
CONFIDENTIAL

MINUTES OF THE MEETING of the District Council of Mount Barker Caravan Park Committee held in the upstairs meeting room of the Local Government Centre, Mount Barker on Thursday 15 April 2004 at 9.30am

PRESENT Cr Ned Wright
Andrew Stuart, Chief Executive Officer
Malcolm Crout, General Manager Corporate and Community Services

In Attendance Kevin Stephenson, Caravan Park Manager
Ros McDougall, Minute Secretary

1. **APOLOGIES**

Marg Winterhalder

2. **CONFIRMATION OF MINUTES 11 March 2004**

Moved Malcolm Crout that the minutes of the meeting held on 11 March 2004 be taken as read and confirmed.
Seconded Andrew Stuart and CARRIED.

3. **FINANCIAL –**

Moved Andrew Stuart that the committee:

- note that the financial information was not submitted for March; and
- that Malcolm Crout write to Marg Winterhalder requesting an explanation and also a date when they would be available.

Seconded Malcolm Crout and CARRIED.

4. **MANAGER'S REPORT – Kevin Stephenson**

Occupancy Rate

Occupancy rate was discussed. Kevin provided a list of how many people were turned away during the Doll Extravaganza at Hahndorf, V8 weekend and Easter.

Mt Barker United Soccer Club

The Committee discussed the use of Dunn and Bickle Park by Mount Barker United Soccer Club for training.

Malcolm to write a letter to the Mount Barker United Soccer Club as they continue to use Dunn & Bickle Park without official permission and to seek a meeting to reconcile the situation.

Permanent Vans

One permanent occupied van was recently vacated and the van sold for \$500.

Moved Andrew Stuart that any permanently occupied van vacated not be re-let as permanent.

Seconded Malcolm Crout and CARRIED.

Kevin listed the permanent occupants for all vans.

Moved Andrew Stuart

- that any new occupant or occupant who has been there less than 12 months be notified that occupants on one site for 3 months may be relocated to another site.
- the notification be printed on the receipts (wording to be provided by Malcolm to be checked by Lawyers)
- the Park Manager ensure sufficient notice is provided in writing
- the Park Manager report back to the next meeting as to what steps have been taken.

Seconded Malcolm Crout and CARRIED.

Managed Vans

Malcolm tabled an email from R. Siegmann whose wife is the owner of the Managed Vans.

Moved Andrew Stuart:

- that Kevin write to all occupants of managed vans to inform them that they will need to move to other vans by 30 June 2004. The Committee may consider an extension of 2-4 weeks on application.
- that Kevin write to the owner of the managed vans and inform the owner that the vans will be available to the owner as and when vacated and that all vans are expected will by 30 June 2004, and request their removal after that date.

Seconded Malcolm Crout and CARRIED.

Moved Malcolm Crout that Malcolm obtain legal advice regarding the wording of tenure.

Seconded Andrew Stuart and CARRIED.

11.15 Kevin left the meeting.

5. **COMMITTEE DISCUSSION**

Moved Andrew Stuart:

1. That pursuant to Section 90(2) and 90(3) of the Local Government Act 1999 the District Council of Mount Barker orders that the public be excluded from attendance at the meeting to consider in confidence matters regarding information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting or proposing to conduct business or to prejudice the commercial position of the Council; and would on balance, be contrary to public interest
2. That the Minute Secretary be permitted to remain in the room.

Seconded Malcolm Crout and CARRIED.

The Committee discussed the optimum use of the site of the caravan park, pool and Dunn & Bickle Park.

The Manager's contract has expired and is extended month by month.

The Committee proposed that the Caravan Park Manager's contract expire on 30 June 2004 and the management of both the Caravan Park and the Swimming Pool be put out as one tender for both facilities.

The Committee proposed that Expressions of Interest be called for the site of the Caravan Park, the Pool and Dunn & Bickle Park and may include the upgrade of Cameron Road land.

3. Moved Andrew Stuart that Malcolm prepare a report to Council regarding the future structure of the area and the Committee's ambition to realise the potential of the area.

Seconded Malcolm Crout and CARRIED.

Moved Andrew Stuart

4. That the Committee orders pursuant to Section 91(7), (8) and (9) of the Local Government Act 1999 that information relating to this item be kept confidential 16 April 2005.

Seconded Malcolm Crout and CARRIED.

MEETING CLOSED AT 11.55AM.

CHAIRMAN

DATE