CONFIDENTIAL ITEMS 2003 – JULY 2026

#	Date	Item Title	Confidential Order Details	Item being kept confidential - Agenda/ Attachment/ Minutes	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Last Review Date	Next Review Date	Date Released
200	6 March 2023	Confidential SSRP Board Review and Proposed Governance of the Summit Precinct	**Section 90 (3) (a) Order** 1. Pursuant to Section 90(3)(a) Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except the Chief Executive Officer; Deputy Chief Executive Officer/General Manager Governance, Strategic Projects, Wastewater/Recycled Water; General Manager Corporate Services; General Manager Planning and Community; Executive Manager to the Chief Executive Officer; General Manager Infrastructure; and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.3 Summit Sport and Recreation Park Board and Proposed Governance of the Summit Precinct. The Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item includes information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of members of the SSRP Board, specifically the Board Members' performance, which are sensitive and are details only known to those who have participated in the SSRP Board review process. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because of the information on the performance of Board Members.	The documents and all minutes be retained in confidence	The Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item includes information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of members of the SSRP Board, specifically the Board Members' performance, which are sensitive and are details only known to those who have participated in the SSRP Board review process. The Council is satisfied that the principle that the meeting be conducted in a	The documents and all minutes be retained in confidence until 6 June 2023 or such lesser period as may be determined by the Chief Executive Officer except for the immediate release of the adopted SSRP Board Terms of Reference for publication and that the SSRP Board are notified of Council's decision.	7 Oct 25	Within 12 months	*Report released on website 6 November 2026*

RELEASED

CONFIDENTIAL ITEMS 2003 – JULY 2026

#	Date	Item Title	Confidential Order Details	Item being kept confidential - Agenda/ Attachment/ Minutes	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Last Review Date	Next Review Date	Date Released
			Section 91(7) Order 3. Pursuant to Section 91(7) That having considered Agenda Item 18.3 Summit Sport and Recreation Park Board and Proposed Governance of the Summit Precinct in confidence under 90(2) and 3(a) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the documents and all minutes be retained in confidence until 6 June 2023 or such lesser period as may be determined by the Chief Executive Officer except for the immediate release of the adopted SSRP Board Terms of Reference for publication and that the SSRP Board are notified of Council's decision.		place open to the public has been outweighed in the circumstances because of the information on the performance of Board Members.				

RELEASED

18. CONFIDENTIAL REPORTS

18.1. REPORT TITLE: **CONFIDENTIAL: SSRP BOARD REVIEW & PROPOSED GOVERNANCE OF THE SUMMIT PRECINCT**

DATE OF MEETING: **6 MARCH 2023**

FILE NUMBER: **23/21616**

ATTACHMENTS:

1) SSRP BOARD PROPOSED CHANGES TO THE TERMS OF REFERENCE FOR THE SSRP BOARD 23/2028
2) RECOMMENDED CHANGES TO THE TERMS OF REFERENCE FOR THE SSRP BOARD 23/22976
3) LOCATION PLAN DEPICTING THE SUMMIT PRECINCT GEOGRAPHICAL AREA 23/24523
4) THE SUMMIT PRECINCT – PROPOSED GOVERNANCE OVERVIEW 23/21947

Key Contacts **Brian Clancey, Deputy Chief Executive Officer and General Manager Governance**

Alison Hancock, Executive Manager to the CEO, Executive Officer SSRP Board and Chairperson, Board User Sub-Committee

Sponsor **Andrew Stuart, Chief Executive Officer**

Community Plan 2020-2035:
Community Wellbeing
CW Goal 1 Activity and movement
Physical and mental health and wellbeing is supported by opportunities to access parks and natural areas, quality open space and recreation and sporting facilities.

Annual Business Plan:
Three Summit Sport and Recreation Park projects have been included in the 2022/23 Annual Business Plan:
- Link Road (to Heysen Boulevard) project
- Interchange shelters for the oval
- Overflow car parking

RELEASED CONFIDENTIAL

Purpose:
To seek endorsement for:

- recommended changes to the terms of reference for the Summit Sport and Recreation Park (SSRP) Board; and
- an intended new single governing body to have responsibilities for the entire Summit Precinct.

Summary – Key Issues:

- It is recommended that changes be made to the terms of reference for the SSRP Board that vary somewhat from the changes proposed by the SSRP Board itself;

- It is intended to establish a new governing body to have responsibilities over the entire Summit Precinct, not simply the SSRP; and

- That is likely to take anywhere from 6 to 12 months (possibly longer) to be operational and in the interim, the SSRP Board is recommended to continue.

Recommendation:

Section 90 (3) (a) Order

1. Pursuant to Section 90(3)(a)
Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except the Chief Executive Officer; Deputy Chief Executive Officer/General Manager Governance, Strategic Projects, Wastewater/Recycled Water; General Manager Corporate Services; General Manager Planning and Community; Executive Manager to the Chief Executive Officer; General Manager Infrastructure; and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.1 Summit Sport and Recreation Park Board and Proposed Governance of the Summit Precinct.

The Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this Agenda item includes information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of members of the SSRP Board, specifically the Board Members' performance, which are sensitive and are details only known to those who have participated in the SSRP Board review process.

RELEASED CONFIDENTIAL

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because of the information on the performance of Board Members.

That Council:

2. Approve the changes to the terms of reference for the Summit Sport and Recreation Park (SSRP) Board as shown in attachment 2*;

* *Note – attachment 2 differs in some respects to the changes proposed by the SSRP Board as shown in attachment 1.*

3. Endorse the intention to transition over a period of time to the establishment by council of a new single governing body (as outlined in attachment 4) to have responsibilities for the entire Summit Precinct with the terms of reference, status and composition to be the subject of further consideration by council members in briefing sessions and council meetings, with the SSRP Board to continue in the interim and

4. Formally advise the SSRP Board on council decision making in relation to both recommendations 2 and 3 above.

Section 91(7) Order

5. Pursuant to Section 91(7)

That having considered Agenda Item 18.1 Summit Sport and Recreation Park Board and Proposed Governance of the Summit Precinct in confidence under 90(2) and 3(a) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the documents and all minutes be retained in confidence until 6 June 2023 or such lesser period as may be determined by the Chief Executive Officer except for the immediate release of the adopted SSRP Board Terms of Reference for publication and that the SSRP Board are notified of Council's decision.

RELEASED CONFIDENTIAL

Background:

1. These matters have been the subject of consideration in confidence at previous council meetings and council member briefings.

2. The most recent was the discussion between council members and the SSRP Board Chairperson Iain Evans on 30 January 2023 which provided the

opportunity for council members to gain a fuller understanding of the Board's views and the rationale for them.

Discussion:

SSRP Board Terms of Reference – Proposed Changes

3. The SSRP Board has proposed changes to the Board's terms of reference as part of the feedback to council on the ISC Board review (attachment 1).

4. These proposed changes have been reviewed by council officers and most, but not all, of the Board's proposed changes are supported, including that the composition and membership of the Board be expanded by one to gain expertise in marketing and event attraction. The recommended changes to the SSRP Board terms of reference are shown in attachment 2.

5. The main difference relates to the extent of the role of the SSRP Board in the Summit Precinct. The SSRP Board proposed changes would see the SSRP Board have a prominent role in the development of the Summit Precinct. The recommended changes scale that role back to one of involvement rather than tending towards leadership.

SSRP Board sub-committee

6. The sub-committee licensees are being consulted in relation to the resolution of the SSRP Board to canvass the performance and future pathway of the SSRP Board sub-committee.

7. Historically, the SSRP Board sub-Committee has had low or no attendance by the licensees of the site and attendance has been from non-licensed sub-user groups.

8. The SSRP Board seeks to understand what the barriers have been to attendance at the sub-committee by the licensees and to seek views on the future of this group.

The Summit Precinct – Proposed Governance Overview

9. Following on from the ISC Report, the SSRP Board feedback and the discussion at the confidential council members briefing with the SSRP Board Chairperson, a brief overview of an intended new governing body for the entire Summit Precinct has been prepared (attachment 4).

10. This highlights the options and associated timing for a new governing body for the Summit Precinct to become operational and the need for the existing SSRP Board to continue in the interim.

RELEASED CONFIDENTIAL

11. It acknowledges that there is a lot to consider and the proposed process for that includes a key issues paper, council member briefing sessions and ultimately council meeting decision making.

Community Engagement:

Informing only	The community can be informed once council decision making on the matters raised has been communicated to the SSRP Board and in turn, the SSRP Board has communicated with the Board's User Sub-Committee.

Policy:
Not applicable

Long Term Financial Plan:
The above recommendations won't impact the consolidated Council LTFP.

Budget:
The above recommendations won't impact the 2022/23 council budget save and except if the SSRP Board membership is expanded by one as recommended and that role is filled and operational pre 30 June 2023.

Statutory/Legal:
The SSRP Board is a Committee of Council under section 41 of the Local Government Act 1999. Both the SSRP Board and the Board's Sub-Committee have endorsed Terms of Reference.

Staff Resource Requirements:
The above recommendations can be implemented within existing staff resources.

The feedback from the SSRP Board regarding the need for a specialist resource (a Business Development Officer, anticipated to be at less than a full time equivalent) would have staffing resource implications. This will be canvassed in the SSRP's Annual Business Plan and budget proposals to council for the 2023/24 budget process.

Environmental:
Not applicable

Social:
The governance arrangements for the SSRP and the broader Summit Precinct are important from a social perspective given the extent of community use of existing and proposed facilities.

RELEASED CONFIDENTIAL

Risk Assessment:
With the proposed forthcoming expressions of interest call for development within The Summit Precinct and the need to determine the preferred governance arrangements for the Regional Aquatic and Leisure Centre, it is important that the preferred governance model for the broader Summit Precinct be given priority consideration by council.

Asset Management:
Not applicable

Conclusion:
It is recommended that council now commence the process for the intended establishment of a new governing body to have responsibilities over the entire Summit Precinct and that in the interim, the current SSRP Board continue, with changes to their terms of reference to enhance the operating environment for higher achievement by the Board.

Previous Decisions By/Information Reports to Council

Meeting Date	16 JANUARY 2023	CM Reference	DOC/23/928
Title	CONFIDENTIAL ITEM: SUMMIT SPORT AND RECREATION PARK BOARD		
Purpose	For Council to give initial consideration to the feedback from the Summit Sport and Recreation Park (SSRP) Board (Attachment 1) on the International Sports Care Pty Ltd (ISC) Review of the SSRP Board. For Council to endorse an extension to the term of appointment for current SSRP Board Members, Iain Evans (Chairperson) and Paul Brown (Independent Member) for a short term extension period until 30 September 2023.		

Meeting Date	5 September 2022	CM Reference	DOC/22/104029
Title	CONFIDENTIAL REPORT - SUMMIT SPORT AND RECREATION PARK BOARD REVIEW		
Purpose	To provide the International Sports Care (ISC) report into the two year review of the Summit Sport and Recreation Park Board.		

RELEASED CONFIDENTIAL