MOUNT BARKER
DISTRICT COUNCIL

Cemetery Booking Form - Burial

Burial Details			
Cemetery			
Burial Day & Date		Burial Time	
Grave Digger Booked Y ☐	Grave Digger Name		
Deceased details			
Full Legal Name			
Last Residential Address			
Suburb	State	Postcode	
Date of Birth	Date of Death		
Gender			
Plot details		**New Position ☐**	
Section		Row	Plot
Burial Level	Level 1 (Single) ☐	Level 2 (Double) ☐	Level 3 (triple) ☐
Coffin ☐	Casket ☐	Measurements	
Ledger Removal required ☐			
Interment Right Details /Holder		Interment Right Number	
IR Start Date		IR expiry Date	
Interment Right Holder			
Postal Address			
Suburb	State	Postcode	
Mobile Number		Email	
Relationship to Deceased			
Is transfer required Yes ☐	No ☐		
Is renewal of tenure required Yes ☐	No ☐	Years to be extended	
Authorised Person Details			
Full Legal Name			
Postal Address			
Suburb	State	Postcode	
Mobile Number		Email	
Relationship to Deceased			
This form **must** be signed by the current Interment Right Holder(s), or by a person authorised to exercise the interment right in accordance with Section 35 of the *Burial and Cremation Act 2013 (Please refer to overleaf)* **This form must be signed by all parties and returned to us no less than 2 working days before the burial service. Please inform us of any variant to the booking details as soon as possible**			
IR Holder /Authorised person acknowledgement - *I acknowledge that the information I have provided is correct & fully understand the terms and conditions outlined*			
IR holder Signature/Authorised Person Signature			
Funeral Director – *I hereby confirm the above details*			
Funeral Director Signature			

Authority to Authorise Burials and Memorial Works

The Interment Right Holder is the only person authorised to approve a burial, the installation of a headstone, or any additional inscriptions or memorial plaques on an existing headstone.

Where the burial is for the Interment Right Holder themselves, the burial may proceed without further authorisation.

However, approval for the installation of a headstone or any subsequent burials will be withheld until a Transfer of Interment Right Declaration Form has been completed by the person with the highest level of entitlement, determined by the following order of priority:

1. The Executor or Administrator of the deceased's Estate
2. The deceased's spouse or domestic partner
3. The eldest living child
4. The eldest living grandchild or great-grandchild
5. The eldest living brother or sister
6. The eldest living parent
7. The eldest living grandparent
8. The eldest living aunt or uncle
9. The eldest living nephew or niece
10. The eldest living cousin
11. Any other living blood relative

Office Use

Grave preparation		LGA	
MOPS booked		Finance	
Calendars		Content Manager	
Map updated		Correspondence and photos	
Authority			
Interment Right No - Lease No/Permit No			
IR receipt Number – Grant Number			
Burial register Number - Burial Number			