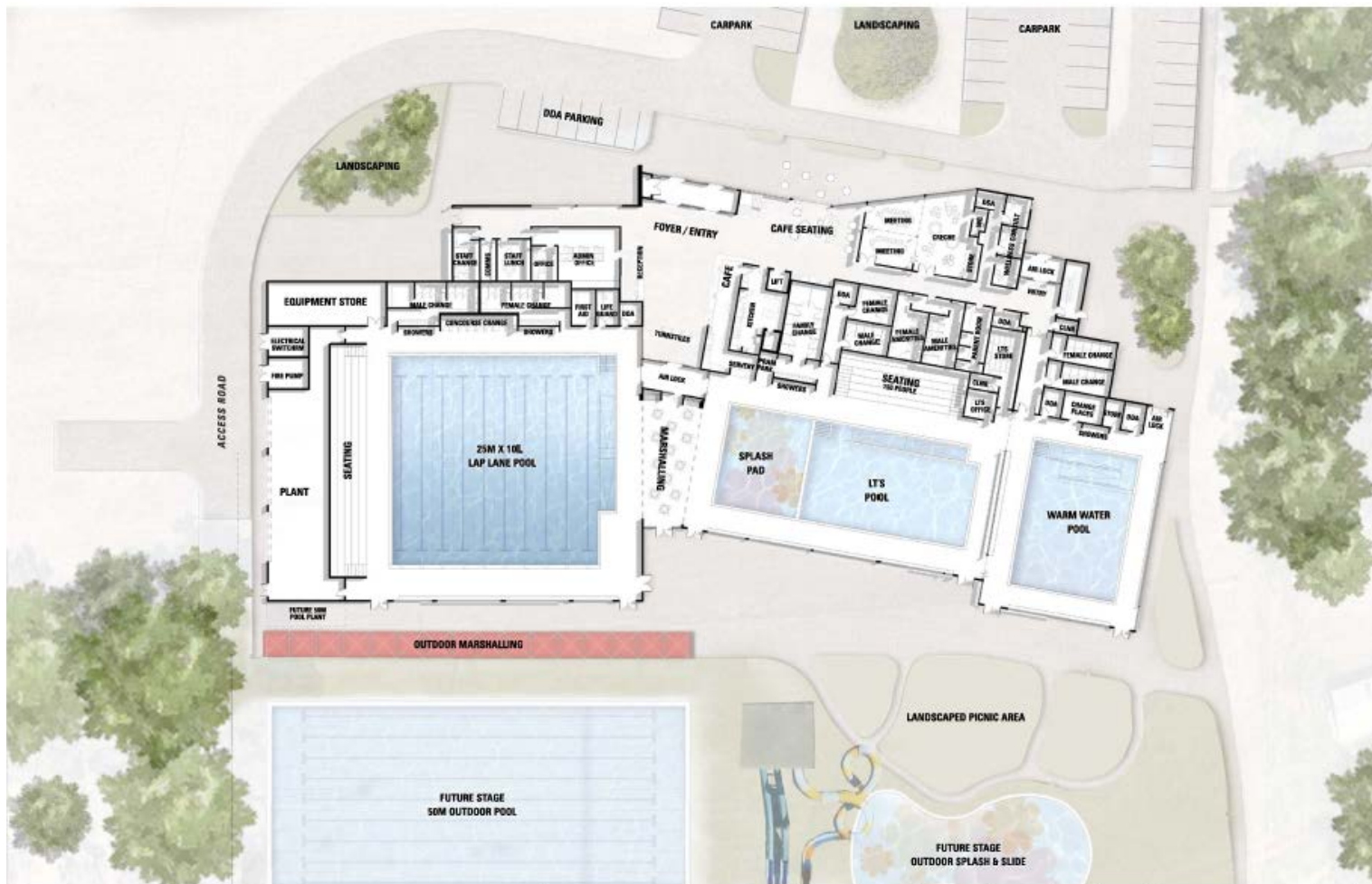
Meeting Date	6 July 2015	HPRM Reference	DOC/15/58574
Title	Aquatic/Multi-use Demand and Needs Analysis		
Purpose	Present Needs Analysis to Council and seek endorsement		



Attachment 1 to Item 12.3

site masterplan
CONCEPT PLAN





DesignInc

Mt Barker Aquatic & Leisure Centre
Ground Floor - Proposed Floor Plan

Issue Date
29.07.2022

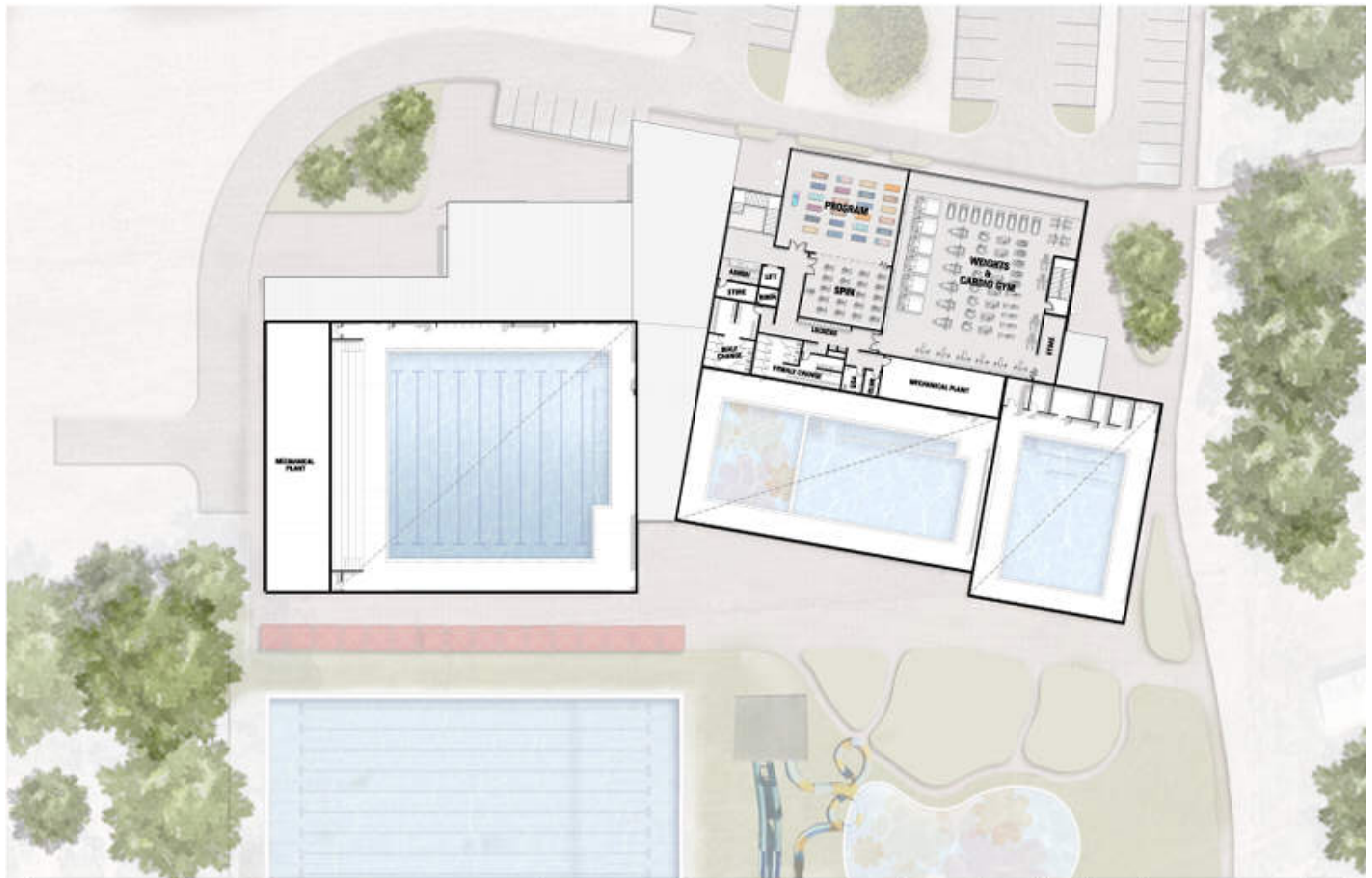
Project
A22-0015

Client
SK02

Scale @ A1
1:200

Client





DesignInc

Mt Barker Aquatic & Leisure Centre
First Floor - Proposed Floor Plan

Issue Date
29.07.2022

Project
A22-0015

Sheet No
SK03

Sheet Count
1/200

Client









12.4	REPORT TITLE:	TRANSPORT LEAD STRATEGY 2022
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/89642
	ATTACHMENTS:	1 DOC/22/110601 FINAL TRANSPORT LEAD STRATEGY
	<u>Key Contact</u>	Matthew Dawkins, Manager Infrastructure Planning, Infrastructure
	<u>Manager/Sponsor</u>	Phil Burton, General Manager Infrastructure, Infrastructure

Community Plan 2020-2035:

CW Goal 1 Activity and movement Physical and mental health and wellbeing is supported by opportunities to access parks and natural areas, quality open space and recreation and sporting facilities.

CW Goal 5 Mobility and accessibility Transport solutions, infrastructure and trails allow people to move to, from and within the district in a convenient, efficient and accessible manner.

Annual Business Plan:

Transport planning is integral to the completion of targets within the endorsed annual business plan.

Purpose:

To report back on the community feedback and seek Council's adoption of the Final Transport Lead Strategy to then inform the development of an Integrated Transport Plan (ITP) and associated actions and implementation plan.

Summary – Key Issues:

1. The existing Transport Master Plan was adopted in 2009 just prior to the MDPA rezoning and many actions have been completed that supported future growth, but an update is now needed and staff have commenced the development of an Integrated Transport Plan (ITP).
2. Consultation on the themes of a new Integrated Transport Plan (ITP) has been carried out. The top three issues identified from the consultation undertaken shows the new Integrated Transport Plan must ensure that the transport systems and infrastructure that supports our community aligns with the growth that is occurring in the district, promotes the use of public transport with consideration of the re-establishment of passenger rail and encourages increased active transport.

3. A Final Transport Lead Strategy has been prepared and is provided in this report for adoption. Adoption of the Transport Lead Strategy represents the first element of a suite of documents that will comprise an Integrated Transport Plan for which there will be further workshops with Council Members and the community in 2023.

Recommendation:

That Council:

1. Adopt the Final Transport Lead Strategy presented as Attachment 1.
 2. Note that a draft Integrated Transport Plan will be workshopped with council within 6 months and prior to consultation with the community and strategic stakeholders.
-

Background:

1. Council's existing Transport Master Plan was adopted in 2009 just prior to the MDPA rezoning. The 2009 plan has served the community well with many actions completed that supported future growth e.g. Bald Hills Road interchange.
2. The district road network and associated transportation services need to adapt to the increased demands resulting from growth and community expectations.
3. In September 2021, a Council Member briefing session was conducted on councils future transport planning and gave overview of the potential transport related themes that could be given focus.
4. At this briefing, a contemporary approach to publishing councils next generation of transport planning was described. That contemporary approach would see the writing of a suite of standalone documents for each transport theme, book ended by the introductory *Transport Lead Strategy* and ended with an Action and Implementation Plan summarising actions, timing, costs and priority rankings across all transport themes.
5. The overall suite of documents will be described as the Integrated Transport Plan (ITP) and by creating standalone documents for each theme this facilitates easy updates to individual themes as considered necessary and without the need for republishing of an entire document. This is an approach to publishing that will give greater agility in our growing district to maintaining an updated transport plan.
6. Further work was done to refine the themes based on the feedback received at the briefing session and a further briefing session was held in March 2022. It outlined the proposed six core themes that were to comprise the ITP content, namely:

- Road Network Management
 - Active Transport
 - Road Safety
 - Parking
 - Public Transport
 - Technology and Innovation in Transport
7. In April 2022, Council endorsed a draft Transport Lead Strategy and resolved that community consultation could commence based on the above six core themes. The consultation was not to populate the Lead Strategy with actions at this stage but rather, test the community's acceptance of the core themes to form the ITP.

Discussion:

8. A YourSay web page was created and made available to the community. Consultation was open between 4 May 2022 and 3 July 2022. Whilst the consultation period has closed, the YourSay webpage will remain open and be maintained for the duration of the ITP development.
9. In addition to the YourSay webpage, Council staff facilitated an evening workshop with interested community members together with one on one consultations with interested community members and/or community groups. The results of the community feedback is available from Councils website at:
https://www.mountbarker.sa.gov.au/_data/assets/pdf_file/0024/1202793/Redacted-ITP-Responses.pdf
10. Further to and in parallel to the Transport Lead Strategy consultation process was Council's consultation on the Annual Business Plan (ABP). From that process there were a number of submissions made to the ABP consultation that related to transport matters. Respondents were advised that their submissions would also be considered as part of the development of the themed action plans to be written for the ITP.
11. It is evident that from this phase of consultation that the community engagement strategy resulted in fewer submissions than had been expected given the sometimes very active media and social platform messaging that has been seen relating to transport within our district.
12. It is acknowledged that the low engagement levels indicate that in the next phase of themed Action Plan writing, a more targeted and outwardly reaching engagement strategy will be needed. Some external professional services will likely be required to assist with the preparation and delivery of the community engagement to ensure the community's views and needs are captured.

13. The abovementioned consultation phase did however yield a number of well-considered and well written submissions from individuals and organisations which will influence the development of the entire ITP.
14. From the various forms of contact with the community the following condensed summary of feedback is provided together with notes on how we've adjusted the draft Transport Lead Strategy document to reflect the feedback. Attachment 1 presents the final Transport Lead Strategy for adoption and reflects the community input that is summarised below:

Theme#1 Road Network Management

The community feedback received and categorised against Road Network Management highlighted some strong community feelings that relate to:

- congestion on the local and arterial road network,
- the need for upgrade on a range of local roads,
- the need for close community engagement on specific road related projects,
- managing traffic movement and flow in the Mt Barker CBD, and
- caring for the remnant vegetation and roadside ecosystems when planning new and improved infrastructure.

This has in turn informed our drafting of the Final Lead Strategy through the inclusion of additional content that points more directly to the importance of community engagement as part of road planning projects and acknowledgement of the need for traffic modelling and management specifically for the Mount Barker CBD precinct.

Theme #2 Active Transport and Theme #3 Road Safety

Active Transport (walking and cycling) attracted passionate contribution from the local bicycle user group as well as individuals. The thrust of submissions related to:

- improved and increased provisioning of off road trails and cycleways,
- increased activity to make active transport the first choice,
- safe crossings of roads for trails and pedestrians alike, and
- provisioning where possible of trail routes separate from roads.

Whilst these ideas fall within the theme of Active Transport, there is a parallel objective that informs the Theme#2 Road Safety. The community input received has triggered some enhancement of the already written objectives under the Theme #2 Active Transport. It has also triggered a parallel objective under the Theme #3 Road Safety in the Final Lead Strategy document to flag program development around walking and cycling safety at the interface of paths and trails with the road network.

Theme #4 Parking and Theme #5 Public Transport

These two themes received less feedback than some other themes. The feedback received however has led to the final Lead Strategy document to provide extended objectives around the provisioning of additional Park and Ride opportunities, in both the Parking and Public Transport themes. Further, narrow streets and the associated parking issues that this brings were also noted in the feedback and as such recognise in the final document that there is need for parking policy and strategy to include narrow street parking management. Feedback also identified the success of the Keoride on-demand public transport trial and so the objectives have been adjusted in the final document to more definitively seek for this service to move from a trial to establishment and expansion to a wider catchment.

Theme #6 Technology and Innovation

This theme attracted the least community input and as such the main adjustments to the objectives of this theme in the final document have been to be more clear with our wording and explain some of the terminology used.

- 15. A key aspect of the this first phase of consultation on the draft Transport Lead Strategy has been to ensure the six core themes provide coverage of all of the feedback received or indeed there was a suitable way to address those comments. In that regard there has been no cause to consider the introduction of a new theme going forward into writing the ITP Action Plans.
- 16. Upon adoption of the final Transport Lead Strategy (Attachment 1), the drafting of the six Action Plans will commence. Staff will undertake further workshops with Council Members on each of the action plans for each theme.
- 17. The draft action plans are expected to be ready for Council endorsement in April 2023.

Community Engagement:

Informing only	Via various media, advise the adoption of the Final Transport Lead Strategy together with a precis of the forward program of plan writing and engagement process and timeframe.
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Policy:

The community consultation policy has been applied.

Long Term Financial Plan:

The Transport Lead Strategy in itself is not an action and implementation plan and therefore is not specifically listed as an item in the LTFP. The later production of Action Plans and Implementation plans will however identify strategic projects worthy of note in the LTFP. Some existing items in the LTFP reflect actions that will undoubtedly be formalised by those action plans yet to be written and endorsed.

Budget:

Initial works towards preparation of the Action and Implementations Plans can be started from the existing 2022/23 operating budget.

Statutory/Legal:

Local Government Act 1999

Staff Resource Requirements:

The development of the Action Plans will be undertaken via a combination of internal resources with consultant resources to write the action plans and undertake the community engagement planning and implementation.

Environmental:

Embedding environmental objectives into the planning, design, operation and maintenance of transport infrastructure is a highly valued objective to be incorporated into the ITP and associated action plans.

Social:

The ITP and associated action plans will include actions which will result in better movement, reduced congestion, safer egress and wider transport options.

Risk Assessment:

Widespread community support for the ITP is critical in achieving the actions that will be formulated, both where Council will undertake works and where Council plays an advocacy role. As such the community engagement processes are critical to receive strong feedback and input and thus ensure the ITP is owned as much by Council as it is by the community.

Asset Management:

The Strategic Asset Management Plan and associated asset management plans will have regard to the Transport Lead Strategy and the Integrated Transport Plan actions (once developed).

Conclusion:

Adopting the attached Transport Lead Strategy establishes the objectives around which action plans for the six core transport themes will be written and from which a program of project implementation will be prepared.

Previous Decisions By/Information Reports to Council

Meeting Date	4 April 2022	CM Reference	DOC/22/32327
Title	Integrated Transport Plan (ITP) Draft Lead Strategy		
Purpose	To seek Council's endorsement of the draft Lead Strategy of the Integrated Transport Plan (ITP) and include the community and stakeholders in the continuing development of the ITP.		

Meeting Date	5 th July 2021	CM Reference	DOC/21/95777
Title	Transport Interventions & Integrated Transport Strategy Update		
Purpose	To provide overview of the present transport planning issues for the Mt Barker District Council, the mechanisms through which interventions are identified and funded, the layers of responsibility for implementing transport project and the approximate 10 year horizon of intervention works that are in a phase or phases of planning, design and construction.		

Attachment 1 to Item 12.4



MOUNT BARKER
DISTRICT COUNCIL

Transport Lead Strategy



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Peramangk Acknowledgement

We acknowledge and respect that we are living upon the traditional lands of the Peramangk people who are highly respected rainmakers, sorcerers, doctors and the fire givers among the Aboriginal nations.

We further recognise that the Peramangk have for millennia had a deep and intrinsic connection to the land and respect their ongoing right to maintain that connection both spiritually and culturally.



Introduction

Mount Barker District Council has adopted the Mount Barker Community Plan 2020-2035 to guide growth and development throughout the district and individual towns.

The Community Plan establishes a 15 year horizon for planning, with works to deliver the goals and objectives of Council.

The Community Plan requires the development of **Lead Strategies** to identify the specific actions needed to implement the Plan and realise the anticipated growth within the whole of the Mount Barker district.

This document is the Transport Lead Strategy for the Mount Barker District. The Lead Strategy will lay the 'foundation stones' for the transport planning necessary to support the objectives of the Community Plan.

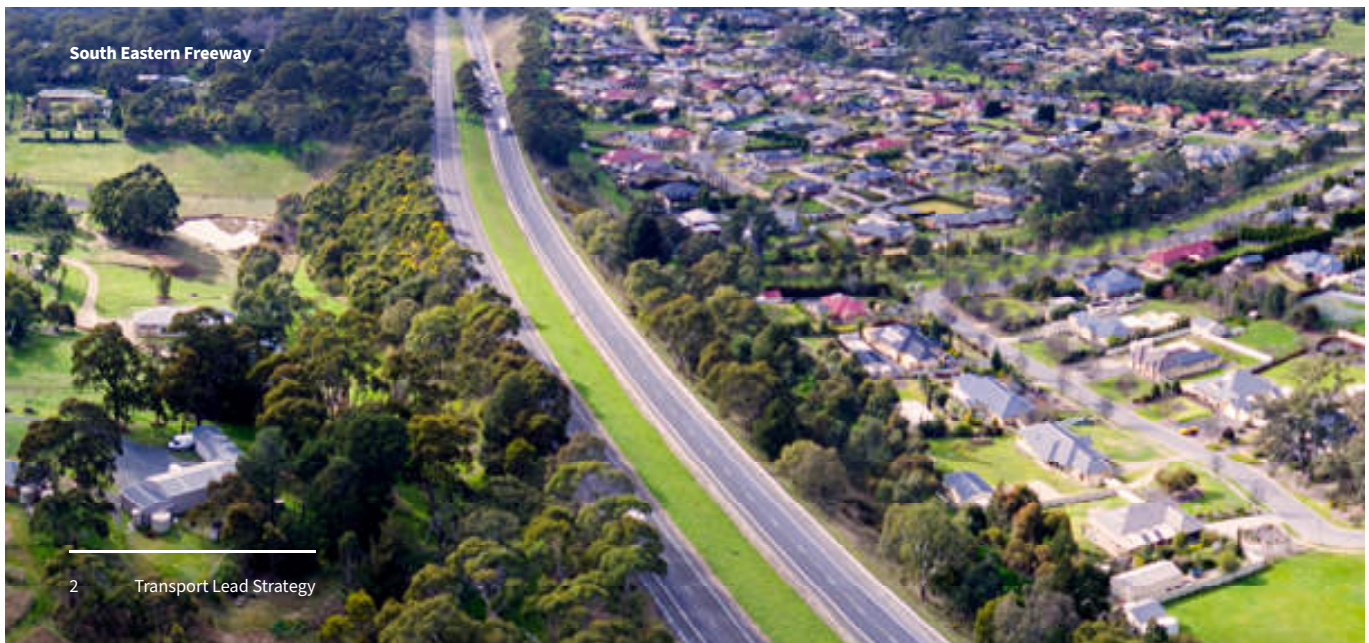
The objective of this lead strategy is to ensure our transport infrastructure planning aligns with growth in the district, enhances the connectivity of our community, encourages active transport, supports the safe & efficient movement of traffic both within the district and between regions, promotes the use of public transport and provides for future technologies in a sustainable way.

Six core themes have been described in this lead strategy to underpin Council's vision for Transport. These themes will be developed to form the basis of specific action plans. These themes are:

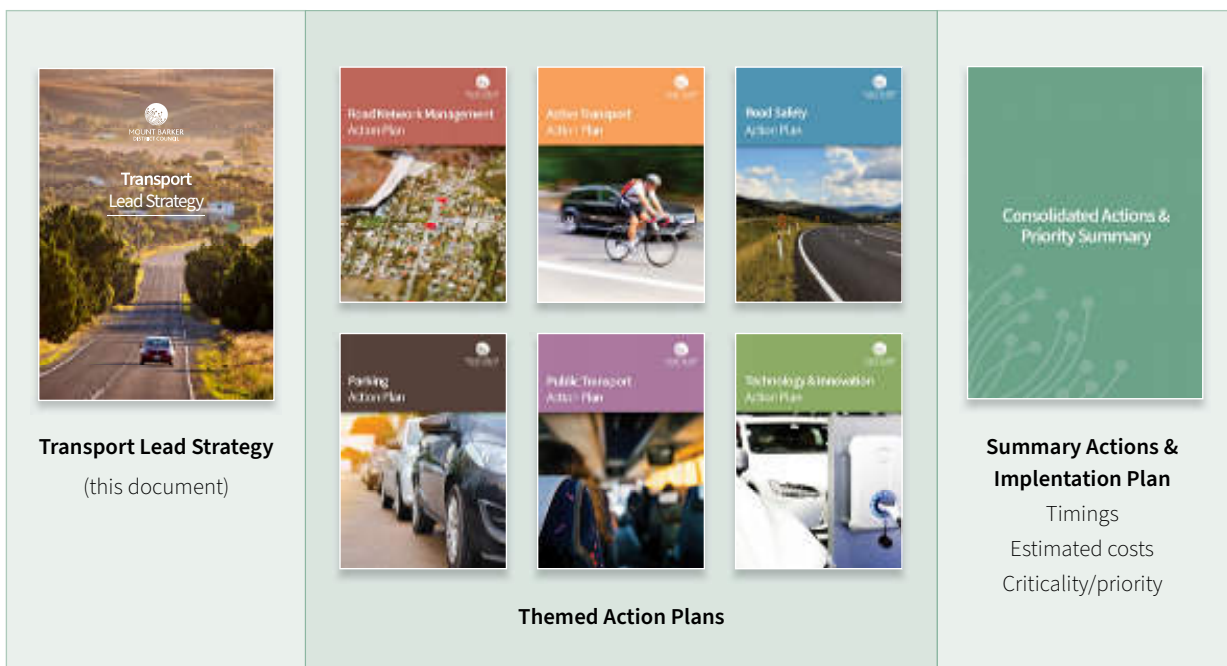
- Road Network Management
- Active Transport
- Road Safety
- Parking
- Public Transport
- Technology and Innovation

Each theme, while related, will be progressed as individual strategic action plans and include discussion on the existing position, guiding principles & strategies, identify issues/opportunities and guide the prioritisation of Council's investment in Transport infrastructure and initiatives.

The combined suite of themed action plans book-ended with the Transport Lead Strategy (this document) together with a consolidated summary of Actions will form the Integrated Transport Plan (ITP) for the Mount Barker District.



Integrated Transport Plan Structure



Purpose

Why do we need an Integrated Transport Plan?

It creates the framework and direction to align transport investment and policy decisions with the aspirations the community hold for the district in the future.

A well implemented Integrated Transport Plan ensures the Council and the community are aligned to achieve the outcomes we want as a district to be:

- Safer
- Healthier
- More connected
- Sustainable
- More Inclusive, and
- Building our economic prosperity.

How will the Integrated Transport Plan Work?

The ITP will be our key strategic document that guides transport projects, advocacy and decision making with evidence based justifications to a range of projects including but not limited to:

- Township Plans
- Advocacy to State and Federal Government
- Grant funding
- Road and intersection upgrade projects
- Targeted local issues
- Public Transport and Active Transport.





“Transport in the district will provide safe, connected and efficient access for the whole community, while protecting the natural environment and unique character of its towns and villages.”

Councils Role, Identified Opportunities and Partnerships

Council recognises the importance of building partnerships to achieve better outcomes for the community. In this regard Council has different roles be it to lead and deliver works and actions or simply to be proactive and carry out an advocacy role to draw attention to the needs of our community.

We partner with organisations that share our objectives and can assist in delivering outcomes with greater effect or efficiency. Partnerships can take many forms such as funding; in-kind or in-principle support; or, joint program or project delivery.

Recent Partners

- Regional Development Australia
 - Public transport and freight studies
- Business Mount Barker
 - Project contributions in the Mount Barker CBD

- Other levels of Government
 - State Bicycle Fund – trail and pathway grants
 - Special Local Roads Program
 - Blackspot Road Safety Program
 - Mount Barker Growth Area Transport intervention funding
- Local Government Association
 - National Heavy Vehicle advisory coordination assistance
- Development Industry
 - Targeted transport upgrades to cater for growth
 - Delivery of transport interventions.

Role	Council (C)	State Government (SG)	Developer (D)
Provider	Council directly provides infrastructure including the construction of local roads, footpaths and trails..	State agencies provide public transport infrastructure and services, such as buses, trains and trams, and they provide major road infrastructure and manage major roads.	Developers provide roads, footpaths, shared paths and open space links as agreed with Council through Developer Contribution Plans.
Facilitator	Council facilitates the provision of the required actions by others. E.g. provision of footpath to a bus stop.	State strategies, such as 'Road Safety Strategy', planning legislation and policies, can facilitate desirable land use and transport outcomes.	
Stakeholder	Council provides information or assistance in the development of a project e.g. desirable active transport links for Adelaide Road interchange upgrade.		Developers can indicate to Council the level and type of development to connect to the existing road network e.g. future intersections to an upgraded Hawthorn Road.
Advocate	Council advocates on behalf of the community for the actions that are required. E.g. public transport.	State Government can advocate with Council for federal funding to build major infrastructure e.g. SE Freeway interchanges.	Developers can advocate with Council on projects, actions, services etc.

How the Transport Lead Strategy (and subsequent ITP) responds to the Community Plan

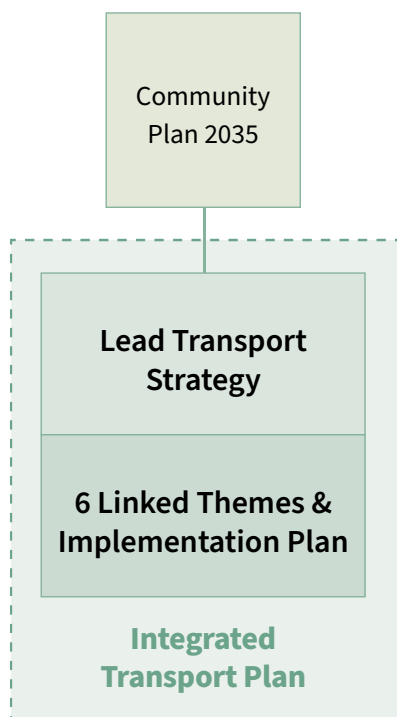
The Community Plan is founded on three guiding principles:

Community Wellbeing

Economic Prosperity

Ecological Sustainability

The Transport Lead Strategy will respond to these principles in the following ways.



Community Wellbeing

Community wellbeing is the basis of everything that Council do to provide safe, friendly and inclusive townships and neighbourhoods. Council strives to provide high quality, accessible facilities and thriving sporting, artistic and cultural activity. Individuals and local groups will be encouraged in their endeavours and celebrate their achievements.

Specific goals identified to support this principle include Activity and Movements, Health and Social Connection, Heritage, Cultural Expression and Celebration, Safety and Resilience, Mobility and Accessibility.

This last goal (mobility and accessibility) looks to achieve better public transport, more pedestrian and cycle ways and safer roads.

Transport Responses

- A highly connected community
- Transport options to support community interactions and build social cohesion
- Inclusive transport options for people of different ages and abilities
- Great connectivity to recreational and sporting facilities, health and community services
- Promotion of active transport choices
- Recognising the role a street provides in community interactions rather than just movement of vehicle

How the Transport Lead Strategy (and subsequent ITP) responds to the Community Plan Continued

Ecological Sustainability

The natural environment supports all life. Council acknowledges that we have the opportunity to protect nature against the adverse impacts of human activity as we evolve to lower our consumption to sustainable limits. As humans we are not separate from, but are in fact integrated with and depend on the natural environment.

Specific goals identified to support this principle include Emissions Reductions, Low Waste, Urban Greening, Nature and Wildlife and Clean and Abundant Water.

Transport Responses

- Transport options that promote active travel and reduce carbon and greenhouse emissions
- Infrastructure that supports the introduction and use of electric, hybrid and other green-powered vehicles
- A transport network that wherever achievable does not adversely impact the natural environment, preserves remnant native vegetation as important habitat for fauna and biodiversity and considers the needs of wildlife in the planning, design, operation and maintenance of transport infrastructure and traffic corridors
- Promotion of public transport infrastructure and services of all types and future fuel sources

Economic Prosperity

The District's economy is underpinned by lower emissions, smart and sustainable industries that serve to improve community wellbeing and liveability. There are opportunities for more people to work locally and avoid commuting outside of the district.

Specific goals identified to support this principle include Business and Employment, Identity and Reputation, Growth and Opportunity, Education, Learning and Innovation.

Transport Responses

- An efficient transport network with connectivity to the State network
- Alternative transport options for employees within the Mount Barker district
- Provision for freight movements and links to industry within and beyond the region
- Transport infrastructure investments to support economic development including tourism
- Road, cycling and walking network to support diversity of industry sectors
- Recognising the role that a street provides in economic development within towns (main streets) rather than just movement of vehicle



The Need for Change

What we know about the future

In the last 5-10 years the Mount Barker District has seen considerable growth which is expected to continue for the next 15-20 years, transforming the town of Mount Barker into a small city, the second biggest in South Australia behind the City of Adelaide.

Mount Barker Community Plan 2020-2035 defines and articulates Council’s approach to the planning and development of our district and community for the next 15-20 years and beyond. It acknowledges that the district has many advantages and is, at its core an enviable place to live and work.

From a transport perspective, we can not continue to only build road infrastructure to accommodate future traffic demands.

Our road network has a finite capacity and without significant investment by other levels of Government, we will need to work with what we have. Ultimately there will need to be alternative transport options with a focus on cycling, walking and public transport to manage future demands.

In addition to these local growth pressures there will be other drivers for change including:

- our obligation to meet climate change challenges
- advent of future technologies such as electric and autonomous motor vehicles
- limitations in the capacity of the wider road and transport network
- any future changes in land use planning in the Region.

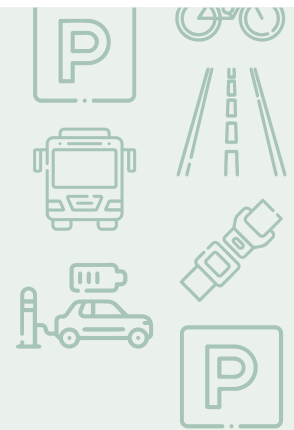


By 2035 the population of the district will be more than 55,470.



There will be over 100,000 more car trips per day on our roads by 2040
(Based on 12,500 additional homes with an average of 8 trips/day).





Future Challenges

Future growth will not come without some challenges in planning and delivering infrastructure, and this is also true for managing the pressures of additional traffic and transport demands. Some of these include:

- **Timing of interventions and reliance on other levels of Government.** Council is limited in its capacity to respond to the rapid rate of development and timing of infrastructure improvements. Council will need to maintain a strong position of advocacy and continue to work with the State and Federal Government in the provision of major road infrastructure, and importantly, public transport alternatives.
- **Future technologies and Smart City opportunities.** Technology in transport is happening rapidly with new intelligent transport systems and contemporary and near future technology such as electric/hybrid motor vehicles and hydrogen fuel celled vehicles for examples together with the progressive introduction of connected and autonomous technologies in vehicles. Council will need to enable these changes with future transport initiatives. Simple actions such as marking edge lines and centre lines should be considered to enable lane control functions in autonomous motor vehicles. Future transport services are also changing such as the progressive introduction of innovative services like Mobility as a Service.
- **Accommodating Growth.** Infrastructure including the completion of the Heysen Boulevard is essential. Some key road / path infrastructure will be provided by Council, but other key links and nodes are the responsibility of the State Government or private developers. Coordinating the provision of this infrastructure in a logical way will be a critical challenge for Council.
- **Low or no emissions transport.** 26% of the greenhouse gas emissions generated in the district come from transport. With the urgent need for the world to reduce emissions, solutions must be found that help facilitate the transition away from fossil fuel based transport options.
- **Encouraging Low Impact Mobility.** We will need to strike a balance between reliance on private motor vehicles while

also encouraging low impact sustainable transport choices such as walking, cycling and usage of public transport. We need to move away from a reliance on private motor vehicle use for some journeys by providing great cycling and walking paths with connectivity to key infrastructure and public transport services.

- **Movement and Place** recognises that streets provide an important role in human interaction and economic development, particularly in main streets and town centres. Our transport plans will clearly recognise the role of key streets/roads in place activation, integration of gateways into town centres, opportunities for greening and preservation of natural flora/fauna. Our emphasis will be on designing for people rather than the car.
- **Mt Barker City Centre.** How we manage traffic and parking within the growing city centre will be pivotal in its success. We need to attract new business activity and people to the Centre without attracting unmanageable traffic flows. Similarly, we will need to provide some additional parking supply without providing an abundance of free/cheap parking. Developing alternative transport options to/from the centre will be important in constraining this traffic and parking demand.
- **Public Transport Improvements.** Council is already advocating for high quality, frequent and rapid public transport to/from Adelaide. Resolving these regional public transport needs will be critical to managing transport demand between Mount Barker and other regional centres. We will continue to look into options working with the State Government to fund and provide the best answer for our community inclusive of the consideration of passenger rail.
- **Transport Costs.** The cost of providing alternative transport options to our regional centres at a realistic price will be difficult. Our community highly values the rural lifestyle and natural environment. But our lower population base means the cost (per capita) of providing alternative transport options can be difficult. Being able to provide an appropriate level of service to our regional centres will remain a focus for Council.

Themed Action Plans

Through this lead strategy and the 6 themed actions plans and implementation plan, the ITP will be formed.

To ensure consistency in approach and outcome, each themed action plan will have its own long-term 20-year strategic action plan. These action plans will form the basis of an Integrated Transport Plan which will include actions, initiatives, programs, policies, timings, services and projects to reflect the Vision and Themes of the strategy.

When preparing these plans, Council will consider the following themes and objectives. These themes and objectives link to higher level objectives in the Community Plan 2020-2035 as described at the beginning of this document. Community consultation on each plan will take place in accordance with Council's community consultation policy as they are developed.



Themed Strategies Continued

Theme #1 Road Network Management



This Theme will provide direction for:

- Understanding future growth and network needs.
- The role of key local roads such as Springs Road, Bollen Road, Paech Road, Hartman Road and Hawthorn Road.
- When planning new or major upgrades, the importance of community engagement is recognised as fundamental to good road planning and understanding the impacts on existing residents.
- Recognition of Movement and Place principles particularly for main street environments.
- Clear understanding of road hierarchy and network management addressing intra and inter-regional connectivity and freight movements.
- Preservation of open space and amenity with all future transport infrastructure.
- Ensuring that environmental and amenity objectives are integral considerations in planning and design.
- Traffic modelling to understanding future growth implications in the Mount Barker CBD.
- Traffic management within the Mount Barker CBD and enabling of the Mount Barker City Centre revitalisation.

Theme #2: Active Transport



This Theme will provide direction for:

- Walking and cycling are the first choice for short trips.
- Residents are provided with safe, high quality and connected walking and cycling opportunities for local trips.
- Create a coherent, attractive and safe cycling network including safe crossing points across roads and connections to core services.
- Enable the community to adopt active transport (cycling/walking) as a viable alternative to the car for a wide variety of trips within the district, both locally and intratown as well as our neighbouring councils, through provision of infrastructure, encouragement programs and supporting infrastructure.
- Creation of pedestrian paths linking core facilities and public transport facilities.
- On collector road and sub arterials in our district we will aim where possible to incorporate cycle lanes as part of new and upgraded road.

Themed Strategies Continued

Theme #3: Road Safety



This Theme will provide direction for:

- Embodiment of **Safe Systems** principles in everything we do in the design and management of the transport network.
- Lower speed limits due to roadside conditions or higher numbers of vulnerable road users.
- Identification of road safety initiatives that Council can undertake in support of State and federal strategies – towards zero together / shared responsibilities .
- Managing roadside risks and develop a contemporary policy on crash barriers, roadside hazard management and the preservation of remnant native vegetation.
- Identification of high risk ‘blackspots’ throughout the District and prioritization of works in partnership with the State road authority.
- Programs that enhance the safety afforded to the interface between roads, walking and cycling infrastructure e.g. pedestrian crossing program, school access.

Safe Systems aims to eliminate road deaths and serious injuries through an integrated program of safer roads, safer speeds, safer vehicles and safer people.

Safe Systems is underpinned by three principles:

- People are human and sometimes make mistakes.
- Roads, roadsides and vehicles need to be designed to minimise crashes or reduce forces if a crash happens.
- Road safety is a shared responsibility.

Theme #4: Parking



This Theme will provide direction for:

- Development of a Parking Strategy and policy for day to day management of both on and off street parking including consideration of management of ‘narrow streets’.
- Parking needs in the Mount Barker CBD including integration of public and private parking, consistency with the Mount Barker Township Masterplan and future transport modelling for the town centre.
- Verge parking (kerbed and unkerbed).
- Paid parking provisions in high demand areas.
- Provision of accessible parking.
- Parking for caravans and long vehicles in towns and tourist facilities.
- Park n Ride facilities.
- Reduction of on-street parking requirement in state planning guidelines for future developments.
- Review and update of Council’s Parking fund.
- Additional convenient parking for bicycles and e-bikes.

Themed Strategies Continued

Theme #5: Public Transport



This Theme will provide direction for:

- Council will work with the State Government to provide our community with a frequent, fast, and reliable public transport network that meets the diverse needs of users throughout the district.
- The location of park-n-ride facilities to support improved public transport services.
- Public transport hubs are connected to communities through best practice pedestrian design and a cohesive, attractive bicycle network.
- Development and delivery of a sustainable community transport system which provides affordable and accessible transport solutions responsive to people's individual physical, social, health, financial and support circumstances.
- Establishment and expansion of the on-demand public transport services (Keoride).
- Integration of Taxis, ride share and other private transport operations into network planning.
- Community transport (eg community bus services).

Theme #6: Technology and Innovation



This Theme will provide direction for:

- Ensuring Council is best placed to cater for future transport technologies.
- Monitor and act on emerging transport network management technology and intelligent transport systems.
- Investigate opportunities for **Mobility as a Service**.
- Support for the introduction of vehicles with alternative power supply (electric, hydrogen).
- Provision of options for low or zero emissions transport.
- Road maintenance and upgrades are undertaken to accommodate current and future vehicle safety technologies (eg quality line marking to support lane departure monitoring).
- Provisions for progressive introduction of autonomous motor vehicles.

Mobility as a Service (MaaS) is a concept providing a range of transport options to suit an individual's needs without the cost of owning a vehicle. MaaS is still developing and evolving as a market, but should enable people to bundle transport options such as car ride sharing, public transport and other ride share initiatives.

Contact

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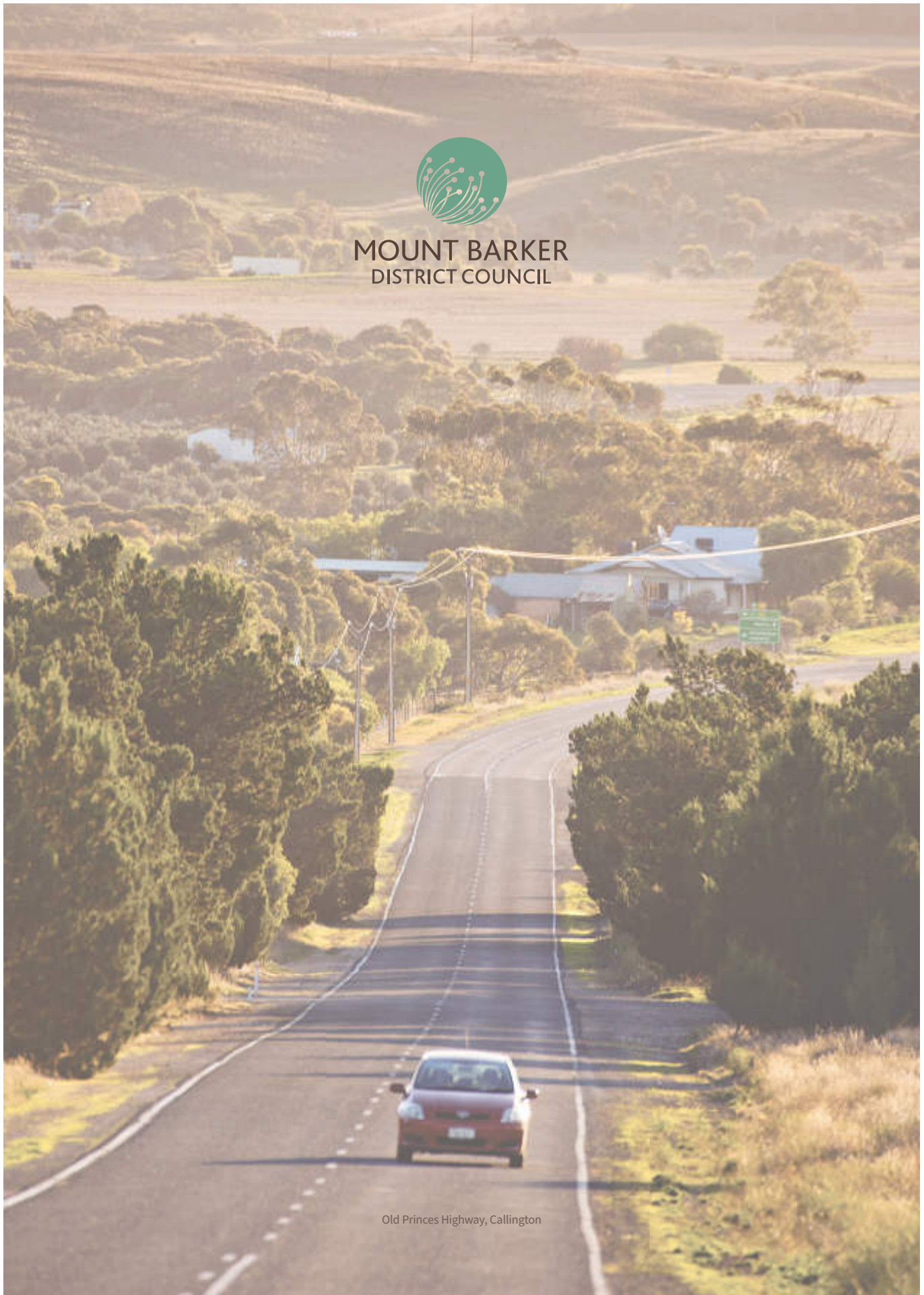
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MOUNT BARKER
DISTRICT COUNCIL



Old Princes Highway, Callington

12.5	REPORT TITLE:	NORTH ROAD NAIRNE – ROAD UPGRADE OPTIONS
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/101840
	ATTACHMENTS:	Nil
	<u>Key Contact</u>	Shraddha Dhungel, Infrastructure Engineer Matthew Dawkins, Manager Infrastructure Planning
	<u>Manager/Sponsor</u>	Phil Burton, General Manager Infrastructure

Community Plan 2020-2035:**Community Wellbeing**

CW Goal 4.3

Undertake town planning, infrastructure provision and asset management to facilitate healthy lifestyles and safety.

CW Goal 5.5

Ensure accessibility requirements are met through all publicly developed and maintained assets and through the development planning system.

Annual Business Plan:

This matter is not included in the annual business plan.

Purpose:

To provide a report to Council outlining the options and recommendations for improving the safety and usability of North Road, Nairne.

Summary – Key Issues:

1. In March 2022, Council resolved to produce a report regarding the safety and usability of North Road, particularly for pedestrians and cyclists.
2. North Road currently has a very narrow road corridor, with steep cuttings and embankments in the verge, no continuing footpath and bus stops that are difficult to access.
3. Whilst the terrain is difficult, a number of options that improve the corridor safety have been identified and require further consideration and community engagement.

Recommendation:

That Council:

1. Note the options for improving the safety and usability of North Road as included within this report, and;
 2. Support further planning and investigation to inform a more detailed submission to the 2023/24 Annual Business Plan and Budget.
-

Background:

1. North Rd, Nairne is a local road that plays an important function in connecting residents to major arterial roads and services in the area.
2. The Nairne Township Plan, endorsed in February 2013, identified a number of opportunities for improving transport and movement in the local area and made some specific references to North Rd including:
 - a. *“The opportunity exists to investigate the function and performance of key roads within the township (under the control of Council) given the predicted growth Such roads include North Road, Jeffrey Street, Summit Road, Bald Hills Road.”, and*
 - b. *“Council roads, in particular those such as North road and Jeffrey Street provide a low level of service in their current form and with additional growth are likely to become more inadequate given the physical constraints in which they are located e.g. terrain and road reserve width.”*
3. The plan also identified pedestrian and cycling improvements in particular the potential *“to identify improvements to the current footpath network and introduce streetscape options and plantings along selected roads”*. Further seeking to develop *“an integrated and connected network that encourages walking and riding and less dependence upon the motor vehicle.”*
4. The plan included a specific action with 5+ year timing as follows:
 - a. *“Investigate the function and performance of key council managed roads and prepare local area traffic management improvement plans as necessary for implementation over time as priorities, finances and demands permit. This should also consider changing the function of specific roads where the future function and performance issues are unable to be resolved due to physical constraints of the local area.”*
5. A number of works have been undertaken on North Rd over the last decade, including:
 - a. targeted road pavement renewals and kerbing in areas where the road was failing,
 - b. isolated underground stormwater drainage improvements,

- c. installation of slow points to manage cut-through and speeding vehicles,
- d. improved intersection definition and priority change at Junction St intersection, and
- e. upgrade of the Nixon Street pedestrian bridge over the creek.

6. In March 2022, Council resolved as follows:

Moved Councillor Westwood that Council staff prepare a report outlining the options and recommendations for improving the safety and usability of North Road, Nairne (including cost estimates, benefits, risks, issues, funding possibilities and any other implications) for consideration by Council at a meeting no later than September 2022.

Seconded Councillor Morrison

CARRIED

7. This report is provided in response to that Council resolution.

Discussion:

8. Council staff have conducted a review of previous reports and investigations undertaken on North Rd as well as planned works that are yet to be delivered. They also undertook new site inspections and observations of current performance and issues given the changes (development) that has occurred in recent years e.g. new supermarket, Woodside Rd and Old Princes Hwy junction upgrade, etc.
9. The key issues identified on North Road at present include:
 - a. Limited footpaths for safe walking,
 - b. Poor bus-stop provision and access i.e. not DDA compliant,
 - c. Inadequate lighting in key locations,
 - d. Constrained road reserve due to width of road corridor and presence of obstacles such as stobie poles,
 - e. Stormwater issues caused by open drainage, culverts, headwalls and houses situated at a lower grade than the road,
 - f. Uneven and inconsistent road pavement,
 - g. Trees and other vegetation encroaching on the verge and road.
10. Council staff have identified various options to improve the safety and usability of North Rd.
11. Detailed cost estimates have not been prepared at this stage however a cost indicator has been used to describe the relative cost of each option as follows:
 - a. Low Cost – non construction traffic management solution requiring little or no civil works.
 - b. Medium Cost – can be implemented at typical/standard unit rates

- c. High Cost – terrain or other constraints mean the implementation cost bracket will be high/ or the work proposed may not typically be undertaken due to low benefit:cost ratio.
12. Likewise the difficulty for implementing such options has been given as an indicative range based on an understanding of constraints, risks and constructability as follows:
- a. Easy
 - b. Medium
 - c. Hard
13. The options identified for North Rd include the following:

Option	Cost	Difficulty
Provision of a concrete footpath from Woodside Road to Clydesdale Place with a minimum width of 1.2m (excluding the occasional pinch point)	\$450k	Easy
Reversal of the bus route and establishment of 6 DDA compliant bus stops on the residential side of the road (non-indented)	\$120k	Easy
Removal of some non-remnant vegetation in verge areas to free up sight lines and potentially space for improved access	\$50k	Easy
Lighting upgrades off existing stobie poles (approx. poles)	\$75k	Easy
Targeted speed limit changes where needed to improve pedestrian safety (subject to DIT approvals)	\$30k	Medium
Provision of a concrete footpath from Bridge St to Junction St with a minimum width of 1.2m (excluding the occasional pinch point)	\$400k	Medium
Provision of a concrete footpath from Junction St to Nixon St with a minimum width of 1.2m (excluding the occasional pinch point)	\$300k	Medium
Modification of slow point(s) where necessary to facilitate footpath linkages	\$150k	Medium
Installation of a footbridge to gain access across the creek near Piney Ridge Road (assumes no remnant vegetation issues)	\$300k	Medium
Stobie pole relocation to remove pinch point obstructions to footpaths	\$100k	Medium
Improved DDA compliant path/trail linkages to Jeffrey St and footbridges from North Road (excl bridge as bridge is relatively new)	\$300k	Hard
Improved DDA compliant path/trail linkages to Thomas St footbridges from North Road (includes new bridge)	\$450k	Hard
Targeted one-way segments of roadway to gain road reserve space for paths and kerbs and subject to assessment of local area traffic impacts	\$950k	Hard

Provision of a path/trail link between Bassett St and North Road at Elder Street	\$350k	Hard
Undergrounding of stormwater drainage to free up space for pathways, parking spaces or bus stops	\$350k	Hard
Installation of indented bus-bays at bus stops	\$350k	Hard

14. Each of these options will need to be investigated further to ascertain the overall benefits and costs ahead of prioritising a program of works for consideration in future budgets.
15. It is proposed to complete some further planning and investigation of these options this financial year ahead of making a submission to the 2023/24 annual business plan and budget for progressing the priority items through to design and construction.
16. The funding opportunities will be assessed for each option so as to minimise the impact on the general ratepayer. This will include assessing grant funding opportunities, exploring partnerships with others, utilising existing funded programs (e.g. new footpath program) and coordinating upgrades with planned asset renewals.
17. Any upgrades will be considered as part of an overall local area traffic management plan to ensure that the performance of surrounding local roads are taken into account when planning changes on North Rd.
18. The community will be consulted on this plan and any future works for North Rd ahead of construction.

Community Engagement:

Informing only	This report will be available on Council’s website and the community will be consulted on any future works during the design phase, proposed to commence in 2023/24.
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Policy:

N/A

Long Term Financial Plan:

This North Rd initiative is not specifically included in the endorsed LTFP however there is provision for road, footpath and drainage renewal/upgrade which could be prioritised toward North Rd.

Budget:

No specific capital budget has been allocated for North Rd in 2022/23. However, the next phase of planning and investigation can occur within existing operating budgets. A new budget allocation will be required to progress design and this will be ready for consideration in 2023/24.

Statutory/Legal:

N/A

Staff Resource Requirements:

The further planning and investigation work can be carried out mostly with existing staff resourcing however some specialist traffic engineering and road safety advice may be required to prepare a submission to the 20223/24 annual business plan and budget.

Environmental:

A principle of the any planning will be to avoid and minimise impacts to roadside vegetation.

Social:

Improving road safety and accessibility for all users will improve health and wellbeing of the community.

Risk Assessment:

There is a risk that no external funding will be available to fund future works and so to mitigate this risk Council staff will investigate all grant funding and partnership opportunities.

There is a risk that the estimated cost may be higher than anticipated and so to mitigate this risk, extensive planning and design will occur in a staged approach utilising external cost estimation services to refine the budget requirements.

There is a risk that the community may not support changes to North Rd so to mitigate this risk community consultation will be undertaken during the design phase and prior to any construction.

A more detailed risk assessment will be undertaken during the design phase if endorsed.

Asset Management:

Any proposed works will take into consideration the whole of life costs and will be included in the next revision of Council's strategic asset management plan.

Conclusion:

North Road Nairne is an important local collector road and a number of opportunities have been identified to improve its safety and usability. These options will require further planning and investigation to define the scope and estimated cost so that they can be considered in 2023/24 annual business plan and budget.

Previous Decisions By/Information Reports to Council

Meeting Date	07/03/2022	CM Reference	DOC/22/25878
Title	North Road Nairne – Road Upgrade Options		
Purpose	Motion on Notice		

**12.6 REPORT TITLE: ECONOMIC DEVELOPMENT STRATEGY
CONSULTATION REPORT AND ENDORSEMENT**

DATE OF MEETING: 5 SEPTEMBER 2022

FILE NUMBER: DOC/22/102799

**ATTACHMENTS: 1. DOC/22/111931, Economic Development
Strategy 2022-2027
2. DOC/22/102804, Economic Development
Strategy Community Consultation Report**

Key Contact Tim Boundy, Economic Development Project
Manager

Manager/Sponsor Luke Gray, Manager, Strategic Projects &
Economic Development

Community Plan 2020-2035:

Theme 2: Economic Prosperity

EP Goal 1: Business thrives in a supportive environment. A diverse range of skilled and unskilled local job options are available to those that want them.

EP Goal 2: The district is known for its liveability, vibrancy and sustainability. Mount Barker thrives with great events and where new and existing businesses want to invest and become established. Smaller towns and rural areas underpin community pride, cohesion and lifestyle opportunities.

EP Goal 3: Add value to the growth of the district by exploiting new economy opportunities aligned with the key strengths of liveability, sustainability and low emissions.

EP Goal 4: The district's population has easy access to formal and informal education and learning opportunities. Education drives innovation and new enterprise and supports community wellbeing, liveability and ecological sustainability. We recognise and utilise the skills, knowledge and expertise residing in the community.

Annual Business Plan:

The Strategy has been prepared by Council staff within existing operating budgets. Objectives and actions from this plan will form the basis of ABP objectives under the theme of Economic Prosperity.

Purpose:

To present a summary of the Economic Development Strategy 2022-2027 community consultation and subsequent amendments and to seek endorsement.

Summary – Key Issues:

1. On 4 July Council endorsed staff to undertake a period of public consultation on the draft Economic Development Strategy.
2. Feedback on the draft Strategy was generally positive and in agreement with the key industry and partnership approach presented.
3. The consultation has led to 11 amendments to the strategy, which are summarised in the community consultation report.
4. The Economic Development Strategy has been amended and is now presented for Council endorsement and implementation.

Recommendation:

That Council:

1. Note the community feedback received, in the summary of consultation contained in **Attachment 2** and the subsequent amendments made to the strategy
 2. Endorse the Economic Development Strategy 2022-2027 in **Attachment 1**.
-

Background:

1. The Economic Development Strategy 2022-2027 is a 5-year strategy identifying 4 key objectives and subsequent actions to support the districts economic prosperity.
2. The process to renew the Strategy intentionally sought guidance and input from a number of key industry stakeholders. It's their input that has helped shape the direction of this Strategy and ensure it aligns with their own vision and objectives.
3. The Strategy has 4 key objectives, which are an evolution from the previous strategies 3 objectives. The 4 key objectives are:
 - a. Increase tourism visitation & spend – measuring the increase in tourism spend and value add of the visitor economy.
 - b. Create and attract high value jobs – to decrease the number of residents working outside of the district.
 - c. Increase innovation – to increase both employment and productivity as measured by share of gross state product.

- d. Build city centre and village vibrancy – recognising they are the employment and economic activity nodes of the district, and increase the property development investment in those precincts.
4. The 4 key objectives will be met by delivering actions linked to 5 key industries identified in the reports, leveraging economic development involvement in major projects and working with our strategic partners.
5. The development of an investment prospectus will be a key tool to achieve a number of the actions linked to the 5 key industries. This will be updated as required to ensure it stays agile and responsive to the latest opportunities.
6. The 5 key industries are:
 - a. Agriculture
 - b. Visitor Economy
 - c. Small Business and Property
 - d. Creative & Digital Industries
 - e. Education
7. The draft Economic Development Strategy was presented to Elected Members at the Informal Information/Briefing Session on 30 May 2022.

Discussion:

8. The draft Strategy was endorsed by council for a period of community consultation, which ran from 5 July to 22 July 2022.
9. Attachment 2 contains a summary table of the issues raised through consultation, along with Council's response and, where applicable, a relevant amendment to the Strategy.
10. The consultation period saw staff engage with the community via:
 - a. Direct meetings with strategic partners
 - b. Presentation's to business associations
 - c. Social media promotion
 - d. Council's Your Say website
 - e. Written submissions
11. There were a range of comments on the strategy which reinforced the community's acceptance of the need for the strategy and that the industry approach was supported and appropriately identified.
12. Comments suggesting support for other uses on primary production zoned land and the agriculture industry more generally were prevalent.

13. Feedback on the visitor economy showed a community need for more investment in accommodation across the district.
14. The opportunity for the Economic Development function to support the implementation of the Arts Plan, which is currently out for community consultation, was identified through consultation.
15. Ensuring that business support provided to small and creative businesses was targeted and tailored for local operators was of importance to the business community.
16. The partnership approach to achieving the set objectives was supported through his consultation, but further information on the structure and type of current partnerships was requested.
17. Additional comments that were either outside the scope of the Economic Development function or addressed through other strategies were received via the consultation process. These comments have been noted and passed on to the relevant team within council or other level of government.
18. These comments included shop trading hours, public transport, town square, rate increases and growth area issues.
19. The consultation has led to 11 amendments to the Strategy.
20. Implementation of the Strategy and its actions will occur over a 5 year period and be annually reviewed and reported to Council via information reports, informal briefings and Elected Member memos.

Community Engagement:

Decision to be made	Seeking endorsement of the draft Economic Development Strategy 2022-2027
Key factors to be considered in decision (dot points)	The Economic Development Strategy sets high level objectives that link to the Community Plan Economic Prosperity Goals, and a set of strategies and actions themed by key industries and strategic projects and partnerships to achieve them.
Area of community influence	Community have provided feedback and amendments have been made to the strategy appropriately reflecting this feedback.
Method of consultation, informing community & cost	The draft Strategy will be made available at the Local Government Centre, the Library and on Council's Your Say Website. It will be promoted through social media channels, council website, Connect website, and

	Connect e-newsletter.
Feedback to stakeholders/Council	A community consultation report is provided as Attachment 2.
Timeframe for consultation	Tuesday 5 July to Tuesday 26 July 2022

Policy:

Public Consultation Policy

Long Term Financial Plan:

N/A

Budget:

The implementation of this Strategy can be funded within the adopted budget for 2022/23. Where it is identified that additional budget is required in future years, this will be assessed as part of the annual budget development process.

Statutory/Legal:

Local Government Act 1999 Chapter 2: 7—Functions of a council
The functions of a council include — (g) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;

Staff Resource Requirements:

Implementation of the strategy will be met within existing resources and will leverage those of our industry and government partners.

Environmental:

The Economic Development Strategy has many actions with strong environmental benefits or considerations, furthermore the creation of a targeted Investment Prospectus will further align with Council’s endorsed Ecological Sustainability goals from the Community Plan 2020-2035. The strategy document identifies the links to goals and objectives of the Ecological Sustainability Theme, alignment exists within goals 2 and 4, and across the economic development function of certain strategic projects.

Social:

The Strategy proposes initiatives which will have a positive impact on economic prosperity, wellbeing and employment opportunities for all people who live, work, study and recreate in our community.

Risk Assessment:

The Strategy is not expected to have significant risks associated with its content, albeit there will be an expectation to deliver the actions. If actions are not delivered, there may be an impact on Council’s reputation. In addition, key to managing risk for Council,

is to understand and reinforce Council's role within the economic development landscape.

Asset Management:

N/A

Conclusion:

Council officers have conducted community consultation on the draft Economic Development Strategy 2022-2027. The consultation identified amendments to the Strategy which have been implemented. The Strategy is recommended to Council for its endorsement.

Attachment 1 to Item 12.6



**Economic
Development
Strategy
2022-2027**



**MOUNT BARKER
DISTRICT COUNCIL**

Acknowledgement of country

We acknowledge and respect that we are living upon the traditional lands of the Peramangk people who are highly respected rainmakers, sorcerers, doctors and the fire givers among the other Aboriginal nations.

We further recognise that the Peramangk have for millennia had a deep and intrinsic connection to the land and respect their ongoing right to maintain that connection both spiritually and culturally.



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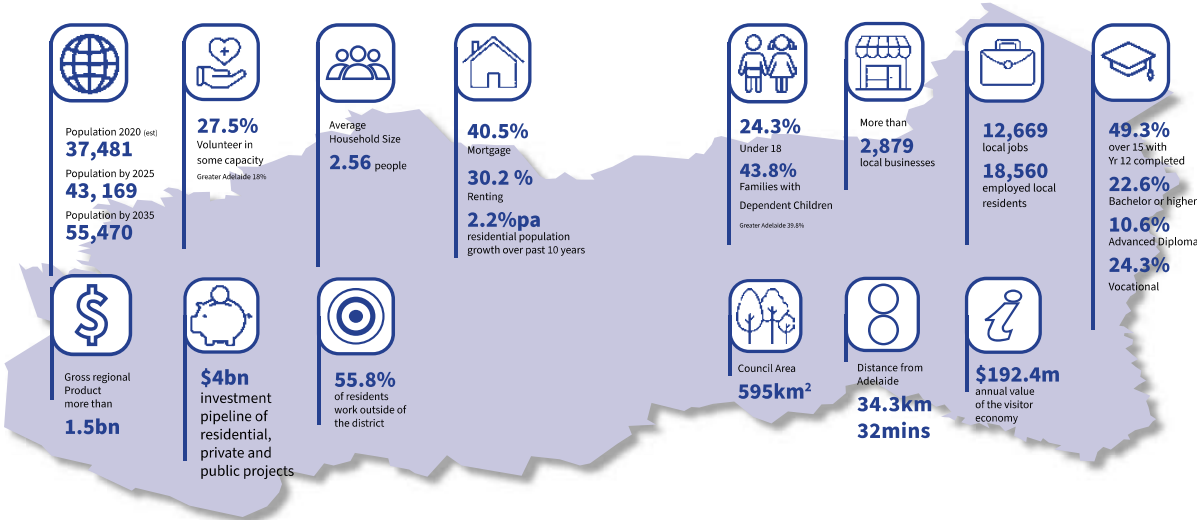
1	Infographic
3	Vision
4	Executive Summary
5	Strategic Context and trends
7	Council role and plan hierarchy
9	Objectives
10	Key industries
11	Agriculture
12	Visitor Economy
13	Small Business & Property
14	Creative and Digital Industries
15	Education
16	Strategic Projects
17	Partnerships
18	Prospectus and Measurements
19	Contact details



Our District

The original inhabitants of the Mount Barker area are the Peramangk people and parts of the district are important to other First Nations groups, including the Kaurna and Ngarrindjeri. Council acknowledges that the district is part of the traditional ancestral land of the Peramangk people, the deep feelings of attachment and relationship to this land and their ongoing custodianship.

The Mount Barker District is located east of metropolitan Adelaide in the Mount Lofty Ranges. The township of Mount Barker operates as a regional service centre providing education, retail, commercial, institutional and business activities and services. Mount Barker, along with Littlehampton and Nairne is experiencing high and sustained growth that is likely to continue for many years.



Message from the Mayor

Our district is the state's fastest growing region. With growth comes challenges and also opportunities.

There is enormous economic potential across our district. The City Centre development will further cement Mount Barker as the commercial centre of the Adelaide Hills region, providing a focal point for commercial industries, community connections and an enviable lifestyle.

Our smaller townships and rural areas, characterised by strong community spirit, cohesion and a country lifestyle, present opportunities in the visitor economy and agribusiness.

We want to foster a supportive and sustainable economic environment in which businesses can build and flourish. In doing so, we can grow local job options, helping retain more of our residents working in the area.

This strategy outlines Council's objectives and actions to leverage these opportunities and address the challenges that present themselves in the current economic environment.

Strengthening the economic prosperity of our district has benefits for all levels of our community. By delivering on the objectives of this strategy we will promote an enviable lifestyle that supports a community that is culturally rich, prosperous, safe, connected and sustainable

Mayor Ann Ferguson



Strategic Alignment with our Community Plan's Vision for Economic Prosperity:

The district's economy is underpinned by low emissions, smart and sustainable industry and commerce that serves to improve community wellbeing and liveability. More people work locally than commute and investors are attracted by our innovative business and entrepreneurial environment, high quality employment opportunities and a supportive approach to long-term partnerships. Our economy thrives using the principles of regenerative and circular design, valuing nature and distribution of wealth, power and knowledge to all.

Executive Summary

Our overarching economic development goal is for Mount Barker to be the preferred destination in South Australia for large and small businesses to become established, expand, and thrive.

We anticipate that a key flow on effect of this goal will be a reduction in the number of residents having to commute outside of our district to work.

Over the last five years we have seen significant growth, from a low starting point, in professional, financial and information media services; a trend we anticipate will accelerate over the next decade.

The Mount Barker district's economic focus will shift from agribusiness and manufacturing to follow the global trend of knowledge industries. This shift will be reinforced locally by long-term residential development, shifting demographics and a greater concentration of employment in the Mount Barker city centre.

While we are transitioning, the economy will continue to have an agribusiness and manufacturing base, but further growth will be fuelled by the visitor economy, creative & digital industries and small business, especially in the retail trade.

Council's major economic development roles will be to ensure that barriers to orderly and ecologically sustainable growth are reduced or eliminated; policy, zoning and infrastructure meet the needs of the market and positioning

the Mount Barker city centre, townships and other employment land as the premier economic opportunity in the region through considered investment, partnerships and business support.

Prominently, the city centre of Mount Barker is the commercial centre of the Adelaide Hills region. The city centre has developed quickly from a rural and regional services centre, supporting the agribusiness and primary production lands of the district, to a hub for the growing residential population offering retail trade, food services and professional services.

The economy of Mount Barker has fared well in the wake of the COVID-19 pandemic. This resilience has been underpinned by the continued residential growth of the district, allowing for population servicing industries to flourish, as well as the increase of housing approvals supported by Federal Government incentives.

We recognises that community and environmental outcomes can and should be supported by a resilient and sustainable local economy and jobs market.

This strategy focuses on key industries that constitute either our economic base or the growth industries that will support our economic development. Strategic projects and partnerships will be a key activity to ensure that Council is leveraging its own investments and relationships to deliver on the identified objectives.

Strategic Context and Trends

Industry Overview

The Mount Barker district generated \$1.7 Billion in gross regional product (GRP) in 2018/19 and supported 12,735 jobs. Local GRP has grown at an average of 3.2% p.a. over the last decade, double that of Greater Adelaide's (1.4%) and well above the state average (0.9%).

The largest contributor to economic growth in recent times has been population growth. Between 2009 and 2019, the District's resident population grew by 2.2% p.a. This was more than double the state average of 0.9% p.a. in this period. As a result, the district's local jobs market is primarily focused on the provision of household services such as health, education and retail. In 2018/19, nearly 36% of local employment was in these three industries.

The tourism sector grew by \$23 million in the ten years to 2018/19. Domestic visitation to the district has increased in the last few years with both day-tripper numbers and domestic nights up by about 100,000 per year since 2014/15.

The agriculture, forestry and fishing sector experienced a net fall in job numbers over the last decade but across the industry, performances differed. Despite growth in vegetables production, other agriculture areas such as cattle and dairy were impacted by drought conditions and rising feedstock prices which has reduced farming profit margins.

5

Population & Employment

Despite growth, the district is not producing enough jobs for its resident's needs. Local job numbers have grown by 2.6% since 2001, more than double the state average (1.2%). However, the number of residents in employment has grown by 3.0% p.a. in that period meaning many are gaining employment outside the district. In 2018/19, there was an estimated 6,234 more employed residents than local jobs. Employed residents are more likely to be qualified than local workers and one of the key reasons that residents are willing to commute is the higher incomes they can receive working in central Adelaide.

While there has been strong growth in the last two decades, some weaknesses still remain when comparing the Mount Barker district's indicators to the state average. These include GRP per capita being well below average, lower incomes for local jobs compared to residents employed outside the region, a growing gap between the number of local jobs and residents working or seeking work, and above state average unemployment.

Mount Barker's high population growth up to 2019 is projected to continue in the future. Forecasts show the district's population will increase to 56,710 residents by 2036 and current trends continue to show demand for real estate in the region. In the current global economic climate, long range forecasting is challenging and multiple

scenarios could play out, ranging from a best case scenario of a high growth outcome to a low growth scenario. The rate of economic and employment growth will be largely dictated by the state of the national economy and population growth, which is hard to predict to a high level of accuracy. Jobs that transcend these factors, that are not wholly dependent on population growth and that are able to withstand global shocks, will be especially important

Forecast increase in jobs deficit without intervention

Without strategic actions the jobs deficit, gap between number of local jobs and residents in employment, could increase from 6,516 less local jobs than employed residents to 10,378 in 2040. However, if a stretch target was set to reduce the local jobs to employed residents ratio to 0.70 (from 0.67 currently), the jobs deficit would only reach 8,931. This would require an uplift in the forecast growth rate of 0.4% p.a. over the 20 years and the generation of an extra 1,447 jobs than forecast, or approximately 72 per year.

In order to improve the job mix in the district towards higher income employment, more full-time jobs targeting growth in specific sectors is required. A number of sectors have been identified that provide employment for a higher share of residents working outside the district, have a high full-time employment ratio, and provide higher median incomes than the LGA average.

These sectors include:

- Public Administration and Safety
- Financial and Insurance Services
- Professional, Scientific & Technical Services
- Education and Training
- Wholesale Trade
- Transport, Postal and Warehousing

Focus on specific sectors and sub-industries in the future will enable the district to grow above forecast levels if nothing were to change. Seizing opportunities in under-represented industries (e.g. professional services) or related competitive ones (e.g. hydroponics) could see an additional 1,350 direct local jobs and 410 indirect local jobs.



6

Council's Role in Economic Development

Local Government Act 1999

Chapter 2: 7—Functions of a council

The functions of a council include – (g) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism;

Our commitment to Economic Development

Mount Barker District Council's role in economic development is to stimulate business growth, employment opportunities and tourism visitation. Council will do this by:

- Being an opportunity broker through identifying economic or community needs and attracting relevant investment;
- Working in partnership with and leveraging strengths of the private sector, industry groups, government bodies, and community groups;
- Collecting, collating and presenting data for informed decision making;
- Identifying current and future industry trends, gaps, deficits and solutions.
- Leading the delivery of economic development projects where required.
- Support and have commercially minded approach to the residential development sector.
- Review and amend planning and zoning policies.

Plan Hierachy



Objectives

The population growth our district is experiencing has stimulated the creation of jobs and business development in population servicing industries. The intent of our objectives is to support population growth through increased value and productivity in the local economy.

In our visitor economy we want to see more visitation but also a greater spend by those visiting our district. This will support our tourism operators to expand their offering and create value-added experiences to our natural landscape.

The creation and attraction of high value jobs in the creative and digital industries and across the professional services spectrum will be crucial to reducing the amount of residents commuting out of the district for work. These jobs and businesses will drive innovation and productivity across their own and related industries in the district.

These advances will be clustered around our city centre and villages which will create business ecosystems that will support their own growth and development.

To realise our vision our objectives are:

EDS1. Increase Tourism Visitation & Spend



In 19/20 tourism spend and value add contributed \$192.4m to our district. It grew by a total of \$23m in the 10 years prior.

EDS2. Create & Attract High Value Jobs



55.8% of residents travel outside of the area to work. Productivity per local worker is \$98k, compared to \$108k for SA.

EDS3. Increase Productivity



Gross Regional Product was \$1.7bn in 19/20, growing 0.6%. In the same year we contributed 1.6% of SA's employment but only 1.4% of gross state product.

EDS4. Build Regional City Centre & Township Vibrancy



City Centre and township main streets will increase job density and support development as employment nodes.

5 Key Industries and Actions

Council acknowledges our role in economic development is to work with industry to support our economic objectives through provision of data, analysis, identification of opportunities and strategic partnerships. Across our district we have identified 5 key industries at various stages of their life cycles that we will work with to achieve our objectives. These industries are acknowledged as regional strengths under Economic Prosperity Objective 1.3 in our Community Plan.

Links to Economic Development Strategy (EDS) objectives and Community Plan (CP) goals provided.



Agriculture

Agriculture supports close to 834 jobs in the district, and is one of our base industries. Residential growth is reducing the amount of agricultural land available. Opportunities exist to maintain the productivity of primary production lands through value add, tourism and farm gate offerings.

(EDS 2 & 3 |
CP ES1.1, 5.1,
EP 1.3, 2.3, 3.1, 4.5)

- 01 Support initiatives of key industry bodies
- 02 Create and communicate with an agribusiness network
- 03 Support the uptake and application of new technology products
- 04 Assist industry with the regulatory process for diversifying income streams through value add products and other services
- 05 Leverage waste water treatment facility for economic benefit
- 06 Advocate to state and federal government for support for business affected by global factors



Visitor Economy

Our natural environment and landscapes is a drawcard for the region. Our tourism industry needs support to emerge from recent natural disasters and health emergencies. A two pronged approach of destination marketing and visitor servicing coupled with industry development will be implemented.

(EDS 1 & 4 |
CP CW 1.2, 3.1 3.2, 3.4,
ES 2.3, 4.4,
EP 1.3, 2.1, 2.2, 2.4, 3.3)

- 01 Partner with Adelaide Hills Tourism to support destination marketing and development, including intra-district tourism
- 02 Measure, evaluate and disseminate visitor expenditure data
- 03 Attract investment in tourism products, especially accommodation, through a targeted investment prospectus and by leveraging council led projects
- 04 Develop and implement an events plan
- 05 Increase the economic impact of community events
- 06 Develop a visitor servicing plan in consultation with industry
- 07 Support the use, development and protection of nature based tourism assets



Small Business and Property

Incorporating retail trade and hospitality, as well as the property development sector, this is a key industry and driver of our economy. The focus of these actions is to provide the private sector with relevant data to make investment decisions. Council's own property will also be used to support this sector.

(EDS 1, 2, 3 & 4 |
CP CW 2.3, EP 1.1, 1.2,
1.3, 1.4, 1.5, 2.3, 2.5,
3.1, 3.2, 3.4)

- 01 Measure, evaluate and disseminate trading conditions data
- 02 Provide local business support services and referral network
- 03 Integrate council led infrastructure projects into the economic neighbourhood
- 04 Implement economic development actions from Township plans
- 05 Attract commercial property investment
- 06 Support use of council assets to stimulate economic and community activity
- 07 Support precinct and community associations
- 08 Support the environmental sustainability of local business

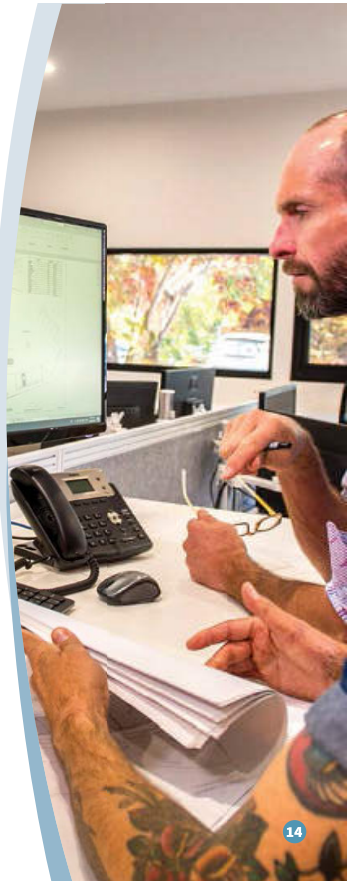


Creative and Digital Industries

A small but emerging sector which will be important to attract high value jobs and businesses to the area. The actions will support the foundation on which to grow this sector into the future.

(EDS 2 & 3 |
CP CW 3.1, 3.2
EP 1.1, 1.3,
4.1, 4.2, 4.3, 4.4)

- 01 Establish and communicate with a local industry network
- 02 Support the establishment of a shared multi-use space
- 03 Attract property investment to develop industry suitable workspace
- 04 Attract State Government support to develop knowledge economy jobs
- 05 Increase industry links to community arts & culture programs
- 06 Develop links between emerging and established industries
- 07 Support the implementation of relevant actions of the Arts Plan



Education

The education industry is a large employer and investor in our region, catering to the growth of a demographic with school aged children. These actions also confirm that the high value jobs required for our economic development will be driven by strong educational institutions and their links to local industry.

(EDS 2 & 3 | CP CW 2.1, EP 1.3, 4.1, 4.2, 4.3, 4.4, 4.5)

- 01 Support the establishment of a tertiary education facility
- 02 Create links between industry and education providers
- 03 Support State and Federal Government employment pathway programs
- 04 Provide data and advocate to ensure that the training sector meets industry and community needs.



Strategic Projects

Strategic Projects are large in scope, scale and resources. They are delivered across council teams with significant external project delivery or funding. They have large impact to the community and require consultation and engagement for input into their design, delivery and operation.

Council will establish the community and economic need for investment from State and Federal Government into strategic projects that support the residential and economic growth of the district. These projects could range from road and wastewater infrastructure through to community and social needs such as recreation or health facilities.

The residential development sector requires Council to work with a commercial mindset to ensure timely assessment, approval and development. We will continue to work in partnership to advocate for and support the investment they are making in our district.

Actions:

1. Establish need and advocate to State and Federal Government for investment into strategic projects.
2. Provide input and advice for strategic projects to address challenges to the local economy.
3. Retain and increase economic benefits of the strategic project of the district.
4. Integrate the strategic project into the surrounding economic neighbourhood.
5. Leverage investment activity into other areas of the district and economy.



Partnerships

Council recognises the importance of partnerships in achieving beneficial economic development outcomes for the community. We partner with organisations and community associations that share our objectives and can assist in delivering these with greater effect or efficiency. Partnerships can take form through funding; in-kind or in-principle support; or, joint program or project delivery.



Regional Partnerships

Council's partnerships with Regional Development Australia-Adelaide Hills, Fleurieu & Kangaroo Island and Adelaide Hills Tourism take the form of strategic planning, funding, project collaboration and advocacy on regional issues.



Business Associations

These groups represent our local business communities and precincts.



Industry Groups

These peak industry bodies have significant interests and member bases in our district.



Investment Prospectus

We will produce and promote an Investment Prospectus, updated annually, to be used as a tool to achieve objectives of the Economic Development Strategy.



Indicators and Performance Measurement



EDS1
Increase Tourism Visitation & Spend
Indicator:
Tourism industry spend and value add increases.



EDS2
Create & Attract High Value Jobs
Indicator:
Percentage of residents travelling outside of the area for work decreases.



EDS3
Increase Productivity
Indicator:
Share of South Australia's employment and Gross State Product in favourable proportion.



EDS4
Build Regional City Centre & Township Vibrancy
Indicator:
Regional City Centre and Township main streets will see an increase in property development investment.

Contact

Mount Barker District Council

Local Government Centre
Mount Barker Homemaker Centre
6 Dutton Road, Mount Barker SA 5251

9am-5pm Monday-Friday
(excluding public holidays)

Postal:
PO Box 54, Mount Barker SA 5251

Telephone:
8391 7200
Facsimile:
8391 7299
after hours:
8391 7200 (Matters of Urgency Only)

Email:
council@mountbarker.sa.gov.au

www.mountbarker.sa.gov.au



MOUNT BARKER
DISTRICT COUNCIL

Attachment 2 to Item 12.6



DRAFT ECONOMIC DEVELOPMENT STRATEGY 2022-2027

COMMUNITY CONSULTATION REPORT

11 AUGUST 2022

DRAFT ECONOMIC DEVELOPMENT STRATEGY 2022-2027 COMMUNITY CONSULTATION SNAPSHOT

Engagement tools:

1. Your Say page: <https://yoursay.mountbarker.sa.gov.au/draft-eds-22-27>
 - a. Survey (closed 22 July 2022)
 - b. Draft Economic Development Strategy 2022-2027 (72 downloads)

Promotional Materials:

- **2** Facebook posts
- **1** promotional email to 'Connect Mount Barker' database (3735 recipients)
- **1** presentation to Mount Barker Business Group
- Direct emails to strategic partners (RDA, AHT, HBTA, Business Mount Barker)

Community Engagement

- **153** site visits to Your Say page from 5 July to 27 July 2022
- **12** survey responses
- **89** comments via Your Say survey responses
- **3** direct email responses
- **45** comments via Facebook posts

DRAFT ECONOMIC DEVELOPMENT STRATEGY 2022-2027 – SUMMARY OF CONSULTATION AND PROPOSED AMENDMENTS

Strategy Overview Comments		
Issues Summary	Council Response	Proposed Strategy Amendment
Further information suggested to be included regarding relationship to other community plan themes, other policies, 5 key industry rationale and councils role in ED	Valid feedback on the integration of this strategy into existing council plans and policies. The key industries are identified through the Community Plan consultation and development.	Include links to community plan and reference Council's Small Business Friendly Council Policies
Relationship between objectives and measurement	Objectives have been set with key metrics chosen to track the progress of the strategy that are relevant to the objective. They are readily accessible numbers to provide transparency and accountability.	EDS 3 will be amended from 'Innovation' to 'Productivity' to better reflect the metrics
Technical aspects to document (page numbers, references, typos)	Will be amended or included in a finalised document	Update as required
Education		
Issues Summary	Council Response	Proposed Strategy Amendment
Need for greater post-school training and education opportunities relevant to local industry in various forms online and offline, Mount Barker City Centre and Townships supported. Greater relationship with TAFE an opportunity to support local industry relevant training and employment pathways	EDS has identified the education sector as a key industry that supports local businesses through relevant training and education outcomes. Opportunity to engage and advocate to TAFE campus for increased offering.	Education actions expanded to include TAFE liaison.
Creative and Digital Industries		
Issues Summary	Council Response	Proposed Strategy Amendment
Correlation and support for the Arts Plan	Council's arts plan is currently out for a period of community consultation. There are strong links between the arts and cultural tourism and creative industries themes of the arts plan and the EDS's key industries of visitor economy and creative/digital, which will provide a range of	Acknowledge the connection to the arts plan across relevant themes

	offerings for emerging and practicing artists to access different levels of support, as well as for partnering to enact industry wide programs.	
Support for a locally based Industry network and strategy for engaging young entrepreneurs and established businesses in this sector. Must be for local benefit and address local challenges and capacity issues.	Support for a network is noted. The need for it to support local emerging and established businesses for capacity building is implied in our plan but can be made more explicitly.	Detail action 01 to be locally led and driven.
Technology accessibility	This links to our Smart City Strategy. Our role is to advocate and educate providers of market gap and opportunity.	No amendment to EDS, but reinforces need for Smart City Strategy actions.
Small Business & Property		
Issues Summary	Council Response	Proposed Strategy Amendment
Greater support for small business development, entrepreneurship and local job creation.	Small business has been identified as a key industry due to it being the main employer in the district. The need to support existing business to increase capacity and capability is evident, and this will lead to increase in local employment and leveraging the districts strong population growth. The EDS will establish a local business support services and referral network to achieve this.	No amendment required.
Strong feedback of a need for appropriate accommodation for a variety of business needs.	The EDS has a focus on the Mount Barker City Centre and the districts other townships as employment nodes. This is to support both new development of suitable business accommodation, employment density of local jobs and to support existing business to invest for growth.	No amendment required
Agriculture		
Issues Summary	Council Response	Proposed Strategy Amendment
Feedback received on using primary production land for other purposes, eg. Tourism experience, accommodation, other diversification.	Council made a Rural DPA in 2018 to assist with the use of primary production zoned land for purposes beyond its primary use. The EDS recognises the opportunity for these land uses, and will seek to work with land holders to do so. Education and grants through the Agribusiness	No amendment required.

	Support Program will assist this process.	
Support for other agribusiness needs, such as uptake of technology, weather monitoring, regulations, R&D and safety.	Agribusiness Support Program will include a grant round for eligible Agribusiness to access funds for implementing these business improvements.	No amendment required.
Further information required on Agriculture industry importance to region including direct and indirect job numbers.	We are able to further expand on the selection rationale for the key industries and include updated figures from the 2021 Census.	Links to community plan including Agriculture as a key industry, update jobs figures and other statistics with available 2021 Census data.
Visitor Economy		
Issues Summary	Council Response	Proposed Strategy Amendment
A partnership of tourism operators should be established to market the region and develop complementary tourism products that creates a cohesive experience,	Council funds and partners with Adelaide Hills Tourism to provide a single point of contact for tourism operators. They run tourism networking events and workshops to provide opportunity for operators to create these clusters and provide information regarding industry insights for business growth.	No amendment required.
An increased schedule and variety of community and tourism events to attract people to the district. Including greater support for community events in promoting them.	Council's currently runs a community event grant program, which was undersubscribed in its recent round. We do have a vision for a greater number of events at all levels to support both community and economic outcomes. To this end the EDS identifies the need for a Major Events Plan to support this, and for community events to be better supported to increase their impact.	No amendment required.
The visitor economy would be better supported through the development of tourist accommodation, as well as other experiences targeted to a younger (15-30) demographic.	Tourism accommodation has been identified as a need for the district. The EDS has an action to attract tourism investment by leveraging council led projects, such as the Aquatic and leisure Centre and City Centre Project, this would include tourist accommodation.	Explicitly state that accommodation is a key product that requires investment attraction.
Leverage the area's history and heritage to promote tourism.	Branding and promotion of Mount Barker and District and language is	Include an additional action to focus on intra-district tourism.

<p>Including Mount Barker as part of the tourism assets and how that can be positioned for residents.</p>	<p>important. We partner with AHT to deliver destination marketing for the district. Opportunity to work closer with precinct and community associations (eg. Battunga Country Tourism, HBTA) to develop specific township branding, especially for intra-district tourism (eg. district residents visiting other townships).</p>	
<p>Measurements</p>		
<p>Issues Summary</p>	<p>Council Response</p>	<p>Proposed Strategy Amendment</p>
<p>Measurement of objectives should also include annual reporting against metrics to track progress in addition to activity based reporting.</p>	<p>The measurements have been included as a means to track the progress and effectiveness of activities from the strategy.</p>	<p>Include annual reporting against a benchmark year.</p>
<p>Partnerships</p>		
<p>Issues Summary</p>	<p>Council Response</p>	<p>Proposed Strategy Amendment</p>
<p>The Partnership model was supported through the consultation. Suggestion to expand the reach of the partnerships. Request for further information on the listed partnership types and relationships to explain current model, and to allow for new partners to enter.</p>	<p>Council recognises our role in economic development, and defines that in the EDS, part of that is working with relevant partners to affect positive outcomes. The opportunity to better define our partnership types and increase the number of partners is welcomed.</p>	<p>Define partnership categories and allocate current partners to them.</p>

12.7	REPORT TITLE:	LIVING CHOICE – DEED OF PARTIAL ASSIGNMENT OF WASTEWATER COMMITMENT DEED
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	22/109379
	ATTACHMENTS:	NIL
	<u>Key Contact</u>	Ros McDougall, Risk & Governance Officer – Projects
	<u>Manager/Sponsor</u>	Brian Clancey Deputy CEO/General Manager – Governance, Strategic Projects and Wastewater/Recycled Water

Community Plan 2020-2035:

Community Wellbeing

CW Objective – Provide wastewater treatment services to deliver public health, environmental and economic outcomes and climate change adaptation solutions.

Annual Business Plan:

Provide an affordable, cost-effective and reliable service offering to our wastewater customers

Purpose:

To seek authority to finalise and execute a Deed of partial assignment to the nominee of the developer Living Choice of an existing wastewater commitment deed for the Glenlea development.

Summary – Key Issues:

- In January 2016 a wastewater commitment deed was executed by council and the developer of the Glenlea Estate being MB Estate Pty Ltd.
- MB Estate Pty Ltd has requested a partial assignment of that deed to Living Choice via their nominated legal entity which is Glenlea Land Pty Ltd.
- Authority is sought to enable a Deed of partial assignment to be finalised and executed by council.

Recommendation:

That Council:

Authorise:

1. the Chief Executive Officer or nominee to finalise a Deed of partial assignment between council, MB Estate Pty Ltd and Glenlea Land Pty Ltd for the commitment to the council wastewater service as outlined below; and
 2. the Mayor and Chief Executive Officer to execute the Deed of partial assignment (wastewater commitment) and apply the council common seal.
-

Background:

1. MB Estate Pty Ltd (the developer of Glenlea which is bounded by Wellington, Potts and Paech Roads) currently has a wastewater commitment deed with Council which was executed in January 2016.
2. That deed includes provision for assignment by the developer for which "...council consent must not be unreasonably withheld or delayed."
3. Council's Assessment Panel recently approved a residential park development on part of the Glenlea site for 215 dwellings (retirement park type living) which has a separate allotment (Lot 9001 of just under 10 hectares with frontage to Paech Road) as part of a land division within the Glenlea estate land.
4. The developer of the retirement living complex is Living Choice and their nominated legal entity for this development is Glenlea Land Pty Ltd.
5. MB Estate Pty Ltd has requested assignment for portion of the land subject to the existing wastewater commitment deed being in relation to the land to now be developed for a retirement park type complex by Living Choice (Glenlea Land Pty Ltd).
6. There isn't any delegation of authority in place for assignment regarding existing wastewater commitment deeds.

Discussion:

7. Living Choice has demonstrated adequate experience and capability to meet the obligations and requirements that would arise from the proposed assignment.

8. In practice, it simply means that the council owned and operated wastewater service would now have a new customer in Glenlea Land Pty Ltd.
9. The payment of Wastewater Infrastructure Fees for the land specified in a deed of partial assignment would no longer be the responsibility of MB Estate Pty Ltd but become the responsibility of Glenlea Land Pty Ltd.
10. The same obligations and entitlements in relation to sewer would apply to Glenlea Land Pty Ltd as currently exist with MB Estate Pty Ltd.
11. The calculation of the actual fees payable by Glenlea Land Pty Ltd will occur as per council's Wastewater Infrastructure Fees and Augmentation Charges Policy, recognising that the nature of the proposed retirement park complex development is not traditional residential development on land with individual Torrens titles.
12. Once the facility is developed, annual service charges for sewer would be applicable.
13. A draft deed of partial assignment has been prepared by Norman Waterhouse Lawyers under instructions from council. MB Estate Pty Ltd has confirmed acceptance of the draft deed and Living Choice (Glenlea Land Pty Ltd) has provided an initial response with some queries that have been responded to and further information is now awaited from them.

Community Engagement:

Informing only	Council website
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Policy:

Wastewater Infrastructure Fees and Augmentation Charges Policy

Long Term Financial Plan:

Due to the different nature of the development (retirement park living complex) there may be some minor variances in relation to the timing and amounts of revenue (wastewater infrastructure fees) to be received by council

Budget:

No impact arising from the recommendations

Statutory/Legal:

Existing Wastewater Commitment Deed between council and MB Estate Pty Ltd

Staff Resource Requirements:

The recommendations can be implemented within existing staff resources, supplemented by external legal services.

Environmental:

No impact arising from the recommendations

Social:

No impact arising from the recommendations

Risk Assessment:

Security for the sewer obligations proposed to be assigned to Living Choice (Glenlea Land Pty Ltd) of approximately \$1.9 million will need to be provided by the developer to the satisfaction of council. An option for that being via a wastewater commitment separate rate.

Asset Management:

No impact arising from the recommendations

Conclusion:

The request from developers for assignment is in accordance with the existing wastewater commitment deed between council and MB Estate Pty Ltd and should be actioned by council via the finalisation and execution of a Deed of partial assignment.

Previous Decisions By/Information Reports to Council Nil

12.8	REPORT TITLE:	CAPITAL WORKS PROGRAM CARRY FORWARDS, WORK IN PROGRESS AND OTHER ADJUSTMENTS 2022/23
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/98423
	ATTACHMENTS:	DOC/22/113320 Draft Budgeted Capital Expenditure Summary for the year ending 30 June 2023
	<u>Key Contact</u>	Steven Ireland, Manager Financial Services, Corporate Services Martin Waddington, Manager Infrastructure Delivery, Infrastructure
	<u>Manager/Sponsor</u>	Alexander Oulianoff, General Manager Corporate Services, Corporate Services Phil Burton, General Manager Infrastructure, Infrastructure

Mount Barker 2035 – District Strategic Plan:

Governance and Leadership

GL4: Effective management and financial sustainability

GL4.1 Manage assets and liabilities through a planned, long term approach

Annual Business Plan:

Not applicable.

Purpose:

To provide the Council with details of the capital works in progress for the financial year ending 30 June 2022 to be carried forward to the 2022/23 budget.

Summary – Key Issues:

1. **Capital Works Performance** – The program consisted of 108 projects including wastewater, recycled water and carried forward projects from the 2020/21 program. 38 projects were completed by the end of the financial year, 6 projects were cancelled. The remaining projects were deferred or partially deferred at budget reviews in 2021/22 and the remainder (capital works in progress) are carried forward into 2022/23.
2. **Capital Work In Progress** – Projects which were incomplete and still in progress as at 30 June 2022 are proposed to be carried forward, for project completion to occur during the 2022/23 financial year.

3. **Budget Reviews** – The capital works program will be further reviewed quarterly of 2022/23 with a focus on identifying additional grant revenue and overall capacity to deliver.

Recommendation:

That Council:

1. approves the proposed total carry forward projects outlined below of \$2.4 million as at 30 June 2022.
 2. approves the additions to the capital works program (outlined below and over and above the carry forward projects) totalling \$3.3 million.
 3. notes the resulting net budget deficit (net borrowings) of \$18.9 million.
 4. approve the transfer of \$495,000 from the Indirect Developer Contributions Reserve for use in funding the Keith Stephenson Park Playspace upgrade.
 5. adopts the attached revised capital expenditure budgets for the year ending 30 June 2023.
-

Background:

1. The 2021/22 Capital Works program was developed during the year with the following process:
 - **Adopted the 2021/22 Annual Business Plan** – The 2021/22 budget was adopted on 5 July 2021 which included a Capital Works program of \$37.7 million.
 - **2020/21 Carry Forward of Capital Work In Progress Budgets** – On 6 September 2021 project deferrals and partial deferrals from the previous year (2020/21) were incorporated in to the 2021/22 Budget.
 - **2020/21 Budget Reviews and Deferrals (Carry Forwards) identified** - During the year Council's capacity to deliver the capital works program was reviewed resulting in fully deferred or partially deferred projects being identified at Budget Review 1, 2 and 3. These deferred projects, where appropriate, were incorporated into the 2022/23 Annual Business Plan and Budget.
2. The 2022/23 budget adopted by Council on 4 July 2022 included capital expenditure of \$39.3 million and a net budget deficit (Net Borrowing) of (\$14 million). Including Wastewater.
3. Following this, a further review has been undertaken at the year-end with carry forwards of \$2.4 million identified (as included in this report), with 38 projects completed, 6 cancelled and 64 projects remaining as work in progress.

4. The delayed delivery of certain projects as listed above will result in the timing of Local Roads and Community Infrastructure grants of \$800k being received in 2022/23.
5. As a result of community feedback from the 2022/23 Annual Business Plan and Budget consultation, it is proposed \$125k be included to complete the Venables Street Footpath in Macclesfield.
6. As a result of Council adopting the recommendations of a report into the Keith Stephenson Park playspace upgrade at the August Council meeting an additional \$1,190k has been included to fully fund the project in 2022/23. This report suggested transfer of \$495k from the Indirect Developer Contributions Reserve to assist in funding the project, a separate recommendation has been included above for consideration. This Reserve has a current balance of \$1,422k and is the result of council being pro-active and strategic prior to rezoning land in various townships in 2006 through executing a number of Infrastructure Agreements to secure revenue from developers of the rezoned land.
7. Other capital works budget adjustments including, strategic land purchases and the upgrade Court 3 Adelaide Hills Recreation Centre totalling \$1,970k.

Discussion:

8. At the end of the 2021/22, 38 projects were completed including:
 - Hawthorn Road Culvert renewal
 - Mount Barker Community Centre fit-out at Dumas Street Mount Barker
 - Windmill Hill Transfer Station site office
 - Mount Barker Tourism Park refurbishment old executive cabins
 - Baker to Old Princes Hwy Littlehampton - Stormwater Drainage Upgrade
 - Childs Rd Footpath- Freeway pedestrian underpass to Hallett Road Littlehampton
 - Echung Road new footpath from the Kidman Trail to the entrance to the recreation grounds
 - New footbridge over the Western Flat Creek behind the Homemaker Centre in Mount Barker
 - Nairne Village Green - Detailed Design and Stage 1 (Stage 2 in construction)
 - Landscaping at the Springs Road Wetland adjacent the Pavilion at the Environmental Service Centre
 - Installation of Development Signage Boards
 - Adelaide Hills Large Animal and Vehicle Refuge in case of significant fire incidences requiring evacuation.
 - Repairs to the Harrogate Reserve and Harrogate Cemetery following damage caused by the Cuddly Creek Fire
 - Environmental Service Centre access road and Springs Road Intersection
 - Wellington Road, Wistow road safety improvements Stage 1

- Plus a number of recurrent renewal programs such as – Manhole restoration, Bitumen reseals, kerb renewal, footpath renewal, court surfaces renewal.
 - Projects that missed completion by June 2022 as originally expected and are instead expected to be delivered by 30 September 2022. These projects include:
 - Littlehampton Main Street (Northern Side) Upgrade - Design and Construction
 - Nairne Main Street design and construction (footpath) stage 2
 - Footpath Program - Connectivity Gaps - 2021/22
 - Footpath Renewal Program 2021/22
 - Echung Road New Footpath (LRCl)
 - Duck Flat Creek Trail - (Bicycle SA 50% Funded)
 - Littlehampton Greening (Miels Park, Glebe)
 - Summit Sports Park (RSH) - Post Construction Works + Fit Out including two new coaches boxes.
 - Harrogate Road Repair and Sealing (design and construct) - CCF
 - Bus Stop Program 2021/22
 - Kerb Renewal Program 2021/22
 - It is worth noting that the carry forward of projects into 2022/23 were due to a number of factors including contractor unavailability due to shortages in their workforce brought about by Covid illnesses and isolation as well as shortages in trades and materials. Some projects such as the new Regional Aquatic and Leisure Centre, Keith Stephenson Park playground, Wastewater treatment plant and infrastructure upgrades are multiyear projects.
9. The budget adopted on 4 July 2022 for the year ending 30 June 2023 included \$39.3 million for capital projects. The proposed forecast capital expenditure for 2022/23 as at 5 September 2022 will include an additional \$2.4 million in carried forward budgets and \$3.3m additional capital added to the program. The revised capital works program budget for 2022/23 in total will increase by \$5.7 to \$45 million.
10. The proposed carried forward budget of \$2.4 million for 2022/23 is lower than the carried forward budget of \$6 million for 2021/22 due to proactive management of the capital works program through the budget review process.
11. The impact of the proposed amendments above on Council's 2022/23 net budget deficit (Net Borrowing) will be an increase of \$4.9 million to \$18.9 million as detailed below:

Mount Barker District Council
Uniform Presentation of Finances
for the Period ending 30 June 2023

\$ '000	Adopted Budget 2023	DRAFT Budget inc C/F 2023
Income	60 124	60 924
less Expenses	(57 884)	(57 884)
Operating Surplus / (Deficit)	2 240	3 040
less Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(15 417)	(16 926)
less Depreciation, Amortisation and Impairment	12 799	12 799
less Proceeds from Sale of Replaced Assets	453	453
Subtotal	(2 165)	(3 674)
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	(23 939)	(28 100)
less Amounts Received Specifically for New and Upgraded Assets	7 608	7 608
less Proceeds from Sale of Surplus Assets	2 223	2 223
Subtotal	(14 108)	(18 268)
Net Lending / (Borrowing) for Financial Year	(14 033)	(18 902)

12. The carry forwards and additional capital works will result in the following impacts to Council Key Financial Indicators:

Financial Indicators

for the Period ending 30 June 2023

\$ '000	DRAFT Budget inc C/F 2023	DRAFT Budget inc C/F 2023	Adopted Budget 2023
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These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	3 040	5.0%	3.7%
Total Operating Revenue	60 924		

2. Net Financial Liabilities Ratio

Net Financial Liabilities	21 692	35.6%	28.0%
Total Operating Revenue	60 924		

3. Asset Renewal Funding Ratio

Net Asset Renewals	16 926	93.6%	85.2%
Infrastructure & Asset Management Plan required expenditure	18 089		

13. A revised forecast for the financial year (Budget Review 1) completed as at 30 September 2022 will be presented at the December 2022 Council meeting. This will incorporate a detailed review of the capacity to deliver the 2022/23 capital expenditure program including the year-end carry forwards. It is anticipated that the capital expenditure budget will be reduced at this stage to reflect a suitably sized capital program for delivery in line with what has been previously achievable.
14. Council reports on the 2021/22 Year End Budget Comparison and Audited Financial Statements will be presented to Council upon completion of the annual external audit by Bentley's SA/NT in September 2022. This will be reviewed by Council's Audit and Risk Committee in October 2022 before being presented to Council in November 2022.

Community Engagement:

Informing only	Council's Annual Business Plan, Budget and Treasury Management Policy are available on Council's website.
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Policy:

The Treasury Management Policy establishes a decision framework to ensure that funds are available as required to support approved outlays, and the net interest costs associated with borrowing are reasonably likely to be minimised on average over the long term.

Long Term Financial Plan:

The Long Term Financial Plan 2020-2030 (LTFP) provides for borrowings to meet cash flow requirements.

Budget:

The net budget deficit (Net Borrowing) will be increased by (\$4.9 million) from (\$14 million) to (\$18.9 million).

Statutory/Legal:

The *Local Government Financial Regulations 2011* Part 2 Section 9 requires Council to review its budget at least three times between 30 September and the 31 May.

Staff Resource Requirements:

The carried forward projects and new capital allocation will have an impact on staff resources and their capacity to deliver on the capital works program. This will be considered further in budget review 1.

Environmental:

As per budget/strategic plan – no comment applicable to this report.

Social:

As per budget/strategic plan – no comment applicable to this report.

Risk Assessment:

The Local Government Act 1999 requires that Council assesses the financial requirements of Council for the financial year and sets out a summary of its proposed operating expenditure, capital expenditure and sources of revenue, and takes into account Council's long-term financial plan and relevant issues relating to the management and development of infrastructure and major assets by Council.

The carry forwards from 2021/22 will put pressure and impact the deliverability of the planned 2022/23 program. The Capital Works program will be reviewed at Budget Review 1 with a focus on deliverability.

Asset Management:

\$1,509k of funds budgeted for asset renewal is included in the carried forward works in progress.

Conclusion:

The 2022/23 draft capital expenditure budget is \$45m million, an increase of \$5.7 million. The net budget deficit (Net Borrowing) as a result will be increased to \$18.9 million.

Previous Decisions By/Information Reports to Council

Meeting Date	4 July 2022	HPRM Reference	DOC/22/76151
Title	Draft : 2022/23 Annual Business Plan, Budget and Rating Policy for Adoption		
Purpose	To provide the Council with the 2022/23 Draft Annual Business Plan, Budget and Rating Policy for adoption.		

Meeting Date	2 May 2022	HPRM Reference	DOC/22/45217
Title	Budget Review as at 31 March 2022 and Quarterly Report 3 – Capital Works Program 2021/22.		
Purpose	To provide Council, the community and other interested parties, a record of the budgeted financial activities and the financial position of the Council, compared to Budget Review 2 for the year ending 30 June 2022 and to provide an update on the approved 2021/22 Capital Works Program at the end of Quarter 3 2021/22.		

Meeting Date	7 February 2022	HPRM Reference	DOC/21/196085
Title	BUDGET REVIEW AS AT 31 DECEMBER 2021 AND QUARTERLY REPORT 2 – CAPITAL WORKS PROGRAM 2021/22		
Purpose	To provide Council, the community and other interested parties, a record of the budgeted financial activities and the financial position of the Council, compared to the adopted annual budget for the year ending 30 June 2022. To provide an update on the approved 2021/22 Capital Works Program at the end of Quarter 2 2021/22.		

Meeting Date	1 November 2021	HPRM Reference	DOC/21/150951
Title	BUDGET REVIEW AS AT 30 SEPTEMBER 2021 AND QUARTERLY REPORT 1 - CAPITAL WORKS PROGRAM 2021/22		
Purpose	To provide Council, the community and other interested parties, a record of the budgeted financial activities and the financial position of the Council, compared to the adopted annual budget for the year ending 30 June 2022. To provide an update on the approved 2021/22 Capital Works Program at the end of Quarter 1 2021/22.		

Meeting Date	6 September 2021	HPRM Reference	DOC/21/120029
Title	CARRY FORWARD 2019/20 CAPITAL WORKS IN PROGRESS BUDGETS		
Purpose	To provide the Council with details of the capital works in progress for the financial year ending 30 June 2021 to be carried forward to the 2021/22 budget.		

Meeting Date	5 July 2021	HPRM Reference	DOC/21/92791
Title	Draft : 2021/22 Annual Business Plan, Budget and Rating Policy for Adoption		
Purpose	To provide the Council with the 2021/22 Draft Annual Business Plan, Budget and Rating Policy for adoption.		

Attachment 1 to Item 12.8

Draft Budgeted Capital Expenditure

for the Period ending 30 June 2023

\$ '000	Adopted Budget 2023	DRAFT Budget inc C/F 2023
Grand Total	39 356	45 025
Capital Renewal		
Bridges & Culverts	70	305
Buildings Asset	611	698
Drainage Asset	200	200
Footpaths	400	493
Plant & Equipment	1 098	1 587
Recreational Assets	350	549
Recycled Water		3
Roads	2 705	3 075
Unsealed Roads	1 564	1 564
Wastewater	8 419	8 452
Total Capital Renewal	15 417	16 926
New Capital		
Bridges & Culverts	40	67
Drainage Asset	50	60
Footpaths	2 184	3 385
Land Assets	2 417	3 883
Plant & Equipment	290	290
Recreational Assets	5 017	6 746
Recycled Water	185	759
Roads	2 091	2 438
Wastewater	11 665	10 472
Total New Capital	23 939	28 100

12.9	REPORT TITLE:	BLACK SPOT FUNDING PROGRAM
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/109785
	ATTACHMENTS:	ATTACHMENT A - PROJECT LOCATION
	<u>Key Contact</u>	Matthew Dawkins, Manager, Infrastructure Planning
	<u>Manager/Sponsor</u>	Phil Burton, General Manager, Infrastructure

Community Plan 2020-2035:**Community Wellbeing**

CW Goal 4.3

Undertake town planning, infrastructure provision and asset management to facilitate healthy lifestyles and safety.

Annual Business Plan:

Not included in 2022/23.

Purpose:

To seek endorsement for a section of Summit Road, Nairne to be submitted to the Australian Government Black Spot Funding Program 2023/24.

Summary – Key Issues:

1. Each year the Australian Government calls for submissions to the Black Spot Funding Program to improve road safety.
2. Nominations opened Friday 15 July 2022 and submissions are due by no later than 17 October 2022.
3. Summit Road has been identified as a suitable candidate for submission to the Black Spot Program due to its history of crashes and community concern over safety.

Recommendation:

That Council:

1. Endorse the submission to the Australian Government Black Spot Program 2023/24 for a section of Summit Road in Nairne approximately between McKenny Street and the start of the 50kph zone to the south, and;
 2. Note that if successful, a council contribution for up to one-third of the total project cost may be required and this will be considered in the 2023/24 Annual Business Plan and Budget.
-

Background:

1. The Australian Government is providing \$110 million each year to the Black Spot Program.
2. Black Spot Programs are a vital part of the State's commitment to improving road safety and reducing road crashes and trauma on South Australian roads.
3. Black Spot Programs directly target improvements to the safety of roads with proven crash history or high-risk locations.
4. These programs are very effective in reducing the risk of crashes and saving the community many times the cost of the relatively minor road improvements that are implemented.
5. Nominations for Black Spot locations are invited from state and territory governments, local councils, community groups and associations, road user groups, industry and individuals.
6. More information on the program can be found on the DIT website using the link below:
https://dit.sa.gov.au/towardszerotogether/building_safer_roads/black_spot_program
7. Council has been successful in applying for Black Spot funding in previous years and has a current project for improvements to Old Mount Barker Rd between Mount Barker and Echunga.
8. The process for infrastructure grant funding opportunities is structured and involves a number of steps so as to ensure that there is ample opportunity for projects to be nominated for initial consideration and then assessed and prioritised on merit.
9. Assessment criteria is normally against the pre-conditions of the particular grant funding program such as the required timing for completion of construction i.e. is the project realistically achievable.
10. Priority setting criteria has regard to decision making that has already occurred at Council meetings e.g. adoption of the Community Plan, Annual Business Plan and Budget, Asset Management Plan, Township Plans and the Long Term Financial Plan as well as feedback from council members collectively via council meetings and informal gatherings.

Discussion:

11. Council has identified a number of road segments that could be eligible for future funding under this program however a section of Summit Road in Nairne has been identified as the most suitable candidate for 2023/24 for the following reasons:
 - a. It meets the eligibility criteria having a recent crash history including a fatality in January 2021,
 - b. It has strong support from members of the community living in the area,
 - c. Some planning and design of the proposed road safety improvements has already commenced, and
 - d. It is capable of being delivered within the required time frames of the grant.

12. The proposed project comprises targeted guard fence, localised widening, side drainage improvements, improved road and corner delineation, improved definition of the entry to the 50kph speed zone, and improved delineation and lighting of the junction with Lesley Road.

13. The estimated total project cost is not expected to exceed \$400k and this will be further refined as part of developing the project submission.

14. Subject to further investigation and assessment of the crashes and site risks, the nomination will be a partial reactive submission and partial proactive submission. Reactive submissions are eligible for 100% grant funding whereas the proactive submissions require a one-third contribution from the applicant.

15. The estimated cost to Council of this submission is not expected to exceed \$135k.

16. If the Black Spot application is successful, this project would need to be funded and delivered in 2023/24.

Community Engagement:

Informing only	This report will be available on Council's website and local residents on Summit Rd will be informed of the application.
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Policy:

N/A

Long Term Financial Plan:

This project submission for grant funding is not specifically referenced in Council's endorsed LTFP however the operating expenditure required to support these projects is provisioned for.

Budget:

If the grant submission is successful then Council's contribution will be considered as part of the 2023/24 Annual Business Plan and Budget. The preparation of the submission can be achieved within existing budget.

Statutory/Legal:

Any successful grants will need to comply with funding agreements.

Staff Resource Requirements:

The investigation and development of a scope that responds to the crashes, cost estimate, sketches and application will primarily be undertaken by an external consultant familiar with the district and the preparation of Black Spot applications at an estimated cost of \$8k.

Environmental:

Preservation of existing remnant roadside vegetation will be a fundamental aim of the project.

Social:

This project will improve community road safety with a likely reduction in crashes and trauma.

Risk Assessment:

A detailed risk assessment will be undertaken if the funding submission is successful. The risk of community acceptance of the project will be mitigated through community consultation, however there is evidence already that the community will be supportive of this funding submission. The risk of not meeting required timeframes will be mitigated by identifying and ordering long lead time items early.

Asset Management:

The project will give rise to new/upgraded council assets and hence responsibility for asset management rests with council with related implications for asset renewal, operation, maintenance and depreciation. These implications are not deemed to be significant and will be included in the next revision of Council's strategic asset management plan.

Conclusion:

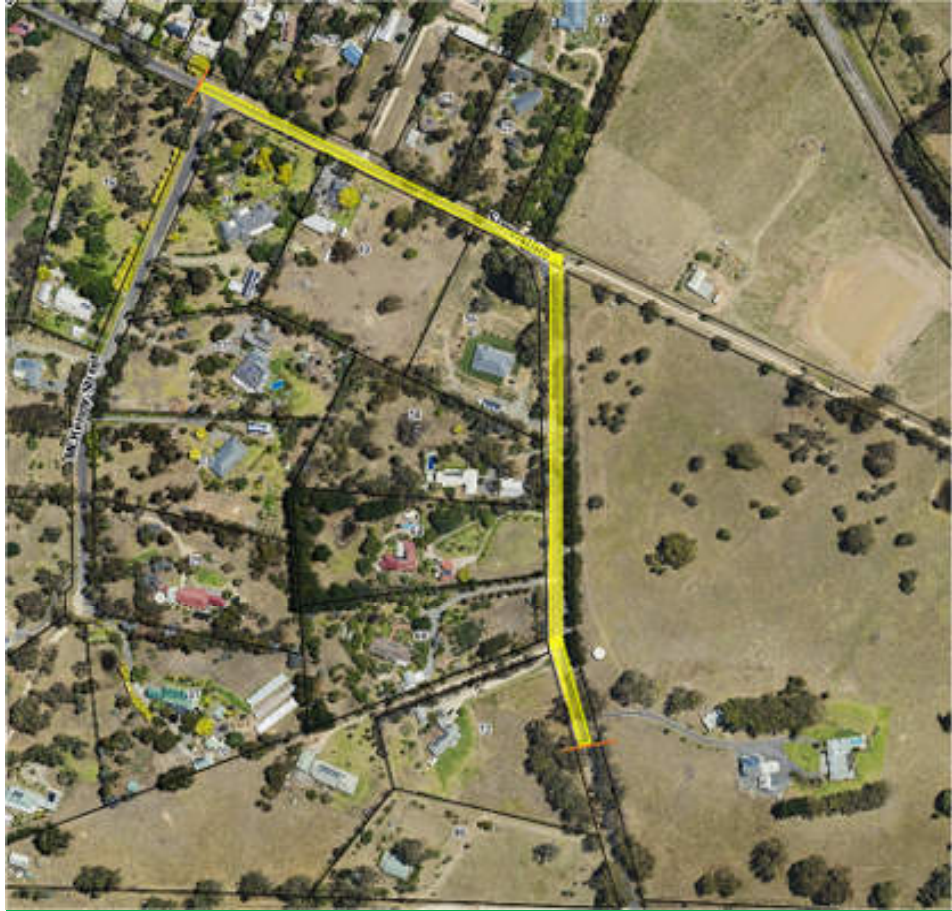
A call has been made for submissions to the Australian Government Black Spot Program 2023/24 and a section of Summit Rd in Nairne has been identified as the most suitable candidate.

Previous Decisions By/Information Reports to the Audit and Risk Committee

Meeting Date	5 October 2021	CM Reference	DOC/21/152130
Title	GRANT FUNDING APPLICATIONS FOR GREENER NEIGHBOURHOODS, BLACKSPOT AND SA HEALTHY TOWNS CHALLENGE		
Purpose	To seek both endorsement and retrospective endorsement for a range of projects submitted/to be submitted to various grant funding programs.		

Attachment 1 to Item 12.9

ATTACHMENT A – PROJECT LOCATION



Project location between McKenny Street and driveway of 77 Summit Road.

12.10	REPORT TITLE:	PROPOSAL TO HOST THE 2023 NATIONAL GROWTH AREAS ALLIANCE ANNUAL CONGRESS
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/106139
	<u>Key Contact</u>	Greg Sarre, Manager Sustainability and Corporate Planning, Planning and Community
	<u>Manager/Sponsor</u>	Marc Voortman, GM Planning and Community

Community Plan 2020-2035:**Economic Prosperity:**

EP Objective 2.1 Develop, support, sponsor and promote events, festivals and activities
EP Objective 2.3 Promote the qualities and investment potential of the region within South Australia, nationally and internationally.

Implementation partnerships:

IP Strategy 3.8 Participate in international, national, state and regional research and education opportunities and initiatives where they add value to achieving the goals within this Plan.

IP Strategy 3.9 Foster strategic alliances to deliver key projects and initiatives in partnership

Annual Business Plan:

The NGAA congress is relevant to multiple projects and programs within the Annual Business Plan.

Purpose:

To seek Council support to host the National Growth Area Alliance 2023 Congress.

Summary – Key Issues:

1. Council is a member of the National Growth Areas Alliance (NGAA).
2. The NGAA provides advocacy and support for high growth area Councils across Australia.
3. Council has been approached to host the NGAA congress in March 2023.

Recommendation:

That Council:

1. Commit to hosting the National Growth Area Alliance 2023 Congress.
 2. Subject to support for recommendation 1, write to relevant State and Federal members of parliament advising that Council will be hosting the 2023 NGAA congress.
-

Background:

1. The NGAA is a member-based organisation, funded by membership fees which advocates and lobbies on issues and challenges facing its member Councils in high growth areas.
2. There are currently 21 NGAA members including Mount Barker and the City of Playford, the other SA member. The annual membership fee is \$15,000, with fees set according to population size. Council has been an NGAA member since 2009.
3. Among its other activities, the NGAA holds a National Congress each year to promote the work of the organisation, provide networking and professional development opportunities, promote and further contemporary research and practice and to hold an awards dinner.
4. Council has been invited to host next years' congress.

Discussion:

5. The 2022 Congress was held in Werribee, Victoria and was attended by Mayor Ferguson and General Manager Planning and Community, Marc Voortman, along with approximately 100 people from other growth area Councils. The theme of the congress was 'Choose your future: Gridlocked or unlocked' based on the premise of growth areas leading Australia's new way of living, working, doing business and building communities in response to pandemic-induced global change. Speakers included economists, planners, decision makers and specialists from Australia's fastest growing local government areas.
6. The 2023 Congress is proposed to be held in Mount Barker on or around Friday the 17th of March, coinciding with Adelaide Festival and Fringe activities. The exact date is subject to the availability of conference facilities. The congress would be held over 1 full day with the awards dinner held on the same night.
7. After discussions with Council staff, and considering that growth areas on the fringes of Australia's cities are at the forefront of climate and environmental pressures and impacts, the proposed theme for the congress will seek to address these key issues.
8. Council staff will be involved in helping design the congress program, including sourcing suitable speakers. There will also be hosted on tours of Council including key achievements in the growth area and project outcomes.
9. In return for Council's support, the NGAA will provide the following benefits:
 - Two delegate passes to the *Congress*
 - Two tickets to the *NGAA Awards Dinner*
 - Opportunity to make an address at the opening of the *National Congress*
 - Prominent logo placement on all Congress marketing collateral including official Congress Program, invites, fliers, NGAA website and social media posts
 - Introductions and photo opportunities for CEO and Mayor with Federal politicians and Keynote Speakers in attendance
 - Logo placement on Congress booking platform

- Regular stage announcements/acknowledgement by MC across both days of the *National Congress* and *NGAA Awards Dinner*
 - Opportunity to display Council’s signage in the Congress venues
10. The NGAA has an effective media and communications approach and the congress usually receives good media coverage , linked to the topics addressed by congress speakers.
 11. The congress would help support local businesses with up to 100 people from around the country attending, with many supporting local accommodation providers. Suitable venues are currently being investigated.
 12. The congress is an opportunity to showcase what is happening in the Mount Barker district and region and for staff and Elected Members to connect with and learn from other Councils with similar challenges and opportunities. With the proposed theme of sustainability, hosting the congress is consistent with the intent and priorities within the Community Plan 2020 - 2035.
 13. It is the recommendation of this report that Council support the hosting of the 2023 NGAA national congress

Community Engagement:

Informing only	The congress and its outcomes will be promoted through Councils communication channels and in local media.
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Policy:

N/A

Long Term Financial Plan:

The congress is a one-off cost and doesn’t impact the Long term Financial Plan.

Budget:

Council’s contribution to the congress will be \$10,000, plus staff time. This can be funded from within the existing operating budget.

Statutory/Legal:

N/A

Staff Resource Requirements:

Staff support for the congress can be incorporated within existing work plans.

Environmental:

The proposed theme of the congress is sustainability and climate change and therefore relevant to several Council strategies, including the Environment Strategy, Climate Change Action Plan and Waste to Resources Plan.

Social:

The NGAA and congress has clear objectives to further policy, research and practice that serve to improve the health and wellbeing of the community.

Risk Assessment:

The main risks in running the congress are financial and the potential for low ticket sales to impact costs. Council's exposure to financial risk is limited to the \$10,000 commitment to host the congress.

Asset Management:

N/A

Conclusion:

Council has been invited to host this years' National Growth Areas Alliance congress. Hosting the congress will provide learning, networking and reputational benefits to the Mount Barker district.

12.11	REPORT TITLE:	ADMINISTRATIVE UPDATE OF COUNCIL DELEGATIONS
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/90939
	ATTACHMENTS:	1- DOC/22/101502 - Instrument of Delegation
	<u>Key Contact</u>	Sue Miller, Risk & Governance Officer, Maree Barns, Administration Officer Governance
	<u>Manager/Sponsor</u>	Brian Clancey, Deputy CEO / General Manager Infrastructure and Projects

Community Plan 2020-2035:

Leadership and Good Governance

LGG Strategy 1.4 Enable community leadership.

LGG Strategy 1.5 Demonstrate accountability through clear, relevant and easily accessible policies, corporate reporting and legislative compliance.

Annual Business Plan:

Nil

Purpose:

To update Council's Delegations register following recent changes to legislation.

Summary – Key Issues:

- Since the annual review of delegations in July 2021 some delegations need to be updated following legislative change.
- An administrative update to delegations occurred in June 2022.
- The impact of the recommendations are minimal as they are procedural only.
- The instruments of delegation are available on Council's website.

Recommendation:

That Council grant the delegation of powers and functions of the Council as provided for in the attached instrument of delegation.

Background:

1. The Council may delegate its statutory powers and functions pursuant to section 44 of the *Local Government Act 1999* and powers of delegation under other legislation.
2. A delegation is revocable at will and does not prevent the Council acting in a matter.
3. This administrative update is different to individual delegations to specified council officers provided by Council for particular actions e.g. a land purchase which are instead subject to further reports to Council clarifying actions taken under delegation.
4. The most recent administrative update of Council's delegations under legislation was undertaken in June 2022.
5. An instrument of delegation providing for the delegation of powers and functions by the Council is attached to this report (Attachment 1).
6. The instrument of delegation identifies:
 - (a) the statutory power or powers to delegate the powers or functions subject to the instrument of delegation;
 - (b) the statutory basis for any power to sub-delegate a delegated power or function;
 - (c) the conditions and limitations applying to the exercise of a delegated power or function; and
 - (d) in an attached table for each Act or regulation under which a delegation is granted by the instrument of delegation:
 - (i) the delegated power or function; and
 - (ii) the identity of the delegate or delegates in respect of that power or function.
7. If the Council resolves to grant the delegations provided for in the attached instrument of delegation, the delegations will come into operation on 6 September 2022. Previous delegations of the powers and functions subject to the instrument of delegation will be revoked from the date on which the delegations in the attached instrument of delegation come into operation.

Discussion:

8. The Local Government Association supports member Councils with delegation and sub-delegation of statutory powers and function by providing template instruments of delegations and supporting documents.

- 9. Legislative changes are regularly reviewed and updated information is provided to Councils to determine if Council wishes to make those recommended delegations to the Chief Executive Officer.
- 10. Following adoption of the recommendation the Chief Executive Officer will sub-delegate to relevant staff where appropriate which is largely an administrative process.
- 11. The attached updated delegations are not considered to contain any substantial changes as per Local Government Association advice; this is an administrative updating process to keep pace with recent legislative changes.
- 12. The attachment contains both new delegations and changed delegations with the latter shown with tracking.

Community Engagement:

Informing only	Delegations and sub-delegations are placed on Council's website
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Policy:
N/A

Budget:
N/A

Statutory/Legal:
Section 44(6) requires Council to review the delegations register at least annually. The annual review of delegations is anticipated to occur in early 2023.

Staff Resource Requirements:
There is no impact on staff resources.

Environmental:
N/A

Social:
Delegations enable staff to perform the many functions required in day to day activities to ensure an efficient and effective service is provided to the community.

Risk Assessment:
The Delegations Register is an essential risk document as it stipulates the level of authority that staff have to undertake their duties.

Asset Management:

N/A

Conclusion:

Having conducted an administrative update of the delegations following legislative change, Council is required to resolve on the recommended changes.

Previous Decisions By/Information Reports to Council

Meeting Date	6 June 2022	HPECM Reference	DOC/22/59349
Title	Administrative Update of Council Delegations		
Purpose	To update Council's Delegations register following recent changes to legislation.		

Meeting Date	7 March 2022	HPECM Reference	DOC/22/21560
Title	Review of Council Delegations		
Purpose	To update Council's Delegations register following changes to legislation.		

Meeting Date	5 July 2021	HPECM Reference	DOC/20/172859
Title	Review of Council Delegations		
Purpose	To conduct a review of Council's Delegations register following changes to legislation and introduction of additional legislation.		

Meeting Date	1 March 2021	HPECM Reference	DOC/21/20973
Title	Planning, Development & Infrastructure Act Head Delegations		
Purpose	To seek Council endorsement of delegations applicable under the Planning, Development and Infrastructure Act 2016.		

Meeting Date	7 September 2020	HPECM Reference	DOC/20/99165
Title	Review of Council Delegations		
Purpose	To provide revised and additional delegations under the Landscape South Australia Act 2019, Fire and Emergency Services Act 2005 and South Australian Public Health Act.		

Meeting Date	4 May 2020	HPECM Reference	DOC/20/30831
Title	New Council Delegations		
Purpose	To provide additional Delegations regarding the Planning, Development Infrastructure Act 2016 following some changes to legislation, the Development Act Regulations and Local Government Act 1999 both in response to COVID-19.		

Attachment 1 to Item 12.11

Mount Barker District Council
Instrument of delegation

1. The Mount Barker District Council (**Council**) delegates each function or power of the Council:
 - (a) listed in the attached tables to the delegate or delegates identified in respect of the function or power; and
2. The delegations are granted pursuant to section 44 of the *Local Government Act 1999*.
3. The delegations granted pursuant to:
 - (a) the Local Government Act to the Council's Chief Executive Officer (**CEO**) may be sub-delegated by the Chief Executive Officer in accordance with sections 44(4)(b) and 101 of the Local Government Act, but subject to section 44(3a) of the Local Government Act;
4. If two or more delegates are nominated in respect of a power or function, then each nominated person is granted a delegation and may exercise the power or function independently of any other delegate.
5. The delegations are granted subject to the following conditions and limitations:
 - (a) the delegate must exercise a delegated function or power in accordance with:
 - (i) applicable legislative and other legal requirements; and
 - (ii) due regard to relevant policies and guidelines adopted by the Council;
6. Each delegation of a power or function granted under this instrument is independent of, and severable from, every other delegation granted under this instrument.
7. If a delegation of a power or function under this instrument is determined to be invalid or unlawful, the invalid or unlawful delegation will be deemed to be severed from this instrument and the remaining delegations will continue to operate according to their terms.
8. The delegations provided for in this instrument of delegation will come into operation on the day following the date of the Council resolution.
9. Previous delegations granted by the Council of the powers and functions delegated by this instrument are revoked with effect from the date on which the delegations provided for in this instrument come into operation.
10. The delegations granted by this instrument will remain in force until varied or revoked by resolution of the Council.

By resolution of the Council

on:.....

DISABILITY INCLUSION ACT 2018

NOTE - EXPORTED PROVISIONS ARE
SEPARATED INTO NEW AND CHANGED
GROUPINGS, SORTED BY DELEGATION
SOURCE AND SECTION.

Mount Barker District Council

NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
624123	Disability Inclusion Act 2018	section 23Q(1)	Provide to the Senior Authorising Officer such information relating to a specified person that the Senior Authorising Officer reasonably requires	CEO		State authority
624124	Disability Inclusion Act 2018	section 23Q(2)	Provide the information to the Senior Authorising Officer in the manner and within the period specified in the notice	CEO		State authority
624125	Disability Inclusion Act 2018	section 23Q(3)	Participate in consultation with the Senior Authorising Officer regarding a refusal or failure to comply with a notice	CEO		State authority

Mount Barker District Council

LOCAL GOVERNMENT ACT 1999

NOTE - EXPORTED PROVISIONS ARE SEPARATED INTO NEW AND CHANGED GROUPINGS, SORTED BY DELEGATION SOURCE AND SECTION.

Mount Barker District Council

NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
624281	Local Government Act 1999	section 122(1c)	Provide information relating to long-term financial plan and infrastructure and asset management plan to designated authority	CEO		council
624282	Local Government Act 1999	section 122(1e)	Provide to the designated authority all relevant information on the matters specified in this section in accordance with guidelines determined by designated authority	CEO		council
624283	Local Government Act 1999	section 122(1h)	Ensure advice provided by designated authority and any response of the Council is published in the Council's annual business plan (draft and adopted) in the relevant financial year and subsequent financial year (until next relevant financial year)	CEO		council
624284	Local Government Act 1999	section 122(1j)	Provide to the designated authority within time and in manner specified in notice information the designated authority reasonably requires.	CEO		council

Mount Barker District Council

ROAD TRAFFIC (MISCELLANEOUS) REGULATIONS 2014

NOTE - EXPORTED PROVISIONS ARE SEPARATED
INTO NEW AND CHANGED GROUPINGS, SORTED BY
DELEGATION SOURCE AND SECTION.

Mount Barker District Council

CHANGED Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations	Capacity of Council
434915	Road Traffic (Miscellaneous) Regulations 1999 2014	regulation 7(4)(b)	Participate in consultation with respect to an order to close a road	CEO		council

Mount Barker District Council

SA INSTRUMENT A - INSTRUMENT OF DELEGATION UNDER THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016, REGULATIONS, PLANNING & DESIGN CODE AND PRACTICE DIRECTIONS OF POWERS OF A COUNCIL AS A COUNCIL; A DESIGNATED AUTHORITY; A DESIGNATED ENTITY INSTRUMENT OF DELEGATION UNDER THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE ACT 2016, REGULATIONS, PLANNING & DESIGN CODE AND PRACTICE DIRECTIONS OF POWERS OF A COUNCIL AS A COUNCIL; A DESIGNATED AUTHORITY; A DESIGNATED ENTITY

NOTE - EXPORTED PROVISIONS ARE SEPARATED INTO NEW AND CHANGED GROUPINGS, SORTED BY DELEGATION SOURCE AND SECTION.

Mount Barker District Council

NEW Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
623167	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s5(5)(b)	1.Planning Regions and Greater Adelaide 1.1The power pursuant to Section 5(5)(b) of the Planning, Development and Infrastructure Act 2016 (the PDI Act) to make submissions to the Minister on a proposed proclamation under Section 5 of the PDI Act.	CEO	
623168	Instrument of Delegation under the Planning, Development	s6(3)(b)	2.Subregions 2.1The power pursuant to Section 6(3)(b) of the PDI Act to make submissions to the Minister on the Minister's proposed course of action.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623169	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a	s41(2)(a)	6.Appointment of Administrator 6.1The power pursuant to Section 41(2)(a) of the PDI Act to make submissions to the Minister on the Minister appointing an administrator under Section 41 of the PDI Act.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623170	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s73(2)(b)(iv)	<p>9. Preparation and Amendment</p> <p>9.1The power pursuant to Section 73(2)(b)(iv) of the PDI Act to:</p> <p>9.1.1seek the approval of the Minister to initiate a proposal to amend a designated instrument; and</p> <p>9.1.2initiate a proposal to amend a designated instrument with the approval of the Minister acting on the advice of the Commission.</p>	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
623171	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s73(7)	9. Preparation and Amendment 9.3The power pursuant to Section 73(7) of the PDI Act, after complying with Section 73(6) of the PDI Act, to prepare a report in accordance with any practice direction that applies for the purposes of Section 73 of the PDI Act (including information about any change to the original proposal that the delegate considers should be made) and furnish a copy of the report to the Minister.	CEO	
623172	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations,	s75(1)	11. Complying Changes – Planning and Design Code 11.1The power pursuant to Section 75(1) of the PDI Act to submit to the Minister a proposal to agree to an amendment to the Planning and Design Code under Section 75 of the PDI Act if: 11.1.1the amendment comprises a change to: 11.1.1.1the boundary of a zone or subzone; or 11.1.1.2the application of an overlay; and 11.1.2the amendment is consistent with a recommendation in the relevant regional plan that, through the use of: 11.1.2.1specific maps or other spatial information; and	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)		11.1.2 specific information about the changes that are being proposed, clearly and specifically identifies (in the opinion of the Minister) the changes that are considered to be appropriate.		
623173	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a	s84(1)(c)(ii)(A)	14. Panels Established by Minister 14.1 The power pursuant to Section 84(1)(c)(ii)(A) of the PDI Act to request the Minister to constitute a regional assessment panel in relation to the combined areas of the Council and one or more other Councils.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Designated Entity (Instrument A)				
623174	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s84(1)(c)(ii)(B)	14. Panels Established by Minister 14.2 The power pursuant to Section 84(1)(c)(ii)(B) of the PDI Act to make submissions to the Minister about the constitution of a regional assessment panel in relation to the area of the Council and one or more other Councils (or parts of such areas).	CEO	
623175	Instrument of Delegation under the Planning, Development	s94(1)(g)	17. Relevant Authority - Commission 17.1 The power pursuant to Section 94(1)(g) of the PDI Act to make a request to the Minister that the Minister declare, by notice served on the proponent, that the Minister desires the Commission to act as the relevant authority in relation to the proposed development.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623176	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a	s113(5)(a)(iii)	21.EIS Process 21.1The power pursuant to Section 113(5)(a)(iii) of the PDI Act to comment and report within the time prescribed by the regulations on an EIS referred to the Council by the Minister.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623177	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s114(2)(b)	22.Amendment of EIS 22.1The power pursuant to Section 114(2)(b) of the PDI Act to make written submissions on the amendment to the Minister.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
623178	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s163(3)(b)	34. Initiation of Scheme 34.1 The power pursuant to Section 163(3)(b) of the PDI Act to request the Minister initiate a proposal to proceed under Section 163 of the PDI Act.	CEO	
623179	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations,	s163(10)	34. Initiation of Scheme 34.2 The power pursuant to Section 163(10) of the PDI Act to make submissions to the Minister in relation to the draft outline.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623180	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a	s164(3)	35. Initiation of Scheme 35.1 The power pursuant to Section 164(3) of the PDI Act to request the Minister initiate a proposal to proceed under Section 164 of the PDI Act.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Designated Entity (Instrument A)				
623181	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s164(12)	35. Initiation of Scheme 35.2 The power pursuant to Section 164(12) of the PDI Act to make submissions to the Minister in relation to the draft outline.	CEO	
623182	Instrument of Delegation under the Planning, Development	s167(7)	37. Adoption of Scheme 37.1 The power pursuant to Section 167(7) of the PDI Act to make submissions to the Minister in relation to a variation to an outline of a scheme.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623183	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a	s177(4)	39. Contributions by Constituent Councils 39.1 The power pursuant to Section 177(4) of the PDI Act to make submissions to the Minister in relation to the Council's share.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623184	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s177(5)	39. Contributions by Constituent Councils 39.2 The power pursuant to Section 177(5) of the PDI Act to, at the request of the Minister, supply the Minister with information in the possession of the Council to enable the Minister to determine shares under Sections 177(2) and (3) of the PDI Act.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
623185	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s189(1)	43.Acquisition of Land 43.1The power pursuant to Section 189(1) of the PDI Act, to: 43.1.1seek the consent of the Minister to acquire land for a purpose associated with infrastructure works under and in accordance with the Land Acquisition Act 1969; and 43.1.2with the consent of the Minister, acquire land for a purpose associated with infrastructure works under and in accordance with the Land Acquisition Act 1969.	CEO	
623186	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations,	s192(17)	44.Land Management Agreements 44.12The power pursuant to Section 192(17) of the PDI Act to seek the Minister's consent to providing in an agreement under Section 192 of the PDI Act entered into by the Council for the remission of rates or taxes payable to the Crown.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623187	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council; a Designated Authority; a	s197(1)(b)	46. Off-setting Contributions 46.1 The power pursuant to Section 197(1)(b) of the PDI Act to seek the approval of the Minister to act under Section 197 of the PDI Act.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Designated Entity (Instrument A)				
623188	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s197(7)	46. Off-setting Contributions 46.6.1seek the approval of the Minister to vary or wind up a scheme under Section 197 of the PDI Act; and 46.6.2to vary or wind up a scheme under Section 197 of the PDI Act with the approval of the Minister.	CEO	
623189	Instrument of Delegation under the Planning, Development	s200(1)	48. Urban Trees Fund 48.1The power pursuant to Section 200(1) of the PDI Act to, 48.1.1seek the approval of the Minister to establish a fund (an urban trees fund) for an area designated by the delegate; and	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)		48.1.2to, with the approval of the Minister establish a fund (an urban trees fund) for an area designed by the delegate (a designated area).		
623190	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a	cl3(3)	63. Review of Performance 63.1The power pursuant to Clause 3(3) of Schedule 4 of the PDI Act to explain the Council's actions, and to make submissions (including, if relevant, an indication of undertakings that the Council is willing to give in order to take remedial action), to the Minister.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623191	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	cl3(14)	63.Review of Performance 63.2The power pursuant to Clause 3(14) of Schedule 4 of the PDI Act to make submissions to the Minister on the report on which the PDI Action to be taken by the Minister under Clause 3(13) of Schedule 4 of the PDI Act is based.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
623192	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	cl3(15)	63. Review of Performance 63.3 The power pursuant to Clause 3(15) of Schedule 4 of the PDI Act, if the Minister makes a recommendation to the Council under Clause 3(13)(a) of Schedule 4 of the PDI Act and the Minister subsequently considers that the Council has not, within a reasonable period, taken appropriate action in view of the recommendation, to make submissions to the Minister in relation to the directions of the Minister.	CEO	
623193	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations,	cl9(6)(a)	64. Planning and Design Code 64.1 The power pursuant to Clause 9(6)(a) of Schedule 8 of the PDI Act to apply to the Minister for approval to commence the process under Section 25 of the repealed Act.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)				
623194	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a	cl30(3)	65.General Schemes 65.1The power pursuant to Clause 30(3) of Schedule 8 of the PDI Act to request the Minister make a declaration under Clause 30(2) of Schedule 8 of the PDI Act in relation to a scheme.	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Designated Entity (Instrument A)				
623195	Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017	r8(1)(c)	66.Adoption of DPAs 66.1The power pursuant to Regulation 8(1)(c) of the Planning, Development and Infrastructure (Transitional Provisions) Regulations 2017 (the Transitional Provisions Regulations) to apply to the Minister under Regulation 8 of the Transitional Provisions Regulations in accordance with any requirement determined by the Minister.	CEO	
623196	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl6(1)	90.Preparation of an Engagement Report (Following Consultation) 90.1The power pursuant to clause 6(1) of PD2, at the completion of engagement on a draft of a proposal to prepare or amend a designated instrument to provide an engagement report to the Minister.	CEO	
623198	State Planning Commission Practice Direction - 2 Preparation and	cl7(1) and (3)	91.Initiating a Code Amendment 91.2The power pursuant to clauses 7(1) and (3) of PD2 to lodge the SA Planning Portal Publication Instructions – for Initiation that sets out: 91.2.1identification of a consultation start date, consistent with the Proposal to Initiate timetable; 91.2.2an outline of the consultation approach including period of consultation, key audience and consultation methods (noting the Commission may also recommend specific conditions);	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Amendment of Designated Instruments		and 91.2.3a summary of the Code Amendment in plain English.		
623197	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl6(3)	90. Preparation of an Engagement Report (Following Consultation) 90.3The power pursuant to clause 6(3) of PD2 to, in the engagement report also include an evaluation of the effectiveness of the engagement that considers whether: 90.3.1the principles of the Charter have been achieved; and 90.3.2all mandatory requirements identified in the Charter have been met (where the consultation category is applicable).	CEO	

Mount Barker District Council

CHANGED Provisions

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
319369	Instrument of Delegation under the Planning, Development and Infrastructure Act 2016, Regulations, Planning & Design Code and Practice Directions of Powers of a Council as a Council; a Designated Authority; a Designated Entity (Instrument A)	s152(3)(a)	29 30. Certificates of Occupancy 30.2 The power pursuant to Section 152(3)(a) of the PDI Act to require an application for a certificate of occupancy to include any information required by the delegate.	CEO	
385686	State Planning Commission Practice Direction - 2	cl7(1)	8772769 7.1 Requirements in Relation to Initiating a Code Amendment Pursuant to Section 73 of the Act 8772 7.1 The power pursuant to clause clauses 7(1) and (2) of PD-2/PD2 to provide lodge a proposal to the Commission Proposal to initiate a with code the amendment Department via the SA Planning	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	Preparation and Amendment of Designated Instruments		<p><u>Portal</u> that sets out: §77276</p> <p>91.1.1 Scope – an explanation of the reasons for the preparation of the amendment and a description of the changes in circumstance leading the need for the amendment and the range of issues to be addressed in the amendment; §77276</p> <p>91.1.2 Code Modules <u>Policy</u> – an outline of: 7276</p> <p>91.1.1.1 any overlay, general policy, zone, <u>subzone</u> or <u>subzone</u> technical or numeric variation in the Code being considered <u>proposed</u> for amendment, and/or 7276</p> <p>91.1.1.2 the intended spatial application of an overlay, general policy, zone, <u>subzone</u> or <u>subzone</u> technical or numeric variation in the Code over an identified area, or draft instructions for the proposed amendments; §7 7276</p> <p>91.1.3 Area 2 Affected - <u>Area</u> 7276</p> <p>91.1.2.1 <u>A</u> map or description of the area <u>Affected</u> affected by the proposed amendment <u>Area</u>; §7 7276</p> <p>91.1.4.3 State Planning Policies – an 7276</p> <p>91.1.3.1 identification of the relevant key <u>principles</u> state or planning objectives policies of the State Planning Policies and a statement of an assessment of the amendment <u>proposed Code Amendment</u>'s consistency <u>alignment</u> with those policies <u>State Planning Policies</u>; §7</p>		

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><u>7276</u></p> <p><u>91.1.5.4 Regional Plans Plan</u></p> <p><u>7276</u></p> <p><u>91.1.4.1-Identification and indication of relevant regional plans and assessment of how the matters or issues proposed to be addressed by</u></p> <p><u>the amendment proposed Code Amendment will relate to the relevant regional plan;</u></p> <p><u>7276</u></p> <p><u>91.1.5 Consultation -</u></p> <p><u>7276</u></p> <p><u>91.1.5.1 matters raised by the relevant Council and/or a relevant Joint Planning Board on the Proposal to Initiate;</u></p> <p><u>72.1.5.2 information regarding any relevant consultation infrastructure that planning has already occurred with respect to the proposed Code Amendment;</u></p> <p><u>87</u></p> <p><u>7276</u></p> <p><u>91.1.5.3.2 details of further consultation proposed to be undertaken with respect to the proposed code Amendment;</u></p> <p><u>7276</u></p> <p><u>91.1.6 Infrastructure Provision Investigations -</u></p> <p><u>87</u></p> <p><u>7276</u></p> <p><u>91.1.6.1 information regarding any investigations which have already been undertaken with respect to the proposed Code Amendment</u></p> <p><u>7276</u></p>		

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><u>91.1.6.2 an explanation outline of the further investigations that will be undertaken to support the proposed Code Amendment;</u> 7276</p> <p><u>91.1.6.3 details of any infrastructure provision required that to support required development arising through proposed Code Amendment and how the infrastructure provision will be provided; and</u> 87 7276</p> <p><u>91.1.6.2.4 and details indication of whether it is likely that any infrastructure agreement (or agreements) or agreements in infrastructure scheme which will need to be established or entered into in connection with the code proposed amendment Code process; Amendment</u> 7276</p> <p><u>91.1.7 identifying Timetable</u> 7276</p> <p><u>91.1.7.1 identification of a consultation start date;</u> <u>91.1.7.2 an outline of the tools proposed that will be used timetable for this each step of the Code Amendment process;</u> 8772.1.7 Joint Planning Board Comments – (ensuring that the Council process has been completed discussed within reasonable time limits), and a commitment from the proposal Proponent with (where it is also the relevant Designated Regional Planning Board; 8772.1.8 Consultation – information regarding any other consultation Entity) that has occurred; 8772.1.9 will take relation steps to designating a place as a place of local heritage value or a heritage area – a heritage review prepared by a heritage architect or historian or similar occupation in accordance with update the Commission's timetable guidelines and prepared seek under approval Section 67(2)(c) of from the</p>		

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p>PD1 Department Act; 8772.1.10 in relation appears to that designating time frames will tree a significant tree – an assessment of the tree against the criteria under Section 68(1)(a) of the PD1 Act; 8772.1.11 in relation to designating a stand of trees to not be significant trees – an assessment of the trees against the criteria under Section 68(1)(b) of the PD1 Act met.</p>		
385687	State Planning Commission Practice Direction - 2 Preparation and Amendment of Designated Instruments	cl7(2)(3(4))	<p>877276.91. Requirements in Relation to Initiating a Code Amendment Pursuant to Section 73 of the Act 8772.2 The power pursuant to clause 7(2)(3(4)) of PD2te, in addition to a Code Amendment which is intended to designate a place as a place of local heritage value, to provide a report which: 87 7276.2</p> <p><u>91.3.1 Timetable includes a heritage datasheet for each proposed Local Heritage Place, which includes:</u> 7276.2</p> <p><u>91.3.1.1 all relevant property details and descriptions (including images);</u> 7276.2</p> <p><u>91.3.1.2 historical background and thematic analysis;</u> 7276.2</p> <p><u>91.3.1.3 a statement of heritage value;</u> 7276.2</p> <p><u>91.3.1.4 an outline assessment against the Local Heritage Criteria; and</u> 7276.2</p>	CEO	

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#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
			<p><u>91.3.1.5 the extent of listing (including any exclusions):</u> <u>7276.2</u></p> <p><u>91.3.2 includes an analysis of historic themes of importance to the area:</u> <u>7276.2</u></p> <p><u>91.3.3 is prepared by a heritage architect, historian or person with similar qualifications, skills or experience; and</u> <u>7276.2</u></p> <p><u>91.3.4 is otherwise prepared in accordance with any guidelines prepared and published by the Commission under Section 67(2)(c) of the proposed PD timetable for each step of the process (ensuring that the process is completed within reasonable time limits), and a commitment on the part of the Council that it will take steps to update this timetable if it appears at any stage that the Council will require an extension;</u></p> <p><u>8772.2.2 Investigations - an outline of the investigations and justifications that will be undertaken (and those that may have already been undertaken) and the form that those investigations will take in order to address the strategic and social, economic and environmental issues of the proposed amendment, or an explanation and summary of the investigations undertaken and how these support the amendment Act.</u></p>		
502533	State Planning Commission Practice Direction - 2 Preparation and Amendment	cl 7(4)(5)	<p><u>7276.91. Initiating a Code Amendment</u> <u>72</u></p> <p><u>76.3.4 The power pursuant to clause 7(4)(5) of PD2 in relation to a Code Amendment which is intended to designate a tree (or stand of trees) as a significant tree (or trees), to provide a report which:</u> <u>7276.3</u></p> <p><u>91.4.1 includes relevant details and descriptions of the tree or stand of trees (including images</u></p>	CEO	

Mount Barker District Council

#	Delegation Source	Provision	Item Delegated	Delegate	Conditions & Limitations
	of Designated Instruments		as necessary) 7276.3 91.4.2 includes an assessment of the tree (or stand of trees) against the Significant Tree Criteria; 7276.3 91.4.3 is prepared by an urban planner, arborist or person with qualifications, skills or experience relevant to the assessment in the report.		

12.12	REPORT TITLE:	ANNUAL REVIEW OF CONFIDENTIAL ITEMS – RELEASED ITEMS AND REVIEWED ITEMS
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/105752
	ATTACHMENTS:	ATTACHMENT 1 - DOC/22/102247, LIST OF REPORTS RELEASED (IN PART OR IN FULL) SINCE LAST REVIEW ATTACHMENT 2 - DOC/22/101813, LIST OF REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE
	<u>Key Contact</u>	Maree Barns, Administration Officer - Governance
	<u>Manager/Sponsor</u>	Andrew Stuart, Chief Executive Officer

Community Plan 2020-2035:

LGG Strategy 1.5 Demonstrate accountability through clear, relevant and easily accessible policies, corporate reporting and legislative compliance.

Annual Business Plan:

N/A

Purpose:

To provide Council with a summary of items for which the confidentiality order has been reviewed, and to summarise items which have been released to the public (in full or in part) since the previous review in September 2021.

Summary – Key Issues:

1. A summary of confidential items released to the public since the last annual review has been provided (Attachment 1).
2. Confidential items in place for longer than 12 months have been reviewed (Attachment 2).
3. Council will need to resolve to go into confidence if there is a desire to discuss any items listed in Attachment 2.

Recommendation:

That Council:

1. note the summary list of confidential items released since the previous annual review in Attachment 1; and
 2. retain the confidential orders that remain in place as listed in summary form in Attachment 2 as per the original resolution trigger and that they be reviewed again within the next 12 months.
-

Background:

1. Council is able to exclude the public from a meeting if it is necessary to receive, discuss or consider confidential information.
2. Any confidential orders that have been in place for longer than 12 months must be reviewed at least once per year.
3. Council last conducted an annual review of its confidential items on 6 September 2021.
4. The guiding principle being that confidential information be made publicly available as soon as it is appropriate to do so.

Discussion:

5. The Chief Executive Officer has been given delegated authority to revoke some confidential orders.
6. Attachment 1 provides a list of confidential documents which have been released (in full or in part) to the public since the previous review in September 2021.
7. The documents referred to in Attachment 1 were released to the public due to:
 - (i) a date being reached or an event occurring that automatically allowed for the document(s) to become public without a further determination by the Council; or
 - (ii) a determination being made by Council to release the documents; or
 - (iii) the Chief Executive Officer having delegated authority to determine the release date.
8. Attachment 2 provides a list of confidential documents (in full or in part) which have been reviewed, and the reasons for which the existing confidential orders remain in place.

9. Council will need to resolve to go into confidence if there is a desire to discuss any items listed in Attachment 2.
10. Some items will appear in both attachments where part has been released and the remainder is still confidential; these items are shaded accordingly.
11. Copies of released confidential items are available on Council's website www.mountbarker.sa.gov.au and go to Released Confidential Items under the Council heading drop down menu.

Community Engagement:

Informing only	Released information is available on Council's website within 4 weeks from the release date.
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Policy:

Code of Practice – Access to Meetings and Documents

Long Term Financial Plan:

N/A

Budget:

N/A

Statutory/Legal:

This annual review is required under the Local Government Act 1999 s91(9)

Staff Resource Requirements:

This will be accommodated within existing resources.

Environmental:

N/A

Social:

The release of confidential information is a demonstration of transparency in local government.

Risk Assessment:

The release of these items has been assessed by the relevant General Manager and Chief Executive Officer.

Asset Management:

N/A

Conclusion

Confidential items in place for more than 12 months have been reviewed, as required by legislation.

Previous Decisions By/Information Reports to Council

Meeting Date	6 September 2021	HPRM Reference	DOC/21/124124
Title	Annual Review of Confidential Reports – Released Reports and Reviewed Reports		
Purpose	To provide Council with a summary of reports for which the confidentiality order has been reviewed, and to summarise reports which have been released to the public (in full or in part) since the last review in September 2020.		

Meeting Date	7 September 2020	HPRM Reference	DOC/20/98158
Title	Annual Review of Confidential Reports – Released Reports and Reviewed Reports		
Purpose	To provide Council with a summary of reports for which the confidentiality order has been reviewed, and to summarise reports which have been released to the public (in full or in part) since the last review in November 2019.		

Meeting Date	4 November 2019	HPRM Reference	DOC/19/107362
Title	Annual Review of Confidential Reports – Released Reports and Reviewed Reports		
Purpose	To provide Council with a summary of reports for which the confidentiality order has been reviewed, and to summarise reports which have been released to the public (in full or in part) since the last review in October 2018.		

Meeting Date	2 October 2018	HPRM Reference	DOC/18/80622
Title	Annual Review of Confidential Reports – Released Reports and Reviewed Reports		
Purpose	To provide Council with a summary of reports for which the confidentiality order has been reviewed, and to summarise reports which have been released to the public (in full or in part) since the last review in September 2017.		

Meeting Date	4 September 2017	HPRM Reference	DOC/17/81905
Title	Annual Review of Confidential Items – Released and Reviewed Reports		
Purpose	To provide Council with a summary of reports for which the confidentiality order has been reviewed, and to summarise reports which have been released to the public (in full or in part) since the last review in September 2016.		

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

[Attachment 1 to Item 12.12](#)

ATTACHMENT 1: REPORTS RELEASED (IN FULL OR PART) SINCE LAST ANNUAL REVIEW

#	Date	Item Title	Date Released
2016			
112	17 October 2016	Mount Barker City Centre LandStrategy	<i>Attachments 2 and 5 released on Website 26 August 2022</i>
2017			
114	24 April 2017	Appointment of External Auditor	<i>Report released on Website 31 August 2022</i>
2018			
131	7 May 2018	Recycled Water Initiatives	<i>Report, attachments and minutes released on Website 25 August 2022</i>
2020			
156a	2 December 2020	Regional Sports Hub – Licence Negotiation Strategy	<i>Licence Agreements executed Report, attachment and minutes released on Website 16 March 2022</i>
2021			
157	17 February 2021	Summit Sport and Recreation Park (SSRP) – Licence Negotiation Progress Report	<i>Licence agreements executed Report, attachments and minutes released on Website 16 March 2022</i>
161	15 July 2021	Wastewater Service Delivery Report	<i>Report, attachments and minutes released on Website 14 July 2022</i>
162	2 August 2021	Wastewater Service Delivery Report	<i>Report, attachments and minutes released on Website 14 July 2022</i>
165	2 August 2021	Internal Review of a Council Decision – Engagement of Reviewer	<i>Report, attachment and minutes released on Website 7 October 2021</i>

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 1: REPORTS RELEASED (IN FULL OR PART) SINCE LAST ANNUAL REVIEW

#	Date	Item Title	Date Released
166	1 September 2021	Summit Sport and Recreation Park Board – Turf Maintenance Tender Process	<i>Minutes released on Website 7 October 2021 Report on Website 16 August 2022</i>
167	6 September 2021	Wastewater Service Delivery Implementation Program	<i>Report, attachment and minutes released on Website 31 August 2022</i>
168	5 October 2021	Wastewater Service Delivery Engagement Framework	<i>Report, attachment and minutes released on Website 31 August 2022</i>
169	5 October 2021	Internal Review of a Council Decision – Report by Reviewer	<i>Report, attachment and minutes released on Website 7 October 2021</i>
170	1 November 2021	Chief Executive Officer’s Performance Review 2021	<i>Report, attachment and minutes released on Website 31 August 2022</i>
171	29 November 2021	Sewer Main and Inlet Pump Station Tender	<i>Successful tenderer released on Website 30 March 2022</i>

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 1: REPORTS RELEASED (IN FULL OR PART) SINCE LAST ANNUAL REVIEW

#	Date	Item Title	Date Released
	2022		
173	17 January 2022	Appointment of Independent Members to the Summit Sport and Recreation Park Board	<i>Report and Minutes released on Website 16 August 2022</i>
174	7 March 2022	Nairne Township Wastewater Infrastructure Upgrade – Prudential Report	<i>Attachment released on Website 8 March 2022</i>
175	2 May 2022	Wastewater Service Delivery – Developer wastewater Infrastructure Fees	<i>Attachments 4 and 5 released on Website 31 August 2022</i>
177	2 May 2022	Appointment of Adelaide Hills Region Waste Management Authority Independent Chairperson and Council Board Member and Deputy Board Member	<i>Report and Minutes released on Website 15 June 2022</i>
178	6 June 2022	Proposed Upgrading and expansion of Nairne Wastewater Infrastructure	<i>Attachments 1 and 4 released on Website 31 August 2022</i>

	Part information released
	All Information released

Attachment 2 to Item 12.12

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
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	Part Information released
	Information remains Confidential

69	3 December 2012	Adelaide Hills Region Waste Management Authority	Pursuant to Section 90(3)(b) of the Local Government Act 1999		Until the negotiations are complete and the matter is determined, but not longer than 12 months.	Minute only released and on web 20/6/13
			90(3)(b) – commercial advantage			
73	17 June 2013	Review of Confidential Orders Associated with Ombudsman's Report 20 October 2008	Pursuant to Section 90(3)(g) of the Local Government Act 1999	The redacted parts of Council Report of 20 October 2008 (attachment 2) be retained in confidence for the life of the confidential agreement; The redacted parts of Attachment Executive Summary of Ombudsman's report – 20 October 2008 (attachment 3) be retained in confidence until the staff members are no longer employed with Council; and The redacted parts of Attachment Executive Summary of Ombudsman's report – 20 October 2008 (attachment 3) relating to the names of the complainant be retained in confidence for the life of the confidential agreement	Release Attachment 1 to this report - minute 47.2 from 20 October 2008 regarding the Ombudsman report Release Attachment 2 to this report - the Council Report – Confidential Ombudsman Report 20 October 2008 with redacted paragraphs as shown relating to the confidentiality agreement remaining confidential; Release Attachment 3 to this report - the Attachment 20 October 2008 – Ombudsman Report Executive Summary with redacted names of staff and complainants as shown remaining confidential. and this order be reviewed every 12 months.	Att 1 released Att 2, 3 part Released 17/6/13 – on web 20/6/13

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
74	17 June 2013	Review of Confidential Orders Associated with Ombudsman's Report provided to Council on 15 December 2008	Pursuant to Section 90(3)(g) of the Local Government Act 1999 90(3)(g) – breach any law, direction of court or tribunal	The redacted parts of Council report of 15 December 2008 (attachment 2 to this report); and The redacted parts of the letter from the Council to the Ombudsman dated 14 November 2008 (attachment 3 to this report) be retained in confidence the life of the confidential agreement; and until all staff members are no longer employed with Council or such lesser period as may be determined by the Chief Executive Officer; and that this order be reviewed every 12 months.	Release the following items: Attachment 1 - minute 71.1 from 15 December 2008 regarding the Ombudsman's Report be released; Attachment 4 - A letter from Council to the LGA dated 6 November 2008; Attachment 5 - A project brief; Attachment 6 - Information on the organisational review; and Attachment 7 - Customer Services categories Release with redacted information as shown remaining confidential: Attachment 2 - The Council report of 15 December 2008 Attachment 3 - A letter from Council to the Ombudsman dated 14 November 2008 Attachment 2 – page 198 – dot point 4 – be amended to redact the identity of the council officer. and this order be reviewed every 12 months.	Att 1 – released Att 2 – part released Att 3 – part released Att 4 – released Att 5 – released Att 6 – released Att 7 released 17/6/13 – on web 20/6/13

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
75	17 June 2013	Review of Confidential Orders Associated with Ombudsman's Report provided to Council on 15 June 2009	Pursuant to Section 90(3)(a) of the Local Government Act 1999 90(3)(a) – personal affairs	The redacted information within attachment 3 & attachment 4 be retained in confidence until relevant staff are no longer employed by Council or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	Release: Attachment 1 - Council Minute 117.2 dated 15 June 2009; Attachment 2 - Council report 17.2 15 June 2009 'Confidential Ombudsman Report' Release with redacted information as shown remaining confidential: Attachment 3 – Ombudsman investigation report with redactions; Attachment 4 – Mayor's response to Ombudsman's report with redactions. Attachment 3 – page 231 at 1.4.2.4 and page 234 at 3.7.1.5 be amended to redact the identity of individual. and this order be reviewed every 12 months	Att 1 released Att 2 released Att 3 part released Att 4 part released 17/6/13 on web 20/6/13
83	16 Dec 2013 (special)	Adelaide Hills Region Waste Management Board	Pursuant to Section 90(3)(i) of the Local Government Act 1999 90(3)(i) - litigation		Until 6 months after the matter is resolved or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	Minutes on web within 5 days of meeting date.

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
84	16 Dec 2013	Outcome of 1 st Stage Office and Multilevel Carpark EOI	Pursuant to Section 90(3)(d) of the Local Government Act 1999 90(3)(d) – commercial information		Until contracts for the construction of both the office and carpark project have been signed or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
88	23 June 2014 Special	Multi-Deck Car Park & Council Office Accommodation	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Until a contract is in place or such lesser period as determined by Chief Executive Officer Review every 12 months.	
95	18 May 2015	Regional Tender for Waste, Recycling, Green Organics & Street Litter Bin Collection Services for Recycling/Green Organics Processing Services	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Until the expiry of the contract (including renewals) between SOLO Resource Recovery and Council.	<i>Name of contractor and the amount included in public minutes</i>
102	21 Mar 2016	Council Wastewater Services – New Customer	Pursuant to Section 90 (3)(d) of the Local Government Act 1999 90(3)(d) – commercial information		Until the requirement for confidentiality by virtue of the ready to be executed Wastewater Commitment Deed between Council and the developer has ceased, this is currently expected to be around 2025 and that this order be reviewed every 12 months.	
104	6 June 2016	Mount Barker and Tourist Caravan Park	Pursuant to Section 90(3)(g) of the Local Government Act 1999 90(3)(g) – breach any law, direction of court or tribunal		Until the confidential settlement details expire on 13 September 2030 or such lesser period as may be determined by the Chief Executive Officer and that this order be	<i>Minute released 4 August 2016 and on Council's website 4 August 2016</i>

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
					reviewed every 12 months.	
105	6 June 2016	Adelaide Hills Region Waste Management Authority – Offer from Resource Co	Pursuant to Section 90 (3)(i) of the Local Government Act 1999 90(3)(i) - litigation		Until the conclusion of the legal process and any appeal or a negotiated settlement whichever is the sooner; and attachment 2 be retained until 30 June 2021, or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
112	17 October 2016	Mount Barker City Centre Land Strategy	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Until the Council has concluded commercial negotiations or no longer has a direct interest in any of the strategic sites referenced in this item or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	<i>Attachment 3 only released on web 22/12/16 Attachments 2 and 5 on web 26/08/22</i>
113	16 January 2017	Public Lighting Services Business Case	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Until the attached report is released by the Report Author or such lesser period as may be determined by the Chief Executive Officer that this order be reviewed every 12 months.	
114	Special Audit Committee 24 April 2017	Appointment of External Auditor	Pursuant to Section 90(3)(k) of the Local Government Act 1999 90(3)(k) - tender		Until the contract has concluded and that this order be reviewed every 12 months.	<i>Minutes on website 26 April 2017 Report on website 31 August 2022</i>
115	1 May 2017	Adelaide Hills Region Waste Management Authority	Section 90 (3) (h) Order of the Local Government Act 1999 90(3)(h) – legal advice		Until the action by Southern Waste ResourceCo against the Adelaide Hills Region Waste Management Authority is determined and any subsequent appeal process has also	<i>Recommendation 3 b) and Draft Annual Business Plan released 5 May 2017</i>

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
					concluded, or the matter is settled by the parties through a commercial agreement, or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
126	4 December 2017	Mount Barker WWTP - CMF Upgrade: Project Close-Out	Pursuant to Section 90(3)(g) of the Local Government Act 1999 90(3)(g) – breach any law, direction of court or tribunal		Should remain confidential and that this order be reviewed every 12 months.	
139	2 September 2019	Strategic Land Purchase: Mount Barker City Centre	Pursuant to Section 90 (3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Until Council has determined and formalised the future use of the subject land following an intended Expressions of Interest process or such lesser period as may be determined by the Chief Executive Office	
140	2 September 2019	Regional Indoor Aquatic and Leisure Centre	Pursuant to Section 90 (3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Until the release of such documents will not prejudice its ability to negotiate a satisfactory commercial outcome or such lesser period as may be determined by the Chief Executive Officer.	
142	16 September 2019	City Centre Catalyst Development: Expression of Interest	Local Government Act 1999 90(3)(b) – commercial advantage		Until a contract or lease is executed (other than information necessary to conduct the expression of interest process) or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
143	4 November 2019	Kerbside Waste Contract Amendments	Local Government Act 1999 90(3)(b) – commercial advantage		Until the conclusion of the contract and that this order be reviewed every 12 months.	

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
145	3 February 2020	Recycled Water Storage	Section 90 (3) (h) Order of the Local Government Act 1999 90(3)(h) – legal advice		Retained in confidence until the subject land [REDACTED] or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
147	2 March 2020	City Centre Catalyst Development: Expression Of Interest	Local Government Act 1999 90(3)(b) – commercial advantage		Until 25 February 2030 or earlier as determined by the Chief Executive Officer, other than information that is required for consultation. This order will be reviewed every 12 months.	
149	6 April 2020	Recycled Water Use And Storage	Section 90 (3) (h) Order of the Local Government Act 1999 90(3)(h) – legal advice		Until the subject land has been transferred to council ownership or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
150	6 July 2020	Recycled Water Quality, Storage and Use	Local Government Act 1999 90(3)(b) – commercial advantage		Until council has secured a legal interest in a site for the construction of a recycled water storage facility and concluded commercial negotiations on all of the matters outlined below or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
154	6 October 2020	Recycled Water Storage Facility Preferred Location	Local Government Act 1999 90(3)(b) – commercial advantage		Until council has secured a legal interest in a site for the construction of a recycled water storage facility and concluded negotiations on all of	

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
					the matters outlined below or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
156	4 November 2020	City Centre Catalyst Development – Request for Detailed Proposals	Local Government Act 1999 90(3)(b) – commercial advantage		Until 29 October 2030 or earlier other than information that is required for consultation with the community as determined by the Chief Executive Officer, and that this order be reviewed every 12 months.	
158	22 February 2021	City Centre Catalyst Development – Heads of Agreement	Local Government Act 1999 90(3)(b) – commercial advantage		Until 17th February 2031 or earlier other than information that is required for consultation with the community as determined by the Chief Executive Officer, and that this order be reviewed every 12 months.	
159	7 June 2021	Kerbside Waste – Processing of Recyclables	Local Government Act 1999 90(3)(b) – commercial advantage		Until council has concluded negotiation and executed the associated documentation on all of the matters outlined below or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
160	7 June 2021	Nairne Wastewater Infrastructure Proposed Upgrading and Expansion – Business Case	Local Government Act 1999 90(3)(b) – commercial advantage		Until Wastewater Commitment Deeds have been executed by both parties over all of the greenfields sites shown in attachment 2 and the procurement of all stage 1 works has	

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
					occurred, or such lesser period as may be determined by the Chief Executive Officer, and that this order be reviewed every 12 months.	
163	2 August 2021	Aquatic and Leisure Centre	Local Government Act 1999 90(3)(b) – commercial advantage		Retained in confidence 2 nd August, 2031) or such lesser period as may be determined by the Chief Executive Officer, and that this order be reviewed every 12 months.	
164	2 August 2021	Public Lighting Tariffs Legal Action	Section 90 (3) (h) Order of the Local Government Act 1999 90(3)(h) – legal advice		Until the matter has been concluded and that this does not prevent the disclosure of confidential information or such other period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 Months.	
171	29 November 2021	Confidential Item – Sewer Main And Inlet Pump Station Tender	Pursuant to Section 90(3)(k) of the Local Government Act 1999 Section 90 (3) (k) tenders		Retained in confidence until a contract for the design and construction for the Project has been executed by council and the contractor, at which time the identity of the successful tenderer, the reason for their selection and the amount of the contract will be made public as required by the Local Government Act.	Successful tenderer released 30 March 2022
172	17 January 2022	Fulford Terrace, Littlehampton Development Site – Infrastructure Arrangements	Pursuant to Section 90 (3)(d) of the Local Government Act 1999 90(3)(d) – commercial information		Retained in confidence until 17 January 2023 or such lesser period as may be determined by the Chief Executive Officer.	
174	7 March 2022	Audit and Risk Committee – Nairne Township Wastewater Infrastructure Upgrade – Prudential Report	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Retained in confidence until the council determines that this order should cease to apply.	Attachment released on website 8 March 2022

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
175	2 May 2022	Wastewater Service Delivery – Developer wastewater Infrastructure Fees	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Retained in confidence, with the exception that this information be made available to all members of the council's Audit and Risk Committee given the addition to the terms of reference of that Committee, until 2 May 2025 or such lesser period for some of the information as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	<i>Attachments 4 and 5 released on website 31 August 2022</i>
176	2 May 2022	Regional Aquatic and Leisure Centre Project Update	Pursuant to Section 90(3)(k) of the Local Government Act 1999 Section 90 (3) (k) tenders		Retained in confidence until 2 May 2023 save and except attachment 1 and that this order is subject to Section 91(6) of the Act which provides that the identity of the successful tenderer, the amount(s) payable by the Council under a contract for the provision of the specified services and the reason for the tender being awarded to the successful tenderer must be released once the contract has been entered into by all concerned parties.	
178	6 June 2022	Proposed Upgrading and expansion of Nairne Wastewater Infrastructure	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Retained in confidence until Wastewater Commitment Deeds have been executed by both parties over the greenfields sites shown as Nairne West and Oakford Homes in attachment 2 and the procurement of all Nairne Wastewater Infrastructure Project stage 1 works has occurred, or such lesser period as may be determined by the Chief Executive Officer, and that this order be reviewed every 12 months; but save and except information that is required to be made publicly available now to enable community consultation to occur on proposed Wastewater Infrastructure Augmentation Separate Rates.	<i>Attachments 1 and 4 released on website 31 August 2022</i>

CONFIDENTIAL ITEMS 2003 – AUGUST 2022

ATTACHMENT 2: REPORTS REVIEWED AND TO BE RETAINED IN CONFIDENCE

#	Date	Item Title	Confidential Order Details	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Date Released
179	6 June 2022	Strategic Land Purchases	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Retained in confidence until settlement of the purchase of the subject land parcels by council has occurred, save and except the rental payable by both of the existing tenants will remain confidential for a period of 2 years or such lesser period as may be determined by the Chief Executive Officer.	
180	4 July 2022	Strategic Land Purchase Options	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Retained in confidence until settlement of the purchase of the subject land parcel by council has occurred or such lesser period as may be determined by the Chief Executive Officer.	
181	4 July 2022	Strategic Land for Recreation and Grant Submission	Pursuant to Section 90(3)(b) of the Local Government Act 1999 90(3)(b) – commercial advantage		Retained in confidence until settlement of the purchase of the subject land by council has occurred or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	
182	1 August 2022	Recycled Water Strategy	Pursuant to Section 90 (3)(d) of the Local Government Act 1999 90(3)(d) – commercial information		Retained in confidence until 12 months after the adoption at a council meeting of the Recycled Water Strategy or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	

12.13	REPORT TITLE:	APPROVAL TO DISPLAY LOCAL GOVERNMENT ELECTION SIGNS
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/98908
	ATTACHMENTS:	1 – DOC/22/99878 – GENERAL APPROVAL TO DISPLAY LOCAL GOVERNMENT ELECTION SIGNS
	<u>Key Contact</u>	Ros McDougall, Risk & Governance Officer – Projects
	<u>Manager/Sponsor</u>	Brian Clancey Deputy CEO/General Manager – Governance, Strategic Projects and Wastewater/Recycled Water

Community Plan 2020-2035:
Leadership and Good Governance

LGG Strategy 1.1 Attract a diverse elected body that represents, promotes and reflects the composition of the community.

Annual Business Plan:

N/A

Purpose:

To provide an updated approval for local government election signs on Council roads and infrastructure, following changes to the Local Government Act 1999.

Summary – Key Issues:

- Corflute or plastic electoral advertising posters for local government elections are no longer permitted under the Local Government Act 1999 (for local government elections);
- Council’s Moveable Signs By-Law has reference to the deleted section 226(3) (ca) of the Local Government Act 1999 which defined the period for the display of local government election signs set as “*the period commencing 4 weeks immediately before the date that has been set (either by or under either Act) for polling day and ending at the close of voting on polling day*”
- An updated General Approval is required to cover the gap left by these legislative changes.

Recommendation:

That Council:

1. revoke the 3 August 2020 Election Signs – Approval Guidelines for Mount Barker District Council Local Government Elections; and
 2. endorse the *General Approval to Display Local Government Election Signs – Mount Barker District Council*, set out in Attachment 1 to this report.
-

Background:

1. At the Council meeting held on 2 December 2019 it was resolved as follows:

Moved Councillor Leach that Council vary its adopted position regarding election signs posted on structures on a road by limiting the number of signs that a candidate can display within the Mount Barker District Council to twenty for Councillor elections and fifty for Mayoral elections. Seconded Councillor Grosser CARRIED

2. In August 2020 Council adopted Election Signs – Approval Guidelines for Local Government Elections held in Mount Barker District Council that placed a limit on the number of signs a candidate can have on display – 50 for Mayoral candidates and 20 for Councillor candidates. This guideline relied on provisions within the Moveable Signs By-Law.

Discussion:

3. Following changes to section 226 of the Local Government Act, there is now a prohibition on the display of **electoral advertising posters** on public roads and related infrastructure for local government elections.
4. **Electoral advertising poster**, is defined in section 226(5) of the Local Government Act, and means a poster displaying electoral advertising made of—
 - (a) corflute; or
 - (b) plastic; or
 - (c) any other material, or kind of material, prescribed by the regulations.

There have not been any other materials prescribed by regulation at this time.

5. Section 226 does not prohibit **local government election signs** made from other materials, provided those signs do not unreasonably restrict the use of the road or endanger the safety of members of the public.

6. **Local government election sign** is not defined in the Local Government Act. For the purposes of this report and the proposed General Approval (attached), it is defined to mean a moveable election advertisement, notice, or election sign that is not made of corflute or plastic.
7. The signs must still comply with Council's Moveable Signs By-Law. However, parts of that by-law no longer have effect following deleted legislation in the Local Government Act 1999 – in particular those related to the display period.
8. Attachment 1 will ensure that candidates do not need approval from Council for the placement of local government election signs on council infrastructure on a road **provided** that the sign complies with the requirements set out in the Moveable Sign By-Law and the signs do not unreasonably restrict the use of the road or endanger the safety of members of the public. Attachment 1 does include a link to a map on Council's website that identifies DIT roads from Council roads.
9. Without this General Approval Council would need to assess each application for displaying the Local Government election signs on Council roads.
10. The Local Government Association (LGA) has prepared a 'template determination' to assist councils with the regulation of local government election signs. A copy of the determination, customised to reflect Mount Barker District Council (as per the 2019 and 2020 resolutions referred to above in paragraph 1 & 2), is provided as Attachment 1 to this Report. That is, restriction on numbers of local government elections signs has been retained.
11. There is no General Approval granted by SA Power Networks (SAPN) or the Department of Infrastructure and Transport (DIT) in relation to local government elections signs. Local Government Election signs cannot be placed on these roads or infrastructure.
12. Council's website does have an existing General Approval related to State and Federal election signs from SAPN and DIT.
13. Candidates may erect local government elections signs, which may include electoral advertising posters, on private property subject to requirements under the *Planning, Development and Infrastructure Act 2016*.

14. In summary key changes in the Mount Barker district for Local Government elections:
- Election advertising posters (ie those made of corflute or plastic) must not be displayed on Council roads. Local government elections signs (ie made from anything other than corflute or plastic) can be displayed on Council roads and there is a maximum of 50 for the position of Mayor and 20 for the position of Councillor;
 - Local government election signs and election advertising signs cannot be displayed on DIT roads or SAPN infrastructure;
 - Signs regarding the election placed on private property can be made from corflute or plastic or other material and there is no restriction on numbers
 - Size, timing of placement, safety etc can be found in the Attachment

Community Engagement:

Informing only	The General Approval will be made available on Council's website.
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Policy:

There is an existing Election Signs – Approval Guidelines for Mount Barker District Council Local Government Elections which will be revoked if Council approves the attached document.

Long Term Financial Plan:

Nil

Budget:

Compliance with local government election signs is within existing Health and Public Safety budget.

Statutory/Legal:

The LGA provided templates for this report and attachment following changes to the Local Government Act 1999.

Staff Resource Requirements:

The changes to the composition of local government election signs in addition to the limit on election signage may result in reduced complaints about election signage being reported to Council.

Environmental:

Eliminating corflute and plastic from the composition of election signs will have a positive environmental impact.

Social:

There may be an improvement in aesthetics if the restriction on composition also affects the number of signs.

Risk Assessment:

There is a risk that some candidates will use corflute or plastic signs.

Asset Management:

Staff will monitor impacts on Council infrastructure.

Conclusion:

The updated *General Approval to Display Local Government Election Signs – Mount Barker District Council* will remove the need for Council staff to respond to individual approval requests.

Previous Decisions By/Information Reports to Council

Meeting Date	3 August 2020	CM Reference	DOC/20/80946
Title	Election Signs Approval Guideline for Mount Barker District Council Local Government Elections		
Purpose	To provide Council an opportunity to endorse an amendment to the Election Sign Approval Guidelines for Mount Barker District Council Local Government Elections which places limits on the number of signs a candidate can have on display.		

Meeting Date	2 December 2019	CM Reference	DOC/19/144346
Title	Motion on Notice - Elections Signs		
Purpose	N/A		

Attachment 1 to Item 12.13



GENERAL APPROVAL TO DISPLAY LOCAL GOVERNMENT ELECTION SIGNS- MOUNT BARKER DISTRICT COUNCIL

This **General Approval** is given by the Mount Barker District Council under the provisions of its by-laws for local government election signs (not being electoral advertising posters¹) to be posted, affixed to, or erected on infrastructure that is installed on a road owned by the Council, subject to compliance with the following conditions:

Local government election signs (not being an electoral advertising poster) must:

1. be no more than 1 square metre in area. A back-to-back sign facing two directions is considered to be one sign for this purpose.
2. only be displayed during the period commencing 4 weeks immediately before the date that has been set for polling day and ending at the close of voting on polling day. Should the local government election sign not be removed within two days (48 hours) of the close of voting they will be considered illegal signs and penalties may apply.
3. comply with all legislative requirements relating to the publication of 'electoral material' as defined in relevant legislation².
4. be securely fixed or posted and maintained in good repair and condition at all times.
5. be designed, made, and presented in a quality manner (the intent is that signs must not tear apart and become a danger to road users and end up as litter).
6. contain clear and legible writing or symbols. An authorised officer will determine whether a sign is clear and legible for these purposes.
7. contain on the face of the sign the name and address of the person authorising the promotional material (the publisher) and the name and prescribed information of the printer of it³.
8. be fastened securely so that they cannot become detached in high winds and endanger Council, property or equipment or pose a danger to the public.

¹ Section 226(5), *Local Government Act 1999*. Electoral advertising posters are prohibited from display on a public road (including any structure, fixture or vegetation on a public road), except in circumstances prescribed by the regulations.

² Part 7, *Local Government (Elections) Act 1999*.

³ Section 27(1), *Local Government (Elections) Act 1999*.

9. be installed, maintained, and removed in a safe manner without endangering personal and community safety.

No more than the **maximum number of local government election signs (not being an electoral advertising poster)** as specified below, may be displayed by a candidate on road infrastructure or on any other structure(s) on a road at any one time in the Council's area:

- for a Mayoral candidate – no more than fifty (50) local government election signs; and
- for a Councillor candidate – no more than twenty (20) local government election signs.

Local government election signs (not being an electoral advertising poster) must not:

1. be illuminated (internally or indirectly), move, flash, rotate, or reflect so as to be an undue distraction to drivers.
2. be self-adhesive. All individual promotional material affixed under the terms of this General Approval may only be affixed by non-invasive means that do not cause damage of any type to the structure to which the material is affixed. If a paste is to be used, it must be of a water based/wallpaper type (or similar).
3. be affixed under any circumstances to trees, shrubs, or other plants or at any location that may cause physical damage to Council property.
4. be placed on a carriageway, dividing strip (median), traffic island, roundabout, or within 50 metres of a signalised intersection, level crossing, roundabout or pedestrian activated crossing, or on the South-Eastern Freeway, the Southern Expressway, the Port River Expressway, the North-South Motorway (Superway) or the Northern Expressway.
5. be placed within 6 metres of an intersection or junction, or in any other location that may pose a hazard to pedestrians or road users.
6. be attached to any traffic control device, street name, traffic direction or parking sign or to the associated pole.
7. be placed so as to cover any Council, numbering, signs, or other markings.
8. be placed in a location on a pole or fence so as to aid the climbing of the pole or fence.
9. be placed so as to restrict the sight distance for road users and pedestrians crossing the road.
10. compete with or reduce the effectiveness of other signs and traffic control devices.
11. resemble a traffic control device, or reasonably be capable of being mistaken as a traffic control device (e.g., must not be affixed on the diagonal).
12. advertise any organisation other than a candidate in the local government election on foot at the time.

13. Where signs are fixed or posted on poles adjacent to footpaths or roadways such signs:
 - o must not be lower than 2 metres; and
 - o must be a maximum height of 3 metres from the ground, with nothing above the sign to affix it or anything else to the pole. Signs must have a minimum clearance of 3 metres from any overhead mains.
14. There is a total prohibition on any part of the sign being higher than 3 metres from the ground.

This General Approval **does not** extend to infrastructure that is owned by SAPN or DIT on a road. The **SA Power Networks and Department for Infrastructure and Transport General Approval for placement or affixation of local government election signs** sets out the requirements for placement of local government election signs on this infrastructure.

This General Approval also does not extend to any railway or tramline structures such as level or pedestrian crossings, bridges, stations, signalling equipment or fences adjacent to railway and tram lines. In this regard, information on the various rules and if appropriate, permission to enter or erect signs in these areas must be obtained from the relevant rail authority. In metropolitan Adelaide, this is (*in most instances*) either Adelaide Metro or the Australian Rail Track Corporation.

The person(s) responsible for the sign and/or any persons acting on their behalf, including by way of causing the sign to be displayed is entitled to act in accordance with the permissions granted in this General Approval subject to their acceptance of the following. They:

- accept that the display of the local government election sign must be in accordance with this General Approval and by displaying the local government election sign, agree to comply with the terms of this General Approval; and
- accept full responsibility for any personal injury, property damage or other loss in any way arising out of or consequent upon the erection, removal, or display of the local government election sign(s); and
- acknowledge that the Council, SA Power Networks or DIT have no liability or responsibility in relation to such matters whatsoever; and
- agree to indemnify the Council, against any such personal injury or property damage or other loss incurred by the Council, and against any third-party claims arising out of or consequent upon the erection, removal, or display of local government election signs.

Installation, maintenance, removal and disposal of local government election signs

1. Installing, maintaining, and removing local government election signs (not being an electoral advertising poster) **must not** be carried out between 7.00am and 10.00am or between 3.00pm and 7.00pm Monday to Friday on a peak flow traffic lane.
2. Whilst there are prescriptive rules relating to the permitted materials for electoral advertising posters, there is no prohibition on fixings made of plastic (such as a cable tie). Other material that satisfies the requirements of this General Approval may also be used (i.e., fixings made of metal or other conductive material **are not permitted**, fixings must be non-invasive and not cause damage to the structure to which the material is affixed).
3. The person responsible for the sign and its owner must maintain the sign. The person is also responsible for ensuring that safety is maintained (and the Australian Road Rules complied with) whilst the sign is being installed, maintained, or removed and no traffic disruption is to occur during the installation, maintenance, or removal process.
4. The person responsible for the local government election sign must remove all parts of the sign **and fixtures** from the poster within 48 hours from the close of voting in the relevant election.
5. An authorised person of the Council may remove and dispose of any local government election sign that does not comply with this General Approval, unreasonably restricts the use of the road or endangers the safety of members of the public, or otherwise does not comply with legislative requirements in accordance with section 227 of the *Local Government Act 1999*.
6. A breach of, or non-compliance with, any of the conditions of the General Approval will invalidate the General Approval and may result in the removal of the local government election sign.

Private land

This General Approval does not authorise the placement of local government election signs, which may include electoral advertising posters, on private land or infrastructure without the permission of the private landowner and in certain cases, subject to requirements under the *Planning, Development and Infrastructure Act 2016*.

Election signage does not require a development authorisation on private land if the following can be achieved;

An advertising display that announces a local event of a religious, educational, cultural, social or recreational character, or that relates to an event of a political character, subject to the following conditions:

- Not located on a state heritage place;
- The total advertisement area of all advertisements of that kind displayed on 1 building or site is not more than 2 m²;
- The advertising display—
 - (A) does not move; and
 - (B) does not flash; and
 - (C) does not reflect light so as to be an undue distraction to motorists;and
 - (D) is not internally illuminated.

Map

Here is a link to a map showing Department of Infrastructure and Transport (DIT) roads in red while other roads uncoloured are Council roads:

<https://maps.mountbarker.sa.gov.au/connect/analyst/mobile/#/main?mapcfg=AlI%20Public%20Map%20Data>

Illegal signs

Local Government Act 1999 - penalties

Section 226(2a) of the *Local Government Act 1999* provides that it is an offence to exhibit an **electoral advertising poster** on a public road.

The maximum penalty is \$5,000.

electoral advertising poster means a poster displaying electoral advertising made of—

- (a) corflute; or
- (b) plastic; or
- (c) any other material, or kind of material, prescribed by the regulations.

Definitions

Moveable sign is defined in section 4 of the *Local Government Act 1999* and means a moveable advertisement or sign;

Local government election sign is not defined in the *Local Government Act*. For the purposes of this document, local government election sign is defined to mean a moveable election advertisement, notice, or election sign (not made of corflute or plastic, i.e. not an electoral advertising poster) which is intended to affect the result of an election or poll, and which can be moved or removed without causing any damage to the infrastructure or land upon which it is placed or to which it is

attached, whether free-standing or not. All local government election signs are a type of moveable sign.

Electoral advertising poster, is defined in section 226(5) of the Local Government Act 1999, and means a poster displaying electoral advertising made of—

- (a) corflute; or
- (b) plastic; or
- (c) any other material, or kind of material, prescribed by the regulations.

Note: A poster that promotes a candidate in a local government election may be an ‘electoral advertising poster’ if the poster is made from corflute or plastic. If the same poster is made from a material not prohibited under section 226(5), it will not be an ‘electoral advertising poster’ but will be a local government election sign.

General Approval, is the approval granted Council which enables the display of local government election signs on public road infrastructure owned by the Council and provides the consent required for the purposes of section 23(1) of the *Local Nuisance and Litter Control Act 2016*.

12.14	REPORT TITLE:	THE GLEBE – DOG MANAGEMENT
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/112815
	ATTACHMENTS:	1 – SUMMARY OF ENGAGEMENT AND PROPOSED AMENDMENTS REPORT DOC/22/112818 2 – DOG ACCESS REPORT – BALANCING ACT – FIONA DE ROSA DOC/22/112887 3 - AMENDED DOG MANAGEMENT PLAN FOR THE GLEBE DOC/22/112930
	<u>Key Contact</u>	Nathan Franklin, Acting Manager Strategic and Community Planning
	<u>Manager/Sponsor</u>	Phil Burton, Manager, Infrastructure

Community Plan 2020-2035:

Community Wellbeing

CW Objective 1.1 Plan for, develop, improve and maintain community facilities and infrastructure such as halls, sports grounds, play spaces and natural areas.

CW Objective 1.3 Employ facility planning, design and management principles that encourage use and provides for efficiency, longevity, diversity and inclusiveness.

CW Objective 4.3 Undertake town planning, infrastructure provision and asset management to facilitate healthy lifestyles and safety.

Annual Business Plan:

The Glebe upgrade and associated works was included in the 2021/22 annual business plan and it is proposed that remaining works be carried forward to 2022/23.

Purpose:

To provide Council Members with the results of community engagement on the proposed risk management measures at the Glebe, and endorse the revised risk management plan to ensure improved safety management for community at the Glebe.

Summary – Key Issues:

1. The Glebe is a large public space of approximately 8 hectares located on the eastern edge of the Littlehampton Township and has recently been upgraded to include a new children’s play space, toilet facilities, shelter pavilion, new plantings, and expanded walking paths.

2. Council has sought to establish a physically separated dog on-leash area to mitigate the risks of an incident between dogs and people.
3. Community consultation was undertaken on these proposed dog management measures and this feedback from the community, along with independent expert advice, has formed the basis for proposed works to create a designated dog on-leash area.

Recommendation:

That Council:

1. Note the feedback received as part of the community consultation process on proposed dog management measures at The Glebe as contained in Attachment 1, and;
 2. Endorse for implementation in September/October 2022 the amended dog management measures for The Glebe as shown in Attachment 3.
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Background:

1. Following the endorsement of the Littlehampton Greening Concept Design at Council Meeting 7 December 2020, works have been undertaken at the Glebe to include a children's play space, toilet facilities, shelter pavilion, new plantings, and expanded walking paths.
2. The construction works at The Glebe is largely complete however temporary fencing is still in place around all elements (excluding the public conveniences) until the area dries out and final finishing works can be undertaken safely. It is intended to open the new area to the public during Spring. The balance of the Glebe remains open and accessible to the public.
3. The Glebe is currently (in entirety) a dog off-leash area whereby dog owners can let their dogs off-leash provided the dog is under effective voice control at all times.
4. Given the recent upgrade to facilities it is expected that there will be a substantial increase in patronage to The Glebe attracting more families and children.
5. At its meeting 1 August, Council resolved:

Moved Councillor Westwood that Council:

1. redirect budget for the proposed new Nairne dog park or such other fund identified via the budget review process to The Glebe to establish a physically separated dog off-leash exercise area; and
2. continue to plan, design and engage the community on a proposed new Nairne dog park.

Seconded Councillor Hardingham

6. Council's Dogs By-law (By-law number 5) prohibits dogs from any playground that is located on Local Government Land and from within 3 metres of any playground that is not enclosed.

Discussion:

7. Council staff prepared concept plans for a number of options to establish a physically separated dog off-leash exercise area with associated improvements such as fencing, signage and bins.
8. These options included:
 - a. Option 1 - Off-leash & maintain existing dog provisions
 - b. Option 2 - Adopt a metre or distance rule around the children's play space
 - c. Option 3 - Different zones in one park
9. Council engaged a dog management consultant, Balancing Act Adelaide, to assess the options and provide advice on the recommended solution. Their report including the pros and cons of each option can be found in Attachment 2. The report concluded with a recommendation of designating different zones/areas within The Glebe i.e. Option 3.
10. Based on this advice, Option 3 was provided to the community for a period of public consultation from 8 August 2022 to 29 August 2022 with feedback through a Council Your Say webpage.
11. The community has participated in the consultation as follows:
 - 282 visits to Your Say page from 8 August to 29 August 2022;
 - 70 downloads of The Glebe dog management plan; and
 - 105 feedback survey responses.
12. The results of the community consultation are shown in Attachment 1. In summary the results are as follows:
 - 47 (45%) out of 105 respondents consider that the proposed on-leash and off-leash areas are of suitable sizes and locations.
 - 64 (61%) out of 105 respondents consider the risk management proposed by Council (physical barriers, designation of space and signage) as being sufficient to manage dogs.
 - 75 (71%) out of 105 respondents agree with the proposed use of an open style rural fence (post and mesh).
13. The community feedback was supportive of the use of a rural style open fencing solution and designation of space as an appropriate means of managing dogs at The Glebe. However, more than half of respondents were not convinced that the proposed concept for managing on and off leash dog areas were of suitable size and location.

14. Further analysis of additional commentary/feedback provided by respondents can be summarised as follows:
- A majority of respondents wanted to see the Glebe remain as a dedicated off-leash dog area.
 - A majority of respondents also wanted to see the dam included in the off-leash dog area.
 - Fencing the playground, shelter and grassed area as an appropriate measure to manage dogs and the dam.
 - Improving perimeter fencing where necessary to better secure the overall area.
 - Provide additional footpaths as the ground becomes too wet to traverse in the winter months.
 - Additional water points for dogs within The Glebe.
15. With consideration to the independent expert advice from Balancing Act Adelaide and the community feedback received, Council staff recommend the following works be undertaken at the Glebe to establish a physically separated dog off-leash exercise area and manage the risks identified:
- Install a 1.2 metre high open rural style fence around the play space, shelter and grassed areas (excluding the dam) with several pedestrian access gates and a wider gate for maintenance vehicle access.
 - Declare this fenced area to be dogs on-leash only at all times.
 - Provide improved signage at the entrances to The Glebe and the fenced area referencing the dog control measures and any user risks.
 - Improve on street parking access/signage around the reserve entrances.
 - Improve waste management and consider additional water points where possible.
16. The above recommendations vary from what was put to the community for consultation. The initial concept designated the northern half (roughly) of the Glebe as being an on-leash area and the southern half as off-leash divided by an open style rural fence as a means to define and designate the use of space for dog management purposes. The amended plans enable this designation of space to be achieved consistent with the intent of independent advice.
17. An updated concept plan showing the proposed works is provided in Attachment 3.
18. The measures above are considered appropriate as it enables The Glebe to continue to function largely as an off-leash dog area while providing a fully fenced playground and picnic area desirable for community use. It also enables the perimeter loop path to be utilised by pedestrians and cyclists without restrictions of gates thereby improving accessibility and inclusiveness.

19. The fencing proposed will also help mitigate the risks associated with the current dam whereby a physical barrier will be provided between the play space and the water body better delineating the safe areas for children to play. Further improvements to the dam are proposed to mitigate risk but this will be actioned separately.
20. The proposed solution still has a risk of patrons coming into contact with dogs off-leash whilst traversing from The Glebe entry points to the fenced dogs on-leash area. This risk has been discussed with Balancing Act Adelaide and is considered to be acceptable given the expansive nature of the park and the distribution of entrance points.
21. In addition to the above physical measures, Council's public safety officers will provide education to park users and actively monitor the use of The Glebe for a number of months after opening the new area.
22. Any ongoing issues will be documented and the effectiveness of the new measures reviewed in 6 months. Any proposed changes will be reported back to Council.
23. The estimated cost of these works is estimated in the order of \$25,000-\$30,000. Any remaining project contingency from the Littlehampton Greening project will be utilised first to fund these works.
24. Subject to Council endorsement, these works are expected to commence in September/October 2022 after a period of more intensive observations to refine the specific location of the fence and gates.
25. Planning for the new Nairne dog park continues and further information will be provided on this in coming weeks.

Community Engagement:

Informing only	Council staff will report back to the community with the summary of community feedback and the details of the final dog management measures through Council's website, Your Say page, Facebook page and physical signage onsite
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Policy:

In accord with Public Consultation Policy.

Long Term Financial Plan:

These works not specifically included in the endorsed LTFP but their impact is negligible.

Budget:

The proposed works the subject of this Council report can be funded through the projects existing adopted budget. Cost estimates for the proposed works are in the range of \$25,000-\$30,000. No additional budget will be required.

Statutory/Legal:

Local Government Act and Council By-Laws relating to dog control.

Staff Resource Requirements:

The proposed measures will be implemented and managed by existing council resources.

Environmental:

Should any of the options be endorsed by Council there is not considered to be any environmental impact as a result of the risk management measures.

The management measures will not involve a removal of trees or significant vegetation. The proposed fence around the playground and picnic area will be of a rural style, which is intended to maintain the existing open nature and character of the Glebe. Regular maintenance at the Glebe will be also to ensure the space is in good environmental condition and suitable for different uses of community.

Social:

The improvements at the Glebe already provide for and encourage social interaction by providing a central picnic area and active play elements where parents and carers will be able to comfortably gather and interact or continue to use the loop path while exercising their pet.

Risk Assessment:

The Glebe is currently a dog off-leash designated area. The introduction of new picnic and play facilities will attract more people to the park which will increase the likelihood of incidents between dogs and people. Several risk mitigation options have been assessed by staff, Local Government Risk Services and external professionals to recommend a solution.

Community acceptance of a dedicated dog on-leash area is a risk but this has been mitigated by undertaking a period of community consultation.

The dam located on The Glebe has also been identified as a risk to public safety and mitigating actions are being considered con-currently with the dog management issue.

Asset Management:

The introduction of a dog on-leash area at The Glebe will have negligible impact on Council's asset management plan.

Conclusion:

The Glebe in Littlehampton has recently been upgraded to include new play and picnic facilities and a change to dog control is required. Community consultation feedback has been obtained and several options have been assessed to manage the risk of dogs interacting with people on this public open space. Council staff have now provided a recommended option to implement as soon as possible.

Previous Decisions By/Information Reports to Council

Meeting Date	1 August 2022	CM Reference	DOC/22/92016
Title	Motions on Notice – Council Resolution		
Purpose	<p>Moved Councillor Westwood that Council:</p> <ol style="list-style-type: none"> 1. redirect budget for the proposed new Nairne dog park or such other fund identified via the budget review process to The Glebe to establish a physically separated dog off-leash exercise area; and 2. continue to plan, design and engage the community on a proposed new Nairne dog park. <p>Seconded Councillor Hardingham</p>		

Meeting Date	2 December 2020	CM Reference	DOC/20/162642
Title	Littlehampton Greening		
Purpose	To seek endorsement of the Detailed Concept for the Littlehampton Greening Project.		

Attachment 1 to Item 12.14

**Attachment 1 - THE GLEBE - DOG MANAGEMENT
SUMMARY OF ENGAGEMENT AND PROPOSED AMENDMENTS –Total of 105 Respondents**

Council has resolved to dedicate separate on-leash and off-leash dog areas at the Glebe. Do you consider that the areas (as shown in the plan here) are suitable size/location? (Other please specify))	The plan proposes the use of an open style rural fence (post and mesh), which is intended to maintain the open nature and character of the Glebe. Do you agree? (Other please specify))	Would you have any additional comments for the dog management at the Glebe?	Council Staff Feedback
		It definitely needs more than one water area for dogs to drink, maybe one at each entrance would be more ideal.	Additional water points the subject of future potential improvements.
	Dogs can easily jump over a small fence. Needs to be higher	Have play equipment for the dogs. And have a coffee van for their pet parents lol	Noted. Provision of dog agility equipment to be the subject of future potential improvements.
		The are many playgrounds for children but very few off leash areas for dogs. I am opposed to the change of amenity in this park. I live in in Hahndorf and am very frustrated that there is so little open space in Hahndorf that I have to drive to Littlehampton or Balhannah. The smaller the off leash area, the more likely it is that dogs will get territorial. For that reason I don't go to Mount Barker dog park as my dog gets bullied.	Overall submission does not support initiative.
		This is a great idea	Noted. Submission supports proposed measures.

<p>It would be better if apart from the playground it was all off leash. There are so few places in the hills with decent off leash areas. The proposed division makes this very small and means you can't really do a nice lap walk with your dog.</p>		<p>Please consider making it all Off leash. There are so many other parks and playgrounds in the area. We were really looking forward to a playground in an off leash area. The current mt barker dog park is small and not at all appealing, this site would have been amazing as a dog park!</p>	<p>Leave the Glebe as a designated off-leash area. Fence the playground.</p>
<p>The on & off dog leash part is fantastic, however! The dam needs to be included in the off leash section, my dog and many other dogs love swimming in the pond on a warmer day. This dam isn't suitable to humans so why not let the dogs use it? Thanks</p>		<p>- smaller on leash dog area</p>	<p>Submission supports the proposed measures albeit seeks the dam to be located within the off-leash area.</p>
		<p>The on leash area should be much smaller and only take in the playground, picnic area. It should not include the dam and the toilets.</p>	<p>Reduce size of on-leash area to only be around the playground and picnic area. Fence the playground.</p>

		<p>Unfortunately we have encountered very abusive 'dog mums' on multiple occasions at the Glebe - I believe now the playground is there there should be no off lead area at all, we frequently walk our dog through the Glebe on lead and have had literally dozens of encounters with other dogs running at us and our children. This can be extremely scary for all involved when you have no idea who the dog is or how friendly it is.</p> <p>The majority of owners are letting their dogs run free in there and have absolutely no voice control over them at all. You can not control your dog when it is 50m away from you running at another dog barking its head off, yet when asked to please keep there dog under control the vast majority feel its ok to scream profanities (in front of young children) about it being a dog park!</p>	<p>Submission seeks that the Glebe should be an on-leash area.</p>
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		<p>I also feel that at least one of the paths from the top of Fulford Ave (closest to Gardner St) should be completely dog free, the majority of local kids/families use this entrance to avoid the main road that has no paths currently from Gardner to the Glebe entrance, it is a lot safer than walking along the main road to enter. The outer path is also used everyday by many families for running/riding/walking etc and shouldn't be blocked off to suit the few that think the Glebe should be a dedicated 'dog park'</p>	<p>Submission seeks that the Glebe should be an on-leash area.</p>
		<p>Are you able to add some logs, rocks, plants and a sand pit area for the off leash dogs to enjoy climbing, sniffing and digging? Owners love obstacles for their dogs. It also reduces dog fights having visual and physical barriers between dogs.</p> <p>Regarding the on leash area, Are you able to allow flexi and or long lines up to a certain length? The dogs would still be under control as they are essentially tethered to the owner. But as a young dog owner myself, the use of a long line encourages my dog to explore and enjoy her walk. While being 100% under my control. She isn't able to be let off leash yet, but I also don't enjoy having her on a 1.2m leash every walk.</p>	<p>Provision of dog agility equipment to be the subject of future potential improvements.</p>

		<p>Just an idea. You can look into it further of course, but long lines are very popular these days. Usually only 5m, but allow the dog more freedom and mental stimulation.</p> <p>Also, regarding the Dam. I think the community would appreciate if you included it within the dog off leash area. It would also put a barrier between the children and the water source. Preventing drownings and it is also a lovely area for dogs to swim and drink on hot days. The community has used this dam to allow their dogs to swim for as long as I've been going there. It would be a shame if the dogs no longer had access to it.</p>	
			<p>Noted. Submission seeks the dam to be located within the off-leash area.</p>
<p>It's all pretty half arsed. Either make it a dog park or a playground, not both. You've already started spoiling it with all the recent bullshit additions.</p>		<p>Actually having rangers there occasionally to manage/oversee it would be good. Having no dogs at all there would be even better. Especially for those of us who want to walk quietly there without being hassled or knocked over by over excited dogs. People are just too lazy to walk their dogs properly, and why should their poor choice of dog be my problem?</p>	<p>Submission seeks that the Glebe should be an on-leash area.</p>
		<p>Several more dog poo bag stations to be installed and signage with dog decorum to be clearly visible</p>	<p>Noted and proposed Council measures include improved waste management and signage.</p>

		The off leash area needs gates, or the entire project is a waste of time, as the dogs are a risk to passing cars	Submission seeks gates between different areas of dog control.
		If the dam is off limits for dogs, what are the proposed water facilities for dogs in summer and on hot days? They can't be excluded from drinking and cooling water on a very hot day, even at 5pm.	Submission seeks the dam to be located within the off-leash area.
		I'm so disappointed the whole area won't be off-leash! It was expected as soon as council spent money, the Glebe environment would be ruined. Kids have other playgrounds in Littlehampton & Mt Barker! My dog has been going there for his whole life (nearly 5 years) & is not going to understand they will be confined to a small portion. I think at least the dam should be included in the offleash area. Dogs are the only ones who use it, children & people who don't like dogs won't use it! I think a lot of people will go to the Balhannah dog park instead, where there is a walking track & creek & a large area for the dogs to run. So sad for Littlehampton!	Leave the Glebe as a designated off-leash area.
		The dam is a popular place for dogs to jump in, swim, chase balls etc. That would be difficult if it is in a leash-only area	Submission seeks the dam to be located within the off-leash area.

		Dogs love the dam to play and swim in but you have this in the proposed on leash area. Kind of hard to let a dog have a swim on leash. What a waste of having a dam there. No point at all,	Submission seeks the dam to be located within the off-leash area.
		Glad to see it, I'm so sick of big dogs trying to go for my little dogs and being slobbered and jumped all over by the big dogs, who are apparently under control of their owners! I honestly don't think dogs should be allowed off leash at all, unless it was a dedicated dog park	Submission seeks that the Glebe should be an on-leash area or dedicate the whole reserve as a dog park.
		A dam in the unleashed area. Many dogs including mine loved to swim in the dam prior to the upgrade. Looks awesome so far.	Submission seeks the dam to be located within the off-leash area.
		It needs to be made clear on signs that the enclosed area is not a dog park.	Noted and improved signage will detail the rules of the Glebe.
The Glebe is now very popular for walks and I've seen a lot of people walking without dogs. The unleash section should be made a bit smaller than proposed. Not everyone are dog owners and some people are deterred from going to the Glebe due to dogs (no offence meant to dog owners. The Glebe should be shared and enjoyed by everyone. With the new development at the Glebe there will be more presence from families with children and it may be safer to keep dogs on leash with the unleash section further from the new area.			Noted. Unleashed area to be a bit smaller and away from playground area.

		<p>Far too much area dedicated to dogs. No part of the plan is "no dogs". Not everyone wants dogs over 100% of the land available. Eg. small children, allergies, fear of safety, special needs people. How about the offleash dog space be half on leash, the rest to be no dogs.</p>	<p>Submission seeks reduction of off-leash dog areas and restricting dogs to other areas.</p>
		<p>Some seating and definitely a water spot for dogs to play in would be great in the off leash area please. Thanks</p>	<p>Noted. Additional water points and seating the subject of future potential improvements.</p>
		<p>Leaving the hole park off leash as the dogs like swimming in the dam and being with kids. Locals have kids and dog. You haven't planned any facilities for the off leash area. You have not Followed through with your previous plans For the park. Haven't seen anything in your budget for the park</p>	<p>Submission seeks to keep the Glebe as off-leash. Additional water points and seating the subject of future potential improvements.</p>
<p>This is too much area allocated to off leash and unfair to other users of the space who do not bring dogs</p>		<p>Less space for dogs, they are not safe to all users of the space, some people have severe allergies, phobias, and small children and do not wish to be around dogs or dog waste at any time. There should be a small and separate area for dogs off leash and no dogs near the playground. Not everyone wants dogs around.</p>	<p>Submission seeks that the Glebe should be an on-leash area.</p>

<p>Just make the whole thing on leash.</p>		<p>How about you just fence off a 1000 square meter area as a designated off leash dog park. If you want your dog off and socialising, go in there. Problem solved. My dog has been attacked by off leash dogs 3 times (mine on leash) since it was opened to the public. I only live around the corner and would love to take my dog there but I haven't for over 12 months now. Selfish off leash dog owners are never at fault, just look at the negative comments on your Facebook page.</p>	<p>Submission seeks establishment of a dedicated dog park at the Glebe.</p>
		<p>Thank you for your efforts with the Plan it is a great idea. I cannot wait to use the Glebe again as we haven't been able to access due to our on leash dog being attacked by off leash dogs. Happy to see a great resolution.</p>	<p>Submission seeks that the Glebe should be an on-leash area.</p>
<p>Is there any reason why only the section of the Glebe with playground and dam can't be fenced off, leaving the other larger section for off leash? Really appreciative of the fact you're keeping an off leash area so will cope with smaller area!</p>			<p>Submission seeks to keep most of the Glebe as off-leash. Fence the playground area.</p>
		<p>I've had problems with off-leash dogs in the Glebe since it's opening, so it is comforting to see management of this issue.</p>	<p>Noted.</p>

<p>Please fence the playground. It will provide peace of mind for parents/grandparents. Also very hard to attend to kids if dog can't go in play area of lead. Having a fence to tie dog to would aid in this.</p>	<p>Yes although the playground should be fenced as well</p>	<p>Please fence the playground!</p>	<p>Reduce size of on-leash area to only be around the playground and picnic area. Fence the playground.</p>
<p>Unleashed area needs to be further divided into big dog/ little dog like Mt Barker</p>		<p>Fenced divide for big and little dog</p>	<p>Noted. Segregation of large and small dog breeds not part of dog management control proposed.</p>
		<p>I think the off leash area would be better where the dam is. Not only because some dogs love swimming in it, but it's also a major drowning hazard being near a playground. Signs will not deter young children & mums are usually tired & sometimes get distracted on phones or chatting to others. It would be nice to be able to relax a bit while the children are playing. Would you please reconsider this?</p>	<p>Fencing the playground area can manage this potential risk. Signage is also proposed to be installed.</p>
		<p>Extra water bowls in the off leash area and seating for users.</p>	<p>Additional water points and seating the subject of future potential improvements.</p>
<p>All of Glebe should be off leash</p>	<p>No fencing. All off leash</p>	<p>Glebe has been used as a full off leash area since it opened. There has been no issues, the dogs love to play in the dam. Do not implement a fenced area wasting more money for no reason when the whole area can just be off leash!</p>	<p>Leave the Glebe as a designated off-leash area.</p>
<p>Will we still be able to walk a loop of the Glebe on the track through gates in the separate areas? I walk with my two dogs most days at the Glebe.</p>		<p>There will need to be a new walking track to make a loop in the off leash area. I personally like to walk a loop of the track, not on the grass area which is extremely muddy at this time of</p>	<p>Provision of further footpaths to be the subject of future potential improvements.</p>

		the year & during summer it's dry and uneven.	
		Hope rule breakers are fined and council staff enforce fines if dogs are attacking and owners are irresponsible. I won't use an off leash area. Too many idiots don't have dogs under control	Noted. Council to monitor the Glebe and its use throughout activation period.
		On-leash section should ONLY be around the playground, remainder of the lane should be off-leash free for dogs. Outer edge fencing needs to be more secure the entire way around. Our dog slipped through the fence into the horse paddock today and got crushed by the horse. There's also potential for her to run through the fences/open gateways out onto the road	Reduce size of on-leash area to only be around the playground and picnic area. Fence the playground. Improvements to external fencing to be the subject of future potential improvements but should be considered where necessary.

<p>No the damn is for dogs as much as people you have taken this away. Fence the playground. Set the entire place as off lead. It's NOT a dog park.</p>		<p>We don't need a million sighs around the place. Just put one sign on the gate and be done with it. The dogs use the damn more than people do, I would argue that u can't take that away from them. Fence the entire playground. Allow dogs offlead around the entire perimeter and dam. People do the right thing here with their dogs and creating a dedicated space for on or off lead is just going to cause problems. As you said it's not a dog park and people need to exercise judgement of their own dogs. Creating a on and off lead area.. creates a dog park. Leave it ambiguous and people will do the right thing.</p>	<p>Improved signage proposed. Reduce size of on-leash area to only be around the playground and picnic area. Fence the playground.</p>
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	<p>Maintaining the open nature is a great idea, however if there is a dedicated area to off-lead, then I would expect it to be enclosed and safe. It should be intended to prevent dogs off lead from running on to the road.</p>	<p>Second dam: My dog (and many others I've seen at the Glebe) love to go for a swim in the dam. It would be a shame if it were no longer available for dogs off-lead. If it were possible, putting in an additional dam in the proposed off-lead area would be so great for many dogs who enjoy a swim, also as an opportunity for good exercise and cooling off in the hot summer.</p> <p>Extra waking paths: I would also suggest if there could be additional walking tracks/paths through the off-leash area, as the grass gets flooded in winter and really limits where you can walk.</p>	<p>Gates needed to entrances and between spaces. Keep the dam in the off-leash area. Additional dam and walking footpaths the subject of future potential improvements.</p>
		<p>Great job! Was so happy to hear that there will be an off leash area.</p> <p>Only thing that would make this perfect would be the addition of a path connecting the loop in the off leash dog area. Running along the proposed new dividing fence. People enjoy walking the loop with their dog. This time of year the grass is too boggy to walk on.</p> <p>Thanks</p>	<p>Support for off-leash area. Additional walking paths the subject of future potential improvements.</p>

		<p>I have been taking my dogs to the Glebe park for a few months now & they love it. It will be a shame to see it separated into sections. There are not many good off leash parks, don't spoil this one!</p>	<p>Leave the Glebe as a designated off-leash area.</p>
		<p>Off leash area will be great! Could there please be included an extra pathway in the off leash area so that dog walkers/ runners can complete a loop. Plus it would be good to have drinking water or dog bowl at the top of the off leash area for all the dogs that have been running.</p>	<p>Additional water points and walking paths the subject of future potential improvements.</p>
	<p>Please consider separating the areas via 2 gates on the already-existing path - rather than having 1 gate in the middle of the space. Many people, including myself, use the big loop as a walking/running track, please do not ruin this by making us walk through a singular, central gate. Many people would appreciate having continued access to the full loop. Thanks</p>		<p>Gates needed to entrances and between spaces.</p>

		<p>I am delighted that Council did not go with a 'timed' off leash plan for dogs on The Glebe (as beaches do with hours etc) - it would have been very hard to police, and unfair to the many dog owners when the playground takes up such a small amount of Glebe space. This plan you have is excellent, thank you.</p> <p>We are at The Glebe almost daily- I have children who will adore the new playground, and dogs who can continue to safely have an off leash run chasing balls and living their best life. I think this suggested plan keeps all happy, and all areas are of excellent size. The fence to separate the on and off leash areas is a masterstroke too, well done.</p>	<p>Submission is supportive of proposed measures.</p>
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		<p>Suggestions:</p> <ul style="list-style-type: none"> - could a path please be put along the new midline fence, so that we don't have to walk across boggy, wet mud at that end please? - shelter? I know it's an expense, but the only shelter looks to be in the playground section (where dogs are banned!) - could a shelter please be erected for those caught out in weather with dogs in the off leash area? Even just with a log or some rocks underneath to sit upon. We don't need fancy, just a shelter. - can there please be water access for dogs at the Fulford Tce end also, near the entrance? <p>Thank you. I'm so pleased you have kept the many Littlehampton residents happy, with a large off-leash dog area that is accessible any time. With this plan, we will be a very lucky community.</p>	<p>Submission supports the proposed measures. Additional walking paths and shelter the subject of future potential improvements.</p>
		<p>Looks awesome, glad our dogs can still run around off leash. Great space. Parents should be happy with the playground and fencing too. Maybe more water for dogs at the other end would be good.</p>	<p>Submission supports the proposed measures.</p>

		<p>Is there an actual fence all the way around the off leash side? Mt Barker and surrounding towns lack good areas that are fully fenced for dogs to run around. Murray Bridge have so many nice areas for dogs that fully fenced and great places.</p>	<p>The Glebe is surrounded by fencing albeit some of the fencing is in poor condition. Council to review condition and improve where necessary if urgently required.</p>
		<p>Whilst our dog doesn't frequent the dam when currently off leash, it's a shame others will potentially not access this space in the same way they once did. Most of the locals I talk to are at the Glebe for their dog to exercise off lead. Whilst I'm not opposed to separate off/on leash, I feel the full loop track should remain off leash with the new playground and grasses area on leash (dam remains accessible to dogs)</p> <p>Local resident and frequent user of this space with dog and family</p>	<p>Reduce size of on-leash area to only be around the playground and picnic area. Fence the playground.</p>
<p>Yes however given the amount of attacks on small dogs by larger dogs an additional small dog's only section off leash would be nice.</p>		<p>Given the amount of attacks on small dogs by larger dogs an additional small dogs only section off leash would be nice. Also many larger dogs could jump a 1.2m fence.</p>	<p>Segregation of large and small breeds not part of proposed dog management measures.</p>

<p>Separating the two areas means I cannot supervise my dogs and also my children on the playground and dam. There should be more focus on responsible dog ownership and less on separation.</p>	<p>There shouldn't be separation fencing throughout the park. Educate and penalize people for not taking responsibility for their dogs.</p>	<p>What I have seen repeatedly at every dog park on the area, is a lack of respect for other people that use the space. This includes aggressive behaviour from dogs, lack of control of off lead dogs, and not picking up poo after their dogs. I believe that separating areas doesn't address any of the real issues that having dogs in the park creates.</p>	<p>Noted.</p>
<p>I do not consider extra fencing is required</p>		<p>We have been to The Glebe several times with our small (Maltese) dog and we and our dog have had no problems interacting with other large or small dogs. I don't consider having more than the current perimeter fencing as being necessary. Is it just the vocal minority that have suggested it? Additional fencing presents problems. 1. Children will not be allowed to walk their dog to the park and play in the playground. Less incentive to exercise. 2. Socialising puppies with small and big dogs will not be possible. 3. Visitors/park users will not be able to walk the whole park. 4. Families will not be able to visit the picnic area with their dog. 5. Additional fencing may actually disincentives park use.</p>	<p>Leave the Glebe as a designated off-leash area.</p>

		<p>I would like to see the barrier fence a little higher than 1.2m as many dogs could jump this easily, particularly when there is a dam in sight!</p> <p>Please ensure a dog water station is inside the off leash area - this is where dogs are going to be most active & it doesn't make sense to have to leave the area to get them a drink. Also, is there an entrance from the southern end of the Glebe from Fulford Terrace into the off leash area? I would ask for one to prevent a bottle neck of dogs, kids & families entering in & out of 2 entrances, 1 of which is quite unsafe from the main road.</p> <p>There really needs to be some adequate drainage for the dam, it frequently overflows in the Winter & causes the nearby path to be wet, muddy & slippery.</p> <p>Also, I don't understand why the playground was situated around the dam area instead of further up the southern end of the Glebe. Not only do dogs utilise the dam but also young children & unfenced bodies of water don't mix! No amount of signage will prevent an accident! Something I know will not be changed but I would really like to know the reasons for this decision.</p> <p>Thanks for the opportunity to have my say.</p>	<p>Noted. Additional water points the subject of potential future improvements. Existing entrances appropriately allow sufficient access to the Glebe.</p>
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		The allocated off leashed area should be bigger. The no dog's area within 3 metres surrounding the playground is far away from the dog off leash area.	Off-leash area to be bigger. Dog controls around playground area.
		I am sad that the dam is now out of bounds for dogs to swim. It was a source of great pleasure for my elderly dog. What is the purpose of the dam if not for the dogs to enjoy? The off leash area needs more seating facilities. I am in my mid 80's and have a few lung and physical problems, but I really enjoy walking with my dog in that excellent park. However--the off leash area has very few seats, and that gentle rise up the hill was a deterrent for me. I would also appreciate access to drinking water in that area for the dogs.	Submission seeks the dam to be located within the off-leash area. Provision of additional water points and additional seating the subject of future potential improvements.
		Dogs need to be on leash only. Keep the park open and free for the people not for dogs.	Submission seeks that all dogs should be kept on leash.
		Are the border fences getting replaced? Some of it is in very poor condition. I believe gates should be installed at the entrances similar to the existing one on old princes highway as a matter of safety for dogs and kids particularly the Side entrance.	Noted. As above while fencing exists some is in poor condition. Council to review condition and improve where necessary.

		<p>This is difficult as many people already consider the Glebe as a dog park and as a local I feel the whole concept of the Glebe development is going the wrong way. There is already a dedicated dog park in Mt Barker and proposed one in Nairne - so why do we need this here in Littlehampton? I thought the space was being developed for the whole community and some of the progress so far is relatively good.</p> <p>Dividing the space for on/off leash dogs might seem a good idea, however what about those that just like to walk and or run through the Glebe and not be 'bothered by off leash dogs? How will the paths access work without having to go through gates? I understood the large open area was going to be available for community events? Dividing it by a fence feels wrong. What about the families with young children and a dog and trying to manage the dogs within the on leashed area? Parents cannot be in 2 places at once.</p>	<p>Noted. Proposed measures are considered to appropriately manage risk and dog interactions.</p>
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		<p>Whether dogs are on or off leash, they can still cause considerable harm and distress; a friend recently was the victim of this from a dog on a lead, albeit not in the Glebe but in the vicinity. I'm also very concerned about the dam; it is adjacent to the sand pit and is currently unfenced and this is just asking for trouble.</p> <p>When dogs are off leash you have little or no control of picking up after them, another health hazard for anyone using the area. Regretfully, I don't have an answer to the management dogs within the Glebe, other than keep the on leash area at the Fulford Terrace end of the Glebe, away from the play area etc.</p>	<p style="text-align: center;">Noted.</p>
		<p>Please extend the foot path so that you can walk a circuit in the off leash area. As an all year round user I'm not keen on dragging myself and the kids through the mud to walk a loop. Seems unfair that you will be able to still walk a loop in the on leash area!</p>	<p>Noted. Additional footpaths the subject of future potential improvements.</p>

<p>I believe the leashed area should not have the dam and shelter area restricted to no dogs. If the weather is warmer it would be a great opportunity for dogs to cool down. Also the area it self is 90% dog friendly, I highly doubt families going to this area won't have a dog.</p>		<p>As previously mentioned I believe this area should be all dog friendly. The area that is restricted should allow dogs on leads to be in there. Families going to this area will more than likely have dogs, it's not the kind of area you would bring a child who doesn't like dogs. You'd expect them here. With the 2m lead recommendation, it makes it difficult for people to train dogs who use long lines.</p>	<p>Keep the Glebe as an off-leash area and include the dam in the off-leash area. Fence the playground. Provision of additional footpaths the subject of future potential improvements.</p>
		<p>I would like to see secure gates on all entrances and also at the proposed separation fence at the Glebe. If dogs are allowed off-leash, then the area must be safe and fully-enclosed. This is for the safety of everyone - both the dogs and people who uses the park. I would also like more water bowls for dogs to be provided - particularly near Fulford Tce.</p>	<p>Seeking provision of gates at all entrances.</p>
		<p>We can walk our dos in most public places on a leash. The off leash area at the Glebe should be as big as possible.</p>	<p>Keep the Glebe as an off-leash area.</p>

		<p>This land is for humans and dogs on leash only. To place a fence across this OPEN area is a disgrace. The town fort for this open land to stay such and be enjoyed by all (elderly, young and all in between to share with dogs on leash.) Why is it that The smaller Part of the community can dictate to the majority because they own a dog. Please Keep this an open area with fenced in children's play ground (Safety First for children) and let the humans walk safely with ALL dogs on leashes.</p>	<p>Submission seeks that the Glebe should be an on-leash area.</p>
		<p>Higher fence for large dogs. They will see the dam and jump the fence to get to it</p>	<p>Noted.</p>
		<p>I really enjoy having the whole area for my dog to range. I feel that a designated area will simply encourage the use of the area to be a dog park and we will lose the lovely open space for all. Dogs are currently very well managed at the Glebe and I feel that any change to the current use of the land to be over thinking and over managing. I see no need for a designated on and off leash area.</p>	<p>Keep the Glebe as an off-leash area.</p>
<p>unable to see dimensions not marked clearly so cant comment</p>	<p>cant comment unable to see example on plan more visible detail needed</p>	<p>need shade trees public toilets and play equipment for dogs plus access to drinking water</p>	<p>Provision of trees and water point needed. Public toilets now provided onsite. Dog agility elements the subject of future improvements.</p>

	<p>I would like to ask the designer of the play area what were they thinking when they build a child's sand play area right next to a dam with a few small rocks that a toddler could easily trip over and fall straight onto the water. The fencing should be around the playground protecting children from the water not dividing the natural open space which is well used by community members into segments.</p>	<p>The fencing should be around the playground protecting children from the water not dividing the natural open space which is well used by community members into segments.</p>	
		<p>We have only recently been to this park and it could be great, it is a good area but there doesn't seem to be taps and water and shade available for dogs, and it is disappointing that dogs cannot use the dam, the dam being in a child's play area is dangerous, as a lot of parents do not keep a close eye on their children, I have noticed that some dogs which are on a lead are often not able to be controlled by the owners, and that dogs off lead are more obedient. Will there be a fence dividing the on lead and off lead area?</p>	<p>Fence the playground.</p>
		<p>area below path across middle to main road to be fenced off for child safety with no dogs allowed inside. rest of area above path to have dogs on leash only.</p>	<p>Keep the dam in the off-leash area. Fence the playground.</p>
		<p>Dogs enjoy and need off leash space at the Glebe.</p>	<p>Fence the playground. Keep the Glebe as an off-leash area.</p>

	needs to be small mesh and buried so dogs can't get through	perimeter fence also needs to be replaced to be safer for children and dogs improved car parking	Noted. Perimeter fencing and car parking needs to be improved. Council to review.
	Can you show a picture of the mesh fencing? Also pictures of the gates, are they similar to Barka Park?	I would suggest another bin on corner of Fulford/Wynyard roads for dog poo/bags otherwise some people might not pick up after their dogs.	Improved waste management proposed as part of measures.
		Support the plan with the caveat that if the off leash area is designed to let dogs run free , in a confined space to prevent them approaching children or others, then the 2 big gaps in the fence along Fulford tce must be fixed, in a similar manner that has been done along princes hwy with a self-closing gate. Otherwise it appears to not meet its brief of keeping others safe.	Keep the Glebe as an off-leash area. Improve fencing and provide gates.
		I have been going to the Glebe for 5 years and live in area. I would like the dogs to access the dam as they enjoy the water and go swimming. Could the playground be fenced to keep the children safe while letting the dogs to have access to the dam. If this was a pool it would need a safety fence around it.	Fence the playground. Dam should be located in off-leash area.
		Please, please, please can we have a separate are for small dogs. It will save lives.	Segregation of large and small breeds not part of proposed dog management measures.
		My understanding has always been that this park was to be used for people, not only dogs.	Noted.

		The area purposed for people is so small!	
		The unleashed dogs need more area. They absolutely love this place and I know that the farm is their favourite place to get cool during summer. It has also created an amazing community feel about the people who have been going there for years, and for the newer people who go less regularly. I think this will drive a lot of the locals away, because it went from something great, to a low maintained, small patch of grass. There should either be a peak hour time frame (4-7pm daily) when dogs can go off leash or just allow it 24/7. Thanks	Keep the Glebe as an off-leash area.
there should not be any separation, this is a DOG PARK!!!!	No fencing at all!!!	This has been a DOG PARK for as long as I've known! Completely disgusting that this may be changing. There are plenty of parks where dogs HAVE to be on leash, so let this be our one space where we can allow them to run free. The community has come together, it's a place for us to feel happy and know our dogs are safe. Everyone around Littlehampton who bring there dogs here absolutely love it, watching them play and swim in the dam. Let us and our dogs continue to have this space as a DOG PARK!!!!	Keep the Glebe as an off-leash area. No fencing.

		<p>Thank you for considering the needs of dog owners and the community. It will be so nice to walk my dog on leash without fear of a dog running up to us off leash which happens alot. I like well thought out plans.</p>	<p>Support for the proposed dog control measures.</p>
		<p>I'm a dog lover and regularly walk here with my dog, on lead, as she is very friendly but with poor recall. I regularly encounter people who don't give the same consideration. off lead dogs who aren't well socialised. My dog has been snapped at a couple of times (she's a 13 year old golden retriever, so it's unprovoked!) and my kids have felt unnerved at times. I think there will always be a certain number of people who choose to let their dogs off, but designating it an off leash area will encourage even more to do so. With a walking track that crosses through, people will walk the loop and not put their dog back on leash in the on leash area. Prefer you to leave it as is. A dog friendly and family friendly recreational area.</p>	<p>Need to improve signage and educate owners of responsibilities. Keep the Glebe as an off-leash area.</p>

<p>Do we really need to split the Glebe into 2 'zone's'? the beauty of this park is it's openness</p>	<p>As a dog owner and Glebe user - I would love it, if all entrances to the Glebe had spring loaded gates [similar to the one near the Dam. Our dog sometimes goes out the top entrance and side one near Alston road..... And also the fence over by the large house is terrible and I have seen many dogs just go underneath the fence.</p>	<p>Gates at every entrance, fix up fences properly and consider just putting a small fence around the playground if required - that would solve all issues I believe.</p>	<p>Fence the playground. Improve perimeter fencing and gates.</p>
		<p>The thing people love about this area is how open it is for their dogs to run, what was supposed to be an upgrade to the area has proved to be a major down grade to the majority of people who love to let their dogs run the whole park. I'm there very often and rarely see on leash dogs there apart from those passing through. Rarely do I see people spending any extended time there with their dog on a leash so why spend SO much money on a beautiful park but exclude the majority of the people that use it?</p>	<p>Keep the Glebe as an off-leash area.</p>

		<p>I believe that there should be more vehicle access between on and off leash areas to ensure that siting of events such as carols are not compromised by fencing. Please make sure that parking around the perimeter of the Glebe is maintained.</p> <p>All signage should clearly indicate the requirements of dog owners and should have a map showing clearly the dog exclusion area/s as well as on and off leash areas. Temporary signage should be erected to clearly explain dog control requirements for each area.</p>	<p>Keep the Glebe as an off-leash area. Event considerations have been noted. Improved signage to be provided.</p>
<p>Only the north west corner should be fenced. That would cover the playground and new grassed area where more people will congregate.</p>		<p>Up until now we have never seen any problems. Creating separate areas may create issues between individuals. We understand the playground area needs to be free of dogs.</p>	<p>Fence the playground.</p>

		<p>I am concerned about the plan to make half the Glebe on leash. Surely an easier solution would be to just appropriately fence the 'family' and barbecue area. This would be a large enough area for families with young children and frail people.</p> <p>The joys of the Glebe is the space, trees and freedom for all. We are constantly being applauded for such a fabulous local park!</p> <p>The dog owners who use the Glebe daily are caring, intelligent people who love to walk and see their dogs having a great time. They also have total control over their dog's behaviour.</p> <p>Why do there have to be lights on at the Glebe all night? Such a waste of electricity. A sensor light or surveillance camera if vandalism is an issue.</p>	Fence the playground area.
		<p>Some large dog breeds, e.g. greyhounds have to be on lead at all times so having a decent sized on lead area is a great idea</p>	Noted.
<p>Yes but agree with David Hemming re slight modification to separate walking paths from dog areas...</p>		<p>Better separation from walking paths is just good risk management and is likely to keep everyone happy!</p>	Noted. Additional paths to be the subject of future potential improvements.

		The off leash area needs to be entirely fenced with a double gate entrance like is in mount barker dog park for superior safety. Do not bait the rabbits in that area please. What can council do about the poor drainage of the glebe dog park, currently it's a swamp! We still like the place though.	Noted. Fencing and gates needs to be improved.
		Does the Post and Mesh fence go around the entire off leash area? If not, it should.	Noted.
There is nothing in the off leash area, it would be nice to have a dam as they do at Balhannah (creek), my Labrador loves to exercise in the water		Water feature for dog exercise	Noted. Dam to be included in off-leash area.

		<p>Firstly the fence between Glebe and adjacent land needs to be upgraded: Dangerous, rusty and unstable: the fence is dangerous to all children, dogs and adults alike! I personally have injured myself on rusty barbed wire and required a tetanus shot! Imagine a child injuring themselves and parents panic!</p> <p>If off leash area is to remain as promulgated: then gates into area should be on existing paths! The maintenance gate in the middle will be totally unusable during wet weather as the land is very wet and many puddles are featured throughout this area due to holes in ground!</p> <p>For off leash area to be useable all year around: proper drainage needs to be put in the area! Or perhaps a dam to be built in that area: in which Excessive water can drain into area via ag drains! Also using a pump as an overflow measure: the excess water in the existing dam can be pumped to the other dam! Recycling between two dams will also help water to be freshened! Not stagnant and mosquito breeding ground!</p>	<p>Noted. Fencing needs to be reviewed and improved where necessary. Support for off-leash areas and gates provided. Council are working to resolve drainage issues at the Glebe.</p>
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		<p>As for not making the area a proper designated dog park: why not! Gates should be installed at exits!</p> <p>We are Littlehampton: a town in our own right! Why should we have to drive to NAIRNE or Mt Barker to exercise our dogs in a designated dog park! We pay rates like everyone in the MT Barker district and deserve to have same as other towns!</p> <p>It appears that Littlehampton is treated as a second rate town: in comparison to Mt Barker and NAIRNE: and that includes streetscape as well!</p> <p>Off 3 towns we have been last to be done!</p> <p>There should be at least two water stations located in the off leash area: not outside of that area: as indicated in current plans!</p> <p>Other paths should also be included in off leash area if water problems of off leash area is not controlled or a dam installed!</p>	<p>Make the Glebe a designated dog park.</p>
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		<p>My how the council have ruined the Glebe for the people who for years have walked their dogs there off lease. Suddenly a playground is put in and everything changes. Why not fence the playground area to keep the children safe from dogs and falling into the dam. It is a no brainer. Dogs have played in the dam every summer without causing problems. And whoever thought it was a good idea to put a sandpit next to water that children won't be allowed in. Include the sand pit into the fenced playground area. The playground: might be suitable for teenage ruffians but show me a 4 year old who would be able to navigate from tree to tree safely. There have been dedicated Glebe fans with dogs who have planted trees and watered them during 2 hot summers to create a beautiful space for all. And along come some decision makers determined to spoil the area for everyone.</p>	<p>Noted. Fence the playground. Keep the dam in the off-leash area.</p>
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<p>The 'no dog' area is good. The off-leash area could extend to the pathways - the children's play area abuts to the pathway, and with a fence would clearly designate the 'no dog' area. Also you may find that the original idea of the play area went across the path - this was then changed to be maintained within its current area therefore no longer requiring that particular on-leash area.</p>	<p>We've had one dog run over by a car - while a gate was placed immediately in the major gap, there remains a small gap. And on this note, it's really children I worry about - given the history of a child being killed at the old school house intersection, and that lane then being closed. Is there negotiation regarding reducing the speed limit along the Prince Hwy from 80 to 50? If not, then I remain concerned that children (and possibly dogs) are not maintained by any fence</p>	<p>An extended off-leash area that includes all pathways, while not including the 'no dog' area, given the children's play area will be fenced and is clearly a 'no dog' area. A compromise could allow dogs to be off-leash between 5pm and 8am in all areas except the 'no dog' area, allowing the many people who walk their dogs at the Glebe to continue walking in the early morning using all pathways.</p>	<p>Noted. Fence the playground area. Keep the Glebe as an off-leash area. Time management of users suggested but not considered to be the preferred option.</p>
		<p>It appears there are no dog water bowls in the off-leash area at all. I would suggest at least one at each end of this area (north & south). Many older people use this area to provide adequate off-leash exercise for their dogs when they are no longer able to provide adequate exercise for them so a path along the proposed dividing fence line in the off-leash area is needed for those unable to negotiate the sometimes rough & muddy terrain easily. An easy fix for these might be to move the dividing fence to the other side of the existing path through the centre of the Glebe.</p>	<p>Additional water points to be provided. Fencing the playground area can manage this access consideration.</p>

		<p>Hi and thanks for the opportunity to provide feedback. I have strong concerns regarding the proposal to incorporate an off-leash area at the Glebe. One of the wonderful things about living in the Littlehampton community is that children are able to enjoy a bit more freedom than those in larger communities. The Glebe (especially since its recent development) is/will be a popular space for older children to hang out without parental supervision.</p>	<p>The Glebe should be an on-leash area.</p>
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		<p>The introduction of an off leash area presents some serious safety issues. Access for children who wish to avoid the off leash section of the park will enter via the busy main road. Cars constantly speed right up until the 80 zone near Gardener Street and without a footpath along this stretch of the Old Princes Highway it is not safe for Children to use this entry point, especially unsupervised. It is unlikely that kids or adults wanting to avoid off leash dogs will want to walk all the way around to the other entry point near Alston Road. We recently has a situation down the street where I live in Littlehampton (not far from the Glebe), where a dog in an open backyard attacked a lady and her dog (leashed) walking down the street. Clearly this owner thought his dog wasn't capable of such a thing and let him wander in the open backyard unrestrained. However, the dog did attack and the local kids who used to ride their bikes up and down our street now won't.</p>	<p>Concerns noted. Proposed measures are considered to appropriately manage user risks.</p>
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		<p>The Glebe should be a safe space for children like these to play and ride. Why would we want to discourage children to play outdoors and use the Glebe for as place for enjoyment and exercise outdoors? The pathway that has been created extending around the entire space of the Glebe will cross over the two zones. This path has been extremely popular since it was built. Not everyone is a dog person (like myself) and many will feel unsafe around unrestrained dogs. The many users of this pathway should be able to continue to do so without feeling uncomfortable or worrying about their safety. The proposal and concept is confusing - is it a dog park or is it not? Signage and a barrier will not be effective enough as a control in owners keeping their dogs in the designated areas. There is signage and waste bags located at the Glebe currently, but time and time again I see dog owners leave their dogs mess without picking it up. Why would they comply with signage regarding zoning? If this proposal goes ahead the Glebe will become a space for dogs and dog owners, and not an inclusive space for the community as a whole. I would be happy to discuss my concerns further.</p>	<p>The Glebe should be an on-leash area.</p>
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		<p>Glebe is one of the only open spaces in Mount Barker where dogs can be off lead. By shrinking this space you increase the risk of dog fights. There are so many on-lead only areas for dogs here, why did you have to take half of the only space in town where dogs could safely play off lead. Dog parks are far too small. Surely there are plenty of on-lead spaces already. I moved here for the open space, but I will soon move on because there is nowhere to allow my dog to safely frolic off lead. I may as well be in an urban suburb</p>	<p>Keep the Glebe as an off-leash area.</p>
		<p>I feel the use of all entrances to the park need to be accessible to people of all ages, without being confronted by unleashed dogs. The pathway around the perimeter of the Glebe will also be affected, which is great for walking and riding our bikes on. I believe more thought needs to be put in so that it can remain a safe space for the whole community.</p>	<p>Multiple access to the Glebe are provided which assists to distribute and scatter users around the reserve. Proposed amendments are considered to address community access concerns.</p>

<p>The Glebe is a Community Park for everyone to enjoy. It is not a Dog Park. If Council designates a portion for dogs it becomes a Dog Park.</p>	<p>By dividing the Glebe with fencing does not maintain the open nature and character.</p>	<p>Fence only the playground for safety of children from entering the dam. No dogs allowed within the playground fenced area. Create a bylaw that prevents off leashed dogs being on the Glebe when people are walking and playing etc on the Glebe. This would work like school zones. When children are present the speed limit drops to 25km/h. When people are present on the Glebe it then becomes an on leashed area.</p>	<p>Fence the playground. The Proposed amendments are considered to address community access concerns.</p>
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		<p>The best solution is the one worked out by the Littlehampton Community Association in their August meeting. That meeting said they wanted the dam and playground separated by a child and dog proof fence. For that fence to enclose the playground and a similar sized area to the grassed area east of the playground. For that enclosed area east of the playground area to be on leash so small or timid dogs can be exercised on leash separate to the remaining circa 90% of the Glebe that will remain as off leash. For dogs to not be allowed on playground or newly grassed area. Make suitable signs in the on leash area letting people know that dogs are not allowed on sown grass areas. No need to remove the "beach" let dogs on beach. Plant a double row of fast growing native hedge type or wattle plants between play area and on leash area that is all within in the proposed fence. Fencing across the Glebe is not a good idea, fencing the play and on leash area separate to the rest of the Glebe is.</p>	<p>Keep the Glebe as an off-leash area. Fence the playground. Improved signage to be provided. Further landscaping and planting the subject of future proposed amendments.</p>
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Attachment 2 to Item 12.14



The Glebe: Dog Access Options

Mount Barker District Council

25 July 2022





This report was prepared by Fiona De Rosa, Balancing Act Adelaide | pet-friendly planning for the Mount Barker District Council.

Document History Status

Revision	Date	Details
Draft	25 July 2022 PM	Working draft for feedback
Rev A		

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1. Introduction

The Mount Barker District Council contracted Balancing Act Adelaide (pet-friendly planning) to investigate dog access options for 'The Glebe' at Littlehampton (study site). 'The Glebe' is a large parcel of public open space (approx. 9 ha) located on the Old Princess Highway that is currently being upgraded to include a children's play space (i.e., nature play), toilet facilities, shelter pavilion, new plantings, and expanded walking paths. Dogs are currently allowed off-leash (24/7) at 'The Glebe' provided they are under 'effective control' or 'supervised' at all times.

The purpose of this study was to explore dog access options for the site in context of the new play space and potential issues arising from between children, families, and off-leash dogs.

On 11th July 2022, the consultant undertook a site visit with Council staff to discuss the park upgrade, possible issues relating to the mix of children's play and off-leash dog activities and identify potential areas of conflict.



2. Dog access options

There are a range of dog access options to consider in the management of public open space. The options used by local councils include:

On-leash areas

- In these areas dogs must be on-leash at all times. For example, near picnic and BBQ activities and where this is a mix between dogs and other activities that have the potential to cause conflict.

Off-leash areas

Off-leash areas may include:

- **Designated fenced dog parks** (fully enclosed areas)
- **Time-share arrangement:** This refers to an area of open space area where dogs can be off-leash at designated times such as daily, weekly, monthly, or seasonal (e.g., 6 am – 10 am daily). This off-leash option is typically used for sporting reserves and for access to beach foreshores.
- **Off-leash areas 24/7 but not a designated fenced dog park.**

The time-share arrangement and off-leash areas (except a designated fenced dog park) may be partially, fully fenced or have no fencing.

Dog prohibited areas

- In these areas dogs are prohibited. These areas typically include enclosed children's playgrounds or within a specific distance of a play space (e.g. 5 metres) and sensitive environmental/conservation areas.

Different zones in one park

- Different zones in one park may include off-leash and on-leash areas. However, the delineation between the different zones would need to be clear to all park users. This could be done using planting as a vegetation barrier, or a level change to function as a significant marker, and the installation of clear signage in highly visible locations.

Metre-rule

Councils in South Australia also use a metre or distance rule around unfenced children's play spaces. For example:

- The City of Unley: no dogs within 3 metres of children's play equipment
- City of Prospect: no dogs within 5 metres of children's playground equipment
- City of Norwood, Payneham, and St Peters: Dogs prohibited within 15 metres of a public picnic or BBQ area.
(Source: Council By-laws)

Table 1: Examples of dog access options

Off-leash areas	On-leash areas
<ul style="list-style-type: none"> • Parks that are already partially or fully fenced, have natural features that act as a safety barrier such as mounding, change in topography, hedge, and mass vegetation • Open space that is located at a safe distance from roads 	<ul style="list-style-type: none"> • Areas that have a mix of active and passive activities • Activities that involve motion such as skate boarding, bikes and scooters • Areas near BBQ & picnic areas • Areas near outdoor gyms
Time-share arrangements	Dog prohibited areas
<ul style="list-style-type: none"> • Sport ovals and restrictions apply when sport is being played or during practice sessions • Beach foreshores 	<ul style="list-style-type: none"> • Environmentally sensitive areas, such as breeding habitats for birds, nesting spots, and wetlands • Inside fenced children’s playgrounds

3. Issues

The key issues and potential areas of conflict between the new children's play space and existing off-leash area at 'The Glebe' are discussed below.

***What are the potential issues of mixing children's activities with dog off-leash activities?
What treatments or actions could be undertaken to minimise potential conflict?***

Mix of activities & conflict areas

The construction of the unfenced children's playground (nature play) introduces a new activity to the Glebe, which will attract a different type of park user such as children and families. These type of play space often attracts other activities such as gatherings for birthday parties, and picnics/BBQ.

Activities in the play space could range from excited children playing on the equipment and running, throwing balls, with kids riding bikes/scooters around, none of which are a good mix around off-leash dogs.

After reviewing the park upgrade, there are two (2) key areas around the children's play space that have the potential to create conflict such as threats to safety, distraction from the quality of the recreation experience and simple annoyance between children and families and dogs and their owners.

- 1) The first area is at the **interface between the playground on the eastern side and the existing off-leash area**. Inappropriate interactions between children and dogs may be a potential issue such as dogs running into the play space, approaching children on the play equipment, sitting on the ground, or playing ball games.
- 2) The second area is at the **interface between the shelter pavilion** and the walking path. The shelter is likely to be an area where gatherings are likely to occur, and food be on display. It is also noted that the shelter may include a BBQ (see Mount Barker District Council Design Concept Report 20/11/2020, p. 16). Given the walking path (main path from car parking area) is close to the shelter, this is likely to be a potential conflict area between off-leash dogs with users in the shelter (see photo, p. 9).

Future housing development

In this discussion, it is worth mentioning that medium density housing (i.e., two storey units on approx. 400 sqm. lot) is proposed on the adjoining land (western boundary). This housing development will include small apartment blocks (and small backyards) which is likely to generate a greater demand for public open space for dogs.

4. Recommendations

Drawing on the information supplied by Council staff, the site visit and consultant's experience with planning for dogs in public spaces the following three (3) options have been considered for the Glebe.

Option 1: Off-leash & maintain existing dog provisions

- Maintain the existing off-leash dog access provisions over the entire site
- Adopt a 'wait and see' approach regarding the conflict between the off-leash dogs and children's play space.

Challenges

Off-leash dogs and a children's play space are incompatible activities and conflict is high. A 'wait and see' approach is **not recommended** because it's a recipe for disaster. A better approach is to identify the potentials risks and implement measures to minimise the risk.

Option 2: Adopt a metre or distance rule around the children's play space

- Introduce an on-leash metre rule around the children's play space (e.g. 5 metres).
 - This mean dogs will have to be on-leash within 5-metres of the play space boundary/perimeter/equipment
 - Dogs will be allowed on-leash within the play space
 - Dogs will be allowed off-leash over the remaining site.

Challenges

Under this option the perimeter or boundary of the play space will need to be clearly identifiable to all users, so they know where the 5-metre rule applies. This can be confusing if careful consideration is not given to supporting information such as clearly understood or easily identifiable markers to indicate the different zones (e.g. signage).

This option is **not recommended** because the change in zones can be confusing to users and hard to monitor by Council staff.

Option 3: Different zones in one park

- Identify different on-leash and off-leash zones across the site.

The northern section of the park including the play space would be on-leash and off-leash dogs in the southern section of the park. This means dogs are allowed access across the entire site but must be on-leash in the northern section of the park. This option reduces the potential conflict at the interface zones.

- This option is easier to understand given the different zones are clearly defined.

Challenges

Under this option, the interface between the shelter pavilion (boundary of play space) and the off-leash area will need to be clearly identifiable to all park users.

To help with the definition of zones partial fencing that is compatible with the rural and open character of the park could be a consideration. Before erecting any fencing, it would be a good idea to undertake observational work in the park (e.g. a few hours at peak time) to better understanding how dog owners and non-dog owners use the park, particularly around the interface of the shelter and the path. The observations will help to guide the location and extent of any fencing.

This option is the **preferred option**.

Recommendation

The recommended option is Option 3: Different zones in one park. The northern section with the play space to be an on-leash area (including the path at rear of the shelter pavilion) and southern section to be off-leash as the current provisions. The interface between the different zones will need to be clearly identifiable to all users.

The endorsement by Council for Option 3 or any other option for dog management will need to be reinforced by supporting measures (See section 5).



Photo: potential conflict area at **interface between the shelter pavilion** and the walking path

5. Supporting measures

Supporting measures will need to be included in the management of dogs in public spaces such as:

- Signage on dog access provisions
- Delineation of park zones (on-leash and off-leash zones)
- Education on good park etiquette to all users
- Supporting amenities for dogs.

Signage on dog access provisions (high priority)

Develop clear signage for dog access provisions and zones (i.e., on-leash and off-leash zones).

Guide

- Ensure signs are easy to interpret for all park users
- Place signs in highly visible locations e.g. entry/exit points
- Avoid signage clutter
- Use clear, simple language and graphics to delineate the different zones in the park (on-leash and off-leash areas). Use different colours for different zones (e.g. contrasting colours).

Delineation of park zones (on-leash and off-leash zones)

Ensure the transition from the different zones (i.e. on-leash and off-leash areas) are clearly identifiable to all users.

Guide

- Partial fencing such as rural style open mesh or natural barriers of low shrubs could function as a boundary marker
- Full fencing is not recommended as this may be seen as a 'de facto' fenced dog park
- Promote any changes to dog provisions via social media, council newsletters, local paper and park opening.

Education on good park etiquette (ongoing priority)

Community education on good park etiquette is an ongoing activity.

Guide

- Develop an education campaign to demystify what it means to have a dog under 'effective control' (e.g. give practical examples of what effective control looks like in a park setting).

Supporting amenities for dogs

Provide supporting amenities for dogs such as dog bag dispensers, and bins at key entry/exit points. This could also include taps with tilting water bowls for dogs.

Guide

- Dog bag dispensers (bags) and bins
- Water bowls

Other measures

- Unfenced dog agility course (see Mount Barker District Council Design Concept Report 20/11/2020, p. 16).

Dog equipment such as A frames, and jump hoops requires a dog owner to be trained in their use and may pose a safety problem for dogs. Dog agility equipment also needs to be included in the maintenance budget.

Dog equipment for dogs to practice their natural skills can be a bonus, however, the preference is for natural play features such as logs, and rocks (with no sharp edges) for dogs to explore. This approach is in keeping with the natural character of the site and design of the play space (nature play).

- It is **not recommended to install dog agility equipment** on the site.

Appendix A: Examples



Photos: examples of natural play for dogs to explore



Photo: example of signage showing different zones in the one park

Attachment 3 to Item 12.14

THE GLEBE

Dog Management



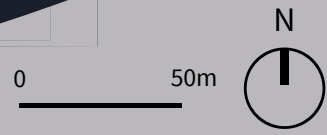
Dog zones

- Off leash area
- Playground area
On leash area

Park facilities

- Fence (1.2m post + mesh)
- Access gate
- Maintenance gate
- Park sign (dog rules + map)
- Dam warning sign
- Toilet
- Drinking water + dog bowl
- Bin
- Informal on street car parking

Off-Leash Area



12.15	REPORT TITLE:	WARD DONATIONS
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/74846
	ATTACHMENTS:	NIL
	<u>Key Contact</u>	Ashleigh Norton, Executive Assistant to Chief Executive Officer
	<u>Manager/Sponsor</u>	Andrew Stuart, Chief Executive Officer

Community Plan 2020-2035:

Leadership and Good Governance
LGG Strategy 1.4 - Enable community leadership.

Annual Business Plan:

Nil

Purpose:

To allocate ward donation funds to individuals or organisations.

Summary – Key Issues:

- Council has budgeted an amount for 2022/23 of \$16,417 which equates to \$1,492 for each Council Member to allocate to individuals and/or groups at the Council Members' discretion. This is known as a Ward Allowance.
- Council Members may nominate groups or individuals to receive a Ward donation from their allowance at each Council meeting.
- Due to the Council Elections Caretaker Period and the Caretaker Policy each current Council Member has a pro-rata amount of \$497 to allocate to recipients between the 4 July and 5 September 2022 Council meetings.

Recommendation

That Council will make the following donations, given that each Member nominating the donation has given careful consideration to whether there is a conflict of interest:

Council Member	Amount	Group/Individual/Purpose
Mayor Ferguson	\$50.00	Ginger Ninja Animal Rescue
Councillor Morrison	\$497.00	Macclesfield RSL towards the Mental Health Program

Background:

1. Council receives many requests for assistance from individuals, community members and community groups. Requests may be received by Council Members via telephone, letter or via email, or direct to Council.
2. Council has budgeted an amount for 2022/23 of \$16,417 which equates to \$1,492 for each Council Member to allocate to individuals and groups at the Council Members' discretion. This is known as a Ward Allowance.
3. The Representation Review process (completed in October 2021) ensures equal representation (Council Member per elector) in each Ward. In October 2021 changes were made to the composition of wards and council member representation which will take effect at the November 2022 election. This review process ensures the amount of Ward Allowance available to the community is equal between each of the Wards.
4. At the end of each financial year, a report of the expenditure of Ward Allowances will be reported to Council.

Ward Donation Procedures

5. Due to the Council Elections Caretaker Period and the Caretaker Policy each current Council Member has a pro-rata amount of \$497 (for the 4 month period prior to the election) to allocate to recipients between the 4 July and 5 September 2022 Council meetings.
6. Members receive a print-out indicating how much is still to be spent.
7. Individual members of the community or community groups may require small financial assistance for projects/initiatives of community interest and benefit from Council.
8. These requests should be made directly to the Mayor and/ or Council Members for their consideration / assessment.

9. Any requests received directly by Council will be acknowledged by the Executive Assistant to the Chief Executive Officer and Mayor, and advised that any such requests received will be provided to all Council Members who may choose to contribute some funds from their annual Ward Allowance.
10. When determining donations, Council Members should consider the community interest / benefit to be received and enjoyed by the community at large as a result of that donation.
11. As per section S73-75A of the Local Government Act 1999 Council Members should also consider and assess any material, actual or perceived conflict of interest as a result of making a particular donation or voting on the donations.
12. At each Council Meeting, Council Members may nominate members of the community or community groups to receive a donation from their Ward Allowance. These donations are reflected in the Council meeting minutes, available on Council's website www.mountbarker.sa.gov.au
13. Council Members are encouraged to advise the Executive Assistant to the Chief Executive Officer and Mayor as soon as possible of any requests for ward donations received in advance of Council meetings in order for such requests to be included in the Council meeting agenda. The form can be found on the extranet under Forms.
14. When making a donation in the Council Meeting, the Council Member should:
 - a. Declare who the donation is to be made to, the amount and the purpose of the donation; and
 - b. Complete and submit a Ward Donation Form to the Minute Secretary.

Community Engagement

Informing only	Notification by way of Council minutes. Recipients will be notified of any donation.
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Policy

There are currently no Council Policies in relation to Ward Donations.

Long Term Financial Plan:

Nil

Budget

The budget allocation for Ward Donations is \$16,417 which equates to \$497 to be allocated by each Council Member before the caretaker period (ie 6 September) and members of the new Council will have a corresponding amount of \$995 for the period mid November 2022 until 30 June 2023.

Statutory/Legal

There are no statutory/legal implications or requirements in relation to Ward Donations.

Section 73-75A of the Local Government Act 1999:

However, Council Members should be mindful of material, actual or perceived conflict of interest that may arise as a result of making a ward donation.

Staff Resource Requirements

This is incorporated into the existing responsibilities of the finance staff.

Environmental

There are no environmental implications arising from this report or its recommendations.

Social

Ward donations enable individual members of the community and community groups to request small donations to assist with their endeavours.

Risk Assessment:

It is the responsibility of each Council Member to assess the risks association with the ward donations.

Asset Management:

There are no asset management implications arising from this report or its recommendations.

Conclusion

Council Members have the opportunity to make ward donations.

13. INFORMATION REPORTS**Recommendation**

That the following information reports be noted en bloc.

- 13.1** **REPORT TITLE:** **SUMMARY OF THE COMMUNITY GRANTS PROGRAM DURING THE TERM OF THE CURRENT COUNCIL**
- DATE OF MEETING:** **5 SEPTEMBER 2022**
- FILE NUMBER:** **DOC/22/103035**
- Key Contact** Yelaina Eaton, Team Leader Community Development
- Manager/Sponsor** Nathan Franklin, Acting Manager Strategic and Community Planning

Purpose:

To provide Members a summary of the Community Grants program during the term of the current Council, 2018-2022 and to articulate the next steps to progress a review of Council's community grants program.

Summary – Key Issues:

1. Over the 4 year period, Council has invested \$286,819 towards community grants.
2. For Council's investment of \$286,819, the total value of the projects and activities delivered was \$1,623,280.
3. To progress the community grant review, a community engagement plan will now be prepared that identifies key stakeholders and methods for engaging with communities interested in the community grants program.
4. Following community engagement, a report with recommendations will be provided to Council Members.

Background:

1. The key objective of the Community Grant program is to assist local, not-for-profit, community groups, organisations and individuals establish and undertake innovative projects or activities that enhance community wellbeing.
2. Action 11 of the Community Development Lead Strategy is to make resources available to community groups and organisations through the Community Grants Program.

3. In August 2021, Members were advised of Council officer's intention to undertake a review of the community grants program.
4. In May 2022, Members were provided an update in the form of an memo of the review.
5. Council also administers an environmental and event support grant program which have not been considered in this review.

Discussion:

5. Over the 4 year period, Council has invested \$286,819 towards community grants.
6. From the successful community grants, the total amount of money requested was \$306,738.
7. Using a community led approach, Council's grant program has enabled a significant number of community projects to be realised. A few outcomes over the last Council term are pictured below:

 **Mount Barker District Council**
June 17, 2019 · 🌐

A COMMUNITY GARDEN ON THE VERGE

The Hahndorf Community Association and local residents have worked together with Council to make a beautiful garden on an unused verge at Stempel Avenue in Hahndorf (just off Balhannah Road).

Secretary Jean Germano says this has been a great project that shows how community groups working together (with a little elbow grease) can transform an unattractive piece of land into a beautiful garden for residents and visitors to enjoy.

John Buchan, a local retired horticulturist created the landscape design and Council cleared the site, provided mulch and a community grant for the plants. The Hahndorf Lions are also contributing a new bench seat made by the Mount Barker Men's Shed.

"We hope to inspire others to create beautiful community gardens and are very grateful for all the support we received from both the community and Council. It's a work in progress, with more planting planned for spring" added Jean.



 **Mount Barker District Council**
June 2, 2021 · 🌐

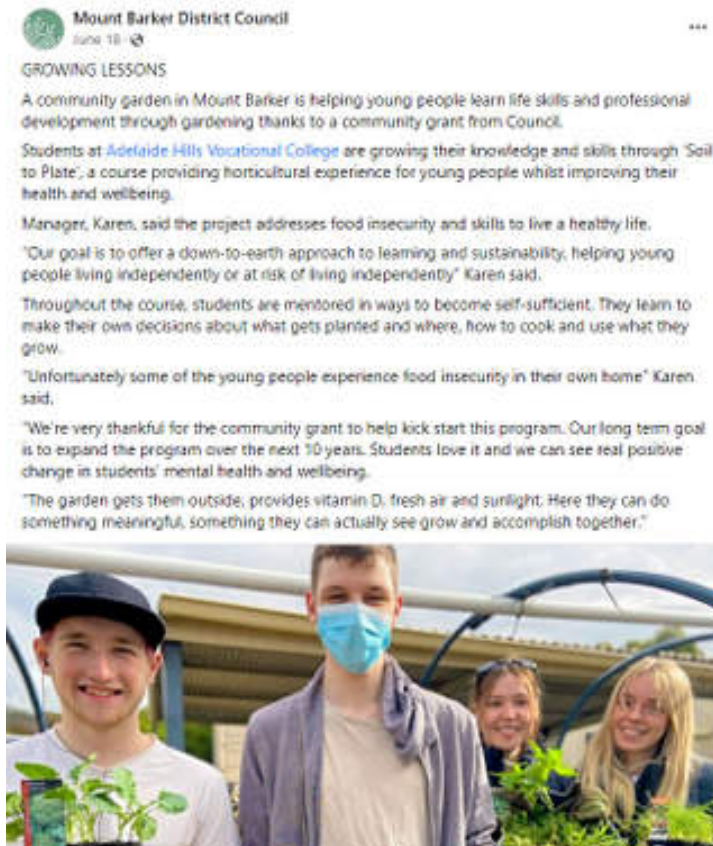
YOUNG AT HEART, YOUNG IN BODY

The Macclesfield Young at Heart Club had booming success with their physio-run workshops and exercise instruction class earlier this year. Attendees learnt different exercises they can do from home as well as gaining a clearer understanding of specific problems they may have.

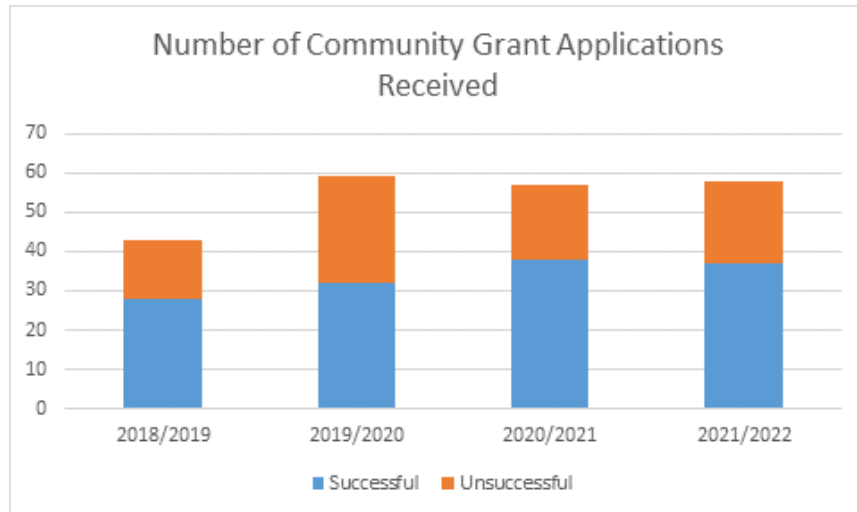
The turnout was incredible at around 35 participants each session, and with glowing reports from all of them, the club hopes to run similar programs again in the future!

These workshops were made possible with the help of a successful Council Community Grant.

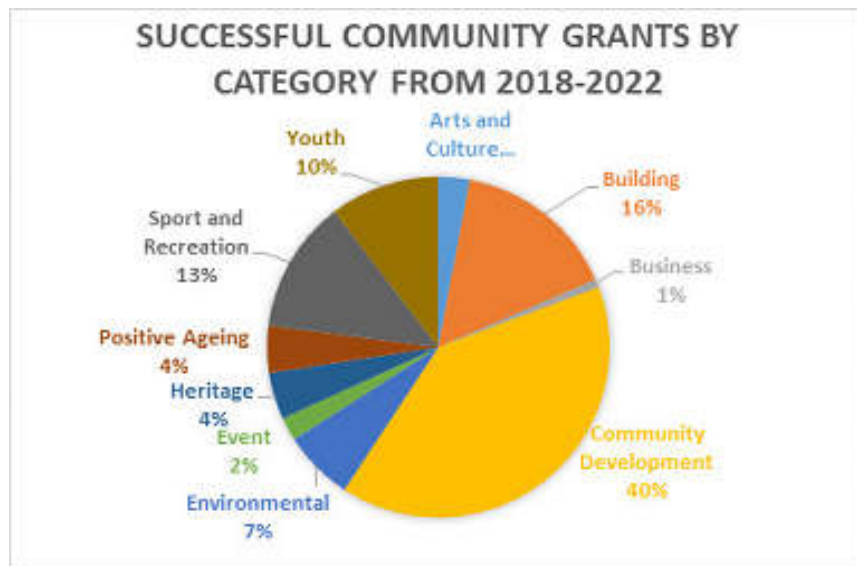




8. For Council's investment of \$286,819, the total value of the projects and activities delivered was \$1,623,280. This includes the total cost of the Callington Recreation Community Centre (\$1,054,665).
9. The number of community grant applications received increased between 2018/19 and 2019/20, then stayed steady with small declines, likely attributed to the impacts of Covid-19.



10. Within the Community Grants program, the following categories have been awarded grants over the four year period:



11. Community Development grants were the largest category and cover a range of items, including:

- Equipment, e.g. BBQ, appliances, trailers, marquees, uniforms, defibrillators,
- Programs, e.g. recreational, educational, workshops/information, support groups, and
- improvements to spaces, e.g. open space furniture, play spaces, garden beds.

12. To progress the Community Grant review, a community engagement plan will now be prepared that identifies key stakeholders and methods for engaging with communities interested in the community grants program.
13. Following community engagement, a report with recommendations will be provided to Council Members.

Conclusion:

There have been many positive outcomes achieved through the Community Grants program during the last term of Council.

Previous Decisions By/Information Reports to Council

Meeting Date	7 April 2022	CM Reference	DOC/22/46813
Title	Recommendations from Advisory Committee		
Purpose	To endorse community grants allocation recommendation.		

Meeting Date	7 April 2022	CM Reference	DOC/22/34840
Title	Report to CGAC 21/22 Round 2		
Purpose	To inform the Community Grants Assessment Committee of the receipt of applications for Round 2 of the 2021/2022 Community Grants Program and 2021/2022 Environmental Grants Program to review and make recommendations regarding those applications.		

Meeting Date	14 October 2021	CM Reference	DOC/21/171882
Title	Recommendations from Advisory Committee		
Purpose	To endorse community grants allocation recommendation.		

Meeting Date	14 October 2021	CM Reference	DOC/21/156275
Title	Report to CGAC 21/22 Round 1		
Purpose	To inform the Community Grants Assessment Committee of the receipt of applications for Round 1 of the 2021/2022 Community Grants Program and to review and make recommendations regarding those applications.		

Meeting Date	8 April 2021	CM Reference	DOC/21/53261
Title	Recommendations from Advisory Committee		
Purpose	To endorse community grants allocation recommendation.		

Meeting Date	8 April 2021	CM Reference	DOC/21/41317
Title	Report to CGAC 20/21 Round 2		
Purpose	That it be a recommendation to Council that the following community and environmental grants be allocated (to be determined by the Committee from submissions in attachment 1 and 2).		

Meeting Date	20 October 2020	CM Reference	DOC/20/148679
Title	Recommendations from Advisory Committee		
Purpose	To endorse community grants allocation recommendation.		

Meeting Date	20 October 2020	CM Reference	DOC/20/130217
Title	Report to CGAC 20/21 Round 1		
Purpose	That it be a recommendation to Council that the following community grants be allocated (to be determined by the Committee from submissions in attachment 1).		

Meeting Date	4 May 2019	CM Reference	DOC/20/42195
Title	Recommendations from Advisory Committee		
Purpose	To endorse community grants allocation recommendation.		

Meeting Date	14 May 2020	CM Reference	DOC/20/63487
Title	Report re unallocated grant funds COVID relief initiatives		
Purpose			

Meeting Date	1 April 2020	CM Reference	DOC/20/30446
Title	Report to CGAC 2019/20 Round 2		
Purpose	To inform the Community Grants Assessment Committee of the receipt of applications for Round 2 of the 2019/2020 Community Grants Program and 2019/2020 Environmental Grants Program and to review and make recommendations regarding those applications.		

Meeting Date	4 November 2019	CM Reference	DOC/19/131169
Title	Recommendations from Advisory Committee		
Purpose	To endorse community grants allocation recommendation.		

Meeting Date	23 October 2019	CM Reference	DOC/19/118604
Title	Report to CGAC 2019/20 Round 1		
Purpose	To inform the Community Grants Assessment Committee of the receipt of applications for Round 1 of the 2019/2020 Community Grants Programs and to review and make recommendations regarding those applications.		

Meeting Date	6 May 2019	CM Reference	DOC/19/41529
Title	Recommendations from Advisory Committee 2018/2019		
Purpose	To endorse community grants allocation recommendation.		

Meeting Date	3 April 2019	CM Reference	DOC/19/29935
Title	Report to CGAC 2018/2019		
Purpose	To inform Council Members and Council of the receipt of applications for the 2018/2019 Community Grants and Environmental Grants Programs.		

13.2	REPORT TITLE:	LONG TERM FINANCIAL PLAN 2023 TO 2033 WORK PLAN
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/109940
	ATTACHMENTS:	NIL
	<u>Key Contact</u>	Steven Ireland, Manager, Financial Services
	<u>Manager/Sponsor</u>	Alex Oulianoff, General Manager Corporate Services

Purpose:

To recommend to Elected Members a work plan with a view to develop, consult and adopt two Long Term Financial Plans for both the Wastewater Service Unit and a consolidated plan inclusive of Council Operations and the Wastewater Service Unit for the period from 2023 – 2033.

Summary – Key Issues:

1. **Legislation** - Council is required to develop and adopt a 10 year Long Term Financial Plan in accordance with the Local Government Act and Regulations.
2. **Current** – The current Long Term Financial Plan was adopted in December 2020 for period from 2020 to 2030.
3. **Proposed** – The proposed time frame for the next iteration of the Long Term Financial Plan will be for the period from 2023 to 2033 with planned adoption to be February 2023..
4. **Financial Capacity & Sustainability** - Long Term Financial Plans are used to inform Council’s decision making process by ensuring financial sustainability measured by Key Financial Indicators (KFIs).
5. **Prudential Review** – The timing of the preparation of the Long Term Financial Plan is critical to support prudential reviews of the Wastewater Treatment Plant (WWTP) renewal/ upgrade, Wastewater Collection Trunk Mains, City Centre Catalyst Project and Regional Aquatic and Leisure Centre (RALC).

Background:

1. Under Section 122 of the Local Government Act 1999 a Council must develop and adopt a Long Term Financial Plan for a period of at least 10 years.
2. A Council may review its strategic management plans at any time but must undertake a review of its Long Term Financial Plan (LTFP) as soon as practicable after adopting the Council's Annual Business Plan (ABP) for a

particular financial year; and in any event, undertake a comprehensive review within 2 years after each general election of the Council.

3. The current adopted Long Term Financial Plan is for the period from 2020/2021-2029/2030. This plan was adopted by Council on 14 December 2020.

Discussion:

1. Council uses the LTFP to frame its Annual Business Plan and Budget by setting high-level parameters and targets that will assist Council in maintaining and improving the level of services of its existing assets whilst also delivering strategic new major projects.
2. The key objective of Council's LTFP is financial sustainability in the medium to long term, while still achieving the objectives detailed in Council's suite of strategic plans.
3. The revised LTFP will consider the timing and quantum of the capital works program to be included.
4. This iteration of the LTFP will also be used to support prudential reviews of the Wastewater Treatment Plan (WWTP) renewal/ upgrade, Wastewater Collection Trunk Mains, City Centre Catalyst Project and Regional Aquatic and Leisure Centre (RALC).
5. The plan will be modelled to achieve (Over the long term) the same Key Financial Indicators (KFI) which were utilised in the Long Term Financial Plan 2020-2030.
 - a. Operating Surplus Ratio (*Operating surplus before capital revenues as a percentage of total operating revenue*).
 - o Council's target is that the operating surplus ratio is greater than or equal to one percent of rates.
 - b. Net Financial Liabilities Ratio (*Net financial liabilities equals total liabilities less financial assets e.g. cash & accounts receivable*).
 - o Council's target is that net financial liabilities ratio is greater than zero but less than 80% of total operating revenue.
 - c. Asset Renewal Funding Ratio (*Capital expenditure on renewal or replacement of existing assets as a % of asset management plans allocation*)
 - o Council's target is that the net outlay on existing assets as a % of asset management plans are greater than or equal to 100%.
6. The above KFIs will be reviewed as part of the LTFP process to ensure there suitability.
7. Previously a consolidated LTFP has been prepared that includes Council operations and the Wastewater Service unit. Two Long Term Financial Plans

for both the Wastewater Service Unit and a consolidated plan inclusive of Council Operations and the Wastewater Service Unit will prepared as part of this LTFP iteration.

8. Given the nature of the works proposed to be included in the LTFP and with consideration of the current economic environment and organisational priorities, Council will review and adopt an LTFP annually.

Conclusion:

The Long Term Financial Plan is a high level strategic planning document which is a key aid to Council's budgeting and planning process. It will assist council staff and council members in planning for the delivery of facilities and services to meet the expectations of the growing community in a sustainable manner.

Council's Strategic Plan includes significant additional infrastructure and services, planning which includes consideration for the timing of revenue and expenditure, and the feasibility of each project. Proactive planning and modelling is vitally important to the ongoing financial sustainability of Council.

While Council uses the LTFP to inform its Annual Business Plan and budget, the plan is a roadmap and as such does not determine the rates or charges in each year.

It is recommended that Council endorse the work plan to develop, consult and adopt the LTFP in accordance with the outlined timeframe.

Previous Decisions By/Information Reports to Council

Meeting Date	14 December 2020	HPRM Reference	DOC/20/159622
Title	Draft Long Term Financial Plan 2020-2030		
Purpose	To present and seek endorsement of Council's intention to consult on the Draft Long Term Financial Plan 2020-2030 (LTFP).		

14. QUARTERLY REPORTS**Recommendation**

That the following reports be noted en bloc.

14.1 REPORT TITLE: WASTEWATER QUARTERLY REPORT

DATE OF MEETING: 5 SEPTEMBER 2022

FILE NUMBER: DOC/22/100322

Key Contact Helen Edmonds, Head of Wastewater

Manager/Sponsor Andrew Stuart, Chief Executive Officer

Purpose:

To provide an overview of activities regarding wastewater and recycled water.

Summary – Key Points:

- The Mount Barker wastewater treatment plant (WWTP) continues to operate at its maximum capacity, resulting in operational pressures including a condition whereby some inflows are bypassing the microfiltration process during times of high inflow events but with the level of treatment still achieving regulatory compliance.
- An Early Contractor Involvement (ECI) procurement delivery strategy for the design and construction of Mount Barker WWTP (stage 1) upgrade is now underway with an expression of interest (EOI) issued to market on 5 August 2022.
- Construction activities for the Hampden Rd to WWTP sewer trunk main and inlet pump station are underway with a forecast completion of January 2023, with the section of the Laratinga Trail scheduled to be reopened by the contractor in September 2023.
- In the last three months, one new customer has signed a contract to purchase recycled water.
- Work has commenced on survey, including geotechnical assessment, to support design of the Nairne wastewater trunk main and Nairne recycled water scheme stage1.

Background:

1. Mount Barker District Council operates the largest South Australian Council owned Community Wastewater Management Scheme. It is a licensed water industry entity and is well positioned to provide wastewater solutions to the existing and future growth areas.
2. The existing Wastewater treatment facilities service close to 14,000 customers within the Mount Barker, Littlehampton, Brukunga, Nairne, Meadows, Echunga and Macclesfield townships.

DISCUSSIONOperations:

3. Five (5) incidents were reported to regulatory bodies over the previous quarter, which included three (3) wastewater overflow incidents, one (1) recycled water overflow incident and one (1) WWTP related incident.. The incidents were all rectified quickly and to the satisfaction of the regulator.
4. Over the last quarter of 2021/22, 365 mega-litres (ML) of inflow was received at the Mount Barker WWTP. Of this amount:
 - a. A total volume of 90ML was treated and sent to Little Dublin Road Recycled Water Treatment Facility.
 - b. A total of 32ML was used for productive re-use with customers (including irrigation at the Summit Sports and Recreation Park).
 - c. A total volume of 278ML was treated and discharged into the Mount Barker Creek.
5. As reported last quarter, a portion of the treated water entering the Laratinga Wetlands was partially treated, bypassing the micro-filtration process. This is a standard operating practice whereby the existing plant does not always have capacity to fully treat the inflow, particularly during high rainfall events.
6. The next update on compliance actions under the endorsed Environmental Improvement Plan is due to the EPA by the end of October. Some compliance actions, in particular those relating to the recycled water strategy, had only been partially completed when the last update was provided and are now being accelerated to be completed by the end of December 2022.
7. An updated Risk Management Plan (RMP) has been submitted to SA Health to reflect current operations. Council staff continue to monitor water quality in the Laratinga Wetlands and Mount Barker Creek to ensure any public health risks are identified and appropriately managed.
8. Chemical use at Mount Barker WWTP continues to be higher than forecast due to the changes in influent water quality (more sewer and trade waste) and less detention time in the lagoon (due to sludge buildup). The trial of bacterial seeding in the lagoon at the WWTP to reduce the accumulation of sludge is continuing, and if successful will hopefully result in a reduction in operating costs.
9. A tender for the supply of water quality monitoring and testing services has been undertaken and a new contract is now in place with ALS.
10. There have been no safety incidents in this quarter.

11. Preventative maintenance is being routinely undertaken on critical processing equipment at the Mount Barker WWTP to mitigate risk of failure and plant shutdown.
12. The review of the 40 year wastewater financial model was completed and informed the wastewater infrastructure fee and wastewater annual service charges for the 2022/23 financial year and the review of the Long Term Financial Plan.
13. A stand-alone Wastewater Long Term Financial Plan (10 years) will be prepared to reflect the recently revised and updated Long Term Financial Model for Wastewater (40 years) and an updated wastewater asset management plan which is scheduled to be completed by end 2022.
14. The target timing for formal adoption of a new Council Long Term Financial Plan and the inaugural Wastewater Long Term Financial Plan is February/March 2023 following community consultation.

Projects:

15. The remaining large sewer trunk main program (incorporating Nairne, CBD, Central and Eastern Sector – Stage 2) will be progressively delivered over 2023-2025 proposed to use an Early Contractor Involvement (ECI) procurement approach to maximise value for the community, with this forecast to go to the market late 2022 with construction forecast to commence early 2023 with Nairne as the priority project
16. The WWTP Upgrade (Stage 1) is currently forecast for completion in mid 2025. A procurement strategy based on a competitive ECI contract has commenced with expression of interest to market released on 5 August 2022
17. The WWTP equalisation storage construction within the old eastern lagoon is forecast to commence late 2022 (subject to weather) with a construction completion target of mid 2023
18. Tenders previously received for the construction of the equalisation storage lagoons are to be revisited due to the delay in award. This project is required to mitigate the risk associated with the lack of emergency storage at present at the WWTP and needs to be completed before next winter.
19. Council has received a significant volume of fill from surrounding development areas to construct the earth banks for the equalisation storages and it is estimated that Council has saved circa \$450k to date in lieu of having to source the material from elsewhere. Additional fill is being sourced at present from developers.

20. Automated flow monitoring devices installed in strategic locations across the wastewater network to inform the Hampden Road project are being relocated to inform design of the balance of the trunk sewer program design and timing.
21. The wastewater asset renewal programs for FY22 were all completed on or just under budget.
22. The construction of the new sewer main from Hampden Road to the Mount Barker wastewater treatment plant and inlet pump station continues with work forecast to be complete in January 2023
23. Detailed design for the remaining Hampden Road project works is well underway with the majority of the sewer trunk main design completed with the delivery of the pump station design, the final element, now 90% completed.
24. Leed's Hampden Road pipeline sub-contractor SADB has undertaken the directional drilling of the DN800 & DN560 pipes within the school grounds and creek crossing segments. After experiencing unforeseen unsuitable ground conditions in several locations the construction methodology was changed for a short section to open trench where the geotechnical issues were not able to be resolved.
25. During construction a number of old farm wells and sink holes have been encountered which resulted in the need to close extended portions of the Laratinga Trail. The trail is expected to be fully reopened in September.

Recycled Water:

26. Chapman Capital have completed their engagement with prospective new recycled water customers across Hay Valley, Callington, Langhorne Creek and Mount Barker and have provided the final report for review. This was the subject of a paper to Council in August 2022.
27. A number of smaller volume recycled water customers have approached Council and negotiations are progressing with each of these in line with recently adopted recycled water pricing policy.
28. In the last three months, one new customer has signed a contract to purchase recycled water.
29. A consultant is being engaged to develop a recycled water strategy for the district, with this work to be completed by mid December 2022 and presented to Council in early 2023.
30. The Nairne Stage 1 recycled water main from Little Dublin facility to Princes Highway is currently in the early planning phase and is expected to be delivered with the Nairne wastewater trunk main project.

Conclusion:

This report provides a summary of activities occurring in wastewater operations and projects over the previous quarter.

 Previous Decisions By/Information Reports to Council

Meeting Date	6 June 2022	CM Reference	DOC/22/46558
Title	Quarterly Wastewater Report		
Purpose	To provide an overview of activities regarding wastewater and recycled water.		

Meeting Date	2 March 2022	CM Reference	DOC/22/22652
Title	Quarterly Wastewater Report		
Purpose	To provide an overview of activities regarding wastewater and recycled water.		

Meeting Date	6 December 2021	CM Reference	DOC/21/190453
Title	Quarterly Wastewater Report		
Purpose	To provide an overview of activities regarding wastewater and recycled water.		

Meeting Date	6 September 2021	CM Reference	DOC/21/138390
Title	Quarterly Wastewater Report		
Purpose	To provide an overview of activities regarding wastewater and recycled water.		

Meeting Date	7 June 2021	CM Reference	DOC/21/76597
Title	Quarterly Wastewater Report		
Purpose	To provide an overview of activities regarding wastewater and recycled water.		

Meeting Date	1 March 2021	CM Reference	DOC/21/27615
Title	Quarterly Report on Wastewater Operations		
Purpose	To provide a high level overview of the operational aspects of Council's wastewater and recycled water service, in particular detailing performance trends, regulatory compliance, key challenges and proposed actions, from October 2020 to January 2021.		

14.2	REPORT TITLE:	REGIONAL DEVELOPMENT AUSTRALIA QUARTERLY PROJECT REPORT APRIL-JUNE 2022
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/102048
	<u>Key Contact</u>	Tim Boundy, Economic Development Project Manager, Planning & Community
	<u>Manager/Sponsor</u>	Luke Gray, Manager, Strategic Projects & Economic Development

Purpose:

To provide a quarterly update on Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island’s (RDA- AHFKI) project status and their relevance to endorsed strategies of council, as per their quarterly report to member councils, available via the Elected Members Extranet.

Summary – Key Issues:

1. RDA projects fall under 5 key strategies of investment attraction, catalytic public infrastructure, business futures, living better, and seasonal & regional workforce.
2. RDA activities in our district included a presentation to the board of Infrastructure SA on the Infrastructure Priorities of the Adelaide Hills, a regional micro-financing program and an updated business information website.
3. The Regional Economic Development Network Meeting was held in Mount Barker and hosted by Council on 16 May 2022.

Background:

1. Council has a 3-year funding agreement with RDA- AHFKI.
2. The current funding agreement of \$65,979 per annum commenced 1 July 2022 and concludes on 30 June 2025.
3. Council funds and is a member of RDA- AHFKI to enhance economic development and liveability in our district and across the region through a collaborative approach to regional issues.
4. RDA- AHFKI receives additional funding from five other member councils, State and Federal Government. The split of funding between the three levels of government is Federal Government 22%, State Government 52% and local government (6 member councils) 26%.

5. RDA- AHFKI works in partnership with Council to deliver and agree on programs to support the development and implementation of projects or activities identified in their respective strategic plans.
6. RDA- AHFKI provides quarterly reports on their activities and project status to member councils.

Discussion:

7. RDA AHFKI presented “Infrastructure Priorities for the Adelaide Hills” to the Board of Infrastructure SA at Auchendarroch House, Mt Barker. The presentation focussed on RDA AHFKI public and private infrastructure pipelines for the Adelaide Hills region.
8. A regional micro-financing program is being investigated for the region. Design work to begin next quarter. This is being led by consultants, Ethical Fields, and looks at the opportunity for alternative funding models and sources for regional communities. The first meeting was on 26 July . RDA AHFKI is providing funding of \$20,000 for the project design work phase.
9. RDA is considering the establishment of a regional business information website for the nearly 11,000 businesses in the region to overcome lack of clarity on where to go for support. This is in the early investigatory stages and will require Council’s support to ensure there is clarity of the business community on what service it provides in addition to Council’s business and community website, Connect Mount Barker.
10. RDA- AHFKI and Council jointly funded the preparation of a business case and submission for a Regional University Centre (RUC) to be located in Mount Barker. This business case for \$1.8m was submitted on 25 March 2022, we are awaiting the outcome of this submission by RDA to the Department of Education, Skills and Employment (DESE). DESE coordinates the RUC program which provides support for 26 RUC’s that are currently in operation. A RUC located in Mount Barker aligns with council’s Community Plan Economic Prosperity Goal 4 Objectives 4.1, 4.2 and 4.4. The draft Economic Development Strategy, presented at an Informal Gathering of Council on 12 October 2021 and 30 May 2022, lists Education as a key industry and action 3 to establish and support a tertiary education facility.
11. The Hills Transport Corridors Project involved meeting with Infrastructure SA in regards to their work on options for improving public transport between Adelaide and the hills region. A funding announcement of \$19m for Hills Transport was made in the lead up to the State Election as a result of this work. Included in this announcement was higher performance buses (\$10m), new timetable, new bus depot (\$2m) and a Crafers Park’n’Ride (\$6m). These are all in alignment with the previous Hills Transport Report commissioned by RDA and Council.

12. Council is a participant of the RDA-led Regional Economic Development Network. Council hosted this network meeting at The Pavilion, ESC, on 16 May 2022 to ensure alignment of economic development activities and objectives across the region. The next network meeting on 8 August 2022, and will move to a workshop format rather than information sharing to increase the involvement of member councils in project actions.

Conclusion:

RDA- AHFKI have provided council with their quarterly report providing an update on their activities and project status. Council staff work closely on projects relevant to our district and provide input into projects with regional context. The quarterly report states that all projects under their 5 key strategies are on track.

Previous Decisions By/Information Reports to Council

Meeting Date	6 JUNE 2022	HPRM Reference	DOC/22/60759
Title	Regional Development Australia Quarterly Project Report January-April 2021		
Purpose	To provide the Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island quarterly update on its projects to its member Councils.		

Meeting Date	7 March 2022	HPRM Reference	DOC/22/21028
Title	Regional Development Australia Quarterly Project Report October-December 2021		
Purpose	To provide the Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island quarterly update on its projects to its member Councils.		

Meeting Date	6 December 2021	HPRM Reference	DOC/21/194113
Title	Regional Development Australia Quarterly Project Report July- September 2021		
Purpose	To provide the Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island quarterly update on its projects to its member Councils.		

Previous Decisions By/Information Reports to Council

Meeting Date	2 August 2021	HPRM Reference	DOC/21/114243
Title	Regional Development Australia Quarterly Project Report April-June 2021		
Purpose	To provide the Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island quarterly update on its projects to its member Councils.		

Meeting Date	1 March 2021	HPRM Reference	DOC/21/27969
Title	Regional Development Australia Quarterly Project Report October – December 2020		
Purpose	To provide the Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island quarterly update on its projects to its member Councils.		

Meeting Date	7 December 2020	HPRM Reference	DOC/20/163573
Title	Regional Development Australia Quarterly Project Report July – September 2020		
Purpose	To provide the Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island quarterly update on its projects to its member Councils.		

Meeting Date	7 September 2020	HPRM Reference	DOC/20/111794
Title	Regional Development Australia Quarterly Project Report April - June 2020		
Purpose	To provide the Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island quarterly update on its projects to its member Councils.		

Meeting Date	1 June 2020	HPRM Reference	DOC/20/65187
Title	Regional Development Australia Quarterly Project Report January – March 2020		
Purpose	To provide the Regional Development Australia – Adelaide Hills, Fleurieu and Kangaroo Island quarterly update on its projects to its member Councils.		

14.3	REPORT TITLE:	4TH QUARTER REPORT ON ANNUAL BUSINESS PLAN 2021/22 PERFORMANCE MEASURES
	DATE OF MEETING:	5 SEPTEMBER 2022
	FILE NUMBER:	DOC/22/100866
	ATTACHMENTS:	1 - DOC/22/100857 ANNUAL BUSINESS PLAN 2021/22 REPORTING 4TH QUARTER
	<u>Key Contact</u>	Sue Miller, Risk and Governance Officer
	<u>Key Contact/ Manager/Sponsor</u>	Brian Clancey, Deputy Chief Executive Officer/General Manager Governance, Strategic Projects, Wastewater/Recycled

Purpose:

To provide a report on the 4th quarter (1 April – 30 June 2022) performance measures of the Annual Business Plan 2021/22.

Summary – Key Issues:

- Performance measures were identified in the 2021/22 Annual Business Plan - this is the final quarterly report.

Background:

1. The Annual Business Plan for 2021/22 was adopted on 5 July 2021 and this is the report on the performance measures for the fourth quarter.
2. The attachment provides a list of what progress has been achieved for the performances measures during the fourth quarter 1 April 2022 – 30 June 2022.
3. A report on the first quarter of the 2022/23 Annual Business Plan will be provided to the October Council meeting.

Conclusion:

Progress on the achievements of the identified annual business plan measures is provided in the attachment.

Previous Decisions By/Information Reports to Council

Meeting Date	6 June 2022	HPRM Reference	DOC/22/59010
Title	3rd Quarter Report on Annual Business Plan 2021/22 Performance Measures		
Purpose	To provide a report on the 3rd quarter (1 April – 30 June) performance measures of the Annual Business Plan 2021/22.		

Meeting Date	7 March 2022	HPRM Reference	DOC/22/22934
Title	2 nd Quarter Report on Annual Business Plan 2021/22 Performance Measures		
Purpose	To provide a report on the 2nd quarter (1 October – 31 December) performance measures of the Annual Business Plan 2021/22.		

Meeting Date	6 December 2021	HPRM Reference	DOC/21/195143
Title	1st Quarter Report on Annual Business Plan 2021/22 Performance Measures		
Purpose	To provide a report on the 1st quarter (1 July – 30 September 2021) performance measures of the Annual Business Plan 2021/22.		

Meeting Date	6 September 2021	HPRM Reference	DOC/21/125826
Title	4th Quarter Report on Annual Business Plan 2020/21 Performance Measures		
Purpose	To provide a report on the 4th quarter (1 April– 30 June 2021) performance measures of the Annual Business Plan 2020/21.		

Meeting Date	7 June 2021	HPRM Reference	DOC/21/59920
Title	3 rd Quarter Report on Annual Business Plan 2020/21 Performance Measures		
Purpose	To provide a report on the 3rd quarter (1 January 2021 to 31 March 2021) performance measures of the Annual Business Plan 2020/21.		

Meeting Date	1 March 2021	HPRM Reference	DOC/21/23487
Title	2 nd Quarter Report on Annual Business Plan 2020/21 Performance Measures		
Purpose	To provide a report on the 2nd quarter (1 October 2020 to 31 December 2020) performance measures of the Annual Business Plan 2020/21.		

Attachment 1 to Item 14.3

ANNUAL BUSINESS PLAN 2021/22 REPORTING

COMMUNITY WELLBEING

Key Annual Objectives	Key Performance Measures	4th Quarter Update
Activate Summit Sport and Recreation Park	Maximise participation at the Summit Sport and Recreation Park	<p><u>Australian Rules Football</u></p> <p>Mt Barker FC approx. 179 hours use Sturt FC approx. 27 hours use SANFLW Match 5 hours</p> <p><u>MBFC</u> Seniors Training – Tue and Thursday Club Dinners – Thursdays U12 and C Grade – Fridays Home Match Days – 9/4; 30/4; 14/5; 28/5; 4/6; 18/6.</p> <p><u>SFC</u> U13/14 Male Training – Mondays</p> <p><u>SANFLW Match</u> Sturt v Central District 7/5.</p> <p><u>Other</u> Venue B - Australian Rules Coaches and Umpires Workshops</p>

		<p>Football SA continued their season which included this quarter:-</p> <ul style="list-style-type: none"> ○ Adelaide Hills Junior Soccer Association - Junior Boys and Girls ○ Mt Barker United Soccer Club – Juniors and Seniors ○ High level coaching conferences.
	Use of playing fields at the Summit Sport and Recreation Park is maximised	See above
Implement the Disability Access and Inclusion Plan	Disability Access and Inclusion Plan implemented	Financial Year review completed and submitted to the Department of Human Services.
Detailed design of Regional Indoor Aquatic and Leisure Centre – Stage 1	Complete detailed design of Regional Indoor Aquatic and Leisure Centre – Stage 1	Detailed concept design complete subject of Council Agenda item 5 September.
Deliver Nairne Village Green – Stage 2	Complete design and construction by 30 June 2022	Design complete and construction ongoing. Revised target date for completion now 30/9/22 due to long lead-in for toilet kit and wet weather delays. Places for People grant funding deadline 31/12/22.

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<p>Deliver the Littlehampton Greening project (Miels Park, the Glebe and the Main Street</p>		<p>Glebe - paths constructed and toilet block complete. Construction of nature play elements complete. Further consultation required on dog on leash/off leash areas. Main Street - paving and landscape well advanced with pedestrian crossing completed. Miels Park - carpark and landscaping nearing complete.</p>
<p>Deliver the pedestrian footbridge over the Bremer River, Callington</p>		<p>Results of further community consultation to Council in July 2022.</p>
<p>Expand the shared path network in line with the trails plan and available grant funding</p>	<p>Deliver the new walking and cycling trails program including the connection to the new Regional Sports Hub</p>	<p>Duck Flat Creek path complete. Childs Road trail complete.</p>
<p>Develop a new footpath strategy and program for implementation</p>		<p>A draft program is complete for the first 4 years, and a plan is in place to procure design and construction for this program. The first new path in Echunga has already completed construction.</p>
<p>Implement a Collection Development Strategy at</p>	<p>Improved Library collection that meets the needs and interests of the community</p>	<p>Collection Development Strategy has been drafted and adopted, and is now a</p>

the Mount Barker Community Library		live document guiding library collection curation.
Develop and implement a district response and plan for the Arts	Arts Plan developed	Draft Arts Plan developed and is currently out for Community Consultation.
Develop and implement a volunteer development action plan	Increase the number of people participating in Council volunteer programs by at least 5%	Volunteer Development Action Plan developed -100% completed, and implemented. Increase Council volunteers by 5% - 100% completed.
Facilitate a diverse community event program	Increase the number of people attending council supported community events by at least 5%	Council supports 75 Community Events that return \$6 million economic return to Townships of the District through both in kind and financial contribution. A number of process improvements have been identified and will be implemented in future funding rounds.
Endorse and implement the Reconciliation Action Plan	Reconciliation Action Plan endorsed and implementation commenced	Council's first Reconciliation Action Plan was endorsed by Council (Sept 2020) and was subsequently lodged with Reconciliation Australia for their approval. Reconciliation Australia has provided feedback and suggestions to improve the plan. Council Officers are working through the recommendations and will re-submit the revised plan to Reconciliation Australia when complete (FY 22-23). Coordination of the Adelaide Hills Reconciliation Working Group (quarterly)

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	Complete detailed concept design and secure project funding for a regional Adventure Play space	Site and constraints mapping and update to spatial layout, occurring in parallel with concept design process for Regional Aquatic and Leisure Centre.
	Complete planning and design for City Centre Catalyst Project and explore early activation of the site	Detailed design of town square and commitment to its delivery, further site-wide design development to occur. Subject to Council Agenda Item September 5 th .

ECOLOGICAL SUSTAINABILITY

Key Annual Objectives	Key Performance Measures	4th Quarter Update
Significantly reduce carbon and other greenhouse gas emissions in capital projects and operational practices	Emissions reductions at key sites	Refer information provided in first quarter solar report
Develop the House of Tomorrow demonstration	A House of Tomorrow virtual display village is established by 22/23	Consumer market research undertaken to inform the development of a buyer's guide for sustainable housing. Social media to promote sustainable housing implemented.
Establish renewable energy capability on Council facilities	Increase the % of renewable energy used on Council occupied facilities each year	Refer information provided in first quarter solar report
Provide community education, awareness and incentive programs to reduce waste	2% reduction of waste to landfill per capita	Social media education program continued on diversion of waste from landfill. FY 2021/2022 vs FY 2020/2021 has seen a fall of 1.17% (kg/capita/year) in waste to landfill. In comparison to a longer term (July 2018 – June 2022) average increase of 0.91% (kg/capita/year) per annum.

Introduce a hard rubbish collection service		Delayed. Procurement for this service is in development with the Adelaide Hills Regional Waste Management Authority in conjunction with Regional Council of Murray Bridge. Tender to be issued Q1 FY 2022/23.
Undertake urban greening initiatives	Plant a minimum of 250 street trees and 100 shade trees in Council's parks and reserves	Currently on track with final Winter planting works being complete.
	Plant a target of 14,000 plants in revegetation projects	Target was met
Complete the Open Space Lead Strategy	Strategy drafted	Strategy drafted within intent to be presented to Council for endorsement to proceed to community consultation in the early 2023.
Review and update Council's trails plan	Not yet drafted.	Intended to be drafted post endorsement of the Open Space Lead Strategy.
Implement priority actions from the biodiversity strategy on bushcare and roadside vegetation sites including in bushfire affected areas		New RMS signs developed and installed. Works on Bush for Life sites continuing. Priority bushcare works on fire affected sites ongoing. Bushcare contract work at multiple sites

		Support to volunteers at various sites including friends groups at the Summit and Yantaringa.
Continue to implement cat management strategies to minimise the impact on native wildlife	Cat management customer requests successfully addressed	Cat management related complaints are actioned by Council's Cat Management Officer
Develop a food waste program for food Businesses		The Food Waste Trial in Mount Barker's Gawler street commercial precinct is now complete and a report will be delivered at council's July meeting recommending continuing with existing participating businesses, and moving to a feasibility study to look at extending the service to further commercial properties.
	Annual increase in recycled materials being procured for general projects	Large logs rescued from the recent Harrogate bushfires have been used in landscaping projects and some significant sized logs have been used for nature play structures at the Glebe Littlehampton. Brick pavers re-used on Littlehampton Main Street footpath.
	Parks and reserves maintained to approved schedule	Maintenance service levels for all open space reviewed and used to inform budgets. Playgrounds are all compliant and fully operational. Garden beds have been mulched and irrigation systems

		tested. Rose pruning and garden bed planting are on the schedule for starting in June.
	Minimum 4 Free Green Waste Days conducted	Free Green Waste Days were run on the 6 th and 7 th May 2022. A total of 191 loads or approximately 405 m ³ of clean green material were received over the 2 days. This concluded the program of 6 days across FY 21/22.
	Develop a communication plan to promote wastewater services to the community	Wastewater communication strategy completed.

ECONOMIC PROSPERITY

Key Annual Objectives	Key Performance Measures	4th Quarter Update
Plan and deliver Main Street upgrades in Hahndorf, Nairne, Littlehampton and Macclesfield	At least 1 staged main street upgrade commenced or underway each year until complete	Venables Street, Macclesfield completed and one stage of Nairne Main Street Completed. Echunga Main Street design being undertaken. Hahndorf Main Street integrated project now progressing in collaboration with DIT project team.
Continue planning for the development of underutilised space in the Mount Barker CBD.		Detailed design of town square and commitment to its delivery, further site-wide design development to occur. Subject to Council Agenda Item September 5 th .
Run activities and events that support small to medium businesses	Two events supporting small to medium enterprises conducted	Education Forum held 16 th May. Agribusiness Support Program Event held 29 th June.
Support Adelaide Hills Tourism, tourism businesses and local events		Extensive liaison with AHT. Community Events Grants awarded.
Support and facilitate quality, sustainable residential and commercial development	Complete development agreement and partner negotiations and concept design for residential and	Detailed design of Mount Barker town square and commitment to its delivery, further site-wide design development

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including iconic public and private building developments in town centres.	commercial development in town centres	to occur. Subject to Council Agenda Item September 5 th .
	New content added to Connect Mount Barker monthly	New stories added to website. Connect EDM sent on 20 May.

LEADERSHIP AND GOOD GOVERNANCE

Key Annual Objectives	Key Performance Measures	4th Quarter Update
Contribute to the development of the SA LGA Community Engagement Charter		Complete
Revise Council's Community Engagement Framework with reference to the SA LGA Community Engagement Charter	Increase the number of people with a disability participating in community engagement activities by 2% PA	SA LGA Community Engagement Charter still being considered by state government. Benchmark established. Will be able to measure increases in subsequent years.
	Achieve 5% of people participating in community engagement activities being youth (aged 12-25)	Benchmark established. Will be able to measure increases in subsequent years.
Deliver an efficient	Percentage of supplier invoices paid	82% achieved in Q4.

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accounts payable service to the organisation that meets the needs of internal customers and external suppliers	according to approved terms is greater than 90% of total (by volume)																					
Promote the use of local suppliers in the procurement of goods and services	Number of regional contractors/suppliers versus total contractors/suppliers engaged in the previous 3 months is either: - 35% or higher of the total number of suppliers for that quarter; or - dollar value is 15% or higher of the total value for that quarter.	<p>35% of the total number of suppliers used for this quarter were classified as Regional, and equated to 18% of the total spend for the same quarter.</p> <p>While the percentage of total spend has reduced for this quarter, the actual value of the regional spend increased by \$661,786. The drop in percentage is due to some very large payments to civil contractors outside of our region towards the end of the financial year.</p> <table border="1" data-bbox="501 1173 995 1301"> <thead> <tr> <th></th> <th>Number</th> <th>%</th> <th>Dollar</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>Regional</td> <td>173</td> <td>35%</td> <td>3,120,832</td> <td>18%</td> </tr> <tr> <td>Other</td> <td>327</td> <td>65%</td> <td>13,783,266</td> <td>82%</td> </tr> <tr> <td>Total</td> <td>500</td> <td>100%</td> <td>16,904,098</td> <td>100%</td> </tr> </tbody> </table>		Number	%	Dollar	%	Regional	173	35%	3,120,832	18%	Other	327	65%	13,783,266	82%	Total	500	100%	16,904,098	100%
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Conduct a corporate customer service review across	Maintain or improve customer satisfaction against agreed service standards	After a delay due to the on boarding of new Manager Customer Experience, a project brief is currently being prepared for consideration by senior management. The																				

Council and develop a Customer Service Strategy		review now proposed to commence in late 2022/early 2023 after Council elections.
Implement the Workforce Development Strategy		No progress in this quarter due to organizational change priorities

WORKING SMARTER

Key Annual Objectives	Key Performance Measures	4th Quarter Update
Implement the Smart Community Strategy	At least 1 action from the Smart Community Strategy implemented each year	Free Public WiFi at the Summit Sport and Recreation Park - installation completed. Additional forms and applications have been made available electronically on Councils website.
Conduct service reviews		The review now proposed to commence in late 2022/early 2023 after Council elections.
Survey, analyse and map the community's access to different communication channels and its preferences		Project charter for implementation of Communications Framework including mapping access to communication channels and preferences drafted.
Develop a more targeted approach to inform residents about planned works in the public realm and the impact they will have on services	At least one communication per month on planned works in the public realm	36 communications on planned works in the public realm in 4th Quarter
Promote and facilitate access to community infrastructure through a booking system	The SpacetoCo online booking system is used to promote and provide access to community buildings.	SpacetoCo online booking system lists 3 spaces for hire. They are: 1. Mount Barker Town Hall 2. Laratinga Pavilion

		3. Polo Club Rooms and Grounds
Implement maintenance management system to plan and track completion of maintenance activity on infrastructure assets	Trial of maintenance management system completed	Forestree Tree Management Software has been implemented to support our tree maintenance management systems to plan and track completion of tree maintenance activities. Planning for a suitable civil and park maintenance management system is currently underway.
	10 smart meters installed in 2021/22 and 25% reduction in time taken to read meters and invoice customers	4 installed so far this FY, remainder have been purchased for installation. 25% reduction in time not likely to be fully realised until greater numbers of meters are rolled out

WASTEWATER/RECYCLED WATER

Key Annual Objectives	Key Performance Measures	4th Quarter Update
Continue to seek new recycled water customers	New recycled water customers equating to 300 megalitres per annum	Further work continues to investigate the potential to extend the recycled water network into the Hay Valley area. Additional , mainly small, customers are being pursued but 300ML will not be secured this year.
Provide an affordable, cost-effective and reliable service offering to our wastewater customers		Council continues to provide a reliable wastewater service to its customers with minimal disruption to services. Major trunk main upgrades are occurring to maintain reliability into the future. Pricing policies have been reviewed and approved by Council.
Maximise the Laratinga Wetlands’ environmental and social benefits	Implement remaining actions from the Naturallogic Laratinga Wetland report	Actions continue to be implemented with a University of Adelaide PhD student continuing her industry placement with Council at the wetlands to improve water quality and biodiversity. A number of actions are complete with the establishment of a recycled water strategy to divert excess

		treated wastewater away from the wetlands the next key outcome.
Minimise environmental impacts throughout the process		Council has updated its Environmental Improvement Plan with the EPA and continues to implement the agreed actions.
Continue with planning, design and construction of the capital works program: • for delivery of the required wastewater infrastructure to service growth; • upgrading of the wastewater treatment plant; and • to expand the recycled water infrastructure network.	Target 85% of capital works program completed to budget, time and scope	WWTP procurement strategy developed and key engagements underway with procurement to be released in early 2022/23. Project planning for 4 sewer trunk main upgrades is being progressed, with procurement to be released in mid 2022/23. Minor capital works on track including pipeline renewals, CCTV inspections & condition assessments, manhole restorations and pump renewals.
Complete the business case assessment for the provision of a sewer service to the Mount Barker City Centre		No further progress in Q3
	Implement the remaining actions in the Environment Protection Authority	The updated Environmental Improvement Plan was signed-off in December 2021.

	approved Environmental Improvement Plan.	Council has progressed its recycled water strategy and is on track to construct a new wastewater treatment plant in Mount Barker by end of 24/25.
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15. MAYOR'S REPORT

16. MEMBERS' REPORTS

17. QUESTIONS ARISING FROM COUNCIL MEETING

18. CONFIDENTIAL REPORTS**18.1 REPORT TITLE: CONFIDENTIAL REPORT - SUMMIT SPORT AND RECREATION PARK BOARD REVIEW****DATE OF MEETING: 5 SEPTEMBER 2022****FILE NUMBER: DOC/22/104029****Recommendation:****Section 90 (3) (a) Order**

1. Pursuant to Section 90(3)(a)
Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except Chief Executive Officer, Deputy Chief Executive Officer/General Manager Governance, Strategic Projects, Wastewater/Recycled Water, General Manager Corporate Services, General Manager Planning and Community, Executive Manager to the Chief Executive Officer, General Manager Infrastructure, and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.1 Summit Sport and Recreation Park Board (SSRP) Review.

The Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of members of the SSRP Board, in that details of the Board Members' performance will be discussed, which are sensitive and are details only known to those who have participated in the review process.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because of details of the Board Members' performance.

Section 91(7) Order

3. Pursuant to Section 91(7)
That having considered Agenda Item 18.1 Summit Sport and Recreation Park Board (SSRP) Review in confidence under 90(2) and 3(a) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that:
 - a) this agenda item and Attachment 1 Confidential – ISC Summit Sport and Recreation Park Board Two Year Review of the

Board, Governance and Operating Model be retained in confidence until 5 September 2024 or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months; and

- b) Attachment 2 Public Version – ISC Summit Sport and Recreation Park Board Two Year Review of the Board, Governance and Operating Model, be made publicly available via the council’s website two weeks following the provision of this report to the SSRP Board .

18.2 **REPORT TITLE:** **CONFIDENTIAL: MOUNT BARKER CITY CENTRE PROJECT**

DATE OF MEETING: **5 SEPTEMBER 2022**

FILE NUMBER: **DOC/22/102469**

Recommendation:

1. Pursuant to Section 90(3)(b)

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except Chief Executive Officer, Deputy CEO, General Manager Infrastructure, General Manager Planning & Community, General Manager Corporate Services, Manager Strategic Projects and Economic Development and Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.2 Confidential: Mount Barker City Centre Project

The Council is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is:

- conducting business; and
- proposing to conduct business; and
- would prejudice the commercial position of the Council

In addition the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in continued non-disclosure of this information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Council is satisfied that the principle of the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position would compromise the Council's ability to engage and negotiate effectively as the Council's commercial position in relation to the matter would inappropriately become known to any potential proponent.

6. Pursuant to Section 90 (3) (b)

That having considered Agenda Item 18.2 Confidential: Mount Barker City Centre Project in confidence under 90(2) and (3)(b) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the council report, attachments, related documents and all minutes be retained in confidence until 31 August 2027 or earlier other than information that is required for consultation with the community as determined by the Chief Executive Officer, and that this order be reviewed every 12 months.

18.3 **REPORT TITLE:** **CONFIDENTIAL REPORT: CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW 2022**

DATE OF MEETING: **5 SEPTEMBER 2022**

FILE NUMBER: **DOC/22/101812**

Recommendation:

That Council:

Section 90 (3) (a) Order

1. Pursuant to Section 90(3)(a)
Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public and staff be excluded from attendance at the meeting for Agenda Item 18.2.

The Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer in that details of his performance review will be discussed which are sensitive and are details only known to those who have participated in the review process.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of details of the Chief Executive Officer's performance may prematurely be disclosed.

Section 91(7) Order

5. After having considered Agenda Item 18.2 Chief Executive Officer's Performance Review 2022 in confidence under 90(2) and 3(a) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the agenda item, attachment and minutes be retained in confidence until the Chief Executive Officer has been formally advised of Council's decision, after which the agenda item (excluding the four confidential attachments) and minute will be released, and the four confidential attachments will be retained in confidence until determined by the Chief Executive Officer that they be released, and that this order be reviewed every 12 months).
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