



**MOUNT BARKER
DISTRICT COUNCIL**

NOTICE OF MEETING

Pursuant to Section 83 of the Local Government Act 1999 notice is hereby given that the following meeting will held in the Council Chambers, Mount Barker Homemaker Centre, 6 Dutton Road, Mount Barker on Monday 3 April 2023.

7.00 pm

Council Meeting

A. Stuart
CHIEF EXECUTIVE OFFICER

29 March 2023

ORDER OF BUSINESS

1.	COUNCIL OPENING	
	- Expression of Faith	
	- Acknowledgement of Country	
	- Apologies or Leave of Absence	
2.	QUESTIONS FROM THE GALLERY.....	7
3.	CONFIRMATION OF MINUTES.....	7
	3.1 6 March 2023	7
4.	CONFLICT OF INTEREST DECLARATION	7
5.	DEPUTATIONS	7
	5.1 National Trust of SA - Mount Barker Branch – James Hawker	7
6.	QUESTIONS WITH NOTICE	8
	6.1 Little Corellas – Councillor Seager.....	8
7.	QUESTIONS WITHOUT NOTICE.....	10
8.	MOTIONS ON NOTICE	11
	8.1 Live Streaming of Council Meetings Recordings to be Publicly Accessible – Mayor Leach	11
	8.2 Questions from the Gallery - Councillor Coombe.....	12
9.	MOTIONS WITHOUT NOTICE	15
10.	PETITIONS	15
11.	RECOMMENDATIONS FROM COMMITTEES	15

12.	REPORTS	16
12.1	Macclesfield Creative Pursuits Arts Event	16
	Seeking Council endorsement to contribute funds to the Macclesfield Community Association (MCA) for their ‘Creative Pursuits’ community arts event, proposed to occur 3 June 2023.	
12.2	Endorsement of Southern & Hills Local Government Association Nomination for Delegate to South Australian Regional Organisation of Councils	20
	To seek endorsement of the Southern and Hills Local Government Association’s Board nomination of Mayor Darryl Houston, District Council of Yankalilla, as the region’s delegate to South Australian Regional Organisation of Councils (SAROC).	
12.3	Ward Donations	24
	To allocate ward donation funds to individuals or organisations.	
13.	INFORMATION REPORTS	28
13.1	Fire to Flourish - Project Update	28
	To provide an update on Fire to Flourish’s ‘Exploring Traditional Land and Fire Management’ and other projects.	
13.2	Laratinga Water Recovery Plant Dual Early Contractor Involvement Contract Award.....	32
	To provide an update on the status of the procurement process for stage 1 of the Laratinga Water Recovery Plant and the award of the Dual Early Contractor Involvement (dECI) contracts.	
13.3	Capital Works Program	36
	To provide an update on the status of delivery of Council’s Capital Works Program (excluding wastewater and recycled water).	
13.4	Summit Precinct and Regional Aquatic and Leisure Centre Operator – Expression of Interest.....	41
	To provide Council with an update on Summit Precinct and Regional Aquatic & Leisure Centre (RALC) Expression of Interest Process.	
13.5	Echunga Main Street Upgrade Project Update	48
	Provide Council Members with an update on the process and timeframe for preparing a concept design and engagement activities for the future upgrade of the Echunga main street.	

13.6	Littlehampton Primary School – Proposed Pedestrian Safety Improvements	51
	To update Council Members on the development of an improved pedestrian safety solution on Baker Street and Darnley Street, Littlehampton surrounding the Littlehampton Primary School.	
14.	QUARTERLY REPORTS	54
14.1	Southern & Hills Local Government Association Update Report.....	54
	To provide a report on the outcomes of the Southern & Hills Local Government Association (SHLGA) Board meeting held 24 February 2023.	
14.2	Adelaide Hills Region Waste Management Authority Quarterly Report – October To December 2022	57
	To provide Council with a quarterly report from its regional subsidiary, the Adelaide Hills Region Waste Management Authority (AHRWMA).	
15.	MAYOR’S REPORT	66
16.	MEMBERS’ REPORTS	66
17.	QUESTIONS ARISING FROM COUNCIL MEETING	66
18.	CONFIDENTIAL REPORTS	67
	18.1. Wastewater Infrastructure Capital Contribution for Service Upgrade .	67

1. COUNCIL OPENING
EXPRESSION OF FAITH
ACKNOWLEDGEMENT OF COUNTRY

1.1 Leave of Absence

1.2 Apologies

2. QUESTIONS FROM THE GALLERY (15 MINUTES)

3. CONFIRMATION OF MINUTES

3.1 Recommendation

That the minutes of the meeting held on 6 March 2023 as circulated to members be confirmed as a true and accurate record of proceedings.

4. CONFLICT OF INTEREST DECLARATION

Council Members are reminded of the requirements for disclosure by Members of a general or material conflict of interest in relation to items listed for consideration on the agenda.

5. DEPUTATIONS

5.1 National Trust of SA - Mount Barker Branch – James Hawker

6. QUESTIONS WITH NOTICE

6.1 TITLE: LITTLE CORELLAS
DATE: 3 APRIL 2023
FILE NUMBER: DOC/23/37381

Background provided by Councillor Seager

Little Corella (*Cacatua sanguinea*) are a native species, widespread across much of inland Australia. Along with the Galah, these birds were originally only seen further north, in open grassland country. The clearing of woodlands and the provision of new water-sources has likely assisted these adaptable species to extend their range. Little Corella's were first recorded at the Burnside Golf Links north-east of Strathalbyn in 1939 and in small numbers at Langhorne Creek in 1951. By 1968 this latter group was numbered at around 100. By the year 2000 flocks of two to three thousand were seen at Strathalbyn, decimating the gardens carefully nurtured over generations and damaging infrastructure. Since then their destructive impact has spread, including as far as the south east of South Australia. Beyond the impact on people, discussed below, the large flocks also displace other species, occupying habitat such as hollows, roosting sites and consuming relatively scarce food resources. Corellas can be quite aggressive, chasing off other birds, thereby reducing other native species' opportunities to breed. The longer-term impact of this is unknown however such additional pressure clearly places declining birds of the Adelaide Hills at greater risk.

Large flocks of Corellas congregate and adopt roosting sites within townships, often associated with parklands and similar open areas. Corellas cause significant damage to infrastructure by chewing cabling, and seemingly anything else where they perch. Trees have foliage shredded and branches ringbarked, as is evident in many public gardens. The raucous, screeching vocalizations of massed Corellas can be extremely intrusive, rendering outdoor pursuits unpleasant to the point of being overwhelmingly distressing. These sounds can often begin long before dawn and can continue well after sundown, particularly if disturbed. The impact on affected residents can be severe. The absence of any action towards ameliorating this issue further compounds the concerns felt and as has happened in the past, can lead to inappropriate responses by frustrated and fatigued residents.

These impacts are not restricted to one council but are widespread across the Adelaide Hills. It has also been an issue in the south-east and possibly further afield. Various methods of control have been tried, but most merely result in the relocation of the flock over relatively short distances. Many such methods are only effective for a short period as the birds become accustomed.

The widespread nature of the impacts of this overabundant native species is clear and is increasing. Other over-abundant native species are managed by State Government. I believe ultimately that the responsibility for some form of effective action lays with the State government but in the interim, I ask that council seriously consider taking effective action to address the legitimate concerns of those residents who are significantly impacted.

Questions asked by Councillor Seager:

Can staff please prepare a report on the issue of the impact of, and the potential methods available for control of the Little Corella populations which are significantly impacting some communities across our district?

This should include a brief history and report on the effectiveness of past actions taken by council and State government instrumentalities to ameliorate the impacts on residents and infrastructure.

Councillor Harry Seager
26 March 2023

Officer response:

Council last considered this matter formally at its April 2018 Council meeting where it resolved the following strategies to manage Little Corellas:

- a) Targeting the early arrival of Little Corellas which come ahead of the main flock by lethal shooting of a small number of these birds.
- b) Commence scaring activities at key sites when the early arrival of Little Corellas are observed.
- c) Undertake public education with respect to the actions taken to manage Little Corellas.
- d) Continue to implement long term management of Keith Stephenson Park to make it less attractive to Little Corellas.
- e) If the main flock does arrive, continue scaring activities at key sites and perform selective shooting of the birds at key sites in an attempt to move them on.
- f) Approach the State Government to stress the need for a state-wide management strategy for Little Corellas.

Council Staff will provide a report to Council as a response to the question on notice by June 2023 which will include an update on the effectiveness of past actions taken by Council. This timing will allow for Council Staff to engage with other relevant agencies and adjoining Council's to ascertain what approach and effectiveness of the same has been achieved across the region.

Jamie Tann
Manager Health and Public Safety

7. **QUESTIONS WITHOUT NOTICE – COUNCILLORS**

8. MOTIONS ON NOTICE

- 8.1 TITLE: LIVE STREAMING OF COUNCIL MEETINGS RECORDINGS TO BE PUBLICLY ACCESSIBLE**
DATE: 3 APRIL 2023
FILE: DOC/23/37440

Motion

That future recordings of Council meetings currently live streamed (excluding all matters considered in confidence) be placed on a publicly accessible internet platform decided upon by the Council CEO.

The live stream recording to be placed on the internet be both audio and visual, the live stream recording to be published no later than seven days after the publication of the draft minutes and that Council staff redact any part of the live stream that the Mayor and Council CEO considers could be unlawful or defamatory.

The recording of the live streams of Council meetings to be retained on the chosen internet platform on a rolling 12-month basis.

Mayor David Leach
24 March 2023

Council Officer Comment

The above notice of motion (minus the text in red font) was submitted by email to the Chief Executive Officer by the Mayor on 24 March 2023. That email included that the Mayor was happy for council staff to suggest "...any minor changes in wording."

In that respect, council staff have suggested some minor additional words (shown above in red font) in order to enhance the clarity of the motion.

If the above motion is carried, the recordings would not be available until the required process framework (which is required in any case arising from the March 2023 council meeting resolution) has been prepared and formally adopted at a council meeting.

8.2 **TITLE: QUESTIONS FROM THE GALLERY**
DATE: 3 APRIL 2023
FILE: DOC/23/34980
ATTACHMENT: DOC/23/33600

Background

NIL

Motion

That the Council's Code of Practice for Meeting Procedures be amended as shown in the attached document so that the minutes of the council meeting will reflect the following:

- all questions from the gallery following the start of a council meeting and a brief summary of the reply provided at the meeting; and
- all questions from the gallery arising from the council meeting near the end of a council meeting and a brief summary of the reply provided at the meeting.

Councillor Richard Coombe

17 March 2023

Officer Comment

Questions from the Gallery (item 2 in the council meeting agenda) and Questions Arising from the Council Meeting (item 17 in the council meeting agenda) are not provided for via the Local Government Act or the Local Government (Procedures at Meetings) Regulations. Council has chosen to add these items to the agenda for ordinary but not special council meetings.

Whilst there isn't a comprehensive database as such, it is understood that very few councils provide such an opportunity.

There isn't any legislative guidance as to how these items should occur procedurally.

In the absence of that, council has chosen to include text in the council's *Code of Practice for Meeting Procedures*.

Such text features in both Appendix 1 – Template for Order of Business for Ordinary Council Meetings and Appendix 4 - Mayor's Introduction – Questions from the Gallery.

Questions from the Gallery (the public) can be on any topic on which Council has jurisdiction. Should the question not be able to be

answered, the question is noted by the Minute Secretary for further investigation and responded to by administration staff at a later date.

The Code states “*The minutes will reflect who asked a question and the topic.*” Notwithstanding that, the current practice is for the minutes to reflect as follows:

*[Name] asked questions in relation to [subject matter.]
[Council officer Name, Council officer Position] provided a response at the meeting, or took the question on notice for a response to be provided by staff.*

Members of the public are encouraged to direct questions of an operational or specific matter to council’s Customer Service team during business hours as per Council’s [Request for Service Policy](#), available on Council’s website under Policies and By-Laws. Customer requests can also be raised on line via council's website. This allows for a considered response to complex questions, or information to be collected for questions during investigation.

Alternatively, a council member could ask the question at a council meeting on behalf of the member of the public. For Council member questions without notice, the Code provides as follows:

If a Member asks a question at a meeting without notice, unless there is a specific motion, Council meeting minutes will only show which Council Member asked the question, the topic and which staff (if any) provided a response.

As previously indicated, the Code was endorsed at the council meeting held on 4 July 2022 and is scheduled to be reviewed on 3 July 2023. The review process has commenced and will include an information session for Council Members to consider and discuss possible/proposed changes, some of which will be administrative, others due to legislative change and others of a policy/procedural nature.

Formal consideration and adoption of a revised Code would occur at a council meeting.

Given the forthcoming formal review of the Code, council members may prefer to deal with the above motion as part of that process rather than deal with one matter in isolation in advance of the review.

The attached document shows the changes to the Code that would be required if the above motion is carried.

Attachment: Notice of Motion – Questions from the Gallery – 3 April 2023

Extract of Page 37 of Code of Practice for Meeting Procedures V3 4 July 2022

Red text – new text

Black text – existing text

Appendix 4 – MAYOR’S INTRODUCTION - QUESTIONS FROM THE GALLERY

Question Time is a 15 minute segment at the beginning of the meeting to allow the members of the public in the Gallery to ask questions. It is not a time to make a deputation, have intense discussion or debate – it is simply to ask questions.

The questions must be presented with courtesy and respect and must not be of a personal, intimidating or vexatious nature.

The questions are not restricted to those regarding agenda items but they must be relevant to this Council or be within the jurisdiction of this Council.

Any questions outside of this policy will be disallowed.

The minutes will reflect who asked a question and the topic **and a brief summary of the reply provided at the meeting.**

Should the question not be able to be answered, the question will be noted by the minute secretary for further investigation and responded to by administration staff at a later date.

It is the responsibility of the person asking the question to provide their name and contact details to the minute secretary.

Members of the public are advised that Elected Members and staff appreciate opportunities to respond to questions outside of council meetings, as this can allow for a considered response to complex questions, or questions requiring investigation.

9. MOTIONS WITHOUT NOTICE

For

- *requesting a report*
- *a simple matter with minor impact*
- *an urgent matter that without consideration by Council would result in a detriment to Council*

10. PETITIONS

NIL

11. RECOMMENDATIONS FROM COMMITTEES

NIL

12. REPORTS**12.1 REPORT TITLE: MACCLESFIELD CREATIVE PURSUITS ARTS
EVENT****DATE OF MEETING: 3 APRIL 2023****FILE NUMBER: DOC/23/32520****ATTACHMENTS: NA****Key Contact** Sally Hardy, Arts Officer, Community Planning &
Wellbeing**Manager/Sponsor** Maddie Walker, Manager, Community Planning &
Wellbeing**Community Plan 2020-2035:****Community Wellbeing****CW Objective 3.1**

Promote, support and help deliver community, cultural, music, artistic and sporting activity and events that encourage social interaction, connection and celebration.

CW Objective 3.2

Support creative expression and appreciation amongst the community, invest in public art and provide opportunities and spaces for artists, writers and performers.

Annual Business Plan:

There is no budget allocated to this initiative within the current Annual business Plan. The Key Annual Objective within the Annual Business Plan is to 'Adopt the District's Arts Plan'.

Purpose:

Seeking Council endorsement to contribute funds to the Macclesfield Community Association (MCA) for their 'Creative Pursuits' community arts event, proposed to occur 3 June 2023.

Summary – Key Issues:

1. On Saturday 3 June the Macclesfield Community Association (MCA) will hold a day-long event called Creative Pursuits which aims to activate Venables Street with a broad range of art exhibitions, workshops and performances, including sculpture, pottery, visual art, weaving, live music and poetry, as well as hospitality.

2. The MCA already has in kind support for the event to a value of \$9.1K, as well as income from food vans, and is asking Council to contribute \$1,342.25 in order that all participating artists can be paid for their time.
3. Funding for this event is proposed to be allocated from the existing Community Events Grants budget.

Recommendation:

That Council reallocates \$1,342.25 from the FY22/23 Community Event Round for the Macclesfield Biennial Stone Sculpture Symposium to the Macclesfield Creative Pursuits Event.

Background:

1. In the FY22/23, the MCA were awarded a \$5K Community Event Grant, on behalf of the Stone Sculptors Association of South Australia (SSASA), for their biennial stone sculpture symposium. For various reasons, the event did not eventuate and the grant funds were not distributed to the MCA.
2. Since then, the MCA have created a sub-committee called the Macclesfield Community Association Arts Task Group.
3. This group, together with the MCA is planning an all-day Arts event called 'Creative Pursuits', which will involve a broad range of arts exhibitions, performances and interactive workshops, including stone sculpture, visual art, live music, ceramics, weaving, poetry and hospitality.
4. The MCA Arts Task Group has requested that a portion of the money previously allocated to the stone sculpture event be reallocated to support their new event 'Creative Pursuits'.
5. The event will still include stone sculpture, but will also have a broader community focus, with equal emphasis on a wide range of arts and crafts, and the activation of multiple sites on Venables Street.
6. The group have requested \$1,342.25 (which is less than the original awarded grant of \$5k).

Discussion:

7. In the context of the above, supporting the 'Creative Pursuits' event would be in direct alignment with the council-endorsed 5 year Arts Plan – specifically Actions B6 & E20 (as outlined below).
8. Action B6 of the Arts Plan states Council should '*work with local community event organisers to include unique creative content within festivals and events that increases the likelihood of visitor participation*'.

9. Supporting the ‘Creative Pursuits’ event achieves this action due to the broad scope of arts activities being offered, attracting a diverse array of visitors who may be interested in any or all of the different art forms, or who may just come for the food, wine, and atmosphere.
10. Furthermore, Action E20 states Council should ‘*continue to support and build the capacity of community arts organisations to develop and deliver arts activities that include both learning and public/community outcomes*’.
11. Supporting the ‘Creative Pursuits’ event achieves this action through offering interactive workshops for community members, and/or ‘meet the maker’ sessions.
12. The ‘Creative Pursuits’ event will also provide an economic benefit for Macclesfield and more broadly the Council region, with local businesses likely to draw in crowds by offering live music and even poetry readings.

Community Engagement:

Informing only	NA
----------------	----

Policy:

NA

Long Term Financial Plan:

This event is not included in the Long Term Financial Plan.

Budget:

This event will be funded through the Community Events Grant budget for FY22/23.

Statutory/Legal:

NA

Staff Resource Requirements:

There should be little to no impact on existing staff workload if the recommendation is carried, aside from some administrative time in allocating the funds.

Environmental:

Consideration and concern for the environment has been built into the event plan, with all food and beverage vendors being required to use environmentally sensitive cutlery and crockery.

Social:

The ‘Creative Pursuits’ event will provide an enhanced sense of community and connection in the township of Macclesfield, which will directly benefit mental

health and wellbeing for community members. The event will also benefit the mental health and wellbeing of the artists in Macclesfield and surrounds, by enabling them to share their talents with the broader community and to connect with each other.

Risk Assessment:

The risk in supporting this project lies in the fact that the request falls outside of the usual grant rounds. However this risk is mitigated by the fact that funds previously awarded to this same group, from the same budget, remain unallocated. Until such time as Council offers something resembling a ‘Quick Response Grant’, for people wanting council support for projects happening outside of grant round periods, there is no option other than to make a direct request for funding, such as the MCA have done in this instance.

The risk associated with not supporting this project is a reputational risk for Council. If we do not provide the minimal financial contribution being asked by the MCA for the ‘Creative Pursuits’ event, we risk seeming disingenuous in our claims to be supportive of the Arts and the creative community.

Asset Management:

NA

Conclusion:

On Saturday 3 June 2023 the Macclesfield Community Association (MCA) will hold a day-long event called Creative Pursuits which aims to activate Venables Street with a broad range of art exhibitions, workshops and performances, including sculpture, pottery, visual art, weaving, live music and poetry, as well as hospitality. A recommendation has been presented to Council to reallocate funding towards this event.

12.2	REPORT TITLE:	ENDORSEMENT OF SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION NOMINATION FOR DELEGATE TO SOUTH AUSTRALIAN REGIONAL ORGANISATION OF COUNCILS
	DATE OF MEETING:	3 APRIL 2023
	FILE NUMBER:	DOC/23/30945
	ATTACHMENTS:	NIL
	<u>Key Contact</u>	Sue Miller, Executive Assistant to CEO
	<u>Manager/Sponsor</u>	Andrew Stuart, Chief Executive Officer

Community Plan 2020-2035:

Implementation Partnerships

IP Strategy 3.3

Participate in regional governance planning and service sharing arrangements.

Annual Business Plan:

NIL

Purpose:

To seek endorsement of the Southern and Hills Local Government Association's Board nomination of Mayor Darryl Houston, District Council of Yankalilla, as the region's delegate to South Australian Regional Organisation of Councils (SAROC).

Summary – Key Issues:

1. Council is a constituent council of the Southern & Hills Local Government Association (S&HLGA)
2. SHLGA is a member of South Australian Regional Organisation of Councils (SAROC)
3. A casual vacancy has occurred on SAROC.

Recommendation:

That Council endorse the Southern & Hills Local Government Association Board nomination of Mayor Darryl Houston (District Council of Yankalilla) as the region's South Australian Regional Organisation of Councils delegate to fill the casual vacancy created by the resignation of Mayor Keith Parkes.

Background:

1. The S&HLGA comprises the following Councils – Adelaide Hills, Alexandrina, Kangaroo Island, Mount Barker, Victor Harbor and Yankalilla.
2. The S&HLGA's purpose is to work collaboratively to coordinate management of resources, promote cooperation between all levels of government and develop financial and economic well-being in the region.
3. More information can be found on the S&HLGA website: www.lga.sa.gov.au

Discussion:

Mr Graeme Martin, Executive Officer, Southern and Hills Local Government Association has provided the following advice:

4. *S&HLGA has a policy of automatically nominating its President and Deputy President office bearers as its representatives on the LGA SAROC Committee. Other Regional LGAs have a similar policy. Previous S&HLGA President Mayor Keith Parkes has resigned as SAROC delegate which has triggered a casual vacancy.*
5. *S&HLGA has two (2) x S&HLGA delegates currently on SAROC. These being Mayor Keith Parkes and Mayor Moira Jenkins.*
6. *S&HLGA had previously been requested to confirm these in October 2022 but also had flagged these might change once the LG elections were complete; S&HLGA confirmed its Office Bearers in February 2023 as per the S&HLGA Charter.*
7. *S&HLGA current policy is to nominate the S&HLGA President and Deputy as automatic SAROC delegates.*
8. *S&HLGA had recently called for nominations for the S&HLGA Office Bearer roles. The S&HLGA Charter allows for any S&HLGA Board member (be they Elected member or Council staff) to fill these Office Bearer positions.*
9. *It should be noted however that only elected members can sit on SAROC and LGA Boards.*
10. *S&HLGA has received one nomination for S&HLGA President that being Mayor Moira Jenkins from the City of Victor Harbor. Current President Mayor Keith Parkes wishes to step away from any extra duties and did not re-nominate.*
11. *S&HLGA has received one nomination for S&HLGA Deputy President that being Mayor Jan - Claire Wisdom from Adelaide Hills Council.*

12. Both these positions were subsequently declared at the scheduled 24 February 2023 S&HLGA Board meeting.
13. S&HLGA will continue to honour the previous nomination (October 2022) of Mayor Moira Jenkins as a SAROC delegate.
14. The situation with Mayor Jan Claire Wisdom as new incoming S&HLGA Deputy President is a bit more complicated as she is from Adelaide Hills Council (AHC).
15. AHC is an associate member of S&HLGA being considered as a GAROC member for SAROC/LGA purposes. This means she is ineligible to sit at SAROC as a voting Board member. Mayor Jan Claire is aware of this issue and accepts this position and supports the nomination of an eligible S&HLGA candidate.
16. The S&HLGA Board discussed this issue at the 24 February 2023 meeting and received a nomination from Mayor Darryl Houston (District Council of Yankalilla)

Draft S&HLGA Board minutes 24 February 2023

7.2 REPORT TITLE: S&HLGA SAROC DELEGATES

DATE OF MEETING: 24th February 2023

RECOMMENDATION: 7.2/24022023

Moved Mayor Jan – Claire Wisdom that the Board notes the report and

1. Confirms its current Policy of nominating the S&HLGA President and Deputy as its SAROC representatives will not apply due to the ineligibility of Deputy president Mayor Jan – Claire Wisdom.
2. SAROC note the resignation of delegate Mayor Keith Parkes and is advised of a new S&HLGA delegate in addition to current delegate newly elected S&HLGA President Mayor Moira Jenkins
3. Seek a nomination for SAROC delegate*

Seconded CEO Greg Georgopoulos

CARRIED UNANIMOUSLY

*Mayor Darryl Houston nominated and elected as S&HLGA SAROC delegate

The LGA will now execute its SAROC casual vacancy process. This means it will write to each member Council and seek a nomination.

S&HLGA Board is requesting its member Councils respect the decision of the Board to nominate Mayor Darryl Houston (District Council of Yankalilla) and endorse his candidacy to fill the SAROC delegate position on behalf of the region.

Community Engagement:

Informing only	Information is provided via this report and via the SHLGA
----------------	---

	website
--	---------

Policy:

There is no existing Policy.

Long Term Financial Plan:

N/A

Budget:

Council's contribution (annual subscription) to the SHLGA for 2022/23 is \$23,078 ex GST.

Statutory/Legal:

S43 Local Government Act 1999.

Staff Resource Requirements:

There is no additional impact on staff resourcing.

Environmental:

N/A

Social:

N/A

Risk Assessment:

There are no risks associated with these appointments. There is no material risk or budget impact for S&HLGA. SAROC delegates receive no remuneration.

Asset Management:

N/A

Conclusion:

Endorsement is required by member councils. S&HLGA Board is requesting its member Councils respect the decision of the Board to nominate Mayor Darryl Houston (District Council of Yankalilla) and endorse his candidacy to fill the SAROC delegate position on behalf of the region

Previous Decisions By/Information Reports to Council

NA

12.3	REPORT TITLE:	WARD DONATIONS
	DATE OF MEETING:	3 APRIL 2023
	FILE NUMBER:	DOC/22/77186
	ATTACHMENTS:	NIL
	<u>Key Contact</u>	Sue Miller, Executive Assistant to Chief Executive Officer
	<u>Manager/Sponsor</u>	Andrew Stuart, Chief Executive Officer

Community Plan 2020-2035:

Leadership and Good Governance

LGG Strategy 1.4 - Enable community leadership.

Annual Business Plan:

Nil

Purpose

To allocate ward donation funds to individuals or organisations.

Summary – Key Issues

- Council has budgeted an amount for 2022/23 of \$16,417 with the pro-rata amount being \$995 for each Council Member to allocate to individuals and/or groups at the Council Members' discretion. This is known as a Ward Allowance.
- Council Members may nominate groups or individuals to receive a Ward donation from their allowance at each Council meeting.

Recommendation

That Council will make the following donations, given that each Member nominating the donation has given careful consideration to whether there is a conflict of interest:

Council Member	Amount	Group/Individual/Purpose

Background

1. Council receives many requests for assistance from individuals, community members and community groups. Requests may be received by Council Members via telephone, letter or via email, or direct to Council.
2. Council has budgeted an amount for 2022/23 of \$16,417 which equates to a pro-rata amount of \$995 remaining for each Council Member to allocate to individuals and groups at the Council Members' discretion. This is known as a Ward Allowance.
3. The Representation Review process (completed in October 2021) ensures equal representation (Council Member per elector) in each Ward. In October 2021 changes were made to the composition of wards and council member representation which took effect at the November 2022 election. This review process ensures the amount of Ward Allowance available to the community is equal between each of the Wards.
4. At the end of each financial year, a report of the expenditure of Ward Allowances will be reported to Council.

Ward Donation Procedures

5. Members receive a print-out indicating how much is still to be spent.
6. Individual members of the community or community groups may require small financial assistance for projects/initiatives of community interest and benefit from Council.
7. These requests should be made directly to the Mayor and/ or Council Members for their consideration / assessment.
8. Any requests received directly by Council will be acknowledged by the Executive Assistant to the Chief Executive Officer and Mayor, and advised that any such requests received will be provided to all Council Members who may choose to contribute some funds from their annual Ward Allowance.
9. When determining donations, Council Members should consider the community interest / benefit to be received and enjoyed by the community at large as a result of that donation.
10. As per section S73-75A of the Local Government Act 1999 Council Members should also consider and assess any material, actual or perceived conflict of interest as a result of making a particular donation or voting on the donations.

11. At each Council Meeting, Council Members may nominate members of the community or community groups to receive a donation from their Ward Allowance. These donations are reflected in the Council meeting minutes, available on Council's website www.mountbarker.sa.gov.au
12. Council Members are encouraged to advise the Executive Assistant to the Chief Executive Officer and Mayor as soon as possible of any requests for ward donations received in advance of Council meetings in order for such requests to be included in the Council meeting agenda. The form can be found on the extranet under Forms.
13. When making a donation in the Council Meeting, the Council Member should:
 - a. Declare who the donation is to be made to, the amount and the purpose of the donation; and
 - b. Complete and submit a Ward Donation Form to the Minute Secretary.

Community Engagement

Informing only	Notification by way of Council minutes. Recipients will be notified of any donation.
----------------	---

Policy

There are currently no Council Policies in relation to Ward Donations.

Long Term Financial Plan:

Nil

Budget

The budget allocation for Ward Donations is \$16,417 which equates to a pro-rata amount of \$995 remaining for expenditure by each Council Member. Any unallocated ward allowance balance is not carried over to the next financial year.

Statutory/Legal

There are no statutory/legal implications or requirements in relation to Ward Donations.

Section 73-75A of the Local Government Act 1999:

However, Council Members should be mindful of material, actual or perceived conflict of interest that may arise as a result of making a ward donation.

Staff Resource Requirements

This is incorporated into the existing responsibilities of the finance staff.

Environmental

There are no environmental implications arising from this report or its recommendations.

Social

Ward donations enable individual members of the community and community groups to request small donations to assist with their endeavours.

Risk Assessment:

It is the responsibility of each Council Member to assess the risks association with the ward donations.

Asset Management:

There are no asset management implications arising from this report or its recommendations.

Conclusion

Council Members have the opportunity to make ward donations.

13. INFORMATION REPORTS**Recommendation**

That the following information reports be noted en bloc.

13.1 REPORT TITLE: FIRE TO FLOURISH – PROJECT UPDATE**DATE OF MEETING: 3 APRIL 2023****FILE NUMBER: DOC/23/25944****Key Contact** Larissa Jennings, Community Resilience Project Officer, Planning and Community**Manager/Sponsor** Maddie Walker, Manager Community Planning and Wellbeing, Planning and Community**Purpose:**

To provide an update on Fire to Flourish's 'Exploring Traditional Land and Fire Management' and other projects.

Summary – Key Issues:

1. Council staff are commencing the 'Exploring Traditional Land and Fire Management' element of Fire to Flourish.
2. Australian Red Cross Community Disaster Resilience (CDR) workshops were held in late 2022 at Macclesfield with Kanmantoo, Harrogate and Echunga townships commencing the same workshops in March/April 2023.
3. Council's approach to CDR in the larger townships of Mount Barker and Hahndorf reflects the unique characteristics of those towns in relation to growth and tourism.

Background:

1. At its 5 December 2022 meeting Council noted a Fire to Flourish – project update information report that included a next step to engage with Traditional Owners to explore traditional land and fire management opportunities.
2. On 12 April 2022 the previous Council were advised via memo that the \$1.377 million Fire to Flourish funding submission had been successful. The grant is fully funding the employment of three Community Resilience Officers, one Community Resilient Project Officer and two Fire Mitigation Officers.
3. At its 7 February 2022 meeting the previous Council endorsed a grant submission to the Federal Government Preparing Australian Communities – local stream grant round for Fire to Flourish. One element of the submission

was to investigate and implement indigenous land and fire management strategies.

Discussion:

Exploring Traditional Land and Fire Management

4. The Peramangk people are the Traditional Custodians of the Mount Barker area and have traditionally held a unique authority and connection between their people and places through intergenerational forms of land management relating to respect, obligation and responsibility for ancestral lands, water, skies and everything in between.
5. Research indicates that at least 2000 Peramangk People (and at least 10 family groups) were living in the Mount Lofty Ranges when the first Europeans arrived in the 1830s.
6. Aboriginal Australians faced several new diseases that they had no prior exposure or resistance to that caused overwhelming population decline. Peramangk people were also forced out of their traditional home lands by the activities of early European settlers. As a result, land and fire management knowledge, experience and skills has been lost or interrupted for many.
7. At the 2021 census 483 people within our council area identified as being Australian Aboriginal, the actual number identifying as Peramangk is not known.
8. The 'Exploring Traditional Land and Fire Management' project will be implemented in conjunction with and as a medium for council's 'Creating Peramangk Voice' project.
9. The aim is to empower and increase the capacity of Peramangk people and local Aboriginal Australians by bringing the communities together to create a reference group, identifying opportunities to increase understanding of traditional land and fire management techniques and to implement opportunities to increase understanding of traditional land and fire management.
10. It is envisioned that the reference group will be respected and supported by the Peramangk community to provide a united Peramangk voice for local matters of cultural importance.
11. The projects will commence with engaging an Aboriginal Liaison Facilitator to provide sound cultural expertise, liaison between council and Australian Aboriginal people and to maintain close rapport with Elders, leaders and members of the communities. With the Aboriginal Liaison Facilitator staff

will then finalise and implement a draft Communications and Engagement Plan.

12. The geographical boundary of the project will remain our council area noting that Peramangk land extends beyond our council boundary. Additionally, non Peramangk Aboriginal Australians will be invited to participate in the Exploring Land and Fire Management project.

Other projects

13. Council's Community Resilience Officers are identifying and engaging with key community leaders and groups within each of our townships to determine interest in Australian Red Cross CDR workshops.
14. At the end of 2022, the Macclesfield township was our first community to participate in CDR workshops and in March 2023 Kanmantoo, Echunga and Harrogate commenced CDR workshops.
15. Over the life of Fire to Flourish (to March 2025) we plan to run CDR workshops in up to 14 local townships and two in the Alexandrina Council area as part of a partnership.
16. CDR Action Plans are developed as part of the CDR workshops where our Community Resilience Officers provide support with community led implementation. The proactive Macclesfield community has established 10 community working groups that have been created especially to implement their Action Plan.
17. The two Fire Mitigation Officers have been working on public land through the council area including fire tracks, road reserves, roadside areas and other open space to reduce fine fuels and woody weeds. These areas have included sites bordering new developments that border rural/farming areas and sites such as Watts Reserve which were affected by the 2019 bushfires to manage seasonal grasses and undesirable re-emerging vegetation.
18. Council staff's approach to engagement with the larger Mount Barker and Hahndorf townships is currently being finalised. With both townships having high visitation levels we plan to engage with businesses to improve resilience strategies for them and their customers in the event of a natural disaster.
19. Council staff will also aim to improve bushfire awareness and education for residents moving into the Mount Barker southern growth areas that adjoin high bushfire risk natural areas.

20. Finally, staff will work with the user groups and key stakeholders to develop a plan for Mount Barker Show Grounds should it be needed as gathering hub in the event of a natural disaster in the district.

Conclusion:

Staff are about to commence the Exploring Traditional Land and Fire Management project to increase the capacity of Peramangk people and other Aboriginal Australians in the district.

Fire to Flourish is also making significant progress in engaging with community and improving resilience in each of our townships.

Previous Decisions By/Information Reports to Council

Meeting Date	5 December 2022	CM Reference	DOC/22/145925
Title	Fire to Flourish – Project Update		
Purpose	To provide an update on the progress of the Fire to Flourish project.		

Meeting Date	7 February 2022	CM Reference	DOC/22/10201
Title	Preparing Australian Communities – Local Stream		
Purpose	To seek endorsement for a Community Led Emergency Resilience Project submitted to the Preparing Australian Communities – local stream grant round, administered by the Federal Government.		

13.2	REPORT TITLE:	LARATINGA WATER RECOVERY PLANT DUAL EARLY CONTRACTOR INVOLVEMENT CONTRACT AWARD
	DATE OF MEETING:	3 APRIL 2023
	FILE NUMBER:	DOC/23/15406
	<u>Key Contact</u>	Helen Edmonds, Head of Wastewater
		Brian Clancey, Deputy CEO/General Manager, Governance and Wastewater/Recycled Water
	<u>Manager/Sponsor</u>	Andrew Stuart, Chief Executive Officer

Purpose:

To provide an update on the status of the procurement process for stage 1 of the Laratinga Water Recovery Plant and the award of the Dual Early Contractor Involvement (dECI) contracts.

Summary – Key Issues:

- Having completed the evaluation of the responses to the Expressions of Interest (EOI) phase, two of the respondents have been selected for the dECI phase.
- The two successful respondents are GOLD JV and Harmony Water Consortium.
- The dECI agreements have been executed with both parties.

Background:

1. Council is obligated to invest in the upgrading of the Mount Barker wastewater treatment plant on Springs Road in order to maintain this essential service to the community.
2. The upgrading is to cater for existing wastewater service customers as the current plant is approaching end of life and also growth. The upgrading will also need to meet regulatory requirements.
3. The need and process for the procurement of the upgrading of the Mount Barker wastewater treatment plant has been the subject of many previous council meeting agenda items. The consideration of these documents at council meetings has come via the council's Audit and Risk Committee with associated recommendations.
4. Still to come is a project prudential report. An external service provider has been engaged for this purpose who has indicated that this is likely to be received in the near future.

5. In addition, there has been a number of confidential memos to council members to maintain continuity of information the most recent of these being on 4 November 2022.
6. The new treatment plant is to be called the Laratinga Water Recovery Plant (LWRP).

Discussion:

Procurement

7. The procurement approach was adopted following specialist input independent of council. In summary, it involves:

Phase 1 – Expressions of Interest (EOI) via Open Tender Call

8. A tender assessment panel that was chaired by Helen Edmonds (Head of Wastewater) and included specialist independent members has assessed the responses to the EOI tender using the detailed evaluation criteria contained in the tender evaluation plan.
9. The assessment panel had access to technical, procurement, and other specialist advisors and subject matter experts (SME's) to assist in the evaluation of mandatory and comparative evaluation criteria.
10. There is an external project probity advisor, Fiona Kerr of O'Connor Marsden and Associates.
11. In December 2022 the assessment panel provided its recommendations to the project sponsor (Deputy CEO/General Manager, Governance - Brian Clancey) for consideration on behalf of the wastewater service owner being council.
12. The tender assessment panel recommendations were supported by the project sponsor and the Chief Executive Officer under delegation from Council.
13. The tenderers have all been advised of the assessment outcomes and the two successful tenderers have signed the ECI agreement for phase 2 of the procurement process.
14. The two successful tenderers (in no particular order) are:
 - a. GOLD JV: a joint venture of Guidera O'Connor Pty Ltd and Leed Engineering and Construction Pty Ltd, supported by:
 - Permeate Partners,
 - Alliance Automation,
 - Tyr Group,
 - pH Water,

- FMG Engineering,
- MLEI Consulting Engineers,
- Gould Thorpe Planning, and
- EfficientSee.

- b. Harmony Water: a consortium led by McMahon Services Australia Pty Ltd, supported by:
- Aquatec Maxcon,
 - Waternish Engineering, and
 - Tonkin Consulting.

15. This phase of the procurement process is now complete.

Phase 2 – Early Contractor Involvement

16. Phase 2 involves each of the two selected tenderers undertaking considerable design work including constructability considerations for which they are to be paid. Forecast cost for delivery of the ECI service is \$285,000 for each which is reflective of the extent of the work required.
17. Identification of potential risks and associated mitigations is a key deliverable from the ECI stage and will be carried through to, and regularly reviewed throughout, the design and construct phase.
18. Subject to successful delivery of ECI services in accordance with the contract, payment is to occur to the respondent who is not successful once council decision making occurs on the final offers received. Council assumes that the successful respondent would include this amount in the contract sum.
19. That process is to culminate in each of the two providing to council their final offer to undertake design and construction of the new facility.

Phase 3 – Design and Construct

20. One of the two parties undertaking the ECI phase, will be subsequently awarded the contract for the design and construction of the new facility.
21. That decision is intended to be made in confidence at a council meeting following process related input from the Informal Advisory Wastewater Board and the Audit and Risk Committee, including consideration of the project prudential report. The current target timing for that decision is around August 2023.
22. The current target timing for completion of the new facility is around mid 2025. This is later than the key project objectives as endorsed at the June 2022 council meeting.
23. The timing imperative is an important consideration as the significant spike in growth rates over the previous 18 or so months has meant that the

demands on the capacity of the plant are greater than was previously anticipated.

Conclusion:

Phase 1 of the procurement process for this essential project has successfully been completed and phase 2 is now under way.

Previous Decisions By/Information Reports to Council

Meeting Date	12 December 2022	CM Reference	DOC/22/155389
Title	CONFIDENTIAL ITEM: UPGRADE OF THE MOUNT BARKER WASTEWATER TREATMENT PLANT STAGE 1 - EXPRESSIONS OF INTEREST AND NAME		
Purpose	To: <ul style="list-style-type: none"> • provide an update on the status of the procurement process for the Mount Barker wastewater treatment plant upgrade stage 1; • seek endorsement for the Chief Executive Officer to award and execute documentation for the Early Contractor Involvement phase; and • seek endorsement for the proposed name of the new facility. 		

Meeting Date	6 June 2022	CM Reference	DOC/22/56469
Title	MOUNT BARKER WASTEWATER TREATMENT PLANT STAGE 1 UPGRADE		
Purpose	To consider recommendations from the Audit and Risk Committee		

Meeting Date	3 AUGUST 2020	CM Reference	DOC/20/94906
Title	MOUNT BARKER WASTEWATER TREATMENT PLANT STAGE 1 UPGRADE – DESIGN PHASE		
Purpose	To seek endorsement to proceed with design for the required major upgrade stage 1 to the Mount Barker wastewater treatment plant on Springs Road, using a Membrane Bioreactor (MBR) as the technology		

Meeting Date	1 June 2020	HPRM Reference	DOC/20/65169
Title	WASTEWATER TREATMENT PLANT UPGRADE – STRATEGIC OBJECTIVES AND INTERIM WORKS		
Purpose	To seek endorsement of the strategic objectives and interim works to upgrade the Springs Road wastewater treatment plant.		

13.3	REPORT TITLE:	CAPITAL WORKS PROGRAM
	DATE OF MEETING:	3 APRIL 2023
	FILE NUMBER:	DOC/23/26527
	<u>Key Contact</u>	Martin Waddington, Manager Infrastructure Delivery, Infrastructure
	<u>Manager/Sponsor</u>	Phil Burton, General Manager Infrastructure, Infrastructure

Purpose:

To provide an update on the status of delivery of Council's Capital Works Program (excluding wastewater and recycled water).

Summary – Key Issues:

1. Council's 2022/23 Capital Works Program has a current forecast budget of circa \$25 million comprising of 98 projects of which 57 are currently active, 35 completed and 6 cancelled. This is a significant undertaking for a Council of this size whilst delivering critical intergenerational Wastewater infrastructure.
2. Significant project activity, in particular on asset renewals, is currently occurring with road resurfacing, unsealed road re-sheeting, footpath renewal and public convenience renewal all reaching completion.
3. There are a number of projects that are at risk of not being completed in full as expected by the end of the financial year due to a range of factors including increases in cost, availability of materials and contract resources and external factors such as native vegetation challenges and third party utility clashes.

Background:

1. The Annual Business Plan for 2022/23 was adopted on 4 July 2022 and this is the report on the performance of the Capital Works Program as at end of February 2023.
2. The capital program has 98 Capital projects including carry forwards from 2021/22 and include 57 that are currently active, 35 completed and 6 cancelled.
3. This report excludes wastewater and recycled water projects as these are separately reported to Council by the Wastewater service. In comparison to other similar sized Councils, Mount Barker is delivering a program that is some two times larger than others when wastewater projects are taken into account.

4. Total budget of all projects is \$24.94 million with the total expenditure to end of February 2023 being \$9.30 million.
5. The following is a summary of some notable completed projects:
 - a. **Culvert and Bridge Renewal Program** - Kym Avenue, Littlehampton - headwall renewal; River Road, Hahndorf - internal relining; and Bower Road, Meadows - complete culvert renewal with new headwalls.
 - b. **Community Nursery** - located at the Environmental Service Centre: a great area now for volunteers to propagate native plants.
 - c. **Main Streets** - new footpaths and enhanced street-scape along Nairne Main Street and Littlehampton Main Street and Venables Street in Macclesfield.
 - d. **Nairne Village Green** – upgrade to Mick Murphy Park at Nairne (Nairne Village Green adjacent the CFS station) including a new car park, play equipment and toilets.
 - e. **Littlehampton Greening** - upgrades to The Glebe including the installation of new footpaths, public toilets, dog exercise areas and a new playground. Miels Park Littlehampton (adjacent the Soldiers memorial hall) including a new carpark and enhancements to the existing playing courts to make them more usable to the general community.
 - f. **Playground Renewal Program** - Tremayne Drive Mount Barker and Anembo Park at Littlehampton including new musical instrument elements.
 - g. **Court Resurfacing Program** - new playing surface renewal at the Rage Cage at the Mount Barker Recreation Centre including repainting of the cage itself.
 - h. **Public Convenience** - installation of a new public toilet at Lord Robinson Park (Crystal Lake) at Macclesfield.
 - i. **SSRP** - interchange shelters have been installed at the Summit Sport and Recreation Precinct (SSRP) Australian rules football oval, overflow carpark formalised and link road constructed with assistance from Lanser Developments.
 - j. **Kerb Renewal Program** - kerbs replaced in Hagen Street Echunga, Styles Street Meadows and other locations.
 - k. **Footpath Renewal Program** - largely complete with the last two paths on Wellington Road opposite the hospital and Springs Road adjacent the cemetery completed by the end of March.
 - l. **Stormwater Renewal Program** - Nairne Oval drain renewal located through the carpark.
 - m. **Unsealed Road Renewal Program** – road re-sheeting on numerous roads is complete with Council’s own Maintenance and Operations team delivering the entire program.

6. The following projects and programs are currently in progress and expected to be completed by the end of the financial year:
 - a. **Hahndorf Recreation Grounds Toilet Renewal** - replacement of a dilapidated building with a new facility.
 - b. **Old School House, Hahndorf** - conservation works adjacent the Academy in Hahndorf, includes repointing and re-setting stonework to this historically significant building.
 - c. **Regional Aquatic Leisure Centre (RALC)** - on track to complete first stage of early works including levelling of the site and preparing the site for the main build in 2023/24 which is currently being designed.
 - d. **Adelaide Hills Recreation Centre Court 3** - upgrade will see new evaporative air conditioning and insulation to be installed in the north facing walls. This project was late commencing due to significant price escalations occurring during the tender period resulting in the builder being unable to commit to their earlier pricing.
 - e. **Road Sealing Program** – funded from the Roads to Recovery program, roads to be sealed will commence in March with Jeffrey Street Nairne, Milne Road Littlehampton, Harper Road Mount Barker.
 - f. **Bus Stop Program** – two bus stops upgraded to DDA compliance are due to be completed by the end of the year.
 - g. **New Footpath Program** – tenders called and awarded in February. Contractor to commence works in March/April with Flaxman Rd, Meadows the first one being delivered.

Discussion:

7. There are some impediments to the successful delivery of the capital works program, including:
 - a. **Cost escalation** - price rises in the market are significant and hamper Council's ability to deliver projects within original scope and cost expectations. The Roads and Bridges index rose by 15.1% over the 12 months to September 2022.
 - b. **Material Shortage** – critical materials such as reinforced concrete pipes, glazing (windows for cabins), plant and equipment, insulation has had an impact on timing of projects.
 - c. **Emerging Projects** – new and unplanned projects such as those for the SSRP AFL Gather Round have taken priority and directed resources away from other projects causing some delays to delivery.
 - d. **Availability of Contractors** – many contractors have had previous commitments as a result of Covid-19 government stimulus which has resulted in extended programs for delivery.
8. The following projects are at risk of not being completed by the end of the financial year as originally planned:
 - a. **Nottage Road, Meadows** – contract awarded but delays due to shortage of required materials (concrete pipe). This project will deliver new stormwater drainage, new recycled water main, kerbing,

- footpaths and road surface. Construction program will need to consider impact of wet weather.
- b. **Tourist Cabin Renewal** – contract has been awarded but there is a delay due to shortages of glazing products.
 - c. **Stephen Street Upgrade** – design is complete but yet to be tendered due to advice from SA Water that they require Council to pay 50% toward the replacement of a fragile and shallow SA Water potable water main. This is an unexpected cost to the project that will require some reconsideration of design and options before proceeding.
 - d. **Plant Renewal Program** – Delays in receiving plant due to shortages of vehicles and heavy machinery. Likely to not receive all plant and equipment before the end of 2022/23.
 - e. **Nairne Dog Park** – scope has been recently revised by Council and re-budgeted. Works will continue into 2023/24.
 - f. **Keith Stephenson Park playground Upgrade** – contract awarded and construction to commence in April.
 - g. **Heysen Boulevard Railway Level Crossing** has been put on hold pending the outcomes of discussions with the state government on the completion of the Heysen Blvd.
 - h. **Old Mount Barker Road Safety Improvements** – all tenders received came in over budget. Additionally vegetation removal to meet the original scope of works is excessive and not warranted. Design and business case is being revised to see if project is still feasible. This project is partly funded from the Black Spot Program. A funding extension has been granted.
9. Some of these projects rely on grant funding from the Local Roads and Community Infrastructure (LRCI) program. The Australian Government has advised that the deadline for completion of current LRCI funded projects has been extended from June 2023 to June 2024, stating:
- “We understand project delivery has been impacted by delays associated with supply chain issues, labour shortages and extreme weather events. Due to this, and to continue our support for local communities, help you navigate this period and enable planning for the future, the Department is providing an extension the project construction period for your nominated Phase 1 – 3 projects.”*
- This is welcome news given the delays outlined above.
10. The remainder of the 2022/23 capital program will continue to be delivered through in-house project management resources as well as supplementary contract resources from Councils newly appointed project management partner, Jones Lang LaSalle (SA) Pty Ltd.
11. Further detail on the capital works program and individual projects can be found on Council’s website here:
- <https://www.mountbarker.sa.gov.au/infrastructure/infrastructure-projects/currentprojects>

12. A more comprehensive capital program status report will be provided to Council Members separately via the Council Members Extranet.

Conclusion:

Council's large capital works program is delivering some important outcomes for the community including asset renewals to maintain acceptable service levels as well as upgrades and new infrastructure to deliver on township plans and other endorsed strategies. A number of projects have not proceeded as planned and will need to be carried forward or reconsidered as part of the upcoming annual business plan and budget for 2023/24.

Previous Decisions By/Information Reports to Council

Meeting Date	6 February 2023	CM Reference	DOC/23/2906
Title	BUDGET REVIEW AS AT 31 DECEMBER 2022 AND QUARTERLY REPORT 2 - CAPITAL WORKS PROGRAM 2022/23		
Purpose	To provide Council, the community and other interested parties, a record of the budgeted financial activities and the financial position of the Council, compared to the adopted annual budget for the year ending 30 June 2023		

13.4 **REPORT TITLE:** **SUMMIT PRECINCT AND REGIONAL AQUATIC & LEISURE CENTRE OPERATOR – EXPRESSION OF INTEREST**

DATE OF MEETING: **3RD APRIL, 2023**

FILE NUMBER: **DOC/23/34988**

ATTACHMENTS: **1 - DOC/23/35669 - LOCALITY AND LAND OWNERSHIP**

Key Contact Luke Gray, Manager Strategic Projects and Economic Development

Manager/Sponsor Marc Voortman, General Manager Planning and Development

Purpose:

To provide Council with an update on Summit Precinct and Regional Aquatic & Leisure Centre (RALC) Expression of Interest Process.

Summary – Key Issues:

1. At its August 2021 Council meeting, Council authorised the commencement of a National Expression of Interest process to attract interested parties to invest capital and or bid for operation of key community leisure assets within the Summit Precinct.
2. The start date was delayed whilst Council secured an option over a key strategic land-parcel within the Summit Precinct, which has now been done.
3. The EOI process will be seeking submissions from interested and capable parties to help deliver and operate an integrated leisure, entertainment and tourism precinct, through integrating existing and proposed community infrastructure with complimentary private sector delivered uses.
4. An Assessment Panel has been selected that will formally assess proposals against agreed selection criteria and will provide recommendations through to the CEO, then to Elected Members for decision making.
5. An independent probity officer will be selected to provide advice as required.
6. Once developed, this precinct has the potential to be of national significance, delivering leisure and entertainment activities that will generate substantial economic and employment outcomes for the community.

7. Revenue received through this initiative would present the opportunity to partially off-set the cost of operating on-site community facilities such as the RALC.

Background:

1. Council currently owns or has an option agreement over approximately 49 Hectares of Land, courtesy of four tranches of land acquisition dating back to 2008, as per attachment 1
2. The land has been purchased with the intent to facilitate significant community infrastructure outcomes, whilst leveraging commercial return and broader economic benefit through utilising land adjoining for complimentary leisure and entertainment activities.
3. The overall land holding accommodates the existing Summit Sports & Recreation Park, proposed RALC, Laratinga walking trail, heritage barns and planned Regional Adventure Playground.
4. Integrated within a broader open space context, which includes the adjoining 18 hole golf course (not Council-owned), Laratinga wetland, linear trail network and connections through to Mt Barker Summit, this Precinct once developed can be of national significance.
5. Council has undertaken preliminary market engagement across 2020 and 2021 with Australia's highest profile and largest aquatic and leisure operator groups, local leisure operators and recreation and leisure precinct developers.
6. Strong market interest was received, including complimentary uses such as tourist park accommodation, hotel, wellness, hospitality and leisure activities, demonstrating the unique positioning of this precinct within both local and national markets.
7. This Precinct has the capability of providing amenities for our local community, whilst generating a level of private sector investment that will stimulate significant local employment and support for the broader Adelaide Hills Tourism sector.

Discussion:

8. Following considerable preliminary market engagement across 2020 and 2021, Council was presented with evidence of the strong market interest shown in contributing to the development of an integrated leisure and entertainment precinct.

9. The private sector recognised the opportunity that exists to aggregate a number of complimentary uses within a broader precinct that already contains and is planned to include significant community and leisure assets.
10. The rationale for this integrated precinct approach centres around the following key guiding principles, as endorsed by Council:
 - a. Aggregated and complimentary uses that deliver significant tourism, economic and employment outcomes for the region;
 - b. Enable a co-ordinated and early delivery of the precinct to bring “critical mass” and optimal visitation and financial performance;
 - c. Potential positive financial returns for Council to enable reinvestment within the precinct;
 - d. Co-ordinated governance and operational structure across the precinct to deliver efficiency and scalability, resulting in optimal asset presentation, marketing, customer servicing and costs of operation;
 - e. Realisation of consistent Environmentally Sustainable Development principles across the broader precinct;
 - f. Ensure high levels of community access (price point and physical) throughout the precinct, with a focus on inclusivity and wellbeing.
11. At its August 2021 Council meeting, Council authorised the commencement of a National Expression of Interest process to attract interested parties to invest capital and or bid for operation of key community leisure assets within the Summit Precinct.
12. Council will enlist the assistance of property advisors Alinea Group and JLL, to administer the EOI process, which will include a national campaign and targeted approaches to groups that are known to be interested in this opportunity.
13. As one of Australia’s most progressive and transformational tourism and leisure development assets to be brought to market, the Summit Precinct presents a potentially significant investment opportunity to the private sector.
14. Located on a ~50 hectare landmark site in Mount Barker, Summit is targeted to be one of Australia’s leading regional master planned recreation, leisure, sport and entertainment precincts. Designed to have strong appeal for both local and interstate customer markets, it provides an exceptional platform to respond to increased tourism demand across the Adelaide Hills tourism region. The development will further support the future growth of Mount Barker; one of South Australia’s fastest growing regions.
15. A multiphase market approach has been proposed, commencing with an initial Expression of Interest (EOI) procurement activity in May 2023. Following the evaluation of the EOI phase and the extent of response

received, a short-list of proponents may be invited to submit detailed submissions, which will assist Council in making a decision as to its preferred developers/operators.

16. An Assessment Panel has been selected and includes a range of professional skills and experience in order to test and validate submissions, providing valuable input and rigour to the EOI evaluation process. Mayor Leach is representing the Elected Members on the Panel and will provide a direct line of sight between proponents and the vision of Council. The Panel is as follows:
 - a. Sean Keenihan (Chair)
 - b. David Leach (Mayor, Mount Barker District Council)
 - c. Iain Evans (SSRP Chair)
 - d. Tori Dixon-Whittle (CEO Heysen Foundation)
 - e. Chris Branford (Director: Branford Planning and Design)
 - f. Nick Jones (Executive Director South Australian Tourism Commission)
17. Additional subject matter experts can be called upon to provide their input if/when so desired by the Assessment Panel Chair or CEO.
18. Proponents will be invited to present their Proposals to the Elected Members as part of the evaluation process.
19. The evaluation of Proposals will be conducted within a formalised Probity Framework and will be assisted by the input and guidance of an independent Probity Advisor.
20. At its August 2nd meeting, 2021, Council endorsed Guiding Principles to shape the proponents responses and to assist the Panel assess the submissions. These Principles relate to both the whole of Precinct developer and Aquatic and Leisure Operators. In summary, they are designed to ensure Council receives innovative proposals that seek to realise the Precinct vision, through delivering key financial, environmental, economic and community outcomes.
21. The Assessment Panel will refine the above and determine weightings for the Assessment Criteria. This will ensure the proposals are assessed consistently and enables the production of a quantifiable recommendation on the preferred respondent(s).
22. Given the complexity of the broader precinct and the importance of having the RALC operator on board well before operations commence, this element will be prioritised where possible.
23. Council's Audit and Risk Committee, when endorsing the Prudential report for the RALC identified the operations of the facility as a key risk, identifying

that a Council-led operating model would be of concern and that advice on the risks and capacity of Council administration be considered as a matter of priority with regards to this option. This was captured within the following, additional recommendation:

- a. *Key project assumptions, including the operating model and existing pool site, should be formalised by a council meeting resolution to provide clarity as soon as possible.*

24. At its 27th March Council Briefing Session, Members were provided further information regarding the capacity of Council to undertake the initial phase of operation, highlighting the risk and competing organisational priorities that result in an external operating model being favoured.
25. Council is well positioned to attract highly attractive offers from external operators, given the opportunities that arise from the ability to aggregate and achieve efficiencies across a number of recreation, leisure and entertainment uses within the Precinct.

Community Engagement

26. Community engagement through this initial phase of the EOI of process will be orientated more towards raising awareness and providing opportunities to stay informed.
27. As the markets interest is solidified, further opportunities around engagement on specific elements of the overall precinct will be created.
28. Through the EOI phase, the engagement strategy aims to:
 - a. Provide an opportunity for interested community members to ‘Register their Interest’ in project updates and in future community consultation opportunities.
 - b. Provide accurate and early information about the release of the EOI; specifically for the community to be aware:
 - i. that Council is calling from the market ‘ideas’ that are consistent with the high level vision for the precinct for civic, recreation, entertainment and leisure uses;
 - ii. that the community’s feedback will be most valuable once Council has clarity on market opportunities that are being proposed and what is deliverable from the market in accordance with the Council’s project vision;
 - iii. Who to contact for any enquiries;
 - iv. That future opportunities for community engagement will occur around what outcomes could be delivered in the Summit Precinct;
 - c. Design and implement further engagement opportunities as Summit moves into design and delivery phases.

Next Steps/Key Decisions of Council

29. The EOI Process is scheduled to commence in May, 2023, with the first stage to include the following key phases.

- | | |
|---|--------------|
| a) EOI package finalised and issued to market: | May 2023 |
| b) EOI submissions due: | July 2023 |
| c) Evaluation of submissions: | Aug-Sep 2023 |
| d) Council Decision on preferred/short-listed proponents: | Oct 2023 |
| e) Direct negotiations with preferred Aquatic operator: | Early 2024 |

30. Post the evaluation of the submitted proposals, the Assessment Panel will undertake an assessment, providing a recommendation from the Chair, to the CEO for consideration.

31. The CEO will then present a recommendation to the Council for their consideration and decision making.

32. Briefings of Council will occur as and when required in order to assist in ensuring effective and timely decision making.

Conclusion:

The Summit Precinct and Regional Aquatic & Leisure Centre Operator EOI is ready to now commence, with a suitability qualified Assessment Panel in place to assist and provide recommendations throughout the assessment process.

Previous Decisions By/Information Reports to Council

CONFIDENTIAL

Meeting Date	4 July 2022	CM Reference	DOC/22/79564
Title	Strategic Land Purchase		
Purpose	To authorise land acquisition strategy.		

Meeting Date	4 April 2022	CM Reference	DOC/22/32989
Title	Regional Aquatic and Leisure Centre Update		
Purpose	To provide an update on progress for the Aquatic and Leisure Centre Project and provide clarity on proposed next steps to progress the project.		

Meeting Date	2 August 2021	CM Reference	DOC/21/120996
Title	Regional Aquatic and Leisure Centre Update		
Purpose	The purpose of this report is to provide a project update on the Aquatic and Leisure Centre and seek Council support for critical decisions that enable progression of this project in order to meet project timelines and risk mitigation activities.		



13.5 REPORT TITLE: ECHUNGA MAIN STREET UPGRADE PROJECT UPDATE**DATE OF MEETING: 3 APRIL 2023****FILE NUMBER: DOC/23/035414****Key Contact** Kristian Wohlstadt, Senior Strategic Planner,
Planning and Community**Manager/Sponsor** Phil Burton, General Manager Infrastructure**Purpose:**

Provide Council Members with an update on the process and timeframe for preparing a concept design and engagement activities for the future upgrade of the Echunga main street.

Summary – Key Issues:

1. Council staff have commenced a project to prepare a concept design for the future upgrade of Echunga main street. The draft concept design will be presented to Council in the first quarter of 2023/24 for authorisation to undertake community engagement on the draft design.
2. Staff have established an external Stakeholder Reference Group consisting of business owners, Echunga Community Association members and main street residents to better understand the issues with the street and to take feedback from the groups as the design is developed.
3. Broad Community consultation is proposed to occur from August-September 2023. An updated final concept design and summary of engagement feedback is scheduled to be presented back to Council in October 2023.

Background:

1. In acknowledging the important role that main streets play in supporting local economic development, Council has continued to make significant investment in the upgrade of main streets across the District. Recent examples of this include Venables Street in Macclesfield, Princes Highway in Nairne and Princes Highway in Littlehampton.
2. The processes for undertaking a main street upgrade includes the following key steps:
 - Identification in a Township/Strategic Plan;
 - Concept Design and Community Engagement;
 - Detailed Civil Design;
 - Sourcing Construction Budget Including Grant Funding ;
 - Construction (often staged);

3. The Echunga Township Plan endorsed by Council in December 2019 includes a chapter on 'the main street', with action #39 of the plan committing to undertaking improvements to the main street with respect to landscaping, street trees, lighting and footpaths.
4. Whilst the Township Plan includes an indicative high level concept layout, a more detailed concept design is required to better identify the most appropriate design and layout for the upgrade of the street. Typically community engagement would occur as part of preparing such a concept design.

Discussion:

5. Staff have now completed an investigation phase, including completion of a detailed survey of the street, gaining a better understanding the key objectives and issues for the project and establishing an internal multi-disciplined project team.
6. An external Stakeholder Reference Group was established at the beginning of March 2023 comprising business owners, Echunga Community Association members and main street residents. The group consists of twelve members and will meet every three weeks, or as required, throughout the design phase. The purpose of the reference group is:
 - To provide representative feedback/input during the design process to ensure that the draft design is informed by representative Community and business feedback, prior to further Community consultation, and
 - To assist in the transfer of information both from the Community into the design process and outwardly from the group to the Community, including updates on progress and design decisions.
7. Staff are presently undertaking a procurement process to engage a suitable design consultant to complete the required concept design work for the project. The consultant will work with the project team and Stakeholder reference group to produce a draft concept design which will be presented to Council in the first quarter of 2023/24 along with a community engagement plan outlining upcoming the engagement process.
8. The design process will consider a range of concept options, including those which envisage the undergrounding of power lines in the street through the Power Line Environment Committee (PLEC) scheme. As endorsed at the March Council meeting, Council has submitted a registration of interest to PLEC and staff are meeting with SAPN and PLEC representatives in an attempt to gain some early feedback on this submission. The outcome of Council's submission is not yet known.

9. Following presentation of the draft concept design and community engagement plan to Council, broad Community engagement is proposed on the concept design. A summary of the engagement feedback and the amendments made to the concept design to reflect this feedback is scheduled to be presented back to Council in October 2023.

10. Subject to funding through the Annual Business Plan 2023/24, it is anticipated that detailed design will continue next financial year with a detailed cost estimate prepared to inform future budget consideration and further grant funding opportunities consistent with other township main street upgrades over recent years. Any upgrades will need to be aligned with the PLEC undergrounding of power lines program assuming they provide support for Council’s submission.

Conclusion:

Work has commenced on preparing a draft concept design for the future upgrade of the Echunga main street, incorporating the option of power line undergrounding. A Stakeholder Reference Group has been established to inform design and the draft concept design and community engagement plan will be presented to Council in the first quarter of 2023/24.

Previous Decisions By/Information Reports to Council

Meeting Date		CM Reference	DOC/
Title			
Purpose			

13.6	REPORT TITLE:	LITTLEHAMPTON PRIMARY SCHOOL – PROPOSED PEDESTRIAN SAFETY IMPROVEMENTS
	DATE OF MEETING:	3 APRIL 2023
	FILE NUMBER:	DOC/23/35248
	<u>Key Contact</u>	Kaushal Karki, Traffic Engineer, Infrastructure
	<u>Manager/Sponsor</u>	Matthew Dawkins, Manager Infrastructure Planning, Infrastructure

Community Plan 2020-2035:

Mobility and Accessibility

CW Goal 5: Enable safe and direct pedestrian, bicycle and mobility scooter movements to, from and through urban areas and public spaces.

Annual Business Plan:

Not specifically included in the current adopted annual business plan.

Purpose:

To update Council Members on the development of an improved pedestrian safety solution on Baker Street and Darnley Street, Littlehampton surrounding the Littlehampton Primary School.

Summary – Key Issues:

1. Darnley Street and Baker Street function as the primary route for pedestrians accessing Littlehampton Primary School (LPS) however there is no formal crossing presently on either of the roads.
2. The LPS have previously participated in the Department of Infrastructure and Transport's (DIT) Way2Go program in 2021 with strong interest in more children walking or cycling to school if a suitable crossing of Baker Street and Darnley Street were provided.
3. Emu crossings have been considered as the most appropriate traffic intervention around the school to improve pedestrian safety and it is proposed to include these crossings in the 2023/24 draft annual business plan and budget, with associated grant funding from DIT, for Council consideration.

Background:

1. Littlehampton Primary School (LPS) is bounded by Baker Street, Darnley Street, West Terrace and William Street, Littlehampton.
2. Pedestrian access is provided via gate at Baker Street making use of the only available footpath on southern side of Baker Street from both direction.

3. A kiss and drop zone is provided adjacent to the school at Baker Street via a one-way loop entering from Darnley Street and exiting via West Terrace.
4. Concerns for the safety of children crossing Baker Street has been raised with the Council over the past 2 years with children crossing between queued vehicles including several requests to install a permanent crossing for school.
5. The existing pram ramps at the mid-section of Darnley Street are used frequently as the crossing point and are considered inadequate for this purpose.
6. The primary school participated in the Department of Infrastructure and Transport (DIT) Way2Go program which is a state-wide South Australian program promoting safer greener and more active travel for primary school students and their communities. It uses a whole school approach built on a partnership between local councils, school communities and DIT.
7. Consideration was given to a number of options including but not limited to installation of pedestrian refuge, koala crossing, banning parking in key locations during school peaks, however, these often resulted in either other safety issues, non-compliance with DIT requirement and/or rejected through early discussions with school and affected residents.
8. It is found that the road safety issues are commonly related to the short term demand at school pick-up and drop-off times and outside of these times, all of the bounded roads are operating satisfactorily.

Discussion:

9. The installation of an emu crossing at Darnley Street is considered as the most appropriate solution to improve pedestrian safety, without altering the traffic environment outside school pick-up and drop-off periods.
10. A second emu crossing adjacent to the school and construction of the 1.5m wide footpath on the northern side of Baker Street also greatly improves pedestrian safety whilst providing connectivity with Darnley Street.
11. Emu crossings will have 'CHILDREN CROSSING' flags and will be supervised by trained monitors during periods of greatest use by children as per an agreement with the school.
12. A location for the proposed emu crossings has been determined based on a pedestrian survey undertaken on-site.
13. A draft concept plan has been developed for the purposes of undertaking consultation with DIT and the community and preparing a cost estimate for budget planning.

14. Subject to detailed design there is an estimated net loss of two on-street parking spaces on Baker Street. Existing parking arrangements will not be affected by the proposed emu crossing on Darnley Street.
15. Other project scope considerations include kerbing, pram ramps, and suitability of existing road lighting.
16. The current cost estimate for the project, including design and construction, is circa \$80,000. There is no budget allocation for these works in 2022/23 so it is proposed to include this project in the draft 2023/24 annual business plan and budget for Council consideration.
17. Council staff have in principle support from DIT for this project and have negotiated a maximum \$35,000 grant funding contribution toward the project from their Way2Go program. This is conditional on the project being completed in full by the end of December 2023 which is achievable.
18. This project will provide positive social benefits encouraging more people to walk and cycle to school which will reduce traffic congestion and deliver health benefits for the community.

Conclusion:

A solution to the pedestrian safety concerns surrounding the Littlehampton Primary School has been identified with the proposal to install two new emu crossings and a connecting footpath. This project will be included in the draft 2023/24 annual business plan and budget for Council consideration including a grant funding contribution from DIT's Way2Go program.

14. QUARTERLY REPORTS**Recommendation**

That the following reports be noted en bloc.

14.1 REPORT TITLE: SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION UPDATE REPORT

DATE OF MEETING: 3 APRIL 2023

FILE NUMBER: DOC/23/31540

Key Contact Sue Miller, EA to CEO

Manager/Sponsor Andrew Stuart, Chief Executive Officer

Purpose:

To provide a report on the outcomes of the Southern & Hills Local Government Association (SHLGA) Board meeting held 24 February 2023.

Summary – Key Issues:

- A key outcomes summary is provided following each SHLGA Board meeting.

Background:

1. The SHLGA is a regional subsidiary established pursuant to the Local Government Act.
2. Membership of the SHLGA Board comprises the Mayors and CEOs of each of the constituent Councils, being Adelaide Hills Council, Alexandrina Council, District Council of Yankalilla, City of Victor Harbor, Kangaroo Island Council and Mount Barker District Council.
3. The Mayor and CEO are Council's representatives on the S&HLGA Board and Councillor Rebecca Hewett and Alison Hancock, Executive Manager to the Chief Executive Officer are deputy board members.

Discussion:

1. The key outcomes summary for the 24 February 2023 meeting is available via the S&HLGA's website – refer link below:

[Southern and Hills Local Government Association Key Outcomes 24 February 2023](#)

and provides updates on:

- Regional Health Plan
- 2030 Regional Transport Plan
- RDA Regional Economic Development Network and Infrastructure Plan
- Regional Climate Change Adaptation Study
- CWMS Committee
- S&HLGA Advisory Board
- Regional LGA EO Management Group

2. S&HLGA Office Bearers – President and Deputy President

Following a call for nominations for the roles of President and Deputy President of the S&HLGA for the term February 2023 to February 2025. One nomination received for President - Mayor Moira Jenkins (City of Victor Harbor). Mayor Jenkins declared as the incoming President of S&HLGA. One nomination received for Deputy President - Mayor Jan-Claire Wisdom (Adelaide Hills Council). Mayor Wisdom declared as the incoming Deputy President of S&HLGA.

3. S&HLGA SAROC Delegates

To advise SAROC to note the resignation of delegate Mayor Parkes and be advised of new S&HLGA delegates President Mayor Jenkins and Mayor Darryl Houston.

4. S&HLGA SACCA Delegates

Mayor Parkes to continue as the S&HLGA delegate on SACCA. Acceptance of the request from Coorong District Council to nominate Cr Bland as a proxy delegate to SACCA under S&HLGA umbrella. Appointed Cr David Kemp (Deputy Mayor City of Victor Harbor) as proxy delegate to SACCA. Confirmation to be sought for a S&HLGA second proxy delegate and if approved further request acceptance of second proxy from S&HLGA to accommodate Coorong District Council.

5. S&HLGA Budget Review

Approved and adopted the recommended adjustments in the Mid year Budget 2022-2023 review.

6. To coincide with the S&HLGA meeting, a strategic planning day was held with results of the member survey discussed leading to further work to update the key plans and direction for the group.

Conclusion:

Regular reports will keep Council updated on matters involving the SHLGA.

Previous Decisions By/Information Reports to Council

Meeting Date	6 February 2023	HPRM Reference	DOC/23/7201
Title	Southern and Hills Local Government Association Update Report		
Purpose	To provide a report on the outcomes of the Southern & Hills Local Government Association (SHLGA) Board meeting held 9 December 2022.		

Meeting Date	4 October 2022	HPRM Reference	DOC/22/123859
Title	Southern and Hills Local Government Association Update Report		
Purpose	To provide a report on the outcomes of the Southern & Hills Local Government Association (SHLGA) Board meeting held 26 August 2022.		

Meeting Date	1 August 2022	HPRM Reference	DOC/22/86727
Title	Southern and Hills Local Government Association Update Report		
Purpose	To provide a report on the outcomes of the Southern & Hills Local Government Association (SHLGA) Board meeting held 24 June 2022.		

Meeting Date	6 June 2022	HPRM Reference	DOC/22/61858
Title	Southern and Hills Local Government Association Update Report		
Purpose	To provide a report on the outcomes of the Southern & Hills Local Government Association (SHLGA) Board meeting held 22 April 2022.		

14.2	REPORT TITLE:	ADELAIDE HILLS REGION WASTE MANAGEMENT AUTHORITY QUARTERLY REPORT – OCTOBER TO DECEMBER 2022
	DATE OF MEETING:	4 APRIL 2023
	FILE NUMBER:	DOC/23/37969
	ATTACHMENT:	1: DOC/23/037993 - AHRWMA FY2023 SECOND QUARTER REPORT
	<u>Key Contact</u>	Alex Oulianoff, General Manager, Corporate Services
	<u>Manager/Sponsor</u>	Andrew Stuart, Chief Executive Officer

Purpose:

To provide Council with a quarterly report from its regional subsidiary, the Adelaide Hills Region Waste Management Authority (AHRWMA).

Summary – Key Issues:

1. AHRWMA held Board meetings on 22 February and 16 March 2023.
2. The 2022/23 second quarter report, including budget reviews, landfill statistics and performance is attached (Attachment 1).

Background:

1. The attachments provide a routine report of the AHRWMA's budget and landfill statistics.
2. The AHRWMA's key outcomes in the quarter are summarised in the Discussion below.

Discussion:

1. The AHRWMA Board Induction and Strategic Planning Session was held on 31 August 2022.
2. The Audit and Risk Committee met on 8 March 2023.
3. At the Board Meeting on 22 February 2023, the Board received an update on the second quarter financial results and budget review. An overall net increase in surplus of \$90,000 was endorsed. Key items as follows:
 - User charges relating to income received for landfill services tracking above budget and projected to be favourable by \$100,000. Most waste streams have continued to exceed budget over the second quarter.

- An unfavourable movement of \$35,000 in materials is projected, which is the result of the increased cost of diesel.
 - Increased demand in the used vehicle market has resulted in a favourable movement of \$20,000.
 - Increase of \$151,000 in cash required for capital expansion.
 - Expense of \$22.1K was approved within delegations by the Acting Executive Officer for an extra hook lift bin. The bin was ordered to support the Murray River Flood Event clean up and fulfill future changeover bin requirements.
 - Expense of \$4.3K for a portable toilet located near the weighbridge office.
 - The purchase of a grapple valued at \$36.5K was approved by the Executive Officer in FY2022. The grapple was delivered and paid for in FY2023. The grapple is a heavy duty waste grab to use on the loader for safely removing mattresses and other recoverable waste streams. A successful grant funding application to GISA has offset 40% of this expenditure.
 - A pump valued at \$2.1K has been procured for the Heathfield Chem Shed. The pump is utilised to clear rain runoff that continues to pool and to empty the pit that will collect possible chemical run off. This pump is the property of the Authority.
 - The Cell 8/9 expansion tender is underway and the project cost has been reviewed, given known market conditions. The projected budget is \$786K, which is \$86K more than original budget.
 - The asset renewal funding ratio Financial Indicator is projecting over 100%, which reflects the facilitation of FY2022 CAPEX renewal, ensuring that the Authority is replacing existing non-financial assets at an acceptable rate.
4. Financial interim audit conducted with external auditors over a two-day period at the Brinkley site.
 5. FY2022 financial statements have been audited and adopted.
 6. FY2022 annual report has been written, formatted, adopted and distributed to Constituent Councils.

Conclusion:

Quarterly reports from the AHRWMA keep member Councils regularly updated on matters involving the Authority's core business.

Previous Decisions By/Information Reports to Council

Meeting Date	6 March 2023	CM Reference	DOC/23/24168
Title	Adelaide Hills Region Waste Management Authority Quarterly Report – July to September 2022		
Purpose	To provide Council with a quarterly report from its regional subsidiary, the Adelaide Hills Region Waste Management Authority (AHRWMA).		

Meeting Date	7 November 2022	CM Reference	DOC/22/123864
Title	Adelaide Hills Region Waste Management Authority Annual Report 2021/22		
Purpose	To provide Council the Adelaide Hills Region Waste Management Authority's (AHRWMA) Annual Report 2021/22 for adoption and subsequent inclusion as an attachment to Council's Annual Report 2021/22.		

Meeting Date	1 August 2022	CM Reference	DOC/22/92623
Title	Adelaide Hills Region Waste Management Authority Quarterly Report – January to March 2022		
Purpose	To provide Council with a quarterly report from its regional subsidiary, the Adelaide Hills Region Waste Management Authority (AHRWMA).		

Meeting Date	4 April 2022	CM Reference	DOC/22/39066
Title	Adelaide Hills Region Waste Management Authority Quarterly Report – October To December 2021		
Purpose	To provide Council with a quarterly report from its regional subsidiary, the Adelaide Hills Region Waste Management Authority (AHRWMA).		

Meeting Date	17 January 2022	CM Reference	DOC/22/1873
Title	Adelaide Hills Region Waste Management Authority Quarterly Report – June to September 2021		
Purpose	To provide Council with a quarterly report from its regional subsidiary, the Adelaide Hills Region Waste Management Authority (AHRWMA).		



AHRWMA

“Sustainable Waste Management Through Shared Services”

Adelaide Hills Region Waste Management Authority
Key Outcomes Summary – Board Meeting, 22 February 2023

AUDIT AND RISK COMMITTEE

The Audit and Risk Committee met on 08 February 2023 and reviewed the following reports:

- Outstanding Items Register
- Significant transactions
- FY2023 Budget review two and landfill statistics
- Board approved policies and documents
- Risk Evaluation – WHS and IM System
- Leave Management report
- BCP Review

BUDGET REVIEW ONE

The Board received an update on the second quarter financial results and budget review. An overall net increase in surplus of \$90,000 was endorsed.

Key items as follows:

- User charges relating to income received for landfill services tracking above budget and projected to be favourable by \$100,000. Most waste streams have continued to exceed budget over the second quarter.
- An unfavourable movement of \$35,000 in materials is projected, which is the result of the increased cost of diesel.
- Increased demand in the used vehicle market has resulted in a favourable movement of \$20,000.
- Increase of \$151,000 in cash required for capital expansion.
 - Expense of \$22.1K was approved within delegations by the Acting Executive Officer for an extra hook lift bin. The bin was ordered to support the Murray River Flood Event clean up and fulfill future changeover bin requirements.
 - Expense of \$4.3K for a portable toilet located near the weighbridge office.
 - The purchase of a grapple valued at \$36.5K was approved by the Executive Officer in FY2022. The grapple was delivered and paid for in FY2023. The grapple is a heavy duty waste grab to use on the loader for safely removing mattresses and other recoverable waste streams. A successful grant funding application to GISA has offset 40% of this expenditure.
 - A pump valued at \$2.1K has been procured for the Heathfield Chem Shed. The pump is utilised to clear rain runoff that continues to pool and to empty the pit that will collect possible chemical run off. This pump is the property of the Authority.
 - The Cell 8/9 expansion tender is underway and the project cost has been reviewed, given known market conditions. The projected budget is \$786K, which is \$86K more than original budget.
- The asset renewal funding ratio Financial Indicator is projecting over 100%, which reflects the facilitation of FY2022 CAPEX renewal, ensuring that the Authority is replacing existing non-financial assets at an acceptable rate.



AHRWMA

“Sustainable Waste Management Through Shared Services”

BOARD DECISIONS

The Board resolved the following:

- The Board received the Audit and Risk Committee minutes 08 February 2023 and noted the recommendations.
- The Board received and adopted the FY2023 budget review two and landfill statistics.
- The Board received the outcomes of the 2022 Risk Evaluation of WHS and IM systems and noted Management comments.
- The Board noted the revision and annual testing of the Business Continuity Plan.

MANAGERIAL/OPERATIONAL

- Continued waste support for Rural City of Murray Bridge (fee for service).
- Evaluated and awarded procurement to rebuild the Authority’s website. Two consultation meetings conducted in December 2022. Reviewed and developed website content. Anticipated the new website will go live by April 2023.
- Independent Audit and Risk Committee members appointed - applications reviewed, first and second round interviews conducted. Online motion to Board to endorse members. Facilitated endorsement of members with Constituent Councils.
- Renewal of Heathfield Management Agreement – legal review and signing of agreement by due date.
- Biannual LGRS risk evaluation on the Authority’s Work, Health, Safety and Injury Management systems over two days in early November 2022.
- Murray River Flood Event, disposal of flood affected material. Considered competitive neutrality principles, sought endorsement from the Board, submitted RFQ to GISA. Liaised with EPA to ensure the safe and efficient disposal and recovery of flood material.

Brinkley Landfill

- Approximately 2,000 mattresses processed, 31.72 tonne of spring steel was recovered for recycling and diverted from landfill with 43.76 tonne of mattress flock returned to landfill.
- The Capping and Closure plan for Cell 6 is currently on hold while the Landfill Gas Feasibility Study is finalised. This study will provide recommendation for Landfill Gas management which will be applied to the Capping and Closure Plan.
- The third and final construction stage of Cell 8/9 is currently being excavated. The tender for the construction of the clay liner is currently open through Vendor Panel and is planned to commence in late March, early April 2023.

Heathfield Resource Recovery Centre

- Processing of the branches stockpile was conducted in January, producing approximately 2,282 m3 of mulch for resale through the RRC.
- Cardboard and steel prices have not yet returned to the higher levels we were receiving last year which is impacting the budget.
- The “Community Chemical and Paint Drop-off Centre” continues to be highly utilised by the community and feedback from GISA (who provided funding) and Cleanaway (who service the centre) is very positive in relation to the way our staff conduct, manage and utilise the centre.

Brinkley Waste and Recycling Facility



AHRWMA

“Sustainable Waste Management Through Shared Services”

- Processing of the branches stockpile was conducted in November, producing approximately 1,300 m³ of mulch for resale through the facility.
- A new Hyster 3 tonne Forklift was purchased in line with the Asset Management Plan, in November 2022 to replace the Skid-steer that was being utilised as a forklift. This will provide a safer alternative for onsite materials handling.
- The layout of the Brinkley Waste and Recycling Facility is currently being reviewed for efficiency improvements relating to resource recovery, staff working conditions and traffic management.

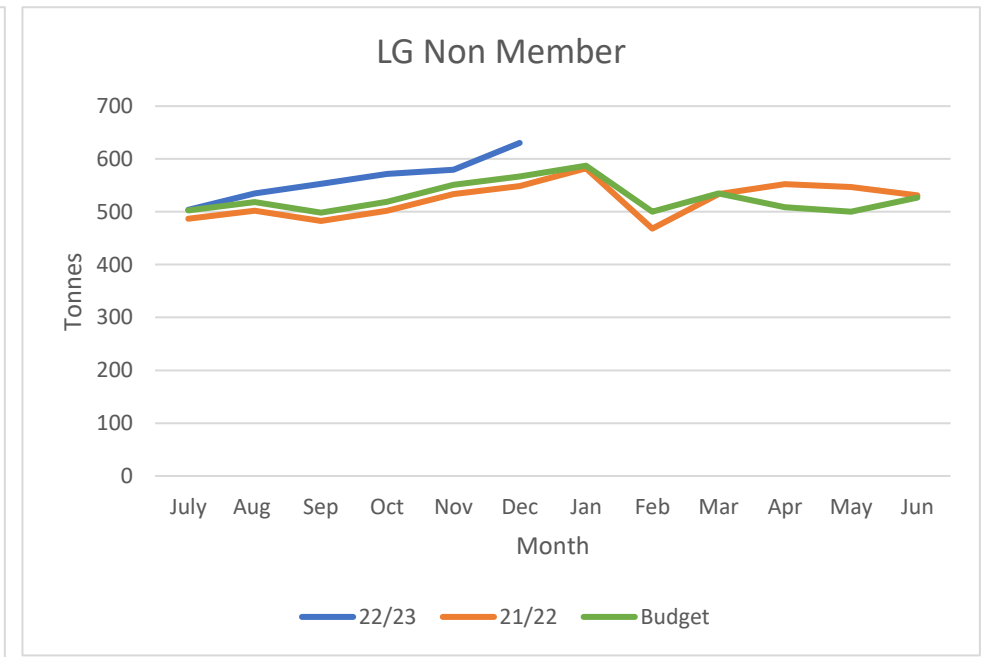
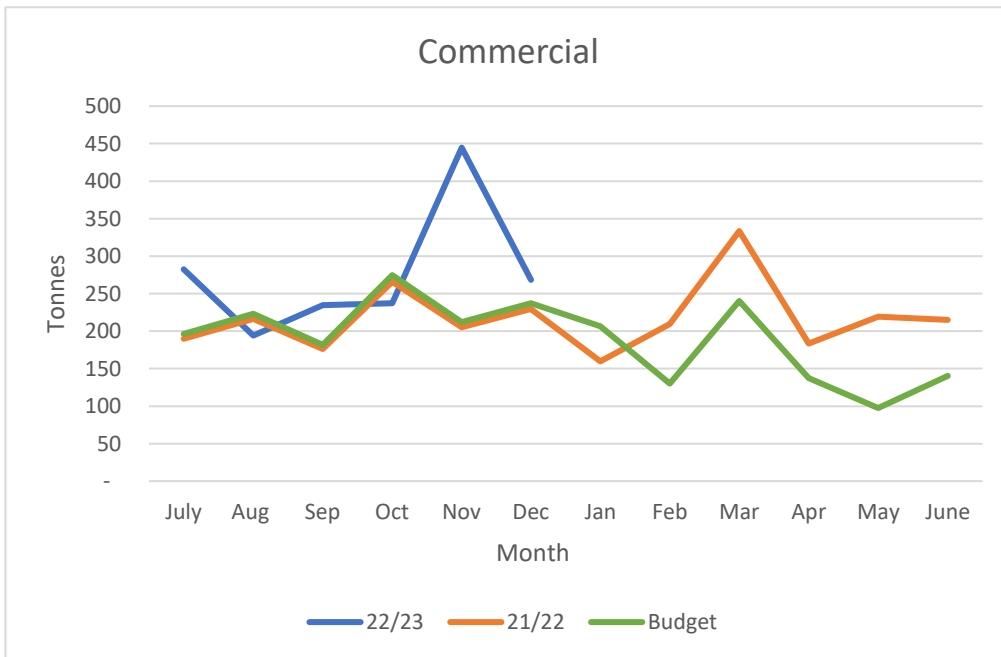
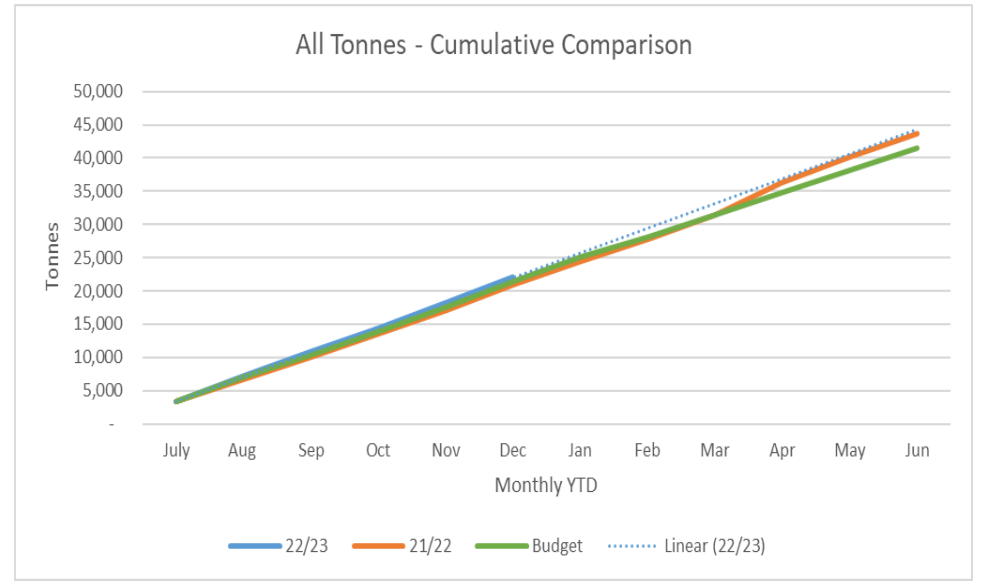
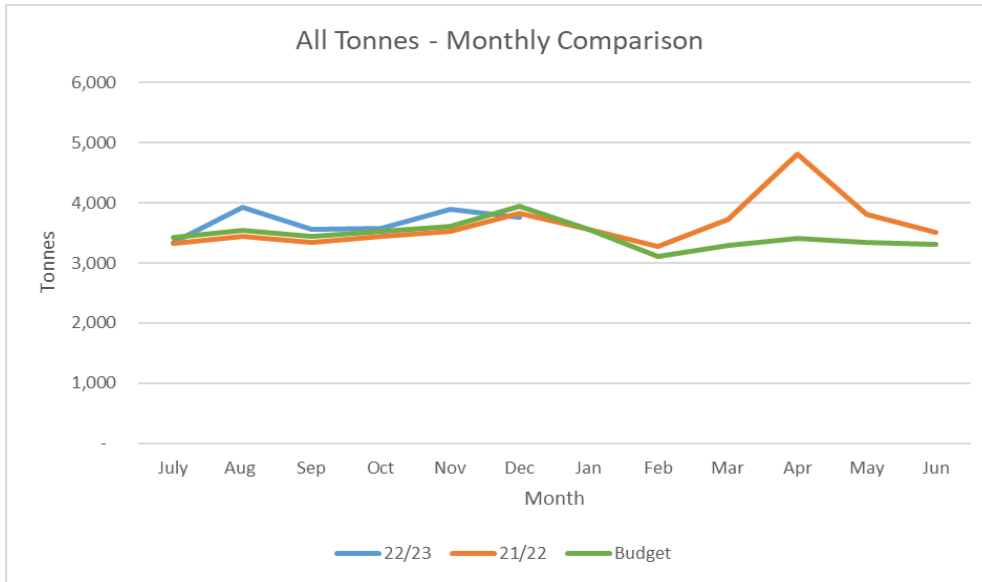
NEXT MEETING

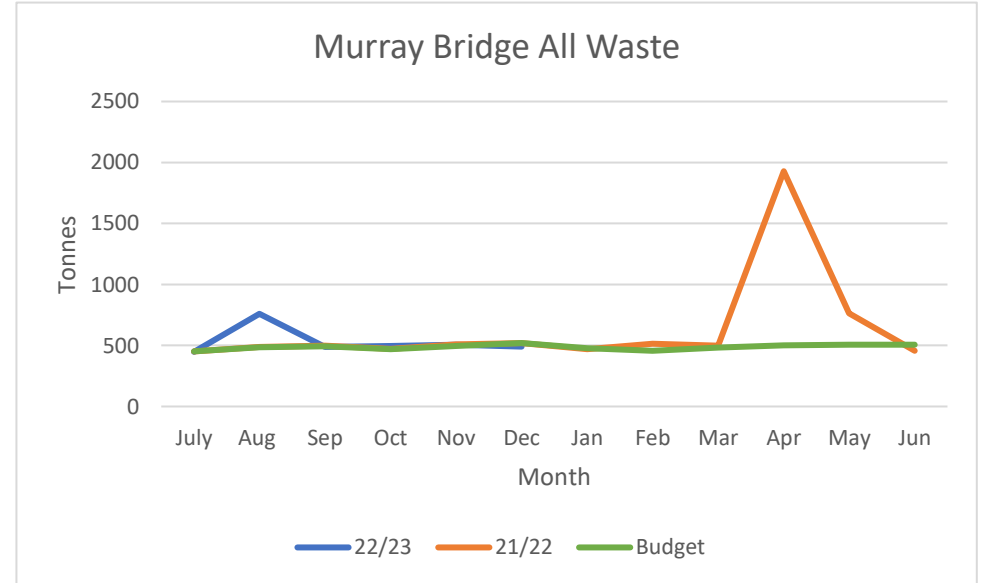
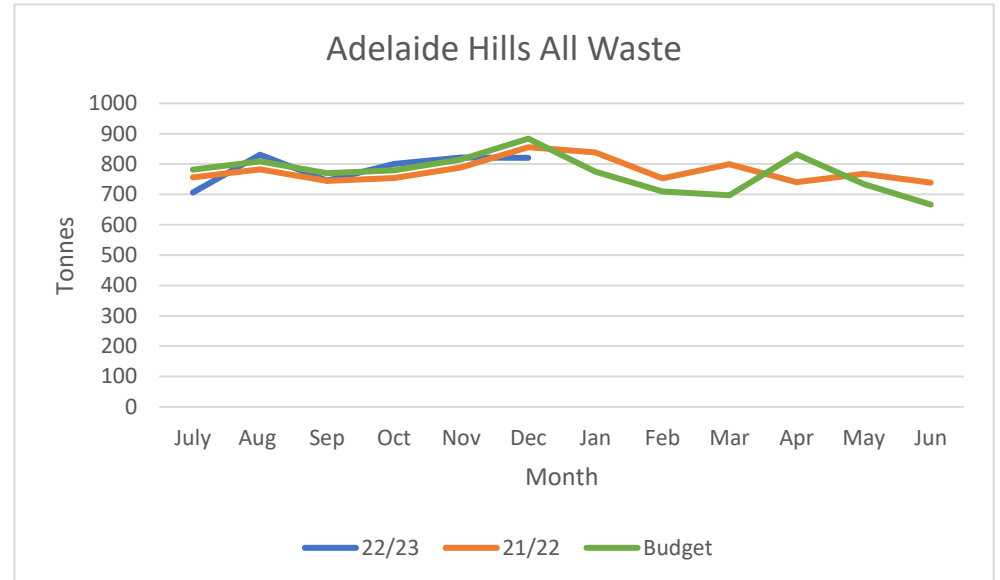
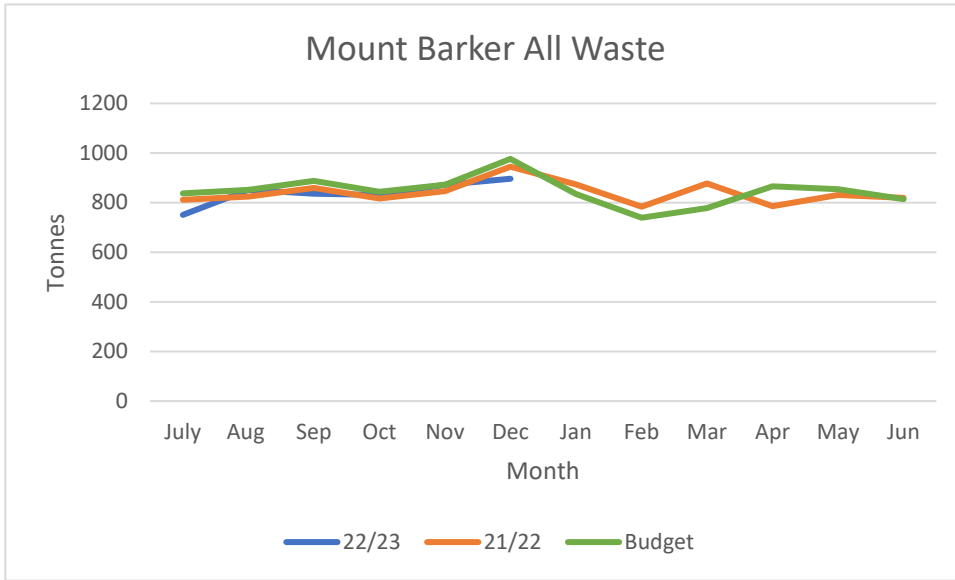
The next ordinary meeting has been scheduled for 16 March 2023.

Month	Mount Barker Kerbside	Mount Barker Windmill Hill Transfer Station	Mount Barker Other	Adelaide Hills Council Kerbside	Adelaide Hills Council Heathfield Transfer Station	Alexandrina Council Kerbside	Alexandrina Council Strathalbyn Transfer Station	Murray Bridge Kerbside	Murray Bridge Brinkley Transfer Station	Murray Bridge Other	Non Member Local Gvt	Commercial	Other	Total	Waste Fill, C&D				
July	615	136	-	563	144	94	23	348	86	14	504	282	534	3,341	471				
Aug	675	177	-	637	194	105	64	392	106	261	535	194	583	3,923	1,177				
Sep	679	156	-	600	145	122	69	381	87	20	553	235	512	3,560	855				
Oct	648	182	-	631	169	101	43	375	90	32	572	237	503	3,585	795				
Nov	706	165	-	654	168	108	63	396	91	18	580	445	507	3,901	699				
Dec	702	194	-	649	171	97	63	375	104	13	630	268	494	3,761	313				
Jan														-					
Feb														-					
Mar														-					
Apr														-					
May														-					
Jun														-					
YTD Total	4,026	1,010	-	3,733	991	627	325	2,267	564	360	3,373	1,662	3,133	22,070	4,310				
TOTALS	5,036			4,724			952			3,190			3,373		1,662		3,133		

FY22 Wastefill
9,837

	Mt Barker District Council	Adelaide Hills Council	Alexandrina Council	Rural City of Murray Bridge	Non Member Local Gvt	Commercial	Other	Total
Budget FY2023 - Original	10,154	9,252	2,411	5,847	6,315	2,277	5,260	41,516
YTD FY2023	5,036	4,724	952	3,190	3,373	1,662	3,133	22,070
Projected Total	10,073	9,449	1,904	6,380	6,746	3,323	6,265	44,139
21/22	10,076	9,321	2,255	7,572	6,271	2,604	5,309	43,408
20/21	9,686	8,855	2,259	5,908	5,926	2,824	5,309	40,767
19/20	8,803	8,611	2,281	5,403	5,699	7,587		38,384
18/19	8,239	8,423	2,255	6,647	5,715	6,962		38,241
17/18	8,256	8,501	2,428	6,641	5,724	6,810		38,360
16/17	8,326	9,403	2,503	6,971	3,836	5,912		36,951





15. MAYOR'S REPORT

16. MEMBERS' REPORTS

17. QUESTIONS ARISING FROM COUNCIL MEETING

18. CONFIDENTIAL REPORTS

**18.1 REPORT TITLE: CONFIDENTIAL ITEM: WASTEWATER
INFRASTRUCTURE CAPITAL CONTRIBUTION
FOR SERVICE UPGRADE**

DATE OF MEETING: 3 APRIL 2023

FILE NUMBER: DOC/23/31528

Recommendation:

That Council:

Section 90 (3) (b) Order

1. Pursuant to Section 90(3)(b)
Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except Chief Executive Officer, Deputy Chief Executive Officer/General Manager Governance, Strategic Projects and Wastewater/Recycled Water, General Manager Infrastructure, Executive Manager to the CEO, General Manager Planning and Community, General Manager Corporate Services, Head of Wastewater, Risk and Governance Officer and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.1 Wastewater Infrastructure Capital Contribution For Service Upgrade.

The Council is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is:

- proposing to conduct business; and
- would prejudice the commercial position of the Council

In addition the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in continued non-disclosure of this information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial

position may prejudice Council's ability to be able to negotiate a cost-effective proposal for the benefit of the Council and the community in this matter.

Section 91(7) Order

4. Pursuant to Section 90 (3) (b)

That having considered Agenda Item 18.1 Wastewater Infrastructure Capital Contribution For Service Upgrade, in confidence under 90(2) and (3)(b) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the council report, related documents and all minutes be retained in confidence until formal (binding) arrangements for the project are in place between council and the developer of 64 Alexandrina Road or such lesser period as may be determined by the Chief Executive Officer.
