



Application to Operate a Drone over Council Land

Permit to operate a drone on council owned land.

This permit is issued to the applicant below and authorises the permit holder to operate a drone over council owned land at the below location.

Permit applying for:

☐ Operating a Drone over Land

☐ Other _____
(please specify)

Prior to consideration of this application, Council requires:

- A period of 10 days' notice for the approval process;
- \$56.50 Application fee is required prior to a permit being issued.
- A copy of insurance details from the operator must be provided with lodgement of this form.
- Remotely Piloted Aircraft Operators Certificate (ReOC number) _____
- ***Express Application Fee of \$12.50** – (applicable on top of a standard application fee within 10 days of event)

LOCATION (Street Address)			
Street number:		Street name:	
Suburb:			

APPLICANT CONTACT DETAILS			
Name:		Organisation:	
Street address:			
Suburb:		Postcode:	
Phone:		Email:	

CONTRACTOR COMPANY CONTACT DETAILS			
Name:		Organisation:	
Street address:			
Suburb:		Postcode:	
Phone:		Email:	

DETAILS FOR APPROVAL			
Proposed location of operation:			
Proposed date from:		to:	

Subject to any variation by the Council, this permit is subject to:

- The general conditions which the Council determines and are attached.
- Any additional conditions which the Council determines and are attached hereto.
- The provision of all appropriate insurances required by either the general condition or any additional conditions.

I acknowledge that I have read and understand the permit conditions and agree to abide by the said conditions.

Name:			
Signature:		Date:	

GENERAL CONDITIONS OF PERMIT

Indemnification

The permit holder agrees to indemnify and to keep indemnified, and to hold harmless, the Council, its servants and agents and each of them from and against all actions, costs, claims, demands, charges and expenses whatsoever which may be brought or made or claimed against them or any of them in relation to the granting of this permit.

Public Risk Insurance

The owner of the drone to be operated on Council land shall take out and keep current a public liability / risk insurance policy insuring for the minimum sum of twenty million (\$20,000,000) all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against the permit in relation to the granting of this permit.

Disclosure and Evidence of Policy

The permit holder shall not commence the activity until evidence of such public risk insurance policy is given to the Council. Such policy shall bear the endorsement of the Insurer indicating the Insurer accepts the indemnity given by the permit holder.

Permit not Transferable

The permit is not transferable.

Compliance with Requirements

The permit holder shall comply with all notices required by any Act of Parliament, ordinance, regulation or by-law relating to the use of the licence.

Security of Area

The permit holder shall ensure that the area is adequately lit at night and that all appropriate barriers, barricades and warning devices are installed to protect the public.

Removal of Rubbish

No object, material, matter or other thing shall be left on council land at the expiration of this permit. All rubbish, matter, material or thing shall be removed by the expiry date and the area shall be left clean and tidy.

Damage and Repairs

The permit holder shall be responsible for all repairs, damage or rectification work, to any footpath, road, service or other Council's property resulting from the issuing of this permit.

Revoking of Permit

This permit may be revoked by Council if the applicant fails to comply with, a condition of this permit, a direction of Council or any other justifiable circumstances.

Inspection of Site

A Council Officer may need to inspect the proposed site to identify an appropriate location before approval can be given.

Please note: Once the form has been completed and submitted to Council, a Council Officer will inspect the site and assess the application

Office Use Only RC: 700 Account No: 1750: 875: 595. (Civil Compliance Fees and Charges)					
Receipt No:		Amount receipted:		Date of application:	
Inspecting Officer:				Date inspected:	
Approving Officer:				Date approved:	
Additional notes:					

RULES FOR RECREATIONAL DRONE OPERATORS

1. You must not fly your drone higher than 120 metres (400 feet) above ground level.
2. You must keep your drone at least 30 metres away from other people.
3. You must only fly one drone at a time.
4. You must keep your drone within visual line-of-sight. This means always being able to see the drone with your own eyes (rather than through a device, screen or goggles).
5. You must not fly over or above people or in a populous area. This could include beaches, parks, events, or sport ovals where there is a game in progress.
6. Respect personal privacy. Don't record or photograph people without their consent – this may breach other laws.
7. If your drone weighs more than 250 grams, you must fly at least 5.5 kilometres away from a controlled airport, which generally have a control tower at them. Use a drone safety app to find out where you can and can't fly.
8. Remember, you must not operate your drone in a way that creates a hazard to another aircraft, person or property.
9. You must only fly during the day and you must not fly through cloud or fog.
10. You must not fly your drone over or near an area affecting public safety or where emergency operations are underway. This could include situations such as a car crash, police operations, a fire or firefighting efforts, or search and rescue.
11. If you're near a helicopter landing site or smaller aerodrome without a control tower, you can fly your drone within 5.5 kilometres. If you become aware of manned aircraft nearby, you must manoeuvre away and land your drone as quickly and safely as possible.
12. If you intend to fly your drone for or at work (commercially), there are extra rules you must follow. You will also need to register your drone and get a licence or accreditation.

Part 2—Amendment of Summary Offences Act 1953

4—Insertion of section 52A After section 52 insert:

52A—Operation of unmanned aircraft

15 (1) A person must not operate an unmanned aircraft within 30 metres of private premises except with the permission of the occupier of the premises.

Maximum penalty: \$2,500 or imprisonment for 6 months.

(2) It is a defence to a charge of an offence against subsection (1) to 20 prove that— (a) the aircraft was, at the time of the offence, on or above premises of which the defendant was the occupier; and (b) the defendant did not, in operating the aircraft, intend to infringe a reasonable expectation of privacy.

(3) In this section— aircraft has the same meaning as in the Civil Aviation Act 1988 of the Commonwealth but does not include—

- (a) a balloon (other than a motorised balloon); or
- (b) a kite; or
- (c) an aircraft of a prescribed kind; premises includes land.