

CONFIDENTIAL ITEMS 2003 – AUGUST 2025

#	Date	Item Title	Confidential Order Details	Item being kept confidential - Agenda/ Attachment/ Minutes	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Last Review Date	Next Review Date	Date Released
264	20 January 2025	AHRWMA – Appointment of Audit and Risk Committee Independent Member and Chair	<u>Section 90 (3) (o) Order</u> 1. <u>Pursuant to Section 90(3)(o)</u> Pursuant to Section 90(2) of the Local Government Act 1999 orders that all members of the public except the Chief Executive Officer; Executive Manager; Acting General Manager Infrastructure, General Manager Planning and Regulatory Services, Head of Wastewater, General Manager Corporate Services; and Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.1 Confidential Item: Appointment of Independent Member and Chair to the AHRWMA Audit and Risk Committee. Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this report is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of members of the AHRWMA Audit and Risk Committee. Council is satisfied that the principle that the report be available in a place open to the public has been outweighed in the circumstance because the disclosure of details relating to personal information of people who are members of the Committee will be discussed. <u>Section 91 (1) Order</u> 3. <u>Pursuant to Section 91(7)</u> That having considered Agenda Item 18.1 Confidential Item: Appointment of Independent Member and Chair to the AHRWMA Audit and Risk Committee in confidence under Sections 90(2) and 90(3)(a) of the Local Government Act 1999, Council pursuant to Section 91(7) of the Act orders that the report and minutes be retained in confidence until the appointee has been advised of the AHRWMA Constituent Councils' decision.	Council report and minutes	Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this report is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of members of the AHRWMA Audit and Risk Committee. Council is satisfied that the principle that the report be available in a place open to the public has been outweighed in the circumstance because the disclosure of details relating to personal information of people who are members of the Committee will be discussed.	Report and minutes be retained in confidence until the appointee has been advised of the AHRWMA Constituent Councils' decision.		Within 12 months	<i>Report, Attachment and Minutes released on website 14 October 2025</i>

18. CONFIDENTIAL REPORTS

18.1 REPORT TITLE: CONFIDENTIAL ITEM: AHRWMA - APPOINTMENT OF AUDIT AND RISK COMMITTEE INDEPENDENT MEMBER AND CHAIR

DATE OF MEETING: 20 JANUARY 2025

FILE NUMBER: DOC/24/193558

ATTACHMENTS: 1: DOC/24/193668 – LETTER FROM AHRWMA TO REAPPOINT TO AUDIT AND RISK COMMITTEE THE CURRENT INDEPENDENT MEMBER AND CHAIR

Key Contact Alex Oulianoff, General Manager, Corporate Services

Executive Andrew Stuart, CEO

Community Plan 2044:

The following objective/s from the Community Plan 2044 are relevant to this report:

Objective 2 Waste and Resource Management: use resources carefully and efficiently, minimise waste and support the growth of the circular economy.

Objective 28 Collaboration and Partnerships: foster collaboration and partnerships for community benefit.

Annual Business Plan:

N/A

Purpose:

To reappoint an independent member and Chair of the AHRWMA Audit and Risk Committee for a term of three years.

Summary – Key Issues:

1. The current Independent Member and Chair of the AHRWMA Audit & Risk Committee term is soon to expire.
2. The AHRWMA Board has recommended the reappointment of the current Independent Member and Chair.

Recommendation:**That Council:****1. Pursuant to Section 90(3)(a)**

Orders that all members of the public except the Chief Executive Officer; Executive Manager; General Manager Infrastructure, General Manager Planning and Regulatory Services, General Manager Corporate Services; and Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.1 Confidential Item: Appointment of Independent Member and Chair to the AHRWMA Audit and Risk Committee. Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this report is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of members of the AHRWMA Audit and Risk Committee.

Council is satisfied that the principle that the report be available in a place open to the public has been outweighed in the circumstance because the disclosure of details relating to personal information of people who are members of the Committee will be discussed.

Recommendation:**That Council:****2. As per the Adelaide Hills Region Waste Management Authority (AHRWMA) Board's recommendation to Constituent Councils arising from the Board's 28 November 2024 meeting, endorse the reappointment of:**

- a) Elizabeth Wilson, current Independent Member and Chair, to the AHRWMA Audit and Risk Committee for a term of three years, expiring 8 February 2028

Section 91 (1) Order**3. Pursuant to Section 91(7)**

That having considered Agenda Item 18.1 Confidential Item: Appointment of Independent Member and Chair to the AHRWMA Audit and Risk Committee in confidence under Sections 90(2) and 90(3)(a) of the Local Government Act 1999, Council pursuant to Section 91(7) of the Act orders that the report and minutes be retained in confidence until the appointee has been advised of the AHRWMA Constituent Councils' decision.

Background:

1. Mount Barker District Council is a member of the Adelaide Hills Region Waste Management Authority.
2. The Authority is a section 43 committee that is administered by a Board in accordance with the Local Government Act 1999 and the Authority's Charter to achieve sustainable waste management through shared services for the communities of Adelaide Hills Council, Mount Barker District Council, Rural City of Murray Bridge and Alexandrina Council.
3. The Council representatives to the AHRWMA Board are Alex Oulianoff, General Manager Corporate Services (Board Member) until November 2027 (3.5 year term) and Councillor Ian Grosser (Deputy Board Member) until the expiry of the current term of Council at the November 2026 local government election (2.5 year term), as resolved at Council's 6 May 2024 council meeting.
4. The Board is responsible for managing all activities of the Authority, ensuring that the Authority acts in accordance with its Charter. The Board meets at least 5 to 6 times each financial year.
5. The AHRWMA Audit and Risk Committee (the Committee) is established pursuant to clause 30, schedule 2 of the *Local Government Act 1999* in accordance with Regulation 17 of the *Local Government (Financial Management) Regulations 2011*.
6. Members of the Committee will be determined or approved by the Constituent Councils.
7. The independent member and chair, Elizabeth Williams, was appointed for a two-year term expiring 8 February 2025.
8. The AHRWMA Board conducted a self-assessment of its performance and skills, with results indicating strong alignment with the Authority's needs in law, finance, governance, and strategic planning. The reappointment of Ms Williams will ensure continuity of this high standard of expertise and leadership within the Audit and Risk Committee, which is critical for the Authority's operations and long term success.

Discussion:

9. The AHRWMA Board at its 28 November 2024 meeting resolved to:
 - a. recommend to Constituent Councils the reappointment of
 - i) Independent Member and Chair, Elizabeth Williams for term of three years expiring 8 February 2028.

10. This report has been considered in confidence as the personal affairs of persons appointed to the Committee may be the subject of discussion.

Community Engagement:

NA

Policy:

NA

Long Term Financial Plan:

NA

Budget:

NA

Statutory/Legal:

The AHRWMA Audit and Risk Committee is established in compliance with clause 30, schedule 2 of the Local Government Act 1999 and in accordance with regulation 17 of the Local Government (*Financial Management*) Regulations 2011

Staff Resource Requirements:

NA

Environmental:

NA

Social:

NA

Risk Assessment:

NA

Asset Management:

NA

Conclusion:

Council is to consider endorsing the reappointment of an existing Independent Member and Chair of the AHRWMA Audit and Risk Committee, as recommended by the AHRWMA Board.

Previous Decisions By/Information Reports to Council

Meeting Date	5 August 2024	CM Reference	DOC/24/94640
Title	Confidential: Reappointment of MEMBERS to the Adelaide Hills Region Waste Management Authority Audit and Risk Committee		
Purpose	To reappoint an independent member of the AHRWMA Audit and Risk Committee for a term of two years, and reappoint a Constituent Council Board member to the AHRWMA Audit and Risk Committee for a term of three years.		

Meeting Date	6 February 2023	CM Reference	DOC/23/7050
Title	Confidential: Appointment of Independent Members to the Adelaide Hills Region Waste Management Authority Audit and Risk Committee		
Purpose	For Council to approve the three candidates (as recommended by the AHRWMA Board) for appointment to the AHRWMA Audit and Risk Committee and authorise the AHRMWA Acting CEO to notify the approved independent members of their appointment.		

Meeting Date	3 August 2020	HPRM Reference	DOC/20/73988
Title	Adelaide Hills Region Waste Management Authority Charter Review		
Purpose	To provide Council with a reviewed Adelaide Hills Region Waste Management Authority (AHRWMA) Charter for consideration and approval.		

RELEASED

**AHRWMA****"Sustainable Waste Management Through Shared Services"**

Attachment 1 to Item 18.1

10 December 2024

Andrew Stuart
Chief Executive Officer
Mount Barker District Council
PO Box 54
Mount Barker SA 5251

Dear Andrew,

Re: Reappointment of Audit and Risk Committee Independent Member and Chair

I write seeking the Mount Barker District Council's endorsement of the current Adelaide Hills Region Waste Management Authority (AHRWMA) Audit & Risk Committee (ARC) Independent Member, Ms Elizabeth Williams, for a further term of three years, concluding in February 2028.

Clause 4.6 & 4.7 of the ARC Terms of Reference state:

- 4.6. *Independent Members will be appointed by the Constituent Councils for a maximum term of three years. The terms of the appointment will preferably be arranged to ensure an orderly rotation of Independent Members and continuity of committee membership (e.g. respective terms of the Independent Members expiring in different years).*
- 4.7. *Independent Members are eligible for reappointment at the expiration of their term of office at the sole discretion of the Constituent Councils. An Independent Member may be reappointed by the Constituent Councils for a maximum of three terms (subject to clauses 4.8 and 4.9).*

Ms Williams first term on the Committee is set to expire on 8 February 2025 following her initial appointment in February 2023 for a 2 year period.

At its meeting held on 28 November 2024, the AHRWMA Board resolved to recommend the reappointment of Elizabeth Williams as an Independent Member and Chair of the ARC for a further term of three years, concluding in February 2028.



AHRWMA

"Sustainable Waste Management Through Shared Services"

6.3 Reappointment of Audit and Risk Independent Member and Committee Chair



OM20241128.5

That the Board recommend to Constituent Councils that Independent Member and ARC Committee Chairperson, Elizabeth Williams, be reappointed to the Committee for a further term of three years.

Decision Date: 28 Nov 2024
Mover: John McArthur (Deputy Member)
Second: Cr Tom Haig
Outcome: Approved

Elizabeth Williams has provided exemplary service as Chair since her initial appointment in February 2023, demonstrating exceptional skills in governance, financial oversight, and risk management. Her leadership has been instrumental in the ARC's role in supporting the Authority's strategic goals, ensuring robust compliance, and providing valuable advice to the Board.

The Committee recently conducted a self-assessment of its performance and skills, with results indicating strong alignment with the Authority's needs in law, finance, governance, and strategic planning. The reappointment of Ms. Williams will ensure continuity of this high standard of expertise and leadership within the ARC, which is critical for the Authority's operations and long-term success.

For reference the Committee's current membership is presented in the table below.

Audit and Risk Committee Membership

Member	Representative	Initial Appointment	Current Term	Expires
Independent Member	Elizabeth Williams	8 February 2023	2 Years	8 February 2025
Independent Member	Rebecca Wilson	8 February 2023	2 Years	8 August 2026
AHRWMA Board Member	Alex Oulianoff	2 September 2022	3 Years	21 September 2027

Office Bearers		Term	Appointed	Expires
Chairperson	Elizabeth Williams	2 Years	8 February 2023	8 February 2025

**AHRWMA****"Sustainable Waste Management Through Shared Services"**

The Authority is requesting that Constituent Councils put an agenda item to their December 2024 or January 2025 Council meeting in order that Ms Williams' ARC reappointment may be approved in time for the next AHRWMA ARC meeting to be held on 11 February 2025 and propose the following resolution:

Recommendation:

That Council reappoint Elizabeth Williams as an Independent Member of the Adelaide Hills Region Waste Management Authority Audit and Risk Committee for a further term of three years, expiring on 8 February 2028.

Thank you for your consideration and actioning of this matter and should you require any further advice or assistance please do not hesitate to contact via email r.gregory@ahrwma.com or phone 0417 466 929.

Kind regards,

Rob Gregory
Chief Executive Officer

RELEASED

RELEASED

18. CONFIDENTIAL REPORTS

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18.1 **REPORT TITLE:** **CONFIDENTIAL ITEM: AHRWMA - APPOINTMENT
OF AUDIT AND RISK COMMITTEE INDEPENDENT
MEMBER AND CHAIR**

DATE OF MEETING: **20 JANUARY 2025**

FILE NUMBER: **DOC/24/193558**

ATTACHMENTS: **1: DOC/24/193668 – LETTER FROM AHRWMA TO
REAPPOINT TO AUDIT AND RISK COMMITTEE
THE CURRENT INDEPENDENT MEMBER AND
CHAIR**

AL

Moved Councillor Westwood that Council:

Section 90 (3) (o) Order

1. Pursuant to Section 90(3)(o)

Pursuant to Section 90(2) of the Local Government Act 1999 orders that all members of the public except the Chief Executive Officer; Executive Manager; Acting General Manager Infrastructure, General Manager Planning and Regulatory Services, Head of Wastewater, General Manager Corporate Services; and Minute Secretary be excluded from attendance at the meeting for Agenda Item 18.1 Confidential Item: Appointment of Independent Member and Chair to the AHRWMA Audit and Risk Committee.

Council is satisfied that pursuant to Section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to this report is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of members of the AHRWMA Audit and Risk Committee.

Council is satisfied that the principle that the report be available in a place open to the public has been outweighed in the circumstance because the disclosure of details relating to personal information of people who are members of the Committee will be discussed.

Seconded Councillor Jones

CARRIED
OM20250120.20

7:59pm Cr Grosser returned to the meeting and took his seat.

Moved Councillor Westwood that Council:

2. As per the Adelaide Hills Region Waste Management Authority (AHRWMA) Board's recommendation to Constituent Councils arising from the Board's 28 November 2024 meeting, endorse the reappointment of:

a. Elizabeth Williams, current Independent Member and Chair, to the AHRWMA Audit and Risk Committee for a term of three years, expiring 8 February 2028.

Seconded Councillor Orr

CARRIED
OM20250120.21

Moved Councillor Voogt



Section 91 (1) Order

3. Pursuant to Section 91(7)

That having considered Agenda Item 18.1 Confidential Item: Appointment of Independent Member and Chair to the AHRWMA Audit and Risk Committee in confidence under Sections 90(2) and 90(3)(a) of the Local Government Act 1999, Council pursuant to Section 91(7) of the Act orders that the report and minutes be retained in confidence until the appointee has been advised of the AHRWMA Constituent Councils' decision.

Seconded Councillor Szilassy

CARRIED
OM20250120.22

MEETING DECLARED CLOSED AT 8:01PM



MAYOR

5-2-25

DATE

RELEASED

