

TITLE: NON DRINKING WATER SUPPLY AUDITS PROCEDURE

REFERENCE NUMBER:	DOC/22/2268
RESPONSIBLE DEPARTMENT:	Wastewater
APPLICABLE LEGISLATION:	<ul style="list-style-type: none">• Local Government Act 1999• Water Industry Act 2012• South Australian Public Health (Wastewater) 2013
COMMUNITY PLAN 2020-2035:	<p>Ecological Sustainability</p> <p>ES Objective 5.1 Continue to build on Council's reputation as a leader in wastewater management and promote water recycling and reuse.</p> <p>Community Wellbeing:</p> <p>CW Objective 4.4 Provide wastewater treatment services to deliver public health, environmental and economic outcomes and climate change adaptation solutions.</p>
RELATED POLICIES / CORPORATE GUIDELINE:	<ul style="list-style-type: none">• Wastewater Service and Residential Non-Drinking Water Supply Customer Charter• Complaints Policy and Procedure• Internal Review of Council Decisions Policy•
APPROVED:	16 February 2022
NEXT REVIEW DATE:	16 February 2024

1. PURPOSE

Council has a Wastewater Service and Residential Non-Drinking Water Supply Customer Charter which includes the requirement to audit properties connected to Council's non-drinking water supply in Meadows at least every five (5) years, as required by the Office of the Technical Regulator (OTR), to ensure there is not a cross connection between the property's rainwater supply (or any alternative supply) and the non-drinking water supply.

2. PROCEDURE

2.1 Cross Connection Audit Records

Council keeps a register of properties in Meadows that receive non-drinking water, being recycled water and bore water supplied by Council. The property owner is required to provide Council with a cross connection audit obtained from the property developer's licensed plumber prior to non-drinking water being supplied to the property. These details are recorded and form the basis of the register.

2.2 Identifying Properties for Cross Connection Audits

The register of properties connected to non-drinking water in Meadows will be referenced to determine 10% of properties that have been connected for a period of 5 years for an audit in any one year.

2.3 Notification to Property Owners

Council will provide property owners notice in writing, at least 10 business days prior, to when a periodic inspection or audit is planned to occur.

2.4 Cost of Audit

The cost of the periodic audit will be borne by Council.

Any alterations to plumbing required to achieve compliance and the required follow up cross connection audit to verify the rectification work, will be borne by the property owner.

2.5 Notice of Cross Connection Contamination Identified

For any direct cross connections found, the non-drinking water supply will be disconnected and locked off immediately during the cross connection audit. This is required to prevent continued contamination of drinking water sources. In these circumstances, Council will take all reasonable steps to notify the property owners and the occupants as soon as is practicable to do so.

Where a cross connection is found, Council will provide the property owner notice in writing of the outcome of the audit together with a copy of the completed audit report for the property.

2.6 Non Compliance with Audit Findings

For minor issues with non-compliance (not involving a cross connection) Council will require these defects to be rectified within 30 days of the property owner being notified in writing.

Council will not reinstate the non-drinking water supply to a property found to have a cross connection, until the cross connection is rectified and the subsequent cross connection audit indicates that the property is compliant with the Recycled Water Regulations.

3. REVIEW

This Procedure will be reviewed in 2 years or earlier in the event of changes to legislation or related Policies and Procedures or if deemed necessary by the Head of Wastewater.

4. ACCESS TO THE PROCEDURE

The Procedure is available for public inspection at the Customer Service Centre, at the Local Government Centre, 6 Dutton Road, Mount Barker, South Australia and on the Council's website www.mountbarker.sa.gov.au

6. FURTHER INFORMATION

For further information on this Standard Operating Procedure, please contact:

Title: Head of Wastewater

Extension: 08 8391 7290

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