CONFIDENTIAL ITEMS 2003 – JULY 2026

#	Date	Item Title	Confidential Order Details	Item being kept confidential - Agenda/ Attachment/ Minutes	Reason regarding retention or recommend-action to release	Resolution Regarding Action	Last Review Date	Next Review Date	Date Released
236	17 April 2024	**Major Event 2024**	Section 90 (3) (b) Order 1. Pursuant to Section 90(3)(b) Pursuant to Section 90(2) of the Local Government Act 1999 the Board orders that all members of the public except Executive Manager, Mayor and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 12.1 SSRP Major Event 2024. The Board is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Board is: conducting business; or would prejudice the commercial position of the Board Section 91(7) Order 3. Pursuant to Section 90 (3) (b) That having considered Agenda Item 12.1 SSRP Major Event 2024, in confidence under 90(2) and (3)(b) of the Local Government Act 1999, the Board pursuant to Section 91(7) of the Act orders that the Board report, related documents and all minutes be retained in confidence and that all information will remain confidential until negotiations are complete or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	Board report, related documents and all minutes	The Board is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Board is: conducting business; or would prejudice the commercial position of the Board	Board report, related documents and all minutes be retained in confidence and that all information will remain confidential until negotiations are complete or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.	7 Oct 25	Within 12 months	*Report Attachment and Minutes released on the website on the 6 November 2026*

12. CONFIDENTIAL REPORTS

12.1 REPORT TITLE: CONFIDENTIAL: MAJOR EVENT 2024 REQUEST BY ADELAIDE HILLS CAR RALLY TO UTILISE THE SSRP GROUNDS

DATE OF MEETING: 17 APRIL 2024

FILE NUMBER: DOC/2024/046314

ATTACHMENTS: 1: DOC/24/46317 SERVICE PARK SITE PLAN

Key Contact **Ebony Christian Tourism and Business Development Officer**

Manager/Sponsor **Alison Hancock, Executive Manager**

RELEASED
CONFIDENTIAL

Community Plan 2020-2035:
Community Wellbeing
CW Goal 1 Activity and movement Physical and mental health and wellbeing is supported by opportunities to access parks and natural areas, quality open space and recreation and sporting facilities.

Economic Prosperity
EP Objective 1.2 Develop the economic potential of town centres, activity nodes and main streets

EP Objective 2.1 Develop, support, sponsor and promote events, festivals and activities.

EP Objective 3.3 Facilitate and deliver tourism infrastructure, information provision and events and encourage accommodation options.
- Please note there will be approximate 50-60 teams with multiple drivers and service members participating who are likely to stay local for the duration of the event.

EP Objective 4.4 Develop partnerships with institutions, government and the private sector to develop education and learning opportunities and facilities.

Annual Business Plan:
Nil

Summit Sport and Recreation Park Terms of Reference:
2.1 The Board will:
2.1.1 maximise participation of the facility and seek to minimise the cost

Purpose:

To seek the Board's support for the use of the broader SSRP site for an event and to determine fees for the requested use.

Summary – Key Issues:

1. The SSRP venue has been identified to be the best option within Mt Barker for this particular event to be able to be conducted.

2. A site assessment has determined that there is sufficient car parking accessible for the event, utilising the overflow car park.

3. The oval will not be utilised for the event.

4. There is currently no license agreement in place for the SSRP Premier oval and top car park space during the period 1 April – 31 September 2024.

5. If winter Australian Rules football was to utilise the site, this event would compete against the use of the site for the HFL Division 1 Preliminary Finals.

Recommendation:

Section 90 (3) (b) Order

1. Pursuant to Section 90(3)(b)

Pursuant to Section 90(3) of the Local Government Act 1999 the Board orders that all members of the public except Executive Manager and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 12.1 SSRP Major Event 2024.

The Board is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Board is:

conducting business; or
would prejudice the commercial position of the Board

2. That the Summit Sports and Recreation Park Board endorses:

a. that the SSRP site, excluding the use of the oval, is able to be utilised as the Service Park for the 2024 Adelaide Hills Car Rally, subject to further negotiations regarding event terms and conditions and engagement with existing License holders.

RELEASED CONFIDENTIAL

b. that the Permit Fee for use of the site shall be $ [to be determined at the meeting] taking into consideration of recent events charges of the Moscow Circus and the upcoming Rio Circus.

Section 91(7) Order

3. Pursuant to Section 90 (3) (b)

That having considered Agenda Item 12.2 SSRP Major Event 2024, in confidence under 90(2) and (3)(b) of the Local Government Act 1999, the Board pursuant to Section 91(7) of the Act orders that the Board report, related documents and all minutes be retained in confidence and that all information will remain confidential until negotiations are complete or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.

Background:

1. The previous Adelaide Hills Rally event was held at The Bend Motorsport Park.

2. The following link Adelaide Hills Rally - Ultimate Motorsport Events (ume.cool) provides some background information as to the size and nature of the event.

Discussion:

1. Adelaide Hills Car Rally would like to permit the site at the SSRP for the period 10th to 15th September 2024 and utilise the car parking around the main oval to set up service stalls for the cars, and request use of toilets, clubrooms, additional parking for visitors at the Soccer car park and overflow car parking adjacent paddock if required.
    a. There is also the discussion of the undeveloped proposed second oval site to be used for rally demonstrations/rides to increase visitation and enhance guest experience.

2. During the permit period, the service park will be in use by individual teams in some capacity but the main event will occur on the weekend of the 14th and 15th of September. Bump in will occur on the Wednesday 11th and Bump out likely to continue from Sunday post-event to Monday 16th.

3. It is envisaged that the patrons who will either participate in the event or attend the site will be 1000 persons per day but includes repeat visitation from the Saturday to the Sunday. Patrons include officials, competitors, sponsors (including Subaru and Shannon's) and family and friends of those involved.

RELEASED CONFIDENTIAL

4. Infrastructure includes:
   a. Semi Trailers per team (Blue and yellow icon on site map)
   b. Marquees per team (yellow squares on site map)
   c. Fencing – anticipate around the full site and Park Ferme
   d. Signage (Corflutes for wayfinding and Time Controls)
   e. Portable Toilets
   f. Refuel station consists of a bund to avoid any stains/spills onsite, cars refuel by using jerry cans

5. Council staff will continue to work with event organisers in relation to the utility needs for the event.

6. All insurances and risk management plan to be provided prior to the issuing of the permit.

Fees and charges consideration

7. An Event Income budget item is contained in the Annual Business Plan proposing a $50,000 income generation from the site specifically for events (separate to licence fees, casual hiring and reimbursements).

8. In accordance with the Council's Fees and Charges Schedule, the permit fee is calculated as per the table below at $5,825. This is based on the assumption of 5x 12 hour days (TBC), with the charges including the oval on Saturday (8hr) due to the premise not being used to its full capacity.

9. There is potential to look at higher per day fee but discounted terms for multiple day use. A 12 hour booking equates to $1800 (for clubrooms and oval)
   i. Is there a need for an overnight fee in some instances
   ii. Fee for oval lights does not recognise multiple days, this event, based on the fees would only charge $35 for lighting across 5x evenings.

   Please refer to the table below, calculated for this event based on 5x 12 hour days. Please note this is anticipation that a sporting team can use the oval for weekday training during the booking period.

RELEASED IN CONFIDENTIAL

2023/24 Fees & Charges	Cost	Fee Detail	Total Hours	Total Costs
Venue - Building B (adjacent oval) with access to upstairs area only including kitchen and toilets - (accommodates 100 people)	$ 80.00	p/hour	63.5	$ 5,080.00
AFL/Cricket Oval including changerooms *(Saturday only)*	$ 70.00	p/hour	8	$ 560.00
Sports Lighting (AFL/Cricket Oval)	$ 35.00	Flat fee per booking	1	$ 35.00
Venue A or Venue B (excluding change rooms) - Cleaning fee	$ 150.00	Flat fee per Venue	1	$ 150.00
				$ 5,825.00

10. By way of information, other event charges are:
    a. Moscow Circus were charged $5460 for 9 days
        i. $3360 (Show Days)
        ii. $2100 (Bump in/ out)
    b. Rio Circus will be charged $11,340
        i. Bump in/Out days $2940 (7 days)
        ii. Show days $8400 (10 Days)

Community Engagement:

In addition to the 1000 attendees and participants mentioned above, there is the expectation that further promotion will increase visitation from local community. In addition to this their is potential for local community to participate in the following event promotional and educational activities.

The following has been discussed but depending on resources within the Car Rally team may or may not be actioned.

Pre-event Promotional and Educational Activities:

- Town Square Event Promotion with signage promoting the event and opening ceremony and possibly 2 rally cars or competition look alike on display during the day.

- Women in Motorsport Sessions
  In alignment with the FIA and Motorsport Australia "Girls on Track" program to promote women in motorsport.
  - Visit at least two Mount Barker primary schools (10-11 year olds) with a rally car and female rally competitor to hold some sessions with a younger children
  - Whilst not only for girls, the sessions should be about letting the kids know what rally driving/motorsport is and that girls can become racing drivers too.

- Road Safety Awareness Sessions
  - Visit at least two Mount Barker high schools with a rally car and notable current or past rally driver to do some talks with teenagers on road safety and rally car safety
  - The objective of these would for students to view safety features of a rally car and be left with an understanding about the effort that goes into making these cars safe to drive at high speed vs a road car

RELEASED
CONFIDENTIAL

Opening Ceremony - Opening Event Friday 13th September – Pop up Park

- We suggest using our pop up Park event space allowing spectators close access to the cars and drivers;
- Include food trucks, music and have the drivers interacting with the public by signing posters, being interviewed and showing off their cars
  - There is room for commercial stalls and displays possibly from Dutton's Subaru, Adelaide Hills Toyota, Autobarn and Super Cheap Auto;
- A route for the cars to follow from the service park to the opening ceremony, allowing people to watch the cars as they process through the town centre to opening event.

Staff Resource Requirements:

Within operational resources to provide permit and authorisations. Allocation of events team to assist in set up of pop up park activations.

Conclusion:

That it is recommended to support the application the Adelaide Hills Car Rally to utilise the SSRP venue for the duration of 10th – 13th September in consideration of any licensing agreement with local or state football committees.

Previous Decisions By/Information Reports to the Summit Sport and Recreation Park Board

Nil

RELEASED
CONFIDENTIAL

AHR
Service Park
ADELAIDE HILLS RALLY
BOSCH Motorsport
ARC MOTORSPORT AUSTRALIA RALLY CHAMPIONSHIP
Legend
Rally Traffic
Service Bays
Parc Ferme / Regroup
Refuel
Tyre Marking
Time Control
First Aid
No Go Area
Food
Toilet
VIP/Media/Corp Parking
General Parking
Map Scale = 10m
Regroup
Refuel
Service Out & Regroup IN
Regroup OUT
Parc Ferme
Tom Clarke
Ben Bleier
Luff
Petterson
Stokes
Richard
Waters
Maguire
ACTIV
BrockTorque
Toyota
Maximum
Subaru
Suzuki
MRF
Tool Service Workshop
Finish
VIP
Media
Corp
P
RELEASED



RELEASED

12. CONFIDENTIAL REPORTS

12.1 REPORT TITLE: CONFIDENTIAL: MAJOR EVENT 2024 REQUEST BY ADELAIDE HILLS CAR RALLY TO UTILISE THE SSRP GROUNDS
DATE OF MEETING: 17 APRIL 2024
FILE NUMBER: DOC/2024/046314
ATTACHMENTS: 1: DOC/24/46317 SERVICE PARK SITE PLAN

Moved Councillor Jones

Section 90 (3) (b) Order

1. Pursuant to Section 90(3)(b)

Pursuant to Section 90(2) of the Local Government Act 1999 the Board orders that all members of the public except Executive Manager, Mayor and the Minute Secretary be excluded from attendance at the meeting for Agenda Item 12.1 SSRP Major Event 2024.

The Board is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Board is:

conducting business; or
would prejudice the commercial position of the Board

Seconded Paul Brown CARRIED
SSRP20240417.06

Moved Councillor Jones

2. That the Summit Sports and Recreation Park Board endorses:

   a. that the SSRP site, excluding the use of the oval, is able to be utilised as the Service Park for the 2024 Adelaide Hills Car Rally, subject to further negotiations regarding event terms and conditions and engagement with existing License holders.
   b. that the Permit Fee for use of the site shall be $5821 taking into consideration of recent events charges of the Moscow Circus and the upcoming Rio Circus.

Seconded Paul Brown CARRIED
SSRP20240417.07

Moved Paul Brown

<u>Section 91(7) Order</u>

3. <u>Pursuant to Section 90 (3) (b)</u>
   That having considered Agenda Item 12.2 SSRP Major Event 2024, in confidence under 90(2) and (3)(b) of the Local Government Act 1999, the Board pursuant to Section 91(7) of the Act orders that the Board report, related documents and all minutes be retained in confidence and that all information will remain confidential until negotiations are complete or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.

Seconded Councillor Jones CARRIED
SSRP20240417.08

RELEASED
CONFIDENTIAL