

53	6 Sep 10	Anembo Park Lighting	<p><b>Reason:</b> Section 90(2), 3(k), 91(7), 91(8)(b), 91(8)(ba), Tenders for the provision of Electrical and associated works for the Anembo Park Lighting Project.</p> <p>Information to be disclosed and discussed has the potential to impact adversely on each of the tenderers as competitive commercial information will be disclosed.</p>	Report, Tender documents, Minutes (other than as detailed in resolution)	Complete.	Retained until Final Completion of the contracted works.  Details of the identity of the successful tenderer must be released once Council has made a selection. Details of the amount(s) payable by the Council under a contract for the provision of Electrical and associated works must be released once the contract has been entered into by all concerned parties.	5 Sept 11	NA	RELEASE 5 Sept 11
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**23**                    **CONFIDENTIAL REPORTS**

**23.1**                    **REPORT TITLE:        ANEMBO PARK LIGHTING PROJECT  
                                 TENDER AWARD  
                                 DATE OF MEETING: 6 SEPTEMBER 2010  
                                 FILE NUMBER:        48/020/050**

Moved Councillor Zanker that Council:

1. Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public be excluded from attendance at the meeting for Agenda Item Anembo Park Lighting Project Tender Award.

The Council is satisfied that pursuant to Section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda item are tenders for the provision of Electrical and associated works for the Anembo Park Lighting Project.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be disclosed and discussed has the potential to impact adversely on each of the tenderers as competitive commercial information will be disclosed.

2. That having considered Agenda Item Anembo Park Lighting Project Tender Award in confidence under 90(2) and 3(k) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the report, tender documents and all minutes (other than as detailed below) be retained in confidence until Final Completion of the contracted works.

This order is subject to Section 91(8)(b) of the Act which provides that details of the identity of the successful tenderer must be released once Council has made a selection. In addition Section 91(8)(ba) of the Act requires details of the amount(s) payable by the Council under a contract for the provision of Electrical and associated works must be released once the contract has been entered into by all concerned parties.

3. Determine that the Chief Executive Officer, General Manager Governance & Projects, General Manager Council Services, Acting General Manager Vision and Compliance, Assistant Project Manager Development, Policy Planner Recreation, Manager, Governance & Business Projects and the Minute Secretary be permitted to remain in the room.

Seconded Councillor Irvine and CARRIED

Moved Councillor Stokes that Council:

4. Award Tender 2010.012 Anembo Park Lighting to P.R.A. Electrical Pty Ltd for the sum of \$721,800.00 (ex GST).
5. Approves Contestable/Non-Contestable electrical works as per ETSA Utilities Offer Ref: 100621115 for the sum of \$104,317.00 (ex GST).
6. Approves a contingency sum of \$35,000.00 for construction works which may be required and reasonably be expected given the locality and nature of the contracted works.
7. Approves increasing the 2010/11 budget allocation from \$690,000.00 to \$872,617.00 [to account for the actual tendered price for construction plus ETSA Utilities power supply (\$104,317), and combined ETSA Utilities Easement, SECON consultant electrical inspections and minor project costs (totalling \$11,500) plus contingency allowance (\$35,000)].
8. Notes that the proposed increase in the 2010/11 budgeted project cost includes a previously unbudgeted \$47,000.00 (ex GST) in voluntary user group contributions.
9. Authorises the Chief Executive Officer or his delegate to execute relevant contract documents for Tender 2010.012, Anembo Park Lighting.

Seconded Councillor Brazher-Delaine CARRIED

Assistant Project Manager Development (M. Woodward) and Policy Planner Recreation (M. Voortman) left the Chamber.

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**16. CONFIDENTIAL REPORTS****16.1 REPORT TITLE: ANEMBO PARK LIGHTING PROJECT  
TENDER AWARD****DATE OF MEETING: 6 SEPTEMBER 2010****FILE NUMBER: 48/020/050****Strategic Plan Ref:**

Goal Area 1, People, Communities and Culture; linked to strategy 1.4 A healthy and resilient community by providing open space for social, sporting, recreational needs.

Goal Area 3, Enterprise, Business and Industry, linked to strategy 3.3 A Diverse, Vibrant and Sustainable Tourism Industry.

Goal Area 4, Infrastructure and Human Settlements, linked to strategy 4.3 Accessible and Safe Communities.

**Purpose:**

Seek Council approval to award a Tender for the Anembo Park Lighting Project.

**Summary – Key Issues:**

1. Tenders have been received and assessed for the Anembo Park Lighting Project.
2. The project design has been endorsed by the Anembo Park Sport and Recreation Association (APSRA), Anembo Park Working Group (APWG), user groups and related associations including Tennis SA.
3. The recommended tender would result in a 2010/11 budget shortfall of \$182,617.00 (ex GST) with \$47,000 (ex GST) voluntary user group contributions offered to partially offset this.
4. An increased budget is recommended for approval with a corresponding reduction in proposed future expenditure for Anembo Park.

**Recommendation:**

That Council:

1. Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public be excluded from attendance at the meeting for Agenda Item Anembo Park Lighting Project Tender Award.

The Council is satisfied that pursuant to Section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to this Agenda item are tenders for the provision of Electrical and associated works for the Anembo Park Lighting Project.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be disclosed and discussed has the

potential to impact adversely on each of the tenderers as competitive commercial information will be disclosed.

2. That having considered Agenda Item Anembo Park Lighting Project Tender Award in confidence under 90(2) and 3(k) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the report, tender documents and all minutes (other than as detailed below) be retained in confidence until Final Completion of the contracted works.

This order is subject to Section 91(8)(b) of the Act which provides that details of the identity of the successful tenderer must be released once Council has made a selection. In addition Section 91(8)(ba) of the Act requires details of the amount(s) payable by the Council under a contract for the provision of Electrical and associated works must be released once the contract has been entered into by all concerned parties.

3. Determine that the Chief Executive Officer, General Manager Governance & Projects, General Manager Corporate, General Manager Vision and Compliance, Assistant Project Manager Development, Policy Planner Recreation and the Minute Secretary be permitted to remain in the room.
  4. Award Tender 2010.012 Anembo Park Lighting to P.R.A. Electrical Pty Ltd for the sum of \$721,800.00 (ex GST).
  5. Approves Contestable/Non-Contestable electrical works as per ETSA Utilities Offer Ref: 100621115 for the sum of \$104,317.00 (ex GST).
  6. Approves a contingency sum of \$35,000.00 for construction works which may be required and reasonably be expected given the locality and nature of the contracted works.
  7. Approves increasing the 2010/11 budget allocation from \$690,000.00 to \$872,617.00 [to account for the actual tendered price for construction plus ETSA Utilities power supply (\$104,317), and combined ETSA Utilities Easement, SECON consultant electrical inspections and minor project costs (totalling \$11,500) plus contingency allowance (\$35,000)].
  8. Notes that the proposed increase in the 2010/11 budgeted project cost includes a previously unbudgeted \$47,000.00 (ex GST) in voluntary user group contributions.
  9. Authorises the Chief Executive Officer or his delegate to execute relevant contract documents for Tender 2010.012, Anembo Park Lighting.
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**Background:**

1. Council has previously undertaken extensive planning for Anembo Park including preparation of a Master Plan.
2. On 3 August 2009 Council noted a report which gave the progress of the Anembo Park Working Group (APWG) in establishing a shortlist of projects for Anembo Park. The APWG shortlisted several project components highlighted in the *Anembo Park Master Plan 2005 (adopted by Council 4 July, 2005)* that were proposed to be of ongoing regional importance to the future use and management of the park. The availability of funding for sports lighting through the South Australian Office of Sport and Recreation prompted Council to prepare a funding submission for the Development of Sports Lighting at Anembo Park.
3. A application for grant funds of \$300,000 was submitted in 2009 to the Office of Recreation and Sport for Anembo Park sports lighting. \$150,000 was granted in 2009 and included in Council's 2010/11 project budget.
4. Council's 2009/10 budget included the detailed design of the project encompassing:
  - Concept Design
  - Budget Estimates
  - Detailed Design
  - Request for Tender including Advertisement

Council's 2010/11 Budget allocation of \$690,000.00 is for construction of the lighting project and provision of an ETSA Utilities power supply.

5. Consultation with user groups including Adelaide Hills Hockey Club, Hills Softball, Littlehampton Tennis Club and Mt. Barker United Soccer Club in cooperation with Mr. T Preusker, President of APSRA and input from Lynton Franzl of Tennis SA resulted in a finalised design. Attachment 2 demonstrates support from these Associations.
6. The design scope was approved by the APWG in a meeting held on 31 May 2010.
7. Review of the current management model has been initiated and will be progressed to ensure the effective use of the Anembo Park facility.

**Discussion:**

1. In accordance with Council's procurement policy, an open tender process commenced on the 29 June 2010 calling for suitable qualified contractors to tender for the construction works. The tender period closed at 2pm on the 27 July 2010. Attachment 1 is a layout plan for proposed works.

2. The open tender call attracted five (5) tender submissions from:
  1. Leane Electrical Pty Ltd
  2. Watters Electrical (Aust) Pty Ltd
  3. PRA Electrical Pty Ltd
  4. Hissey Electrical Pty Ltd
  5. KLM Group Pty Ltd
3. The tender evaluation panel comprised:
  1. Matthew Dawkins – Senior Project Manager – Infrastructure
  2. Megan Woodward – Assistant Project Manager - Development
  3. Marc Voortman – Policy Planner - Recreation
  4. Emlyn Hughes – SECON Technical Consultant
4. Mr. Emlyn Hughes of SECON provided the design for the project. Mr. Hughes formally agreed to maintain confidentiality on the matter and disclosed that he had no conflict of interest in the matter.
5. In accordance with the evaluation criteria provided with the tender documents, this tender has been evaluated against the following criteria and weightings (%):
  1. NON-FINANCIAL
    - A) Relevant Experience (15%)
    - B) Past Performance (10%)
    - C) Management and Technical Skills (10%)
    - D) Resources (5%)
    - E) Methodology (20%)
  2. FINANCIAL
    - F) Lump sum price scenario (40%)
6. This project is comprised of contractor trenching excavation and reinstatement, electrical conduit supply and installation, lighting column supply and install and ETSA Utilities design and installation of high voltage cables and 500kVA pad mounted transformer.
7. The construction timeframe, as proposed by the preferred Tenderer, is anticipated to comprise approximately four and a half months subject to weather and any unforeseen circumstances.
8. It is anticipated therefore that the construction will be substantially completed by February 2011.

**BASIS OF DECISION:**

9. Of the five (5) tenders received, a shortlist of three (3) was selected by the panel based on initial scoring of 6 or more against the weighted criteria (Attachment 3). The initial scoring can be summarised as follows:



Watters Electrical (Aust) Pty Ltd	6.1
PRA Electrical Pty Ltd	6.1
KLM Group Pty Ltd	6.0
Leane Electrical Pty Ltd	5.7
Hiskey Electrical Pty Ltd	4.5

10. During the post tender period, the three shortlisted tenderers were asked to respond to common tender assessment queries. Identified cost savings were also included and the scope of the project was extended to incorporate the civil component of ETSA Utilities works to the power supply into Anembo Park. By doing this, competitive costing was gained instead of ETSA Utilities contractor rates which are non-competitive.
11. The tender evaluation panel considered that it was reasonable to limit this process to the shortlisted tenders given that the other two tenders had failed to meet a weighted score of 6 and both had a higher price than the shortlisted tenders.
12. The revised tender pricing inclusive of scope extension and cost savings was used in the final scoring of the tenders. Other than price the 5 non-financial criteria were reviewed and scored by the tender evaluation panel for the three shortlisted tenders (Attachment 4). The tender of P.R.A. Electrical received the highest score.
13. The following dot points summarise the shortlist tender scoring out of 10 based on the evaluation criteria:
 

PRA Electrical Pty Ltd	6.2
Watters Electrical (Aust) Pty Ltd	5.8
KLM Group Pty Ltd	5.7
14. As well as price, weighting included an emphasis on relevant experience and methodology to reduce potential risks relating to construction installations given the nature of the works, the locality of the park, and the need to ensure the access and use of facilities by user groups and the Community through the duration of works.
15. The recommended Tenderer has demonstrated a clear understanding and approach to minimise disruption, allow scheduled events to proceed and ensure public safety at all times throughout the project.
16. The 2010/11 budget is made up of:

Council Contribution (10/11)	\$540,000.00
Office of Recreation and Sport Grant	\$150,000.00
Total	\$690,000.00

17. Given the size and cost of the project Council's normal "third a third a third" approach has not been practical in this case although in addition to the Council and grant funding voluntary user group contributions totalling \$47,000.00 have been identified (payable to Council on completion of the works). Details have been included in Attachment 2.
18. The Office of Recreation and Sport funding granted \$150,000, not the \$300,000 requested.
19. Lighting is deemed necessary in Public Areas for Safety and Council liability reasons which increased cost by \$93,400.00 (ex GST).
20. The net result of the above results in a shortfall in 2010/11 funding of \$182,617.00 (ex GST) or \$135,617.00 (ex GST) after allowing for the unbudgeted \$47,000 (ex GST) of user group contributions.
21. The project scope has been reviewed for savings: several changes have been made without impacting on the outcomes of the project resulting in a cost saving of \$24,000 (ex GST) reflected in the proposed P.R.A Electrical expenditure.
22. Reducing the project scope to contain cost completely within the 2010/11 budget would result in one sport e.g. Softball, Soccer or Tennis not receiving lighting. All are considered equally important for community use and therefore the recommendation of this report is to increase Council's 2010/11 Capital budget.
23. Delaying part of the project to 2011/12 would not be cost effective, with material and labour cost increases, mobilisation/demobilisation and associated costs being duplicated as a result. The estimated extra cost of delaying a portion of the works till 2011/12 is approximately \$100,000.00.

**Community Engagement:**

Informing only	Website Information and Tender Advertisement in The Australian, The Advertiser and The Courier
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**Policy:**

Council's Procurement Policy

**Budget:**

The Council Budget for 2010/11 is \$690,000.00. If approved the recommendation would require an increase of \$182,617.00 in the 2010/11 Capital Budget and can be offset by reducing any proposed capital expenditure for Anembo Park in the 2011/12 Council Budget when this is prepared.

**Statutory/Legal:**

The works are exempt from Development Approval. As per Schedule 3, Part 2(e) of the Development Regulations 1993 - The construction, reconstruction, alteration, repair or maintenance by a Council of a recreation area, or a building in a recreation area.

Anembo Park is Council Land, classified as Community Land and included in the Management Plan - Community, Recreation and Sporting Facilities (Reference Generic Plan Number 3).

**Staff Resource Requirements:**

A Project Manager is already appointed and will oversee the construction phase.

**Environmental:**

1. Environmental considerations including creek alignment and Tree Protection Zones in relation to any trenching and infrastructure locations has been assessed by Council's Senior Arborist and a report prepared which has confirmed that there are no impacts on trees.
2. The design has considered visual amenity and light spill by reducing the overall number of lighting columns, varying column heights specific to each sport with multi user considerations in conjunction with luminaire set-out to achieve the required lighting levels as per the relevant standards whilst being mindful of the overall impact on the designs cost effectiveness.

**Social:**

1. Council Staff have recently prepared a report on Social Infrastructure Implications which assisted Council's Response to the Ministerial Development Plan Amendment. A component of this report involved the establishment of a desired standard of service for recreation provision. The report highlighted the importance for the continued development of Anembo Park as a regional facility with specific reference to the benefits that sports lighting will have for the park. The report also highlighted the significant need for sports lighting not currently available within Mount Barker, Littlehampton and Nairne.
2. It is considered that the absence of adequate sports lighting is the primary factor limiting participation of physical activity in the region. The limited lighting available results in the overuse of sporting surfaces and degradation of these surfaces further limiting their use. The construction of sports lighting at Anembo Park will address the safety risks associated with the damage caused by high use of a very small area and allow increased usage of the facilities at Anembo Park.
3. Through consultation with the relevant sporting user groups and Associations the lighting standards proposed have considered the current and anticipated usage respectively, varying dependent on the nature of the sport and competition level(s).

4. Provision of the upgraded Electrical Supply and Sports Lighting at Anembo Park will have significant benefits not only to the many sporting groups which operate out of the park but also the wider community. The standard of lighting proposed will promote Anembo Park as a night venue within the Region and offers potential for significant sporting competition events to be held at the park. This has significant benefits to the wider community, bringing business to the Community and promoting Mount Barker as a tourist destination.
5. Future consideration of capital expenditure at Anembo Park will be subject to the preparation of a funding model which will also address other competing priorities in the District including the proposed facilities at the Stephenson Land.

**Risk Assessment:**

A risk matrix has been undertaken to identify and assess risks associated with construction works at Anembo Park. Risks will be managed and mitigated according to the identified mitigation strategies.

**Asset Management:**

Creation of assets – Sport specific lighting to be registered to Council and agreements put in place for user group maintenance.

Creation of assets – Roadway lighting to be registered and maintained as a Council asset.

**Conclusion:**

While the recommended tender for the project exceeds Council's budget it is competitive and significantly enhances a key community facility.

Increasing Council's budget for the project will allow delivery of this important upgrade and can be offset by reducing capital expenditure for Anembo Park in the 2011/12 Council Budget when this is prepared.

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**Key Contact**

Megan Woodward, Project Manager, Governance & Projects

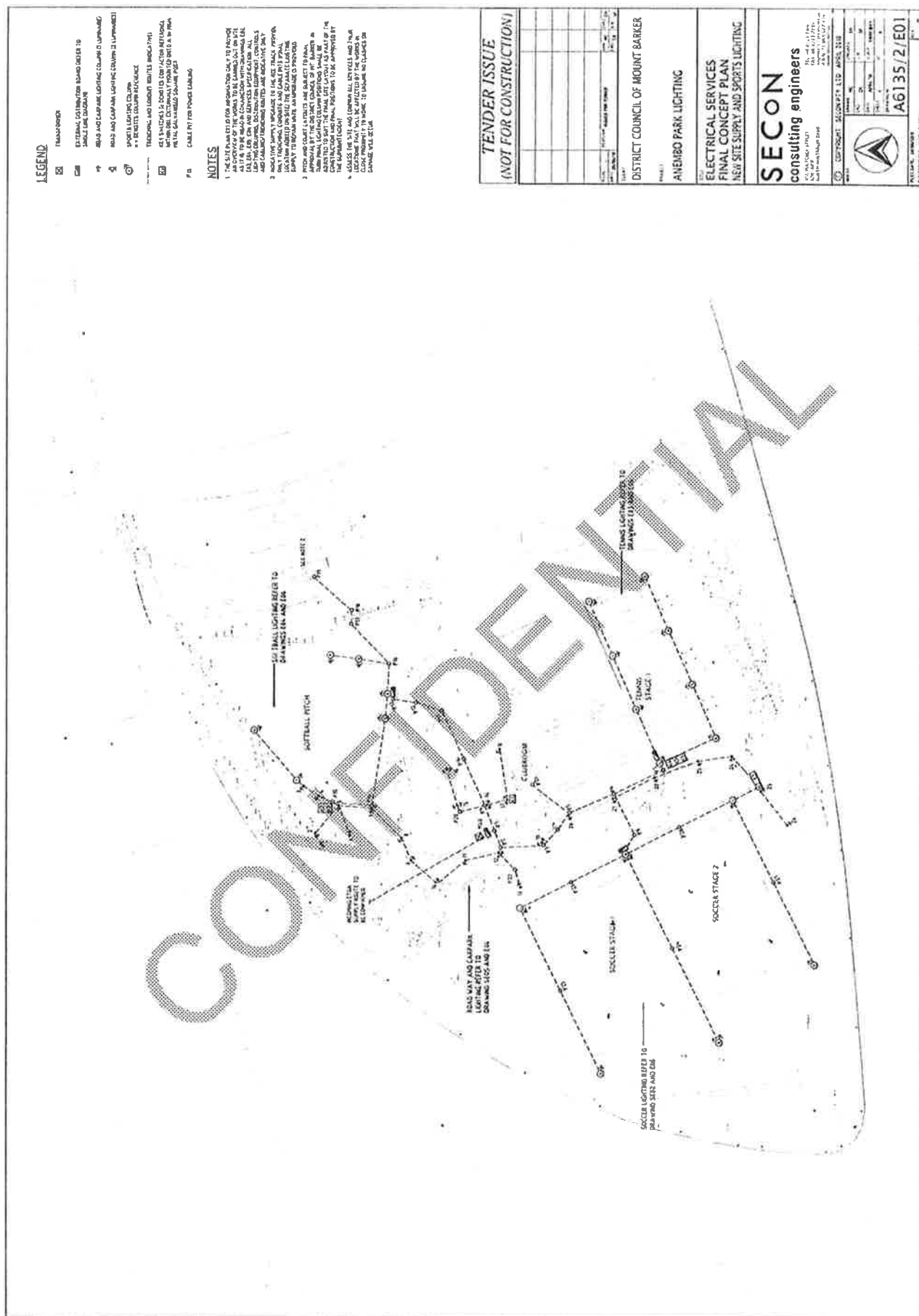
**Manager or Sponsor of Project**

David Morton, Manager Projects, Governance & Projects

**Attachments**

1. Drawing No. A6135/2/E01 (TRIM 10/42428)
2. Letters of Support (TRIM 10/41232)
3. Initial Tender Scores (TRIM 10/42417)
4. Shortlist Tender Scores (TRIM 10/41118)

Attachment 1 to Item 16.1





Littlehampton  
Tennis Club

Box 477

LITTLEHAMPTON SA 5250

26 July 2010

Marc Voortman  
District Council of Mt Barker

DC Mt Barker
File No. 321065/030
28 JUL 2010
Doc. No. _____

Dear Marc

The Littlehampton Tennis Club has recently applied for a National Court Rebate through Tennis Australia, via Tennis SA. This rebate is for court resurfacing and lighting of the courts at Anembo Park. If the application is successful, the club will receive \$12 000 for the lighting component of this rebate.

The Littlehampton Tennis Club is willing to pass on these funds to the District Council of Mt Barker as a contribution to the lighting project, providing we are successful in obtaining the rebate outlined above. These funds will not be paid to the club until after the project is completed. Tennis Australia requires copies of invoices for work done on the project, and also require Tennis SA to "sign off" on these works. We ask that once work is completed copies of all relevant invoices and any other documentation required to meet the rebate guidelines by Tennis Australia are forwarded to us.

We also request that we not be invoiced for this contribution as we are not registered for GST. We agree to forward the \$12 000 GST free to Council upon all relevant documentation being received, along with a guarantee in writing from Council that this money will go back into the Anembo Park budget and only be used for the upgrade of Anembo Park.

We also wish to advise APSRA that we will be resurfacing the 6 courts within the next 6-8 months at a cost of approximately \$56 000. The club has received \$12 000 from the Office of Recreation & Sport towards this project and we will be funding the remaining \$44 000 needed for this project from club funds.

Please contact myself, Sue Hutson (Treasurer) or Wade Hutson (President) if you require any additional information.

Yours sincerely

Jo Casey  
Secretary, Littlehampton Tennis Club

Cc Tim Preusker, APSRA

SCANNED

28 JUL 2010

**Megan Woodward**

**From:** Lynton Franzi [LFranzi@Tennis.com.au]  
**Sent:** Tuesday, 8 June 2010 2:52 PM  
**To:** Emlyn Hughes; Megan Woodward  
**Subject:** TRIM: RE: Anembo Park - Tennis Lighting  
**TRIM Record Number:** 10/33752

Hi Emlyn / Megan,

Just a minor correction to be accurate, the sentence should read as below

The priority for Tennis SA is to ensure the lighting design provides a minimum of 500lux average to the PPA, minimum uniformity of 0.7(min/avg) and glare factor of less than 0.5.

All else confirmed

Regards

Lynton

**From:** Emlyn Hughes [mailto:emlynh@secon.net.au]  
**Sent:** Monday, 7 June 2010 11:31 AM  
**To:** Megan Woodward; franzi@senet.com.au  
**Subject:** Anembo Park - Tennis Lighting

**SECON** consulting engineers

<b>PROJECT:</b>	Anembo Park
<b>PROJECT No:</b>	A6135

Megan / Lynton

Further to our meeting last week I confirm the following was agreed:

The European Standard EN12193, is to be used as a guide to the lighting design, but not followed in its entirety. The priority for TennisSA is to ensure the lighting design provides 500lux average to the PPA (minimum Uniformity of 0.7(min/avg) and glare factor 0.5.

The pole configuration will be reduced to 8 poles(not 6) to provide better uniformity and lux levels across the TPA. This will allow three switch circuits to control the courts in pairs and reduce the effect on usage of courts if a luminaire or lamp fails.

Maintenance of the lighting will be via platform lifts brought onto or around the courts. Standard Poles(not hinged) will all be installed outside of the courts behind the fencing. TennisSA to

23/08/2010

confirm details of their preferred pole.

Metering shall be provided via one electrical meter for the six tennis courts.

Lynton, Please could you confirm TennisSA approval for this lighting design on this basis and agree with the notes above. If you wish to add anything further please reply to this email by Wed 09<sup>th</sup> June 2010.

Kind regards

Emlyn Hughes  
Electrical Consultant  
P: (08) 8223 7800  
F: (08) 8223 7399  
Secon Consulting Engineers  
456 Pulteney Street  
ADELAIDE SA 5000  
[www.secon.net.au](http://www.secon.net.au)

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**Megan Woodward**

**From:** franzi@senet.com.au  
**Sent:** Friday, 14 May 2010 9:49 AM  
**To:** Megan Woodward  
**Cc:** Marc Voortman  
**Subject:** TRIM: Re: Anembo Park - Tennis  
**TRIM Record Number:** 10/33819

Hi Megan,

the highest level of tennis anticipated at the refurbished and extended Anembo Pk complex is the ProTour event. Tennis Australia are keen to have the capacity to program night matches where appropriate and the lighting levels required are that based on the European Standard EN12193

There are a number of reasons for this but in summary, the average lux levels over the PPA are expected to be 500 lux or better, with an Min / Ave of 0.7 or better and a glare factor below 50 (or 0.5)

Please let me know that you have received this and contact me if you need further clarification

Regards

Lynton Franzi  
Mgr Special Projects Tennis SA  
Facility Development Advisor Tennis Australia

**On Thu May 13 14:44 , Megan Woodward sent:**

Hi Lynton,

As discussed this morning we look forward to receiving the lux and associated lighting levels to meet the requirements of Tennis Australia in relation to Pro-Tour events anticipated (as the highest level event) in future at Anembo Park. Council understand that levels to be forwarded are below the levels required in AS2560.2.1-2003 for National/International events and we will request confirmation of this please.

If you have any queries, please contact me.

Kind regards,

**Megan Woodward**  
**Assistant Project Manager Development**  
**Governance & Projects**  
District Council of Mount Barker  
6 Dutton Road  
PO Box 54

23/08/2010

## MOUNT BARKER SA 5251

Direct Line: 08 8393 6424

Mobile: 0400 301 448

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Facsimile: 08 8391 7299

Email: [mwoodward@dcmtbarker.sa.gov.au](mailto:mwoodward@dcmtbarker.sa.gov.au)

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CONFIDENTIAL



Hills Softball Association

PO Box 1394

Mt Barker SA 5251

[www.hills.softball.org.au](http://www.hills.softball.org.au)

Monday 28<sup>th</sup> June 2010

Dear Tim Preusker,

**Re: Support for Anembo Park Lighting Development**

The Hills Softball Association is prepared to contribute up to \$20,000 towards the Anembo Park Lighting Development, pending contributions from other user groups and clarification of in-kind contributions expected of the Association - i.e. construction of walking paths and car park upgrading – details were requested in recent correspondence, but have not yet been received. The Executive Committee unanimously supported a financial contribution towards the lighting development but requires full disclosure of all cash and in-kind commitments to ensure we remain within our budget.

Please also note that the Hills Softball Association intends to commit a further \$10,000 towards (i) repairs to fencing of diamond 1 and (ii) the construction of a permanent backstop to diamond 2 (i.e. adjacent to the recent roundabout development). I am currently preparing a document outlining proposed works which I will submit to the APSRA Committee for consideration in due course.

Yours sincerely,

Kerry Wilkinson

President

Hills Softball Association



Hills Softball Association

PO Box 1394

Mt Barker SA 5251

[www.hills.softball.org.au](http://www.hills.softball.org.au)

Dear Tim Preusker,

**Re: Letter of Support for Anembo Park Development**

As President of the Hills Softball Association, I would like to express in principal support for the proposed developments at Anembo Park, i.e. construction of good quality walking paths between the clubrooms, storage sheds and diamond 1, and upgrade of the car park behind the leftfield-centrefield fencing of diamond 1 (with materials and labour costs to be met by the Hills Softball Association), in return for Council/grant funding to be committed to the provision of lighting of pathways and diamond 1. These developments have been the subject of ongoing discussions at the Executive Committee level over the past 12-18 months, and I can confirm we have allocated funding towards the cost of infrastructure development. However, I am obliged to submit a detailed costing at our next meeting (Monday 7<sup>th</sup> June) for formal approval by the Executive. I am confident there will be unanimous support.

I would ask that consideration be given to the lighting specifications for diamond 1; i.e. that lighting be installed to National specifications (i.e. 25m poles, and 650 450 lux) to ensure we exceed safety requirements for players and spectators, and anticipate the long-term growth and development of our softball in the Hills. For example, (i) we anticipate introduction of a social competition as well as significant growth in our Men's competition, following the establishment of 'twilight' games; (ii) we would welcome the opportunity to promote softball in the Hills (and in South Australia) by hosting future state championship tournaments.

Yours sincerely,

Kerry Wilkinson

President

Hills Softball Association

**SOUTH AUSTRALIAN SOFTBALL ASSOCIATION INC**

*Affiliated with Softball Australia Limited*

Kerry Wilkinson  
President  
Hills Softball Association

Tuesday, 4 May 2010

Kerry,

Thanks for your email requesting in principle support for the proposed upgrade of Anembo Park in particular lighting required for the main softball diamond.

The Board has considered your request and given there are many details to be finalised thought it appropriate to express our support in principle subject to further information being provided when appropriate.

There is insufficient training and playing facilities for Softball in SA and the proposed lightning of the main diamond to national standard (25m poles with 650 450 Lux Lightning) is preferred at the Hills Association and would be a welcomed addition in the assisting with increasing participation and hosting future Softball leagues, events and competitions.

Best of luck with your venture and please keep us updated on its progress.

Many thanks.

Yours Sincerely

**Julie Anderson** (electronically signed)

Julie Anderson  
Executive Officer

SA Softball

Adelaide Shores,  
West Beach Road, West Beach  
Postal Address:  
PO Box 217 Henley Beach 5022



**Government of South Australia**  
Office for Recreation and Sport

Phone: 08 8353 6766  
Fax: 08 8353 2480  
Email: [sasoftball@bigpond.com](mailto:sasoftball@bigpond.com)  
Web Site: [www.sa.softball.org.au](http://www.sa.softball.org.au)



Tue 17/08/2010 5:10 PM

Hi Mark

As discussed at the last Soccer Committee meeting, the club will commit \$10,000 for the completion of stage 1, and a further \$5000 for completion of stage 2 (completed lighting works of Pitch 2.)

The above is on condition that the project is completed by the 1st Apr 2011 and all criteria below are met.

The Mt Barker United Soccer Club will transfer the funds to the council's account on completion of the project, provided the project is finished by the due date.

If the project is completed under budget, MBUSC request the return of 7.5% of the surplus.

regards

**Chris Marston**

President - Mt Barker United Soccer Club

p: (08) 7383 3139

m: 0412 655 770

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**From:** Megan Woodward [mailto:mwoodward@dcmtbarker.sa.gov.au]

**Sent:** Monday, 26 July 2010 16:36

**To:** Marston, Chris MR

**Cc:** Tim Preusker; Marc Voortman

**Subject:** RE: TRIM: RE: TRIM: RE: Anembo Park Lighting Project [SEC=UNCLASSIFIED]

Hi Chris,

I summary of our discussions last week and meeting onsite last Friday I provide the following comments:

1. Lux levels as previously agreed have been provided for in the detailed design (Lighting in accordance with AS2560.2.3, Amateur level, club competition and match practice 100 Lux Avg. );
2. Final construction scope of work to be determined by Council upon receipt of Tender's and Evaluation Process (I request if you could please confirm if voluntary contribution is proportionate should stage 1 only, stage 2 trenching and conduit only or stage 1 and stage 2 in entirety scenarios be considered by indicating % of \$15,000);
3. I can confirm that any required service pits would be located beyond the playing field and clearance zones as per Australian Standard requirements;
4. I can confirm trenching is essential between Pitch 1 and 2 however clarify that this would be done to Council satisfaction and include a defects period of 12 months from practical completion being awarded;
5. I can confirm that site constraints have been incorporated into the detailed design, including site survey (inclusive of fencing, drainage swales and trees) and as discussed onsite the required envelopes as per detailed design will ensure appropriate playing areas and accessibility.
6. Council request layout and specification details of any irrigation and/or drainage installed by the user groups to be forwarded to contractors. I acknowledge that due care will be expected and monitored during construction works and as with any service there is a requirement for the contractor to make good to Council satisfaction.
7. I can confirm that as per initial user group consultation the anticipated usage of any lit playing surface is to AS2560.2.3, Amateur level, club competition and match practice 100 Lux Avg; to mitigate risk this standard must be consistently achieve and hence there is not an opportunity for

separate pole switching in a lesser manner. I do note that the detailed design does incorporate switching of Pitch 1 and 2 ultimately.

Council appreciate the Support of Mt Barker United Soccer Club, please do not hesitate to contact me if you have any queries in relation to our previous discussions or the summary above.

We request please that item 2 above be addressed at your earliest availability.

Kind regards,

**Megan Woodward**  
**Assistant Project Manager Development**  
Direct Line: 08 8393 6424  
Mobile: 0400 301 448  
Email: [mwoodward@dcmtbarker.sa.gov.au](mailto:mwoodward@dcmtbarker.sa.gov.au)

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TENDER ASSESSMENT PART 2 (Evaluation Panel Scoring-Initial)										
		Criteria Weighting (%)		Weighted Scores: Relevant experience, Past Performance, Management and Technical Skills, Resources, Methodology and Price.						
				Price*	Emily Hughes	Marc Voortman	Matthew Dawkins	Megan Woodward	Average Score	
Anembo Park Lighting										
Tenderer										
				\$	921,405	5.4	3.9	3.3	5.3	4.5
				\$	639,225	5.9	6.1	5.9	6.2	6.0
				\$	695,000	6.6	4.8	5.6	5.9	5.7
				\$	687,400	6.3	5.9	5.8	6.2	6.1
				\$	513,700	6.1	6.5	5.5	6.3	6.1

\*Price excluding Stage 2 Soccer as tendered as a provisional item.

The Tender Selection System is a weighted point score system which allows both price and non-price attributes to be taken into account in the selection of the preferred tender.

The following criteria will form the basis for the comparative evaluation of Tenders: Relevant experience, Past Performance, Management and Technical Skills, Resources, Methodology and Price. During the evaluation process, each tender will be evaluated on the criteria nominated in the Tender. Point scores will be allocated in the range 0 to 10 on the following basis:

Points	Description
10	Exceptional
8 - 9	Superior
6 - 7	Good
4 - 5	Adequate
1 - 3	Poor to deficient
0	Unacceptable



TENDER ASSESSMENT PART 2 (Revised Scope)																					
Tender Selection Criteria																					
Relevant Experience		Past Performance			Management and Technical Skills			Resources			Methodology			Price			Total				
15%		10%			10%			5%			20%			40%			100%				
Point Score	Weighting	Point Score	Weighting	Weighted Score	Point Score	Weighting	Weighted Score	Point Score	Weighting	Weighted Score	Point Score	Weighting	Weighted Score	Point Score	Weighting	Weighted Score					
Criteria Weighting (%)																					
Anembo Park Lighting																					
Tenderer																					
5.5	8.825	6	10%	0.6	6	10%	0.6	6	10%	0.6	7	5%	0.35	6.5	20%	1.3	\$ 685,548	5.08	40%	2.03	5.7
8	1.2	6	10%	0.6	6	10%	0.6	6	10%	0.6	7	5%	0.35	8	20%	1.6	\$ 721,800	4.71	40%	1.88	6.2
5.5	8.825	6	10%	0.6	7	10%	0.7	7	10%	0.7	7	5%	0.35	6	20%	1.2	\$ 686,383	5.21	40%	2.08	5.8

The Tender Selection System is a weighted point score system which allows both price and non-price attributes to be taken into account in the selection of the preferred tender.

The following criteria will form the basis for the comparative evaluation of Tenders: Relevant experience, Past Performance, Management and Technical Skills, Resources, Methodology and Price.

During the evaluation process, each tender will be evaluated on the criteria nominated in the Tender. Point scores will be allocated in the range 0 to 10 on the following basis:

Points	Description
10	Exceptional
8-9	Superior
6-7	Good
4-5	Adequate
1-3	Poor to deficient
0	Unacceptable

NOTE: Prices reflect negotiations with preferred tenderers to adjust scope for:

reduction in the tenderers assessment of conduit size reduction and removal of change switchboard material from stainless steel to mild steel powder coated inclusion of civil works associated with ETSA non-contestable work

After the allocation of point scores to criteria, they will be multiplied by the relevant nominated weights and summed to determine an overall

For the assessment of price, the following point score formula will be used:

$$P = 5 + 10 (\$M - \$T) / \$M$$

where:       $\$T$  = tender

where:

\$T = \text{tender price}

\$M = \text{mean price}

\*Price score based on assessment panel adopted price scenario

Abnormally low or high tenders, of more than 30% from the mean *may* be rejected.

Mean Price Calculation	\$ 695,549
30% below	\$ 486,884
30% above	\$ 904,214

