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**REPORT TITLE: CHIEF EXECUTIVE OFFICER'S
PERFORMANCE AND REVIEW OF
CONTRACT**

DATE OF MEETING: 21 NOVEMBER 2005

AUTHOR: MAYOR TONY WALES

AUTHOR'S TITLE:

REPRESENTORS:

FILE NUMBER:

ATTACHMENTS:

DEPARTMENT:

**DEPARTMENT
MANAGER:**

PURPOSE

To seek Council endorsement of the outcomes of the recently completed CEO performance review process.

RECOMMENDATION

1. That pursuant to Section 90(2) and 90(3) of the Local Government Act 1999 as amended the District Council of Mount Barker orders that the public be excluded from attendance at the meeting to consider in confidence matters regarding an employee of Council..
2. That Council determine that no Officers be permitted to remain in the room.
3. That the Mayor be authorised to sign a contract of employment with the CEO that incorporates the following:
 - 3.1 The CEO's total remuneration package be \$168,000 effective 1 July 2005;
 - 3.2 That the 3 year term of the CEO's contract be maintained by extending the expiration date of the current contract by one year.
 - 3.3 That the following broad objectives nominated by Council be confirmed, including:
 - a) To finalise the planning for the staff accommodation redevelopment and its associated budgetary and funding processes

- and to commence the redevelopment during 2006;
- b) Council election management and subsequent induction and training;
 - c) Staff succession planning and the appointment of an assistant;
 - d) Review of Council elected members workload and associated issues including the number, size and composition of internal Committees, internal and external representation on Boards of Management and the identification of relevant skills and interests of elected and staff members as the basis for those appointments.
3. That the Council orders pursuant to Section 91(7), (8) and (9) of the Local Government Act 1999 as amended that the report, attachment and minutes relating to this be kept confidential until 21 November 2008.
released at 3 September 07 meeting.
4. That subject to Section 90 of the Local Government Act 1999 as amended, the public be readmitted to the meeting at the conclusion of the item.

BACKGROUND

The CEO's contract requires an annual review. This year the review was undertaken 'in house'.

DISCUSSION

Survey questions were prepared for elected members and senior staff of Council. The performance appraisal was reviewed by a panel of Cr Bruce Gamble, Cr Jeannette Allen and myself. The report is attached.

After consideration of the review and the deliberations of the review panel I seek Council's confirmation of the above recommendations.