

#	Date	Item Title	Confidential Order Details	Item being kept confidential - Agenda/ Attachment/ Minutes	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Last Review Date	Next Review Date	Date Released
20	3 Nov 08	Chief Executive Officer's Review	Reason: S 90(3)(a) Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any persons (living or dead)	Discussion, Agenda, Attachment	Matter relates to personal affairs of an employee	Extend Confidential Order until 6 Sept 2011 The Chief Executive Officer be delegated the authority to revoke all or part of the order and directed to present a report containing the item for which the confidentiality has been revoked.	5 Sept 11	4 Sept 12	Release minute only 5 Sep 11 Agenda released 27 Mar 12

**17.2 REPORT TITLE: CONFIDENTIAL ITEM
 CHIEF EXECUTIVE OFFICER'S REVIEW**

DATE OF MEETING: 3 NOVEMBER 2008

AUTHOR: MAYOR ANN FERGUSON

AUTHOR'S TITLE: MAYOR

REPRESENTORS: NIL

FILE NUMBER:

ATTACHMENTS: NIL

DEPARTMENT:

**DEPARTMENT
MANAGER:**

PURPOSE

To seek Council endorsement of the outcomes of the recently completed Chief Executive Officer (Chief Executive Officer) performance review process.

RECOMMENDATION

1. That pursuant to Section 90(2) and 90(3) of the Local Government Act 1999 as amended the District Council of Mount Barker orders that the public be excluded from attendance at the meeting to consider in confidence:
 - (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any persons (living or dead)
2. That Council determine that no officers be permitted to remain in the room.
3. That the Mayor be authorised to vary and sign a contract of employment with the Chief Executive Officer that incorporates the following:
 - 3.1 The CEOs total remuneration package be \$200,000 effective 1 July 2008.

4. That Council note and endorse the Chief Executive Officer's Personal Appraisal September/October 2008 previously circulated.
5. That Council orders pursuant to Section 91(7), (8) and (9) of the Local Government Act 1999 as amended that the report and minutes relating to this be kept confidential until 5 November 2009.
6. That subject to section 90 of the Local Government Act 1999 as amended, the public be readmitted to the meeting at the conclusion of the item.

DISCUSSION

The process for two year's Chief Executive Officer review included:

1. collating results from an Elected Member and Staff Questionnaire;
2. consultation with Elected Members;
3. consideration of advice from a suitably qualified agency (in this case Mr Andrew Reed, Hender Consulting); and
4. inviting input from Mr Stuart, identifying issues and debriefing in relation to the results from the review process.

The 2008 Chief Executive Officer Performance Appraisal report has been made available for perusal to Elected Members.

It is readily acknowledged by Mr Stuart that priority be given to developing and implementing an agreed set of performance indicators as well as the organisational audit and definition of the role and appointment of an assistant/deputy CEO.

Recognising that the completion of these tasks are linked, and recognising the reality of the fast approaching Christmas period and Mr Stuart's annual leave plans, a period of approximately three (3) months is required to achieve these priorities which also allows for Council participation.

The recommended 7.5% adjustment to Mr Stuart's contract is considered appropriate and based on the industry advice and data. It adjusts the remuneration package to the base level advised.