



## Do I need to lodge a wastewater application?

A wastewater application is required to be lodged for approval in addition to a planning/development application approval if you are:

- Building a new dwelling, block of units or commercial business
- Replacing or upgrading an existing wastewater system
- Undertaking renovations on your property that require alterations to plumbing

No work can commence for the above until the appropriate authority has granted approval.

All plumbing work must be undertaken by a suitably licensed person. For further information about trade licensing requirements contact the Office of Consumer and Business Affairs on (08) 8204 9696.

## Lodging an application

Due to the degree of technical information and plans required for an application, it is strongly recommended that property owners consult a qualified person to assist in lodging an application.

The relevant application form 'Onsite Wastewater System Application' is available on Council's website. Please ensure you provide the following information on the form:

- Applicant and owner details
- Location details of installation

- Premises details, including occupancy and water supply details
- Proposed type of wastewater works
- Septic tank size and make (if required)
- Effluent disposal method (if required)
- Land capability assessment (if required)
- Trade waste discharges (if required)
- Declaration and signature of both the owner and the applicant

You will also need to attach with the application the following documentation:

- An underfloor plumbing plan
- A site and drainage plan
- A soil report is essential for all land application disposal systems
- A detailed assessment of the land capability of the site via a soil report (if required)

To lodge the application, email the completed 'Onsite Wastewater System Application' form and relevant documentation to:

[wastelodgement@mountbarker.sa.gov.au](mailto:wastelodgement@mountbarker.sa.gov.au)

Once your application has been processed by Council, you will receive a letter advising the fees applicable for your application. Assessment of your application will not commence until payment for your application has been made. Information on applicable fees are available on Council's website or by contacting the Environmental Health team on (08) 8391 7200.

## I have lodged a wastewater application and paid the fees, what happens now?

Council's Environmental Health team will assess your application. This includes, but is not limited to evaluating documents submitted and performing site inspections. Should the Environmental Health team have any questions, concerns or require further documentation, they will contact the person/company listed as the applicant. If further documentation or any alterations are required, approval of the application may be delayed.

Once approval has been granted an approval letter will be emailed to the person/company listed as the applicant.

## Important Information for Plumbers

Before plumbing works can commence, notification of works must be made to Council (at least 24 hours prior) to enable Environmental Health Officers time to book in an underfloor plumbing inspection.

Notify Council by completing a 'Notification of Plumbing Works' form which can be found on Council's website to schedule an inspection time.

Following completion of the plumbing works, the plumber is required to submit a Plumbing Certificate of Compliance to Council. This can be done via Council's website.

