



**MOUNT BARKER  
DISTRICT COUNCIL**

**NOTICE OF MEETING**

Pursuant to Section 83 of the Local Government Act 1999 notice is hereby given that the following meeting will be held in the Laratinga Pavilion, Environmental Services Centre, 100 Springs Road, Mount Barker on Tuesday 6 October 2020.

7.00 pm

Council Meeting

A handwritten signature in black ink, appearing to read "A. Stuart".

**A. Stuart  
CHIEF EXECUTIVE OFFICER**

30 September 2020



Mount Barker District Council – Tuesday 6 October 2020 – 7.00pm  
**ORDER OF BUSINESS**

<b>1.</b>	<b>COUNCIL OPENING</b>	
	-	<b>Expression of Faith</b>
	-	<b>Acknowledgement of Land</b>
	-	<b>Apologies or Leave of Absence</b>
<b>2.</b>	<b>QUESTIONS FROM THE GALLERY.....</b>	<b>7</b>
<b>3.</b>	<b>CONFIRMATION OF MINUTES.....</b>	<b>7</b>
	<b>3.1</b>	<b>7 September 2020 .....</b>
<b>4.</b>	<b>CONFLICT OF INTEREST DECLARATION.....</b>	<b>7</b>
<b>5.</b>	<b>DEPUTATIONS .....</b>	<b>7</b>
	<b>5.1</b>	<b>Greg Lomax – English Street Park, Hahndorf.....</b>
	<b>5.2</b>	<b>Simon Martin – Nairne Footpaths.....</b>
<b>6.</b>	<b>QUESTIONS WITH NOTICE .....</b>	<b>7</b>
<b>7.</b>	<b>QUESTIONS WITHOUT NOTICE.....</b>	<b>7</b>
<b>8.</b>	<b>MOTIONS ON NOTICE .....</b>	<b>8</b>
	<b>8.1</b>	<b>New Footpath and Trails Program – Cr Leach .....</b>
<b>9.</b>	<b>MOTIONS WITHOUT NOTICE .....</b>	<b>10</b>
<b>10.</b>	<b>PETITIONS .....</b>	<b>10</b>
<b>11.</b>	<b>RECOMMENDATIONS FROM COMMITTEES .....</b>	<b>10</b>
<b>12.</b>	<b>REPORTS .....</b>	<b>11</b>
	<b>12.1.</b>	<b>Fees and Charges for Polo Club Rooms and Laratinga Pavilion.....11</b>
		Facility hire fees are required to be endorsed by Council to enable a range of businesses and community groups to hire new facilities; namely; the former Adelaide Polo Club Rooms and the new Laratinga Pavilion and additional services on offer at the Mount Barker Town Hall.
	<b>12.2</b>	<b>Tender Award – Linear Trail Extension to Regional Sports Hub .....17</b>
		To gain Council's authority to award contract 2020.002 Linear Trail Extension to Regional Sports Hub to SADB Directional Drilling ("Preferred Tenderer") for the lump sum amount of \$535,324 (exc. GST).

<b>12.3</b>	<b>Public Consultation Policy Review .....</b>	<b>26</b>
	To provide proposed changes to the existing Community Consultation Policy for community consultation.	
<b>12.4</b>	<b>Resilient Hills and Coasts Partnership Sector Agreement .....</b>	<b>38</b>
	To seek Council approval to sign the Resilient Hills & Coasts Partnership Sector Agreement from 2020-2025.	
<b>12.5</b>	<b>Disability Access and Inclusion Plan 2020-2024 (DAIP).....</b>	<b>54</b>
	To present the analysis/amendments following consultation on the draft Disability Access and Inclusion Plan (DAIP).	
<b>12.6</b>	<b>Yantaringa Reserve Management Plan .....</b>	<b>77</b>
	For Council to note the community consultation process / feedback received and to endorse the Yantaringa Reserve Management Plan.	
<b>12.7</b>	<b>Hahndorf Bowling Club – Community Consultation for Community Facility and Open Space Improvements.....</b>	<b>92</b>
	To commence a 4 week period of consultation on the sale of surplus land associated with the Hahndorf Bowling Club, with proceeds to fund improvements to club facilities and the creation a local reserve, funded by the sale of land.	
<b>12.8</b>	<b>Mount Barker Regional Sports Hub Naming – Community Engagement .....</b>	<b>105</b>
	To provide Council Members with the recommended process for official naming of the Mount Barker regional sports hub (Attachment 1) which includes a 3 week period of public engagement.	
<b>12.9</b>	<b>Voting for President Local Government Association (LGA) of South Australia .....</b>	<b>126</b>
	To provide the opportunity for Council to vote for the election of LGA SA President for a 2 year period.	
<b>12.10</b>	<b>Election for Two Positions on the Local Government Finance Authority (LGFA) Board.....</b>	<b>139</b>
	To provide the opportunity for Council to vote for the election of two Local Government Finance Authority of South Australia (LGFA) Board Members for a 2 year period.	
<b>12.11</b>	<b>Update on the progress and changes to the Planning and Design Code.....</b>	<b>152</b>
	To provide an update to Council on progress of the Planning and Design Code since the close of consultation in February 2020; To seek endorsement for the General Manager, Planning and Development to reaffirm the need to maintain Council's current policy position as outlined in the Council submission.	

<b>12.12</b>	<b>Ward Donations .....</b>	<b>159</b>
	To allocate ward donation funds to individuals or organisations.	
<b>13.</b>	<b>INFORMATION REPORTS.....</b>	<b>163</b>
	<b>13.1. South Australian Public Health Act 2011 (Environmental Health) Annual Report 2019/20 .....</b>	<b>163</b>
	To provide an overview of the 2019/2020 South Australian Public Health Act (Environmental Health) Report recently submitted to the Department of Health and Ageing, as required by Section 18 of the <i>SA Public Health Act 2011</i> (the Act).	
	<b>13.2. Bushfire Recovery, Lessons Learnt and Preparation for Season 2020-2021 .....</b>	<b>184</b>
	To inform Elected Members of progress on recovery from 2019 Cudlee Creek bushfire and preparations for the 2020/21 season based on lessons learnt from the 2019/20 bushfire season.	
	<b>13.3. Nairne Retail Development and Surrounding Footpaths.....</b>	<b>187</b>
	To advise Council of the progress being made on the new Nairne retail development and associated infrastructure adjacent the precinct at the east entrance to Nairne.	
<b>14.</b>	<b>QUARTERLY REPORTS .....</b>	<b>190</b>
	<b>14.1. Southern and Hills Local Government Association Quarterly Report.</b>	<b>190</b>
	To provide a quarterly report on the outcomes of the Southern and Hills Local Government Association (SHLGA) Board meeting on 21 August 2020.	
<b>15.</b>	<b>MAYOR'S REPORT .....</b>	<b>192</b>
<b>16.</b>	<b>MEMBERS' REPORTS .....</b>	<b>192</b>
<b>17.</b>	<b>QUESTIONS ARISING FROM COUNCIL MEETING .....</b>	<b>192</b>

<b>18.</b>	<b>CONFIDENTIAL REPORTS .....</b>	<b>193</b>
<b>18.1.</b>	<b>Confidential Item: Appointment of Two Independent Members to the Audit and Risk Committee and Committee Chairperson .....</b>	<b>193</b>
<b>18.2.</b>	<b>Confidential Item: Council Assessment Panel Recruitment .....</b>	<b>201</b>
<b>18.3.</b>	<b>Confidential Item: Recycled Water Storage Facility - Preferred Location.....</b>	<b>208</b>
<b>18.4.</b>	<b>Confidential Item: Chief Executive Officer's Performance Review 2020 .....</b>	<b>226</b>

1. **COUNCIL OPENING**  
**EXPRESSION OF FAITH**  
**ACKNOWLEDGEMENT OF LAND**
  - 1.1 **Leave of Absence**
  - 1.2 **Apologies**
2. **QUESTIONS FROM THE GALLERY (15 MINUTES)**
3. **CONFIRMATION OF MINUTES**
  - 3.1 **Recommendation**

That the minutes of the meeting held on 7 September 2020 as circulated to members be confirmed as a true and accurate record of proceedings.
4. **CONFLICT OF INTEREST DECLARATION**

Council Members are reminded of the requirements for disclosure by Members of material, actual or perceived conflicts of interest in relation to items listed for consideration on the agenda.
5. **DEPUTATIONS**
  - 5.1 **Greg Lomax – English Street Park, Hahndorf**
  - 5.2 **Simon Martin – Nairne Footpaths**
6. **QUESTIONS WITH NOTICE – COUNCILLORS**

NIL
7. **QUESTIONS WITHOUT NOTICE – COUNCILLORS**

**8. MOTIONS ON NOTICE**

**8.1 TITLE: NEW FOOTPATH AND TRAILS PROGRAM**  
**DATE: 6 OCTOBER 2020**  
**FILE: DOC/20/136116**

Motion

I move that Council staff prepare a proposal to fund and build an adequate, fit for purpose footpath and trail network across our district in the short to medium term and that this proposal be brought back to Council within two (2) months in order to inform the review of Council's long-term financial plan and the 21/22 annual business plan.

**Councillor David Leach**  
25 September 2020

Background (provided by Councillor Leach)

This is a generational opportunity. There is an urgent need for new concrete footpaths in some townships. In a few cases this work is necessary to prevent serious injuries/death to residents. It is not all that difficult to accept we would have a payback more than 1.0 for every dollar not spent in falls and pedestrian versus MVAs.

Human scale walking/cycling trails would provide many benefits to the community, particularly:

- environment – less carbon emissions to power ICE vehicles, less carbon footprint to build roads
- mitigation of road traffic congestion leading to less need to fund and build expensive roads
- physical health of humans and pets – walking is great exercise
- mental health of humans and pets – get out of the chair, switch off the electronic device and let your body relax
- socialisation of people in community, the Glebe is an example, people are getting to know their neighbours as they walk to and around that facility
- tourism – build it and they will come, in droves
- equity – many people do not own cars – when the effects of C19 really kick in, even less people will be able to own or operate a car, we are all living longer
- safety – as we age it is better to get people out of cars and into small electric, trail sized vehicles
- reputation – we have lead the state in cat confinement, corflute limitation and ability to do a great job of managing development and built infrastructure of the fastest growing LG area in the state.

### Officer Comment

Council has an extensive network of footpaths and trails, that support safe walking and cycling, totalling some 186 kms.

In 2019/20, Council spent \$618k on renewing its footpaths and trails.

For a number of years, Council has taken advantage of grant programs to fund the extension of its shared use path network with recent examples being the trail extension to Hurling Drive and the soon to be constructed extension to the regional sporting hub.

All new residential developments are required to construct footpaths in accordance with Council standards and on average, approximately 5kms of footpaths are gifted to Council each year. In addition to footpaths, significant sections of new trails are also being delivered by the developer sector, as part of what will be a significant and integrated trail and footpath network.

As towns grow, and new development occurs, some gaps in the footpath and trail network become evident. Recent community engagement on township plans and the disability access and inclusion plan have identified community desire to have an improved level of service when it comes to footpaths and trails.

A report can be prepared by staff that can:

- recommend a level of service for footpath and trail provision (i.e. where they will be located)
- outline the service standard (i.e. materials, widths, etc.) for new footpaths and trails
- identify the gap to be closed between current service provision and any new level of service
- outline an investment plan to close the gap over a number of years
- outline funding options to support the investment plan

The report will identify capital and recurrent funding implications and the implications thereof for other council priorities that are already identified in Council's Long Term Financial Plan,

It is anticipated that this information could be used as an input to the revision of the Long Term Financial Plan and the development of the 2021/22 annual business plan and budget.

(Phil Burton, General Manager Infrastructure)

**9. MOTIONS WITHOUT NOTICE**

*For*

- *requesting a report*
- *a simple matter with minor impact*
- *an urgent matter that without consideration by Council would result in a detriment to Council*

**10. PETITIONS**

NIL

**11. RECOMMENDATIONS FROM ADVISORY COMMITTEES**

NIL

**12. REPORTS**

**12.1 REPORT TITLE:** **FEES AND CHARGES FOR POLO CLUB ROOMS AND LARATINGA PAVILION**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/96646**

**ATTACHMENTS:** **A: DOC/20/97101 – FEES & CHARGES**

**Key Contact** Michelle Bell, Building & Recreation Manager

**Manager/Sponsor** Nick Day, Manager Community Wellbeing

**Mount Barker 2035 – District Strategic Plan:**

Community Wellbeing

CW4: Cultural development

CW4.2 Provide space for art and cultural expression including attracting world-class visual and performing arts events

CW5: Recreation and physical activity development

CW5.2 Provide facilities and space that encourages physical activity

Governance and Leadership

GL3: Program and project delivery

GL3.2: Identify opportunities for new income streams that are financially sound and equitable.

**Annual Business Plan:**

Council adopted Fees and Charges are included in 2020/21 revenue budgets.

**Purpose:**

Facility hire fees are required to be endorsed by Council to enable a range of businesses and community groups to hire new facilities; namely; the former Adelaide Polo Club Rooms and the new Laratinga Pavilion and additional services on offer at the Mount Barker Town Hall.

**Summary – Key Issues:**

1. Council staff have been project managing the implementation of a new online booking system named SpacetoCo which allows users to book space by the hour.
2. The Mount Barker Town Hall as a pilot facility has been launched on the SpacetoCo's platform and a link to the system placed on Council's website.
3. To enable businesses and the community to hire the Laratinga Pavilion and the former Adelaide Polo Club Rooms together with additional services at the Mount Barker Town Hall, hire fees are required to be endorsed by Council.

**Recommendation:**

That Council:

1. Adopts hire fees for the 2020/21 financial year for the former Polo Club Rooms, Laratinga Pavilion and new fees for the Mount Barker Town Hall as set out in Annexure A for the 2020/21 financial year.
  2. Notes that these fees can be waived/varied under delegation in accordance with Council's Fees and Charges Set By Delegation Policy.
- 

**Background:**

1. The fees and charges are set in accordance with Section 188 of the *Local Government Act 1999*. Fees and charges may be fixed, varied or revoked by decision of Council or by by-law. Council must keep a list of fees and charges imposed under this section on public display (during ordinary office hours) at the principal office of the Council.
2. Under the Act, responsibility for defining these fees and charges may be delegated whilst others must be adopted by Council or are fixed by legislation (i.e. statutory charges).
3. At the Council meeting on 1 June 2020 fees and charges for the Mount Barker Town Hall were adopted as part of the 2020/21 Fees and Charges Register. The supporting Council report stated the following:

***Facility Hire Fees*** – Following the development of new facilities (Polo Grounds Clubroom and Laratinga Pavilion) Council facilities for hire are currently under review. As such fees and charges for these facilities have been removed from the fees and charges schedule. Once the facilities review has been completed it is anticipated that these fees and charges will be brought to Council for adoption.

4. In April 2020 Council signed an agreement with SpacetoCo to improve the manual processes for the regular hire of community facilities throughout the District. SpacetoCo is an online booking system that allows users to book space by the hour. Council Members will be provided a demonstration of the product and system at an Informal Briefing.
5. The only facility where Council staff have formally managed hiring/bookings in the past is the Mount Barker Town Hall. This process has been a very manual one where the Customer Services team process hire agreements and payments from regular and casual hirers (together with the Finance team). This involves significant administrative activity and contact interface with the hirer to establish dates, times, terms and conditions of hire.

6. Over the past few months a project for the delivery of the online booking system has been established and the Mount Barker Town Hall is now 'live' on Council's website.

**Discussion:**

1. Council staff are aiming to activate space at not only the Mount Barker Town Hall, the former Adelaide Polo Club Rooms and the Laratinga Pavilion but also other facilities throughout the District. The Regional Sports Hub may be an example where meeting rooms/open areas can be hired online and in turn generate income to offset operating costs.
2. The online booking system will streamline the hirer's booking experience, reduce the administrative burden on Council and enable other facilities across the District to utilise the system.
3. Our District's recreation grounds, sports clubs, halls and institutes would benefit from the online booking system by reducing their current manual processes. It is planned to roll out the project to as many facilities in the District as possible. Council's website will list all facilities available for hire, associated fees, etc.
4. The Laratinga Pavilion presents a number of opportunities for hire with space and option variations for booking as contained in Annexure A. The Laratinga Pavilion would be ideal for nature/sustainability workshops/seminars given the close proximity to the Laratinga Wetlands. By way of example, Council has a booking for September for the Acacia Bush School for an all-day event. The Hills and Fleurieu Landscape Board and Adelaide Hills Tourism Board have both recently booked the Laratinga Pavilion.
5. In the future, consideration will be given to other activities and spaces that can be catered for through the online booking system. For instance, weddings in the District's parks could be formalised through the system.
6. All fees and charges in Annexure A have been benchmarked against like facilities in Local Government as part of the review of the three facilities together with feedback from SpacetoCo. The Laratinga Pavilion's quality and style has also been benchmarked against commercial facilities. A balance between commercial and community outcomes and the quality of the facility have all been taken into account in recommending the fees.

**Community Engagement:**

Informing only	Website, social media
----------------	-----------------------

**Policy:**

Fees and Charges Set By Delegation Policy – DOC/19/91114

**Long Term Financial Plan:**

At this stage the impact on the Long Term Financial Plan is thought to be minimal.

**Budget:**

Council adopted Mount Barker Town Hall fees and charges at the Council meeting on 1 June 2020. Revenue from this venue and the two new facilities have been included in the 2020/21 budget. A budget allocation for minor facility purchases for furniture and equipment will be funded from the adopted 2020/21 budget.

**Statutory/Legal:**

Section 44 and Section 188 of the Local Government Act.

**Staff Resource Requirements:**

The SpacetoCo project will be delivered within existing staff resources.

**Environmental:**

Not applicable.

**Social:**

Improved activation of community facilities will contribute to the enhanced well-being of the community.

**Risk Assessment:**

Property damage and insurance risks covered by bonds and hire agreements.

**Asset Management:**

Current asset service levels may be impacted.

**Conclusion:**

The endorsement of fees and charges will enable the activation of the Polo Club Rooms and the Laratinga Pavilion.

---

**Previous Decisions By/Information Reports to Council**

Meeting Date	1 June 2020	HPRM Reference	DOC/19/43577
Title	Adoption of 2020/21 Fees and Charges Register		
Purpose	To provide the Council with the information necessary to adopt the Fees and Charges Register for fees to be set/varied/waived under delegation and additional permit fees to be set by Council. To provide Council with a framework that supports the waiving/discounting of fees and charges by Council Administration for those fees and charges that would be set under delegation.		
Meeting Date	5 August 2019	HPRM Reference	DOC/19/43577

Title	Fees and Charges Review
Purpose	To provide the Council with the information necessary to adopt the Fees and Charges Register for fees to be set/varied/waived under delegation and additional permit fees to be set by Council. To provide Council with a framework that supports the waiving/discounting of fees and charges by Council Administration for those fees and charges that would be set under delegation.

**ANNEXURE A****Attachment 1 to Item 12.1**

**FEES & CHARGES FOR MOUNT BARKER TOWN HALL, POLO CLUB ROOMS &  
LARATINGA PAVILION  
(ALL FEES INCLUDING GST)**

**Mount Barker Town Hall**

<i>Optional Cleaning fee</i>	\$120 flat fee
<i>The Den (stair access to Mount Barker Town Hall) (accommodates 55 people) – (dependent on COVID restrictions)</i>	\$10 per hour

**Polo Club Rooms**

<i>(accommodates 115 people) – (dependent on COVID restrictions)</i>	
<i>Hourly rate</i>	\$25 per hour
<i>Solstice Screen Casting, HDMI connections and Wi-Fi</i>	\$30 flat fee
<i>Kitchen &amp; Bar use</i>	\$35 flat fee
<i>Optional Cleaning fee</i>	\$120 flat fee
<i>Bond</i>	\$500 flat fee

**Laratinga Pavilion**

<i>Pavilion Hall with access to outside deck, grassed area, access to external power, 2 external public disabled toilets &amp; shared internal toilets (accommodates 167 people) – (dependent on COVID restrictions)</i>	\$75 per hour
<i>Pavilion Hall with access to outside deck, grassed area, access to external power &amp; 2 external public disabled toilets (accommodates 25 people) – (dependent on COVID restrictions)</i>	\$55 per hour
<i>Pavilion Deck with access to external power &amp; 2 external public disabled toilets (no limit to the number of people)</i>	\$25 per hour

<i>Rushes and Reeds Room (partition removed) with access to 2 external public disabled toilets (accommodates 25 people) – (dependent on COVID restrictions)</i>	\$40 per hour
<i>Rushes Room with access to 2 external public disabled toilets (accommodates 10 people) – (dependent on COVID restrictions)</i>	\$20 per hour

<i>Solstice Screen Casting, HDMI connections and Wi-Fi for Pavilion</i>	\$30 flat fee
<i>Solstice Screen Casting, HDMI connections and Wi-Fi for either or both Rushes &amp; Reeds Room (each)</i>	\$15 flat fee

<i>Pavilion Kitchen</i>	\$35 flat fee
<i>Optional cleaning fee</i>	\$120 flat fee
<i>Bond</i>	\$500 flat fee

<b>12.2</b>	<b>REPORT TITLE:</b>	<b>TENDER AWARD – LINEAR TRAIL EXTENSION TO REGIONAL SPORTS HUB</b>
	<b>DATE OF MEETING:</b>	<b>6 OCTOBER 2020</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/129897</b>
	<b>ATTACHMENTS:</b>	<b>ATTACHMENT 1: TRAIL LAYOUT PLAN (DOC/20/130984) ATTACHMENT 2: TREE REMOVAL PLAN &amp; PHOTOGRAPHS (DOC/20/138128)</b>
	<b><u>Key Contact</u></b>	<b>John Calder, Senior Project Manager</b>
	<b><u>Manager/Sponsor</u></b>	<b>Phil Burton, General Manager Infrastructure</b>

**Mount Barker 2035 – District Strategic Plan:****Governance and Leadership**

- GL3: Program & Project Delivery  
GL3.5 Prioritise major capital projects to be delivered.  
GL4: Effective Management & Financial Sustainability  
GL4.1 Manage assets & liabilities through a planned, long term approach.  
GL4.3 Strive for efficiencies, collaboration and partnerships to reduce the cost of delivering the services.

**Annual Business Plan 2019/20:**

The Linear Trail Extension to the Regional Sports Hub (RSH) is listed as a Capital Project (Recreation) in Council's Annual Business Plan 2020/21 and is a key initiative to provide improved accessibility to Council's RSH complex. The project has a total budget of \$760,000 with revenue of \$380,000 (50%) through the Planning and Development Fund 2019, already received by Council. The deadline for completion of the construction works is 31 December 2020 under the terms of the grant.

**Purpose:**

To gain Council's authority to award contract 2020.002 Linear Trail Extension to Regional Sports Hub to SADB Directional Drilling ("Preferred Tenderer") for the lump sum amount of \$535,324 (exc. GST).

**Summary – Key Issues:-**

1. The Linear Trail Extension to the Regional Sports Hub is included in Council's Annual Business Plan 2020/21 with a total project budget of \$760,000 to connect the existing Laratinga Wetlands Trail to the Regional Sports Hub, which is currently under construction.
2. Following an open tender process, SADB Directional Drilling has been identified as the preferred tenderer for the construction works at a tender cost of \$535,324 (exc. GST).
3. The project is to be completed by 31 December 2020 in accordance with the terms and conditions of the Planning & Development Funding Grant of \$380,000 plus Council also requires the trail to be completed to coincide with the opening of the RSH.

**Recommendation:**

That Council:

1. Authorises the award of the Contract 2020.002 Linear Trail Extension to Regional Sports Hub to SADB Directional Drilling ("Preferred Tenderer") for the lump sum amount of \$535,324 (exc. GST)
  2. Authorises the Chief Executive Officer or his delegated officer being the General Manager Infrastructure to execute contract documents between the Council and SADB Directional Drilling and approve additional justified expenditure during the contract within the total approved budget for the project.
- 

**Background:**

1. Council's Regional Sports Hub (RSH) Stage 1 project is currently under construction on a site bounded by Bald Hills Road and Springs Road.
2. The Linear Trail Extension to the Regional Sports Hub project seeks to connect the existing trail around the Laratinga Wetlands to the RSH and therefore provide safe and convenient access for pedestrians and cyclists.
3. This is a capital project as listed in Council's Annual Business Plan 2020/21 and subject to Planning & Development Grant Funding of 50% of the project cost. The design of the project was undertaken during 2019/20 with construction to be undertaken in the first half of the 2020/21.
4. Four route options to negotiate the crossing of Bald Hills Road were previously considered being a simple at-grade crossing, pedestrian actuated signal controlled crossing, use of the existing culvert underpass and a new overpass.
5. A multi criteria analysis was carried out by consulting engineers Southfront in conjunction with senior staff of Council which weighed up the benefits, costs and risks against three criteria being financial, social and environmental.
6. The result of the evaluation concluded that the underpass was the preferred option (delivering the best benefit for cost), primarily due to the greatly improved public safety due to the separation of pedestrians/cyclists from road traffic.
7. There is a risk of flooding from the creek during high rainfall events where the concrete culvert wall (designed to separate the creek from the trail) is breached rendering the underpass unusable. However, these will be rare events (on average once every two years) and is likely to occur during high rainfall events when few people would be expected to be using the trail.
8. The preferred trail route, being the utilisation of an existing culvert underpass, was subsequently supported by Council at its meeting on 2 March 2020.
9. The Department of Infrastructure & Transport has recently approved Council's request to lower the speed limit along Bald Hills Road from 80kph to 60kph, which will also aid cycle/pedestrian safety on the rare occasions when the underpass is rendered unusable.

**Scope of Works**

10. The new trail is to be a 715m long, 3.0m wide trail connection from the Laratinga Wetlands car park to the western boundary of the RSH, comprising 615m of an asphalt sealed compacted rubble path, 20m of elevated recycled plastic boardwalk and 80m of concrete ramps/culvert underpass tunnel beneath Bald Hills Road – see Attachment 1.
11. A new pumping chamber will also be constructed to de-water the existing western-most cell of the 4-cell underpass culvert tunnel following heavy rain events and creek flooding.

**Procurement Strategy**

12. In order to ensure best value for money and maximum community benefit, and pursuant to Council's Procurement policy, an open market tender was used to secure a suitably qualified Contractor to undertake the works.

**Tender Process**

13. The request for tender ("RFT") was issued via VendorPanel on 20 August 2020 and closed on 9 September 2020. Eight submissions were received.
14. Two submissions were excluded from evaluation as non-conforming due to not providing the services required in the request for tender documents.

**Evaluation Overview**

15. The non-financial evaluation process comprised of assessment of the following qualitative criteria with pre-determined weightings (as shown below):
  - a) Organisation Structure/Management & Technical Skills/Resources (15%)
  - b) Similar experience (15%)
  - c) Methodology (40%)
  - d) Local business support (20%)
  - e) Recyclable content (10%)
16. The tenders were evaluated by an evaluation panel ("Panel") consisting of 4 Council staff plus an independent specialist advisor from Southfront, the project's design consultant.

**Basis of Decision**

17. Following the comprehensive evaluation process and consideration of the views of the Panel, SADB Directional Drilling has been selected as the Preferred Tenderer on the following basis:
  - a. Highest tender panel consensus score of all tenderers for the non-financial based on the assessment criteria highlighted above. In particular, their tender proposal was very detailed with a comprehensive construction methodology.
  - b. The ability to resource this project adequately and achieve project completion by 31 December 2020.
  - c. The most competitive lump sum price at \$535K, which includes a value-add saving of \$44K to undertake construction of both this project and the RSH

sewer/recycled water main (previously awarded to SADB at the 3 August 2020 Council meeting).

- d. Availability to undertake construction of both this Linear Trail Extension and Sewer/Recycled Water Main concurrently prior to 31 December 2020 to provide a safe and convenient trail to access the RSH once complete and accord with the Planning & Development Grant Funding terms and conditions plus. Both projects will service Council's RSH site and are being undertaken in the same corridor from Bald Hills Road to the RSH site. This offers significant benefits to Council by avoiding the need to manage two contractors working in the same corridor at the same time and therefore limits Council's risk exposure to project delays and claims plus the need for only one site compound to service both projects.
  - e. Comprehensive company quality, environmental and WHS systems being pre-qualified on Council's contractor list.
  - f. Very experienced and suitably qualified to undertake the scope of work to complete the works with high quality workmanship
  - g. Excellent previous working relationship with Mount Barker District Council on a variety of civil and wastewater projects.
  - h. Local Adelaide-based business.
18. In overall terms, considering both non-financial criteria and tender pricing, SADB's tender is ranked as the highest scoring submission and is considered to offer the best value-for-money whilst also minimising the risks associated with a program overrun which would put both grant funding and community safety at-risk.

**Community Engagement:**

Informing only	Council minutes plus notification to adjacent landowners and user groups. A communications strategy will be developed to accompany the proposed tree impacts as highlighted in the Environmental section of this report prior to their removal.
----------------	---

**Policy:**

The tender process has been undertaken in accordance with Council's Procurement Policy and associated procedures.

Tree removals will be replaced in accordance with Council's Tree Policy (6:1)

**Long Term Financial Plan:**

The Linear Trail Extension to the RSH project is recognised as an important infrastructure project which is included in Council's adopted LTFP.

**Budget:**

The Linear Trail Extension to the Regional Sports Hub was originally listed as a Capital Project (Recreation) in Council's Annual Business Plan 2019/20. The project has a total budget of \$760K with revenue of \$380K (50%) through the Planning and Development Fund 2019, already received by Council. Deadline for completion of the construction works is 31 December 2020 under the terms of the grant. Following the partial deferral of works during 2019/20 and the adoption of the capital carry forwards at the September 2020 Council meeting, the budget for 2020/21 is \$721K. This budget will be used for construction works including the main civil contract, the ancillary supply of pumps & associated electrical works,

tree removals, offset planting at Mount Barker Summit, new tree planting (6:1) and additional landscaping, latent conditions, additional trail interface works within the RSH site (around \$30K), landscaping plus other non-construction related project costs including project management and superintendence.

**Statutory/Legal:**

There is no statutory/legal requirement to construct this project although works within the Mount Barker Creek and will be undertaken in accordance with the requirements of the Landscapes SA Act.

The trail route is located entirely on Council land.

**Staff Resource Requirements:**

This project has been managed internally by Council staff within existing resources whilst also utilising specialist external support from Southfront Consulting Engineers as both project designer and as project manager & contract superintendent during the construction phase.

**Environmental:**

The connection of the existing Laratinga Wetlands Trail to the Bald Hills Road Underpass needs to be aligned through an existing densely wooded area adjacent to the creek. Council's Senior Infrastructure Planner (Open Space) was consulted on the various route options in terms of its impact on the creek environment and native vegetation. A preferred alignment was subsequently identified which minimises environmental impacts as much as possible. The vertical and horizontal alignment of the trail route has also been chosen to minimise the impact on the root zones of existing trees whilst also still achieving equal access standards and safety in design consideration.

This preferred alignment avoids the loss of any existing large mature red gums but does necessitate the removal of a copse of 23 self-sown, small eucalypts, at very close spacing along the creek edge – See Attachment 2: Tree Removal Plan & Photos. These trees are neither regulated or significant, none of them have hollows and a formal development application for their removal was therefore not required. Native vegetation clearance approval has already been granted for these tree removals and the required SEB offset will be used at the Mount Barker Summit reserve by undertaking prioritised actions identified in a recent environmental assessment of the site. In addition, these 23 trees will also be replaced in accordance with Council's 6:1 tree replacement policy with 138 new trees to be planted adjacent to the trail location to minimise the visual impact of the tree losses and provide replacement habitat. In addition, there was a further planting program undertaken at the nearby ephemeral wetlands a few months ago.

Tree Protection Zones will also be established for the large red gums which will remain to ensure that they are not impacted upon during this project. Construction works are also required within the Mount Barker Creek and will be undertaken in accordance with the requirements of the Landscapes SA Act, designed to minimise environmental impacts on the watercourse. SADB will also need to provide a comprehensive Environmental Management Plan for Council approval prior to the start of construction.

**Social:**

The District's communities will derive considerable added benefit from safely accessing the new RSH complex from the existing Laratinga Wetlands trail and beyond. Completing construction of this trail in advance of the opening of the RSH will provide much improved

community safety and avoids the need to cycle/walk along the busy Springs Road to access the facility.

**Risk Assessment:**

A Risk Assessment has been undertaken in accordance with Council's Corporate Risk Management Procedure and a series of risk mitigation strategies identified to seek to ensure that the project is completed to the required timeline, budget and quality. The key project risks are the completion before 31 December 2020 including the possibility of spring rain events which could delay construction progress within the creek-line. However, the Preferred Tenderer has proposed a detailed construction methodology including de-watering of the working corridor when required to keep delays to an absolute minimum.

**Asset Management:**

The construction of this new 715m trail will add to Council's existing trail network with ongoing operational & maintenance responsibility for both the trail and associated new pumping chamber.

**Conclusion:**

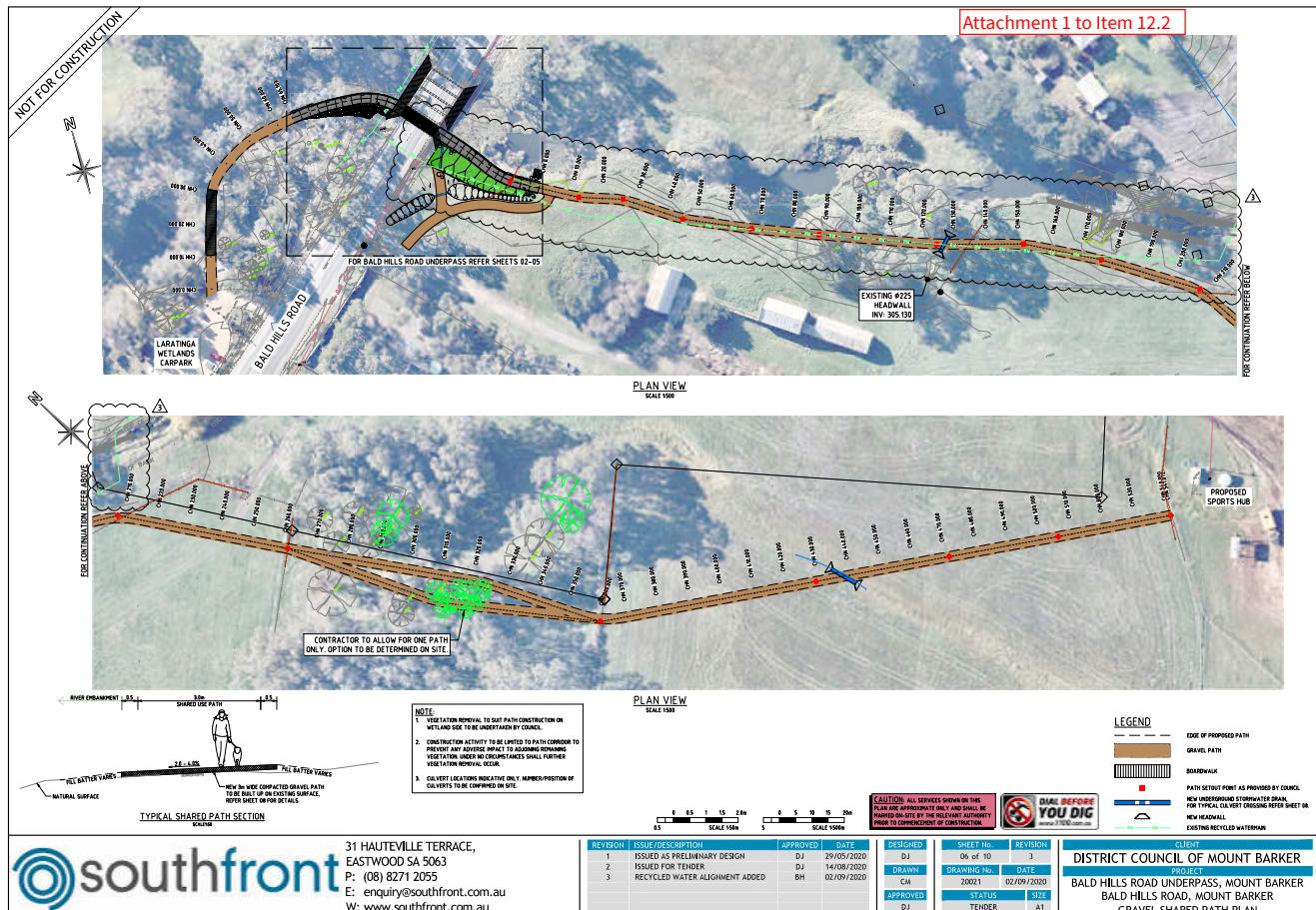
The award of a construction tender for the Linear Trail Extension to the RSH to SADB Directional Drilling for the lump sum amount of \$535,324 (exc. GST), subject to final contract negotiations, is now recommended as offering the best value-for-money with construction programmed to be undertaken from October – December 2020.

---

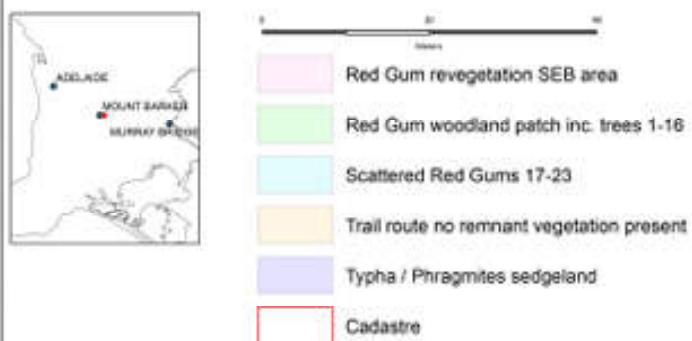
Previous Decisions by Council

Meeting Date	02/03/2020	HPRM Reference	DOC/20/11522
Title	LARATINGA TRAIL EXTENSION TO REGIONAL SPORTS HUB		
Purpose	To seek endorsement on the methodology of assessing and reaching a preferred option (underpass) to continuing the Laratinga Trail across/beneath Bald Hills Road, up to the Regional Sports Hub.		

Meeting Date	04/02/2019	HPRM Reference	DOC/19/7233
Title	GRANT FUNDING APPLICATIONS – OPEN SPACE AND PLACES FOR PEOPLE PROGRAM		
Purpose	To seek authority to lodge the three grant funding applications outlined below with the State Government under the Open Spaces and Places for People Programs (includes Laratinga Trail Extension to RSH)		



## Attachment 2 to Item 12.2



T&M Ecologists



Patch of self-sown red gums to be removed (Trees 1-16)



Scattered small red gums to be removed (Trees 17-23)

**12.3 REPORT TITLE:** PUBLIC CONSULTATION POLICY REVIEW

**DATE OF MEETING:** 6 OCTOBER 2020

**FILE NUMBER:** DOC/20/115957

**ATTACHMENTS:** 1. REVISED PUBLIC CONSULTATION POLICY -  
DOC/20/115956

**Key Contact** Ian Hildebrand, Communications Manager ,  
Community Services:

**Manager/Sponsor** Greg Parker, General Manager Community  
Services

**Mount Barker 2035 – District Strategic Plan:**

Governance and Leadership

GL2: Corporate capacity and leadership

GL2.1 Demonstrate accountability through clear, relevant and easily accessible policies and corporate reporting

**Annual Business Plan:**

nil

**Purpose:**

To provide proposed changes to the existing Community Consultation Policy for community consultation.

**Summary – Key Issues:**

1. The period covered by the second Notice by the Minister of Local Government allowing a variation to the access to the Council's principal office, inspection of documents and public consultation has expired.
2. The Community Consultation Policy is overdue for review
3. Some changes are proposed to provide flexibility and clarity for the community.

**Recommendation:**

That Council:

- conduct community consultation on proposed changes to the attached Public Consultation Policy from the period 9 October 2020 until 8 November 2020; and
  - note that a further report will be provided to Council on 7 December 2020 on the consultation feedback with a view to adopt the revised policy.
-

**Background:**

1. Council has a scheduled timeframe to review statutory policies. Section 50 (6) of the Local Government Act sets out the consultation requirements when Council alters its Public (Community) Consultation Policy.

**Discussion:**

2. The existing Community Consultation Policy was developed in 2004 and had a review in January 2011 and 2014 with minor alterations made.
3. On 8 April 2020 the Minister for Transport, Infrastructure and Local Government issued a Notice whereby he exercised his new emergency powers under section 302B of the Local Government Act 1999 in response to the COVID-19 coronavirus which allowed a variation to the access to the Council's principal office, inspection of documents and public consultation.
4. The Community Consultation Policy was revised in accordance with the government notice.
5. These temporary changes applied from the Council meeting 4 May 2020 and ceased on 3 August 2020, 28 days after all state major emergency declarations ended.
6. Where public meetings and face-to-face consultations occur in the current climate, a COVID plan will need to be prepared and made available for public viewing.
7. A preference remains in the current environment for written or online consultation methods.
8. Proposed changes to the existing policy are noted in the attachment with suggested deletions as strikethrough and additions in red print.
9. The changes proposed are intended to simplify the policy and provide flexibility and efficiency in meeting deadlines associated with developing, consulting and finalising key strategic management documents including the Strategic Asset Management Plan (SAMP), Long Term Financial Plan (LTFP) and Annual Business Plan.
10. These changes are not being implemented to reduce the opportunity for community feedback but instead reflect updated processes in preparing revisions of the SAMP and LTFP (annual) with community input sought each time.
11. Clause 6.2 of the Policy details topics within the Local Government Act that have specific minimum legislative timeframes and requirements regarding public consultation which are not otherwise detailed in the Policy. .
12. Clause 6.3 of the Policy refers to topics within the Local Government Act and assigns topics to one of three levels of consultation. This includes the SAMP and the LTFP being assigned to Level 1.
13. Clause 6.4 of the Policy refers to topics where there are no specific requirements to consult in the Local Government Act but where Council sees a benefit in doing so, and provides some appropriate options to consider.

**Community Engagement:**

Consultation comments:

Decision to be made	Whether the proposed changes to the existing Community Consultation Policy are appropriate.
Key factors to be considered in decision (dot points)	There are legislative requirements for some consultation processes and it is not required to duplicate these in the policy.
Area of community influence	<p>Aspects that are fixed: Section 6.2 of the Policy contains areas in the Act where community consultation has minimum requirements.</p> <p>Key areas for community input: Comment is welcome on the whole policy and specifically whether the consultation steps in 6.3 of the Policy are acceptable.</p>
Method of consultation, informing community & cost	<p>The revised policy will be made available at the Local Government Centre, the Library and on the Council's Your Say platform. It will be promoted via Facebook and Council's website. The Act requires Council to advertise that the Policy is available for consultation both in The Advertiser and The Courier.</p> <p>The only cost is for the two (2) advertisements.</p>
Feedback to stakeholders/Council	People who have made a submission will be notified of Council's determination once it has considered the consultation feedback.
Timeframe for consultation	The Act requires Council to consult for at least 1 month. The consultation period will be from 9 October 2020 to 8 November 2020.
Community input (post consultation only)	This will be provided in the report in December 2020
Recommendations (post consultation only)	This will be provided in the report in December 2020

**Policy:**

There is an existing Community Consultation Policy.

**Long Term Financial Plan:**

NA

**Budget:**

The only cost will be that of advertisements estimated to be approximately \$700. These costs will be accommodated within current budgets.

**Statutory/Legal:**

Section 50 of the Local Government Act 1999.

**Staff Resource Requirements:**

This will be incorporated in the existing staff workload.

**Environmental:**

NA

**Social:**

The Community Consultation Policy demonstrates in a clear document that Council will consider the community view as part of its decision making, although Council is charged with the responsibility to make the final decision.

**Risk Assessment:**

There are no identified risks with providing the Policy for community consultation.

**Asset Management:**

NA

**Conclusion:**

The proposed changes to the existing Public (Community) Consultation Policy are provided in relation to the more regular updating of the SAMP and the LTFP.

---

**Previous Decisions By/Information Reports to Council**

Meeting Date	4 May 2020	HPRM Reference	DOC/20/45620
Title	MINISTERIAL NOTICE NO.2 - CHANGES TO PUBLIC ACCESS AND PUBLIC CONSULTATION		
Purpose	To advise Council that the second Notice by the Minister of Local Government has been gazetted whereby he is exercising his new emergency powers under section 302B of the Local Government Act 1999 in response to the COVID-19 coronavirus which will allow a variation to the access to the Council's principal office, inspection of documents and public consultation.		

Meeting Date	7 April 2014	HPRM Reference	DOC/14/019443
Title	REVIEW OF COMMUNITY CONSULTATION POLICY – RESULTS OF CONSULTATION		
Purpose	To provide consultation feedback on the revised Community Consultation Policy so that Council can adopt the Policy.		

Meeting Date	3 February 2014	HPRM Reference	DOC/13/112495
Title	REVIEW OF COMMUNITY CONSULTATION POLICY		
Purpose	To provide proposed changes to the existing Community Consultation Policy for community consultation.		

Attachment 1 to Item 12.3MOUNT BARKER  
DISTRICT COUNCIL**TITLE: PUBLIC CONSULTATION POLICY**

REFERENCE NUMBER:	Doc/20/115956
RESPONSIBLE OFFICER/ DEPARTMENT:	Community Services
APPLICABLE LEGISLATION:	Local Government Act 1999
MOUNT BARKER 2035 – DISTRICT STRATEGIC PLAN:	<b>Governance and Leadership</b> GL:1 Active Democracy and Effective Representation GL 1.5 Fully integrate community engagement practices into Council activities
RELATED POLICIES:	Nil
SUPPORTING PROCEDURES:	Nil
PREVIOUS REVIEW DATES:	4 May 2020
ENDORSED BY COUNCIL:	6 October 2020
MINUTE RESOLUTION NUMBER:	
NEXT REVIEW DATE:	6 October 2023

**1. PURPOSE**

The Mount Barker District Council is strongly committed to genuine, effective and timely community consultation on a range of issues to ensure it meets (or exceeds) its obligations under the Local Government Act 1999 (“the Act”). Council consultation may often exceed the minimum consultation requirements

This Policy sets out the steps the Council will follow for public consultation as required under Section 50 of the Local Government Act 1999 (“The Act”) and provides guidelines for other consultation topics.

## 2. SCOPE

The Policy will define the role of Council Members and employees, in consulting with the community and the methods which will be used.

## 3. DEFINITIONS

**Council** shall mean the Mount Barker District Council

**Public Consultation** shall mean two-way communication to seek ideas, opinions, alternatives and proposals to inform decision making.

**The Act** shall mean the Local Government Act, 1999.

Note – for the purposes of this Policy the words ‘community’ and ‘public’ are interchangeable.

## 4. ROLES & RESPONSIBILITIES

**Council:**

- Prepare and adopt the Public Consultation Policy;
- Participate in, and advocate for, community consultation processes and activities; and
- Receive, review and consider the information received from the community in the course of its decision-making to ensure it is aware of the community’s perspective and incorporates reasonable consultation suggestions to make an informed decision to provide the community with the best possible outcomes.

**Chief Executive Officer:**

- Implement the Public Consultation Policy; and
- Review the consultation levels, reporting outcomes of the consultations to Council, and review the value of the Policy.

**Employees**

- Planning for and following the requirements of this Policy and requirements in the Act;
- Provide a summary of consultation comments in the report to Council and all submissions as an attachment; and
- Provide the outcome of Council’s decision to those who made a submission.

## 5. POLICY STATEMENT

The primary objectives of this Policy are to:

- Encourage the community to actively participate in policy development, planning and programming, the management and evaluation of services and in identifying areas of concern.
- Ensure that Council’s objectives and initiatives are informed and improved by the valuable information gathered in community consultation.
- Demonstrate that community consultation precedes action - it is the beginning of the cycle which results in action.

- Provide a community consultation process which serves and builds trust and positive relationships within the community.
- Demonstrates open, transparent and responsive decision making.

## 6. PUBLIC CONSULTATION REQUIREMENTS

### 6.1 Consultation Methods

Generally, the strategic objective of any community consultation plan is to ensure that all community stakeholders, residents and ratepayers receive regular information about Council's achievements, objectives and performance, are advised of major issues affecting the community and are given the opportunity to comment on, and be consulted about these.

While the major emergency declarations in South Australia have ended (as at 29 September 2020) some restrictions remain that require any public meeting or face-to-face consultations to have a COVID plan and made available for public viewing.

A preference remains in the current environment for written or online consultation methods.

To assist in this objective Council staff will also utilise the Community Engagement Framework and Toolkit which highlights that the community want consultation that is:

- meaningful;
- listened to;
- inclusive; and
- value for money

### 6.2 Statutory Requirements

In a number of program and service areas the Council is required to comply with specific legislative timeframes and requirements regarding public consultation as set out in the Act, which include minimum consultation periods, publication in the Gazette and public meetings etc. Below are tables with consultation requirements requiring Council compliance .

In addition, if not specified in the Act, as a minimum Council will ensure information related to the consultation topic as noted below will be included on Council's website and hard copies available for perusal or purchase at the Local Government Centre. Consideration will also be given to other optional consultation methods as noted in 6.4.

#### Sections of the Act with specific timeframes and requirements

Representation Reviews	Section 12 (7) (8) (9) (10)
------------------------	-----------------------------

Status of a Council/Change of Name	Section 13 (2)
Public Consultation Policies	Section 50
Annual Business Plan	Section 123 (3) (4) (5) (6) (7) (8) (9) (10)
Rates and Charges – Change to Basis of Rating Report	Section 151 (5a) (5b) (5c) (5d) (5e) (7) (8) (8a)
Rating – Differential Rates	Section 156 (14) (14a) (14b) (14c) (14d) (14e) (14ea)
Passing by-laws	Section 249 (1) (2)
Councils to develop policies (power to make orders)	Section 259

In addition reporting on public consultation is required for:

Representation Reviews	Section 12 (8a)
Prudential Requirements for certain activities	Section 48

### **6.3 Consultation Categories – Where A Timeframe is Not Defined in the Local Government Act 1999**

The Community Consultation Policy specifies three (3) levels of consultation designed to suit statutory requirements where the timeframe is not defined. Any good consultation strategy requires a certain degree of flexibility to suit the specific situation. While setting out minimum standards, each level reflects this need by not being too prescriptive.

- Level 1:**
- a) At least 21 days consultation period;**
  - b) Follow any legislative requirements**
  - c) A notice in The Courier (minimum) inviting submissions on the matter;**
  - d) Information will be available at the Local Government Centre and on Council's website.**
  - e) Consideration will be given to other optional consultation methods as noted in 6.4.**

Principal Office – Opening Hours	Section 45(3)
Code of Practice – Access to Meetings and documents	Section 92 (5) (6) (7)
Community Land Management Plans	Section 197 (1) (3)
Community Land – Alienation by lease or licence	Section 202 (2)
Authorisation / Permits for works on Roads	Section 223

Roads – Trees if planting impacts on residents, businesses or advertisers	Section 232 (b)
Time limits for dealing with certain applications	Section 242 (4)
Strategic Management Plans: • Long Term Financial Plan • Strategic Asset Management Plan	Section 122 (6), (8)

- Level 2:**
- a) At least 28 days consultation period;
  - b) Follow any legislative requirements;
  - c) A notice in The Courier (minimum) inviting submissions on the matter,
  - d) Information available at the Local Government Centre and on Council's website.
  - e) Signage will be installed for the consultation period at the site.
  - f) Consideration will be given to other optional consultation methods as noted in 5.4.

Community Land – Revocation	Section 193(3) and 194(2)
Community Land Management Plans – amendment or revocation	Section 198 (2) (4)

- Level 3:**
- a) At least 6 weeks consultation period;
  - b) Follow any legislative requirements;
  - c) A notice in The Courier (minimum) inviting submissions on the matter,
  - d) Information available at the Local Government Centre and on Council's website.
  - e) Information will also be included in District Matters (where time allows)
  - f) Consideration will be given to the other optional consultation methods as noted in 5.4.

Strategic Management Plans: • Eg Community Plan	Section 122 (6), (8)
--	----------------------

#### 6.4 Consultation for matters not stipulated by the Local Government Act 1999

It is Council's prerogative to establish the level of consultation for topics not identified in the Act as requiring consultation. This includes matters brought to its attention by the community as requiring consultation. If not stipulated in the Act, the level of engagement will be dependent on project complexity, community impact, community interest, political sensitivity, timelines and resource availability and may include:

- Other direct mail publications or letterbox drops within a particular street or radius of the subject matter;

- Advertising in The Advertiser, The Courier, The Weekender Herald, PowerFM radio station, local township newsletters and other media outlets as deemed appropriate;
- Media releases to appropriate media outlets and community groups;
- Community forums, workshops and stakeholder meetings;
- Use of facilitators at community meetings for controversial issues;
- Market research or surveys;
- The Council Your Say site [yoursay.mountbarker.sa.gov.au](http://yoursay.mountbarker.sa.gov.au)
- General fixed displays (noticeboards in the Council foyer and Library); and
- Specific displays or signage, as appropriate.

#### **6.5 Council Decision**

Community consultation assists the Chief Executive Officer or their delegate in the decision making process and in formulating recommendations to Council. Ultimate decision making rests with the Council via a resolution at a Council meeting.

#### **6.6 Submissions**

People making submissions should carefully consider the information provided as these will be published as submitted in a Council report, however Council will consider any request to keep a submission and contact information confidential.

A summary of all submissions will be provided to Council as part of the report on the consultation. The summary will include the name of the Author, dot points of the submission and Council's response to the points raised clarifying either:

- If the issue is already identified - where;
- If the matter is deemed not relevant - why;
- Whether the suggestion will be included

A copy of all submissions will be provided as an attachment (unless determined to remain confidential). Depending on the volume of submissions this may only be via an electronic attachment, with one hard copy available at the Local Government Centre with the agenda, and one copy at the Council meeting.

### **7. TRAINING / EDUCATION**

N/A

### **8. REVIEW**

This Policy will be reviewed every three years or the frequency may be dictated in legislation, or earlier in the event of changes to legislation or related Policies and Procedures or if deemed necessary by the Chief Executive Officer..

### **9. ACCESS TO THE POLICY**

The Policy is available for public inspection at the Customer Service Centre, at the Local Government Centre, 6 Dutton Road, Mount Barker, South Australia and on the Council's website [www.mountbarker.sa.gov.au](http://www.mountbarker.sa.gov.au)

## **10. FURTHER INFORMATION**

For further information on this Policy, please contact:

Title: Communications Manager

Address: PO Box 54, Mount Barker  
South Australia, SA, 5251

Telephone: (08) 8391 6200

Email: [hildebrand@mountbarker.sa.gov.au](mailto:hildebrand@mountbarker.sa.gov.au)

**12.4 REPORT TITLE:** **RESILIENT HILLS AND COASTS PARTNERSHIP SECTOR AGREEMENT**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/129084**

**ATTACHMENTS:** **1. - RESILIENT HILLS AND COAST ACTION PLAN 2020-2025 - DOC/20/129041**  
**2. - DRAFT REGIONAL SECTOR AGREEMENT - RESILIENT HILLS AND COASTS 2020-2025- DOC/20/129070**

**Key Contact** Greg Sarre, Manager Economic Development and Sustainable Futures, Planning and Development

**Manager/Sponsor** Marc Voortman, General Manager Planning and Development

**Mount Barker 2035 – District Strategic Plan:**

Goal Area: The Natural Environment and Sustainable Living

NE: 4 Climate Change and resilience

NE 4.1 identify and respond to environmental risks and vulnerabilities

NE 4.3 Evolve strategy, policy and operational practices to ensure appropriate adaptive responses to climate change.

**Annual Business Plan:**

There is no specific budget allocated to this within the Annual Business Plan, apart from staff time.

**Purpose:**

To seek Council approval to sign the Resilient Hills & Coasts Partnership Sector Agreement from 2020-2025.

**Summary – Key Issues:**

1. Council is a partner in Resilient Hills & Coasts (RH&C), one of eleven Regional Climate Partnerships in South Australia.
2. The partners have a shared aim to strengthen the resilience of our communities, economies and natural and built environments to a changing climate and has achieved a solid foundation of practical on-ground action, knowledge, networks, momentum and goodwill.
3. The partnership is supported by a statutory Regional Sector Agreement, which expired on 30 June 2020. Council is now asked to consider committing to RH&C for another five years by signing the Regional Sector Agreement 2020-2025.

**Recommendation:**

That Council:

1. Notes the achievements of the Resilient Hills & Coasts partnership to date, and its future priorities for action.
  2. Recommits to the partnership by signing the Resilient Hills & Coasts Sector Agreement 2020-2025.
- 

**Background:**

1. Mount Barker District Council] is a partner in Resilient Hills & Coasts (RH&C), one of eleven Regional Climate Partnerships in South Australia. The partners have a shared aim to strengthen the resilience of our communities, economies and natural and built environments to a changing climate.
2. RH&C came together in 2014 under the State Government's *Prospering in a Changing Climate Initiative*, as one of eleven such Regional Climate Partnerships across South Australia. With tripartite government investment, the partners developed the RH&C Climate Change Adaptation Plan (the Adaptation Plan) alongside businesses and communities in our region.
3. On 5 June 2017, partners signed a Regional Sector Agreement (the Agreement), agreeing to work together to implement the Plan. The Regional Sector Agreement is a statutory instrument under Section 16 of *South Australia's Climate Change and Greenhouse Emissions Reduction Act 2007*. That first Agreement expired on 30 June 2020.
4. Increasingly, the region is experiencing the effects of climate change. During 2019/20 the Adelaide Hills and Kangaroo Island were severely affected by bushfire. Coastal hazards including erosion, inundation and storm surge are becoming more frequent, and water security is becoming more variable.
5. RH&C draws on expertise and input from across community, business, government, industry and academia to critically assess the impacts, risks, vulnerabilities and opportunities associated with climate change. The partnership works together to propose and implement actions to strengthen and grow the resilience of our communities, economies and the natural environment to the changing climate.

**Discussion:**

6. RH&C is guided by the Resilient Hills & Coasts Climate Change Adaptation Plan (the Adaptation Plan), endorsed by Mayors and other signatories in 2016. The RH&C Steering Committee has since been implementing the ten priority actions of the Adaptation Plan.

7. The partnership has achieved a solid foundation of practical on-ground action, knowledge, networks, momentum and goodwill under the first Agreement, with achievements including:
  - Coastal hazard mapping and adaptation initiatives (Kangaroo Island and Alexandrina Councils)
  - Increased regional capabilities and uptake of water sensitive urban design (Mount Barker led WSUD training)
  - The Where We Build What We Build project, providing evidence on the climate resilience of our region's housing stock and the economic benefits of building or retrofitting to a climate ready standard
  - Climate Risk Governance Assessment by Mount Barker and 4 other Councils, to assess and embed climate risk management throughout Council business
  - Leading the low carbon transition, including by joining the Cities Power Partnership, installing solar generation, transitioning to LEDs and electric vehicle fleets, and exploring options for a Community Energy Program.
8. In May 2020, the Steering Committee evaluated progress against the Plan and identified three priority areas to focus efforts for the next five years, along with key actions to progress them, as outlined in the RH&C Action Plan 2020-2025 (the Action Plan, attachment 1). The three priority areas are:
  - **Climate-ready development:** Leverage our leadership and networks to encourage residential and infrastructure development that avoids natural hazards, is built to maximise resilience, and is energy efficient and water sensitive.
  - **Disaster risk reduction:** Support partners and communities to map, understand, plan for and adapt to coastal, bushfire and urban heat hazards.
  - **Resilient agriculture:** Build on and spread regional best practice in enabling agriculture that is regenerative, water smart, resilient to variable climate, and supports carbon farming as part of a zero emissions pathway.
9. The climate-ready development and resilient agriculture priorities in particular, emphasises mitigation (reducing emissions) equally with adaptation (responding to the impacts of rising temperatures that are already locked in).
10. The partnership is supported by a statutory Regional Sector Agreement, in which partners agree to keep working together to implement the Adaptation Plan. The existing agreement expired on 30 June 2020, and partners are now being asked to re-commit to a new Agreement. The parties being asked to sign the agreement are all regional Councils, the Southern & Hills Local Government Association, the Kangaroo Island and Hills and Fleurieu Landscape Boards, Regional Development Australia (Adelaide Hills,

Fleurieu and Kangaroo Island), and the State Government (via the Minister for Environment and Water).

11. The Steering Committee strongly supports continuing the partnership. The Southern & Hills LGA Board emphasised their continued commitment to Resilient Hills & Coasts, and to implementing the Adaptation Plan, at its 30 April 2020 meeting. On 24 March 2020, Mayor Ericka Vickery, as Chair of SAROC, wrote to the Minister for Environment and Water to encourage him to re-commit to Regional Sector Agreements as they come up for renewal. At the time of writing this report the SHLGA confirmed that in principle support has been received at an officer level from the majority of the partners with Council's receiving reports in upcoming next meetings.
12. Council is asked to consider re-committing to RH&C for another five years by agreeing to sign the Regional Sector Agreement 2020-2025 (attachment 2). The Agreement does not create any legally binding obligations or commit Council to any expenditure.

**Community Engagement:**

Informing only	<p>The RH&amp;C Climate Change Adaptation Plan was developed by project partners with significant input from community, business, government, industry and academia over a two-year period.</p> <p>The process included a knowledge audit, review of regional climate projections, mapping of community values, assessment of the vulnerability of those values to climate risks, and identification and prioritisation of adaptation options.</p> <p>The Adaptation Plan therefore reflects community values and identifies priority actions to reduce the vulnerability of those values to climate risks.</p> <p>There is currently no funding allocated to reengage the community in an update of the Adaptation Plan.</p>
----------------	---

**Policy:**

No existing policy.

**Long Term Financial Plan:**

No provision in the LTFP.

**Budget:**

In previous years, partner Councils have co-invested in a Regional Coordinator for RH&C, in accordance with the Southern & Hills LGA contributions formula.

The former Adelaide & Mount Lofty Ranges NRM Board also co-invested via ad hoc grants.

At its 30 April 2020 meeting, the Southern & Hills LGA Board agreed to defer funding for the RH&C Regional Coordinator, due to COVID-related budgetary uncertainty. In making that decision, the Board emphasised their continued commitment to climate action through RH&C and to implementing the Adaptation Plan. The Board also noted that it would continue to advocate to the State Government to co-invest in RH&C.

Aside from in-kind support in the form of representation on the RH&C Steering Committee, the Regional Sector Agreement does not commit the Council to any financial implications.

**Statutory/Legal:**

The RH&C Sector Agreement 2020-2025 has been prepared pursuant to section 16 of South Australia's *Climate Change and Greenhouse Emissions Reduction Act 2007* (the Act), and complies with the requirements of the Act.

The Agreement is between the Minister and the RH&C partners, and acknowledges a joint commitment to respond to climate change by managing risk, harnessing opportunities, adapting and building resilience.

The agreement does not create any legally binding obligations or commit Council to any expenditure however, under the Agreement, RH&C partners undertake to:

1. Participate in Committee activities (including representation on the Steering Committee, annual reporting to all signatories, and a biennial evaluation);
2. Promote RH&C objectives and achievements internally and to relevant stakeholders;
3. Implement the Regional Action Plan priorities;
4. Prioritise opportunities to implement climate change projects on a regional scale, rather than on an organisation by organisation basis, where it is efficient and practical to do so; and
5. Continue to explore opportunities for joint and external funding and resourcing, including for a Regional Coordinator role.

**Staff Resource Requirements:**

The Regional Sector Agreement stipulates that each partner nominate a representative to the Steering Committee. Council's representative is Greg Sarre.

Council's representative hosts a meeting of the Steering Committee on a rotating basis (approximately once a year), attends and contributes to bi-

monthly meetings, and participates in RH&C projects as relevant. Participation in projects is at the discretion of Councils, subject to available resourcing.

**Environmental:**

Continued involvement in the Resilient Hills & Coasts partnership will support environmental outcomes for our community and is consistent with Council's Environment Strategy, Climate Change Action Plan and Emergency Management Plan (among others) and tree management activities.

Specifically, this would include outcomes aligned with our three priority areas:

- Climate Ready Development: Encouraging climate-ready development will reduce carbon emissions by improving energy efficiency, and deliver stormwater management outcomes for improved water security and quality.
- Disaster Risk Reduction: Improving our understanding and management of climate hazards will assist in balancing conservation and bushfire risk outcomes.
- Resilient Agriculture: Spreading regional best practice in regenerative and resilient agriculture will support healthier soils and waters and more resilient landscapes.

**Social:**

Continued involvement in the Resilient Hills & Coasts partnership will support social outcomes by strengthening the resilience of our community.

**Risk Assessment:**

Resilient Hills & Coasts supports partner organisations and the wider community to understand and manage risks associated with climate change. This includes physical shocks and stresses such as heatwaves, bushfires and coastal erosion, and well as emerging and escalating legal and financial risks such as climate litigation and rising insurance premiums.

By working together with other Councils and partners in the region, as well as with other Regional Climate Partnerships, Mount Barker Council can minimise the costs involved with managing climate risks. This is because the partnerships share information, knowledge and tools, and can rapidly spread and scale best practice. Council will be better equipped to understand and manage climate risks to its own operations, as well as being better equipped to support our community to do so.

**Asset Management:**

The regional partnership, including the Climate Change Adaptation Governance Assessment, helps Council understand, plan and manage its assets to factor in climate change. The Strategic Asset Management Plan includes climate change as a significant factor that will impact assets into the future.

**Conclusion:**

The Resilient Hills and Coast Climate Change Adaptation Plan has demonstrated outcomes that will help the Council, community and region respond to and adapt to climate change. Signing the Regional Sector Agreement demonstrates Council's commitment to continue working with partners to tackle the challenges and opportunities of climate change.

---

Previous Decisions By/Information Reports to Council

Meeting Date	1 May 2017	HPRM Reference	DOC/17/26977
Title	RESILIENT HILLS AND COAST REGIONAL SECTOR AGREEMENT		
Purpose			



Attachment 1 to Item 12.4

## Resilient Hills & Coasts – Regional Action Plan 2020-2025

Endorsed 2 July 2020

### Our Priorities 2020-2025

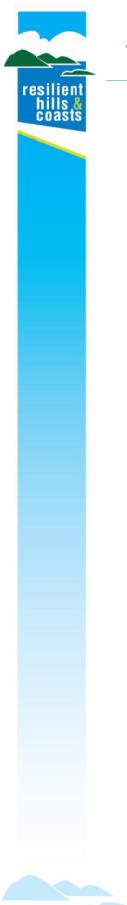
- |                                  |  |
|----------------------------------|--|
| <i>Climate-ready development</i> | Leverage our leadership and networks to encourage residential and infrastructure development that avoids natural hazards, is built to maximise resilience, and is energy efficient and water sensitive |
| <i>Disaster risk reduction</i>   | Support partners and communities to map, understand, plan for and adapt to coastal, bushfire and urban heat hazards  |
| <i>Resilient agriculture</i>     | Build on and spread regional best practice in enabling agriculture that is regenerative, water smart, resilient to a variable climate, and supports carbon farming as part of a zero emissions pathway |

### Our Principles

- |                               |  |
|-------------------------------|--|
| <i>Advocate and lead</i>      | Demonstrate our leadership through commitment, local and regional action, and advocacy to the LGA, State Government and other stakeholders     |
| <i>Share knowledge</i>        | Generously share tools, resources and knowledge with each other and beyond   |
| <i>Keep collaborating</i>     | Continue working with each other, other Regional Climate Partnerships, and external partners to leverage collective impact and reduce the load |
| <i>Go where the energy is</i> | Leverage local priorities, existing initiatives and networks to sustain and build momentum   |

### Our Actions 2020-2025

Our priority actions and opportunities are outlined on the following page.  
Our action plan is a living document and is subject to biennial review by the Resilient Hills & Coasts Steering Committee.



<b>Strategic priority &amp; champions</b>	<b>Top priorities for action</b>	<b>Short-term opportunities to explore further</b>	<b>Longer-term opportunities</b>
<b>Climate Ready Development</b> Greg Sarre, Mount Barker DC Brian Doman, City of Victor Harbor	<ul style="list-style-type: none"> <li>Develop House of Tomorrow project to deliver on-ground climate ready houses and influence volume home builders (<i>lead: Mount Barker DC</i>)</li> <li>Host WSUD training for regional practitioners in May 2021 (<i>lead: Mount Barker DC</i>)</li> </ul>	<ul style="list-style-type: none"> <li>Support follow-up Urban Growth and Catchment Health forum</li> <li>Consider becoming a Water Sensitive SA member</li> <li>Partner with SA Water to expand Smart Irrigation and Air Temperature monitoring in public parks</li> <li>Advocate for green infrastructure improvements in Planning &amp; Design Code Gen 2 and the Regional Plan</li> <li>Host community workshops</li> </ul>	<ul style="list-style-type: none"> <li>Explore opportunities to expand Where We Build What We Build and regionally scale House of Tomorrow</li> <li>Embed climate risk considerations in the S&amp;HLGA regional infrastructure plan</li> <li>Advocate to the LGA, State Government and IPWEA to develop best practice guidelines for climate ready infrastructure</li> <li>Embed climate risk management and best practice guidelines in Council Asset Management Plans</li> <li>Explore economic stimulus opportunities in the construction sector</li> <li>Explore opportunities to provide targeted assistance to community and business to reduce emissions</li> </ul>
<b>Disaster Risk Reduction</b> Sharon Leith, Adelaide Hills Council Moni Rhodes, Alexandrina Council	<ul style="list-style-type: none"> <li>Host Bushfire Roundtable in partnership with the Climate Council in 2020 (<i>lead: Alexandrina Council</i>)</li> <li>Engage with the State Government to support a coordinated and jointly resourced hazard mapping framework</li> </ul>	<ul style="list-style-type: none"> <li>Explore and pursue proposals for co-investment in hazard mapping projects</li> <li>Advocate for improved policy and hazard overlays (coasts, bushfire and flooding) in Planning &amp; Design Code Gen 2 and the Regional Plan</li> <li>Share coastal hazard management best practice and learning with other regions</li> <li>Collaborate with the Coastal Councils Alliance to advocate for State and Federal investment in coastal adaptation planning and action</li> </ul>	<ul style="list-style-type: none"> <li>Implement a five-yearly review of Climate Risk Governance Assessments</li> <li>Leverage links between Climate Risk Governance Assessments and LGA Council Ready</li> <li>Explore options to balance native vegetation and bushfire risk management</li> </ul>
<b>Resilient Agriculture</b> Phillipa Holden, Kangaroo Island LB Jodie Pain, Hills & Fleurieu LB	<ul style="list-style-type: none"> <li>Host a Climate Smart Farming Forum in 2020/21 (<i>lead: H&amp;F and KI Landscape Boards</i>)</li> <li>Explore and pursue a business resilience planning initiative (<i>lead: RDA AHF&amp;KI</i>)</li> </ul>	<ul style="list-style-type: none"> <li>Influence and implement South Australia's Carbon Farming Roadmap</li> <li>Promote regional best practice from the Healthy Soils, Healthy Landscapes Initiative and Kangaroo Island's Future-Proofing Ag, Building Resilient Agricultural Systems and Biodiverse Carbon projects</li> <li>Host community workshops</li> </ul>	<ul style="list-style-type: none"> <li>Collaborate across the regions to align monitoring and benchmarking standards for resilient agriculture</li> <li>Explore other opportunities for multiple-partner, landscape-scale projects that could secure funding from the Landscape Priorities Fund and Federal Government programs</li> </ul>
<b>Governance &amp; Engagement</b> Graeme Martin, S&HLGA	<ul style="list-style-type: none"> <li>Renew the Regional Sector Agreement and ToR</li> <li>Update RH&amp;C website</li> </ul>	<ul style="list-style-type: none"> <li>Secure funding for a Regional Coordinator</li> <li>Stay engaged with all partners, other Regional Climate Partnerships, and the Adaptation Practitioners Network</li> </ul>	<ul style="list-style-type: none"> <li>Biennially evaluate and annually report progress to all signatory partners</li> <li>Review and update the Regional Adaptation Plan</li> </ul>

Attachment 2 to Item 12.4

**SECTOR AGREEMENT****For the Adelaide Hills, Fleurieu Peninsula and Kangaroo Island Region****PURSUANT to the *Climate Change and Greenhouse Emissions Reduction Act 2007*****BETWEEN****ADELAIDE HILLS COUNCIL****and****ALEXANDRINA COUNCIL****and****CITY OF VICTOR HARBOR****and****DISTRICT COUNCIL OF YANKALILLA****and****HILLS AND FLEURIEU LANDSCAPE BOARD****and****KANGAROO ISLAND COUNCIL****and****KANGAROO ISLAND LANDSCAPE BOARD****and****MOUNT BARKER DISTRICT COUNCIL****and****SOUTHERN AND HILLS LOCAL GOVERNMENT ASSOCIATION****and****REGIONAL DEVELOPMENT AUSTRALIA (ADELAIDE HILLS, FLEURIEU AND****KANGAROO ISLAND)****and****THE GOVERNMENT OF SOUTH AUSTRALIA**

**THIS AGREEMENT is made the [ ] day of [ ] 2020**

**BETWEEN**

- (1) The Minister for Environment and Water (the Minister) on behalf of the Government of South Australia  
and  
(2) The Adelaide Hills, Fleurieu Peninsula and Kangaroo Island region, consisting of the following bodies: Adelaide Hills Council; Alexandrina Council; District Council of Yankalilla; City of Victor Harbor; Hills & Fleurieu Landscape Board; Kangaroo Island Council; Kangaroo Island Landscape Board; Mount Barker District Council; Southern and Hills Local Government Association; Regional Development Australia (Adelaide Hills, Fleurieu and Kangaroo Island).

The parties listed under (2) are jointly referred to as the 'Resilient Hills & Coasts Regional Partners'.

It is acknowledged that other entities (from both the public and private sectors) within the region may become partners in Resilient Hills & Coasts in the future, as implementation proceeds. If this eventuates, this Agreement may be reviewed and amended accordingly.

This Agreement builds on the previous Regional Sector Agreement, which was signed on 5 June 2017 and expired on 30 June 2020.

**STATEMENT OF PURPOSE**

This Sector Agreement (the Agreement) between the Government of South Australia and the Resilient Hills & Coasts (RH&C) Regional Partners acknowledges the importance of the partnership and cooperative work between the signatories in responding to climate change and pursuing sustainability and climate resilience.

The RH&C Regional Partners, with the support of the Government of South Australia, aim to improve the resilience of the region's communities, assets and infrastructure, local economies and natural environment to cope with the inevitable impacts and challenges of climate change in the short, medium and long term, through the implementation of the *Climate Change Adaptation Plan for the Adelaide Hills, Fleurieu Peninsula and Kangaroo Island Region* (the Adaptation Plan).

This Agreement:

- Articulates a **common goal amongst the signatory parties** to implement a climate change response program as resources allow, in a cooperative, coordinated and consultative manner in the region; and
- Has, as its key focus, **response to the impacts, risks, and opportunities of climate change** in the region – to be addressed in alignment with identified priorities from the Adaptation Plan via:
  - setting agreed objectives;
  - joint commitment to collaborative and timely implementation of the Adaptation Plan, and its ongoing evaluation and review; and
  - cooperatively identifying and progressing partnership opportunities between partners and across sectors within the region, to assist with implementation of the Adaptation Plan.

## THE REGION

For the purpose of this Agreement, the RH&C region is aligned with the boundaries of the Council areas of Adelaide Hills, Alexandrina, Mount Barker, Yankalilla, Victor Harbor, and Kangaroo Island.

### 1. GUIDING PRINCIPLES

- 1.1 This Agreement acknowledges a joint commitment on the part of the signatories to respond to climate change by managing risk, harnessing opportunities, adapting and building resilience.
- 1.2 This Agreement will be guided by a high-level integrated approach whereby all signatories provide strategic direction for the region in tackling climate change in alignment with the Adaptation Plan.
- 1.3 The Agreement acknowledges that signatories will endeavour to implement priorities identified in the Adaptation Plan, Schedule, and by the RH&C Regional Partners, as resources allow.
- 1.4 The Agreement includes roles and responsibilities, to which the signatories commit.
- 1.5 The Agreement complements and supports existing policies and programs, including:
  - The Government's [\*Directions for a Climate Smart South Australia\*](#) policy statement;
  - [\*Stronger Together – South Australia's Disaster Resilience Strategy\*](#);
  - The Green Adelaide position paper [\*A new approach to managing our urban environment\*](#); and
  - The strategies and corporate climate change plans of each of the signatories.
- 1.6 The Agreement and Schedule support the achievement of the *Climate Change and Greenhouse Emissions Reduction Act 2007* (the Act), and implementation of the Adaptation Plan.
- 1.7 While specific responses to climate change may vary across the region, this Agreement aims to facilitate a cooperative approach across the RH&C region to identify and address elements of common interest and benefit, recognising that responses may need to represent the interests of specific communities.

### 2 BACKGROUND

- 2.1 The Government of South Australia seeks to reduce greenhouse gas emissions and adapt to a changing climate within the State. The Government aims for South Australian greenhouse gas emissions to be reduced by more than 50% below 2005 levels by 2030. The Government is aiming to achieve net zero emissions by 2050.
- 2.2 South Australia's Adaptation Framework assisted regions to develop climate change adaptation strategies across the State to deal with climate change impacts and potentially benefit from opportunities presented by climate change.
- 2.3 The Government of South Australia's *Directions for a Climate Smart South Australia* includes a policy direction for the State Government to support South Australian communities, industries, businesses and the environment to manage risk, harness opportunities, adapt and build resilience to climate change.
- 2.4 The Government of South Australia and the Resilient Hills & Coasts Regional Partners are taking a collaborative approach to ensure the region is resilient to changes arising

from climate change, and to identify opportunities to enhance the region's ongoing prosperity and quality of life as the climate continues to change.

- 2.5 The Minister and the RH&C Regional Partners have entered into a Sector Agreement under the Act in order to:
- 2.5.1 Recognise differences across the region and facilitate geographically specific responses to climate change;
  - 2.5.2 Work together to support a better understanding of climate change risks and opportunities for communities;
  - 2.5.3 Facilitate community engagement and participation in programs designed to promote climate change resilience;
  - 2.5.4 Explore the potential for joint projects and partnerships; and Australian Government and other funding opportunities; and
  - 2.5.5 Promote and showcase achievements as a template for other areas of South Australia, as well as nationally.

### **3 THIS SECTOR AGREEMENT DOES NOT CREATE LEGALLY BINDING OBLIGATIONS**

- 3.1 This Agreement does not create any legally binding contract between the parties and does not give rise to any legally binding obligations.

- 3.2 The signatories may amend any commitments by written agreement at any time.

### **4 GOVERNANCE ARRANGEMENTS**

- 4.1 The RH&C Steering Committee (the Committee) will continue to maintain oversight of RH&C and will consist of at least one member from each of the signatory parties.

- 4.2 The Committee will provide annual progress reports to all signatories.

- 4.3 The Committee will evaluate progress against its priorities on a biennial basis.

- 4.4 The Committee will determine its own Terms of Reference.

- 4.5 The Committee may establish sub-groups as required to support the objectives of this Agreement.

### **5 ROLES AND RESPONSIBILITIES**

- 5.1 Pursuant to this Agreement, the RH&C Regional Partners undertake to:

- 5.1.1 Participate in Committee activities, as outlined in the Committee's Terms of Reference;

- 5.1.2 Promote RH&C objectives and achievements internally and to relevant stakeholders;

- 5.1.3 Implement the Regional Action Plan priorities outlined in the Schedule;

- 5.1.4 Prioritise opportunities to implement climate change projects on a regional scale, rather than on an organisation by organisation basis, where it is efficient and practical to do so; and

- 5.1.5 Continue to explore opportunities for joint and external funding and resourcing, including for a Regional Coordinator role.

- 5.2 The Government of South Australia undertakes to:
- 5.2.1 Participate in Committee activities, as outlined in the Committee's Terms of Reference;
  - 5.2.2 Promote RH&C objectives and achievements internally and to relevant stakeholders;
  - 5.2.3 Collaborate on initiatives that support the Government's *Directions for a Climate Smart South Australia*, including exploring funding opportunities and sharing state-wide learnings regarding climate change response initiatives;
  - 5.2.4 Support the development of any relevant funding proposals to the Australian Government or other funding bodies;
  - 5.2.5 Ensure that relevant briefings and advice are provided to the Committee on State and national policy developments and discussions; and
  - 5.2.6 Provide opportunities to the Committee to consider and provide input into the review and development of relevant State policies, strategies and frameworks.
- 5.3 Pursuant to this Agreement, and subject to funding availability, there may be a Regional Coordinator, recruited by the Committee and hosted by one of the RH&C Regional Partners, who will deliver services set out by and under broad direction from the Committee, which may include (but not be limited to) Committee operations and administration, evaluation and reporting, communications, scheduling, budgeting and quality assurance.

## **6 INTELLECTUAL PROPERTY**

- 6.1 All existing and yet to be developed intellectual property created under the direction of the Committee, including but not limited to, the Resilient Hills & Coasts logo and logo block (Schedule 2), and branding materials, shall be jointly owned by RH&C Regional Partners and the Crown in right of the State of South Australia. As co-owners of copyright material, the parties agree that each party may use or exercise their copyright rights (such as use of the logo and logo block and branding materials, communicating the material to the public or sub-contracting of licensing others to do so) without the consent of the other parties, so long as the activity is aligned with the purpose of this Agreement, and is not to the detriment of any other party.

## **7 DURATION OF THIS AGREEMENT**

- 7.1 This Agreement shall continue from the date on which it is made until 30 June 2025.
- 7.2 The Agreement may be amended or extended on an as needs basis, with the agreement of the signatories.
- 7.3 The Schedule within the Agreement may be reviewed and updated by the Committee.
- 7.4 The Committee will review this Sector Agreement three months prior to its expiration and provide recommendations for future action to the signatories.
- 7.5 This Agreement may be amended at any time if one party seeks to withdraw from the Agreement, by providing 30 days written notice to the other signatory parties.

**RESILIENT HILLS & COASTS SECTOR AGREEMENT****SIGNED AND ENDORSED BY**

Jan-Claire Wisdom MAYOR, Adelaide Hills Council  ..... Date ____ / ____ / ____	Keith Parkes MAYOR, Alexandrina Council  ..... Date ____ / ____ / ____
Glen Rowlands MAYOR, District Council of Yankalilla  ..... Date ____ / ____ / ____	Dr Moira Jenkins MAYOR, City of Victor Harbor  ..... Date ____ / ____ / ____
Bob Teasdale DEPUTY MAYOR, Kangaroo Island Council  ..... Date ____ / ____ / ____	Ann Ferguson MAYOR, Mount Barker District Council  ..... Date ____ / ____ / ____
David Greenhough CHAIR, Hills and Fleurieu Landscape Board  ..... Date ____ / ____ / ____	Andrew Heinrich CHAIR, Kangaroo Island Landscape Board  ..... Date ____ / ____ / ____
Mayor Keith Parkes PRESIDENT, Southern and Hills Local Government Association  ..... Date ____ / ____ / ____	James Sexton CHAIR, Regional Development Australia (Adelaide Hills, Fleurieu and Kangaroo Island)  ..... Date ____ / ____ / ____
David Speirs MP Minister for Environment and Water <b>Government of South Australia</b>  ..... Date ____ / ____ / ____	

**SCHEDULE 1**

Signatory parties will implement the Resilient Hills & Coasts Regional Action Plan 2020-2025, which is aligned to the Regional Adaptation Plan and includes the following priorities:

<b>Climate-ready development</b>	Leverage our leadership and networks to encourage residential and infrastructure development that avoids natural hazards, is built to maximise resilience, and is energy efficient and water sensitive
<b>Disaster risk reduction</b>	Support partners and communities to map, understand, plan for and adapt to coastal, bushfire and urban heat hazards
<b>Resilient agriculture</b>	Build on and spread regional best practice in enabling agriculture that is regenerative, water smart, resilient to a variable climate, and supports carbon farming as part of a zero emissions pathway

**SCHEDULE 2**

Resilient Hills & Coasts logo:



Resilient Hills & Coasts logo block:



Proudly supported by the Department of Environment, Water and Natural Resources, SA Fire & Emergency Services Commission, Adelaide and Mount Lofty Ranges Natural Resource Management Board and Kangaroo Island Natural Resource Management Board.

[To be updated, subject to confirmation of partners]

<b>12.5</b>	<b>REPORT TITLE:</b>	<b>DISABILITY ACCESS AND INCLUSION PLAN 2020-2024 (DAIP)</b>
	<b>DATE OF MEETING:</b>	<b>6 OCTOBER 2020</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/99595</b>
<b>ATTACHMENTS:</b> <b>ATTACHMENT 1:</b> <b>DOC/20/106695 FINAL DAIP</b> This attachment is provided separately on the Council website (click <a href="#">here</a> )		
<b>ATTACHMENT 2: DOC/20/106255 SUMMARY OF CONSULTATION</b>		
<b><u>Key Contact</u></b>	Yelaina Eaton, Senior Community Development Officer, Community Wellbeing	
<b><u>Manager/Sponsor</u></b>	Nick Day, Manager Community Wellbeing, Community Services	

**Mount Barker 2035 – District Strategic Plan:****Goal Area 1: Community Wellbeing**

Community spirit and participation

CW 1.7 Respond to the needs of marginalised individuals and communities, the elderly and young people

**Annual Business Plan:**

Nil

**Purpose:**

To present the analysis/amendments following consultation on the draft Disability Access and Inclusion Plan (DAIP).

To endorse the final Disability Access and Inclusion Plan.

**Summary – Key Issues:**

Key Points

1. Council was informed that Council officers would be preparing a DAIP in consultation with community and staff on 3 February 2020.
2. On 1 June 2020, Council endorsed the draft DAIP as suitable for a period of public consultation.
3. Feedback on the plan was constructive, with an emphasis on Council to provide accessible community infrastructure (particularly a hydrotherapy pool) and inclusive community programming.
4. The DAIP has been amended to take into account both community and Council staff feedback and is not presented for Council endorsement and implementation.

**Recommendation:**

That Council:

Endorse and adopt the Disability Access and Inclusion Plan (**ATTACHMENT 1**).

---

**Background:**

1. Council developed its first Disability Access and Inclusion Plan in 2005 that supported Council's obligations described in the Disability Discrimination Act 1992.
2. With the introduction of the Disability Inclusion Act 2018, Council's legislative obligations changed and prompted a review of our existing access plan, current processes and structures.
3. On 3 February 2020 Members were informed that Council officers would be preparing a DAIP in consultation with community and staff.
4. On 1 June 2020, Council endorsed the draft DAIP as suitable for a period of public consultation.

**Discussion:**

5. A period of consultation was conducted between Monday 8 June until Sunday 5 July 2020 to seek community feedback prior to Council committing to the implementation of the actions in the draft Plan.
6. A detailed Summary of Consultation (attachment 2) contains a table with a summary of comments made along with recommended response and where applicable the associated amendment made to the Plan.
7. The consultation is considered to have been successful, with good levels of awareness and participation, including:
  - a. 150 brochures on the draft plan were sent to key disability service providers, the library and Mount Barker Community Centre.
  - b. Through Council's YourSay project page, there were 26 visitors and 8 contributors / responders.
  - c. Facebook posts were scheduled on 8 and 15 June with a reach of 3,600 and 2,200 respectively, and:
    - i. 207 and 73 people clicked on the post, and
    - ii. 52 and 24 reacted, commented or shared the post.
  - d. A consultation drop-in session was held on 17 June between 9am-12pm at the Mount Barker Community Centre and 5 community members attended.
  - e. A consultation session with the Disability and Inclusion Reference Group was held via Zoom on 1 July and 6 members attended the session.
  - f. A total of 15 submissions and surveys were received by residents associations and individuals in the community.

All themes received support, with accessible community infrastructure (particularly a hydrotherapy pool) and inclusive community programming highlighted as priority areas for action.

8. It is acknowledged that there are a diversity of views on most topics within any community, and unanimous agreement is rarely possible. Despite this, some trends are evident in the community response to the draft Plan, such as footpaths and the desire to have community programs that are more inclusive of people with a disability.
9. The findings of the consultation are that there is generally a positive regard in the community for the following aspects of the draft Plan:
  - Provision of staff training in Disability Awareness
  - Support for community events and programs to be more inclusive
  - Council commitment to communications becoming more accessible
10. Community feedback on Council's priorities highlighted a desire to see early investment in issues relating to accessible community infrastructure, particularly a hydrotherapy pool to be included in the designs for the regional Aquatic and Leisure Centre. Council has previously acknowledged that this is a desirable element of the project and that further funding support is required in order to integrate this into stage 1 of the facility.
11. The community provided numerous suggestions for changes and improvements to the content of the draft Plan. This is summarised in **Attachment 2**. The suggestions have been considered alongside Council officer advice, and the Plan has been amended where appropriate. Mostly the changes are minor changes that reflect a greater emphasis on some areas of concern to the community, to bring forward some dates of delivery and to clarify meaning where it was required.
12. Implementation of the Plan will take place over a 4 year period and some priorities are highlighted within the Plan for early action. These priorities were generally supported in the community.
13. The Plan will be reviewed annually and a report will be provided both to Council and the Department of Human Services.
14. The final Disability Access and Inclusion Plan (**Attachment 1**) is now ready for Council endorsement.

**Community Engagement:**

Decision to be made	To endorse or amend the final Disability Access and Inclusion Plan
Key factors to be considered in decision (dot points)	<ul style="list-style-type: none"><li>• Community support</li><li>• Social benefits</li><li>• Financial viability</li><li>• Sustainability</li></ul>
Area of community influence	<i>Aspects that are fixed:</i> Issues regarding community safety, equity and social justice and legal requirements have been considered by Council were not subject to community influence.

	<p>Key proposals for change in the Plan are considered to be realistic and affordable for Council. Substantial changes to these may jeopardise the viability of the proposals.</p> <p><i>Key areas for community input:</i></p> <p>Citizens added value regarding</p> <ul style="list-style-type: none"> <li>• information on the impacts and acceptability of proposals in the draft Plan</li> <li>• knowledge, experience and ideas that will improve the draft Plan</li> <li>• feedback on the priorities.</li> </ul>
Method of consultation, informing community & cost	<p>The community was informed about the draft Plan via</p> <ol style="list-style-type: none"> <li>1. Brochures</li> <li>2. Councils Your Say site</li> <li>3. Facebook posts</li> <li>4. Council website</li> <li>5. Public drop-in session</li> <li>6. Consultation session with the Disability and Inclusion Reference Group</li> <li>7. Email communication with key stakeholders,</li> </ol> <p>Feedback on the draft Plan was sought via</p> <ol style="list-style-type: none"> <li>1. Survey – hard copy and online</li> <li>2. Drop in information session</li> <li>3. Written submissions</li> <li>4. Consultation with the Disability and Inclusion Reference Group.</li> </ol> <p>The cost of the consultation was \$200.</p>
Feedback to stakeholders/Council	Council report summarising feedback and changes made as a result.
Timeframe for consultation	There was a one month consultation period between Monday 8 June until Sunday 5 July 2020.
Community input	A detailed summary of the consultation and findings is provided in <b>Attachment 2</b> .
Recommendations	The Plan has been revised in response to community feedback and is recommended to Council for endorsement.

**Policy:**

Council's Community Consultation Policy applies.

**Long Term Financial Plan:**

The actions within the DAIP will determine priorities which will potentially result in changes to the Strategic Asset Management Plan and LTFP, additional future investment will need to be staged and funded over the term of the LTFP and beyond.

**Budget:**

For 2020/21 DAIP actions will be delivered within existing budgets.

**Statutory/Legal:**

Council has prepared this DAIP as per its obligations under the Disability Inclusion Act 2018.

**Staff Resource Requirements:**

The DAIP has been prepared with existing staff resources.

Some of the actions detailed in the plan will need resourcing plans that may need additional to current staff levels.

**Environmental:**

N/A

**Social:**

The DAIP proposes initiatives which will have a positive impact on health, wellbeing and social inclusion for all people who live, work, study and socialise in our community.

The DAIP takes into account the special needs of people with disabilities.

**Risk Assessment:**

The DAIP fundamentally is intended to increase inclusion and reduce claims of discrimination.

The DAIP is not expected to have significant risks associated with its content, albeit there will be an expectation to deliver the actions. If actions are not delivered, there may be an impact on Council's reputation.

**Asset Management:**

Some DAIP actions require up-to-date auditing of Council owned community assets will be required to assess compliance with the Disability Discrimination Act 1992. This may lead to an increase in service levels.

**Conclusion:**

Council has conducted public consultation on a draft Disability Access and Inclusion Plan for improving access and inclusion for people in our community living with a disability over the next 4 years. The Plan has been amended in light of community feedback, and is recommended to Council for its endorsement and adoption.

---

**Previous Decisions By/Information Reports to Council**

Meeting Date	1 June 2020	HPRM Reference	DOC/20/5093
Title	Disability Access and Inclusion Plan 2020-2024		

Purpose	To provide Council Members with the draft Disability Access and Inclusion Plan (DAIP) (Attachment 1) and seek authorisation to commence a 4 week period of public and stakeholder consultation on the draft.		
---------	--	--	--

Meeting Date	3 February 2020	HPRM Reference	DOC/20/5950
Title	INFORMATION REPORT, DISABILITY AND INCLUSION PLAN 2020 – 2024		
Purpose	To inform Council of the development of a Disability and Inclusion Plan 2020-2024 (DAIP).		

**ITEM 12.5 – DISABILITY ACCESS AND INCLUSION PLAN 2020-2024 (DAIP)**

**ATTACHMENT 1**

**PROVIDED AS SEPARATE ATTACHMENT  
ON COUNCIL'S WEBSITE**

<https://www.mountbarker.sa.gov.au/council/meetings/full-council>

**Please click here to be taken to the Attachment**

Attachment 2 to Item 12.5

<b>Summary of consultation, Disability Access and Inclusion Plan 2020-24</b>			
Period of Consultation: 5 June – 8 July 2020 Methods used: Your Say, Facebook, website, Disability and Inclusion Reference Group, face-to-face drop-in session, survey, brochure Submissions received: 15			
<b>Theme</b>	<b>Issue</b>	<b>Council Response</b>	<b>Action</b>
Inclusive communities for all	Council to consider what inclusive programs look like, how they can be achieved and what role it can play in influencing other community groups and programs to run inclusive programs.	Supported	Council will engage with the Disability and Inclusion Reference Group to better understand, provide and advocate for more inclusive and diverse programming in the community.
	More community programming for people with disabilities.	Supported	Provide findings to community groups and help identify opportunities to increase inclusive programming in the community.
	I like cooking, gardening and building model cars and would like to go to programs in my community about these things.	Supported	Actively seek opportunities to provide and promote inclusive programming.
	There are very little opportunities for people with disability to access activities such as art and drama etc. in the Adelaide Hills.	Supported	Actively seek opportunities to provide and promote inclusive programming.
	Greater options for teenagers on the Autism Spectrum Disorder to access support and inclusion through social groups.	Supported	Actively seek opportunities to provide and promote inclusive programming.
	Organised group outings	Supported	Actively seek opportunities to provide and promote inclusive programming.
	Will the council be opening up some of the program criteria to include individuals with disability (of all ages)?	Supported	Council will engage with the DIRG to better understand, provide and advocate for more inclusive and diverse programming in the community.

Inclusive communities for all	Council to consider Library One Card training.	Supported. Library staff already provide digital literacy training in Library products and services, including Library One Card and will continue to do so. The Library will also look for opportunities to promote their digital literacy training and support to encourage greater community uptake.	Continue to offer digital literacy training in digital Library products and services. Ongoing.
	This action is supported by community: "Mount Barker District Council to promote International Day of People with Disability celebrations each year."	No change.	Retain action in the plan.
	We are encouraged that Council is offering advice and training to Community groups on how they might better include people with disabilities in events that Council supports through their grants programs. However, we would like this to be brought forward from 2023 to 2022. We would like to also see the "Council's event grant application encourages access and inclusion planning to support accessibility improvements" moved forward from 2024 to 2023.	Supported	Timeframes have been brought forward.
Leadership & collaboration	Support for people living with disability to have a greater role in community decision making.	<p>This action is supported through the Plan and Council's commitment to support and actively participate in the establishment of the Disability and Inclusion Reference Group. Additional actions will be included to further detail how this will be achieved.</p> <p>Additional actions included in Action 2: Leadership and collaboration.</p>	<p>People with disability contribute to the decisions and are involved with the project as advisors.</p> <p>Mentoring and support is provided to build their understanding of local government, capacity as advocates and active citizens.</p> <p>Feedback from people with disability regarding their experience as project advisors.</p> <p>People with disability are more actively engaged with Local Government in the region.</p>

Accessible communities	More disability car parks in townships and on main streets	<p><b>Supported.</b></p> <p>Council's Traffic Engineer and Public Safety team will work closely with the Strategic Planning team to be more involved in township plans and main street planning to assess whether there needs to be additional accessible parking spaces.</p> <p>Develop a map of all accessible parking spaces on Council's website, this will include on street and in shopping centres (private land).</p> <p>Additional action included in Action 3: Accessible Communities</p>	<p>An online map identifying accessible parking spaces is developed and available on Council's website.</p> <p>Number of designated accessible parking spaces (on and off street).</p>
	Wider roads in developments to allow for public transport	<p><b>Noted.</b> This is out of the scope of this plan.</p>	No change.
	A greater commitment to providing compliant accessible toilets in community facilities.	<p><b>Supported</b></p>	<p>Council will identify the priority community facilities, including public toilets, to be audited for DDA compliance. December 2022.</p> <p>Council will undertake an audit of priority community facilities for DDA compliance. July 2023.</p>
	Transport is a massive issue. There can be heaps of community programs and activities, but without a way to get there, there is no point.	<p><b>Noted.</b> Council continues to advocate for a variety of transport options to be made available for community members, including increased public transport. An</p>	No change.

	example of this is the current Keoride trial.	
The region needs an accessible aquatic centre and hydrotherapy pool because the Mountain Pool is hazardous, in disrepair and does not meet the needs of the community.	Council remains aware of the public interest and demand for a new Aquatic Facility with hydrotherapy pool and is eager to secure the necessary funds to enable a comprehensive and viable stage 1 to be constructed.	Council continues to actively seek funding support from State / Federal Government and where practical, the private sector.
Deaf people and their access to services and information in Auslan is missing in the plan currently. E.g. ensuring council provided or subsidized activities and services provide an accredited Auslan interpreter when requested. Also consider making information about council available in Auslan and having a system for booking an interpreter for residents to talk to council about issues or questions. At the moment, it's impossible for my deaf mum and dad to approach the council about any questions they have and they worry about doing the wrong thing but have no way to check as they can't communicate with council staff.	One of the key action areas in the plan is to review and improve the accessibility of our communications. We believe that the implementation of this plan will result in improved communications for community, including an assessment of how to improve our communication with people who are deaf. In addition, Council will also research and have available Auslan interpreters.	Council will have available a list of Auslan interpreters. June 2021
The priority of the plan for me is improved accessibility of community buildings, open spaces, transport, information and services because I have a physical disability.	Noted. Covered by Action 3 of the plan.	No change.

	<p>Council to consider providing staff sign language training, training with an OT to understand the physical needs of people with a disability.</p>	<p>Through a recently awarded grant to our Local Government Region, one of the key action areas now in the plan is to review and improve the accessibility of our communications. We believe that the implementation of this plan will result in improved communications for community.</p> <p>Action 3: Accessible Communities has been updated with additional targets to further define and improve communication accessibility for our communications.</p>	<p>Council staff and volunteers are trained in disability awareness and communications access.</p> <p>Council implements action plans to improve communications access.</p> <p>Councils provide information in accessible formats.</p> <p>Feedback from customers living with disability regarding information access improvements.</p> <p>Council will have available a list of Auslan interpreters.</p>
	<p>Council should consider providing more lead time to promote events, information sessions etc. and also consider more diverse ways to promote events and activities. Not just Facebook.</p>	<p>Through a recently awarded grant to our Local Government Region, one of the key action areas now in the plan is to review and improve the accessibility of our communications. We believe that the implementation of this plan will result in improved communications for community.</p> <p>Action 3: Accessible Communities has been updated with additional targets to further define and improve communication accessibility for our communications.</p>	<p>Council staff and volunteers are trained in disability awareness and communications access.</p> <p>Council implements action plans to improve communications access.</p> <p>Councils provide information in accessible formats.</p> <p>Feedback from customers living with disability regarding information access improvements.</p>

	Council to be more proactive in achieving accessible communications.	Through a recently awarded grant to our Local Government Region, one of the key action areas now in the plan is to review and improve the accessibility of our communications. We believe that the implementation of this plan will result in improved communications for community.  Action 3: Accessible Communities has been updated with additional targets to further define and improve communication accessibility for our communications.	Council staff and volunteers are trained in disability awareness and communications access.  Council implements action plans to improve communications access.  Councils provide information in accessible formats.  Feedback from customers living with disability regarding information access improvements.
	Universal design principles are consistently applied to Council's strategic planning activities: This action is supported, but there should be another action that ensures that the projects that are implemented from these plans are also applying universal design, not just the strategic plans. 1. Include another action about council's capital works projects apply universal design. 2. The measurement is the number of projects that meet and exceed DDA compliance and seek to apply universal design.	Noted. All new and renewal projects strive to apply universal design principles.	Capital works delivery process is reviewed to ensure universal design principles are applied, embedded and assessed at the end of each project. December 2021

	<p>Mount Barker District Council regularly reviews business compliance with outdoor dining guidelines to ensure main streets are accessible. This is supported. However, the wording suggests that only 'main streets' have outdoor dining. In Mount Barker there are also secondary streets in the town centre which have outdoor dining already (e.g. Morphett Street, Walker Street, Hutchinson Street). In the future as Mount Barker grows there may also be outdoor dining in some suburban areas (e.g. along Heysen Boulevard in Aston Hills, Newenham Estate). Action: Ensure the wording includes outdoor dining in locations not identified as main streets.</p>	<p>Supported. Wording updated.</p>	<p>Mount Barker District Council regularly reviews business compliance with outdoor dining guidelines to ensure streets with outdoor dining are accessible.</p>
	<p>Mount Barker District Council regularly reviews business compliance with outdoor dining guidelines to ensure main streets are accessible. Outdoor dining is not the only issue regarding main streets being accessible. Council can have a big impact on the accessibility of main street environments as it upgrades them over time. The Macclesfield Community Association has raised concerns with Council regarding the poor condition of Venables Street (especially the eastern side) disability access. Action: Include another action that recognises the importance of main streets as public places that council can impact in terms of accessibility.</p>	<p>Noted. Council's Main Street lead strategy covers this.</p>	<p>No change.</p>

<p>Mount Barker District Council will investigate the feasibility of undertaking an audit of community facilities and public toilets for DDA compliance. The wording of this action suggests that 'investigating the feasibility of an audit' is good enough. The action should be to do the audit, not undertake a feasibility study for an audit. This is a big task, so it could be undertaken over a few years, by asset class. E.g. one year do public toilets, another year do the community halls and institutes, and then do sporting club buildings etc. Action: Change the wording of the action to: Mount Barker District Council will undertake an audit of community facilities and public toilets for DDA compliance. Identify the priority assets to be audited in the period of the first DAIP</p>	<p>Supported</p>	<p>Council will identify the priority community facilities, including public toilets, to be audited for DDA compliance in the financial year December 2022.</p> <p>Council will undertake an audit of priority community facilities for DDA compliance. July 2023.</p>
<p>Bus stops in the Mount Barker district are DDA compliant. This action is supported, however it is of little value if the bus stop is DDA compliant and accessible, but the footpath leading to it is not. The bus stop cannot be an island of access in a built environment that is not accessible. Footpaths should be included in this DAIP. Action: Ensure that the Action recognises that the bus stop exists in a streetscape context that needs to be accessible as well. Footpaths leading from residential areas to bus stops need to be accessible as well.</p>	<p>Noted. This is covered in our bus stop program which includes an assessment of the connections to each bus stop including general accessibility and footpaths.</p>	<p>No change.</p>
<p>We are very surprised that there is no action in the draft DAIP that recognises the importance of footpaths for people with disability, especially those who do not drive and who rely on footpaths and public transport to get around independently. Action: Include an action about footpath construction.</p>	<p>This is covered in the Strategic Asset Management Plan 2020 which has established service levels (including DDA compliance) for the renewal, repair and upgrade of footpaths in addition to a priority</p>	<p>Council will actively seek funding options to deliver the footpaths program detailed in the Strategic Asset Management Plan 2020.</p>

	program for the delivery of these works.	
The quality of footpaths and their compliance with standards makes a big difference to people using wheelchairs and those with vision impairment as well. Action: Set a measure of 'metres of new footpath' constructed each year.	Noted. This is covered in the Strategic Asset Management Plan 2020.	Council will actively seek funding options to deliver the footpaths program detailed in the Strategic Asset Management Plan 2020.
Many people who do not have a disability would also benefit from more footpaths throughout the district. Action: Continue to repair and improve existing footpaths to meet standards.	Noted. This is covered in the Strategic Asset Management Plan 2020.	Council will actively seek funding options to deliver the footpaths program detailed in the Strategic Asset Management Plan 2020.
Footpaths is an area that council can have a big impact on and it should be in the DAIP. Action: Prepare a Walking and Cycling plan that includes new footpaths and planned footpath upgrades.	Noted. This is included in the open space strategy.	No change.
The MCA requested council include footpaths in the Macclesfield Township Plan. We are now advocating for them to be constructed.	Noted. Covered in the township plan.	No change.
Mount Barker District Council spends a lot of money (millions of dollars) each year on roads but very little on footpaths. We believe there is an opportunity to allocate some of the transport infrastructure budget to constructing new footpaths each year.	Noted. This is covered in the Strategic Asset Management Plan 2020.	Council will actively seek funding options to deliver the footpaths program detailed in the Strategic Asset Management Plan 2020.

<p>'Changing Places' are adult change facilities and toilets which provide amenities for people that need a hoist and other additional features not included in a regular accessible toilet. These are now a requirement under the National Construction Code 2019 for aquatic facilities. Therefore, it would make sense to include this as an action in the DAIP. A Changing Places toilet would also be appropriate in Hahndorf, which has a very high number of visitors each year, and in the Mount Barker town centre which is a regional centre for a large region. Action 1. Add an Action about including a Changing Places facility in the design of the proposed Aquatic Centre in Mount Barker. 2. Add an Action to investigate opportunities to provide a Changing Places facility in Hahndorf and the Mount Barker town centre.</p>	<p>Point 1: Noted. Council already constructs all community facilities in accordance with the NCC 2019 - no separate action required. <b>Point 2:</b> Noted. Suggest action is at a higher level to capture all townships e.g. Investigate opportunities to provide change places facilities within townships.</p>	<p>Investigate opportunities to provide changing places facilities within townships. Ongoing.</p>
<p>There is no provision for Council to inform the Community about what is currently available or what Council is doing to provide more disability friendly facilities. Action: develop an e-map (or an inclusion into a current e-map) of what facilities that are currently available within the Council District (both private and public) would help those with a disability. While this should be included in a forward plan (after audits have been conducted) the beginnings of such a resource needs to be provided on Council's website/Facebook page/printed flyers.</p>	<p>Supported.</p>	<p>Develop and maintain an e-map of facilities in the district that would help those with a disability and make it available to community members. 2023.</p>
<p>Need for more bench seating around the District, that is not too low, more foot pathing and sports grounds that have safe disabled access.</p>	<p>Noted. These actions sit within township plans and the open space strategy.</p>	<p>No change.</p>

"Mount Barker District Council will investigate the feasibility of undertaking an audit of community facilities and public toilets for DDA compliance." I believe the target timeframe of July 2024 for this action is much too far in the future. With this action being investigating the feasibility of conducting audits; this means that audits are not likely to be undertaken until into the 2024-25 financial year.... over 4 years away. Any items identified from these audits to improve accessibility are then likely to be at least 5 or more years away. Action: I would recommend that feasibility and budget be established much sooner (even if it is a staged program) so Council can have a more proactive plan to improve accessibility or their facilities (which will also assist in defence of potential complaints under the DDA).	Supported.	Council will identify the priority community facilities, including public toilets, to be audited for DDA compliance in the financial year December 2022.  Council will undertake an audit of priority community facilities for DDA compliance. July 2023.
"Mount Barker District Council considers how the 'Touched by Olivia Inclusive Play space Guidelines' can be applied for new and renewed play spaces". Considering how this can be implemented in new and renewed playgrounds is possible immediately. You may also consider the DHS (SA) Inclusive Play - Guidelines for accessible play spaces. Action: Timeframe target of July 2024 should be changed to Ongoing.	Supported.	Timeframe will be amended to ongoing.

	"Bus stops in the Mount Barker district are DDA compliant", with timeframe target of July 2024. This is not consistent with Council's responsibilities under the DDA. The Disability Standards for Accessible Public Transport 2002, legislated under the DDA 1992 (Cth) requires that all bus stops be 100% compliant by December 2022. Action: review timeframe.	Noted.	Timeframe amended to December 2022
Learning & employment	More supported work for people with disabilities (currently very little in the Adelaide Hills) or even the ability to volunteer , access to relevant Certificate 1 & 2's at TAFE etc.	Noted. Council's DAIP provides a commitment to review its employment practices to increase volunteering and work opportunities for people living with a disability.	No change.
	This action is supported: Mount Barker District Council employees and volunteers are offered disability awareness training. Action: This training should be compulsory.	Supported.	This training will be compulsory for all staff to participate in.
	The NDRA welcomes the policy of staff training in the area of disability access and inclusion. We recognise however, that staff training is a huge area. We would ask for better defined, measurable outcomes that are more transparent. To have all staff trained by 2024 is far too long a timeframe. We would suggest that a timeline of initial training of all staff by 2021, deeper training by 2022 and all staff being able to reflect back what they have learnt & what steps are being taken in their area of Council to better include those with disabilities.	Supported. Disability Access and Inclusion training plan will be developed and more detailed targets will be included in the DAIP.	Timeframes amended.

Other	The plan reads as very "reactive" rather than "proactive", where are the physical objectives that are to be attained, identify actual projects to give some confidence that this is more than merely another talk fest document.	This Plan marks the beginning of our journey to become more inclusive and that this Plan it is laying the foundation for improved access and inclusion for all people through specific and measurable actions.	No change.
	Nowhere in the plan does it mention the word 'Encourage'. We will build this to Encourage greater participation for those with disabilities, we will promote that to Encourage people with disabilities to get involved. It is a plan that does not take the front foot to demonstrate leadership from this Council in this area, it reads as though it has been produced to tick a box for governance reasons.	We believe that the plan talks about encouraging full participation and inclusion for all members of the community and has laid down very specific actions to work towards this goal.	No change.
	The timeframes stated in the rear of the plan demonstrate the lack of urgency applied to this sector, 14 years to 'Establish a Disability and Inclusion Reference Group' 14 years to start Network meetings. It is no wonder the plan gives 4 years for the Infrastructure Planning Team to 'Investigate the feasibility of undertaking an audit of community facilities and public toilets'. Not 4 years to do the audit but 4 years to see if it's feasible, seriously.	Noted. The Disability and Inclusion Reference Group was established in 2019 and the Disability Network first gathered in 2019, both of which are correctly detailed in the draft Plan.	No change.

	<p>Through a recently awarded grant to our Local Government Region, one of the key action areas now in the plan is to review and improve the accessibility of our communications. We believe that the implementation of this plan will result in improved communications for community.</p> <p>Action 3: Accessible Communities has been updated with additional targets to further define and improve communication accessibility for our communications.</p>	<p>Council staff and volunteers are trained in disability awareness and communications access.</p> <p>Council implements action plans to improve communications access.</p> <p>Councils provide information in accessible formats.</p> <p>Feedback from customers living with disability regarding information access improvements.</p>
<p>Consultation process, the Stage 4 "community wide" disability and Inclusion Survey is noted as being distributed through a small number of avenues, maybe its inclusion in 'District Matters' would warrant looking at so that it actually reaches every ratepayer and not just those in a small catchment.</p>		
<p>There was concern that only 32 Council staff members (from 175) completed their diversity survey, is this an indication of lack of commitment from Council staff for diversity and inclusion of community members with disability or is this due to the type of survey requesting personal details for each employee. The survey was not focused on disability, but diversity within the Council.</p>	<p>Noted.</p>	<p>No change</p>
<p>Feedback for the group was for the DAIP to include short-term goals with time frames e.g. 50% of staff will have received Disability Awareness training by 2021. This feedback was relevant across the plan as it was noted only 3 of the 26 actions had a deadline by 2021.</p>	<p>Noted. Opportunities to bring forward delivery dates have been identified and articulated.</p>	<p>Dates amended.</p>
<p>Appropriate housing that isn't just group housing</p>	<p>Noted. These actions sit within the Housing Strategy.</p>	<p>No change.</p>

	<p>With such a large District, we also are concerned that while goals maybe reached for the Mount Barker township, where are the goals for district-wide parity?</p> <p>The specificity of some of the actions and targets are not clear, an action such as “universal design principles” might sound good in a Council document, to someone from the community this may mean very little.</p>	<p>Noted. Council has township plans for its smaller townships including Littlehampton, Nairne, Callington, Meadows, Macclesfield, Hahndorf, Brukunga and Harrogate, Echunga. All of these plans are available on Council's website.</p> <p>Through a recently awarded grant to our Local Government Region, one of the key action areas now in the plan is to review and improve the accessibility of our communications. We believe that the implementation of this plan will result in improved communications for community.</p> <p>Action 3: Accessible Communities has been updated with additional targets to further define and improve communication accessibility for our communities.</p>	<p>No change.</p> <p>Council staff and volunteers are trained in disability awareness and communications access.</p> <p>Council implements action plans to improve communications access.</p> <p>Councils provide information in accessible formats.</p> <p>Feedback from customers living with disability regarding information access improvements.</p>
	<p>Improve the process for lodging complaints to council and getting a resolution.</p>	<p>Through a recently awarded grant to our Local Government Region, one of the key action areas now in the plan is to review and improve the accessibility of our communications. We believe that the implementation of this plan will result in improved communications for community.</p> <p>Action 3: Accessible Communities has been updated with additional</p>	<p>Council staff and volunteers are trained in disability awareness and communications access.</p> <p>Council implements action plans to improve communications access.</p> <p>Councils provide information in accessible formats.</p> <p>Feedback from customers living with disability regarding information access improvements.</p>

	targets to further define and improve communication accessibility for our communications.	
--	---	--

**12.6 REPORT TITLE:** **YANTARINGA RESERVE MANAGEMENT PLAN**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/131282**

**ATTACHMENTS:**

**1 - YANTARINGA RESERVE MANAGEMENT PLAN-**  
**DOC/20/132135**

**2 - SUMMARY TABLE OF COMMUNITY**  
**CONSULTATION- DOC/20/131050**

**3 - COMMUNITY SUPPORT SUBMISSIONS**  
**(DOC/20/84173 AND DOC/20/84174)** These attachments are provided separately on the Council website ([click here](#))

**Key Contact** Nathan Franklin, Strategic Planner, Strategic Projects and Planning Policy

**Manager/Sponsor** Marc Voortman, General Manager, Planning and Development

**Mount Barker 2035 – District Strategic Plan:**

Community Wellbeing

CW 2.6: Undertake town planning and infrastructure provision to facilitate healthy lifestyles and safety by design in development

CW 3.1: Support a long-term approach to the development, upgrade and improvements to community facilities and infrastructure such as the library, sports grounds, community halls and venues and play spaces

The Urban Environment

UE 1.2: Apply a strategic, planned and consistent approach to the provision, development and maintenance of public open space

UE 2.2: Enable safe and logical pedestrian, bicycle and mobility scooter movements to and through public spaces

**Annual Business Plan:**

At the Council meeting on 7 September 2020 \$25,000 from the Federal Government's Local Roads and Community Infrastructure Program was allocated for landscape improvements to both reserves.

**Purpose:**

For Council to note the community consultation process / feedback received and to endorse the Yantaringa Reserve Management Plan.

**Summary – Key Issues:**

1. For several years key community groups and stakeholders have sought to better define purpose and usability both Yantaringa and the unnamed reserve Section 693, Hahndorf.
2. Council staff prepared a draft Yantaringa Reserve Management Plan (which incorporates both reserve areas) and undertook a 4 week public community consultation period on the project. The feedback gathered has assisted to refine the management plan, which is now considered to represent the desires of stakeholders and the broader community.
3. A summary of consultation and the amended management plan are now presented Council Members for endorsement.

**Recommendation:**

That Council:

1. Note the stakeholder and community feedback received as part of the consultation process undertaken.
  2. Endorse the Yantaringa Reserve Management Plan to be implemented in a staged manner as considered within future budget allocation.
  3. Endorse the change of name of the currently unnamed reserve Section 693 to *Blueberry Hill Recreation Park / Tara-Illa*.
- 

**Background:**

1. Council staff prepared the draft Yantaringa Reserve Management Plan following initial investigations with relevant Council staff, key stakeholder and user groups.
2. In July 2020, Council endorsed staff to undertake community consultation on the management plan. Feedback gathered during this process now informs the final plan.
3. The overall intent of the management plan is to:
  - Improve and enhance the protection of Yantaringa Reserve as a vital area of native remnant vegetation.
  - Reduce trails through Yantaringa Reserve in the long term.
  - Activate Section 693 for improved community use for walking, mountain biking and trail running.
  - Improve signage for education and identification purposes.

- Consider improved traffic management to the site and car parking within the site.
- Coordinate revegetation projects throughout the reserves.

**Discussion:*****Summary of consultation on the management plan***

4. A period of consultation was conducted on the draft from 20th July 2020 to the 21st August 2020. Attachment 2 contains a summary table of feedback, Council staff response, and where applicable, recommended amendments made to the management plan.
5. There was strong community participation during consultation including:
  - 91 online survey responses received;
  - 5 individual email submissions;
  - Attendance of approximately 40 people at the open day on Saturday 21st July 2020.
6. Although there was a diverse range of feedback, the following was considered to be highly valued by the community:
  - Acknowledgement for the management to define areas of conservation and recreational activities.
  - Need to protect Yantaringa Reserve as a Bush for Life site.
  - Need to directly manage recreational cycling access including construction of any future trails within Yantaringa Reserve.
  - Restrict access for unauthorised vehicles such as four-wheel drives and motorbikes within Yantaringa Reserve.
  - Activation of the unnamed Section 693 for recreational cycling and walking.
7. The plan has now been amended to reflect the issues raised in consultation. The amended plan is now presented to Council for endorsement (Attachment 1).
8. Attachment 3 contains additional letters of support and documentation, including a submission from Hahndorf Primary Schools. There was also a large online petition submitted to Council containing over 1,200 signatures in support of future mountain bike trail however this has not been attached to this report.
9. A summary of the amendments made following consultation include:
  - Reduction in the number of trails shown within Yantaringa Reserve.
  - Identification of a single access trail through Yantaringa Reserve.
  - Additional educational and informative signage.
  - Minor rewording.

**Naming of Section 693**

10. Naming suggestions for the unnamed Section 693 were sought within the community consultation.
11. The highest percentage of respondents identified that Section 693 should have an indigenous name. Council staff engaged with Peramangk elder Ivan Copley who identified the name 'Tara-Illa' which translates to 'high place' as being appropriate.
12. The second most suggested name referenced 'Blueberry Hill' as it is commonly referred to by locals residents.
13. Dual-names for Section 693 are therefore recommended to be named *Blueberry Hill Recreation Park / Tara-Illa*. Yantaringa Reserve will remain named as is.

**Next steps**

14. Yantaringa Reserve was allocated \$25,000 through the Local Roads and Community Infrastructure Program at the Council meeting on 7 September 2020. Council staff are currently defining the scope of the improvements which can be made within the allocated funds. The funds will be spent this financial year in accordance with grant conditions.
15. Future improvements to the reserves (outside of the existing grant) will be subject to further funding the subject of future grant funding and budget processes.
16. Implementation of the management plan is intended to be assisted through existing agreements with Trees for Life and establishing a Community Partnership Agreement with users for the recreation park.

**Community Engagement:**

Informing only	Council staff will report back to stakeholders and the community with the details of the final plan, through attending regular stakeholder held meetings, Council's website and Facebook page. In particular, those survey respondents that nominated to be involved in the project moving forward will be directly notified by staff.
----------------	---

**Policy:**

Road and Place Naming Policy.

**Long Term Financial Plan:**

This project is not included in the current adopted Long Term Financial Plan (LTFP). However, it will be included within 2020/21 as part of the review of the LTFP to be completed within the first 6 months of this financial year.

**Budget:**

This project has been allocated \$25,000 from the Federal Government's Local Roads and Community Infrastructure Program. Any future capital upgrades (outside of the current grant fund) will require funding.

**Statutory/Legal:**

Nil

**Staff Resource Requirements:**

Any future initiatives arising from the plan will be resourced according to Council priorities and budget processes.

**Environmental:**

The plan proposes initiatives which will have a positive impact on the natural environment.

**Social:**

The plan proposes initiatives which will have a positive impact on health, wellbeing and social inclusion of community members in the District. The plan takes into account the special needs of vulnerable groups including children, young people, the elderly and people with disabilities.

**Risk Assessment:**

Community expectations will need to be managed as achieving all actions within the plan will not be possible with the \$25,000 allocated through the Local Roads and Community Infrastructure Program.

Detailed risk assessments will be carried out on a project by project basis as the plan is implemented. Investigations regarding any potential site contamination on Section 693 have been undertaken and the recommendations of this assessment do not pose any significant risk to project delivery.

**Asset Management:**

Proposals and specific projects contained within the plan will have an impact on infrastructure and asset management. These will be addressed at the time of staging and project scope, any required detailed design and implementation. It is intended that these reserves require minimal maintenance intervention and this will be greatly assisted through existing agreements with Trees for Life and establishing a Community Partnership Agreement to assist to manage the unnamed reserve.

**Conclusion:**

The Yantaringa Reserve Management Plan has been presented to Council for endorsement, noting the public consultation that has occurred.

---

Previous Decisions By/Information Reports to Council

Meeting Date	6 July 2020	HPRM Reference	DOC/20/76560
Title	Yantaringa Reserve Management Plan		
Purpose	To advise Council Members that staff have commenced a coordinated planning exercise to assist the community and key stakeholder groups to realise the potential for improved protection and management, controlled access and use of Yantaringa Reserve and the unnamed Section 693 and to seek authorisation to commence a four (4) week period of public consultation to inform the preparation of a Yantaringa Management Plan.		

Meeting Date	20 January 2020	HPRM Reference	DOC/19/16036
Title	Concept plan preparation for Yantaringa Reserve (Section 695) and undeveloped reserve (Section 693) Fairview Road, Hahndorf		
Purpose	To advise Council that staff have commenced a planning exercise for improved access and usability options of existing community land at Yantaringa Reserve (Section 695) and the undeveloped reserve Section 693 Fairview Road, Hahndorf.		

Meeting Date	5 March 2018	HPRM Reference	DOC/18/3657
Title	Hahndorf Township Plan		
Purpose	To present the analysis/amendments following consultation on the draft Hahndorf Township Plan. To endorse the final Hahndorf Township Plan.		

Attachment 1 to Item 12.6



# YANTARINGA MANAGEMENT PLAN

## DESIGN INVESTIGATION REPORT

Final Version 17-09-2020



**PROJECT BACKGROUND**

Yantaringa Reserve is located on the corner of Storey Road and Von Doussa Road, Hahndorf and a separate undeveloped reserve Section 693 is located on the western side of Fairview Road, Hahndorf and both are parcels of Council owned community land. In addition, Fairview Road and Von Doussa Road are both Category 1 sites as part of the roadside marker scheme, with significant roadside vegetation.

For several years key community groups and stakeholders such as Trees for Life and local walking/cycling groups have sought to better define and improve both these sites to the benefit of the environment and for the community. Within the endorsed Hahndorf Township Plan (March 2018) Action 25 outlines that diversity of open space and recreation experiences could be improved through establishing passive play, low key, minor trails in bushland areas at Yantaringa Reserve and Hahndorf Recreation Ground.

**History**

Section 693, being Yantaringa Reserve (formerly Stone Reserve), is Crown Land and was vested to Council for its care and control in August 1940. This approximate 8.0 hectare reserve was historically used as a quarry while currently contains a precious stands of mixed Eucalyptus open woodland and grassed areas. Yantaringa Reserve became a Bush for Life (BFL) site in 1996 and BFL have actively managed and improved the reserve. The reserve has 11 plant species of state and regional conservation significance. There are a number of informal but well-worn trails that traverse the reserve.

Section 693 Fairview Road, also Crown Land, was vested to Council in 1940, is an undeveloped reserve and has for many years been used as a Council stock pile site. It contains an area of highly degraded land that has recently been leveled by Council. Other areas of this reserve contain open Eucalyptus woodland consisting of Pink Gum and South Australian Blue Gum and rare Mountain White Gum.

The community, key stakeholders and the Council have for many years discussed the potential for increased community access and usability of these reserve areas noting that there are competing interests and sensitivities around the existing management and protection of remaining biodiversity rich reserves such as these.



Fairview Road

This report has been prepared following a review of relevant documentation such as the 1995 report of the condition and future management of the Yantaringa Reserve, Hahndorf. Council staff have worked in collaboration with Trees for Life representatives to develop this strategy.

**Strategic Setting**

The Hahndorf Township Plan (March 2018) was, at the time, extensively consulted upon with the community and resulted in the development of an implementation plan that set priorities for the township. One of the key principles seeks to improve and add diversity to existing open space and recreation areas.

Action 25 of the Hahndorf Township Plan (March 2018) outlines that diversity of open space and recreation experiences could be improved through establishing passive play, low key, minor trails in bushland areas at Yantaringa Reserve.

This concept plan contemplates the existing use and management of the reserve areas and what level of management/intervention (if any) is appropriate while improving community access and usability for environmental and recreational benefits.

**COMMUNITY ENGAGEMENT**

The period of consultation was conducted on the draft Management Plan from 20th July 2020 until the 21st August 2020. There was strong community participation during the consultation process which included the following responses:

- 91 online survey responses returned to Council;
- 5 individual email submissions;
- Approximately 40 people attended the open day on Saturday 21<sup>st</sup> July 2020.

Whilst there is always a diverse range of opinions on the priorities amongst any community, the feedback gathered identified the following as the most important considerations:

- Acknowledged the intent of the management to define suitable areas for both conservation and recreational activities and that these uses can co-exist.
- Need to protect and enhance Yantaringa Reserve as a key conservation Bush for Life site.
- Need to strictly manage recreational cycling access and construction of any further trails within Yantaringa Reserve.
- Restricted access for unauthorised vehicles such as four-wheel drives and motorbikes within Yantaringa Reserve.
- Activation of the unnamed Section 693 for the purposes of recreational cycling and walking.

As the majority of respondents suggested the Unnamed Reserve Section 693 be named an indigenous Peramangk name Council staff have worked with Peramangk elder Ivan Copley with the name *Tara-illa* put forward which translates to 'High Place'. So the dual name of Section 693 if endorsed by Council will be Blueberry Hill Recreation Park / Tara-illa. Yantaringa Reserve will remain as is.



Community Consultation Open Day

## 01 Context and background

Yantaringa Reserve, Hahndorf, SA, 5245

## SITE STUDY

### ENVIRONMENTAL SIGNIFICANCE AND ZONES

There are two parcels that form Yantaringa reserve with two road reserves that dissect the site.

Both sites have been identified as containing significant areas of biodiversity, as identified in the maps A and B. Roadside vegetation of significant biodiversity value has also been identified.

In addition to this, a rapid vegetation assessment was commissioned in 2019 to investigate in further detail the environmental values of the upper parcel of the reserve. As the map below shows, the parcel has significant degradation of the understorey with endemic species ranging from 1-20%.

It is desirable that the areas of high environmental significance be protected from understorey damage that can be caused by construction of jumps tracks and bike obstacles as well as vehicle damage.

It is also recognised that the groups who desire to utilise the land for mountain biking have a valid claim to the use of public space for recreational purposes.



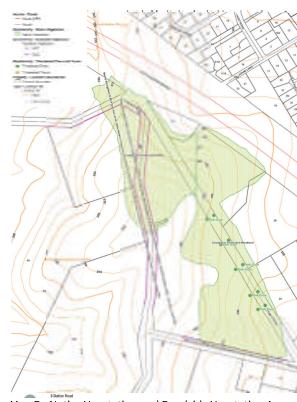
Map A - Vegetation assessment unnamed reserve

### TREES FOR LIFE ZONES

Trees for Life have identified the zones of vegetation within the Bush for Life area of Yantaringa. These zones and their significance are shown in the mapping to the right.

Initial discussions and site investigations with Trees for Life have identified that the current path locations traverse through high value bush. A long term aim would be to realign the paths through more suitable vegetation zones for bush walkers and cyclists, with a preference to eventually reduce cycling within the reserve to improve conservation and safety outcomes.

There is acknowledgement that the current trail would continue to be used by cyclists and pedestrians in the short term to access the unnamed reserve should it become a mountain bike park.



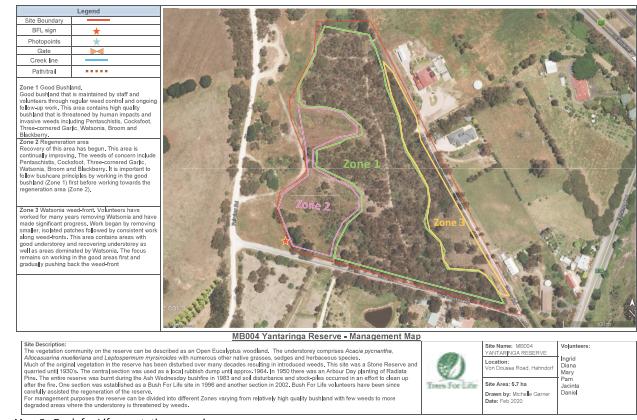
Map B - Native Vegetation and Roadside Vegetation Areas

### STRATEGY

The strategy for the site is to conserve areas of environmental significance and further extend usage of the site to recreational cyclists, walkers and trail runners.

#### Education and legibility of trails

- Interpretive signage to identify areas of significance and the environmental values of the site.
- Clear trail signage to encourage people to limit their access to the trails and avoid sensitive zones.
- Signage to indicate prohibited activities around vegetation disturbance and digging outside of the dedicated mountain bike areas.
- Support to extend the areas of re-vegetation into degraded land outside of the dedicated mountain bike areas



Map C - Bush for Life vegetation mapping

## 02 Analysis - Environmental

Yantaringa Reserve, Hahndorf, SA, 5245

- Mountain Bike Skills Course**
  - Large flat portion of site to be used for a dirt skills/jump track
  - Course to be developed by the community with support and direction from council

- Mountain Bike Trails Zone**
  - Develop trails through existing trees along the contours in collaboration with the community

- Mountain Bike Carpark Area**
  - Picnic Tables/ Shelter
  - Carpark area
  - Signage on rules for the area

- Conservation zone**
  - Continue protection and conservation of remnant bushland
  - Extend re-vegetation into degraded areas
  - Retain sightlines from Blueberry Hill with dryland grassed area for picnics.

**Trails network**

- Existing Trails, to be closed and revegetated once new single trail is established
- Future single trail alignment TBC with Trees for Life

- New path to create an accessible loop trail

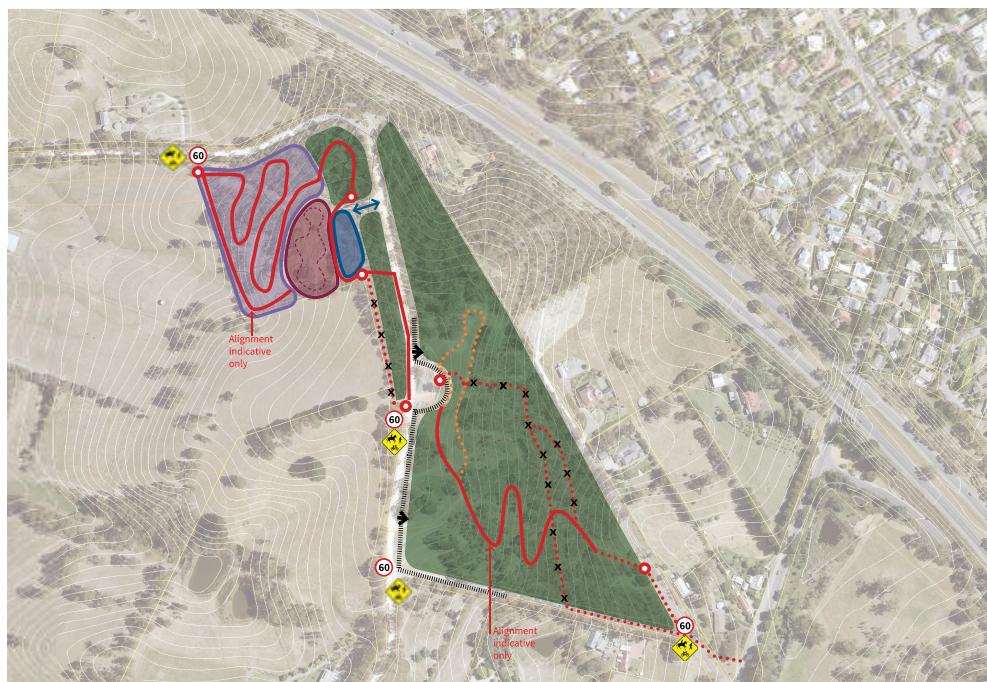
**Restrict Vehicle Access**

- Barriers to restrict unauthorised vehicle access
- New Vehicle Gates - locked and authorised access only

- Reduce speed to 60kph and pedestrian / cyclist aware signs

**New Signage**

- Trail Maps
- Prohibited activities - Vehicles, digging, etc.
- Interpretive signage on conservation values of the site in collaboration with Trees For Life



## 03 Action Plan - Yantaringa Reserve

Yantaringa Reserve, Hahndorf, SA, 5245

**Mountain Bike Skills Course**

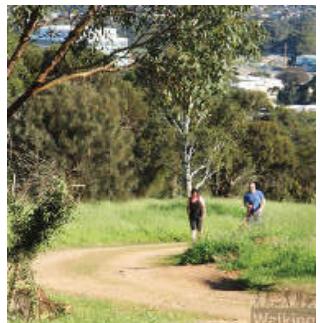
- Large flat portion of site to be used for a dirt skills/ jump track
- Course to be developed by the community with support and direction from council

**Mountain Bike Trails Zone**

- Develop trails through existing trees along the contours in collaboration with the community

**Conservation zone + Trails network**

- Develop a plan to continue and extend protection and conservation of remnant bushland
- Extend re-vegetation into degraded areas
- Trail mastreplan to be developed



## 03 Action Plan - Yantaringa Reserve

Yantaringa Reserve, Hahndorf, SA, 5245

Attachment 2 to Item 12.6

**Attachment 2:**  
**Summary of the Community Consultation in relation to the Yantaringa Reserve Management Plan**

Theme	Issue	Council response	Change required?
<b>Other Comments</b>	<ul style="list-style-type: none"> <li>1. Suggestion that a dog park be established.</li> <li>2. More activities and recreation areas for young people.</li> <li>3. Has the plan involved the input of Peramangk stakeholders?</li> <li>4. Has a fauna survey been undertaken?</li> <li>5. Make it a local level cycling facility</li> <li>6. Retain as much native bushland as possible.</li> <li>7. Local mountain bike park a great idea.</li> <li>8. Need to better fence Yantaringa Reserve to stop unauthorized access.</li> <li>9. Mount Barker Council area needs a better trail network.</li> <li>10. Trails to contemplate use of E-bikes and their impact.</li> <li>11. Support this project.</li> <li>12. A massive opportunity to support recreational options for teenagers.</li> <li>13. A great opportunity for dirt jumps and MTB cross country trails.</li> <li>14. Provides for a safe environment for locals to access.</li> <li>15. Due to its size, there is no need for a car park.</li> <li>16. Mountain biking is great for the health and well-being of local residents.</li> <li>17. Better secure fencing for Yantaringa to stop 4WD access.</li> <li>18. Better signage to educate and improve awareness.</li> </ul>	<ul style="list-style-type: none"> <li>1. In areas where conservation and revegetation are anticipated it was not considered essential for activation consistent with strategic intent.</li> <li>2. Noted, already in the plan.</li> <li>3. Yes, Peramangk elder Ivan Copley has been involved since the early stages of the project.</li> <li>4. Fauna assessments have not occurred to date. Within the unnamed reserve no vegetation is proposed to be removed hence retaining habitat. Speaking with Council staff it wasn't determined necessary to undertake a fauna assessment.</li> <li>5. That is the intent. Given the size of the unnamed reserve it is not considered possible to establish a larger regional level facility.</li> <li>6. There are no proposals of large clearing of vegetation. It is the intent that any trails be appropriately sited as to limit this need. Large areas of weed will also be removed as part of this project.</li> <li>7. Noted.</li> <li>8. Plan amended to restrict unauthorized vehicle (4WD and motorbikes) access.</li> <li>9. Noted.</li> <li>10. Noted, to be considered during design.</li> <li>11. Noted.</li> <li>12. Noted.</li> <li>13. Noted.</li> <li>14. Noted.</li> <li>15. Noted however not recommended. Concept to retain car park.</li> <li>16. Noted.</li> <li>17. Plan amended to restrict unauthorized access.</li> <li>18. Management Plan already include signage in collaboration with Trees for Life and relevant Council staff.</li> </ul>	<ul style="list-style-type: none"> <li>1. No change.</li> <li>2. No change.</li> <li>3. No change.</li> <li>4. No change.</li> <li>5. No change.</li> <li>6. No change.</li> <li>7. No change.</li> <li>8. Improved provision of fencing.</li> <li>9. No change.</li> <li>10. No change.</li> <li>11. No change.</li> <li>12. No change.</li> <li>13. No change.</li> <li>14. No change.</li> <li>15. No change.</li> <li>16. No change.</li> <li>17. No change.</li> <li>18. No change.</li> </ul>

	<p>19. Fire retardant planting to be established around existing phone tower.</p> <p>20. Trails a great idea for kids, Hahndorf lacking walking and cycling trails.</p> <p>21. Project should include a nature playground with toilet block.</p> <p>22. Plant trees that create shade.</p> <p>23. Reduce speed limit Fairview Road and Von Doussa Road.</p> <p>24. Horse riding trails throughout the reserve.</p> <p>25. Connect the reserves to the main street.</p> <p>26. Establish a better trail loop.</p> <p>27. Proposed recreation areas should be bigger.</p> <p>28. Better links to the tourist park.</p> <p>29. Weed management is required in both spaces.</p> <p>30. Yantaringa to be left for conservation purposes.</p> <p>31. Key to success of management plan having a foundation in the environment.</p> <p>32. The management plan is limiting in nature.</p> <p>33. Reference should be made to previous work by Dr Crawford.</p> <p>34. Improved signage policy and strategy for such spaces.</p> <p>35. Council should establish an Environmental Committee.</p> <p>36. Ecological conservation is the key for Yantaringa Reserve.</p>	<p>19. Noted. Council staff discussed with the CFS and no action required as no way to ensure fire retardant plantings.</p> <p>20. Noted.</p> <p>21. Unfortunately, this is not part of this project scope and sits outside of the intended passive recreation activities sought by the community.</p> <p>22. Noted. Revegetation to include shade trees.</p> <p>23. Already in management plan.</p> <p>24. Noted, no dedicated horse riding trails specifically. To be investigated further.</p> <p>25. Adequate walking trails exist from the main street to Von Doussa Road with the management plan to seek improvement for trail connections and the reserves beyond. Already in plan.</p> <p>26. Already in the plan. Staff plan on working with Trees for Life to establish one single preferred trail from Storey Road to the Lookout.</p> <p>27. Noted.</p> <p>28. Noted, outside the scope of this project but can be considered in the future.</p> <p>29. Already in management plan.</p> <p>30. As is the intent of the management plan.</p> <p>31. The primary intent of the plan is to improve management of the valuable native vegetation.</p> <p>32. Noted. The management plan is intended to be user friendly in nature as to assist define use of space rather than stipulating technical management techniques. Previous documents and the expertise of Bush for Life representatives are best placed to talk to these aspects.</p> <p>33. Clearer reference to previous documents placed within plan.</p> <p>34. Noted. Already in plan.</p> <p>35. Noted. Outside of scope of this plan but will be considered by staff.</p> <p>36. Noted and as is intended within the plan.</p>	<p>19. No change.</p> <p>20. No change.</p> <p>21. No change.</p> <p>22. No change.</p> <p>23. No change.</p> <p>24. No change.</p> <p>25. No change.</p> <p>26. No change.</p> <p>27. No change.</p> <p>28. No change.</p> <p>29. No change.</p> <p>30. No change.</p> <p>31. No change.</p> <p>32. No change.</p> <p>33. Changes made to plan.</p> <p>34. No change.</p> <p>35. No change.</p> <p>36. No change.</p>
--	--	--	--

	37. New bike trails through Yantaringa should not be constructed apart from a preferred trail through the old quarry.	37. Intent of the plan is to close trails through Yantaringa allowing only one preferred trail as designated in collaboration with Trees for Life.	37. More clearly expressed within the plan.
<b>Naming Suggestions</b>	50 of the 91 respondents submitted a suggested name for the unnamed reserve. These included: <ul style="list-style-type: none"><li>- An indigenous name – 9 respondents</li><li>- Blueberry Bike Park (or similar) – 6 respondents</li><li>- Fairview Park – 5 respondents</li><li>- Yantaringa Recreation Park – 2 respondents</li><li>- Burkittilla Bike Park – 2 respondents</li><li>- Hahndorf Recreational Reserve</li><li>- Ambleside Reserve</li><li>- Hahndorf Trails</li><li>- Fully Sic Bike Park</li><li>- Autumn Park</li><li>- Hahndorf Hill</li><li>- Turramurra Rec Park</li><li>- Hahndorf Mountain Bike Park</li><li>- Yantaringa West</li><li>- Lofty View</li><li>- Molly Coddle Park</li><li>- Dorf MTB Trails</li></ul>	As the majority of respondents suggested the Unnamed Reserve Section 693 be named an indigenous Peramangk name Council staff have worked with Peramangk elder Ivan Copley with the name <i>Tara-Illa</i> put forward which translates to 'High Place'. So the suggested names will be Blueberry Hill Recreation Park / Tara-Illa. Yantaringa Reserve will remain as is.	Concept document amended to reflect changes.
<b>Survey Summary</b>	As part of the consultation process Council staff set up an online survey which assisted to obtain further feedback regarding the draft management plan. The following provides a key summary of the survey: <ul style="list-style-type: none"><li>- A total of 91 online survey responses were submitted;</li><li>- 48% of respondents were aged between 35-49 years of age and an additional 29% were aged between 50-69 years of age;</li><li>- 62% of respondents were residents of Hahndorf;</li><li>- A total of 66% of respondents identified themselves as either working, playing or being a resident of Hahndorf;</li><li>- Not surprisingly the top priority for improving management of Yantaringa Reserve was the protection and conservation of remnant vegetation.</li><li>- The clear top priority for the unnamed reserve Section 693 was to provide a variety of cycling trails suiting a range of community users and age levels.</li><li>- 33% of respondents were willing to be involved in some capacity for the creation/development or future maintenance of the unnamed reserve.</li></ul>	Issues regarding improved conservation and appropriate access was by far the most topical response throughout the survey results and this was consistent with the community feedback heard by staff.	Noted and covered by changes above.

**ITEM 12.6 – YANTARINGA RESERVE MANAGEMENT PLAN**

**ATTACHMENT 3**

**PROVIDED AS SEPARATE ATTACHMENT  
ON COUNCIL'S WEBSITE**

<https://www.mountbarker.sa.gov.au/council/meetings/full-council>

**Please click here to be taken to the Attachment**

<b>12.7</b>	<b>REPORT TITLE:</b>	<b>HAHNDORF BOWLING CLUB – COMMUNITY CONSULTATION FOR COMMUNITY FACILITY AND OPEN SPACE IMPROVEMENTS</b>
	<b>DATE OF MEETING:</b>	<b>6 OCTOBER 2020</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/128040</b>
	<b>ATTACHMENTS:</b>	<b>1 - Hahndorf Open Space Design Investigation Report Concept for Community Consultation- DOC/20/130689</b>
	<b><u>Key Contact</u></b>	Nathan Franklin, Strategic Planner, Strategic Projects and Planning Policy
	<b><u>Manager/Sponsor</u></b>	Marc Voortman, General Manager, Planning and Development

**Mount Barker 2035 – District Strategic Plan:**

UE 1.3 Apply a strategic, planned and consistent approach to the provision, development and maintenance of public open space.

**Annual Business Plan:**

Any future initiative or capital expenditure resulting from this planning exercise is unfunded within the Annual Business Plan 20/21.

**Purpose:**

To commence a 4 week period of consultation on the sale of surplus land associated with the Hahndorf Bowling Club, with proceeds to fund improvements to club facilities and the creation a local reserve, funded by the sale of land.

**Summary – Key Issues:**

1. The Hahndorf Township Plan (2018) identifies a key action to “*continue to develop the Bowling Club facility as an important community space and investigate possible options for surplus land within the Bowling Club grounds*”.
2. The Hahndorf Bowling Club have approached Council seeking to sell deemed excess land on English Street as a means to fund improvements to the Hahndorf Bowling Club and reinvestment into the site through the development of a neighbourhood reserve.
3. Following initial discussions with the Bowling Club, internal departments of Council and following an Informal Briefing with Council members, staff have prepared a draft concept plan and design report for the reserve for broad community consultation.

**Recommendation:**

1. That Council endorse the draft concept plan as being suitable for community consultation and note staff will commence a 4 week period of public consultation on the planned redevelopment of land adjoining Hahndorf Bowling Club , incorporating the partial sale of surplus land fronting English Street.

**Background:**

1. The Hahndorf Bowling Club (HBC) site comprises approximately 1.1 hectares, comprising club rooms, one synthetic green, one unused grass green, car parking and an undeveloped parcel of land (Parcel A) as shown below in Figure 1. The site is Council land but not Community Land as defined by the Local Government Act.



Figure 1: The subject land, 43A Church Street, Hahndorf

2. In the 1970's the HBC purchased Parcel A and amalgamated the allotment into Councils overall land holding. The intent of Parcel A was originally to accommodate an overflow car parking area for the club and nearby church.
3. The HBC formerly approached Council in 2000 requesting the that the previously gifted land parcel be returned to the ownership of the HBC so that

it could be sold by the Club as a means of generating income to fund improvements to the clubroom facilities. At the time, Council denied this request and then sought to strategically consider the land for sale in conjunction with other land owned by Council in the district.

4. The HBC recently approached Council in March 2017 and again in January 2019 (as ongoing) in relation to the potential sale of Parcel A as a means of potentially funding further improvements to the club and as a means of securing future funds for green improvements.
5. In recognition of this intent the Hahndorf Township Plan (as endorsed in 2018) Action 24 identified that Council should continue to develop the Bowling Club facility as an important community space and investigate possible options for surplus land within the Bowling Club grounds.
6. The subject land is zoned as Township Zone which contemplates residential development and community focussed facilities. Council staff have considered highest and best use options for the overall site and these are consistent with the intent of the current zoning.

**Discussion:**

7. HBC represents a diverse community based facility which not only caters for the sporting club but also functions as a well-patronised community facility. The club currently has around 150 members.
8. With regard to open space, Council are committed to ensuring better utilisation of existing community facilities to the benefit of broad community outcomes. A shared open space model where open space and community facilities can actively co-exist on the same site is seen as having many community benefits as well efficiencies from an asset management perspective.
9. Throughout the community consultation for the Hahndorf Township Plan Council staff heard from the community that the eastern side of Hahndorf lacked the provision of a neighbourhood reserve as existing reserves like Alec Johnston Park accommodate large numbers of visitors and tourists.
10. Council staff with the support of the HBC are proposing to undertake community consultation for improvements to the existing community facility and development of a neighbourhood level reserve to address this desired need.
11. It is proposed that net proceeds of any potential land sale (Parcel A in Figure 1 above) would be reinvested back into the site for development of a neighbourhood level reserve, car parking and improvements to the Bowling Club and to provide for future funding for upper green redevelopment.

12. The HBC have indicated an endorsed position and willingness to accept a proceeds sale split of 50/50 between club and Council. The proposed improvements to the land and the concept design has had regard to the potential scale of net proceeds from the sale of land and this will need to be managed throughout any future implementation.
13. Where situations like this present there is an opportunity for Council to consider how open space provision can be best located and developed in order to meet the needs of the community. In some circumstances, the sale of land is a reasonable option to explore in order to meet this objective, whilst lessening the financial burden of Council or reliance on limited external grant funding.
14. Without any proposed sale of the surplus land in this circumstance, it is difficult to foresee how this project could materialise in the coming years. To note, Action 24 of the Hahndorf Township Plan (2018) set the medium term priority (+3 years) which is consistent with the timing of the plan but is not on Council's current work program.
15. The proposed concept design seeks to reimagine the currently underutilised lower bowling green through the creation of a small neighbourhood park. The concept would also raise the profile and functionality of the HBC as an important community facility.
16. The concept includes the construction of new pedestrian paths, new shelter and picnic area, mixed use hardstand, landscaping, large turf area, small play area, mini-wheels race track, upgraded carpark, site works and improved drainage. The design concept has been scaled relative to the potential revenue and net profit generated through land sale.
17. The Bowling club have indicated several proposed projects that are a current priority including interior and exterior improvements as well as future green improvements.
18. Council staff are now seeking broad community input on the concept. To note, any future detailed design and costings for the neighbourhood reserve relies completely on finance available and as generated through the sale of the English Street land parcel and this will be value managed throughout the lifespan of the project.

**Community Engagement:**

Decision to be made	To endorse the draft Hahndorf Bowling Club Concept Plan for community consultation.
Key factors to be considered in decision (dot points)	<ul style="list-style-type: none"><li>• Suitability for consultation</li><li>• Community support</li><li>• Social, environment and economic benefits</li></ul>

	<ul style="list-style-type: none"> <li>• Financial viability</li> <li>• Sustainability</li> <li>• Competing priorities.</li> </ul>
Area of community influence	<p><i>Aspects that are fixed:</i></p> <p>The budget. Issues regarding community safety, equity and social justice and legal requirements have been considered by Council to be not subject to community influence.</p> <p><i>Key areas for community input:</i></p> <p>Citizens can add value regarding</p> <ul style="list-style-type: none"> <li>• information on the impacts and acceptability of proposals in the draft Plans</li> <li>• local knowledge, experience and ideas that will improve the draft Plans</li> <li>• feedback on the priorities.</li> </ul>
Method of consultation, informing community & cost	<p>The community will be informed about the draft Plans via</p> <ol style="list-style-type: none"> <li>1. Advertisements in local print media</li> <li>2. Summary publication to be distributed widely</li> <li>3. Council website</li> <li>4. Council Social Media (Facebook)</li> <li>5. Letters and email communication with key stakeholders, including community groups and Government Agencies.</li> </ol> <p>Feedback on the draft Plan will be sought via</p> <ol style="list-style-type: none"> <li>1. Feedback form – hard copy and online</li> <li>2. Public event</li> <li>3. Written submissions</li> <li>4. Meetings with key stakeholders, including community groups and Government Agencies.</li> </ol> <p>The cost of the consultation is expected to be around \$500.</p>
Feedback to stakeholders/Council	<p>Council report summarising feedback and changes made as a result.</p> <p>Letters / emails to groups, stakeholders and individuals who make submissions.</p> <p>Meet with key stakeholders where required to further discuss and resolve issues and/or identify opportunities.</p>
Timeframe for consultation	<p>There will be a one month consultation period that will commence on the 19<sup>th</sup> October 2020 until the 16<sup>th</sup> of November 2020.</p>

**Policy:**

Councils Community Consultation Policy and the Disposal of Council Land and Other Assets Policy applies.

**Long Term Financial Plan:**

At present there is no provision for any actions arising from this proposal in the Long Term Financial Plan.

**Budget:**

Both the project and the planning of this project is currently unfunded. Any actions and proposals to be considered in the draft concept plan will impact on subsequent budget allocation and in this case is intended to be funded by the sale of Council owned land which will be . Costs associated with the sale of the land and land division, will be drawn from the proceeds of the sale, with net (not gross) revenue proposed to be split 50/50 between HBC and Council. A valuation will be undertaken for Parcel 'A' to inform the costings. Should support for this project eventuate then the land sale process will be progressed in due course.

**Statutory/Legal:**

Council has prepared this draft plan with the powers it has under the Local Government Act. This plan does not have statutory authority under the Development Act.

**Staff Resource Requirements:**

The plan has been prepared with existing staff resources.

Any future initiatives arising from the plan will be resourced according to Council priorities and budget processes.

**Environmental:**

The draft plan proposes initiatives which will have a positive impact on the natural environment and potentially increased recreational use of existing community land.

**Social:**

The draft plan proposes initiatives which will have a positive impact on health, wellbeing and social inclusion of community members in the District. The draft concept plan takes into account the special needs of vulnerable groups including children, young people, the elderly and people with disabilities.

**Risk Assessment:**

Community expectations will need to be managed as all actions within the plan will be subject to future funding. Detailed risk assessments will be carried out on a project by project basis as the project is implemented. There is of course a risk that the potential land sale may not be supported.

**Asset Management:**

Proposals and specific projects contained within the draft concept and design report will have an impact on infrastructure and asset management. These will be addressed at the time of staging and project scope, any required detailed design and implementation.

**Conclusion:**

The draft concept has been developed to a point where it is considered suitable to form the basis of community consultation, and is recommended to Council for authorisation for this purpose. Council members will have a further opportunity to review community feedback on the design and review an updated version of the plan following the consultation period.

---

Attachment 1 to Item 12.7



# HAHNDORF BOWLING CLUB

## DESIGN INVESTIGATION REPORT

Community Engagement 14/09/2020



**PROJECT BACKGROUND**

The Hahndorf Bowling club is situated on a 10,977m<sup>2</sup> parcel of land, comprising of the upper and lower bowling greens, clubrooms, upper carpark and lower carpark.

Initial scoping discussions with the club have indicated that the lower green and an irregular portion of the land fronting English Street are superfluous to current needs. Hahndorf Bowling Club have requested that the portion of land fronting English Street of 1100m<sup>2</sup> be sold to enable the profits from the sale to be reinvested into the site. It is proposed that 50% of the proceeds will be reinvested into the community facilities, and the remaining 50% used to be used for open space improvements of the unused lower bowling green to create a new neighbourhood reserve.

Action 24 of the Hahndorf Township Plan (endorsed March 2018) outlines an intent to continue to develop the bowling club facility as an important community space and investigate possible options for surplus land within the Bowling Club grounds.

This proposal investigates the opportunity to rationalise the current carpark and redevelop the lower green into a neighbourhood level reserve.



Lower Bowling Green, unused



Upper Bowling Green



## 01 Context and background

43A Church Street, Hahndorf, SA, 5245

**SITE STUDY****Vehicle movement and carparking**

- Vehicle access to the site is from a dual access driveway to Church Street. A sealed driveway links the upper carpark and the lower carpark.
- The upper carpark has been line-marked and allocated for use by people who less able bodied and require easy access to the upper green and club building.
- The lower car park usage has been defined as an informal system that 'works' with an approximate vehicle capacity of 100 cars. On competition days the lower carpark would approximately park 35-40 cars with 15 visiting cars. 55 in total.
- The lower carpark surface is worn, with significant weed cover to the rubble surface.
- The adjacent street has no parking restrictions and could support overflow parking at infrequent intervals

**Pedestrian Movement**

- A concrete ramp connects the lower carpark and club building with sealed paths and no grade change facilitating easy movement throughout the upper levels

**Vegetation and landscape**

- There are no trees within the site
  - The dominant landscape character is low growing shrubs and ground covers to the perimeter of the building.
  - The lower carpark and defunct lower bowling green have significant weed coverage, although it is well maintained.
- Existing Infrastructure**
- The defunct lower bowling green has a concrete edge beam and a natural surface. Anecdotally the green drains well and has a stable soil profile, but some investigations would be required to confirm this assumption.
  - The playing surface is approximately 300mm below the edge beam.
  - Asbestos sheeting is embedded to the perimeter of the lower bowling green and forms the edge to the bowling gutter. A strategy will need to be refined to remove or mitigate any effects of this if any redevelopment.

**Drainage and Levels**

- Drainage from the upper green is linked to the drainage system in the lower green, any modifications to the overall system would require resolution of both upper and lower drainage.
- The open stormwater drain to the Northern boundary has ongoing issues with overhanging vegetation blocking the drain and there is an opportunity to remedy this issue.
- The overall site is across two levels, with the club building and upper green sited approximately 1.5 m higher than the lower carpark, with the lower green approximately 800 above the lower carpark



## 01 Analysis

43A Church Street, Hahndorf, SA, 5245

## PRECEDENT IMAGERY



## 02 Neighbourhood Reserve Upgrades

43A Church Street, Hahndorf, SA, 5245

- 1 New Pedestrian Paths**
  - Concrete footpaths to facilitate access to the upper level green and new neighbourhood reserve
- 2 Picnic Shelter and BBQ**
  - 3x3 m picnic shelter
  - Picnic Table
- 3 New Half Court**
  - Mixed use hardstand area for informal sport
- 4 Stormwater Creek and Buffer Zone**
  - Regrade northern boundary to remove current open stormwater drainage into a rock lined swale offset from the Northern boundary
  - Plant trees along edge to create a buffer zone between park and adjacent residential properties
- 5 Buffer Planting to Boundaries**
  - Low understorey planting to soften fence lines and create a sense of separation from adjacent residential zones
  - Demolish perimeter concrete and return to buffer planter beds
- 6 New irrigated turf**
  - fill existing bowling green with irrigated turf finished flush with existing concrete edge
- 7 Small Play Space**
  - Basket Swing
  - Minor nature play, rocks, logs steppers
  - Organic Softfall Mulch
- 8 Mini Wheels Race Track**
  - 1.2 m bitumen path for small bikes and scooters
- 9 Upgraded Carpark**
  - Rubble resurface to car park
  - Approx. 60 carparks



## 02 Neighbourhood Reserve Upgrades

43A Church Street, Hahndorf, SA, 5245

**9 Upgraded carpark**

- Rubble resurface to car park
- Approx. 60 carparks

**10 Potential patio/ dining area**

- New paved area to extend dining and hospitality options.
- Wind Break to the Western edge of

**11 Potential cover to outside areas**

- New Verandah linking the rear of the club house and storage shed/ BBQ kitchen to allow for extended hospitality options.
- New verandah to provide a covered spectator area on the Eastern face of the club house.

**12 Potential indoor improvements**

- New accessible toilet and renovate existing
- New Carpet and tiles
- New Furniture - Hall
- New Furniture - Bar
- New Kitchen
- Outdoor Furniture

**13 Future top green upgrades**

- Top green to be funded through grant to be managed by the club



## 03 Hahndorf Bowls Club Upgrades

43A Church Street, Hahndorf, SA, 5245

<b>12.8</b>	<b>REPORT TITLE:</b>	<b>MOUNT BARKER REGIONAL SPORTS HUB NAMING – COMMUNITY ENGAGEMENT</b>
	<b>DATE OF MEETING:</b>	<b>6 OCTOBER 2020</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/133717</b>
	<b>ATTACHMENTS:</b>	<b>1. REGIONAL SPORTS HUB NAMING PROCESS - DOC/20/126658</b>
	<b><u>Key Contact</u></b>	Ian Hildebrand, Community Connections Manager, Community Services
	<b><u>Manager/Sponsor</u></b>	Greg Parker, General Manager, Community Services

**Mount Barker 2035 – District Strategic Plan:**

Governance and Leadership

- GL1: Active democracy and effective representation
- GL1.3 Provide opportunities for the community to access and participate in decision-making processes
- GL 1.4 Use digital technology and social media

**Annual Business Plan:**

- 5.1 Capital Project or Initiative (Regional Sports Hub Stage 1)

**Purpose:**

To provide Council Members with the recommended process for official naming of the Mount Barker regional sports hub (Attachment 1) which includes a 3 week period of public engagement.

**Summary – Key Issues:**

1. The regional sports hub should have a recognisable and easily remembered brand that distinguishes itself from other destinations in the Hills.
2. Council endorsed its Road and Place Naming Policy in January 2020 which provides the appropriate guidelines to allocate a name to a public place.
3. The Regional Sports Hub Board recommended a community consultation process be implemented in relation to the name and therefore a process has been developed to involve the community in the selection and allocation of a meaningful name to the regional sports hub.

**Recommendation:**

That Council approve the process for formal naming of the Mount Barker regional sports hub as set out in Attachment 1.

---

**Background:**

1. Council has a Road and Place Naming Policy (January 2020) that provides guidance on the naming of roads and public places. The regional sports hub satisfies the definition of a public place.
2. Council staff engaged a consultant (OnCreative) to assist in developing an appropriate name for the regional sports hub.
3. Ms Sue Cornwell from OnCreative presented name options to the Regional Sports Hub Board (Board) at their meeting 26 August 2020.
4. The Board resolved:

*That Council undertakes a wider community consultation of the appropriate name for the site currently known as the Mt Barker regional sports hub so that the Board can make a recommendation no later than the November Board meeting.*

5. Council noted the above Board recommendation at their meeting of 7 September 2020 and also resolved:

*That Council notes that staff will prepare a report to address community consultation and the process for the naming of the facility currently known as the Mt Barker regional sports hub for consideration at the 6 October 2020 Council meeting.*

**Discussion:**

6. The naming of places provides an opportunity to emphasise important landmarks, geographical features and history or honour the contributions and achievements of eminent persons that deserve recognition.
7. Names identify a place and individualise it so it can be quickly and easily found — whether that's physically or in the mind. It will be spoken, written, read and heard, and as soon as the name is encountered, those who know it will know exactly what is meant.
8. Names evoke feelings. These feelings could be ones of excitement, inspiration, motivation, respect or belonging.

9. Names can build a sense of community. A well-chosen, evocative name can create a sense of community amongst those who use, work in, celebrate at or identify with the place.
10. The recommended process involves wide community consultation covering the region associated with the sporting clubs expected to make use of the facility.

11. The timetable for the naming process will be:-

- i. Community - 3 week naming suggestion collection process from Wednesday 14 October 2020 to Tuesday 3 November 2020
- ii. Internal Working Group shortlisting process
- iii. Community Voting process from Wednesday 9 December 2020 to Tuesday 29 December 2020
- iv. Council naming resolution at 18 January 2021 meeting. (acceptance of the final name is at Council's discretion)

The timetable enables a name to be determined in time for the official opening (currently scheduled for mid-February 2021).

12. The community will be informed about the naming process via:
  - a. School newsletters
  - b. Sports Club newsletters
  - c. Facebook
  - d. Newspaper advertising
  - e. Media release
  - f. Digital screens – Library/Visitor Information Centre
  - g. Website – Latest News/rsh Page
  - h. Leaflets at service points
13. Naming submissions will be sought during a 3 week period via Your Say Mount Barker.
14. Once the consultation period is complete, submissions will be shortlisted by an internal staff group according to criteria and a shortlisting weighting guideline established in the process (see Attachment 1).
15. The principal members of the key internal (staff) stakeholder group will represent the following work areas of Council:
  - Communications
  - Revenue, Property and Records
  - Community Assets
  - Strategic Projects and Planning Policy
  - Community Development
  - Local History (Library)

16. Up to 5 shortlisted community suggested names together with the suggestions put forward by consultant (Sue Cornwell, OnCreative) will be put to a community vote (viz *Adelaide Hills; Summit; Mount Barker; Laratinga*).
17. It is expected that the cost associated with the naming process will be around \$5,000 to come from Council's Communications budget (excluding staff time).
18. Appropriate signs will be placed at key locations around the site including the entrance with the Council approved name.

**Community Engagement:**

Decision to be made	Options for names for the Mount Barker regional sports hub
Key factors to be considered in decision (dot points)	<p>the sports hub's new name needs to be:</p> <ul style="list-style-type: none"> <li>• Unique and communicates something meaningful</li> <li>• Easy to pronounce and spell</li> <li>• A destination in its own right</li> <li>• Representative of the community and broader region</li> </ul>
Area of community influence	<p>Aspects that are fixed:</p> <p>In accordance with Council's <i>Road and Place Naming Policy</i></p> <p>Key areas for community input: Name suggestions from sources included in Council's <i>Road and Place Naming Policy</i></p>
Method of consultation, informing community & cost	<p>The community will be informed about the naming process via:</p> <ul style="list-style-type: none"> <li>• School newsletters</li> <li>• Sports Club newsletters</li> <li>• Facebook</li> <li>• Newspaper advertising</li> <li>• Media release</li> <li>• Digital screens – Library/VIC</li> <li>• Website – Latest News/rsh Page</li> <li>• Leaflets – service points</li> </ul> <p>Naming submissions will be sought via Your Say Mount Barker</p>

	It is expected that the cost associated with this process will be around \$5,000 to come from Council's Communications budget.
Feedback to stakeholders/Council	<p>Council report with recommended name for endorsement</p> <p>Board report notifying of endorsed name</p> <p>Promotion of the name to community through:</p> <ul style="list-style-type: none"> <li>• Sports Club newsletters</li> <li>• Facebook</li> <li>• Media release</li> <li>• Website – Latest News/rsh Page</li> </ul>
Timeframe for consultation	<p>Stage 1 of consultation will begin on Wednesday 14 October 2020 and end on Tuesday 3 November 2020.</p> <p>Stage 3 will commence pending council endorsement of shortlisted names on Wednesday 9 December 2020 and end on Tuesday 29 December 2020.</p>

**Policy:**

Road and Place Naming Policy

**Long Term Financial Plan:**

NA

**Budget:**

Accommodated in existing 2020/21 budget.

**Statutory/Legal:**

Local Government Act (1999) Section 219.

**Staff Resource Requirements:**

Within existing approved staff resource levels.

**Environmental:**

N/A

**Social:**

The names and process in selecting names will give a sense of community inclusion and pride, and, therefore, enhance wellbeing.

**Risk Assessment:**

The risk of a segment of the community being opposed to the proposed name will be mitigated by brand management and promotion of the wellbeing outcomes.

**Asset Management:**

NA

**Conclusion:**

A wide community consultation process in naming the regional sports hub will increase community pride and sense of community ownership in the facility.

---

## Previous Decisions By/Information Reports to Council

Meeting Date	7 September 2020	HPRM Reference	DOC/20/119614
Title	REGIONAL SPORTS HUB BOARD – REGIONAL SPORTS HUB – NAMING		
Purpose	The recommendations of the RSH Board are provided below for consideration by Council.		

Attachment 1 to Item 12.8



## Regional Sports Hub Naming Process

### **1. Purpose**

The purpose of this document is to set out the process for the naming of the regional sports hub.

### **2. Background information**

Council has a Road and Place Naming Policy (January 2020) that provides guidance on the naming of roads and public places. The regional sports hub satisfies the definition of a public place.

The naming of parks, reserves and sport facilities provides an opportunity to honour individuals and groups for contributions and achievements that deserve recognition. It also presents an opportunity to emphasise important landmarks, geographical features or history that may be more relevant.

Names identify a place and individualise it so it can be quickly and easily found – whether that's physically or in the mind. It will be spoken, written, read and heard, and as soon as the name is encountered, those who know it will know exactly what is meant.

Names evoke feelings. These feelings could be ones of excitement, inspiration, motivation, respect or belonging.

Names can build a sense of community. A well-chosen, evocative name can create a sense of community amongst those who use, work in, celebrate at or identify with the place.

To be efficient, evocative and community-oriented, the sports hub's new name needs to be:

- Unique and communicates something meaningful
- Easy to pronounce and spell
- A destination in its own right
- Representative of the community and broader region

September 2020



## Regional Sports Hub Naming Process

### 3. Definitions

#### **Common name**

A name:

- a) assigned to the public place using the road or street on which it is located, and/or
- b) used by more than one community of interest (for example community groups, schools, businesses, etc.), and/or
- c) referred to in local documentation (for example tourism brochures and local newsletters).

#### **Dual name**

Assigned to a public place where there is a geographical and/or topographical feature that has both a traditional Aboriginal name and an existing European name.

#### **Formal name**

A name resolved by Council, normally published in the Government Gazette and public notices.

#### **Key Internal Stakeholder Group**

A group of staff responsible for providing advice and feedback to inform an initial assessment of a formal name for the regional sports hub.

The principal members of the Key Internal Stakeholder Group (the group) will represent the following work areas:

- Communication/Engagement
- Revenue, Property and Records
- Community Assets
- Strategic Projects and Planning Policy
- Community Development
- Local History



## Regional Sports Hub Naming Process

**Proposed name**

The name specified by the community during community engagement.

**Recognised name**

An existing name for a place, such as a formal, signed or recorded name.

**Recorded name**

The name by which a place is designated on a map, plan or other record.

**Signed name**

The name recorded on any on-site signage.

**4. Name sources**

The appropriate sources for place names are outlined in the *Road and Place Naming Policy*.

Preference should be given to Aboriginal names in areas where an Aboriginal name is deemed appropriate. In other locations preference should be given to historical names (such as early explorers, pioneers, and settlers, eminent persons, war/casualty lists), or names that match an identified theme for the area. The most appropriate name source(s) for each location will be identified by the Key Internal Stakeholder Group.

**4.1 Criteria for assigning an Aboriginal name**

Consultation with key local Aboriginal people will identify if an Aboriginal place name should/could be assigned.

Criteria 1 – the place has a common, recorded or formal place name which is Aboriginal

Criteria 2 – within or adjacent to the place there is a significant natural topographic feature

Criteria 3 – the place (or the area adjacent the place) is likely to be of significance for local Aboriginal people.



## Regional Sports Hub Naming Process

### 4.2 Process for assigning an Aboriginal name

If any of the criteria in 4.1 are met, we will investigate if there is an existing Aboriginal name for the place. If advised that there is no known place name, we will seek advice in writing as to an appropriate Aboriginal name.

If an Aboriginal place name is proposed via another source we will seek advice from key local Aboriginal people on the name.

### 4.3 Permission to proceed to community engagement

A report will be presented to 6 October Council meeting seeking approval to proceed to community engagement for formal naming of the regional sports hub. The report will include the naming procedure as an attachment.

### 4.4 Community engagement

The purpose of community engagement is to invite feedback on the place name options presented by the consultant and seek additional suggestions for consideration.

Community engagement will be undertaken in accordance with legislative requirements and give consideration to the following process:



4

## Regional Sports Hub Naming Process



Seeking name suggestions

### 4.4.1 Stage 1 – seeking name suggestions (3 week consultation period)

Establish a rsh naming page on Council's Your Say site seeking name submissions for the regional sports hub. The page to include:

- Brief background information
- An aerial map of the site
- Consultant's suggestions
- Call to action
- Naming criteria
- Place naming policy
- Contact person
- Submission form

Naming submissions should provide key information including origin, relevance to the region and any other information which will help determine the appropriateness of the proposed name, and support the decision making process.

Where a person's name has been nominated information provided should include:

- their full name
- date of birth/death
- occupation and/or education details



## Regional Sports Hub Naming Process

- brief biography including: civil and community achievements, details of the contribution a person has made to the community, honours and awards received.

Promotional activities will be regionally focussed and target:

- School newsletters
- Relevant regional sports club newsletters
- rsh email list
- Facebook – Council, neighbouring Councils, relevant Facebook groups
- Newspaper advertising
- Media release – print and broadcast
- Digital screens – Library/VIC
- Website – Latest News/rsh Page
- Leaflets – service points

### 4.4.2 Stage 2 – shortlisting

Following the completion of Stage 1 – seeking name suggestions, the Internal Stakeholder Group will shortlist appropriate names using the draft Shortlisting Weighting Tool (Appendix 1) as a guide and present a report to Council seeking permission to undertake the second round of community engagement (community poll).

Shortlisting  
(Internal)



## Regional Sports Hub Naming Process

### Community poll

#### 4.4.3 Stage 3 – community poll on shortlisted names (3 week period)

Up to five names will be shortlisted by the Internal Stakeholder Group and put to a community vote along with the four names recommended by consultants from On Creative.

Add a poll to the rsh naming page on Council's Your Say site seeking community votes on the shortlisted names for the regional sports hub.

Promotional activities will be regionally focussed and target:

- o School newsletters
- o Relevant regional sports club newsletters
- o rsh email list
- o Facebook – Council, neighbouring Councils, relevant Facebook groups
- o Newspaper advertising
- o Media release – print and broadcast
- o Digital screens – Library/VIC
- o Website – Latest News/rsh Page
- o Leaflets – service points

#### 4.5 Naming decision by Council

At the completion of community engagement, the feedback and engagement outcomes will be reported to Council with a recommendation for the preferred place name as determined from the community poll.



## Regional Sports Hub Naming Process

### 5. Timelines

<b>Sports Hub Naming</b>			
<b>Activity/Objective</b>	<b>Channels</b>	<b>Timeframe</b>	<b>Responsibility</b>
Establish Key Internal Stakeholder Group	<b>Interaction</b> Meeting	23 September 2020	Ian Hildebrand
Key Internal Stakeholder Group: <ul style="list-style-type: none"><li>• consider assigning an Aboriginal name</li><li>• review draft shortlisting criteria</li><li>• review draft survey and Your Say page</li></ul>	<b>Consideration</b> Meeting	7 October 2020	Key Internal Stakeholder Group
Seek Council approval for the naming process	<b>Consideration</b> Council report	6 October 2020	Ian Hildebrand Greg Parker
Prepare information/promotional material	<b>Awareness</b> School newsletters	September/October 2020	



## Regional Sports Hub Naming Process

	Sports Club newsletters Facebook Newspaper advertising Media release Digital screens – Library/VIC Website – Latest News/rsh Page Leaflets – service points		Andrew Rammell/Ian Hildebrand/Kylie Norris/Paula Overy
Implement Stage 1 community engagement	<b>Awareness</b> Activate promotion strategy  <b>Interaction</b> Stage 1 Community engagement	14 October 2020 – 3 November 2020	Andrew Rammell/Ian Hildebrand  Key Internal Stakeholder Group
Stage 2 - Name shortlisting	<b>Consideration</b> Meeting	November 2020	Key Internal Stakeholder Group

September 2020



## Regional Sports Hub Naming Process

Council endorsement to proceed to Stage 3 community engagement	<b>Consideration</b> Council report	7 December 2020	Ian Hildebrand
Implement Stage 3 community engagement	<b>Awareness</b> Activate promotion strategy  <b>Interaction</b> Stage 3 Community engagement	9 December 2020 – 29 December 2020	Key Internal Stakeholder Group
Council endorsement of name	<b>Consideration</b> Council report	18 January 2021	Ian Hildebrand
Official notifications of name	<b>Awareness</b> Government Gazette Public Notices	January 2021	Key Internal Stakeholder Group
Promotion of name	<b>Awareness</b> Sports Club newsletters Facebook Media release Website – Latest News/rsh Page	January 2021	Andrew Rammell/Ian Hildebrand/Kylie Norris/Paula Overy

10

September 2020



## Regional Sports Hub Naming Process

Launch/Branding	<b>Conversion</b> Signage Opening Event – Official Announcement	February 2021	Andrew Rammell Andy Glen
-----------------	---	---------------	-----------------------------



## Regional Sports Hub Naming Process

**APPENDIX 1: Draft Shortlisting Weighting Tool****PROPOSED NAME:**

Submissions that have any of the following characteristics are to be detailed in the report to Council and allocated a zero score:

- Are offensive, racist, derogatory, demeaning, likely to give offence or is out of place with surrounding names;
- Could be construed as advertising commercial or industrial enterprise
- Where an individual has nominated themselves.

**Scoring Matrix – Scale 0-10 where 0 = does not fit criterion and 10 = fully fits criterion**

Criteria	Score	Comment
<ul style="list-style-type: none"><li>• Unique and communicates something meaningful</li><li>• Easy to pronounce and spell</li><li>• A destination in its own right</li><li>• Representative of the community and broader region</li></ul>		
Name is suggestive of the peculiarity of a geographical feature (e.g. shape, vegetation, etc).		

**Regional Sports Hub Naming Process**

Name has historical, cultural or local significance.		
Nominee has made a significant contribution to the community over a substantial period of time.		
Nominee has been recognised in their field of expertise at a national level or higher.		
Nominee is a sporting personality who has excelled in their sport.		
The name has received more than 50% of the nominations.		
The name satisfies three or more criteria.		



## Regional Sports Hub Naming Process

The name has any of the following characteristics: (i) Aboriginal names; (ii) Local/regional history; (iii) Early explorers, pioneers, settlers; (iv) War/casualty lists; or (v) Thematic names such as flora, fauna		
The name has already been used.		
Name is unduly long or composed of two or more words.		

**Regional Sports Hub Naming Process**

Consistent with an existing theme name area.		
	TOTAL SCORE	

**12.9 REPORT TITLE:** **VOTING FOR PRESIDENT LOCAL GOVERNMENT ASSOCIATION OF SOUTH AUSTRALIA**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/130658**

**ATTACHMENTS:** **1. DOC/20/130730 LGA SA PRESIDENT CANDIDATE PROFILES**

**Key Contact** Sue Miller, Executive Assistant to CEO & Mayor

**Manager/Sponsor** Brian Clancey, Deputy CEO/General Manager – Governance, Strategic Projects and Wastewater/Recycled Water

**Mount Barker 2035 – District Strategic Plan:**

Governance and Leadership

GL1: Active democracy and effective representation

GL1.6 Enable community leadership.

**Annual Business Plan:**

NA

**Purpose:**

To provide the opportunity for Council to vote for the election of LGA SA President for a 2 year period.

**Summary – Key Issues:**

- 3 Mayors have nominated for the role of President of the LGA SA
- Council has an opportunity to participate by voting for its preferred candidate

**Recommendation:**

That Council:

1. Use a secret ballot to determine the candidate that council will vote for.
  2. Vote for Mayor.....for the position of LGA SA President.
  3. Authorise the Mayor to complete the LGA voting slip to reflect Council's decision.
-

**Background:**

1. The LGA has advised that it has received three (3) nominations from metropolitan councils for the position of President:
  - Mayor Karen Redman – Town of Gawler
  - Mayor Angela Evans – City of Charles Sturt
  - Mayor Jan-Clair Wisdom – Adelaide Hills Council
2. An official candidate profile for each of the candidates is provided in Attachment 1.
3. Additional campaigning correspondence provided by candidates is available to council members via the council members' extranet site.
4. Pursuant to the LGA Constitution, each Council is entitled to vote only for the candidate that is preferred i.e. for a single candidate only, it is not a preferential voting system.
5. The LGA requires completed votes by 19 October 2020.
6. Counting of all Council completed votes will take place via zoom on Tuesday 20 October 2020. Each Council vote has an equal vote value of 1 (i.e. there is no weighting based on the population of Councils).
7. The successful candidate will be announced at the LGA Annual General Meeting on Thursday 29 October 2020 to be held as a face-to-face event at the Woodville Town Hall.
8. The successful candidate will take office from the conclusion of the LGA's 2020 AGM for a term ending at the conclusion of the 2022 AGM.

**Discussion:**

9. It is recommended that a secret ballot be used to determine the candidate that council will vote for. The Mayor will seek a motion in the normal manner to formalise that.
10. All council members present including the Mayor shall be eligible to vote via the secret ballot as this is not a motion, it is to gauge the preferred candidate.

**Secret Ballot**

11. Each Council Member present including the Mayor will complete their voting slip with the name of their preferred candidate. These will be collected and counted by the Deputy CEO/General Manager Governance with the General Manager Infrastructure acting as scrutineer.

12. The counting will be first past the post, majority vote.
13. The Mayor will announce the result of the ballot process and will call for a motion to formalise that.

**Tied Vote**

14. If there is a tie for the most votes using the secret ballot, but there are also votes for another candidate/s, Council will undertake a further process (using the same voting method) with this then being restricted only to the two tied candidates who received the most votes.
15. If the result is a tied vote between only two candidates using the secret ballot and no other candidates received any votes, the result will be decided by the Deputy CEO/General Manager – Governance, placing the two candidate names in a box and with the first name drawn out by the Mayor being the candidate who is eliminated. This will be followed by a motion and resolution.
16. The Mayor will complete the LGA voting slip to reflect Council's decision.

**Community Engagement:**

Informing only	Information is provided to the community via this report and the successful candidate will be advised at the LGA AGM on 29 October 2020.
----------------	--

**Policy:**

N/A

**Budget:**

N/A

**Statutory/Legal:**

N/A

**Staff Resource Requirements:**

Nil

**Environmental:**

Nil

**Social:**

Nil

**Risk Assessment:**

Nil

**Asset Management:**

Nil

**Conclusion:**

Council has the ability to participate in and influence the outcome of the LGA Presidency for the next two years.

---

**Previous Decisions By/Information Reports to Council**

Meeting Date	2 October 2018	HPRM Reference	DOC/18/98881
Title	Voting for LGA SA President		
Purpose	To provide the opportunity for Council to vote for the election of LGA President for a 2 year period.		

**Previous Decisions By/Information Reports to Council**

Meeting Date	6 August 2018	HPRM Reference	DOC/18/82411
Title	Nomination for LGA SA President		
Purpose	To advise of the call for nominations for LGA President and to seek endorsement for the nomination by Council of Mayor Ann Ferguson.		

**Attachment 1 to Item 12.9****Local Government Association  
of South Australia**

The voice of local government.

## Candidate Information Sheet

### LGA President

(word limit is strictly 1,000 words)

Name:	Karen Redman
Council:	Town of Gawler
Local Government Experience & Knowledge	<ul style="list-style-type: none"><li>• Mayor Town of Gawler (2014-)</li><li>• Council Member, Town of Gawler (2010-)</li><li>• Director Local Government Association of South Australia (LGA)</li><li>• Chair, Greater Adelaide Region of Councils (GAROC)- a committee of the LGA</li><li>• Board Member, Australian Local Government Association (ALGA)</li><li>• Member, LGA Audit and Risk Committee</li><li>• High level strategic thinking and capacity to see big picture</li><li>• Strong performance in governance and strategic decision making</li><li>• Broad-based advocacy experience on issues relevant to the local government sector</li><li>• Key negotiating and collaboration skills at State and Federal Level:<ul style="list-style-type: none"><li>• Gawler Civic Centre Federally funded 2015 (5.6M grant success)</li><li>• Successfully negotiated an agreement for affordable housing locally with significant savings to the Town of Gawler</li></ul></li><li>• Experience in championing important initiatives ably demonstrated by leadership/advocacy for stronger protection for neighbourhood character and heritage as part of our new planning system</li><li>• Experience in mentoring others and senior leadership<ul style="list-style-type: none"><li>• Mayors Young Women's Leadership Program</li><li>• Long term leader in health with conference speaking engagements nationally and internationally</li></ul></li></ul>
Local Government Policy Views & Interests	A Fresh Approach <ul style="list-style-type: none"><li>• As someone who is passionate about the important role community plays in our society, and not afraid to advocate on issues relevant to our sector, I will bring a fresh yet experienced approach to this important leadership role.</li><li>• Raised in Gawler and with strong family connections to regional South Australia I am committed to ensuring our collective voice is heard on issues that matter</li></ul>



	<ul style="list-style-type: none"><li>• A strong background in health and engaged at senior level on clinical governance issues ensures I will bring a high degree of ethical decision making to the Presidency</li><li>• Our sector is undergoing great change and requires a fresh yet experienced approach as we work through the significant reforms, not least of which is the local government reform bill currently before the Parliament.</li><li>• Gawler is steeped in history, so it's no surprise that planning reform and heritage has been a hot topic. My community supported me as I advocated for change to the planning reforms that are sweeping the state. Some of these reforms are needed however concern around good design, neighbourhood character and appropriate heritage protection remains.</li><li>• I have led GAROC as we supported advocacy on heritage matters and others such as infill development which is an emerging problem in metropolitan Adelaide. Leading this highly skilled committee of the LGA has been a privilege with more change to come as regions are formed across Adelaide.</li><li>• Most recently, with the COVID-19 pandemic hitting our communities, GAROC supported a series of webinars to assist local government as we navigate this new world and its impacts on our economies and our communities. As Chair I have been involved in each session, all of which have been extremely well received drawing interest from across South Australia, generating some fantastic ideas and resources we all can use going forward.</li><li>• As a Board Director of the LGA and in collaboration with President Mayor Sam Teller and the secretariat, it's been a busy time as we navigate change to the LGA's constitution, a new Board structure, and a vision of sensible advocacy and support for our local government sector.</li><li>• The Australian Local Government Association is also facing a changing landscape with the impact of COVID-19, and the need for intelligent, effective leadership at Board level to support our national President and ensure local government has a voice that is heard by our federal decision makers.</li><li>• Being an active contributor to my community, the LGA, and ALGA has allowed me to develop strong advocacy, experience and knowledge relevant to local government. My background in health is a strength, with critical thinking, empathy, balance, the ability to collaborate and work with others, and a fresh, pragmatic style, central to my leadership.</li><li>• Over the next two years we will see a changing landscape for our communities across South Australia. A strong yet caring local government sector will be critical as we navigate this new way of living.</li></ul>
--	---



Local Government Association  
of South Australia

The voice of local government.

	<ul style="list-style-type: none"><li><i>Balanced, intelligent and compassionate leadership is required to ensure the LGA supports Councils to achieve this aim. I therefore look for your support in my nomination for President of the Local Government Association of South Australia.</i></li></ul>
Other information	<ul style="list-style-type: none"><li><i>Member, Australian Local Government Women's Association, SA Branch</i></li><li><i>Master of Health Science (Nurse Practitioner, Cancer Care)</i></li><li><i>Member, Senior Governance Group, Breast and Endocrine, Central Adelaide Local Health Network</i></li><li><i>Board Member, Gawler Care and Share Group</i></li><li><i>Member, Australian Nurses and Midwifery Federation</i></li></ul>



## Candidate Information Sheet

### LGA President

(word limit is strictly 1,000 words)

Name:	Mayor Angela Evans
Council:	City of Charles Sturt
Local Government Experience & Knowledge	<ul style="list-style-type: none"><li>• 2020-current - Climate Emergency Australia Strategic Advisory Group - Member</li><li>• 2020-current - Central Adelaide Waste and Recycling Authority (CAWRA) Board - Member</li><li>• 2019-current - GAROC - Member</li><li>• 2018-current - Mayor, City of Charles Sturt</li><li>• 2014-2018 - Mayor, City of Charles Sturt</li><li>• 2010/11, 2013/14 - Deputy Mayor, City of Charles Sturt</li><li>• 2010-2014 - Councillor, West Woodville Ward, City of Charles Sturt</li><li>• 2006-2010 - Councillor, West Woodville Ward, City of Charles Sturt</li></ul> <p><b>Other experience includes:</b></p> <ul style="list-style-type: none"><li>• Australian Local Government Women's Association of SA – Branch Committee Member – 2009-2011</li><li>• Local Government Association Board - Member - May 2015-August 2018</li><li>• Metropolitan Local Government Group - Member - January 2015- September 2018</li><li>• Metropolitan Local Government Group Executive Committee - Member - February 2017-June 2018</li><li>• CCS Gender Matters Panel – Member – 2007-2014</li><li>• City of Charles Sturt Working Group for Domestic Violence – Member - 2018</li><li>• Western Business Leaders Executive Committee - Member - November 2014-current</li><li>• Various community and sports club memberships</li></ul>
Local Government Policy Views & Interests	Key areas of interest include: to ensure the LGASA continues to connect with Councils, both regional and metro; to support their drive to innovate and improve service delivery through economic and community development, the natural and built environment; and supporting the LGASA to continue to develop and strengthen our collective ability to achieve community, professional and political excellence.



	<p>I will provide a non-partisan voice for local government at the state and federal level on matters such as funding, the environment and climate change and economic recovery. I will work with the Past President, Sam Telfer and the Secretariat to ensure continuity of leadership and collaboration into the future.</p> <p>Whilst the LGASA's task is to identify issues of state-wide concern to local government and to arrive at a consensus view as to local government's position on the issues identified, I will ensure there is support and collaboration between rural and metropolitan Councils, partnering and advocating with the ALGA and other professional associations to enhance relationships and strengthen our advocacy to achieve the best outcome for the sector.</p> <p>I am passionate about identifying new opportunities within the COVID environment, focusing on how the sector can provide leadership, organisation, delivery and the promotion of SA economic development through the current and future challenges of the pandemic.</p>
Other information	<p>I have been the City of Charles Sturt Mayor since elected in the November 2014 Local Government Elections. Throughout my terms as Mayor, I have led a cohesive, collaborative and collegiate Council and has overseen the redevelopment of major Charles Sturt precincts, successful improvements within communities and strategically positioned the City's financial approach for future generations. I work collaboratively with Mayors across the Western suburbs with a recent example being the joint Materials Recovery Facility developed with the City of Port Adelaide Enfield to process councils' recyclables. I am a passionate driver behind Charles Sturt's important community connections work, and place making initiatives aimed at supporting grassroots communities to be innovative and collaborative.</p> <p>In 2015 and 2016, I was involved in leading economic missions to China, where I guided a delegate of aged care providers from the Charles Sturt area and forged official trade partnerships between the Shandong Province in Yantai and the City of Charles Sturt.</p> <p>I was previously the Deputy Mayor of Charles Sturt in 2010/11 and 2013/14, as well as Ward Councillor for the Woodville West Ward from 2006 to 2014. My involvement with Council, Community and Local Government committees during my time on Council is extensive and includes participation in the Gender Matters Panel, the Greater Adelaide Region Organisation of Councils, Central Adelaide Waste and Recycling Authority and the Climate Emergency Australia Strategic Advisory Group.</p> <p>The term ahead presents a range of challenges for our sector that we will need to consider and address in a way that reflects the best interests of our communities and our sector. I am determined to achieve this in a way that enhances our brand and our reputation as a constructive partner.</p> <p>I understand that issues such as the Planning Act and the Local Government Act reforms are not new to the sector, but will require our continued focus</p>



	<p>and voice. The sector's response to climate change through the very tangible local government responsibilities of waste management and infrastructure delivery positions us to be more than a vocal contributor. Additionally, my awareness of COVID and its continued effect on our community's health and connectedness is strong, and I believe this is an area where local government again plays a critical role. My belief is that the economic impacts and the role we must play – both directly and through our advocacy to support the financial and economic recovery will be vital.</p> <p>I am a leader committed to providing responsible governance in a framework of strategic planning, enhancing relationships and fostering community connections. I have led a progressive Council that actively attracts positive and constructive connections, and that does not attract negative criticism. I, with the City of Charles Sturt, make every effort to enhance the brand and reputation of the sector.</p> <p>My leadership style purposefully empowers and encourages respectful, collaborative and solution focused behaviours in all interactions, from the formal through to the informal. I have the ability to keep the focus on the pertinent issues at hand and debate matters in a respectful manner which is constructive and effective in bringing about the best outcomes for the community in a way that is transparent, timely and in line with strategic plans. I am committed to being a hardworking, available and inclusive President.</p>
--	--



## Candidate Information Sheet

### LGA President

(word limit is strictly 1,000 words)

Name:	Mayor Jan-Claire Wisdom
Council:	Adelaide Hills Council
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• 2018 – current Elected Mayor of Adelaide Hills Council</li> <li>• 2010 – current Elected Member of Adelaide Hills Council (Deputy Mayor for 6 years)</li> <li>• 2018 – current LGA Board Director</li> <li>• 2017 – current GAROC Board Member</li> <li>• 2017 – current Southern &amp; Hills LGA Director</li> <li>• 2012 – Member of AHC CEO Performance Review Panel since 2012 (Chair 2 years)</li> <li>• 2012 - AHC CEO Selection Panel</li> <li>• Member of many AHC Committees and Advisory Groups</li> <li>• 2012 – 2018 State Libraries Board Member (Ministerial appointment)</li> <li>• 2018 – State Library Director Selection and Appointment Panel</li> <li>• Key knowledge/skills: Strategic Planning, Leadership, Collaboration and Partnerships, Advocacy, Public Speaking, Policy Development and Review, Communications, Community Development &amp; Resilience, Listening, Crisis Management</li> </ul> 
Local Government Policy Views & Interests	<p><b>Support</b></p> <ul style="list-style-type: none"> <li>• sustainable funding for LGA's Emergency Manager function including the Functional Support Group, R&amp;D, Data Collection and Mapping, Education and Training programs</li> <li>• opposition to Rates Oversight Bill 2018</li> <li>• reform of CM Code of Behaviour</li> <li>• renegotiating MOU with State Government for sustainable public libraries</li> <li>• resisting and mitigating State Government cost shifting</li> <li>• delaying implementation of parts of the new PDI code until fully tested</li> <li>• protection of local heritage and the spirit of local development plans</li> <li>• benchmarking for sector services</li> <li>• climate change mitigation including coastal protection</li> </ul>



	<p><b>Interest</b></p> <ul style="list-style-type: none"><li>• raising the profile and respect given to the LG sector</li><li>• trying new initiatives to both survive and thrive in a COVID shaped future</li><li>• tooling up to better prepare communities for emergencies through a Community Ready program including supporting mental health initiatives</li><li>• opportunities to diversify local government revenue</li><li>• LG leadership in waste management economy and procurement</li><li>• building local government, university and industry sector collaboration and partnerships</li><li>• greater role for local government in tourism development</li><li>• developing improved community engagement processes</li></ul>
Other information	<ul style="list-style-type: none"><li>• Fellow of the Governor's Leadership Foundation (2015)</li><li>• Excellence in Local Government Leadership Award (2014)</li><li>• Governor, Glenunga International High School (2009–13)</li><li>• Qualifications:<ul style="list-style-type: none"><li>• Doctor of Philosophy (PhD) in Policy Analysis</li><li>• Masters in Communications</li><li>• BA in English and Philosophy</li><li>• Post-graduate degrees in Dip. Library &amp; Information Systems, BLitt Journalism</li></ul></li><li>• Currently Adjunct Research Fellow in Business School of UniSA</li><li>• Member Industry Advisory Group at UniSA's Centre for Tourism Management</li><li>• developed Health Services Director for group of 6 SA Councils (2018-19)</li><li>• Professionally qualified Librarian, Systems and Business Analyst, Journalist, Management Consultant, small business owner/operator</li><li>• served 10 years as Defence Force (Army) reservist in Intelligence Corps</li></ul>
Personal Statement	<p>Mayor Sam Telfer has done an excellent job over the past two years moving the organisation forward from previous difficult times and I have no doubt that the other candidates for this position known to me (Mayors Redman and Evans) would also do an excellent job. What I bring to the position is a unique perspective and experience which I believe are particularly suited to our current COVID-impacted times.</p> <p>There is no greater test for a community leader than when a natural disaster hits home. The recent Cudlee Creek Bushfire that raged through our landscape burnt through 30% of my council district causing widespread damage and leaving physical and mental scarring in its wake. The response, relief and ongoing recovery from this event have honed my skills of empathy, communication and negotiation as well the ability to exercise diplomacy and play hardball at times when chasing down recovery funding promises. I've learnt to be a steady listener and key spokesperson in a crisis, and how to handle media liaison from many directions.</p>



Locally I've driven initiatives and championed not only my own fire impacted district but all SA fire-affected communities, in particular when I took an economic recovery plan to Canberra in January this year. I am still chasing down bushfire funding promises from State and Federal sources even while COVID has now muddied the funding pipeline.

I have the insight and understanding of serving on the current LGA Board and GAROC for the past two years as well as being on the Board of the Southern and Hills Local Government Association (SHLGA). For those of you in rural South Australia I have had the good fortune to visit every community in the State that has a library as part of my eight year tenure on the State Libraries Board, giving me some insight into the heartbeat of rural communities. These combined experiences mean I bring a unique value proposition to the President's role that should serve both our metro and rural communities and the sector well at a time when community capacity building, resilience, economic development, climate change mitigation and environmental management are critical for us to both survive and thrive our immediate and longer term future.

As a sector we must prepare for future disruptions while continuing to deliver quality services. We need to be both 'Council Ready' and 'Community Ready'. There are new jobs in waste recovery, tourism, renewables and building community infrastructure. Councils are influential in stimulating community and economic growth and we can change behaviours through education and sustainable initiatives. We can respond to future natural disasters and pandemics with ingenuity, pragmatism and passion if we visualise and grasp these new opportunities while never forgetting that local communities are at the heart of everything we do.

The LGA's mission is to Advocate for greater influence in matters affecting our communities; to assist members build capacity and increase sustainability; and to advance the sector through best practice and continuous improvement.

The LGA continues to have a critical role voicing the hopes and fears of Local Government and advocating for progress and betterment of communities throughout the sector, the state and the nation. Our voices need to be heard and respected.

I seek your support to spearhead the LGA SA and deliver a brighter future for us all.

**12.10 REPORT TITLE:** **ELECTION FOR TWO POSITIONS ON THE LOCAL GOVERNMENT FINANCE AUTHORITY (LGFA) BOARD**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/130743**

**ATTACHMENTS:** **1. DOC/20/130753 LGFA CANDIDATE PROFILES**

**Key Contact** Sue Miller, Executive Assistant to CEO & Mayor

**Manager/Sponsor** Brian Clancey, Deputy CEO/General Manager – Governance, Strategic Projects and Wastewater/Recycled Water

**Mount Barker 2035 – District Strategic Plan:**

Governance and Leadership

GL1: Active democracy and effective representation

GL1.6 Enable community leadership.

**Annual Business Plan:**

Nil

**Purpose:**

To provide the opportunity for Council to vote for the election of two Local Government Finance Authority of South Australia (LGFA) Board Members for a 2 year period.

**Summary – Key Issues:**

- 9 nominations have been received for 2 positions on the LGFA Board.
- Council has an opportunity to participate by voting for its preferred two candidates.

**Recommendation:**

That Council:

1. Use a secret ballot to determine which two candidates council will vote for.
2. Vote for: ..... and ..... for the two positions on the LGFA Board.
3. Authorise the Mayor to complete the LGFA voting slip to reflect Council's decision.

**Background:**

1. The LGFA exists pursuant to the Local Government Finance Authority Act 1983.
2. The functions of the Authority as set out in that Act are:
  - (a) to develop and implement borrowing and investment programmes for the benefit of councils and prescribed local government bodies; and
  - (b) to engage in such other financial activities as are determined by the Minister, after consultation with the LGA, to be in the interests of local government.
3. Nominations were called to fill two positions on the LGFA Board currently held by Ms Annette Martin, City of Charles Sturt and Mr Michael Sedgman, The Rural City of Murray Bridge.
4. Council has the opportunity to select its two preferred candidates.
5. Council is to simply vote for two candidates only, it is not a preferential voting system.
6. The election will be via postal ballot.
7. All votes must be received by the LGFA by Friday 16 October 2020.

**Discussion:**

8. Nine nominations were received:
  - (1) Mary Couros, Councillor, City of Adelaide
  - (2) Peter Field, Councillor, City of Tea Tree Gully
  - (3) Karen Hockley, Councillor, City of Mitcham
  - (4) Charles Mansueto, General Manager Business Excellence, City of Salisbury
  - (5) Annette Martin, Manager Financial Services, City of Charles Sturt
  - (6) Michael Sedgman, CEO, Rural City of Murray Bridge
  - (7) John Smedley, Councillor, City of Holdfast Bay
  - (8) Sotirios Stuppos, Councillor, Whyalla City Council
  - (9) Michael Rabbit, Councillor Corporation of the City of Unley
9. Candidate profiles can be found in the Attachment.
10. The successful candidates will be announced at the LGFA AGM on 29 October 2020.

Voting

11. It is recommended that a secret ballot be used. The Mayor will seek a motion in the normal manner to formalise that.
12. All council members present including the Mayor shall be eligible to vote via the secret ballot as this is not a motion, it is to gauge the two preferred candidates.

Secret Ballot

13. Each Council Member present including the Mayor will complete a voting slip with the two names of their preferred candidates. These will be collected and counted by the Deputy CEO/General Manager, Governance with the General Manager, Infrastructure acting as scrutineer.
14. The counting will be first past the post, majority vote.
15. The Mayor will announce the results of the secret ballot process and will call for a motion to formalise that.

Tied Vote

16. If there is a tie of the most votes using a secret ballot for establishing the two preferred candidates, but there are also votes for other candidates, Council will undertake a further process (using the same voting method) with this then being restricted to only the tied candidates.
17. If the result is a tied vote between more than two candidates using a secret ballot and no other candidates received any votes the result will be decided by the Deputy CEO/General Manager – Governance, placing the names of the tied candidates in a box and with the name or names (depending on the number of candidates to be eliminated) drawn out by the Mayor being the candidate/s who is/are eliminated until only two candidates remain. This will be followed by a motion and formal resolution.
18. The Mayor will complete the LGFA voting slip to reflect Council's decision.

**Community Engagement:**

Informing only	Information is provided to the community via this report and the successful candidates will be advised at the LGFA AGM on 29 October 2020.
----------------	--

**Policy:**

N/A

**Budget:**

N/A

**Statutory/Legal:**

N/A

**Staff Resource Requirements:**

N/A.

**Environmental:**

Nil

**Social:**

N/A.

**Risk Assessment:**

There is a risk that Council's preferred candidates will be unsuccessful.

**Asset Management:**

Nil

**Conclusion:**

Council has the ability to vote for its preferred 2 candidates to become members of the LGFA Board for the next two years.

---

## Previous Decisions By/Information Reports to Council

Meeting Date	2 October 2018	HPRM Reference	DOC/18/101951
Title	Voting for LGA SA President		
Purpose	To provide the opportunity for Council to vote for the election of two LGFA Board Members for a 2 year period.		

Attachment 1 to Item 12.10
----------------------------

**NAME:** MARY COUROS

**OCCUPATION:** Real Estate Agent

**QUALIFICATIONS & AWARDS:** Diploma in Business Real Estate

**CURRENT POSITION IN LOCAL GOVERNMENT:** Councillor  
City of Adelaide

**PERIOD IN LOCAL GOVERNMENT** Since November 2018

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Present:

    City of Adelaide  
        Deputy Chair, The Committee

    Adelaide Convention Bureau  
        Board member

    Australian 3 Day Event  
        Board member

**NAME:** PETER FIELD

**OCCUPATION:** Elected Member

**QUALIFICATIONS & AWARDS:** Bachelor of Economics  
Masters of Business Administration

**CURRENT POSITION IN LOCAL GOVERNMENT:** Councillor  
City of Tea Tree Gully

**PERIOD IN LOCAL GOVERNMENT** 4 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

## Present:

City of Tea Tree Gully, Councillor  
Chair (Presiding Member) Audit Committee  
Member Traffic Safety Committee  
Member CEO Performance and Remuneration Review Committee  
Member Policy and Strategic Development Committee

**NAME:** KAREN HOCKLEY

**OCCUPATION:** Liveability Real Estate Specialist

**QUALIFICATIONS & AWARDS:** Masters of Business Administration  
Bachelor of Commerce (Accounting)  
CPA Australia Professional Program  
Associate Diploma in Accounting

**CURRENT POSITION IN LOCAL GOVERNMENT:** Elected Member  
City of Mitcham

**PERIOD IN LOCAL GOVERNMENT** 6 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

**Past:**

City of Mitcham  
Development Assessment Panel  
Audit Committee  
  
Eastern Waste Management Authority (East Waste)  
Chair - Recycling Review Technical Working Committee  
General Manager Recruitment Committee  
Audit and Risk Committee  
  
Murray Darling Basin Authority

**Present:**

Blackwood Recreation Centre Association Board  
  
Centennial Park Cemetery Authority Board

**NAME:** CHARLES MANSUETO

**OCCUPATION:** General Manager Business Excellence

**QUALIFICATIONS & AWARDS:** Bachelor of Accountancy  
Masters in Business Administration  
CPA (Associate)

**CURRENT POSITION IN LOCAL GOVERNMENT:** General Manager Business Excellence  
City of Salisbury

**PERIOD IN LOCAL GOVERNMENT** 20 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

**Past:**

Barossa Regional Development Board  
Gawler River Flood Management Authority  
Board member  
Local Government Workers Compensation Scheme  
Board member

**Present:**

Northern Adelaide Waste Management Authority  
Board member

**NAME:** ANNETTE MARTIN

**OCCUPATION:** Accountant (Manager Financial Services)

**QUALIFICATIONS & AWARDS:** B.A. Accountancy  
Certified Practising Accountant (CPA)  
Graduate Australian Institute of Company Directors

**CURRENT POSITION IN LOCAL GOVERNMENT:** Manager Financial Services  
City of Charles Sturt

**PERIOD IN LOCAL GOVERNMENT** 21 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

**Past:**

SALGFMG

President SALGFMG 2010-2014

Chair of SALGFMG internal controls working party for development and review the legislated Better Practise Financial Internal Controls framework

Chair and/or active member of SALGFMG work groups for project such as such development of internal financial controls framework, asset management and financial management addressing updates of information papers, development of model financial statements and harmonisation of reporting, development of long-term financial plans, industry ratios for financial sustainability.

Member as SALGFMG nominee on working parties for Grants Commission 2012/13 and CPA Guide Valuation and Depreciation for public and Not for profit sectors under AASB accounting standards 2015/16

Local Government Inquiry Reference Group

Member for the South Australian Productivity Commission

**Present:**

Local Government Finance Authority of South Australia

Board member

Audit and Risk Committee member

South Australian Local Government Financial Management Group (SALGFMG)

Executive member

Chair Asset Management working party

Member of working groups for fees and charges, LTFP and financial management

Life member for services to industry

City of Unley

Independent member of Audit Committee

**NAME:** MICHAEL SEDGMAN

**OCCUPATION:** Chief Executive Officer

**QUALIFICATIONS & AWARDS:**

- Master of Commercial Law
- Master of Business Administration
- Bachelor of Commerce
- Fellow of CPA Australia
- Fellow of Governance Institute of Australia
- Fellow of Chartered Institute of Secretaries

**CURRENT POSITION IN LOCAL GOVERNMENT:**

Chief Executive Officer  
Rural City of Murray Bridge

**PERIOD IN LOCAL GOVERNMENT** 22 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Past:

- Local Government Association Workers Compensation Scheme (2011 - 2015)
- Local Government Association Mutual Liability Scheme (2019 - 2015)
- Waste Care SA (2010 - 2013)
- South Australian Local Government Consulting (2006 - 2009)
- Yarra-Melbourne Regional Library Corporation (1999 - 2004, 2006)
- Inner Northern Group Training Limited (2000 - 2004)

Present:

- Local Government Finance Authority of South Australia (2019 – Present)
  - Board member
  - Audit and Risk Committee member
- Murray River Lakes & Coorong Tourism Alliance (2016 - Present)
- Overview Committees of: (2017 - Present)
  - LGA Asset Mutual Fund
  - LG Income Protection Fund

**NAME:** JOHN SMEDLEY  
**OCCUPATION:** Finance Consultant  
**QUALIFICATIONS & AWARDS:** Master of Business Administration  
Fellow of Financial Services Institute of Australasia  
Diploma in Banking & Finance

**CURRENT POSITION IN LOCAL GOVERNMENT:** Councillor  
City of Holdfast Bay

**PERIOD IN LOCAL GOVERNMENT** 6.5 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Present:  
City of Holdfast Bay  
Audit Committee  
Executive Committee member

Southern Regional Waste Resource Authority (SRWRA)  
Board member

**NAME:** SOTIRIOS STUPPOS

**OCCUPATION:** Director/Accountant

**QUALIFICATIONS & AWARDS:** BA Accy  
FCA  
FCPA  
GAICD  
REGISTERED TAX AGENT

**CURRENT POSITION IN LOCAL GOVERNMENT:** Councillor  
Whyalla City Council

**PERIOD IN LOCAL GOVERNMENT** 2 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Present:  
City of Whyalla  
Audit Committee

**NAME:** MICHAEL RABBITT  
**OCCUPATION:** Business Manager  
**QUALIFICATIONS & AWARDS:** Bachelor of Business (Banking & Finance)  
Diploma of Financial Planning

**CURRENT POSITION IN LOCAL GOVERNMENT:** Councillor  
Corporation of the City of Unley

**PERIOD IN LOCAL GOVERNMENT** 6 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Past:

City of Unley  
Audit & Governance Committee  
City Strategy & Development Policy Committee  
Unley Business & Economic Development Committee  
Strategic Property Committee  
CEO Performance Review Panel

Present:

City of Unley  
City Strategy & Development Policy Committee  
Strategic Property Committee

Centennial Park Cemetery Authority  
Board member  
Café Committee member

**12.11 REPORT TITLE:** **UPDATE ON THE PROGRESS AND CHANGES TO THE PLANNING AND DESIGN CODE**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/111670**

**ATTACHMENTS:** **NIL**

**Key Contact** Glenn Searle, Senior Strategic Planner, Strategic Projects and Planning Policy

**Manager/Sponsor** Marc Voortman, General Manager Planning and Development

**Mount Barker 2035 – District Strategic Plan:**

- GL 1.3 Provide opportunities for the community to access and participate in decision making processes.
- GL 1.4 Use digital technology and social media as engagement tools
- GL 1.5 Fully integrate community engagement practices into Council activities. Governance and Leadership
- GL2: Corporate capacity and leadership
- GL2.1 Demonstrate accountability through clear, relevant and easily accessible policies and corporate reporting

**Purpose:**

- 1. To provide an update to Council on progress of the Planning and Design Code since the close of consultation in February 2020;
- 2. To seek endorsement for the General Manager, Planning and Development to reaffirm the need to maintain Council's current policy position as outlined in the Council submission.

**Summary – Key Issues:**

- 1. In 2019 DIT released the Draft Planning and Design Code (the Code) for a period of public consultation.
- 2. The Code amends and removes key policy within Council's Development Plan which has been developed in partnership with the community over numerous years.
- 3. A response to the State Planning Commission critiquing the Code and detailing solutions to major concerns was submitted to DIT in February 2020.
- 4. At present, substantial issues remain unresolved with the Policy, that, if not addressed by DIT will result in significant impacts for our community.

**Recommendation:**

That Council delegates the General Manager, Planning and Development, to:

1. Advocate on behalf of Council for the retention of existing planning policy contained in the Development Plan consistent with Council's submission to the draft Code; and
  2. Advise DIT on the suitability of new or amended Code policy consistent with Council's previously endorsed position.
- 

**Background:**

1. In April 2016, Parliament passed the Planning, Development and Infrastructure Act 2016 (PDI Act) to implement a new planning system to replace the current system under the Development Act 1993.
2. This new legislation introduces the biggest changes to the South Australian Planning System in 25 years.
3. The Planning Reforms are entering into the final stage of the implementation process with the introduction of the Draft Planning and Design Code to replace individual Council Development Plans in early 2021.
4. Consultation on the Code was undertaken between October 2019 and February 2020.
5. Council lodged a detailed submission on the implications of the Code on our District.
6. This submission sought to retain the current bespoke planning policy that Council has developed over the last 10 years in partnership with the community and industry.
7. This bespoke policy is key to ensure the efficient development of the Regional Town Centre, the growth area and increase primary production and value adding activities.
8. On 7 February 2020, the Minister for Planning announced a delay to the implementation of Phases 2 and 3 of the Code (Mount Barker Council are located in Phase 3). The implementation date for Phase 3 is still unknown with the most recent information stating that the Code will be operational in "late 2020".
9. Since the lodgement of our submission DIT and the State Planning Commission (SPC) have released several reports that provide a high level summary of the issues heard during consultation as well as an idea of where the Code may be headed. However, these reports do not provide a specific response on the issues raised in Council's submission.

**Discussion:**

10. In June DIT held a series of workshops with Phase 3 Councils to discuss common issues raised in Council submissions and to gauge support for new policy to cover residential, commercial and industrial areas.
11. These new and revised policy has been provided to staff in August and September 2020. Further comparison and analysis of them against Councils current policy and the draft version of the Code is currently occurring.
12. Outside of the workshops, mentioned above, staff have been able to engage with DIT to realise meaningful change to the Code working towards outcomes highlighted in Councils submission.
13. These meetings have seen the following outcomes:
  - a. The acknowledgement for the need for new subzones to cover the Cedars Precinct and the Restricted Urban Policy Area;
  - b. A new Zone drafted for Hahndorf which recognises its unique attributes (with the possibility of a new subzone if required);
  - c. The retention of several concept plans (noting more work is required on this matter);
  - d. Changes to allotment size requirements where land is connected to Community Wastewater Management System;
  - e. The acknowledgement of the need to maintain the 350m separation buffer for the wastewater treatment plant in Mount Barker (noting more work is required on this matter).
14. Council staff are still working to address several outstanding matters from Council's submission, as well as new issues introduced with the changes, including:
  - a. Retention of bespoke policy for the Regional Town Centre, including building height requirements, car parking assessment and building design requirements;
  - b. New requirements for land divisions introduced to process applications in the 2010 Ministerial Development Plan Amendment (MDPA);
  - c. The provision of new centres in the MDPA;
  - d. Greater support for value adding land uses in the Primary Production Zone;
  - e. Clarification of the types and scale of non-residential land uses within Residential Zones;
  - f. Policy within the Peri-Urban Zone.
15. Currently all changes to the Code, its spatial applications, zones and policies are at the discretion of the State Planning Commission and the Minister for Planning.

16. Further to this, DIT expect that input from Council on policy be turned around within a short time.
17. It should be noted that DIT have indicated that there will be no additional period of consultation, whether with the community or with elected members.
18. Therefore, to ensure that Council's concerns are properly considered by DIT, delegation is sought for the General Manager, Planning and Development to advise DIT on the suitability of new policy to ensure that the Code reflects Council's current, contemporary policy as closely as possible.

***Business Readiness for Implementation:***

19. To ensure Council is ready for the implementation of the Code, a team comprising the General Manager, Planning and Development, Manager City Development, Team Leader Planning along with input from the City Development and Strategic Projects and Planning Policy teams has been formed to ensure that all aspects of the business are prepared.
20. Further Council reports outlining the steps required to ensure the smooth transition of processes from the Development Act to the Planning, Infrastructure and Development Act will be provided to Council in the coming months.

**Community Engagement:**

A consultation period of four months was undertaken by the State Government and closed on 28 February 2020. DIT have stated that a further period of consultation, in response to proposed changes, will not occur.

Staff have conveyed concerns in relation to this given the extent of change occurring with minimal community awareness.

**Policy:**

To be implemented via the Code (under the Planning, Development and Infrastructure Act) and will eventually result in policy that will be applied in this Council area in some form or another.

**Long Term Financial Plan:**

N/A

**Budget:**

There is currently no budgetary impost from the Code, with any potential Code amendments that may be required being undertaken within the Development Plan Amendment budget.

**Statutory/Legal:**

Once the Planning and Design Code is released for Phase 3, Council will have a statutory obligation (under the Planning, Development and Infrastructure Act) to implement and assess against the Code.

**Staff Resource Requirements:**

Collaboration with DIT/State Planning Commission and the review of any new information or changes to the Code is incorporated in the roles of the Strategic Projects and Planning Policy team.

**Environmental:**

The Code includes content that will have an impact on environmental outcomes over time.

**Social:**

The Code and changes to the planning system and will no doubt have an impact social outcomes over time but what extent is not known at this point in time.

**Risk Assessment:**

The risk of not collaborating with DIT to retain existing Development Plan policy and find errors could potentially result in the loss millions of dollars of investment in our region and unintended development.

**Asset Management:**

N/A

**Conclusion:**

The intent behind the Planning Reforms and the Draft Code is to streamline and improve the South Australian planning system. Due to the enormity of the task the Minister for Planning has delayed the implementation of the Code for Phase 3 until early in 2021.

Following the close of the consultation period (February 2020) Council staff have been working to ensure that current well researched and consulted policy is retained in the Code. Most recently these discussions with DIT have been fruitful with current policy and zoning being included in the Code. However, there are still matters from Council's submission that have not been included as well as new policy that requires further consideration. To ensure that as much of the important and contemporary planning policy contained within Council's current Development Plan is retained delegation is required to the General Manager Planning and Development to advocate on behalf of Council.

It should be noted that any changes made to the Code by DIT since the close of consultation have not been made public. DIT have indicated that these changes and amendments to the Code will not be re-consulted on. Additionally, DIT have requested that Council provide comment on these changes in a short period of time or forgo staff the opportunity to comment.

---

## Previous Decisions By/Information Reports to Council

Meeting Date	3 August 2020	HPRM Reference	DOC/20/91197
Title	Update on the progress of the Planning Reforms and the Planning and Design Code		
Purpose	To inform Council of the progress of the Planning and Design Code since the lodgement of Council's submission in February and to outline the next steps in the process.		

Meeting Date	3 February 2020	HPRM Reference	DOC/20/7593
Title	Council response in relation to the Planning and Design Code (P&D Code) consultation		
Purpose	To inform Council of the changes introduced in the Draft Planning and Design Code (the Code) and to seek Council endorsement for the submission of the Phase 3 Consultation response to the State Planning Commission (SPC).		

Meeting Date	3 September 2018	HPRM Reference	DOC/18/65346
Title	Draft State Planning Policies for South Australia		
Purpose	To inform and seek Council's support for a formal response to the Draft State Planning Policies for South Australia.		

Meeting Date	2 July 2018	HPRM Reference	DOC/18/65346
Title	Planning and Design Code		
Purpose	To inform and seek Council's support for staff to provide comment on the technical discussion paper, The Planning and Design Code: How will it work?		

Meeting Date	4 December 2017	HPRM Reference	FOL/17/3700
Title	The Planning Commission's Draft Community Engagement Charter		
Purpose	To inform of, and seek Council's support for the Planning Commission's draft Community Engagement Charter (The Charter).		

Meeting Date	21 January 2019	HPRM Reference	FOL/17/1980
--------------	-----------------	----------------	-------------

Title	Planning, Development and Infrastructure Act 2016 implementation update
Purpose	To inform the Councillors of the progress of the Planning, Development and Infrastructure Act 2016 transition.

**12.12 REPORT TITLE:** **WARD DONATIONS**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/76036**

**ATTACHMENTS:** **NIL**

**Key Contact** **Sue Miller, Executive Assistant to Chief Executive Officer & Mayor**

**Manager/Sponsor** **Andrew Stuart, Chief Executive Officer**

**Mount Barker 2035 – District Strategic Plan:**  
Governance and Leadership

**Annual Business Plan:**  
Nil

**Purpose**

To allocate ward donation funds to individuals or organisations.

**Summary – Key Issues**

- Council has budgeted an amount for 2020/21 of \$16,254 which equates to \$1478 for each Council Member to allocate to individuals and/or groups at the Council Members' discretion. This is known as a Ward Allowance.
- Council Members may nominate groups or individuals to receive a Ward donation from their allowance at each Council meeting.

**Recommendation**

That Council will make the following donations, given that each Member nominating the donation has given careful consideration to whether there is a conflict of interest:

<b>Council Member</b>	<b>Amount</b>	<b>Group/Individual/Purpose</b>
Mayor Ferguson	\$50.00	Mountain Pool Swimming Club
Mayor Ferguson	\$50.00	Special Children's Christmas Party
Mayor Ferguson	\$50.00	Bob Innes – towards the book publication "Captain of Solitude"

**Background**

1. Council receives many requests for assistance from individuals, community members and community groups. Requests may be received by Council Members via telephone, letter or via email, or direct to Council.
2. Council has budgeted an amount for 2020/21 of \$16,254 which equates to \$1478 for each Council Member to allocate to individuals and groups at the Council Members' discretion. This is known as a Ward Allowance.
3. The Representation Review process (completed in September 2013) ensures equal representation (Council Member per elector) in each Ward. No change was made to the number of Councillors in each Ward. This process ensures the amount of Ward Allowance available to the community is equal between each of the Wards. A further Representation Review process is scheduled to begin in October 2020.
4. At the end of each financial year, a report of the expenditure of Ward Allowances will be reported to Council.

**Ward Donation Procedures**

5. Members receive a print-out indicating how much is still to be spent.
6. Individual members of the community or community groups may require small financial assistance for projects/initiatives of community interest and benefit from Council.
7. These requests should be made directly to the Mayor and/ or Council Members for their consideration / assessment.
8. Any requests received directly by Council will be acknowledged by the Executive Assistant to the Chief Executive Officer and Mayor, and advised that any such requests received will be provided to all Council Members who may choose to contribute some funds from their annual Ward Allowance.
9. When determining donations, Council Members should consider the community interest / benefit to be received and enjoyed by the community at large as a result of that donation.
10. As per section S73-75A of the Local Government Act 1999 Council Members should also consider and assess any material, actual or perceived conflict of interest as a result of making a particular donation or voting on the donations.

11. At each Council Meeting, Council Members may nominate members of the community or community groups to receive a donation from their Ward Allowance. These donations are reflected in the Council meeting minutes, available on Council's website [www.mountbarker.sa.gov.au](http://www.mountbarker.sa.gov.au)
12. Council Members are encouraged to advise the Executive Assistant to the Chief Executive Officer and Mayor as soon as possible of any requests for ward donations received in advance of Council meetings in order for such requests to be included in the Council meeting agenda. The form can be found on the extranet under Forms.
13. When making a donation in the Council Meeting, the Council Member should:
  - a. Declare who the donation is to be made to, the amount and the purpose of the donation; and
  - b. Complete and submit a Ward Donation Form to the Minute Secretary (Sue Miller).

### **Community Engagement**

Informing only	Notification by way of Council minutes. Recipients will be notified of any donation.
----------------	---

### **Policy**

There are currently no Council Policies in relation to Ward Donations.

### **Long Term Financial Plan:**

Nil

### **Budget**

The budget allocation for Ward Donations is \$16,254 which equates to \$1478 recommended expenditure by each Council Member. Any unallocated ward allowance balance is not carried over to the next financial year.

### **Statutory/Legal**

There are no statutory/legal implications or requirements in relation to Ward Donations.

### **Section 73-75A of the Local Government Act 1999:**

However, Council Members should be mindful of material, actual or perceived conflict of interest that may arise as a result of making a ward donation.

### **Staff Resource Requirements**

This is incorporated into the existing responsibilities of the finance staff.

### **Environmental**

There are no environmental implications arising from this report or its recommendations.

**Social**

Ward donations enable individual members of the community and community groups to request small donations to assist with their endeavours.

**Risk Assessment:**

It is the responsibility of each Council Member to assess the risks association with the ward donations.

**Asset Management:**

There are no asset management implications arising from this report or its recommendations.

**Conclusion**

Council Members have the opportunity to make ward donations.

---

**13. INFORMATION REPORTS****Recommendation**

That the following information reports be noted en bloc.

**13.1 REPORT TITLE:** **SOUTH AUSTRALIAN PUBLIC HEALTH ACT 2011  
(ENVIRONMENTAL HEALTH) ANNUAL REPORT  
2019/2020**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/128895**

**ATTACHMENTS:** **ATTACHMENT 1: DOC/20/130228 -2019/20  
FINANCIAL YEAR ANNUAL ENVIRONMENTAL  
HEALTH REPORT**

**Key Contact** Eric Adetutu, Environmental Health Officer, Health & Public Safety

**Manager/Sponsor** Jamie Tann, Manager Health & Public Safety, Community Services

**Purpose:**

The aim of this report is to provide an overview of the 2019/2020 South Australian Public Health Act (Environmental Health) Report recently submitted to the Department of Health and Ageing, as required by Section 18 of the *SA Public Health Act 2011* (the Act).

**Summary – Key Issues:**

1. The Act Report details actions Council Environmental Health Officers (EHOs) have taken under the Act and associated Regulations, Codes and Policies during the reporting period of 1 July 2019 to 30 June 2020.
2. Council is required to submit this annual report to SA Health to assist the Minister for Health and Ageing and the Chief Public Health Officer review the effectiveness of the Act; monitor administration of the Act; identify trends in compliance and enforcement; assist in the identification of gaps in legislation and assist in timely and effective disease outbreak coordination.
3. A standard report template provided by the Department of Health and Ageing was used to prepare the report.
4. Reporting items relate to public pools and spas, on-site wastewater systems, legionella control, premises that perform tattooing, severe domestic squalor, clandestine drug laboratories and a variety of public health related complaints and customer requests.

**Background:**

1. Council is responsible for the administration of the Act. Broadly, the Act aims to promote and protect the health and wellbeing of individuals and communities. The Act replaced the Public and Environmental Health Act 1987.
2. The objectives of the Act are achieved through routine and complaint based activities by Council EHOs relating to the following:
  - a) assessment, approval and inspection of wastewater systems;

- b) public pools and spas;
  - c) high risk manufactured water systems (legionella control);
  - d) tattoo, skin penetration and beauty premises;
  - e) cases of severe domestic squalor;
  - f) clandestine drug laboratory notifications; and
  - g) investigating and responding to customer requests relating to a variety of other issues potentially adversely affecting public health (local nuisances, sewage, vermin, bees, wasps, keeping of animals, and storage of refuse).
3. This is the sixth annual report required to be submitted under the Act since its enactment.

**Discussion:**

- 4. The report uses a standard template provided by the Department of Health and Ageing. The template is divided into sections based on relevant regulations and policies prescribed under the Act, including the General and Legionella Regulations, and the Severe Domestic Squalor and Clandestine Drug Laboratory policies. A table for reporting the number of complaints received and actioned by Council is also included.
- 5. Section 92 of the Act allows for the issuing of a notice to secure compliance with a requirement of the Act; or avert, eliminate or minimise a risk, or a perceived risk, to public health. Council issued the following preliminary Section 92 notices during the reporting period:
  - a) Seven Compliance Notices were issued in the reporting period with the intent to secure compliance with the South Australian Public Health (Wastewater) Regulations 2013. Four domestic on-site wastewater systems discharging primary treated effluent to the ground surface were observed by council officers. This is an offence under section 13 of the Regulations. One notice was issued for a cross connection of wastewater and storm water drainage systems and another notice issued for the alteration of an existing onsite wastewater system without the council's approval. The final notice was issued for a case of severe domestic squalor. These compliance notices either required the property owners to take the necessary steps to upgrade the failing systems, carry out appropriate re-connections, seek retrospective approval or clean-up their residence.
  - b) Three compliance notices were reviewed during the reporting period for a variety of reasons with time extensions given to ensure that the required works were satisfactorily undertaken. One was due to financial hardship and the remaining two were based on compassionate grounds (family death or other personal circumstances).
- 6. The council EHOs undertook 10 swimming pool and 3 spa pool inspections to ensure compliance with the General Health Regulations 2013. Some non-compliance issues were identified during these inspections. These included issues with chlorine dosage (over-dosing), pH levels (outside prescribed levels), inadequate testing frequencies; structural issues (need for balustrading) and scale build up. As part of the review of the General Health Regulations, EHOs recommend that pool operators should be required to undertake mandatory certified training to ensure effective management of pools.

7. The Council received 628 Wastewater Works Applications within the reporting period. A total of 617 applications were approved with 11 still pending a decision. The council's EHOs undertook 701 plumbing works inspections in relation to the wastewater works approvals.
8. Council investigated two cases of severe domestic hoarding and squalor during the reporting period. No breaches of the general duty were established with identified cases. Public health risks identified were primarily concerned with the accumulation of materials and presence of long grasses. The latter may present issues with snakes, vermin and elevate fire risk. One of the cases was resolved through non-enforcement measures while the other case was resolved through enforcement actions. Hoarding and squalor cases recognised as severe are complex to manage requiring significant time to address mental health issues and multiple visits to build trust and rapport with clients. Unfortunately, the Hoarding and Squalor Working Group with the Rural City of Murray Bridge does not currently operate. Therefore, support for hoarders is currently limited at best, although Community Programs staff often have a relationship with some local hoarders.
9. Council did not receive any referral from SAPOL for a clandestine drug laboratory in any property located in the district.
10. The introduction of the Local Nuisance and Litter Control Act 2016 has influenced the number of customer requests with 34 received for noise pollution and 4 for development pollution. The management of nuisance complaints can be complex and time-consuming requiring the redirection of environmental health resources. Additionally, Council's contractors treated 50 wasps and bees' nests and 5 vermin infestations during the reporting period. There were 34 received requests which pertained to the discharge of waste, waste control and improper refuse storage and disposal and 36 requests for issues with wastewater systems. These issues were related to septic tanks, servicing of aerobic systems and failing onsite systems.
11. Generally there is not much variation regarding the number and nature of complaints that are investigated by Council's EHOs. However in the 2017-18 reporting period there was a significant number of wasp nests treated (394) and rat infestations investigated (70).

**Conclusion:**

Public health is a shared responsibility between state and local government. This report has provided an overview of the activities undertaken by the Mount Barker District Council Environmental Health Team pursuant to the requirements of the Act.

---

Previous Decisions By/Information Reports to Council - NIL

Meeting Date	5 November 2018	HPRM Reference	DOC/18/110952
Title	SOUTH AUSTRALIAN PUBLIC HEALTH ACT ANNUAL REPORT 2017-2018		
Purpose	To provide a summary of actions undertaken during 2017-18 in relation to the SA Public Health Act 2011		

Meeting Date	4 December 2017	HPRM Reference	DOC/17/106159
Title	SOUTH AUSTRALIAN PUBLIC HEALTH ACT 2011 ANNUAL REPORT 2016/2017		
Purpose	To provide a summary of actions undertaken during 2016-2017 in relation to the SA Public Health Act 2011		

Attachment 1 to Item 13.1

## **MT BARKER DISTRICT COUNCIL**

Local Government Centre, 6 Dutton Road, Mt Barker, SA 5251  
P.O. Box 54, Mt Barker, Phone no: 8391 7200

### **2019 / 2020 FINANCIAL YEAR ANNUAL ENVIRONMENTAL HEALTH REPORT**

**Reporting period: 1 July 2019 to 30 June 2020  
THE SOUTH AUSTRALIAN PUBLIC HEALTH ACT 2011**

The aim of this report is to assist the Minister for Health and the Chief Public Health Officer and their delegates to perform their functions under the following sections of the *South Australian Public Health Act 2011*:

*s17(1) The Minister's functions in connection with the administration of this Act include the following (to be performed to such extent as the Minister considers appropriate):*

- (a) to further the objects of this Act by taking action to preserve, protect or promote public health within the State;*
- (b) to promote proper standards of public and environmental health within the State by ensuring that adequate measures are taken to give effect to the provisions of this Act and to ensure compliance with the Act.*

*s21(1) The Chief Public Health Officer's functions are as follows:*

- (b) to ensure that the Act, and any designated health legislation, are complied with;*

*s23(1) The Chief Public Health Officer is required to prepare a written report every 2 years about—*

- (a) public health trends, activities and indicators in South Australia*

**It is requested that all councils complete and submit this report by 30 September 2020.**

When completing this report, please add rows to tables as necessary.

**Please submit your completed report by 30<sup>th</sup> September 2020 in electronic copy emailed to:**

**[HealthProtectionPrograms@sa.gov.au](mailto:HealthProtectionPrograms@sa.gov.au)**

## 1 ENVIRONMENTAL HEALTH WORKFORCE

### 1.1 Authorised officers (s44)

Please provide a list of all persons currently authorised by the authority pursuant to s44 of the Act on 30 June 2020 in the following format. This is requested to confirm that the Chief Public Health Officer's notification register is up to date.

Authorised officer's full name	Employment type (PFT, PPT, CE or CNE)	Date authorised	Approved qualification number	Environmental health experience (years/months)	Average EH hours worked per week
Jamie Tann	PFT	1/04/2019	17	14	19
Nicole Greenleaf	PFT	1/04/2019	8	6.5	38
Tony Pearson	PPT	1/04/2019	14	26	32.1
Hannah Johansen	PPT	1/04/2019	8	13.5	22.8
Alex Hodge	PPT	1/04/2019	8	8	30
Lily Do	PPT	1/04/2019	8	6	30
Eric Adetutu	CE	1/04/2019	8	1	38

Notes:

**Employment type:** PFT: Permanent fulltime, PPT: Permanent part time, CE: Contract employee, CNE: Contract non-employee.

**Approved qualification number:**

Please refer to the list of approved qualifications for the appointment of local authorised officers.

[<ctrl+click here to follow link>](#)

**Average EH hours:** Please indicate the average number of hours the individual spends working on environmental health related tasks and activities (including food safety, administrative, strategic, management and policy related tasks) for council per week.

### 1.2 Were any environmental health positions vacant on 30 June 2020?

**No – proceed to section 1.3**

**Yes – complete the table below**

Please provide information on all authorised officer positions vacant on 30 June 2020 in the following format.

Position title	Employment type (PFT, PPT, CE or CNE)	Average EH hours per week	Term of contract (if applicable)	Duration position has been vacant

### 1.3 Any additional comments relating to environmental health workforce

NONE

**2 SA PUBLIC HEALTH ACT & REGULATIONS - ENFORCEMENT****2.1 Were any section 92 notices issued under the Act during the reporting period?** No – proceed to section 2.2 Yes – proceed to section 2.1.1**2.1.1 In total, how many section 92 notices were issued during the reporting period (not including preliminary notices).**

SEVEN (7)

**2.1.2 Please provide a summary of the matters that section 92 notices were issued to deal with.**

- Failing wastewater system resulting in waste polluting nearby dam or land (4)
- Cross connection of wastewater and storm water drainage systems (1)
- Alteration of existing onsite wastewater treatment system (soakage trench) without council approval (1)
- Dwelling was in a state of severe domestic squalor. Notice issued to avert, eliminate and /or minimise risk to public health (1)

**2.1.3 Was action taken on non-compliance with any section 92 notices issued (s.93)?** No – proceed to section 2.1.4 Yes – complete the table below

Details of action taken	Costs recoverable \$

**2.1.4 Were any expiation notices issued or prosecutions commenced for failure to comply with a section 92 notice (s.92.10)?** No – proceed to section 2.1.5 Yes – complete the tables below**Expiation notices issued**

Date expiation notice issued (when)	Details of the failure to comply	Was the expiation notice paid, withdrawn or did the recipient elect to be prosecuted?

**Prosecutions commenced**

Date prosecution commenced (when)	Details of the failure to comply	Details and outcome of prosecution

**2.1.5 Were any section 92 notices reviewed or appealed (s.95-96)?** No – proceed to section 2.1.6 Yes – complete the table below

Review or appeal?	Summary of findings/outcome of review or appeal
Review	<p>(i) Date of compliance was extended for the served notice on domestic squalor based on compassionate grounds (family death). More time required to satisfactorily remediate the property.</p> <p>(ii) Date of compliance was extended for the notice served for unauthorised alteration of existing onsite wastewater treatment system due to financial hardship. Risk to public health based on the location of the property was deemed to be low.</p> <p>(iii) Date of compliance was extended with respect to a failing wastewater treatment system as the owner was unable to fix the system within the stipulated time-frame due to some personal issues which made him unavailable. Risk to public health based on the location of the property was deemed to be low.</p>

**2.1.6 Any additional comments relating to section 92 notices issued**

NONE

**2.2 Were any expiation notices issued or prosecutions commenced for material or serious risks to public health during the reporting period?**

No – proceed to section 2.2.4

Yes – complete tables 2.2.1 - 2.2.3 below

Please provide details on all expiation notices issued and prosecutions commenced by the authority on persons causing material or serious risks to public health between 1 July 2019 and 30 June 2020 in the following format.

**2.2.1 s57 – Material risk to public health – expiation notices issued (\$750)**

Date notice issued (when)	Details of the material risk to public health (what)	Was the expiation notice paid, withdrawn or did the recipient elect to be prosecuted?

**2.2.2 s57 – Material risk to public health – prosecutions**

Date of offence	Person prosecuted (who)	Details of the material risk to public health (what)	Details and outcome of prosecution

**2.2.3 s58 – Serious risk to public health – prosecutions**

Date of offence	Person prosecuted (who)	Details of the serious risk to public health (what)	Details and outcome of prosecution

**2.2.4 Any additional comments relating to material or serious risks to public health**

NONE

**2.3 Were any other expiation notices issued or prosecutions not previously covered commenced for breaches of the Act during the reporting period?**

**No – proceed to section 2.4**

**Yes – complete the table below**

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Section.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
46(4)	Authorised officer identity card – failure to surrender	N/A		
47(6)	Hindering or obstructing an authorised officer	N/A		
49(2)	Failure to provide information			
92(11)	Hindering or obstructing a person complying with a notice	N/A		
104	Provision of false or misleading information	N/A		
<b>Totals</b>				

## 2.4 South Australian Public Health (General) Regulations 2013

### 2.4.1 How many known premises with public pools and/or spas are there in your council area?

THIRTEEN

### 2.4.2 Please complete the table below to indicate routine inspections of public pools and spas conducted during the reporting period to confirm compliance with the regulations and to minimise the incidence of water borne illness.

Type of public pool	No. of known public pools and spas in council area. Please count each pool separately at premises with more than one pool.	No. of pools inspected <u>at least once</u> for compliance	Please provide details of any regularly encountered non-compliance issues
Swimming pool	10	10	Need for balustrading to be completed in one pool  Some instances of records showing high levels of combined chlorine which reflect deficiencies in testing regimes  Build-up of scales  Slightly lower pH (outside prescribed level) in a pool
Spa pool	3	3	
Hydrotherapy pool	0	0	
Waterslide	0	0	
Other	0	0	
Totals	13	13	

### 2.4.3 Were any expiation notices issued or prosecutions commenced under the General Regulations during the reporting period?

No – proceed to section 2.4.4

Yes – complete the table below

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Reg. No.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
7	Control of waste on premises			
8(6)	Public swimming pool requirements			
9(7)	Public spa pool requirements			
10	Obligations of public	N/A		
	Totals			N/A

### 2.4.4 Please provide feedback for consideration in relation to the review of the South Australian Public Health (General) Regulations 2013

NONE

### 2.4.5 Any additional comments relating to the South Australian Public Health (General) Regulations 2013

NONE

**2.4.6 Are there any unregulated interactive fountains or water play areas using recirculated water within your council area?**

**No – proceed to section 2.5**

**Yes – provide details of the facilities/features in your area**

**2.5 South Australian Public Health (Wastewater) Regulations 2013****2.5.1 Were any applications for wastewater works approvals received during the current or previous reporting periods?**

No – proceed to section 2.6

Yes – complete the table below

No. of pending applications carried over from the previous reporting period	Number of new applications received during the reporting period.	No. of applications approved	No. of applications refused	No. of applications pending a decision	No. of inspections undertaken by an authorised officer in relation to wastewater works approvals
0	628	617	0	11	701

**2.5.2 Do you keep a wastewater works approval register compliant with the requirements of regulation 27 of the Wastewater Regulations?**

No

Yes

**2.6 South Australian Public Health (Legionella) Regulations 2013**

**2.6.1 How many cooling towers are registered in your council area? Please provide the number of individual towers even when they are part of a single cooling water system.**

ZERO

**2.6.2 Please complete the table below to indicate inspections of high risk manufactured water systems conducted during the reporting period to confirm compliance with the regulations and to minimise the incidence of Legionellosis.**

Type of registered system	No. of systems on council's register	No. of systems inspected at least once for compliance by an authorised council officer. Reg. 15(1)	No. of systems inspected at least once for compliance by an independent competent person. Reg. 15(2)	No. of follow-up inspections by an authorised officer due to non compliance issues	No. of additional inspections due to complaints and disease investigations	Total no. of inspections conducted
Cooling water systems*	0	0	0	0	0	0
Warm water systems	2	0	2	0	0	2
<b>Total</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>

\* A cooling water system may include an individual cooling tower, or a number of interconnected cooling towers that utilise the same recirculating water.

**2.6.3 Please provide details of any regularly encountered HRMWS compliance issues.**

NONE

**2.6.4 Were any expiation notices issued or prosecutions commenced under the Legionella Regulations during the reporting period?** **No – proceed to section 2.6.5** **Yes – complete the table below**

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Reg. No.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
5(2)	Unregistered system			
6(4)	Notification of change to registration particulars.			
6(5)	Notification of permanent decommissioning or removal			
7	Automatic biocide dosing device			
8(1)	Drift eliminators			
9	Commissioning			
10(1)	System plans			
10(3)	Operation and maintenance manuals			
11	Operation and maintenance by a competent person	N/A		
12	Maintenance of cooling water system			
13	Maintenance of warm water systems			
14(1)	Log books			
14(2)	Retain log books			
17(1)	Failure to shut down or decontaminate system			
17(2)	Reporting of notifiable results within 24 hours			
18(4)	Contravention of a condition of a determination or approval			
19	False or misleading statement	N/A		N/A
<b>Totals</b>				

**2.6.5 Were any notices issued under the Legionella Regulations during the reporting period?**

**No – proceed to section 2.6.6**

**Yes – complete the table below**

Reg. No.	Notice type	No. of notices issued	No. of notices complied with by specified date/time	No. of notices not complied with by specified date/time	No. of expiations/prosecutions for failing to comply with notice (provide details)
15(2)	Independent inspection				
16	Requirement for microbiological testing				

**2.6.6 Please provide feedback for consideration in relation to the review of the South Australian Public Health (Legionella) Regulations 2013**

NONE

**2.6.7 Any additional comments relating to the Legionella Regulations**

NONE

**3 South Australian Public Health (Severe Domestic Squalor) Policy 2013**

**3.1 Were any cases of hoarding and/or domestic squalor investigated in your area during the reporting period?**

- No – proceed to section 4.1
- Yes – complete the table below

**Please provide the following details on the cases of hoarding and/or domestic squalor investigated during the reporting period.**

Total number of cases investigated	Total number of Preliminary Notices issued under Section 92(2)(b)	Total number of General Duty Notices issued under Section 92(1)(a)	Total number of Risk to Health Notices issued under Section 92(1)(b)
2	0	0	1

**3.2 Is the South Australian Severe Domestic Squalor Scale (Appendix 2 – A Foot in the Door) used for the assessment of cases of domestic squalor?**

- Yes – proceed to section 3.3
- No – describe what other processes or tools are used.

**3.3 Are you involved in an interagency squalor group?**

- No – proceed to section 3.4
- Yes – provide details on the group and the agencies involved.

**3.4 In instances of severe domestic squalor where a breach of the general duty or a risk to public health has been identified, what public health risks have been associated with these cases?**

**3.5 Have situations of hoarding and/or domestic squalor been encountered where the application of the Act has been deemed inappropriate?**

- No – proceed to section 3.6
- Yes – What alternative approaches or legislation were used in these cases?

**3.6 Has the South Australian Public Health (Severe Domestic Squalor) Policy 2013 and associated guideline ‘A Foot in the Door’ assisted you in the administration of the Act and in the resolution of cases of severe domestic squalor?**

- Yes
- No – provide an overview of your experiences

**3.7 Any additional comments on the South Australian Public Health (Severe Domestic Squalor) Policy 2013?**

There continues to be a paucity of resources available to EHOs to effectively manage or resolve cases of hoarding and severe domestic squalor. Section 5 of the current policy states that in order to identify and manage the public health risks of severe domestic squalor the relevant authority shall where applicable have regard to section 16 of the Guideline. The current severe domestic squalor investigation process outlined in ‘The Foot in the Door’ advises that the interagency action plan should consider cleaning, medical treatment, home services, relapse preventative services and the needs of vulnerable people (elderly & children).

Whilst an interagency approach is encouraged, these agencies have limited human, material and financial resources and do not have the specialised skills required to manage hoarding and squalor. The Mount Barker and Murray Bridge Hoarding and Squalor working group is currently not operating. The lack of funding support at a state level to provide collaborative resources to respond to hoarding and squalor cases made it difficult get constructive outcomes. Without any real commitment from SA Health and the State Government to respond to the growing issue of Squalor and Hoarding the working group is really only a platform for the discussion of various case studies.

It has been identified that a multidisciplinary team working with individuals over a period of time is the most successful procedure in addressing hoarding and squalor. There is a current lack of State Government leadership and funding to effectively manage hoarding and squalor in SA. A review of the policy & 'A Foot in the Door' guideline was conducted in 2016 by SA Health with no changes implemented due to funding cuts to the Health Protection Programs Branch.

As it stands Councils will continue to see new or repeat cases of hoarding and squalor as clients receive no ongoing case management, and limited or no mental health support. The time EHOs spend on just once case of hoarding & squalor impacts on their ability to deliver other council services. Hoarding & squalor cases present complex issues which cannot be resolved with regulatory tools alone.

Recommendations to improve the management of hoarding & squalor in SA include: review of the policy and guidelines; consultation with stakeholders to develop and implement a state-wide case management program or funded organisation with uniform protocols to manage hoarding & squalor; research funding & mental health services with behaviour change therapies/programs.

**4 The South Australian Public Health (Clandestine Drug Lab) Policy 2016**

**4.1 Were any clandestine drug laboratories reported and/or investigated in your area during the reporting period?**

No – proceed to section 5.0

Yes – complete the table below

**Please provide details on all clandestine drug laboratories reported and/or investigated during the reporting period.**

Total number of clan labs notified	Total number of clan labs assessed		Total number of clan labs completely remediated	Total number of clan labs currently being remediated		Total number of clan labs declared unfit for human habitation	Total number of clan labs demolished
	Through agreement	Through Notice (s.92)	Through agreement	Through Notice (s.92)	Through agreement		

**4.2 Was a site inspection undertaken of any of the clandestine drug labs listed above?**

Yes - total number of inspections undertaken \_\_\_\_

No – proceed to section 4.3

**4.3 Has the South Australian Public Health (Clandestine Drug Laboratory) Policy 2016 and the associated 'Practice Guideline for the Management of Clandestine Drug Laboratories' assisted you in the administration of the Act and in the remediation of clandestine drug laboratories?**

Yes

No – provide an overview of your experiences

**4.4 Any additional comments on the South Australian Public Health (Clandestine Drug Laboratory) Policy 2016?**  
None

## 5 Environmental Health Complaints/Customer Requests

Please complete the table below to indicate the number of environmental health complaints and customer requests received and actioned during the reporting period. Please change category names or add new categories according to council's complaint/customer request recording system.

Type of complaint / customer request (category)	Number received
Accommodation Standards	8
Air Pollution / Odours / Air quality / Dust	22
Asbestos	0
Body Piercing / Tattooing / Other Skin Penetration	0
Combustion Heaters / Wood Heater Smoke	7
Community Amenity	2
Contaminated Land	4
Development Pollution	6
Discharge of Wastes / Waste Control / Refuse Storage and/or Disposal	34
Excessive Vegetation / Long Grass / Undergrowth / Fire Hazard	3
General Health Complaint or Enquiry / Other	50
Hazardous Substances	4
Infectious Disease / Notifiable Condition	0
Hairdressing / Beauty Salons	0
Keeping of Animals	0
Legionella Investigation	0
Mosquitoes	1
Noise	34
Public Swimming Pools and Spa Pools	0
Rats or Mice	10
Sanitary Facilities	3
Septic Tanks / Aerobic Servicing / Failing Onsite System	36
Sharps Disposal	3
Supported Residential Facilities	0
Vermin (including pigeons and insects) other than rats, mice, wasps and mosquitoes	5
Wasps and bees	50
Water Quality (other than public swimming pools and spa pools)	0
Hoarding and Squalor	7

Person to contact regarding the contents of this report:

---

Name	Date	Signature
------	------	-----------

Endorsed by Chief Executive Officer/delegated person:

---

Name	Date	Signature
------	------	-----------

Please submit your completed report by 30<sup>th</sup> September 2020 in electronic copy emailed to:

[HealthProtectionPrograms@sa.gov.au](mailto:HealthProtectionPrograms@sa.gov.au)

This template will be reviewed annually.

**13.2 REPORT TITLE:** **BUSFIRE RECOVERY, LESSONS LEARNT AND PREPARATION FOR SEASON 2020-2021**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/134694**

**Key Contact** Daniel Newson, Emergency Management Officer, Maintenance and Operations

**Manager/Sponsor** Glen Carter, Manager, Maintenance and Operations

**Purpose:**

To inform Elected Members of progress on recovery from 2019 Cudlee Creek bushfire and preparations for the 2020/21 season based on lessons learnt from the 2019/20 bushfire season.

**Summary - Key Issues:**

1. Recovery works are progressing well with planning of works complete and delivery to start from October through to December 2020.
2. Lessons learnt reviews have been undertaken at national level, state level, internally in council, and through consultation with community and actions from these have been created for emergency management improvement in council.
3. Preparation for the coming fire season is underway, through internal systems development, on ground prevention works and community communication and engagement.

**Background:**

1. In December 2019 the Cudlee Creek Bushfire burnt approximately 23,253ha.
2. The Mount Barker district had approximately 7,669ha affected.
3. Immediate recovery works were undertaken from December 2019 to April 2020.
4. From February to July 2020 Council has participated in and contributed to a number of reviews, post the 2019/2020 bushfire season.
5. In June 2020, Council created the role of Emergency Management Officer to look more strategically at the Council's approach to emergency management.

**Discussion:****Lessons Learnt**

6. At a National State and local level a number of lessons have been learnt:
  - The 2019-2020 bushfire season demonstrated, bushfire behaviour has become more extreme and less predictable.
  - Even the most well-resourced government agencies cannot entirely protect the public from the risks of natural disasters.
  - All Australians, and particularly those in high-risk areas, must take steps to prepare themselves and their families for natural disasters.
  - That there is a need for expedient repairs and recovery work to be undertaken within affected areas.
  - A need to work with the community to better understand our districts natural disaster risk profile and communicate this.
  - The need for improved internal systems and arrangements within Council to support the community when disasters occur.
7. These lessons learnt outcomes and actions have been captured by Council and will be used to improve our systems and operations.

**Recovery Works**

8. Recovery works are progressing across the district including:
  - Monitoring of trees in the affected areas is still being undertaken on a continual and as requested basis by Council's Urban Forest Officer and arborist team.
  - Road re-sheeting and fire track repairs are scheduled to be undertaken during October and November 2020.
  - A new large format fire water tank is scheduled to be installed at the Harrogate Soldiers Memorial Hall in the second and third week of November. Primary site works have already commenced at the site.
  - Harrogate Cemetery repairs are scheduled to take place during November.
  - Mount Barker Large Animal Refuge is progressing well, with delivery expected to commence in the first half of 2021.

**Preparation**

9. Preparation for emergencies occurs all year with a focus on preparation for the Fire Danger Season being a focus at this time of year. Preparations currently underway include:
  - Council's participation in the Regional Bushfire Management Committee, including working with CFS community engagement to deliver community education events across the region.
  - Council implementing its preseason fire prevention communications plan through October and updating council's website with relevant information.
  - Council's Emergency Management Officer undertaking property visits to give advice to landholders on property preparation ahead of the fire season.

- Property compliance inspections for overgrown vegetation (known as the 105F program) being scheduled to commence in late October, with final notices to clean properties up to be issued at the start of December.
- The yearly roadside weed control and slashing program to begin in late spring, dependant on seasonal conditions.
- Fire track inspections and works program development to be completed by end of September. With works being undertaken through October and November in preparation for the season.
- Fire access track reinstatement has been undertaken in Turners Bushland Reserve Littlehampton.
- Council have been developing and improving systems and processes for managing emergencies across the district.
- Council staff will shortly undergo seasonal training in preparation for the Fire Danger Season.

**Conclusion:**

Council has implemented a number of changes and improvements based on the formal reviews, community consultation and feedback it has received both internally and externally as a result of the 2019 Cudlee Creek fire. A further report will follow in December to provide an update on progress to the start of the fire season and the continued implementation of recovery actions.

---

Previous Decisions By/Information Reports to Council

Meeting Date	6 July 2020	HPRM Reference	DOC/20/87645
Title	CUDLEE CREEK BUSHFIRE & COVID-19 PANDEMIC – ACKNOWLEDGEMENT OF COUNCIL STAFF RESPONSE		
Purpose	Formal acknowledgement of council staff contribution to recovery from Cudlee Creek bushfire and Covid 19		

**13.3 REPORT TITLE:** **NAIRNE RETAIL DEVELOPMENT AND SURROUNDING FOOTPATHS**

**DATE OF MEETING:** **6 OCTOBER 2020**

**FILE NUMBER:** **DOC/20/135922**

**Key Contact** Phil Burton, General Manager, Infrastructure  
Marc Voortman, General Manager, Planning and Development

**Manager/Sponsor** Andrew Stuart, CEO

**Purpose:**

To advise Council of the progress being made on the new Nairne retail development and associated infrastructure adjacent the precinct at the east entrance to Nairne.

**Summary – Key Issues:**

1. A new retail development on the eastern edge of Nairne is nearing completion and is due to be opened in coming weeks.
2. The developer of this site is required to meet all development conditions which includes the delivery of specific infrastructure adjacent to the site to improve vehicular and pedestrian access and safety.
3. Council has been working closely with the developer to ensure the development and associated infrastructure is ready upon opening of the shopping precinct or as near as possible to this time.
4. Council has also planned to deliver additional footpaths on Old Princes Hwy and Bridge St to coincide with the timing of developer required infrastructure and will reprioritise its footpath renewal program to achieve this.

**Background:**

5. The old Chapmans site in Nairne has been the focus of community interest for a number of years and the construction of a new retail precinct in this location is highly anticipated.
6. The development is progressing well and is expected to be completed and open for business in coming months.
7. Council staff have been working closely with the developer to ensure the development meets all its requirements and conditions prior to opening.

8. As part of these conditions, the developer is required to construct infrastructure external, and adjacent, to the development site including:
  - intersection treatment between Bridge Street and the access to the development which includes a protected right turn into the site or alternatively no right turn into the site.
  - pedestrian crossings (one with refuge) and public lighting across Old Princes Highway adjacent the site access and across Bridge Street.
  - a new footpath adjacent the development on the Northern side of Old Princes Highway and the Eastern Side of Bridge Street.
  - a sealed road on Allon Place with kerbing connecting to the existing kerbing on Sydney Road.
9. Old Princes Highway is a State controlled road and as such the Department of Infrastructure and Transport (formally DPTI) are a key stakeholder in the delivery of the infrastructure.
10. Stage 1 and 2 of the development have been approved. The remaining final stage, Stage 3, includes the infrastructure items adjacent to the site.
11. In addition to the developer funded infrastructure, there are a number of other complimentary footpath upgrades adjacent to the development site that are planned to be delivered by Council including:
  - a. An upgraded footpath on the south side of Old Princes Hwy to connect the new pedestrian crossing to the established main street.
  - b. An upgraded footpath on the western side of Bridge St from Old Princes Hwy to the planned pedestrian crossing location.
12. The 20/21 footpath renewal program will be reprioritised to ensure these footpaths are completed.

**Discussion:**

13. Recently Council staff have met with the developer to determine a timeframe for the provision of infrastructure prior to issuing Development Approval for Stage 3.
14. Council is currently working with the developer to gain appropriate information to make an assessment of Stage 3 in order to issue the final development approval. The developer has provided a positive response in relation to these matters, confirming that obligations will be met.
15. An interim traffic solution is under discussion with DIT and Council to provide a temporary pedestrian/linkage/route plan for the opening of the precinct until the ultimate layout is constructed.

16. The Council funded footpaths will be constructed in coordination with the developer funded infrastructure, and as soon as practical after opening of the new precinct, by reprioritising the 20/21 footpath renewal program.
17. Other broader infrastructure to support the new retail precinct (new footpaths, trails, etc.) is being considered for the 21/22 annual business plan and budget.

**Conclusion:**

Council is working proactively with all stakeholders to ensure that the new Nairne retail precinct can open at the desired time whilst ensuring that adequate community safety and accessibility is provided. A series of infrastructure works adjacent to the site is planned by both the developer and Council including new footpaths and pedestrian crossings.

---

**14. QUARTERLY REPORTS****Recommendation**

That the following report be noted en bloc.

<b>14.1</b>	<b>REPORT TITLE:</b>	<b>SOUTHERN &amp; HILLS LOCAL GOVERNMENT ASSOCIATION QUARTERLY REPORT</b>
	<b>DATE OF MEETING:</b>	<b>6 OCTOBER 2020</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/131466</b>
	<b><u>Key Contact</u></b>	<b>Maree Barns, Administration Officer Risk &amp; Governance</b>
	<b><u>Manager/Sponsor</u></b>	<b>Brian Clancey, Deputy CEO/General Manager Governance, Strategic Projects, Wastewater/Recycled Water</b>

**Purpose:**

To provide a quarterly report on the outcomes of the Southern & Hills Local Government Association (SHLGA) Board meeting on 21 August 2020.

**Summary - Key Issues:**

- A key outcome summary is provided following each SHLGA Board meeting.

**Background:**

1. Membership of the SHLGA Board comprises the Mayors and CEOs of each of the constituent Councils. Cr Jones is Council's Deputy Board Member.

**Discussion:**

1. The attached key outcomes summary :

[https://www.lga.sa.gov.au/\\_data/assets/pdf\\_file/0033/736944/SHLGA-Key-Outcomes-21-August-2020.pdf](https://www.lga.sa.gov.au/_data/assets/pdf_file/0033/736944/SHLGA-Key-Outcomes-21-August-2020.pdf) provides an update on:

- Regional Health Plan report
- 2020 Regional Transport Plan
- RDA Regional Infrastructure Plan
- Regional Climate Change Adaptation Study
- CWMS Committee

2. The S&HLGA President, Mayor Keith Parkes and Deputy, Mayor Moira Jenkins were formally nominated as the S&HLGA SAROC delegates with the LGA on 28 July 2020.

3. The S&HLGA Advisory Group met on 31 July. The current two key focus priorities are the EO performance review and the Charter review.

#### 4. Climate Change Project Officer Funds Transfer

Alexandrina Council has been the host for the contractor role of S&HLGA Resilient Hills and Coasts Climate Change regional co-ordinator. This position has been funded in the past via member Council and other sector agreement partners such as AMLR NRM, contributions.

The Board noted and accepted the transfer and conditions of the S&HLGA RH&C Regional Co-ordinator carry over funds totalling \$20,500.

#### 5. Climate Change – Regional Sector Agreement 2020-25

A separate report was tabled for the Board outlining the history and reasoning to sign a new 5 year Climate Change Regional Sector Partnership Agreement.

The Board noted the report, noted the achievements of the Resilient Hills & Coasts (RH&C) partnership to date and its future strategy and priorities and recommitted to the partnership by signing the new RH&C Sector Agreement 2020-2025.

#### 6. A summary of the LGA presentation was also provided.

#### **Conclusion:**

Quarterly reports will keep Council updated on matters involving the SHLGA.

---

#### Previous Decisions By/Information Reports to Council

Meeting Date	3 August 2020	HPRM Reference	DOC/20/94347
Title	Southern and Hills Local Government Association Quarterly Report		
Purpose	To provide a quarterly report on the outcomes of the Southern & Hills Local Government Association (SHLGA) meeting on 19 June 2020.		

Meeting Date	1 June 2020	HPRM Reference	DOC/20/61842
Title	SHLGA Annual Business Plan & Budget, Subscription Fees, Draft Annual Action Plan		
Purpose	To provide the Southern and Hills Local Government Association (SHLGA) draft budget and subscriptions; and draft annual action plan for approval.		

Meeting Date	6 April 2020	HPRM Reference	DOC/20/36993
Title	Southern and Hills Local Government Association Quarterly Report		
Purpose	To provide a quarterly report on the outcomes of the Southern and Hills Local Government Association (SHLGA) meeting.		

Meeting Date	3 February 2019	HPRM Reference	DOC/19/9050
Title	SHLGA Quarterly Report		
Purpose	To provide a quarterly report on the outcomes of the SHLGA meeting.		

**15. MAYOR'S REPORT**

**16. MEMBERS' REPORTS**

**17. QUESTIONS ARISING FROM COUNCIL MEETING**

**18. CONFIDENTIAL REPORTS**

<b>18.1</b>	<b>REPORT TITLE:</b>	<b>CONFIDENTIAL ITEM: APPOINTMENT OF TWO INDEPENDENT MEMBERS TO THE AUDIT AND RISK COMMITTEE AND COMMITTEE CHAIRPERSON</b>
	<b>DATE OF MEETING:</b>	<b>6 OCTOBER 2020</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/111915</b>
	<b><u>Key Contact</u></b>	<b>Alex Oulianoff, Chief Financial Officer</b>
	<b><u>Manager/Sponsor</u></b>	<b>Brian Clancey, Deputy CEO / General Manager Governance, Strategic Projects, Wastewater/Recycled Water</b>

**Recommendation:****That Council:****1. Pursuant to Section 90(3)(a)**

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except Chief Executive Officer, Deputy Chief Executive Officer/General Manager – Governance, Strategic Projects and Wastewater/Recycled Water, Chief Financial Officer, General Manager Planning and Development, General Manager Community Services, General Manager Infrastructure, and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.1 Appointment of two Independent Members to the Audit and Risk Committee and a Committee Chairperson.

The Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of people who expressed an interest in membership of the Audit and Risk Committee in that details included in their resumes will be discussed.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of details relating to personal information of people who expressed an interest in membership of the Committee including the role of Chairperson will be discussed.

**Section 91(7) Order**3. **Pursuant to Section 91(7)**

That having considered Agenda Item 18.1 Appointment of two Independent Members to the Audit and Risk Committee and a Committee Chairperson in confidence under 90(2) and 3(a) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the report and minutes be retained in confidence until the successful applicants and unsuccessful applicants have been advised of Council's decision.

---

<b>18.2.</b>	<b>REPORT TITLE:</b>	<b>CONFIDENTIAL COUNCIL ASSESSMENT PANEL RECRUITMENT</b>
	<b>DATE OF MEETING:</b>	<b>6 OCTOBER 2020</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/128847</b>
	<b><u>Key Contact</u></b>	<b>Andy Humphries, City Development Manager, Planning and Development</b>
	<b><u>Manager/Sponsor</u></b>	<b>Marc Voortman, General Manager, Planning and Development</b>

**Recommendation:**1. **Pursuant to Section 90(3)(a)**

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except Chief Executive Officer, Deputy Chief Executive Officer/General Manager – Governance, Strategic Projects and Wastewater/Recycled Water, Chief Financial Officer, General Manager Planning and Development, General Manager Community Services, General Manager Infrastructure, and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.2 be excluded from attendance at the meeting for Agenda Item 18.2 Council Assessment Panel Recruitment.

The Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the four preferred applicants for independent membership of the CAP.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the suitability of the applicants will be discussed.

**Section 91(7) Order**

3. After having considered Agenda Item 18.2 Appointment of four Independent Members (including one Presiding Member) to the Council Assessment Panel in confidence under 90(2) and 3(a) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the report and minutes be retained in confidence until the successful applicants have been appointed and unsuccessful applicants have been advised of Council's decision.

<b>18.3</b>	<b>REPORT TITLE:</b>	<b>CONFIDENTIAL ITEM: RECYCLED WATER STORAGE FACILITY - PREFERRED LOCATION</b>
	<b>DATE OF MEETING:</b>	<b>6 OCTOBER 2020</b>
	<b>FILE NUMBER:</b>	<b>20/125080</b>
	<b><u>Key Contact</u></b>	<b>Brian Clancey, Deputy CEO/General Manager Wastewater/Recycled Water</b>
	<b><u>Sponsor</u></b>	<b>Andrew Stuart, Chief Executive Officer</b>

**Recommendation:**

That Council:

**Section 90 (3) (b) Order**1. **Pursuant to Section 90(3)(b)**

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except the Chief Executive Officer, Deputy Chief Executive Officer/General Manager Wastewater/Recycled Water, General Manager Infrastructure, General Manager Planning and Development, General Manager Community Services, Chief Financial Officer and Minute Secretary be excluded from attendance at the meeting for Agenda Item Recycled Water Storage Facility Preferred Location.

The Council is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is proposing to conduct business and would prejudice the commercial position of the Council.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because a Council decision has not yet been made in relation to the advice and its subject matter.

**Section 91(7) Order**4. Pursuant to Section 91(7)

That having considered Agenda Item Recycled Water Storage Facility Preferred Location in confidence under 90(2) and 3(b) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the discussion, report, attachments and all minutes be retained in confidence until council has secured a legal interest in a site for the construction of a recycled water storage facility and concluded negotiations on all of the matters outlined below or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.

---

<b>18.4</b>	<b>REPORT TITLE:</b>	<b>CHIEF EXECUTIVE OFFICER'S PERFORMANCE REVIEW 2020</b>
	<b>DATE OF MEETING:</b>	<b>6 OCTOBER 2020</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/133957</b>
	<b><u>Key Contact</u></b>	<b>Mayor Ann Ferguson</b>

**Recommendation:**

That Council:

**Section 90 (3) (a) Order****1. Pursuant to Section 90(3)(a)**

Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public and staff be excluded from attendance at the meeting for Agenda Item 18.4.

The Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the Chief Executive Officer in that details of his performance review will be discussed which are sensitive and are details only known to those who have participated in the review process.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of details of the Chief Executive Officer's performance may prematurely be disclosed.

**Section 91(7) Order**

6. After having considered Agenda Item 18.4 Chief Executive Officer's Performance Review 2020 in confidence under 90(2) and 3(a) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the agenda item plus attachment and minutes be retained in confidence until the Chief Executive Officer has been formally advised of Council's decision.