

## TITLE: DRIVEWAY CROSSOVER / STORMWATER POLICY

REFERENCE NUMBER:	12/109495
RESPONSIBLE DEPARTMENT:	Field Services
APPLICABLE LEGISLATION:	Local Government Act 1999
STRATEGIC PLAN:	Outcome 2 – Innovative and renewed public spaces, civic precincts and urban areas
RELATED POLICIES:	<ul style="list-style-type: none"><li>• Nil</li></ul>
SUPPORTING PROCEDURES:	<ul style="list-style-type: none"><li>• Application to undertake works on Council land (Driveways)</li></ul>
ENDORSED BY COUNCIL:	7 April 2014
NEXT REVIEW DATE:	April 2018

### 1. POLICY STATEMENT

This Policy provides clarity on the responsibility of the construction, installation and maintenance of driveway crossovers, crossover inverts, rural piped crossovers and stormwater outlets

### 2. POLICY OBJECTIVE

The primary policy objective of this Policy is to provide clarity to property owners in relation to their responsibility for the construction/installation and maintenance of driveway access crossovers, inverts and stormwater outlets/crossover pipes to ensure they are installed in accordance with Australian Standards and to Council technical specifications.

### 3. DEFINITIONS

**Public Road** shall have the same definition as the Local Government Act 1999 – Interpretation.

**Highway** shall have the same definition as the Local Government Act 1999 Interpretation.

**Public Infrastructure Service providers** shall mean infrastructure and other facilities used in or connection with the supply of water or electricity, gas or other forms of energy, the provision of telecommunications, or the drainage or removal of waste water or sewerage.

#### **4. ROLES & RESPONSIBILITIES**

##### **Council:**

- Adopt a policy that clarifies responsibilities and ensure an appropriate budget allocation is provided

##### **Chief Executive Officer:**

- To ensure that sufficient Council resources are provided for approving requests;

##### **General Managers:**

- To ensure that staff can appropriately assess applications in a consistent manner

##### **Manager Field Services**

- To ensure that the associated application form provides clarity on the owner's and Council's responsibilities
- To ensure that relevant staff are consulted in the assessment of the application

#### **5. APPROVAL AND CONSTRUCTION**

- 5.1 A person wishing to construct/install, alter or maintain a driveway crossover/crossover invert rural piped crossover or stormwater outlet on a road or road reserve adjacent to a property must submit an application and obtain Council approval prior to the works commencing;
- 5.2 All vehicular driveway crossovers, crossover inverts, rural piped crossovers and stormwater outlets must be constructed/installed in accordance with Australian Standards and Council technical specifications. Where there is no kerb or gutter it must be impervious to all weather conditions (rain wash out, erosion etc).
- 5.3 Vehicles must be able to enter and exit properties safely;
- 5.4 The infrastructure must allow for a safe and even surface for pedestrians where crossings and pedestrian paths intersect;
- 5.5 Driveway crossovers, crossover inverts/ rural piped crossover or stormwater pipes shall not interfere with other public infrastructure service provider's equipment/ structures.
- 5.6 The onus for provision of a driveway crossover, crossover invert / rural piped crossover or stormwater outlet remains with the relevant property owner;
- 5.7 The onus for the ongoing maintenance and condition of a driveway crossover, crossover invert / rural piped crossover or stormwater outlet (including the internal cleaning of the pipe) remains with the property owner and extends to those already installed.
- 5.8 Property owners, contractors, and builders must ensure they minimise impact to the local environment and potential damage to public and private property associated with the construction, installation, maintenance to a crossover and stormwater drainage.

**6 PROVISION**

Approval from the Commissioner of Highways may be required in some instances where an entrance driveway crossover, crossover invert, piped crossover or stormwater outlet impacts where the highway is a controlled access road or highway infrastructure under the care or control of the Commissioner of Highways.

**7. REVIEW**

This Policy will be reviewed every four (4) years or earlier in the event of changes to legislation or related Policies and Procedures or if deemed necessary by the Manager Field Services.

**8. ACCESS TO THE POLICY**

The Policy is available for public inspection at the Customer Service Centre, at the Local Government Centre, 6 Dutton Road, Mount Barker, South Australia and on the Council's website [www.dcmtbarker.sa.gov.au](http://www.dcmtbarker.sa.gov.au).

**9. FURTHER INFORMATION**

For further information on this Policy, please contact:

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