



**MOUNT BARKER**  
DISTRICT COUNCIL

**NOTICE OF MEETING**

Pursuant to Section 83 of the Local Government Act 1999 notice is hereby given that the following meeting will be held in the Council Chambers, Mount Barker Homemaker Centre, 6 Dutton Road, Mount Barker on Monday 7 June 2021.

7.00 pm

Council Meeting

A. Stuart  
**CHIEF EXECUTIVE OFFICER**

2 June 2021



**ORDER OF BUSINESS**

<b>1.</b>	<b>COUNCIL OPENING</b>	
	- Expression of Faith	
	- Acknowledgement of Country	
	- Apologies or Leave of Absence	
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12.1	<b>Adoption of 2021/22 Fees and Charges Register.....</b>	<b>30</b>
	To provide the Council with the information necessary to adopt the Fees and Charges Register for fees to be set by Council or under delegation and to note that statutory fees and charges will be included in the fees and schedule available for public inspection in July 2021, subsequent to gazettal by the State Government.	
12.2	<b>Community Development Lead Strategy .....</b>	<b>56</b>
	To present to Council the analysis and amendments following consultation on the draft Community Development Lead Strategy and seek endorsement for the final Community Development Lead Strategy.	
12.3	<b>Periodical Elector Representation Review – In Principle Preferred Structure and Composition Draft Report for Community Consultation.....</b>	<b>91</b>
	To receive the draft Elector Representation Review Report prepared by the independent consultant as per Council’s resolution of 3 May 2021 indicating Council’s preferred composition and structure; and endorse the draft Elector Representation Review Report prepared by the independent consultant indicating Council’s preferred composition and structure for community consultation for a period of 5 weeks.	
12.4	<b>Southern and Hills Local Government Association Exemption for Audit Committee .....</b>	<b>119</b>
	To support a request to continue the current exemption of the requirement for the Southern and Hills Local Government Association to have an Audit Committee for up to a period of 5 years.	
12.5	<b>Southern and Hills Local Government Association Budget, Subscription Fees and 4 Year Business Plan 2021-2025 .....</b>	<b>126</b>
	To provide to Council the Southern and Hills Local Government Association (SHLGA) draft budget and subscriptions; and inform Council of the preparation of SHLGA Business Plan 2021-2025.	



<b>12.6</b>	<b>Local Heritage In Transition Development Plan Amendment (DPA)...</b>	<b>138</b>
	To present to Council Local Heritage in Transition Development Plan Amendment (DPA) for Council endorsement and to authorise staff to forward the DPA to the Minister for Planning for approval.	
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	To seek endorsement of the lodgement of a submission to the Hahndorf Township Strategic Traffic Study Outcomes being run by the Department of Infrastructure and Transport (the Department).	
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	To provide Council with the revised Trade Waste Policy.	
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	To update the Council on 2020/21 Financial Year growth and more specifically the impact of HomeBuilder Stimulus on Development Application numbers.	
<b>13.3</b>	<b>Food Systems Mapping Project.....</b>	<b>178</b>
	To inform Council of a project that seeks to understand the ways and extent to which the current food system influences economic, social and environmental outcomes for the community and a local food systems mapping process underway in the district.	
<b>13.4</b>	<b>Regional Public Health Plan - Progress Report .....</b>	<b>180</b>
	To provide an update on the activities undertaken over a two year period (1 July 2018 to 30 June 2020) to meet the objectives of the Regional Public Health Plan.	

<b>13.5</b>	<b>Summit Sport and Recreation Park (SSRP) Board – Non-Exclusive Licence Execution .....</b>	<b>184</b>
	To inform Council the SSRP Board executed non-exclusive licence agreements with Football SA and Hills Football League on 6 May 2021 in accordance with the Licence Negotiation Strategy approved by the Board on 2 December 2020.	
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<b>14.1</b>	<b>3rd Quarter Report on Annual Business Plan 2020/21 Performance Measures.....</b>	<b>185</b>
	To provide a report on the 3rd quarter (1 January 2021 to 31 March 2021) performance measures of the Annual Business Plan 2020/21.	
<b>14.2</b>	<b>Quarterly Wastewater Report.....</b>	<b>194</b>
	To provide an overview of activities regarding wastewater and recycled water.	
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1. **COUNCIL OPENING**  
**EXPRESSION OF FAITH**  
**ACKNOWLEDGEMENT OF COUNTRY**
- 1.1 **Leave of Absence**
- 1.2 **Apologies**
2. **QUESTIONS FROM THE GALLERY (15 MINUTES)**
3. **CONFIRMATION OF MINUTES**
  - 3.1 **Recommendation**

That the minutes of the meeting held on 3 May 2021 as circulated to members be confirmed as a true and accurate record of proceedings with the exception of Item 2.3 correction to questioner's name which should read Gary Duncan.
4. **CONFLICT OF INTEREST DECLARATION**

Council Members are reminded of the requirements for disclosure by Members of material, actual or perceived conflicts of interest in relation to items listed for consideration on the agenda.
5. **DEPUTATIONS**
  - 5.1 **Rockit Performing Arts – Noni Vassos**
  - 5.2 **SA Transport Action Group – John Hill**

**6.            QUESTIONS ON NOTICE**

**6.1            TITLE:                    EMPLOYMENT DIVERSITY**  
**DATE:                        7 JUNE 2021**  
**FILE NUMBER:            DOC/21/84019**

*Background provided by Councillor Grosser*

I had a Question on Notice in July 2018 on Council's employment diversity. The staff response provided an age and gender profile of council staff and outlined council policies and actions to achieve a diverse workforce.

Employment diversity is a key component of Council's Community Plan. Under Action: "Implementing the Plan", in Mount Barker District Council's Community Plan 2020-35, Delivery Guideline One is "Leadership and good governance". The first indicator of this guideline is Diversity and Representation, with its measure being "Greater age, gender and cultural diversity of council staff and elected representatives."

Numerous studies have found that a diverse workforce leads to greater productivity, creativity and innovation, improved job satisfaction and employee retention, better community engagement, inclusion and reputation and better, more balanced decision making through provision of different perspectives and values. Panel discussion sessions at the recent Ozwater 21 Conference in Adelaide, involving representatives of world leading consultancies like Jacobs and the winner of Australasia's Most Innovative Company award, Aurecon, discussed how high performance teams need diversity and the innovations and cultural changes required to achieve it, beyond just policy change.

The Local Government Association from July 1st 2021 will offer a new service, the Human Resources Shared Services Centre. Services offered to councils will include employment diversity policy and frameworks, strategic recruitment, succession planning, unconscious biased training and leadership programs.

*Question asked by Councillor Grosser:*

- 1) Please provide an update on employment diversity, including a comparison with the 2018 gender and age profile of Council's workforce and further data on the age and gender of senior and middle management, including appointments made since 2018. Please also provide data on mobility compromised, cultural and ethnic diversity, including indigenous people, if available.

- 2) What initiatives has Council undertaken since 2018 to implement the aspirations of the Community Plan and improve employment diversity?
- 3) How many women are currently being mentored for middle or senior management roles within Council?
- 4) Please provide a comparison on employment diversity and diversity key performance indicators with regional peri-urban councils with similar demographics, including Adelaide Hills, Victor Harbor, Alexandrina and Barossa Councils.
- 5) Do staff intend to investigate the services of the new LGA Human Resources Shared Services Centre to determine if appropriate to council's needs?

**Councillor Ian Grosser**

1 June 2021

**Officer Response:**

Given the analysis and benchmarking required to answer all the questions posed an officer response may be provided for the July Council meeting – pending further information regarding urgency and need.

Greg Parker

**General Manager, Community Services**

**7.        QUESTIONS WITHOUT NOTICE – COUNCILLORS**

**8. MOTIONS ON NOTICE**

**8.1 TITLE: ARTS PLAN FUNDING \$50K**  
**DATE: 7 JUNE 2021**  
**FILE: DOC/21/84925**

Motion

I move that council invests \$50,000 in development of an Arts Plan in 21/22 irrespective of receiving a grant of \$25,000 applied for through the Building Better Regions Fund.

**Councillor Minett**

7 June 2021

Background (provided by Councillor Minett)

On December 16, 2018 the Mayor publicly announced the development of an Arts and Culture Strategy and Action Plan to:

- Establish a structured ... approach to Arts and Culture.
- Identify current Council contribution to Arts and Culture.
- Identify gaps and opportunities.
- Clarify purpose and outcomes.

Since then I have asked several questions at Council meetings about the Plans' progress. Concomitantly I have been involved in various discussions with staff, at many levels, about the content and purpose of a Plan.

Recently it has been acknowledged in the BBRF grant application that;

- a) The Arts play "an important role in creating social, educational and economic opportunities"
- b) "Empower(s) people with a sense of pride in their identity and community."
- c) "Research inextricably shows that when the Arts sector is strong and vibrant the local economy benefits and that connection to the Arts positively influences ... health and well- being."
- d) There is a " committed arts community ... looking to Council for leadership ... and ... that identified growth opportunities."

Further, in the May 21 Agenda it was conceded by senior staff that " our district underperforms in ... local jobs in the creative industries" (p 17) and that Arts investment has a 1:9 return (p.16).

An Arts Plan is needed to guide policy principles and definitions, and minimise inconsistency in decision making by giving clarity and certainty to staff in assessment thereby reducing organisational risk.

Officer Comment

Council's strategic document The Community Plan 2020-2035 refers to the importance of the Arts have in our community.

To develop and implement a district response and plan for the Arts is an action from the draft Community Development Lead Strategy within this Council meeting Agenda - Item 12.4.

Recently Council staff applied for BBRF grant funding, total value \$50k with a \$25k contribution from Council.

- Council's contribution will be from the Cultural Development and Arts Program.
- Council will engage a consultant to develop the plan on our behalf.
- The Arts Plan (the Plan) will identify key actions over a 5-year period to support the future development of the Arts in our district and will:
  - play an important role in creating social, educational and economic opportunities, and
  - empower people with a sense of pride in their identity and community.

Administration will advise Council when the outcome of this grant application is known.

**Nick Day**  
Manager Community Wellbeing



**8.2**           **TITLE:   CREATIVE ARTS INDUSTRY WORKSHOP FOR ELECTED MEMBERS, SENIOR STAFF AND COMMUNITY SERVICES STAFF**  
**DATE:   7 JUNE 2021**  
**FILE:   DOC/21/85050**

Motion

I move that a workshop for Elected Members, senior staff and relevant Community Services staff be undertaken in the next three months with the purpose of engaging and educating; in relation to the breadth and depth of practice and opportunities in the creative industries and arts industry sector, through presentations and discussion with creative industry professionals who represent a range of experience and knowledge relevant to our council, business and creative sector ecosystem.

**Councillor Minett**

7 June 2021

Background (provided by Councillor Minett)

Far from being an add-on or afterthought, according to the United Nations Development Programme;

“Cultural and creative industries, which include arts and crafts, advertising, design, entertainment, architecture, books, media and software, have become a vital force in accelerating human development. They empower people to take ownership of their own development and stimulate the innovation that can drive inclusive sustainable growth. If well-nurtured, the creative economy can be a source of structural economic transformation, socio-economic progress, job creation and innovation while contributing to social inclusion and sustainable human development

Economically, arts and creativity play a significant role;

In 2016, the total cultural and creative workforce (including embedded creatives working in non-creative industries) was 868,098 people, or 8.1% of the total Australian workforce.

12 domains in the cultural and creative industries contributed \$91 billion. (Report from the Analysis and Policy Observatory report; Australia’s cultural and creative economy: a 21st century guide)

Further a QUT report based on ABS statistics 2018... and employment in creative services industries is growing by nearly three times the rate of the Australian workforce.

The number of people employed in creative occupations ... increased by an annual average of 4.8 per cent per annum.

As an arts worker, both creatively and administratively, I have a reasonable understanding of the creative industries sector gleaned over many decades.

But if we, as a body, are to support our creative community in the best way possible then we, as a body, need to be acquainted with their needs, risk and potential; as with any other issues we are asked to make decisions upon.

Officer Comment

Council staff are supportive of enhancing Councillor and staff knowledge and understanding of the arts sector and its challenges and potential for the benefit of the community.

In terms of a workshop; the presenters, timing in relation to the preparation of Council's Arts Plan and cost will need to be carefully considered and managed.

Greg Parker  
**General Manager, Community Services**

**8.3**           **TITLE:   TRANSPORT PUBLIC FORUM**  
**DATE:   7 JUNE 2021**  
**FILE:   DOC/21/86621**

Motion

I move that Mount Barker District Council states its support for the South Australian Transport Action Group holding a public forum in Mount Barker to address transport issues, and assists in communicating the event through its social media and web page outlets and any other appropriate means.

**Councillor Grosser**  
7 June 2021

Background *(provided by Councillor Grosser)*

Population growth and increased road freight, including grain transport due to closure of the Mallee train lines, is placing increased pressure on the South-Eastern Freeway. There are further concerns that failure to build a rail freight bypass from Murray Bridge to the north of Adelaide, with capacity for double stacking of containers, will result in re-routing of freight trains from Melbourne to Perth along alternative routes and eventual closure of the Melbourne to Adelaide rail line. 80 additional B-double truck movements are required to replace a single train.

Mount Barker District Council and its community are the most impacted by the reliance on one main arterial road and its use as a major freight route. In 2018 Mount Barker District Council voted to spend \$50,000 towards the Adelaide Hills- Fleurieu Peninsular Regional Public Transport Study, prepared by GTA Consultants.

The South Australian Transport Action Group, which has members with extensive expertise and managerial experience in the transport industry, are concerned at the lack of government planning to respond to the deteriorating transport situation. SATAG advocate for a Hills Rail Freight Bypass to enable a more modern, faster passenger rail service from Adelaide to Mount Barker. SATAG, like most transport analysts, argue that rail is the most efficient means of mass transit. SATAG also propose a low cost upgrade to the mallee lines to decrease the number of grain trucks using the SE Freeway and transiting through the city.

SATAG has been gaining considerable media exposure and support and intends to hold a public forum at Auchendarroch Cinema on the 29th or 30th of June.

Officer Comment

Council Staff have been working proactively with the Regional Development Australia Adelaide Hills, Fleurieu & Kangaroo Island in addressing what is a significant regional infrastructure priority. The RDA recently held a forum with key stakeholders from across the region including Senior Council Officers, Public Transport Providers/Operators, State Government Officers. The RDA are in the process now of consolidating outcomes and recommendations from this meeting into a report to present to the Transport Minister.

Council Staff can make available details of the forum coordinated by the South Australian Transport Action Group through its communication channels, noting that this is not a Council coordinated event.

Marc Voortman, General Manager Planning and Development

**9. MOTIONS WITHOUT NOTICE**

*For*

- *requesting a report*
- *a simple matter with minor impact*
- *an urgent matter that without consideration by Council would result in a detriment to Council*

**10. PETITIONS**

NIL

**11. RECOMMENDATIONS FROM COMMITTEES****11.1 STRATEGIC PLANNING & DEVELOPMENT POLICY COMMITTEE – 10 MAY 2021**

The recommendations of the Strategic Planning and Development Policy Committee are provided below for consideration by Council:

<b>11.1.1</b>	<b>REPORT TITLE:</b>	<b>LOCAL HERITAGE IN TRANSITION DPA</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/80581</b>

**Recommendation**

1. That the verbal representations from persons with an interest in the *Local Heritage in Transition Development Plan Amendment* (DPA) be noted and considered along with all representations and submissions when council make their final determination on the DPA.

## **11.2 AUDIT AND RISK COMMITTEE – 20 MAY 2021**

The recommendations of the Audit and Risk Committee are provided below for consideration by Council:

<b>11.2.1</b>	<b>REPORT TITLE:</b>	<b>2021/22 DRAFT ANNUAL BUSINESS PLAN, BUDGET AND RATING POLICY</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/67516</b>
	<b>ATTACHMENTS:</b>	<b>DOC/21/63707 DRAFT 2021/22 ANNUAL BUSINESS PLAN, BUDGET &amp; 2021/22 DRAFT RATING POLICY</b>

This attachment is provided separately on the  
Council website

[https://yoursay.mountbarker.sa.gov.au/draft-  
2021-22-annual-business-plan1](https://yoursay.mountbarker.sa.gov.au/draft-2021-22-annual-business-plan1)

### **Recommendation**

That Council:

1. Consider in future plans and strategies an increase in the target for the net financial liabilities ratio due to the growth nature of Council and the need to achieve inter-generational equity
2. Note the need for inclusion of the additional 1% rate revenue increase in accordance with the endorsed Treasury Management Policy
3. Consider strategies to build upon messaging around the proposed rate increase
4. Seek in future to provide the Audit and Risk Committee with the opportunity to consider the draft Annual Business Plan prior to public consultation.

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### **Officer Note:**

With reference to recommendation 1. above, the net financial liabilities target should be considered as part of the annual Long Term Financial Plan review which will be undertaken in the first half of 2021/22.



<b>11.2.2</b>	<b>REPORT TITLE:</b>	<b>WASTEWATER/RECYCLED WATER – REVISED LONG TERM FINANCIAL MODELLING</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/68579</b>
	<b>ATTACHMENTS:</b>	<b>1) Key Outputs from the financial modelling 21/72064 2) Key assumptions 21/72057</b>

**Recommendation**

That Council note:

1. the key outputs from the long term financial modelling for wastewater/recycled water (attachment 1) and the associated key assumptions as at 12 May 2021 (attachment 2) and that this information be reviewed and updated by Council annually; and

That Council endorse:

2. the timing of the annual review of this information by Council be completed in the second quarter of each financial year so as to inform decision making by Council on the wastewater infrastructure fee and wastewater annual service charges to be applicable for the following financial year and the review of the Long Term Financial Plan.
  3. As the Council wastewater service is in a rapid growth phase with significant capital investment and borrowing required to achieve ongoing service delivery and additional short and long term revenues, Council decision making should be preceded by the consideration of business cases and prudential reports with subsequent regular reporting to Council on the implementation of such investment decisions.
  4. the business case for the sewer main from Hampden Road to the wastewater treatment plant and inlet pump station dated 1 February 2021 as previously reviewed by the Audit and Risk Committee.
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Attachment 1 to Item 11.2.2

**ATTACHMENT 1**

**WASTEWATER/RECYCLED WATER - LONG TERM FINANCIAL MODELLING**

**Key Outputs from the financial modelling - at a glance**

Summary

Short term pain to achieve long term gain

Customer Base Growth

For sewer and Community Wastewater Management Systems (CWMS)

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
2.91%	2.94%	2.93%	2.85%	2.76%	2.67%	2.63%	2.63%	2.57%	2.54%

Fees and Charges

• **Annual Service Charge Increase**

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
4.00%	4.00%	3.50%	2.30%	2.20%	2.20%	2.30%	2.50%	2.30%	2.20%

• **Wastewater Infrastructure Fee Increase**

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
4.50%	4.50%	4.50%	4.50%	4.50%	3.20%	3.50%	3.60%	3.40%	3.40%

Debt

Forecast wastewater borrowings peak in 2023/24 at \$48 Million

Forecast to have wastewater achieve debt free from 2041/42

Asset Base

Total fixed assets are currently \$95 Million and in year 2031 are forecast to be \$181 Million

Depreciation rises from \$1.8 Million in year 1 to \$2.8 Million in year 2031

21/72064

### Recycled Water Sales

Conservative approach to revenue until year 10

Year 1	Year 2	Year 3	Year 4	Year 5
133,480	137,326	141,815	146,405	150,916

Year 6	Year 7	Year 8	Year 9	Year 10
155,416	160,055	165,147	169,988	674,792

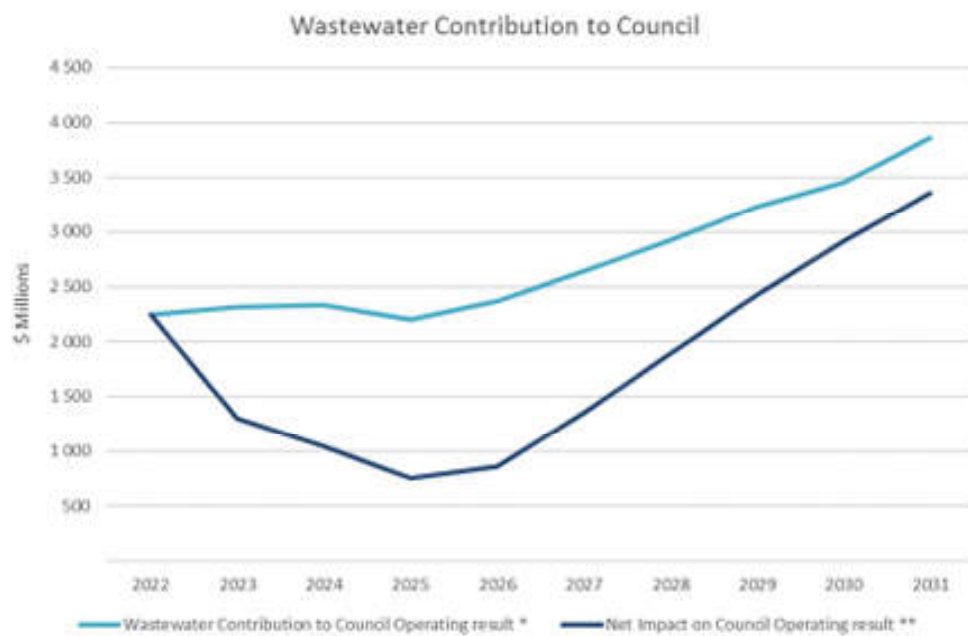
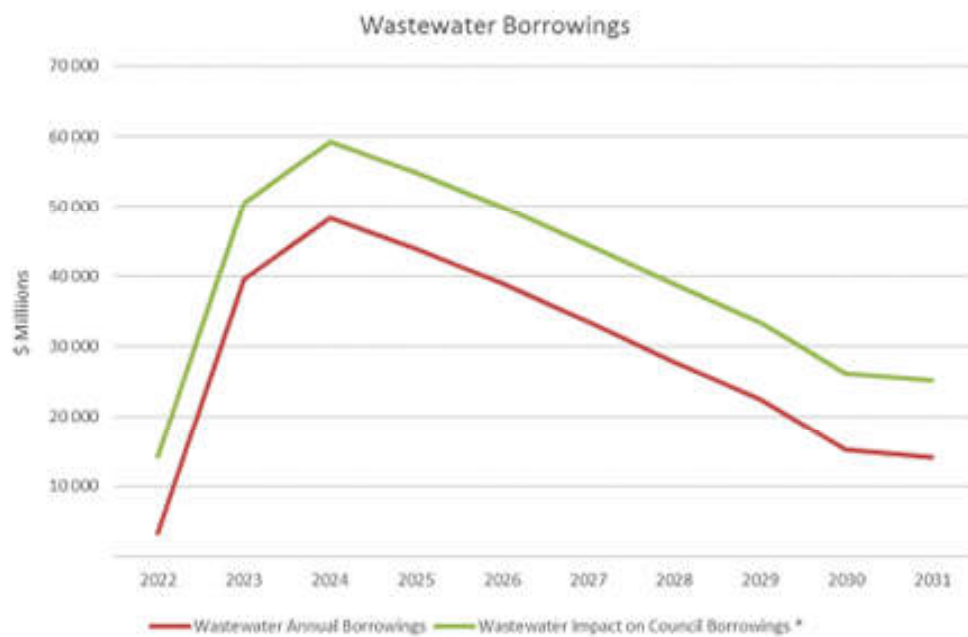
Significant capital expenditure (storage and distribution) forecast for modest revenues

Non-financial community benefits both environmental and social

### Impact of Wastewater on Council

As wastewater reserves (funded from both the annual service charges payable by ratepayers and the wastewater infrastructure fee payable by developers) are not cash backed as per council policy, this will necessitate council borrowing over and above the needs of wastewater for capital investment to compensate for the wastewater reserves balances, as per the attached graph

Contributions to council's operating result from wastewater are significant with the impact of this net of finance costs peaking just after the wastewater debt does, as per the attached graph



**Attachment 2 to Item 11.2.2****Attachment 2****WASTEWATER/RECYCLED WATER - LONG TERM FINANCIAL MODELLING****Key assumptions****As at 12 May 2021****Overarching Principles / Assumptions**

- Council continues to own and operate the wastewater and recycled water asset.
- The scope of the role of Council will continue to be collection, treatment and disposal.
- Council will continue to seek to maximise the productive use of recycled water to achieve a disposal path that generates environmental, economic and social benefits, and minimize discharge to the Mount Barker Creek
- Council does not expand the current wastewater service area to include any new townships e.g. Kanmantoo.
- Business cases are being prepared to examine both the Mount Barker City Centre to retrospectively have a sewer service provided and for new capital asset investment in Nairne to cater for growth – capacity for these two potential projects has not been included in the modelling, that is pending completion of the respective business cases and subsequent decision making by council.

**Global Assumptions**

- **CPI;**
  - All CPI forecasts quoted are for South Australia
  - Year 1 to 10 - CPI forecasts are based on forecasts provided by Deloitte Access Economics (DAE)
  - Years 11 to 40 - the year 10 CPI is assumed (forecasts not available further than 10 years)
- **LGPI;**
  - LGPI is a historical measure – forecast indices are not available
  - Forecast LGPI is calculated by comparing historical Adelaide CPI with historical CPI figures and determining the average 5 year differential between the two.
  - The average differential is then added to the CPI forecasts used (see CPI above)
- **Employee Costs;**
  - Based on current EB agreement or CPI whichever is higher (per EB Agreement)
- **Growth;**
  - Based on ForecastId data (December 2017 and reviewed without change in December 2020)

- Includes MDPA Growth and non MDPA growth.
- Excludes those areas within the district serviced by other service providers (Aston Hills and Monopoly developments).
- No assumption has been made on account of the impact of the Home Builder stimulus and it is assumed that this spike will flatten out over time with growth to remain within the iD forecast
- **Funding Costs / Cost of Capital;**
  - The cost of capital is the expected minimum rate of return that an investment project must earn in order to cover its funding costs.
  - The model assumes that the Cost of Capital rate will be the Real Interest Rate (Nominal Interest Rate less inflation)
  - The Cost of capital rate is assumed at a rate of 2% (Real Interest Rate) and is calculated annually on the closing Written Down Value (WDV) of the assets held (including any revaluations of the asset base) less any contributions received from either grants or upfront contributions (developer contributions).
- **Wastewater Maintenance Reserve;**
  - Council seeks to recover the full cost of providing water services from the users of the service. The full cost of the service equates to a “whole of life” approach to determine costs
  - Annual service charges are raised to recover the full cost of operating, maintaining, and renewing the service
- **Wastewater Infrastructure Fee Reserve;**
  - Infrastructure fees are raised to fund essential infrastructure works to meet Wastewater needs
  - Fees raised for this purpose will be used to fund the capital extension (i.e. new and/or upgrading of existing) of the wastewater network. The timing of the receipt of these fees and the subsequent expenditure on capital works may not correlate, subsequently any annual connection fees received above or below the annual expenditure on capital extension will be held in the Wastewater Infrastructure Fee Reserve .
- **Operating Income;**
  - Service charges assumed to increase by forecasted growth and
    - Year 1 to 2 - 4% annually
    - Year 3 - 3.50%
    - Year 4 onwards forecast CPI annually %
  - All other revenue assumed to increase by CPI
  - Recycled water price/fees to increase by CPI
  - Recycled water sales to include stepped up increases in year 10, 20 and 30 to recognise new customers with the objectives of maximising the productive use of recycled water to achieve a disposal path that generates environmental, economic and social benefits, and minimize discharge to the Mount Barker Creek.
- **Operating Expenditure;**

- Contractual services, Material and Other Expenses are assumed to increase by LGPI and growth
- Employee Costs assumed to increase by increase outlined in EB agreement or CPI, whichever is higher
- Indirect Management costs and FCA assumed to increase by LGPI
- Depreciation on all new and renewal capital expenditure is calculated an average depreciation rate of 1.5% (straight line).
- Model adopts LG Pricing principles and does not charge the Wastewater and Recycled Water business, interest on loans provided by Council nor does it accrue interest income on reserve balances held by Wastewater.
- Stepped up increases for electricity, chemicals, plant, materials, contractual services and maintenance have been included to address upgrade of the wastewater treatment plant, additional volumes and asset lifecycles.
- Additional resources (employees or contractors) have been included to maintain an ageing recycled water network in conjunction with the targeted 100% reuse of treated wastewater.
- Additional resources (employees or contractors) have been included with the new WWTP to increase response times due to the decreased storage capacity of the new plant and the time sensitive nature of repairs.
- Electricity savings have been included following the installation of solar power at Springs Road WWTP.
- **Capital Expenditure;**
  - Forecast capital expenditure is indexed by 2% per annum (2% being the average LGPI over the previous 5 years) to allow for future indexation on current estimates.
  - Renewal requirements are based on the [Strategic Asset Management Plan 2020](#) (adopted 7 September 2020)  
New Infrastructure – based on Wastewater collection network expansion, up grading of Springs Road WWTP, renewal and upgrading strategy and recycled water reuse and storage strategy.
- **Balance Sheet**
  - Leave Provision liability indexed by 3%
  - Accounts Payable Liability indexed by 2%

#### **Capital Estimates**

- **CBD, Central and Eastern Stage 2 trunk line upgrades (base option, Bundled procurement and delivery Strategy);**
  - Cost Estimate provided by SADB evaluated by the Wastewater team against a design package provided by WGA (including Geotech data) with a Bundled discount of 5% on the construction element only and 33% applied to the Project Management and project development (Governance).
  - Projects would run consecutively over 24 months starting with CBD in January 2022 and will run one project in to next once each project has been completed. The 24 months construct period is inclusive of public holidays, shut downs and provision to

cover addition items such as rock and water management defined in the estimate assumptions from SADB.

- Construction time is based on construction assumptions such as rock and water table.
- SADB have provided construction assumptions for each project including rock and water table built in to individual construction estimates based on information provided by WGA and Geotech data.
- SADB estimate can be held over the 21/22 – 23/24 financial years, however will be subject to any major PE and Labour estimate increases if projects are placed later than January 2022.
- Timing is based on current population growth; no additional account has been made for homebuilder, current flows increases and is based on remaining capacity in the system. Council will undertake additional flow monitoring to ensure project timing of the projects remain on schedule to meet growth.
- Finance costs and use of reserves have not been considered in the construction estimates.
- Contractor scope of work is based on a schedule of rates over a timed program. In the event of the program timing is changed and accelerated, this will effect financing cost but would need to be offset by negotiated savings with the contractor.



<b>11.2.3</b>	<b>REPORT TITLE:</b>	<b>PROPOSED PROCESS FOR THE APPOINTMENT OF EXTERNAL AUDITORS</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/71327</b>
	<b>ATTACHMENTS:</b>	<b>NIL</b>

**Recommendation**

That Council endorse that the process for the appointment by Council of a new external auditor as follows:

1. Procurement to be through a select tender call;
2. The proposed term of appointment to be recommended by the selection panel commencing Financial Year 2022.
3. The tender assessment panel shall be responsible for the preparation of the brief and the tender assessment plan which is to occur in consultation with the CEO;
4. The tender assessment panel is to provide a recommendation for the appointment of the external auditor to the CEO;
5. The CEO will shall provide a recommendation to the Audit and Risk Committee who in turn shall provide a recommendation to Council for the appointment of the external auditor;
6. The tender assessment panel shall comprise:
  - a) the Audit and Risk Committee chair Michele Bennetts;
  - b) Chief Financial Officer; and
  - c) A nominee of the Chief Executive Officer.

**12.        REPORTS****12.1       REPORT TITLE:       **ADOPTION OF 2021/22 FEES AND CHARGES REGISTER******DATE OF MEETING:       7 JUNE 2021****FILE NUMBER:       **DOC/21/71191******ATTACHMENTS:       **ATTACHMENT 1. DOC/21/71325 – 2021/22 DRAFT REGISTER OF FEES & CHARGES******Key Contact**       Julie Scoggins, Manager Financial Services,  
Corporate Services**Manager/Sponsor**       Alexander Oulianoff, Chief Financial Officer**Community Plan 2020-2035:**

Leadership and Good Governance

LGG Strategy 1.8 – Maintain organisational and budget capacity for project delivery and effective and efficient programs and services.

**Annual Business Plan:**

Nil

**Purpose:**

To provide the Council with the information necessary to adopt the Fees and Charges Register for fees to be set by Council or under delegation and to note that statutory fees and charges will be included in the fees and schedule available for public inspection in July 2021, subsequent to gazettal by the State Government.

**Summary – Key Issues:**

1. **Draft Annual Business Plan and Budget** - Council's 2021/22 draft budget includes revenue from fees and charges, which are either determined by Council, delegated to Council Staff or are statutory fees set by the State Government.
2. **Fee Structure** - The 2021/22 draft budgeted fees and charges revenue is based on the fee structure included in the attached schedule.

### **Recommendation:**

That Council:

1. Adopts the 2021/22 Register of Fees and Charges for fees and charges set by Council and under delegation as attached.
2. Notes statutory fees and charges set by the State Government will be included in the fees and charges schedule available for public inspection subsequent to gazettal by State Government.

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### **Background:**

1. **Legislation** - The schedule of fees and charges is to apply for a range of services in the 2021/22 financial year in accordance with Section 188 of the Local Government Act 1999. Fees and charges may be fixed, varied, or revoked by decision of Council or by by-law. Council must keep a list of fees and charges imposed under this section on public display (during ordinary office hours) at the principal office of the Council.
2. **Responsibility** - Under the Act, responsibility for defining certain fees and charges may be delegated whilst others must be adopted by Council or are fixed by legislation (i.e. statutory charges).
3. **Register Of Fees and Charges** - The Register of Fees and Charges details the user charges set by Council, under delegation and the statutory charges set by the State Government in regulations. The statutory fees and charges are the current charges and may be amended by State Government at any time during the financial year. The Register of Fees and Charges will be updated as statutory charges are amended.
4. **Annual Review** - In conjunction with the development of the annual business plan and budget, fees and charges are reviewed annually. Relevant staff from all departments have undertaken a review of the proposed fees and charges. A Draft Register of Fees and Charges for 2021/22 has been prepared and attached to this report (Refer attachment 1).
5. **Wastewater Service Charges** - It should be noted that these are not included in the schedule of fees and charges as they are included in the draft rating policy that forms part of the Draft Annual Business Plan.

### **Discussion:**

6. Budget holders and managers have reviewed the fees and charges for the 2021/22 financial year. General indexation of 1% has been applied to most fees and charges, this may be slightly higher or lower where fees have been rounded (e.g. to the nearest dollar). Where fees have increased by more than

1%, it is due to the costs of providing the service being higher than the current fee. This includes the cost of vaccines and the time spent on administering property slashing (fire prevention).

7. **Statutory Fees and Charges** – Statutory fees and charges are identified on the attached schedule (\*), these are fees and charges which Council does not set. New statutory fees may not have been advised as at the time of writing this report. It should be noted that for the purposes of this report these fees and charges have been updated where known, or retained at 2020/21 levels and will be updated to reflect gazetted fees when they become available.
8. **Fees and Charges Set Under Delegation** – Fees and charges set under delegation are identified on the attached schedule (#), these are fees and charges that can be waived, reduced or varied by the Administration (Chief Executive Officer or delegate). This delegation enables Council to respond to hardship, amendments to fees and charges for services provided on behalf of Council via management agreements i.e. Adelaide Hills Recreation Centre, Mountain Pool and Mount Barker Tourist Park, or to respond to the change in the cost of providing a service i.e. the price of vaccines may change during the year varying the fee for this service.
9. **Wastewater CWMS and Sewer Infrastructure Fees** – Financial modelling of the planned future operation, renewal and upgrading of Council's wastewater and recycled water systems demonstrates that for the sustainability of the business, the Wastewater CWMS and Sewer Infrastructure Fee have increased by 4.5%. This is payable by developers and triggered when development is undertaken.
10. **Waste Management Fees** – Have increased by 5% based on financial modelling of the impact of increases to recycling processing and landfill disposal costs.
11. **Home Assist Fees** – These fees have not changed since July 2017, whilst the cost of contractors has continued to increase. Whilst the percentage increase may appear large, the maximum fee increase is \$5 per hour – effectively \$1 per year.
12. **Summit Sport & Recreation Park Fees** – The fees and charges will be set under delegation by the Board.
13. **Hard Waste Fees** – Have not been included in the schedule of fees and charges. These will be set by Council following the results of the current public consultation and a decision of Council at a future meeting if supported.
14. **Removed Fees and Charges** – 17 fees have been removed for 2021/22 including:
  - a. **Community Transport (1)** – Removal of regional transport as this does not apply to individuals receiving NDIS funding;
  - b. **Transfer Station (5)** – Consolidation of several tyre fees and construction/demolition waste;

- c. **Planning (4)** – Removal of lodgement fees due to the implementation of the PDI Act;
- d. **Dogs (1)** – Removal of Animal Tag Replacement which is now charged and administered by the Dog and Cat Management Board via DACO;
- e. **Tourist Park (2)** – Fees associated with a cabin that is no longer available;
- f. **Adelaide Hills Recreation Centre (4)** – Fees removed to simplify the fee structure.

**15. New Fees and Charges** – 18 new fees have been added for 2021/22, including:

- a. **Home Assist (3)** – Additional services for rubbish removal;
- b. **Directional Signs (1)** – Administration fee;
- c. **Trade Waste (7)** – Includes additional inspection fee, licence to discharge trade waste and failure to service or repair;
- d. **Development Applications (1)** – New fee for sign on land as a result of the implementation of the PDI Act;
- e. **Cats (2)** – A concession fee for Cat Trap Hire has been included, as well as a cat impounding fee to recover the costs of impounding cats;
- f. **Hoarding (1)** – New fee for extension of time;
- g. **Polo Grounds Hire (3)** – New fees for use of the sports grounds only, to provide flexibility and assist in further activating this facility;
- h. **Dog and Cat Registration Fees** – Whilst these fees already exist, they have been modified to provide a discount for new registrations only for the months of April and May, with new registrations in June being free.

**Community Engagement:**

Informing only	The fees and charges register will be available on Council's website.
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**Policy:**

The Annual Business Plan assesses the financial requirements of the Council for the financial year and sets out a summary of its proposed operating expenditure, capital expenditure and sources of revenue and takes into account Council's long-term financial plan.

Fees and Charges Set Under Delegation Policy – DOC/19/91114.

**Long Term Financial Plan:**

Fees and charges revenue has been incorporated into the adopted LTFP.

**Budget:**

Fees and charges in this register have been used to determine revenue budgets in the Draft Budget 2021/22.

**Statutory/Legal:**

The preparation of the Register of Fees and Charges complies with the Local Government Act 1999.

**Staff Resource Requirements:**

Not applicable.

**Environmental:**

As per budget/community plan – no comment applicable to this report.

**Social:**

As per budget/community plan – no comment applicable to this report.

**Risk Assessment:**

The *Local Government Act 1999* requires that Council assesses the financial requirements of the Council for the financial year and sets out a summary of its proposed operating expenditure, capital expenditure and sources of revenue and takes into account the Council's long-term financial plan and relevant issues relating to the management and development of infrastructure and major assets by the Council.

**Asset Management:**

The Annual Estimates address issues relating to the management and development of infrastructure and major assets of Council.

**Conclusion:**

Council statutory and user charges contribute circa 6% to annual operating revenue and where practicable those individuals or groups who use or benefit from specific services will be charged fees and charges which will largely, if not wholly, fund those services.

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Previous Decisions By/Information Reports to Council

Meeting Date	7 June 2021	CM Reference	DOC/21/71191
Title	ADOPTION OF 2021/22 FEES AND CHARGES REGISTER		
Purpose	To provide the Council with the information necessary to adopt the Fees and Charges Register for fees to be set by Council or under delegation and to note that statutory fees and charges will be included in the fees and schedule available for public inspection in July 2020, subsequent to gazettal by the State Government.		

Attachment 1 to Item 12.1



# **Draft Register of Fees & Charges**

## **2021/22**

### **Effective 1 July 2021**



## **Fees and Charges 2021/22**

This register of fees and charges is to apply for services from the Mount Barker District Council, for the financial year 1<sup>st</sup> July 2021 to 30<sup>th</sup> June 2022, in accordance with section 188 of the Local Government Act 1999.

The Fees and Charges Register details user charges set by Council and the statutory charges set by State Government Regulations. These statutory charges are current charges that may be revised and amended during the financial year.


The Mount Barker District Council adopted this Register of fees & Charges at the Council meeting on 7 June 2021.

The Goods and Service Tax is identified GST where applicable.

Andrew Stuart  
CEO

<b>Description</b>	<b>Page</b>
Adelaide Hills Recreation Centre	<b>18</b>
Administration Charges	<b>3</b>
Cats	<b>11</b>
Cemetery	<b>8</b>
Community Transport	<b>4</b>
Council By-laws	<b>14</b>
Development Applications	<b>9</b>
Development Services	<b>9</b>
Directional Signs	<b>7</b>
Documents	<b>3</b>
Dogs	<b>11</b>
Food Act	<b>14</b>
Freedom of Information	<b>4</b>
Hire of Council Facilities	<b>15</b>
Home Assist	<b>4</b>
Immunisation	<b>13</b>
Library	<b>5</b>
Local Nuisance & Litter Control Act	<b>15</b>
Mountain Pool	<b>17</b>
Other Licences	<b>13</b>
Parking	<b>12</b>
Permit Applications, Skip Bins, Hoardings etc	<b>14</b>
Tourist Park	<b>16</b>
Trade Waste	<b>7</b>
Trees	<b>7</b>
Waste Control Systems	<b>12</b>
Waste Management	<b>6</b>
Waste Transfer Station	<b>5</b>
Wastewater & Recycled Water	<b>7</b>
List of South Australian Legislation	<b>20</b>


All Fees & Charges are GST inclusive where applicable	GST inc	2020/21	2021/22		% increase
<b>Statutory* Delegation #</b>					
<b>DOCUMENTS</b>					
<i>The following documents are available for public inspection free of charge, at the council offices between the hours of 9.00am to 5.00pm, weekdays.</i>					
Register of interest	Yes	\$0.35	\$0.35	Per page	
Annual Financial Statements	Yes	\$0.35	\$0.35	First copy free, subsequent copies \$0.35 per page	
Annual Report	Yes	\$0.35	\$0.35	Per page	
Assessment Book	Yes	\$7.70	\$8.00	Per page	3.9%
Re-print previous years rates notice	Yes	\$7.70	\$8.00	Per page	3.9%
Assets Register	Yes	\$0.35	\$0.35	Per page	
Building Application Register	Yes	\$0.35	\$0.35	Per page	
Committee Agendas - except confidential items	Yes	\$0.35	\$0.35	First copy free, subsequent copies \$0.35 per page	
Committee Minutes - except confidential items	Yes	\$0.35	\$0.35	First copy free, subsequent copies \$0.35 per page	
Community Land Extract	Yes	\$0.35	\$0.35	Per page	
Council Agenda	Yes	\$0.35	\$0.35	First copy free, subsequent copies \$0.35 per page	
Council Budget	Yes	\$0.35	\$0.35	Per page	
Council By-laws	Yes	\$0.35	\$0.35	Per page	
Council Minutes	Yes	\$0.35	\$0.35	First copy free, subsequent copies \$0.35 per page	
District Characteristic in Profile	Yes	\$0.35	\$0.35	First copy free, subsequent copies \$0.35 per page	
Dog Register	Yes	\$0.35	\$0.35	Per page	
Fees and Charges Register	Yes	\$1.50	\$1.50	Per copy	
Local Heritage Register	Yes	\$0.35	\$0.35	Per page or \$5.00 for register	
Parking Controls - Aust. Standards	Yes	\$0.35	\$0.35	Per page	
Plan Amendment Reports	Yes	\$0.35	\$0.35	Per page	
Planning Application Register	Yes	\$0.35	\$0.35	Per page	
Policy Manual	Yes	\$0.35	\$0.35	Per page	
Register of Elected Members Expenses & Reimbursements	Yes	\$0.35	\$0.35	Per page	
Register of Salaries	Yes	\$0.35	\$0.35	Per page	
Voters Roll	Yes	\$0.35	\$0.35	Per page	
DPA copies	Yes	\$0.35	\$0.35	Per page	
<b>ADMINISTRATION CHARGES</b>					
Rate Search Fees *	No	\$35.75	\$35.75		
Rates Full Search *	No	\$61.25	\$61.25		
Dishonoured Cheque	Yes	\$27.20	\$27.50		1.1%
Photocopies - A4 Black & White	Yes	\$0.10	\$0.10	Per page	
				Surcharge is applied to transactions in excess of \$50,000 for payments other than General Rates. Surcharge fee is based on cost of acceptance as per RBA surcharging standard. The stated rate is the maximum that will be charged, with fee dependent on type of credit card used and purpose of payment.	
Credit Card Surcharge	Yes	0.8%	0.8%		
Certificate of Title	Yes	\$39.00	\$39.50		1.3%
Key Deposit	No	\$22.50	\$22.70		0.9%
Title by Possession Search	No	\$131.10	\$132.00		0.7%
Professional Services	Yes	\$97.50	\$98.50	per hour	1.0%
Private Works - Labour	Yes	\$62.30	\$62.90	per hour	1.0%
Private Works - Plant	Yes			as per schedule	
<b>Road Permits</b>					
Road Permit - commercial and agricultural (including grazing, agistment, cropping & de pasturing)	Yes	\$66.00	\$66.70	per hectare of part thereof. Minimum fee \$66.00	1.1%
Land Care (including tree planting and vegetation)	Yes	\$5.50	\$5.50	per hectare fenced road reserve	

All Fees & Charges are GST inclusive where applicable		GST inc	2020/21	2021/22		% increase
Statutory* Delegation #						
FREEDOM OF INFORMATION *						
Application Fee	No		\$37.50	\$37.50	Per 1/4 hour, personal affairs no charge first 2 hours.	
Processing	No		\$14.10	\$14.10		
Photocopies	No		\$0.20	\$0.20		Per page
Transcripts	No		\$8.40	\$8.40		Per page
Copy of photo, video or computer disk	No					Actual cost
FOI Information Statement	No		\$0.20	\$0.20		Per page
FOI Information Summary	No		\$0.20	\$0.20	Per page	
HOME ASSIST #						
Except where noted, all fees can be negotiated or waived for clients experiencing financial hardship						
Cleaning and Minor Home Maintenance - hourly charge						
Full Pensioner	No		\$20.00	\$22.50	hourly charge, add materials used	12.5%
Part Pensioner	No		\$30.00	\$32.50	hourly charge, add materials used	8.3%
Non Pensioner	No		\$60.00	\$32.50	hourly charge, add materials used	(45.8%)
Rubbish Removal - Green Waste	No			\$15.00		
Rubbish Removal - Hard Waste	No			\$20.00		
Rubbish Removal - Dump Fee - Full Pensioner	No		\$10.00	\$15.00		50.0%
Rubbish Removal - Dump Fee - Part or Non Pensioner	No			\$20.00		
Domestic Assistance & Shopping - hourly charge						
Full Pensioner	No		\$12.00	\$14.00		16.7%
Part Pensioner	No		\$18.00	\$20.00		11.1%
Non Pensioner	No		\$20.00	\$20.00		
Gutter Cleaning - Average House						
Full Pensioner	No		\$55.00	\$60.00		9.1%
Part Pensioner	No		\$80.00	\$85.00		6.3%
Non Pensioner	No		\$160.00	\$85.00		(46.9%)
Gutter Cleaning - Two Storey House or House + outbuildings						
Full Pensioner	No		\$75.00	\$80.00		6.7%
Part Pensioner	No		\$110.00	\$115.00		4.5%
Non Pensioner	No		\$220.00	\$115.00		(47.7%)
COMMUNITY TRANSPORT #						
Except where noted, all fees can be negotiated or waived for clients experiencing financial hardship						
Regional transport 0-15km						
Full Pensioner	No		\$5.00	\$5.00	All regional transport fees are for individuals referred by 'My Aged Care' or receiving Centrelink benefits, and not receiving NDIS funding.	
Part Pensioner	No		\$7.50	\$7.50		
Non Pensioner	No		\$15.00	\$15.00		
Regional transport 16-30km						
Full Pensioner	No		\$10.00	\$10.00		
Part Pensioner	No		\$15.00	\$15.00		
Non Pensioner	No		\$30.00	\$30.00		
Regional transport 31-45km						
Full Pensioner	No		\$15.00	\$15.00		
Part Pensioner	No		\$20.00	\$20.00		
Non Pensioner	No		\$40.00	\$40.00		
Regional transport 46-60km						
Full Pensioner	No		\$20.00	\$20.00		
Part Pensioner	No		\$30.00	\$30.00		
Non Pensioner	No		\$60.00	\$60.00		
Regional transport 61-75km						
Full Pensioner	No		\$25.00	\$25.00		
Part Pensioner	No		\$37.00	\$37.00		
Non Pensioner	No		\$75.00	\$75.00		
Regional transport 76km - 120km						
Full Pensioner	No		\$30.00	\$30.00		
Part Pensioner	No		\$45.00	\$45.00		
Non Pensioner	No		\$90.00	\$90.00		
Hahndorf Loop			-	-	Metro ticketing system applies - cannot be waived	
Regional Transport (per kilometre)			\$1.20		For individuals receiving funding from NDIS	(100.0%)

All Fees & Charges are GST inclusive where applicable	GST inc	2020/21	2021/22		% increase
<b>Statutory* Delegation #</b>					
<b>Shopping Shuttle - Transport Only</b>				<i>Return trip inclusive</i>	
Full Pensioner	Yes	\$3.00	\$3.00		
Part Pensioner	Yes	\$4.00	\$4.00		
Non Pensioner	Yes	\$5.00	\$5.00		
<b>Other</b>					
Group Outings	No	POA	POA	<i>Costs dependant on destination and activity</i>	
Community Bus Hire (19 seat)	Yes	\$165.00	\$176.00	<i>Fee per day. Cannot be waived</i>	6.7%
Community Bus Hire (12 seat)	Yes	\$1.10	\$1.10	<i>per km</i>	
<b>LIBRARY</b>					
<b>Photocopying</b>					
A4 per page - Black & White	Yes	\$0.10	\$0.10	<i>Per page</i>	
A4 per page - Colour	Yes	\$1.00	\$1.00	<i>Per page</i>	
A3 per page - Black & White	Yes	\$0.20	\$0.20	<i>Per page</i>	
A3 per page - Colour	Yes	\$2.00	\$2.00	<i>Per page</i>	
Replacement Membership Card	Yes	\$1.10	\$1.10	<i>Replacement fee for lost cards</i>	
Toy Library Fee	Yes	\$20.00	\$20.00	<i>Per annum for 1 membership card - 10 toys/2 week loan</i>	
<b>Printing</b>					
A4 Black & White	Yes	\$0.20	\$0.20	<i>Per page (each side of page if printing double-sided)</i>	
A4 Colour	Yes	\$1.00	\$1.00	<i>Per page (each side of page if printing double-sided)</i>	
<b>WASTE TRANSFER STATION</b>					
<b>Scrap Metal &amp; Green Waste #</b>					
Cars and Small Wagons	Yes	\$8.00	\$8.00		
Utilities & small trailers (up to 6x4) flat	Yes	\$12.00	\$12.00		
Utilities & small trailers (up to 6x4) raised	Yes	\$17.00	\$17.00		
Utilities & trailers (up to 6x4) caged	Yes	\$22.00	\$22.00		
Utilities & trailers (up to 8x5) flat	Yes	\$23.00	\$23.00		
Utilities & trailers (up to 8x5) raised	Yes	\$26.00	\$26.50		1.9%
Utilities & trailers (up to 8x5) caged	Yes	\$33.00	\$33.50		1.5%
Utilities & trailers (exceeding 8x5) flat	Yes	\$35.00	\$35.50		1.4%
Utilities & trailers (exceeding 8x5) raised	Yes	\$36.00	\$36.50		1.4%
Utilities & trailers (exceeding 8x5) caged	Yes	\$49.00	\$49.50		1.0%
Light Trucks up to 5 tonnes GMV	Yes	\$63.00	\$63.50		0.8%
Trucks exceeding 5 tonnes - per m <sup>3</sup>	Yes	\$22.50	\$23.00		2.2%
<b>General Waste &amp; Green Weeds #</b>					
Less than Car Boot	Yes	\$12.00	\$12.00		
Car Boot - Full	Yes	\$20.00	\$20.50		2.5%
Cars and Small Wagons	Yes	\$27.00	\$27.50		1.9%
Utilities & small trailers (up to 6x4) flat	Yes	\$48.00	\$49.00		2.1%
Utilities & small trailers (up to 6x4) raised	Yes	\$69.00	\$70.50		2.2%
Utilities & trailers (up to 6x4) caged	Yes	\$93.00	\$95.50		2.7%
Utilities & trailers (up to 8x5) flat	Yes	\$85.00	\$86.50		1.8%
Utilities & trailers (up to 8x5) raised	Yes	\$103.00	\$105.50		2.4%
Utilities & trailers (up to 8x5) caged	Yes	\$140.00	\$144.00		2.9%
Utilities & trailers (exceeding 8x5) flat	Yes	\$124.50	\$127.00		2.0%
Utilities & trailers (exceeding 8x5) raised	Yes	\$167.50	\$171.00		2.1%
Utilities & trailers (exceeding 8x5) caged	Yes	\$186.50	\$191.00		2.4%
Light Trucks up to 5 tonnes GMV - per tonne	Yes	\$173.50	\$177.50		2.3%
Trucks exceeding 5 tonnes (Green Weeds only) - per tonne	Yes	\$173.50	\$177.50		2.3%


All Fees & Charges are GST inclusive where applicable		GST inc	2020/21	2021/22	 MOUNT BARKER DISTRICT COUNCIL	% increase
Statutory* Delegation #						
<b>Other Waste #</b>						
Mattress	Yes		\$28.00	\$28.00		
Mattress ensemble	Yes		\$48.00	\$48.00		
Waste Oil/coolant - domestic quantities only			Free			
Gas cylinders - up to 9kg	Yes		\$4.00	\$4.00		
Oil containers >6L	Yes		\$2.00	\$2.00		
Paint				Free	Secured in containers of 20L or less, total maximum 100L per visit.	
<b>E-Waste #</b>						
TV/Monitor/Computers	Yes		Free	Free		
Other e-waste items	Yes		Free	Free		
<b>Commercial &amp; Industrial Rates - General Waste</b>						
Commercial waste - General waste - per tonne	Yes		\$179.50	\$183.50		2.2%
<del>Construction &amp; demolition waste - per tonne</del>	<del>Yes</del>		<del>\$154.50</del>			<del>(100.0%)</del>
Construction & demolition waste - clean - per tonne	Yes		\$57.50	\$58.00		0.9%
Commercial waste - Light Commercial per m <sup>3</sup>	Yes		\$64.50	\$66.00		2.3%
<b>Tyres</b>						
Motorbike Tyre	Yes		\$9.50	\$7.00	Truck tyres and rims are not accepted	(26.3%)
Motorbike Tyre & Rim	Yes		\$26.00	\$15.00		(42.3%)
Passenger Tyre	Yes		\$11.00	\$10.00		(9.1%)
Passenger Tyre & Rim	Yes		\$26.00	\$20.00		(23.1%)
<del>SUV Tyre</del>	<del>Yes</del>		<del>\$20.00</del>			<del>(100.0%)</del>
<del>SUV &amp; Rim</del>	<del>Yes</del>		<del>\$40.00</del>			<del>(100.0%)</del>
4x4 & Light Truck Tyre	Yes		\$23.50	\$20.00		(14.9%)
4x4 & Light Truck & Rim	Yes		\$47.00	\$40.00		(14.9%)
<del>Truck Tyre</del>					Not accepted	
<del>Truck Tyre &amp; Rim</del>					Not accepted	
<b>Mulch Purchase #</b>						
All trailer sizes - per bucket	Yes		\$22.00	\$22.50	Maximum price listed, sales may occur during the year	2.3%
<b>Weighbridge weigh</b>						
Car and trailer	Yes		\$11.00	\$11.00		
Car plus caravan	Yes		\$16.00	\$16.00		
Trucks	Yes		\$21.00	\$21.00		
<b>Other #</b>						
Recycled rubble for sale	Yes		\$13.00	\$13.00	per tonne	
Saleable items	Yes		POA	POA		
<b>WASTE MANAGEMENT</b>						
Annual urban waste management charge	No		\$201.00	\$211.00		5.0%
Annual rural waste management charge	No		\$169.00	\$177.00		4.7%
<b>Kitchen Caddies and Bags</b>						
Replacement Caddie	Yes		\$16.00	\$16.00		
Replacement compostable bags	Yes		\$6.00	\$6.00		


All Fees & Charges are GST inclusive where applicable	GST inc	2020/21	2021/22		% increase
<b>Statutory* Delegation #</b>					
<b>DIRECTIONAL SIGNS</b>					
Standard sign post - existing post	Yes	\$245.00	\$247.50	Plus Administration Fee	1.0%
Standard sign and post	Yes	\$325.00	\$328.50	Plus Administration Fee	1.1%
Non standard Signs	Yes	POA	POA	Quote provided for each request	
Administration Fee	Yes		\$100.00		
<b>TREES</b>					
Street tree relocation	Yes	\$319.00	\$322.00		0.9%
Public tree removal offset	Yes	\$3,300.00	\$3,300.00	Per tree removed, as per urban forest policy	
<b>WASTEWATER &amp; RECYCLED WATER</b>					
<b>CWMS #</b>					
CWMS Infrastructure Fee - Standard	No	\$6,024.00	\$6,295.00		4.5%
CWMS Infrastructure Fee - Nairne MDPA Growth Area	No	\$6,164.00	\$6,441.00	Nairne MDPA Growth Area	4.5%
<b>Sewer #</b>					
Sewer Infrastructure Fee - Standard	No	\$8,942.00	\$9,344.00		4.5%
<b>Recycled Water #</b>					
per kilolitre	No	\$2.79	\$2.82	Base price - refer to Recycled Water sale policies	1.2%
Connection Fee	No	\$5,000.00	P.O.A	Commercial Use Customers	
Cross Connection Audit Fee - Meadows	No	\$200.00	\$200.00		
<b>TRADE WASTE</b>					
<b>Application Fees</b>					
Existing Premises Application Fee *	No	\$243.00	\$243.00		
New Premises Application Fees *	No	\$358.00	\$358.00		
Additional inspections *	No	\$128.00	\$128.00		
Additional inspections requested by customer	No		\$132.00		
<b>Volume Charges</b>					
Volume Trade Waste #	No	\$27.32 / 100kL	\$27.59 / 100kL	The trade waste volume charge will apply to non-domestic loadings being discharged to CWMS. It will be calculated by subtracting the domestic and non-trade waste portion from the total volume of water used (where flow meters are not installed).	
Specific Pollutant Charge #	No	\$ per kg pollutant BOD: \$1.73 SS: \$1.06 TKN: \$0.60 Total P: \$2.90 100kL: \$70.00	\$ per kg pollutant BOD: \$1.73 SS: \$1.06 TKN: \$0.60 Total P: \$2.90 100kL: \$70.00	This charge will apply to pollutants being discharged to common effluent drainage within the charging concentration range. It applies for Biological Oxygen Demand (BOD), Suspended Solids (SS), Total Kjeldahl Nitrogen (TKN) & Total Phosphorus (Total P).	
Non- compliant Discharges	No		\$ per kg TKN: \$2.90 Total P: \$17.00	This charge will apply to pollutants being discharged to common effluent drainage within the charging concentration range. It applies for Biological Oxygen Demand (BOD), Suspended Solids (SS), Total Kjeldahl Nitrogen (TKN) & Total Phosphorus (Total P).	
<b>Annual Licence Fee to Discharge Trade Waste</b>					
Low Risk	No		\$200.00		
Medium Risk	No		\$400.00		
High Risk	No		\$800.00		
<b>Failure to Service Grease Arrestor/Settling Pit</b>					
Up to 2,400 L	No		\$160.00	every four weeks	
Greater than 2,400L	No		\$320.00	every four weeks	
<b>Failure to Install/Upgrade/Repair pre-treatment</b>	No		\$450.00	every four weeks	


All Fees & Charges are GST inclusive where applicable					
	GST inc	2020/21	2021/22		% increase
					
<b>Statutory* Delegation #</b>					
<b>CEMETERY (Resident/Past Resident)</b>					
<b>Interment Right - Allotment Single grave site</b>	Yes	\$962.00	\$971.50	<i>Curators fee charged when purchased in advance and not in association with an interment. Inclusive of administration fee.</i>	1.0%
Tenure 50 years maximum					
Single Interment	Yes	\$808.00	\$816.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
Double Interment	Yes	\$879.00	\$888.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
Triple Interment	Yes	\$955.00	\$964.50	<i>Inclusive of curator &amp; administration fee</i>	1.0%
Single Interment - Infant	Yes	\$493.00	\$498.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
<i>(Interment fee inclusive of Curators fee)</i>					
Subsequent Interment of Ashes within current licence	Yes	\$611.00	\$617.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
<i>Note: the maximum number of ashes per grave site is 4</i>					
<b>Concrete Vault (sealing vault not included in cost)</b>					
Single depth vault	Yes	\$11,558.00	\$11,674.00		1.0%
Double depth vault	Yes	\$20,591.00	\$20,797.00		1.0%
Vault Closure	Yes	\$1,310.00	\$1,323.00		1.0%
<b>Interment Right - Niche Wall Tenure 50 years maximum</b>					
Interment Right - Niche Wall (single)	Yes	\$779.00	\$787.00	<i>Inclusive of administration fee</i>	1.0%
Interment Right - Niche Wall (double)	Yes	\$1,300.00	\$1,313.00	<i>Inclusive of administration fee</i>	1.0%
Niche Wall Interment	Yes	\$611.00	\$617.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
<b>Interment Right - Rose Garden, Remembrance Garden &amp; Rock Garden (Nairne)</b>	Yes	\$1,169.00	\$1,181.00	<i>Single only</i>	1.0%
Tenure 50 years maximum					
Single Interment	Yes	\$611.00	\$617.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
<b>Interment Right - Family Memorial Plots - Mount Barker only</b>	Yes	\$3,297.00	\$3,330.00		1.0%
Tenure 50 years maximum					
Single Interment of Ashes only (up to 8 interments)	Yes	\$611.00	\$617.00	<i>Per Interment, curator &amp; administration fee inclusive</i>	1.0%
<b>Interment Right - Lawn Cemetery - Mount Barker only</b>	Yes	\$1,583.00	\$1,599.00	<i>Curators fee charged when purchased in advance and not in association with an interment.</i>	1.0%
Single Interment	Yes	\$986.00	\$996.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
Double Interment	Yes	\$1,056.00	\$1,067.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
Triple Interment	Yes	\$1,098.00	\$1,109.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
<b>Interment Right - Contemplation Garden - Mount Barker only</b>	Yes	\$1,583.00	\$1,599.00	<i>Inclusive of administration fee</i>	1.0%
Tenure 50 years maximum					
Per Interment - Ashes only	Yes	\$611.00	\$617.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
<b>Plaque - The Memorial Garden - Mount Barker only</b>	Yes	\$725.00	\$732.00	<i>Inclusive of curator &amp; administration fee</i>	1.0%
Tenure 50 years maximum					
<b>**Non Resident</b>	Yes	\$3,812.00	\$3,850.00	<i>Plus Interment Right fees as above**</i>	1.0%
<b>Curator's Fee includes:</b>					
Site location (interment, niche wall or memorial) inspect nameplate, death certificate and interment of ashes etc.	Yes	\$213.00	\$215.00	<i>Where noted, this fee is included in above charges</i>	0.9%
<b>Administration Fee</b>	Yes	\$63.00	\$63.50	<i>Where noted, this fee is included in above charges</i>	0.8%



All Fees & Charges are GST inclusive where applicable	GST inc	2020/21	2021/22		% increase
<b>Statutory* Delegation #</b>					
<b>Memorials</b>					
Licence to erect Memorial	No	\$220.00	\$222.00		0.9%
Additional inscription on existing memorial	No	\$192.00	\$193.00		0.5%
<b>Interment Right Renewals &amp; Transfers</b>					
Interment Right renewal 50 years - full use	Yes			Current Rate	
Interment Right renewal 25 years - for historical use only, no additional interments	Yes			50% Current rate plus 5%	
Transfer of Interment Right to another person	Yes	\$88.00	\$89.00		1.1%
<b>Enquiries for historical information</b>	Yes	\$57.00	\$57.50	Minimum charge - discretionary option to collect	0.9%
<b>After Hours Surcharges</b>					
Weekend / Public Holiday surcharge	Yes	\$328.00	\$331.00		0.9%
After Hours surcharge - Monday to Friday 4pm to 7pm	Yes	\$85.00	\$86.00		1.2%
<ul style="list-style-type: none"> <li>A surcharge will apply for services provided after hours, on weekends and public holidays (Curator to advise at time of booking).</li> <li>When Interment Rights are purchased in advance and not in conjunction with an Interment (Right only), a curator's fee will be charged.</li> <li>Plaques are purchased through Council and invoiced to the customer. Each plaque incurs the administration fee stated above.</li> </ul>					
<b>DEVELOPMENT APPLICATIONS</b>					
Public Notification - Sign on Land			\$275.00	As per the Planning, Development and Infrastructure Act 2016, where the applicant has nominated for the relevant authority to place the notice on land.	
Development Fees *				All Planning, Development and Infrastructure Act 2016 statutory charges for lodgement, assessment, referral and compliance. <a href="https://plan.sa.gov.au/development_applications/before_you_lodge/application_fees">https://plan.sa.gov.au/development_applications/before_you_lodge/application_fees</a>	
<b>DEVELOPMENT SERVICES (PRE 19 March 2021)*</b>					
<b>Lodgement Fees*</b>					
Provisional Development Plan Consent	No	\$68.50			(100.0%)
Development Plan Staged Consent	No	\$68.50			(100.0%)
DA Lodgement Fee (Building)	No	\$77.00			(100.0%)
Lodgement Fee Swimming Pool	No	\$204.00			(100.0%)
<b>Development Plan Assessment Fees *</b>					
Development Plan Assess Fee <\$10,000	No	\$42.50	\$42.50		
Dev Plan Assessment Fee \$10K - \$100K	No	\$116.00	\$116.00		
Dev Plan Assessment Fee >\$100,000	No			0.125 per cent of the development cost up to a maximum of \$200,000	
Development Fee - Extension of time	No	\$109.00	\$109.00		
Non Complying Development Fee	No	\$109.00	\$109.00		
Non Complying Administration Fee - Additional	No	\$140.00	\$140.00		
Non Complying Development Fee <= \$10K	No	\$58.00	\$58.00		
Non Complying Development Fee > \$10K & <= \$100K	No	\$140.00	\$140.00		
Non Complying Development Fee > \$100K	No			0.125 per cent of the development cost up to a maximum of \$200,000	
<b>Referral Fees *</b>					
Referral - Minister For River Murray	No	\$406.00	\$406.00		
Referral - CFS	No	\$243.00	\$243.00		
Referral - DAC	No	\$243.00	\$243.00		
Referral - EPA Schedule 21	No	\$243.00	\$243.00		
Referral - EPA Schedule 22	No	\$406.00	\$406.00		
Referral - Minister Mining	No	\$243.00	\$243.00		
Referral - Water Resource	No	\$243.00	\$243.00		
Referral - Heritage Branch	No	\$243.00	\$243.00		
Referral - DPTI	No	\$243.00	\$243.00		
Referral - Technical Regulator	No	\$243.00	\$243.00		
Referral - Building Rules Assessment Commission	No	\$342.00	\$342.00		
Referral - Building Assessment Commission >\$1m	No	\$406.00	\$406.00		
<b>Public Notification Fee * CAT2 &amp; 3</b>	No	\$116.00	\$116.00		
<b>Category 3 Advertising</b>	Yes	\$438.00	\$442.00		0.9%

All Fees & Charges are GST inclusive where applicable		GST inc	2020/21	2021/22		% increase
Statutory* Delegation #						
Building Rules Assessment *						
Calculated by Floor area - Class 1, 2 & 4	Yes		\$3.29	\$3.29	Per sqm	
Calculated by Floor Area - Class 3, 5 & 6	Yes		\$4.38	\$4.38	Per sqm	
Calculated by Floor Area - Class 7 & 8	Yes		\$2.91	\$2.91	Per sqm	
Calculated by Floor Area - Class 9A	Yes		\$4.97	\$4.97	Per sqm	
Calculated by Floor Area - Class 9b	Yes		\$4.36	\$4.36	Per sqm	
Calculated by Floor Area - Class 10	Yes		\$0.98	\$0.98	Per sqm	
Building Rules Assessment minimum Fee	Yes		\$74.50	\$74.50		
Schedule of Essential Safety Provisions	Yes		\$105.00	\$105.00		
Building Rules	Yes		\$56.50	\$56.50		
Modification Building Rules	Yes		\$170.00	\$170.00		
Change of Classification *						
Building - Class 1, 2 & 4	Yes		\$73.00	\$73.00	If the Building Rules Assessment is more than the Minimum Fee then this will be 80% of the total Building Rules Assessment (per sqm).	
Building - Class 3, 5 & 6	Yes		\$73.00	\$73.00		
Building - Class 7 & 8	Yes		\$73.00	\$73.00		
Building - Class 9A	Yes		\$73.00	\$73.00		
Building - Class 9b	Yes		\$73.00	\$73.00		
Building - Class 10	Yes		\$73.00	\$73.00		
Building - Demolition Fee *	Yes		\$74.50	\$74.50	If the Building Rules Assessment is more than the Minimum Fee then this will be 20% of the total Building Rules Assessment (per sqm)	
Certificate of Occupancy *	Yes		\$49.00	\$49.00		
Carparking Contribution #	Yes		\$26,624.00	\$26,624.00	per space	
Indirect Developer Contribution #	Yes		POA	POA	Per allotment multiplied by the average of the increase in the ABS Average Weekly earnings and the Product Prices Indexes - only applicable to developments with Council agreements related to the Residential PAR	
MDPA Area #						
Transport Infrastructure MDPA Area	No		\$64,264.00	\$64,632.00		0.6%
Recreation Sport & Community Infrastructure Mt Barker MDPA Area	Yes		\$1,990.00	\$1,990.00		
Recreation Sport & Community Infrastructure Nairne MDPA Area	Yes		\$1,680.00	\$1,680.00		

All Fees & Charges are GST inclusive where applicable						% increase
GST inc				2020/21	2021/22	
<b>Statutory* Delegation #</b>						
<b>DOGS</b>						
<b>Dog Registration Fees</b>				<i>New registrations in June will incur no fee</i>		
<b>Standard (Desexed and Microchipped)</b>				\$40.00	\$40.00	<i>New registration in April or May will incur a reduced fee of \$20.00</i>
<b>Non Standard</b>				No	\$80.00	<i>New registration in April or May will incur a reduced fee of \$40.00</i>
Microchipped				No	\$75.20	<i>New registration in April or May will incur a reduced fee of \$40.00</i>
Desexed				No	\$48.00	<i>New registration in April or May will incur a reduced fee of \$20.00</i>
<b>Standard - Concession</b>				No	\$20.00	<i>New registration in April or May will incur a reduced fee of \$10.00</i>
<b>Non Standard - Concession</b>				No	\$40.00	<i>New registration in April or May will incur a reduced fee of \$20.00</i>
Microchipped				No	\$37.60	<i>New registration in April or May will incur a reduced fee of \$20.00</i>
Desexed				No	\$24.00	<i>New registration in April or May will incur a reduced fee of \$12.00</i>
<b>Other</b>						
Guide dog / Hearing Dog				No fee	Free	
Working Dog				No	\$24.50	
Assistance Dog				No	\$24.50	<i>New registration in April or May will incur a reduced fee of \$12.25</i>
Greyhound registered with SA Greyhound Board				No	\$21.30	<i>New registration in April or May will incur a reduced fee of \$10.50</i>
<b>Animal Tag Replacement</b>				<b>Yes</b>	<b>\$10.00</b>	<b>(BACO)</b>
Late registration fee				No	\$10.00	
First Registration (applies to puppies under 6 months of age)				No	No fee	
Business registration fee per dog				No	\$80.00	
<b>Dog Infringements</b>						
Dog Impounding Fee #				No	\$60.00	<i>first 72 hours then an additional \$15 per day</i>
Unregistered Dog *				No	\$170.00	
Dog not wearing registration disc *				No	\$170.00	
Wandering at large *				No	\$210.00	
Failure to remove dog faeces *				No	\$210.00	
Creating noise by barking or otherwise *				No	\$315.00	
Rushes or chases a vehicle *				No	\$315.00	
Attacks, rushes or chases person etc *				No	\$315.00	
Dog is at a school, kindergarten or childcare without permission *				No	\$315.00	
<b>CATS</b>						
<b>Cat Registration Fees</b>				<i>New registrations in June will incur no fee</i>		
<b>Standard Cat (Desexed and Microchipped)</b>				No	\$20.00	<i>New registration in April or May will incur a reduced fee of \$10.00</i>
<b>Non Standard Cat</b>				No	\$40.00	<i>New registration in April or May will incur a reduced fee of \$20.00</i>
<b>Non Standard Cat - Concession</b>				No	\$20.00	<i>New registration in April or May will incur a reduced fee of \$10.00</i>
<b>Standard Cat - Concession</b>				No	\$10.00	<i>New registration in April or May will incur a reduced fee of \$5.00</i>
<b>Late Registration Fee</b>				No	\$10.00	
<b>Kitten (under 6 months of age)</b>				No	No fee	
<b>Cat Trap Hire #</b>						
<b>Standard</b>				No	\$100.00	<i>Refundable when the cat trap is returned clean and undamaged</i>
<b>Concession</b>				No	\$50.00	
<b>Cat Impounding Fee</b>				Yes	\$33.00	<i>per day</i>

All Fees & Charges are GST inclusive where applicable		GST inc	2020/21	2021/22	<div>MOUNT BARKER DISTRICT COUNCIL</div> <div>% increase</div>
Statutory* Delegation #					
PARKING *					
Private Parking Act *					
Obstructing Pedestrian Or Vehicle Access	No		\$83.00	\$83.00	
No standing Zone	No		\$102.00	\$102.00	
Disable Zone	No		\$397.00	\$397.00	
Permit Parking	No		\$70.00	\$70.00	
Time Limit Area	No		\$56.00	\$56.00	
Protrude Over Walkway Or Driveway	No		\$85.00	\$85.00	
Australian Road Rules Act *					
Angle Parking	No		\$70.00	\$70.00	
Disabled Zone	No		\$397.00	\$397.00	
Double Parking	No		\$102.00	\$102.00	
No Stopping Yellow Line	No		\$104.00	\$104.00	
Parallel Parking	No		\$70.00	\$70.00	
No Parking	No		\$85.00	\$85.00	
Obstruct Access To and From Driveway	No		\$85.00	\$85.00	
Obstruct Access To and From Footpath Ramp	No		\$83.00	\$83.00	
Park In A Loading Zone	No		\$73.00	\$73.00	
Parking Longer than Indicated	No		\$56.00	\$56.00	
Parked In A No Stopping Area	No		\$102.00	\$102.00	
Parking In A Public Place	No		\$70.00	\$70.00	
Park Near Traffic Lights At Intersection	No		\$102.00	\$102.00	
Park Within 10 Metres Of Intersection	No		\$104.00	\$104.00	
Pedestrian Crossing	No		\$102.00	\$102.00	
Permit Parking	No		\$70.00	\$70.00	
Stopping Near A Bus Stop	No		\$102.00	\$102.00	
Stopping in a Bicycle Lane	No		\$287.00	\$287.00	
Stopping In A Bus Zone	No		\$140.00	\$140.00	
Stopping Near A Fire Hydrant	No		\$85.00	\$85.00	
Stopping In Or Near An Intersection	No		\$102.00	\$102.00	
Stopping on a Painted Island	No		\$102.00	\$102.00	
Stopping on a Traffic Island	No		\$102.00	\$102.00	
Stopping In A Loading Zone	No		\$73.00	\$73.00	
Stopping In Mail Zone	No		\$70.00	\$70.00	
Stopping On A Path Dividing Strip	No		\$104.00	\$104.00	
Stopping In Permit Area	No		\$70.00	\$70.00	
Stopping Near a Post-box	No		\$102.00	\$102.00	
Stopping On Roads - Heavy Long Vehicles	No		\$125.00	\$125.00	
Stopping In Taxi Zone	No		\$140.00	\$140.00	
Further Offence	No		\$54.00	\$54.00	
Other #					
Impounding Vehicle	No		\$258.00	\$258.00	Up to 14 days from notification per day post 14 day period
Impounding Vehicle	No		\$6.10	\$6.10	
WASTE CONTROL SYSTEMS *					
New Waste Control System (CWMS)	No		\$371.00	\$371.00	
New Waste Control System (CWMS) - 2 storey	No		\$499.00	\$499.00	
New Waste Control System (on-site system)	No		\$499.00	\$499.00	
New Waste Control System (on-site system) - 2 storey	No		\$627.00	\$627.00	
Waste Control System Alteration CWMS	No		\$243.00	\$243.00	
Waste Control System Alteration - not CWMS	No		\$371.00	\$371.00	
Additional fee for every 1,000 litres (or part thereof) in excess of 5,000 litres	No		\$25.25	\$25.25	
Additional inspections	No		\$128.00	\$128.00	
AIR QUALITY POLICY *					
EPA Air Quality policy Domestic	No		\$100.00	\$100.00	
EPA Air Quality policy Non Domestic	No		\$300.00	\$300.00	



All Fees & Charges are GST inclusive where applicable	GST inc	2020/21	2021/22		% increase
<b>Statutory* Delegation #</b>					
<b>PROPERTY SLASHING FEES</b>					
Slashing - Standard block <1200m2 #	Yes	\$261.00	\$264.00	Plus Administration Fee	1.1%
Slashing larger blocks #	Yes			Cost plus 60% and Administration Fee	
Specialized Work - Brushcutting or Reach Arm Slasher #	Yes			Cost plus 60% and Administration Fee	
Administration Fee #	Yes	\$100.00	\$150.00		50.0%
Expiation issued pursuant to Fire & Emergency Services Act, 2005 *	Yes	\$315.00	\$315.00		
<b>IMMUNISATION</b>					
<b>All amounts are per dose</b>					
<b>NB: all off-site programs incur GST for vaccines.</b>					
Adult DTP (8 plus years) #	No	\$45.00	\$50.00	Per dose	11.1%
<b>Seasonal Influenza #</b>					
Per dose	No	\$25.00	\$25.00	Per dose	
Employees @ workplace	Yes	\$25.00	\$25.00	Per dose plus administration fee	
Administration & travel	Yes	\$84.50	\$84.50	per hour	
<b>Sharps Disposal Containers #</b>					
Small - 1.4L	Yes	\$7.50	\$7.50		
Medium - 3L	Yes	\$8.50	\$8.50		
Large - 5L	Yes	\$10.00	\$10.00		
<b>OTHER LICENCES</b>					
<b>Commercial Activity on Council Land #</b>					
<i>Community groups and stalls operating for charitable purposes will have a licence issued free of charge.</i>					
Annual Fee	Yes	\$290.00	\$290.00		
6 month Fee	Yes	\$146.00	\$146.00		
3 month Fee	Yes	\$74.00	\$74.00		
<b>Encroachments</b>					
This shall allow for an encroachment that is up to 25 metres in length along property boundary.	Yes	\$68.50	\$69.20	Annual Fee. Includes encroachments onto unmade roads and road reserves. Encroachment in excess of 25 metres will be subject to negotiation.	1.0%
<b>Outdoor Dining Permit</b>					
Outdoor Dining Permit - licensed premises	No	\$74.00	\$74.00	per seat per year	
Outdoor Dining Permit - unlicensed premises	No	\$70.00	\$70.00	per seat per year	
<b>Parklets</b>					
Parklet Lease - 1 year	Yes	\$990.00	\$1,000.00	Installation cost	1.0%
Parklet Lease - 3 years	Yes	\$3,000.00	\$3,030.00	Annual fee, in addition to initial installation cost of up to \$1,000	1.0%
Parklet Lease - 3 years	Yes	\$330.00	\$333.00	Annual maintenance charge	0.9%
<b>Mobile Food Vendor Permit</b>					
Mobile Food Vendor Permit - 1 month	Yes	\$110.00	\$110.00		
Mobile Food Vendor Permit - 12 months	Yes	\$1,100.00	\$1,100.00		

All Fees & Charges are GST inclusive where applicable		GST inc	2020/21	2021/22		% increase
<b>Statutory* Delegation #</b>						
<b>FOOD ACT *</b>						
Standard Inspection - Small business	No		\$129.00	\$129.00	<i>less than 20 Staff</i>	
Standard Inspection - Large business	No		\$321.00	\$321.00	<i>more than 20 Staff</i>	
Failure to comply with an improvement notice	No		\$750.00	\$750.00		
Offence against Division 2 of the Food Act – Body Corporate	No		\$2,500.00	\$2,500.00		
Offence against Division 2 of the Food Act – Natural Person	No		\$500.00	\$500.00		
<b>Follow up inspection where non compliance identified</b>						
Small business - 20 or less full time food handlers	No		\$60.00	\$60.00		
Large business - more than 20 full time food handlers	No		\$150.00	\$150.00		
<b>Food Safety Auditing</b>						
<i>For Community and Charitable Organisations</i>						
Onsite Audit	Yes		\$80.00	\$80.00	<i>Per hour</i>	
Desktop Audit	Yes		\$40.00	\$40.00	<i>Per hour</i>	
Follow up Audit	Yes		\$80.00	\$80.00	<i>Per hour</i>	
<i>For All Other Organisations</i>						
Onsite Audit	Yes		\$160.00	\$160.00	<i>Per hour</i>	
Desktop Audit	Yes		\$80.00	\$80.00	<i>Per hour</i>	
Follow up Audit	Yes		\$160.00	\$160.00	<i>Per hour</i>	
<b>PERMITS &amp; PENALTIES *</b>						
Maximum Penalty set by Act	No		\$750.00	\$750.00		
Continuing offence set by Act	No		\$50.00	\$50.00	<i>Per day</i>	
<b>PERMIT APPLICATIONS, SKIP BINS, HOARDINGS ETC</b>						
<b>Application to alter a Road</b>						
Driveway Crossover application fee	Yes		\$20.00	\$20.00		
Stormwater application fee	Yes		\$20.00	\$20.00		
Electrical/underground works	Yes		\$20.00	\$20.00		
Closure of on street car parking space	Yes		\$50.00	\$15.00	<i>Per day or part thereof</i>	(70.0%)
<b>Skip Bins</b>						
Skip bin on Council land/road application fee	Yes		\$40.00	\$40.00		
Time extension	Yes		\$10.00	\$10.00	<i>Per day or part thereof</i>	
Express application assessment	Yes		\$50.00	\$50.00	<i>Any application requiring assessment within 8 working days</i>	
<b>Shipping Containers</b>						
Shipping container on Council land/road application fee	Yes		\$60.00	\$60.00		
Time extension	Yes		\$20.00	\$20.00	<i>Per day or part thereof</i>	
Express application assessment	Yes		\$70.00	\$70.00	<i>Any application requiring assessment within 8 working days</i>	
<b>Hoarding</b>						
Hoarding application fee	Yes		\$50.00	\$50.00		
Hoarding occupation - up to 48 square metres in total	Yes		\$20.00	\$20.00	<i>Per week or part thereof</i>	
Hoarding occupation - between 49 square metres and 72 square metres	Yes		\$40.00	\$40.00	<i>Per week or part thereof</i>	
Hoarding occupation - between 73 square metres and 110 square metres	Yes		\$60.00	\$60.00	<i>Per week or part thereof</i>	
Hoarding occupation - 111 square metres or greater	Yes		\$90.00	\$90.00	<i>Per week or part thereof</i>	
Express application assessment	Yes		\$60.00	\$60.00	<i>Any application requiring assessment within 8 working days</i>	
Extension of time - per square metre	Yes			\$1.50	<i>calculated on area of occupation per week or part thereof</i>	
<b>LOCAL NUISANCE EXEMPTION APPLICATION</b>						
Application Fee	Yes		\$50.00	\$50.00	<i>Request for exemption - out of hours construction noise</i>	
<b>Note:</b> any extra costs will be passed onto the applicant, may include environmental monitoring or advertising etc.						
<b>COUNCIL BYLAWS</b>						
Movable Signs	No		\$112.00	\$113.00		0.9%
Roads	No		\$112.00	\$113.00		0.9%
Council Land	No		\$112.00	\$113.00		0.9%
Dog Bylaws	No		\$112.00	\$113.00		0.9%

All Fees & Charges are GST inclusive where applicable		GST inc	2020/21	2021/22	 % increase
Statutory* Delegation #					
<b>HIGH RISK MANUFACTURED WATER SYSTEMS *</b>					
Application for Registration	No		\$40.50	\$40.50	
Additional Registration	No		\$27.00	\$27.00	
Registration Renewal	No		\$20.40	\$20.40	
Inspection	No		\$162.00	\$162.00	
Additional Inspection	No		\$108.00	\$108.00	
<b>LOCAL NUISANCE &amp; LITTER CONTROL ACT 2016 *</b>					
Disposal of 50 litres or more of class B hazardous litter or general litter	No		\$1,000.00	\$1,000.00	
Disposal of up to 50 litres of class B hazardous litter	No		\$500.00	\$500.00	
Disposal of up to 50 litres of general litter	No		\$210.00	\$210.00	
Post a bill on property without the consent of the owner or occupier of the property.	No		\$315.00	\$315.00	
Not removing litter if directed by an authorised person	No		\$210.00	\$210.00	
Failure to comply with nuisance or litter abatement notice	No		\$500.00	\$500.00	
<b>HIRE OF COUNCIL FACILITIES #</b>					
<b>Mount Barker Town Hall</b>					
Hall Hire - per hour	Yes		\$25.00	\$25.00	Stair access to Mount Barker Town Hall Accommodates 55 people dependent on COVID restrictions
The Den Hire - per hour	Yes		\$10.00	\$10.00	
Kitchen Hire	Yes		\$35.00	\$35.00	Flat rate per booking Flat fee For casual hirers or new long term hirers
Optional Cleaning fee	Yes		\$120.00	\$120.00	
Refundable Bond	No		\$500.00	\$500.00	
<b>Mount Barker Polo Grounds</b>					
<b>Club Rooms</b>					
Solstice Screen Casting, HDMI connections and Wi-Fi	Yes		\$30.00	\$30.00	Accommodates 115 people dependent on COVID restrictions flat fee flat fee flat fee
Kitchen and bar use	Yes		\$35.00	\$35.00	
Optional cleaning fee	Yes		\$120.00	\$120.00	
<b>Sports Grounds</b>					
Hire - per hour	Yes			\$30.00	Flat rate per booking not applicable for regular hirers
Use of toilets/showers	Yes			\$30.00	
Refundable Bond	No			\$500.00	
<b>Laratinga Pavilion</b>					
Pavilion Hall with access to outside deck, grassed area, access to external power and 2 external public disabled toilets	Yes		\$55.00	\$55.00	per hour, accommodates 25 people dependent on COVID restrictions
Pavilion Deck with access to external power and 2 external public disabled toilets	Yes		\$25.00	\$25.00	
Rushes and Reeds Room (partition removed) with access to 2 external public disabled toilets	Yes		\$40.00	\$40.00	no limit to the number of people, COVID rules apply per hour, accommodates 25 people dependent on COVID restrictions
Rushes Room with access to 2 external public disabled toilets	Yes		\$20.00	\$20.00	
Solstice Screen Casting, HDMI connections and Wi-Fi for Pavilion	Yes		\$30.00	\$30.00	accommodates 10 people dependent on COVID restrictions flat fee flat fee per room
Solstice Screen Casting, HDMI connections and Wi-Fi for either or both Rushes and Reeds Room (each)	Yes		\$15.00	\$15.00	
Pavilion Kitchen	Yes		\$35.00	\$35.00	flat fee flat fee
Optional cleaning fee	Yes		\$120.00	\$120.00	

All Fees & Charges are GST inclusive where applicable	GST inc	2020/21	2021/22		% increase
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**Statutory\* Delegation #**

**MOUNT BARKER TOURIST PARK #**

		2020/21 OFF PEAK	2020/21 PEAK	2021/22 OFF PEAK	2021/22 PEAK		
Executive Cabin - 2 Bedroom - <i>per night</i>	Yes	\$155.00	\$155.00	\$160.00	\$160.00	2 adults	3.2%
Executive Cabin - 2 Bedroom - <i>per week</i>	Yes	\$1,085.00	\$1,085.00	\$1,120.00	\$1,120.00	2 adults	3.2%
<del>Family Cabin (not deluxe) - <i>per night</i></del>	<del>Yes</del>	<del>\$138.00</del>	<del>\$138.00</del>			<del>2 adults</del>	<del>(100.0%)</del>
<del>Family Cabin (not deluxe) - <i>per week</i></del>	<del>Yes</del>	<del>\$1,026.00</del>	<del>\$1,026.00</del>			<del>2 adults</del>	<del>(100.0%)</del>
Standard Cabin - 2 Bedroom - <i>per night</i>	Yes	\$128.00	\$128.00	\$130.00	\$130.00	2 adults	1.6%
Standard Cabin - 2 Bedroom - <i>per week</i>	Yes	\$896.00	\$896.00	\$910.00	\$910.00	2 adults	1.6%
Budget Cabin - 1 Bedroom - <i>per night</i>	Yes	\$102.00	\$102.00	\$102.00	\$102.00	2 adults	
Budget Cabin - 1 Bedroom - <i>per week</i>	Yes	\$714.00	\$714.00	\$350.00	\$350.00	2 adults, minimum 3 month - maximum 12 month stay	(51.0%)
Extra Adult - <i>per night</i>	Yes	\$20.00	\$20.00	\$20.00	\$20.00		
Extra Child - <i>per night</i>	Yes	\$15.00	\$15.00	\$15.00	\$15.00		
Powered site - <i>per night</i>	Yes	\$35.00	\$40.00	\$38.00	\$43.00	2 adults	7.5%
Powered site - <i>per week</i>	Yes	\$210.00	\$240.00	\$228.00	\$258.00	2 adults	7.5%
Extra Adult - <i>per night</i>	Yes	\$10.00	\$10.00	\$10.00	\$10.00		
Extra Child - <i>per night</i>	Yes	\$8.00	\$8.00	\$8.00	\$8.00		
Linen Pack (double/queen size) - additional	Yes	\$20.00	\$20.00	\$20.00	\$20.00	Per stay	
Linen pack (single) - additional	Yes	\$15.00	\$15.00	\$15.00	\$15.00	Per stay	

- Minimum booking times may apply for weekends, long weekends, Easter
- Terms of deposit on application
- Prices for all cabins include linen on queen size or double bed
- Peak times: 11 Dec - 30 Jan and all long weekends
- Corporate discounts available upon application
- Caravan clubs and group bookings qualify for a 10% discount, however a minimum 2 night stay is required for cabin bookings.

**REFUNDS:**

All refunds will be subject to a \$20.00 administration fee.

Refunds shall be given only according to the following periods of advance notice:


- More than 7 days: 100% (less administration fee), or whole deposit kept in credit for 12 months
- Up to 7 days: No refund

Refunds shall not be given for the following:

- Early departures.
- If a deposit does not arrive by the due date.
- Less than 7 days notice of cancellation.



All Fees & Charges are GST inclusive where applicable		GST inc	2020/21	2021/22		% increase
<b>Statutory* Delegation #</b>						
<b>MOUNT BARKER MOUNTAIN POOL #</b>						
<b>Admissions</b>						
Adults 18 years & over	Yes		\$6.60	\$6.80		3.0%
Patrons 3 years & under 18 years	Yes		\$5.10	\$5.20		2.0%
Under 3 years			No charge	No charge		
Spectators (Non Swimmers)	Yes		\$2.70	\$2.70		
<b>Term-time Swimming (Schools)</b>						
Single Lesson 3/4 of an hour	Yes		\$3.70	\$3.70		
Spectators			No charge	No charge		
<b>Swimming Club Training</b>						
Swimmers	Yes				as per contract with Belgravia	
Spectators			No charge	No charge		
<b>Vac-swim</b>						
Standard Admission	Yes				as per contract with Belgravia	
Spectators			No charge	No charge		
<b>Day &amp; Multi Passes</b>						
Aquatic 10 Multi Visit Pass (Adult)	Yes		\$59.40	\$61.20		3.0%
Aquatic 10 Multi Visit Pass (Concession)	Yes		\$45.90	\$46.80		2.0%
Season Pass	Yes		\$220.00	\$220.00		
Family Day Pass - up to 6 family members	Yes		\$22.00	\$24.00	Up to 6 family members of any age	9.1%
Family Season Pass (2A/2C)	Yes		\$360.00	\$395.00	Additional Children \$35	9.7%
<b>Concession Tickets - Health / Pensioner / Student</b>						
Card Holder Admission	Yes		\$5.10	\$5.20	Concession Tickets can be used for swimming admission, term time swimming, club training or combination of swimming and spectators.	2.0%
Card Holder Season Pass	Yes		\$176.00	\$176.00		
<b>Carnival Hire Charges</b>						
					as per contract with Belgravia	
<b>Pool Hire</b>						
Pool Lane Hire Per Lane Per Hour	Yes		\$16.00	\$16.50		3.1%
Whole Pool Hire Per Hour (Main Pool)	Yes		\$80.00	\$82.00		2.5%

All Fees & Charges are GST inclusive where applicable		GST inc	2020/21	2021/22		% increase
						
<b>Statutory* Delegation #</b>						
<b>ADELAIDE HILLS RECREATION CENTRE #</b>						
<b>Casual Admissions</b>						
Gym/Group Fitness	Yes		\$15.50	\$16.00		3.2%
Gym/Group Fitness (Concession)	Yes		\$12.30	\$12.50		1.6%
Fit Teen	Yes		\$8.00	\$8.00		
Strength 4 Life/Over 50s	Yes		\$8.00	\$8.00		
Veteran Service Person	Yes		\$5.00	\$5.50		10.0%
<del>Men's Health Group</del>	<del>Yes</del>		<del>\$7.00</del>			<del>(100.0%)</del>
Court 1 Casual Shots	Yes		\$5.00	\$5.00		
<del>Court 2 Casual Shots</del>	<del>Yes</del>		<del>\$4.00</del>			<del>(100.0%)</del>
Casual Roller Skaters - Court 2	Yes		\$5.00	\$5.00		
Play Club Court Play - School Holidays	Yes		\$3.00	\$3.50		16.7%
<b>Kindergym</b>						
Casual	Yes		\$7.00	\$7.00		
<del>Kindergym Casual (under 18 months of age   concession)</del>	<del>Yes</del>		<del>\$6.00</del>			<del>(100.0%)</del>
10 Visit Pass	Yes		\$63.00	\$63.00	Valid for 6 months	
<del>10 Visit Pass (under 18 months of age   concession)</del>	<del>Yes</del>		<del>\$64.00</del>		<del>Valid for 6 months</del>	<del>(100.0%)</del>
<b>Health Club Membership and Personal Training Sessions</b>						
Joining Fee	Yes		\$59.00	\$60.00	D/D = Direct Debit	1.7%
Full Access D/D	Yes		\$15.95	\$15.95		
Full Access D/D Concession	Yes		\$13.95	\$13.95		
Health Club Only	Yes		\$10.80	\$11.00		1.9%
Fit Teen Membership D/D	Yes		\$10.70	\$10.90		1.9%
2 People Family Membership Full Access D/D	Yes		\$26.50	\$28.70		8.3%
2 People Family Membership Full Access D/D Concession	Yes		\$23.25	\$25.10		8.0%
3 People Family Membership Full Access D/D	Yes		\$39.80	\$41.60		4.5%
3 People Family Membership Full Access D/D Concession	Yes		\$34.70	\$36.40		4.9%
4 People Family Membership Full Access D/D	Yes		\$53.00	\$55.50		4.7%
4 People Family Membership Full Access D/D Concession	Yes		\$46.40	\$48.55		4.6%
Work Cover 3 Month Upfront Membership	Yes		\$360.00	\$370.00		2.8%
Personal Training 1 Hour	Yes		\$62.00	\$65.00		4.8%
Personal Training 1/2 Hour	Yes		\$36.00	\$38.00		5.6%
Group Personal Training (4 People Max)	Yes		\$80.00	\$85.00		6.3%
Personal Training 1 Hour 10 Visit Pass	Yes		\$557.00	\$585.00		5.0%
Personal Training 1/2 Hour 10 Visit Pass	Yes		\$302.00	\$305.00		1.0%
6 Months Upfront	Yes		\$440.00	\$450.00		2.3%
6 Months Upfront Concession	Yes		\$390.00	\$390.00		
<b>Health Club Visit Passes (6-month expiry)</b>						
Full Access 10 Visit Pass	Yes		\$145.00	\$145.00		
Full Access 10 Visit Pass Concession	Yes		\$120.00	\$120.00		
Gym Only 10 Visit Pass	Yes		\$124.00	\$124.00		
Group Fitness Only 10 Visit Pass	Yes		\$124.00	\$124.00		
Teen Gym 10 Visit Pass	Yes		\$63.00	\$63.00		
<b>Gymnastics Membership</b>						
Gymnastics Parent Full Access D/D	Yes		\$13.50	\$13.95	D/D = Direct Debit	3.3%
Gymnastics Parent Full Access D/D Concession	Yes		\$12.50	\$12.85		2.8%
<b>Facility Hire</b>						
Court 1 - Full Court Casual Hire Per Hour	Yes		\$60.00	\$60.00		
Court 2 - Full Court Casual Hire Per Hour	Yes		\$50.00	\$50.00		
Badminton Court Per Hour	Yes		\$13.00	\$14.00		7.7%
Volleyball Court Per Hour	Yes		\$24.00	\$25.00		4.2%
Squash Court Hire Peak Rate Per Hour	Yes		\$22.00	\$22.00		
Squash Court Hire Peak Concession Rate Per Hour	Yes		\$17.00	\$17.00		
Squash Court Hire Off Peak Per Hour (9am-5pm)	Yes		\$14.00	\$14.00		
Squash Racquet and Ball Hire	Yes		\$5.00	\$5.00		

All Fees & Charges are GST inclusive where applicable	GST inc	2020/21	2021/22		% increase
<b>Statutory* Delegation #</b>					
<b>Social Sport</b>					
Mixed Netball Team Nomination Fee	Yes	\$22.00	\$22.00		
Mixed Netball Player Registration Fee	Yes	\$10.00	\$10.00		
Player Insurance (Optional for Players)	Yes	\$7.50	\$7.50		
Game Fee Per Player	Yes	\$8.00	\$8.00		
Social Badminton	Yes	\$5.00	\$5.50		10.0%
<b>Birthday Parties</b>					
Saturday Sports Parties	Yes	\$250.00	\$260.00		4.0%
Saturday Gymnastics Parties	Yes	\$250.00	\$275.00		10.0%
Sunday Gymnastics/Sports Parties	Yes	\$275.00	\$275.00		
<b>Ongoing Group Bookings</b>				ongoing bookings as agreed with Belgravia	

<b>12.2</b>	<b>REPORT TITLE:</b>	<b>COMMUNITY DEVELOPMENT LEAD STRATEGY</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/66953</b>
	<b>ATTACHMENTS:</b>	<b>ATTACHMENT 1: DOC/20/145787, COMMUNITY DEVELOPMENT LEAD STRATEGY (FINAL) FOR ENDORSEMENT</b> <b>ATTACHMENT 2: DOC/21/23727, SUMMARY OF COMMUNITY FEEDBACK AND AMENDMENTS TO DRAFT PLAN</b>
	<b><u>Key Contact</u></b>	Yelaina Eaton, Senior Community Development Officer, Community Services
	<b><u>Manager/Sponsor</u></b>	Nick Day, Manager Community Wellbeing, Community Services

**Community Plan 2020-2035:**

Theme 1: Community Wellbeing

CW Goal 2: Health and social connection - Our community feels engaged, confident and proud. We work together and support each other to be healthy, thrive and achieve our potential.

CW Goal 3: Heritage, cultural expression and celebration – The diverse and evolving cultural life of the district is promoted, celebrated and supported. Truth-telling and reconciliation helps to unite Australian Aboriginal people and generations of new arrivals from diverse cultural backgrounds in creating a shared future together. Cultural, performing and visual arts help educate, connect and celebrate community and environment.

**Annual Business Plan:**

Community Wellbeing:

CW1: Community Spirit and Participation

CW2: Community safety, public health and wellbeing

CW3: Quality community facilities and infrastructure

CW4: Cultural development

CW5: Recreation and physical activity development

CW6: Education and learning

**Purpose:**

To present to Council the analysis and amendments following consultation on the draft Community Development Lead Strategy.

To seek endorsement for the final Community Development Lead Strategy.

**Summary – Key Issues:**

1. On 7 December Council endorsed staff to undertake a period of public consultation on the draft Community Development Lead Strategy.
2. Feedback on the draft Strategy was generally positive, with an emphasis on the Strategy themes and implementation of actions for People, Participation and Place.
3. Where necessary, amendments have been made to the draft Strategy following on from the community consultation. These changes include amendments to existing actions and inclusion of new actions.
4. The Community Development Lead Strategy has been amended to take into account both community and Council staff feedback and is now presented for Council endorsement and implementation.

**Recommendation:**

That Council:

1. Note the community feedback received and the summary of consultation contained in **Attachment 2**.
  2. Endorse the Community Development Lead Strategy in **Attachment 1**.
- 

**Background:**

1. The Community Development Lead Strategy (the Strategy) is a 5-year strategy identifying key actions to assist the development of our community.
2. The purpose of this Strategy is to better understand the pressures and opportunities for our communities and to provide a sense of focus for Council, community and our partners to work together.
3. Four themes were developed that address the key opportunities the strategy sought to respond to. These are:
  - a. People – a healthy, vibrant and safe community
  - b. Participation – an engaged and caring community
  - c. Place – creating identity, culture and connection
  - d. Prosperity – living, working and doing business in the region.
4. Each of the four themes include actions to be implemented to address issues and opportunities within the community.
5. Existing plans and documents of Council have also been reviewed, considered and where relevant referenced within this Strategy.

6. Implementation of the Strategy will take place over a 5 year period and will be reviewed annually.

**Discussion:**

5. A four week period of consultation was conducted between 27 January and 24 February 2021 to seek community feedback and ensure the Strategy adequately reflects the interests of the community.
6. Attachment 2 contains a summary table of comments made, along with recommended responses and where applicable the associated amendments to the Strategy.
7. The consultation period saw Council staff engage with the community via a number of methods:
  - Displays at the Civic Centre, Library and Mount Barker Community Centre.
  - 5 Facebook posts with a total of 7,728 people reached and 133 people who engaged with the posts.
  - A consultation drop-in session on Thursday 11 February at the Mount Barker Community Library. Four people provided comments which were included as part of the feedback.
  - Council's YourSay project page: 61 people became aware of the project, 45 were informed and 3 people engaged with the project by completing a survey.
  - Written submissions: 2 written submissions were provided by community groups.
8. While there is always a diverse range of opinions on the priorities amongst any community, the feedback gathered showed the following as most important:
  - That the Strategy is resourced, implemented and reported on,
  - The actions in the themes of People, Place and Participation are most important to be delivered, specifically:
    - i. Accessible communication and consultation by providing remote access to council meetings and increasing the ways that citizens can bring their expertise to inform Council's decision-making,
    - ii. Investing in arts and culture,
    - iii. Supporting the activation of community facilities (Council and non-Council owned),
    - iv. Provision of varied opportunities for people to participate in their local communities, and
    - v. A review of community funding and grants to better meet community need.
9. The Strategy has now been revised and amended to better reflect and address the issues and opportunities raised by community. Additional and amended actions in the Strategy are:
  - Action 10: Review Council's Community Development Grant Program to ensure resources are available that best meet the needs of community groups and are aligned with this Strategy (amended action).
  - Action 20: Share local history and stories and continue support for the Local History Centre (additional action).

Following the consultation process, the revised Strategy is now presented to Council Members for endorsement (Attachment 1).

10. Implementation of the Strategy and its associated action plans will occur over a 5 year period and be reviewed and reported to Council annually via information reports and Elected Member memos.
11. With population growth, there are significant pressures on Council's budget to ensure infrastructure and services continue to be delivered and maintained. Delivery and funding partnerships with Federal and State Governments, non-government organisations, the private sector, community groups and individuals are essential to deliver community outcomes.

Council staff will continue to prioritise actions based on their endorsed timeframes, opportunity, community need / demand and funding / resource availability.

**Community Engagement:**

Decision to be made	To endorse the Community Development Lead Strategy
Key factors to be considered in decision (dot points)	<ul style="list-style-type: none"> <li>• Suitability for consultation</li> <li>• Community support</li> <li>• Social benefits</li> <li>• Sustainability</li> <li>• Competing priorities</li> </ul>
Area of community influence	<p>Aspects that were fixed:</p> <p>Issues regarding community safety, equity and social justice and legal requirements have been considered by Council are not subject to community influence.</p> <p>Citizens can add value regarding:</p> <ul style="list-style-type: none"> <li>• Information on the impacts and acceptability of details in the Community Development Lead Strategy.</li> <li>• Local knowledge, experience and ideas that will improve the Community Development Lead Strategy.</li> </ul>
Method of consultation, informing community & cost	<p>The community was informed about the draft Strategy via</p> <ol style="list-style-type: none"> <li>1. Council website</li> <li>2. Social Media</li> <li>3. Displays and a public open day</li> <li>4. Email communication with key stakeholders, including community groups and Government Agencies.</li> </ol> <p>Feedback on the draft Plan was sought via</p> <ol style="list-style-type: none"> <li>1. Feedback form – hard copy and online</li> <li>2. Public information session</li> <li>3. Written submissions</li> <li>4. Meetings with key stakeholders (where requested).</li> </ol> <p>The cost of the consultation was \$50 for publication costs.</p>

Feedback to stakeholders/Council	Council report summarising feedback and changes made as a result. Summary of consultation posted on the project's YourSay page.
Timeframe for consultation	There was a four week consultation period between 27 January – 24 February 2021.
Community input	A detailed summary of the consultation and findings is provided in <b>Attachment 2</b> .
Recommendations	The Strategy has been revised in response to community feedback and is recommended to Council for endorsement.

**Policy:**

Council's Public Consultation Policy applies.

**Long Term Financial Plan:**

In the LTFP adopted in December 2020 there is a provision for community development operational expenditure. Outcomes from future reviews of the Strategy may result in revised forecasts being staged and included in future revisions of the LTFP.

**Budget:**

This Strategy can be funded within the draft budget for 2021/22. Where it is identified that additional budget is required in future years, this will be assessed as part of the annual budget development process.

**Statutory/Legal:**

Council has prepared this Strategy in line with the Local Government Act 1999.

**Staff Resource Requirements:**

This Strategy has been prepared to be delivered within existing staff resources.

**Environmental:**

N/A

**Social:**

The Strategy proposes initiatives which will have a positive impact on health, wellbeing and social inclusion for all people who live, work, study and socialise in our community.

The Strategy takes into account the special needs of identified populations such as people from different cultures, people experiencing social, economic and environmental disadvantage, people of diverse lifestyles, our elders, and people with disabilities, their families and carers.

**Risk Assessment:**

The Strategy is not expected to have significant risks associated with its content, albeit there will be an expectation to deliver the actions. If actions are not delivered, there may be an impact on Council's reputation.

**Asset Management:**

An up-to-date audit of Council owned community assets will be required to assess compliance with the Disability Discrimination Act 1992. This has been considered in Council's Strategic Asset Management Plan and referenced in the Disability Access and Inclusion Plan 2020-2024.



**Conclusion:**

Council officers have conducted public consultation on the draft Community Development Lead Strategy exploring ways to improve community connections over the next 5 years. The Strategy has been reviewed in light of community feedback and is recommended to Council for its endorsement.

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Previous Decisions By/Information Reports to Council

Meeting Date	7 December 2020	CM Reference	DOC/20/148491
Title	Draft Community Development Lead Strategy 2020-2025, proposed community consultation		
Purpose	To provide Council Members with the draft Community Development Lead Strategy and seek authorisation to commence a 4 week period of public and stakeholder consultation on the draft.		

Meeting Date	8 August 2020	CM Reference	DOC/20/104964
Title	COUNCILLOR MEMO: INTENTION TO DEVELOP COMMUNITY DEVELOPMENT LEAD STRATEGY		
Purpose	To inform Council of the development of a Community Development Lead Strategy.		

Attachment 1 to Item 12.2

## Community Development

Lead Strategy 2021-2026



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We acknowledge that the district is part of the traditional ancestral land of the Peramangk people. We acknowledge the deep feelings of attachment and relationship of the Peramangk people to this land and their ongoing custodianship.

## Introduction

### **The Community Development Lead Strategy is a 5-year plan identifying key actions to assist the future development of our community.**

Communities thrive and grow stronger when people are enabled to bring about change – to have a say in their own future, to develop strong connections to others and to ‘place’, to feel safe and to be supported to make good choices about their own health and wellbeing. Decades of research and practice have shown that such communities promote mental, physical and social wellbeing more than any other factors known to the social and medical sciences.

Our community is one of our greatest assets. We are well-connected with above average volunteering rates, a large number of community-based organisations, a relatively healthy population and positive perceptions of community safety. At the same time, current economic, social and environmental conditions continue to challenge how a strong community is formed.

The purpose of this strategy is to better understand the pressures and opportunities for our communities and to provide a sense of focus for Council, community and our partners to work together. This strategy has been designed and developed specifically to:

- Create an environment for our identified populations<sup>[1]</sup> to flourish.
- Help to integrate new and existing communities.
- Encourage and retain the best of local culture, connection, heritage and identity.
- Support our community’s resilience and capacity to respond positively to crises.

With a commitment to the core value of supporting a healthy community we believe that Council has the right framework to help develop our communities and provide long term opportunities for healthy, happy and meaningful lives.

**Community development is a practice which supports the community to develop its own resources and capacity to address their needs. This includes identifying and understanding community desires, fostering community leadership and working with communities to broker partnerships that meet those needs.**

<sup>[1]</sup> Identified populations are groups of people who may be defined by demographic factors such as age, gender,

race/ethnicity, income level, education attainment, disability or geographical location of residence.

## Community Development and the role of Council

Community development plays an important role within Council which has been identified as a strategic priority in its Community Plan 2035 and is described as the principal role of Council in the Local Government Act 1999.

The Community Development Lead Strategy sits below Council's Community Plan 2020-2035 and provides a foundation for other detailed plans like the Reconciliation Action Plan. It also has connection with key strategic documents such as the Open Space Strategy and Townships Strategy.

Council will work in partnership with others to deliver community outcomes that are efficient with limited resources and reduce competition and duplication. Our work will be directed by the principles of Social Justice: equity, access, participation and rights.

### Local Government Act 1999, Chapter 2: 6 – Principal Role of Council

“(a) to act as a representative, informed and responsible decision-maker in the interests of its community; and

(b) to provide and co-ordinate various public services and facilities and to develop its community and resources in a socially just and ecologically sustainable manner; and

(c) to encourage and develop initiatives within its community for improving the quality of life of the community; and

(d) to represent the interests of its community to the wider community...”

### Hierarchy of Plans





## Levels of involvement

Council's role in achieving community development outcomes range from 'monitor' to 'deliver' and may vary within priority areas of the strategy. The table below describes these levels of involvement.

 <b>Monitor</b>	Periodically review indicators for community wellbeing in the district.
 <b>Inform</b>	Act as the first point of contact and referral for local residents for information about community programs, activities and support.
 <b>Advocate</b>	<p>Through effective advocacy, to attract additional resources and services to the district in-line with community needs and identified social initiatives.</p> <p>Encourage community partnerships, government agencies, services and support to address identified opportunities and gaps.</p>
 <b>Enable</b>	<p>Partner, facilitate or initiate involvement with community, Government agencies, non-government organisations and the private sector to deliver projects, plans, programs, funding and opportunities that enable community led outcomes and reflect community need.</p> <p>Enable people to participate in making decisions about matters that affect their lives.</p>
 <b>Deliver</b>	Guided by public participation, deliver targeted community programs and support in response to identified needs such as libraries, home and community care, open spaces, community buildings, footpaths and parks and gardens.

For the purpose of this strategy, it is worth noting that Council does not play a role in delivering formal health services, schools and tertiary education. Additionally, laws such as the *Disability and Discrimination Act 1992* and the *Public Health Act 2011* are made at the Federal or State Government level.

In consideration of the role of Council, this Strategy sets out the priority areas that will inform the direction for Council's community development key initiatives over the next five years.

## Who are we planning for



### Total population 2020

**37,481 and growing at 2.5% pa.  
55,000 people by 2035**

### 39 median age

*The traditional growth cohort (i.e. young workforce, parents and home builders aged 25-49) represents the bulk of the population, however there was a marked increase (2.9%) in the older cohort (empty nesters and seniors) with in the growth areas of Mount Barker.*

### Index of relative socio-economic disadvantage

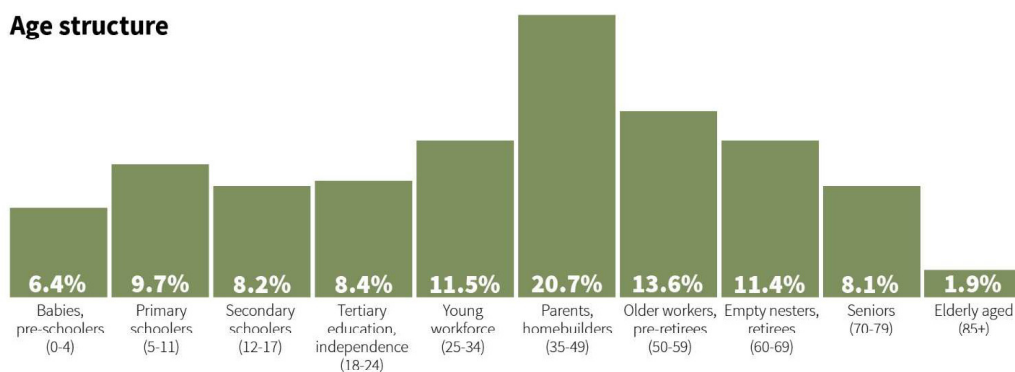
The Index of Relative Socio-economic Disadvantage (IRSD) score indicates that the population in the district as a whole is slightly more socioeconomically advantaged than in Metropolitan Adelaide overall, as well as above the score for Australia.

**1012** Mount Barker district

**1000** Australia

**969** greater Adelaide

### Age structure

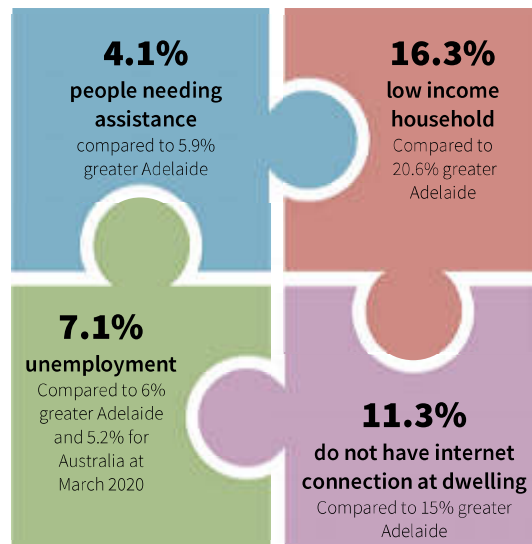
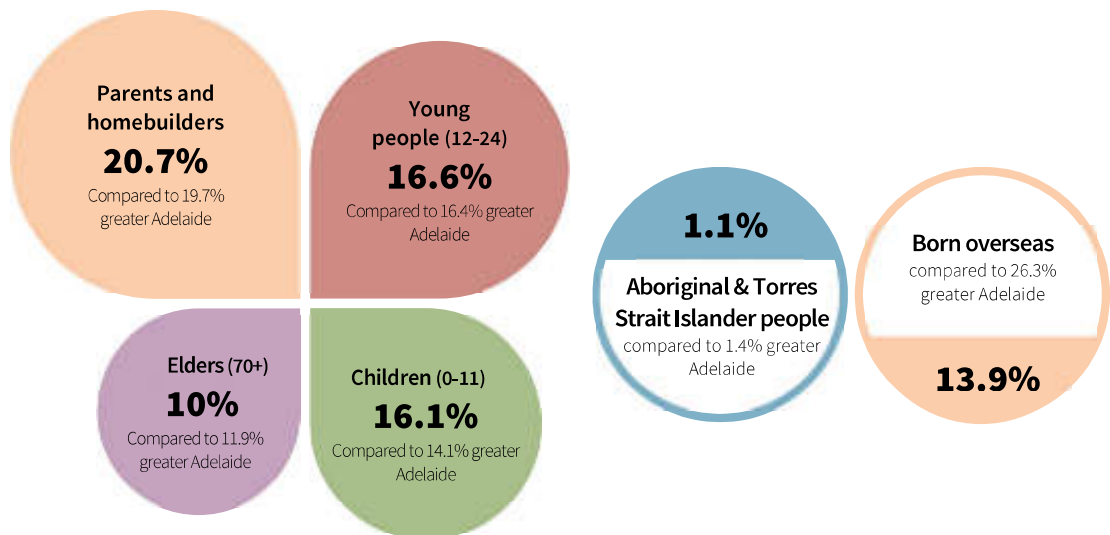


Source, Australian Bureau of Statistics. Census of Population and Housing, 2016 (Usual residence Data). Compiled and presented in file.id by .id the population experts



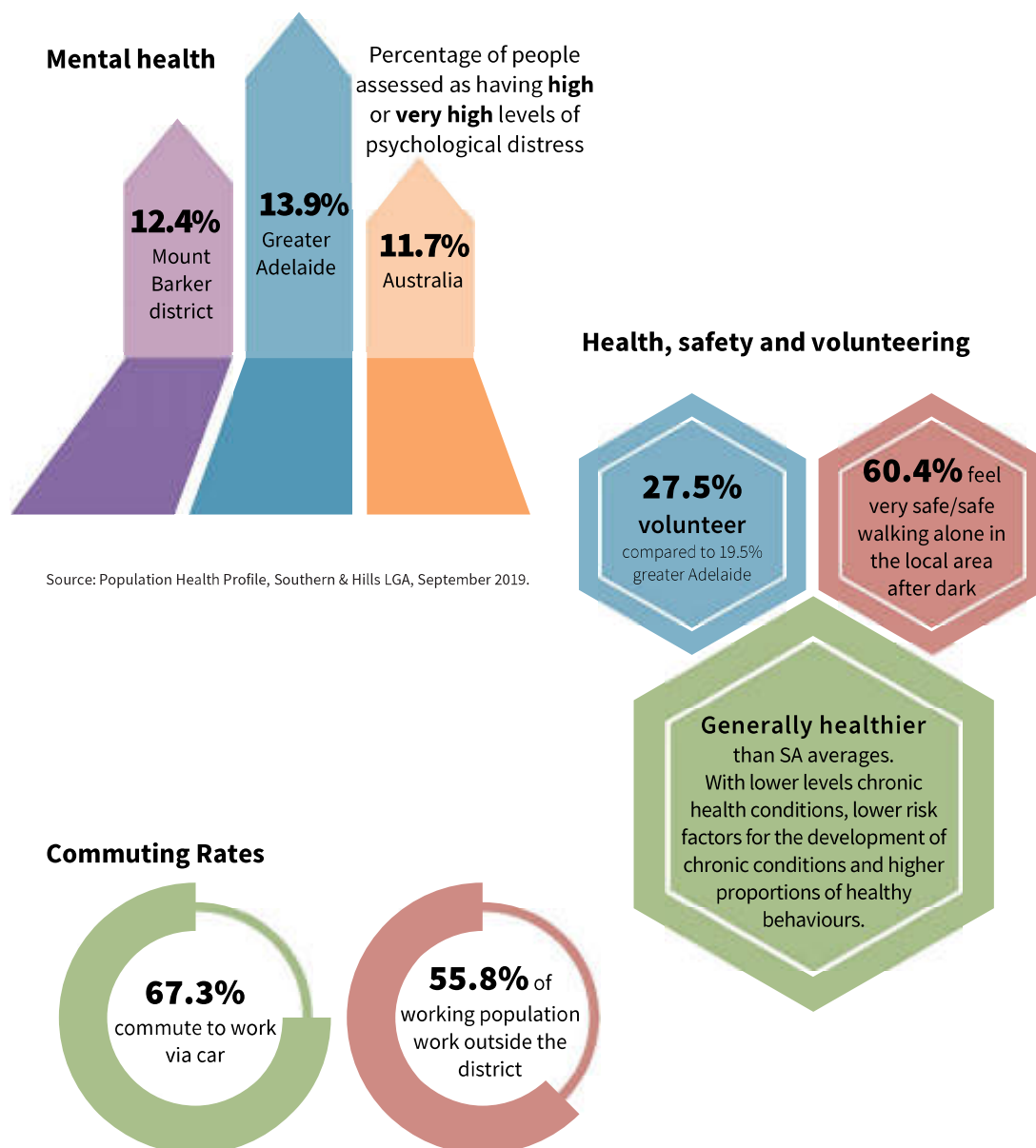
## Who are we planning for

### Identified Populations



Source: Economy ID: Economic Indicators, Unemployment, <http://economy.id.com.au/rda-ahfki/unemployment>  
Source: ABS Census 2016

## Who are we planning for



Source: ID Community: residents commuting outside of their community for work, <https://profile.id.com.au/mount-barker/residents>

## Key themes

The Community Development Lead Strategy is centered on four key themes:



### **People**

A healthy, vibrant and safe community



### **Participation**

An engaged and caring community



### **Place**

Supporting and creating identity, culture and connection



### **Prosperity**

Living, working and doing business in the region

To address these key themes, we will:

- Build on our strengths - recognise the value of our community's gifts, skills and abilities, our unique townships, growth areas, natural environments, the importance of sustainable economic development and the contributions of the community services that support our identified populations.
- Track our progress against our goals.
- Review and report on our progress every year to ensure that the Strategy remains relevant and continues to reflect community priorities.



A healthy, vibrant and safe community



## People

A healthy, vibrant and safe community

Council provides opportunities for everyone to live healthy and vibrant lives that are safe, connected and supported within the community.

### We know that:

- Residents are generally healthy with lower levels of chronic health conditions, lower risk factors for the development of chronic conditions and higher proportions of healthy behaviours compared to greater Adelaide. However, the number of people assessed as having high or very high levels of psychological distress has increased significantly, higher than Australian averages.
- Many of the people moving into the district are young people who are buying homes, having a family, working outside of the district and are likely to be experiencing housing stress. These people are seeking opportunities to connect with others and to activities that interest them, making the most of the time they have available.
- Forming community connection is not the same process for everyone. Particular population groups including people from different cultures, people experiencing social, economic and environmental disadvantage, people of diverse lifestyles, our elders, and people with disabilities, their families and carers may require focused attention to develop connection.

### The role and commitment of Council is to:

Recognise the value of healthy lifestyles, social connections and connection with nature and leisure to the maintenance of physical and mental wellbeing.

Implement a range of strategies to increase community awareness around mental health.

Encourage organisations to come together to develop community-led strategies that help address and prevent issues like family-violence, social isolation, drug-related crime and addiction and homelessness to improve and maintain community safety.

Sponsor and promote a variety of accessible opportunities and events for communities to come together, with special consideration for our identified populations.

Support the establishment of interest groups that celebrate difference within community.

Work with community to seek partners and resourcing and improve outcomes for identified populations, e.g.: children and young people, our elders and people with a disability.

Facilitate opportunities for families with children to connect and establish playgroups and parent support networks across the district.

Encourage the provision of intergenerational programs and activities such as Men's Sheds and Community Garden projects.





## People

A healthy, vibrant and safe community

### Actions

1. Implement, monitor and review Council's Disability Access and Inclusion Plan 2020-2024, Reconciliation Action Plan 2020 and Public Health Plan.
2. Develop and implement a Positive Aging Action Plan, specifically to:
  - Advocate for the continued provision of a range of community services, housing, support and programs to live independently, be active and fully participate in their communities.
  - Build connections with our elders to support effective engagement in preventative health, physical activity and social interaction programs.
3. Develop and implement a Child and Youth Action Plan, specifically to:
  - Work with and support community groups and sporting clubs to be youth friendly.
  - Advocate for the needs and interests of young people.
  - Consider the ideas of young people to make community events more appealing and relevant.
  - Create opportunities to provide youth activities, events and programs that are low or no cost across the district.
4. Review Council's support for 'youth at risk' programs to ensure they are relevant and effective.
5. Seek opportunities to provide free Wi-Fi within community and public spaces.
4. Facilitate a Community Programming Group with strategic partners (e.g.: Mount Barker Community Centre, Belgravia, Library) to deliver and facilitate a variety of community programs and activities across the district.
5. Seek funding and partners to deliver mental health training and education programs for community members to develop knowledge and skills to support community members who are experiencing mental ill health.
6. Develop and implement Library plans that consider:
  - Programs and resources for our elders, families and young people, and
  - Opportunities to provide outreach services in rural townships.

#### Linked strategic documents

- Public Health Plan
- Smart City Strategy
- Library Strategy



An engaged and caring community



## Participation

An engaged and caring community

Council promotes active citizenship that will encourage community-led initiatives, strong and resilient community organisations.

### We know that:

- Identified populations such as our elders, young people, people with disabilities and culturally and linguistically diverse people want opportunities to connect with their community and their ideas to be listened to and actioned. Equally, it is important that we engage with a broad cross-section of the community so we understand and plan for community need.
- Community leaders advocate and speak on behalf of the people they represent and influence positive community outcomes. As the population grows, it will be important to nurture a diversity of leaders who are empowered to represent new, emerging and under-represented communities.
- Residents are recognised for their active citizenship and pride in their district which is a foundation of social capital. Social values are constantly changing and these changes may lead to new and innovative ways for people to choose to volunteer and contribute to community.

### The role and commitment of Council is to:

Promote public participation as a way to make better decisions that incorporate the interests and concerns of affected stakeholders and meet community need.

Ensure identified populations are provided meaningful opportunities to be engaged in making decisions that affect them.

Develop accessible information that assists people to find and use the services and support they need through a variety of media and distribution mechanisms.

Encourage and support a range of inclusive volunteering opportunities.

Support organisations that involve volunteers with relevant advice, training, support, coaching, mentoring, tools and resources.

Facilitate opportunities within community for new residents to connect with existing communities as they move into the district.

Provide opportunities for community leaders to develop their gifts, skills and abilities.





## Participation

An engaged and caring community

### Actions

7. Develop and implement Communications Action Plan to improve accessibility of Council Communications, and specifically:
8. Develop and implement Community Engagement Action Plan to deliver a range of strategies that support a genuine commitment to community participation and engagement.
9. Develop and implement a Volunteer Development Action Plan to support and improve the volunteering programs run by community groups and Council.
10. Review Council's Community Development Grant Program to ensure resources are available that meet the needs of community groups and are aligned with this Strategy.
11. Implement strategies to recognise and celebrate community contributions and partnerships.
12. Develop and deliver community leadership training.

#### Linked strategic documents

- Community Consultation Policy
- Volunteering Policy



Creating identity, culture and connection





## Place

Creating identity, culture and connection to the district

Council supports a strong sense of identity in its rural townships and the emerging identity in its growth areas that is created by community and helps build a deeper sense of belonging.

### We know that:

- Having space where community can come together is important for building connections and working together. Council and community own a large number of facilities and open space, but many of these facilities are not fit for purpose or have low rates of use.
- While township identity in growth areas is changing, our smaller and remote townships are working to remain vibrant and celebrate their character.
- To encourage and celebrate community identity and belonging, opportunities that share the culture and history of the district through places, arts and cultural events are highly valuable.
- By empowering traditional owners of land and acknowledging their connection to the natural environment and nature we will help achieve a sustainable and healthy environment.

### The role and commitment of Council is to:

Respond to the changing demands and accessibility of our community facilities and the people that use and manage them.

Recognise and encourage identity and connection to place.

Acknowledge places of significance to the local Peramangk culture and respect their cultural importance.

To create opportunities for residents to connect with each other, local history, arts and culture and to the places they live.

### Actions

13. Implement strategies to maximise community benefit of existing community facilities, both Council and non-council owned.
14. Support the development of the Dumas St precinct as a community hub.
15. Provide new residents with information to support community connection.
16. Implement Council's Reconciliation Action Plan
17. Develop and implement a district response and plan for the Arts.
18. Provide opportunities for people to learn about the natural history of the district and to directly experience and care for the natural environment.
19. Facilitate a variety of community events, programs, activities and initiatives that foster community connection and bring diverse groups together.
20. Share stories of our local history and support the Local History Centre.

#### Linked strategic documents

- Housing Strategy
- Main Street Strategy
- Township Plans
- Environment Strategy
- Open Space Strategy
- Transport Strategy
- Trails Master Plan
- Tourism & Events Strategy



Living, working and doing business in the region





## Prosperity

Living, working and doing business in the region

Prosperity in our district is about living, working and doing business in a positive, inclusive and sustainable way that benefits the entire community.

### We know that:

- It is important that Council and the district's community groups continue to develop creative and innovative ways to be financially sustainable. Measuring the social impact of the work they do is essential to secure ongoing funding.
- When people participate in lifelong learning it supports the growth of a community's social, cultural, economic and personal wellbeing.
- The Socioeconomic Indexes for Areas index shows that the district is relatively advantaged and above the national average, however, pockets of disadvantage exist. Council's planning needs to recognise this diversity of need within community.
- Community led tourism and events that are well planned and managed are important way for rural towns to retain their vibrancy, culture and heritage whilst supporting local business and employment.
- Our community values the natural environment and its connection with community wellbeing and economic prosperity.

### The role and commitment of Council is to:

Facilitate, support and promote innovative and diverse lifelong learning opportunities and digital literacy programs across the district.

Take an active role in identifying and supporting community groups and organisations to develop social enterprise models that support identified populations to overcome educational or employment disadvantage while achieving a greater level of financial sustainability.

Encourage community groups in townships to develop social enterprise and local tourism ideas such as markets, events, arts trails, etc.

Effectively advocate to attract additional resources, funding and services to the district relevant to community need.

Encourage social and economic activities that support ecological sustainability and the environment.



## Prosperity

Living, working and doing business in the region

### Actions

21. Develop a plan for increasing the role of the Mount Barker Community Centre as a regional level community learning and cultural hub.
22. Develop a model for measuring the social return on investment to increase understanding of the value and effect of Council's work with the community.
23. Support learning opportunities for community groups to develop and implement social enterprise ideas.
24. Establish a library collection development strategy.
25. Develop and implement a digital literacy program at the Mount Barker Community Library.

#### Linked strategic documents

- Covid Economic Recovery Plan
- Economic Development Strategy
- Biodiversity Conservation Strategy
- Climate Change Strategy

## Implementation Plan

Priority Area	No.	Level of involvement	Action	Timeframe
1	1	Deliver	Implement, monitor and review Council's Disability Access and Inclusion Plan 2020-2024, Reconciliation Action Plan 2020 and Public Health Plan.	Ongoing
1	2	Deliver	Develop and implement Positive Aging Action Plan	Medium
1	3	Deliver	Develop and implement Child and Youth Action Plan	Short
1	4	Deliver	Facilitate a Cross-Council Community Programming group to deliver and facilitate a variety of community programs and activities in the district.	Short
1	5	Advocate	Seek funding and partners to deliver mental health training and education programs for community members to develop knowledge and skills to support community members who are experiencing mental ill health.	Short
1	6	Deliver	Develop and implement Library plans that consider the needs of our elders, families and young people.	Ongoing
2	7	Deliver	Develop and implement Communications Framework and Action Plan.	Short
2	8	Deliver	Develop and implement Community Engagement Action Plan	Short
2	9	Deliver	Develop and implement Volunteer Development Action Plan	Short
2	10	Deliver	Review Council's Community Development Grant Program to ensure resources are available that meet the needs of community groups and are aligned with this strategy.	Short
2	11	Enable	Implement strategies to recognise and celebrate community contributions and partnerships.	Medium
2	12	Enable	Design and deliver community leadership training.	Medium
3	13	Enable	Implement strategies to maximise community benefit of existing community facilities, both Council and non-council owned, particularly in rural townships.	Ongoing
3	14	Enable	Support the development of the Dumas St precinct as a community hub.	Short
3	15	Inform	Provide new residents with information to support community connection.	Short
3	16	Deliver	Implement Council's Reconciliation Action Plan	Short
3	17	Deliver	Develop and implement a district response and plan for the Arts.	Short
3	18	Enable	Provide opportunities for people to learn about the natural history of the district and to directly experience and care for the natural environment.	Short
3	19	Enable	Facilitate a variety of community events, programs, activities and initiatives that foster community connection and bring diverse groups together.	Ongoing
3	20	Deliver	Share stories about our local history and continue support for the Local History Centre.	Ongoing
4	21	Enable	Develop a plan for increasing the role of the Mount Barker Community Centre as a regional level community learning and cultural hub.	Short
4	22	Deliver	Develop a model for measuring the social return on investment.	Medium
4	23	Enable	Support learning opportunities for community groups to develop and implement social enterprise ideas.	Medium
4	24	Deliver	Establish a library collection development strategy.	Short
4	25	Deliver	Develop and implement a digital literacy program at the Mount Barker Community Library.	Short

Timeframe: Short 0-3 years, Medium 3+ years, Ongoing: for the life of the plan



**MOUNT BARKER**  
DISTRICT COUNCIL



Attachment 2 to Item 12.2

Summary of consultation, Community Development Lead Strategy 2021-2026			
<p>Period of Consultation: 27 January – 24 February 2021  Methods used: Your Say, Facebook, website, face-to-face drop-in session, survey, displays, brochure.  Submissions received: 9 (two letters, three online surveys, four face-to-face at drop in session)</p>			
Theme	Issue	Council Response	Action
People	We need to see a stronger focus on both physical and mental health across the region more broadly with more outreach services to the branching towns. Creating opportunity for people to participate in social activities which make them feel connected to their local community are important however there aren't often many drivers to initiate these. I believe councils have a good role to play in activating spaces and providing opportunity for social participation. Safety is concern for most towns across the region due to growth and changing populations, be it perceived or realised. Through creating community and connection, we can create safer communities and resilience which supports people in times of crisis and disaster (and pandemics) which are emerging more frequently.	Noted. The draft Strategy picks up on these important themes and outcome areas. No change.	
Place	I have lived in Mount Barker my whole life and I don't like the rapid growth.	Noted. Out of scope of this Strategy. No change.	
Place	I don't like the commercialisation of the Mount Barker Showgrounds. There is business signage everywhere, such as the cricket nets.	Noted. Out of scope of this Strategy. Rec and Sport Planner will liaise with sporting groups at the showgrounds to remove signage. No change.	
Place	Developing growth areas - connecting newly developed areas in the town with adequate infrastructure, public transport and family friendly spaces and access to shopping facilities.	Noted. Out of scope of this Strategy but is covered in linked strategic plans, specifically Township Plans. No change.	
Place	<p>An action regarding community-level emergency planning for each township.</p> <p>The District's small, rural townships are particularly vulnerable to the impact of changing climate including the increase risk of bushfire and the health impact of heat stress on our aging population. If Council does not have staff with the specific skills to develop community-based emergency plans, we would like to see it work closely with organisations that do have this expertise.</p>	<p>Noted. Out of scope of this Strategy and this action is covered in Township Plans which is referenced as a linked strategic document in this Strategy. No change.</p> <p>The action in township plans: <i>Council will continue working</i></p>	

		<i>with the CFS to ensure Community Bushfire management Plans are up-to-date.</i>	
Place	Improving information about, and promotion of, the Council-owned venues including Halls, Institute buildings and sports clubrooms to increase their use and support their viability. We note that Council has recently signed up for a venue sharing platform called SpaceToCo, but it has only listed the facilities which are managed by Council's administration. We think that a shared booking system that includes other facilities (Council-owned, but community-managed) would help to increase the level of their use and make it easier for volunteers managing these assets on behalf of Council.	Supported. This project is underway in line with staff resources and budgets. Council officers have first listed Council owned and operated community facilities and will then seek to incentivise other community assets to list their venues on Spaceto Co too.	
Place	I would like to see a focus on outreach across the region (could be within the proposed action plans) to take the services to where they are needed most. The model of creating a regional hub is challenging in regional areas due to obstacles such as transport, isolation and individual needs so there needs to be more opportunity for those who are isolated to participate socially in their local community and receive services like those in larger townships.	Noted. Where relevant, this Strategy picks up on this theme and is also specifically addressed in Township Plans. No change.	
Place	Investment in Arts and Culture  We are particularly concerned about the <u>very low</u> level of support for arts and culture at Mount Barker District Council. This is a point that MCA has raised in several Annual Business Plan and Budget submissions, as well as our feedback on the draft Community Plan. We acknowledge that Council has provided financial support to the Adelaide Festival and The Cedars in recent years. These provide 'high culture' arts events and visitor experiences. We would like to see more investment in grassroots participation in cultural and arts activity. A Council of this population size should really have an arts plan, an arts and cultural development officer, and a larger budget to develop our LOCAL creative talent, projects, experiences and initiatives.	Noted. Council is seeking grant funding to support the development of a plan for the Arts. This will identify opportunities that may include things like additional resourcing. No change.	
Place	Also on this page, the preamble states 'To encourage and celebrate community identity and belonging, opportunities that share the culture and history of the district through places, arts and cultural events are highly valuable.' We commend this but believe the action for arts and culture needs to be strengthened to be 'Develop and	Noted. The Plan for the Arts will identify actions such as an Arts Strategy. No change.	

	implement a district wide strategy and plan for Culture and Arts' – something this association has been actively working for since 2008!		
Place	Under 'Place' page 17, there is mention of history (3 <sup>rd</sup> dot point) in the preamble but no specific actions to encourage greater linkage to our district's heritage. Connection to the Local History Centre would be helpful here. In the Linked Strategic Documents section there is no link to any Heritage documents or plans. Perhaps no such documents exist, other than in the Development Plan?	Supported.	Share local history and stories and continue support for the Local History Centre.
Participation	If people engage with their community, they feel value and purpose... perhaps proud of what they contributed towards... like a community garden or local sport club or community events? Engaging also with our school aged youth and young adults to volunteer and help out, is critical to building an engaged community, even as the community grows. This is then noticed that this is normal and volunteering is not just for retired people. This naturally develops a community that is caring and across a wider age demographic.	Noted. Volunteering is an important part of this Strategy and is supported through staff resourcing. No change.	
Participation	To participate, encompasses feeling safe and happy in the town.	Noted. No change.	
Participation	An action regarding review of Council's Community Development Grant Scheme.  The review should include the total funding allocation for community grants, as well as the maximum size of these grants. If some larger grants were available (eg grants between \$5,000 - \$10,000), then communities could fundraise and contribute in-kind resources to deliver local projects of considerable value and benefit. There is a gap because some projects at this scale are too small for the Annual Capital Works budget, but they are at the scale that a community can deliver with the talent and capacity of its small organisations, drawing on volunteers and local businesses (and probably cheaper than Council can). Small projects like this would strengthen social connections and collaborations between community groups as well.	Supported	Review Council's Community Development Grant Program to ensure resources are available that best meet the needs of community groups and are aligned with this Strategy.  Short term.
Participation	Increasing the ways that the citizens can bring their expertise to inform Council's decision-making.  Advisory Groups and Committees that include expertise from the community are common in other LGAs, but do not exist at Mount Barker District Council. Two such committees we would like to see are an 'Environment and Climate Response' advisory committee, and an 'Arts and Cultural Development' advisory committee.	Supported and noted. This will be considered in Action 8: Develop and implement Community Engagement Action Plan.	

	These are areas where the community can add significant value to Council's work and inform its investments and decision-making.		
Participation	<p>Making it easier for the community to be informed about Council processes and decisions.</p> <p>We support live streaming of Council meetings. There have recently been occasions where our committee members could not attend a Council meeting in person, but we could have watched the relevant part of the meeting from home if it had been live streamed.</p>	Supported. This will be considered in the development of the Communications Action Plan detailed as an action in this Strategy.	
Participation	Page 4 last sentence states that <i>"Our work will be directed by the principles of Social Justice: equity, access, participation and rights"</i> . This is a great aspiration but at the very opportunity to demonstrate commitment to these principles the council has decided that this principle is not a priority. In particular, by rejecting live streaming of council meetings thereby excluding a large section of the council's community from access and participation in the democratic process.	Supported. This will be considered in the development of the Communications Action Plan detailed as an action in this Strategy.	
Other	The MCA notes that there are a number of linked plans, as well as new plans to be prepared as actions in the Lead Strategy. We request regular reporting on the linked sub-plans that are mentioned in the document. We would like to see updates on the implementation of ALL endorsed strategies and plans at a minimum of every three years.	Supported. A Council Information Reporting schedule for the Community Development Lead Strategy and associated Action Plans will be developed and delivered. See page 9: <i>"Review and report on our progress every year to ensure that the Strategy remains relevant and continues to reflect community priorities."</i>	
Other	MCA is very supportive of the directions and actions outlined in the Community Development Lead Strategy and we look forward to seeing them resourced and implemented in the coming years.	Noted.	
Other	The diagram on page 7 'Identified Populations', has a group of four bubbles meant to depict a population groups of interest, however three of the bubbles describe age groups and the other by roles leaving off the age range, so appears to mix categories of people. Age ranges should be listed against all groups to improve clarity.	Noted. Age ranges are reported on Page 6. A review of the "Who are we planning for" pages will be undertaken to improve document flow.	

Other	Additionally, the identified populations that the council is planning for seem to exclude those in the age groups 25 to 34, 50 to 59 and 60 to 69. The latter two groups combined, make up 25% of the total population.	Noted. As above, age ranges are reported on page 6.	
Other	The document would be improved by grouping population categories by like criteria rather than mixing categories and explicitly stating whether or not certain age groups have been excluded from this plan. This last point is particularly important as the introduction to the plan states " <i>This strategy has been designed and developed specifically to: Create and environment for our identified populations to flourish...</i> "	Noted. As above, age ranges are reported on page 6.	
Other	<p>Lead Strategy implementation</p> <p>Our chief concern is Council's commitment to timely and effective implementation of the Community Development Lead Strategy.</p> <p>We have observed that there has been little growth in Council's resourcing levels for community development, arts and culture, health and wellbeing during the last decade at least (with the notable exception of sporting infrastructure). Whilst the resident population has increased 25% during the last decade, the growth in Council spending appears to be mainly limited to infrastructure. There has been very little new investment in programs, services or funding for strategic partnerships that support community development and wellbeing for this larger resident population. It is certainly very difficult for the community to identify any such new investments.</p> <p>MCA urges Council to back this Lead Strategy with an increase in the staff resourcing allocation and funding levels for the initiatives outlined in the document. This will ensure the good intentions in the Lead Strategy result in tangible outcomes and stronger communities. We acknowledge the challenges that Mount Barker Council faces in regard to managing urban growth, but firmly believe that strong, connected, creative and prosperous communities need more than physical infrastructure. Increasing the amount of funding and staff resources for initiatives in the Community Development Lead Strategy will have a large impact, as many initiatives in community development are inexpensive.</p>	Noted. The Community Development Lead Strategy, while ambitious, has been prepared to be delivered with existing staff resources and budgets. Using a partnerships and co-funding approach, we will actively seek opportunities to support the delivery of actions outlined in the Strategy and recognise that without partners and appropriate funding, some actions will be more difficult to achieve. No change.	
Other	It is difficult to get an understanding of the priority of the listed action items.	Noted. Actions are prioritised based on the timeframe applied (short 0-3 years, medium 3+ years, ongoing: for the life of the Strategy in the Implementation Plan.	

Other	Each section People, Participation, Place and Prosperity has associated actions using continuous numbering from 1 to 24, but the Implementation Plan uses a different numbering system, making it difficult to refer to the full content of each action. Also, there is no explanation of the four priority areas that the actions are listed against as the priorities do not seem to refer to the time frames. Each priority group has a mixture of time frames.	Noted. A review of the document layout will be undertaken to see how it can be made easier to read and understand.	
Other	More clarity of the Implementation Plan would improve the document.	Noted. As above, a review of the document layout will be undertaken to see how it can be made easier to read and understand.	
Other	The document also has no indication of funding per year for the five years. It is assumed that the budget for the first year of this program will be described within the upcoming Annual Business Plan 2021 – 2022 and is likely operational funding rather than project funding.	Noted. The draft Community Development Lead Strategy, while ambitious, has been prepared to be delivered with existing staff resources and budgets. Using partnerships and co-funding approach, we will actively seek opportunities to support the delivery of actions outlined in the draft Strategy and recognise that without partners and appropriate funding, some actions will be more difficult to achieve.	
Other	We look forward to the final release and supporting the implementation of some of the actions.	Noted.	

<b>12.3</b>	<b>REPORT TITLE:</b>	<b>PERIODICAL ELECTOR REPRESENTATION REVIEW – IN PRINCIPLE PREFERRED STRUCTURE AND COMPOSITION DRAFT REPORT FOR COMMUNITY CONSULTATION</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/80178</b>
	<b>ATTACHMENTS:</b>	<b>1. DOC/21/85451 DRAFT PERIODICAL ELECTOR REPRESENTATION REPORT - COMPOSITION AND STRUCTURE OF COUNCIL - FOR CONSULTATION</b>
	<b><u>Key Contact</u></b>	Sue Miller, Risk & Governance Officer/EA to Mayor
	<b><u>Manager/Sponsor</u></b>	Brian Clancey Deputy CEO/General Manager – Governance, Strategic Projects and Wastewater/Recycled Water

**Community Plan 2020-2035:**

Leadership and Good Governance

LGG Strategy 1.1 – Attract a diverse elected body that represents, promotes and reflects the composition of the community.

LGG Strategy 1.3 – Provide opportunities for the community to access and participate in decision-making processes and fully integrate community engagement practices into Council activities.

LGG Strategy 1.4 – Enable community leadership.

**Annual Business Plan:**

Undertake the district wide representation review (i.e. elected member composition and ward boundaries) – page 34 of the Annual Business Plan.

**Purpose:**

To:

1. receive the draft Elector Representation Review Report prepared by the independent consultant as per Council's resolution of 3 May 2021 indicating Council's preferred composition and structure; and
2. endorse the draft Elector Representation Review Report prepared by the independent consultant indicating Council's preferred composition and structure for community consultation for a period of 5 weeks.

**Summary – Key Issues:**

1. Council's current ward structure cannot be retained because the elector ratios in the Central and South Wards breach the specified 10% quota tolerance limit prescribed under Section 33(2) of the Local Government Act 1999.
2. Significant future population growth is anticipated across the Council area. This matter is addressed in the attachment (refer 7.5, Demographic trends).
3. As per legislative requirements a Periodic Review of Elector Representation Options Paper was subject to an initial 6 week public consultation period 10 February 2021 to 31 March 2021.
4. Pursuant to Sections 12 (7) & (8) of the Local Government Act a draft Periodical Elector Representation Review Report on Council's preferred composition and structure has been prepared by the independent consultant and is required to be subject to a minimum 3 week public consultation period. A longer consultation period is proposed.
5. Strategies to encourage submissions from the community are proposed.

**Recommendations**

That Council Pursuant to Sections 12 (7) & (8) of the Local Government Act:

1. receive the draft Periodical Elector Representation Review Report on Council's preferred composition and structure prepared by the independent consultant (attachment 1)
  2. endorse the draft Periodical Elector Representation Review Report on Council's preferred composition and structure prepared by the independent to be subject to a 5 week public consultation period 9 June 2021 to 14 July 2021
  3. note minor formatting and grammatical changes may be made to the draft Periodical Elector Representation Review Report prior to it being published for public consultation; and
  4. note a public meeting will be held on Monday 19 July 2021 from 5.30pm to 6.15pm for those who wish to be heard.
-



**Background:**

1. A Representation Review is held to determine whether a Council community would benefit from an alteration to its composition or ward structure.
2. As per Section 12(4) of the Local Government Act 1999 (the Act), Mount Barker District Council is undertaking a periodical elector representation review during the period October 2020 – October 2021.
3. The review will address the issues of:
  - a. the principal member of Council (i.e. elected Mayor or selected Chairperson)
  - b. the composition of Council
  - c. the number of elected members required to adequately represent the community and perform the roles and responsibilities of Council
  - d. the division (or not) of the council area into wards
  - e. the number of wards
  - f. the level of representation and elector ratio within each ward
  - g. ward names; and
  - h. the Council name (if required)
4. The current ward structure cannot be retained because the elector ratios in the existing Central and South wards breach the specified 10% quota tolerance limit prescribed under Section 33(2) of the Local Government Act (1999).
5. An independent consultant Craig Rowe & Associates has been engaged by Council to examine demographic data and prepare the Periodical Elector Representation Review Options Paper and Periodical Elector Representation Review Report, conduct informal gatherings/workshops with Council Members, and public consultation sessions.
6. Detailed background information was provided to Council at the Council meeting held 1 February 2021.
7. As per legislative requirements a Periodic Review of Elector Representation Options Paper was subject to an initial 6 week public consultation period 10 February 2021 to 31 March 2021.
8. An informal gathering was held on Monday 19 April 2021, open to the public, at which the independent consultant explored with council members the community submissions, and responded to questions from council members regarding the issues as referred to in items 3 and 4 under background above, and canvassed in this report

9. At the Council meeting 3 May 2021 Council:
- a. received all of the submissions received and the independent consultant's summary report on submissions received in response to the Periodical Elector Representation Review Options Paper; and
  - b. provided an indication to the independent consultant as to Council's preferred position for the independent consultant to prepare a draft Elector Representation Review Report for consideration and endorsement at a future council meeting for community consultation.

**Discussion:**

10. Significant future population growth is anticipated across the Council area. This matter is addressed in the attachment (page 13, item 6.5, Demographic trends). The anticipated increase in the future population of the Council area will likely result in greater elector numbers, higher elector ratios, and potentially greater workloads for the elected members.
11. As advised in the attached draft Periodical Elector Representation Review Report, having duly considered all relevant provisions of the Act; the information and alternatives contained within the Representation Options Paper, the submissions received from the community, and the potential ramifications of the Statutes Amendment (Local Government Review) Bill 2020, Council proposes the following in respect to its future composition and structure:
- a. The principal member of Council continue to be a Mayor elected by the community
  - b. The Council area be divided into three wards (as depicted in Map 1 and described hereinafter)
  - c. Proposed ward number 2 be represented by four (4) ward councillors; and proposed wards numbers 1 and 3 both be represented by three (3) ward councillors
  - d. The future elected body of Council comprise the Mayor and ten (10) ward councillors.
  - e. Council believes that the identification/allocation of appropriate ward names is an important element of the elector representation review and, as such, welcomes further suggestions from the community in respect to the issue of ward names/identification.
  - f. Council is proposing to retain the name 'Mount Barker District Council'
12. Whilst the attached draft Periodical Elector Representation Review Report represents Council's current position for the future Council structure and composition (following the extensive process to date) no final decision in respect to Council's future composition and/or structure will be made until consideration has been given to any and all public submissions which may be received during this next public consultation phase.

13. The Community will be invited to make submissions on the draft Periodical Elector Representation Review Report on Council's preferred composition (attachment 1) and structure prepared by the independent consultant via the following:
- g. Council's Your Say website – from 9 June 2021
  - h. Advertisements will be placed during the week commencing 7 June 2021 in:
    - i. The Courier
    - ii. Government Gazette
    - iii. The Adelaide Hills Weekender
    - iv. The Advertiser
  - i. A public meeting Monday 19 July 2021 5.30pm to 6.15pm
14. Any person making a written submission on the draft Periodical Elector Representation Review Report will be requested to indicate at the time of making their submission if they wish to address Council at a public hearing on Monday 19 July, 5.30pm to 6.15pm.
15. Submissions will be acknowledged, and the acknowledgement will include advice regarding the public meeting to be held Monday 19 July 2021, 5.30pm to 6.15pm.
16. Those who previously made a submission in response to the Periodical Elector Representation Review Options Paper will be invited to indicate if they wish to address Council at the public meeting to be held Monday 19 July 2021, 5.30pm to 6.15pm.
17. Those in attendance at the public meeting on Monday 19 July 2021 will be invited to address the meeting, even if they have not indicated their intent to do so prior to the meeting.
18. Feedback received during the consultation period and at the public meeting will be reported to Council at a future council meeting.

**Community Engagement:**

Community Input is sought	The draft Elector Representation Review Report prepared by the independent consultant indicating Council's preferred position is the subject of consultation for 5 weeks (statutory requirement is 3 weeks), submissions are invited during this time, and provides the opportunity for those making a submission to be heard at a public meeting to be held Monday 19 July 2021, 5.30pm to 6.15pm.
Decision to be made	As detailed in the draft Periodical Elector Representation Review Report.

Key factors to be considered in decision (dot points)	Aspects that are fixed: If wards are retained the ward quota should not vary by more than 10% Key areas for community input: As detailed in the draft Periodical Elector Representation Review Report.
Area of community influence	Council Representation
Method of consultation, informing community & cost	People will be invited to make written submissions as required via the following: Council's Your Say site Advertisements will be placed in the: Government Gazette The Courier Adelaide Hills Weekender The Advertiser Public meeting Monday 19 July 2021, 5.30pm to 6.15pm.
Feedback to stakeholders/Council	Submissions will be acknowledged.
Timeframe for consultation	Refer timeline provided as attachment to 1 February 2021 council meeting agenda item, and Council's Your Say website.

**Policy:**

NA

**Long Term Financial Plan:**

NIL

**Budget:**

The Annual Business Plan 2020/21 includes \$16,000 for the Periodical Elector Representation Review and \$6,000 has been included in the Draft 2021/22 Annual Business Plan to cover the cost of the independent consultant engaged and public notices. There is no change to the original amount budgeted but reflects it is spread over two financial years.

**Statutory/Legal:**

Section 12(4) of the Local Government Act 1999 (the Act) requires Council to comprehensively review all aspects of its composition and the division/potential division of the council area into wards at least once in each relevant period, as prescribed by the Minister from time to time (approximately every eight years). Any changes will come into effect at the next Local Government periodic election in November 2022.

**Staff Resource Requirements:**

This is incorporated into the existing work program of the Risk and Governance Officer, which includes engagement and ongoing liaison with the independent consultant.

**Environmental:**

NA

**Social:**

NA

**Risk Assessment:**

A risk is that relatively few submissions are received from the community. It is recommended that community consultation occur for 5 weeks not the minimum of 3 weeks that is required under legislation, and Council will seek to promote the opportunity for submissions as much as possible so as to raise community awareness of the process.

**Asset Management:**

NA

**Conclusion:**

It is a legislative requirement that a draft Periodical Elector Representation Review Report indicating Council's preferred position is subject to a minimum 3 week public consultation period. A period of 5 weeks' consultation is recommended.

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Previous Decisions By/Information Reports to Council

Meeting Date	3 May 2021	HPRM Reference	DOC/21/59477
Title	Elector Representation Review Report		
Purpose	To: 1. provide to Council all of the submissions received and the independent consultant's summary report on submissions received in response to the Periodical Elector Representation Review Options Paper; and 2. for Council to provide an indication to the independent consultant as to Council's preferred position for the independent consultant to prepare a draft Elector Representation Review Report for consideration and endorsement at a future council meeting for community consultation.		

Meeting Date	1 February 2021	HPRM Reference	DOC/21/11289
Title	Elector Representation Review Report		
Purpose	To endorse the draft Periodical Elector Representation Review Options Paper prepared by an independent consultant for community consultation for the prescribed period of 6 weeks, and outline the steps in the process to undertake the Representation Review..		

Meeting Date	16 September 2013	HPRM Reference	DOC/13/082311
Title	Approval of the Representation Review		
Purpose	To provide an update on the progress of the Elector Representation Review report.		

Attachment 1 to Item 12.3

## REPRESENTATION REVIEW REPORT

(SECTION 12(8a) OF THE LOCAL GOVERNMENT ACT 1999)



**DRAFT ONLY**

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### ATTACHMENT A - SUMMARY OF SUBMISSIONS





## 1. INTRODUCTION

Section 12(4) of the Local Government Act 1999 (the Act) requires each Council to undertake a review of all aspects of its composition and the division (or potential division) of the Council area into wards, with the view to determining whether the local community would benefit from an alteration to the current composition and/or structure of Council.

The Minister for Local Government has specified that Council is required to undertake and complete a review during the period October 2020 – October 2021.

This report has been prepared in accordance with the requirements of Section 12(8a) of the Act. It:

- provides information on the initial public consultation undertaken by Council;
- sets out the proposal that Council believes should be carried into effect; and
- presents an analysis of how Council's proposal relates to the relevant provisions and principles of the Act.

The key issues that need to be addressed during the review include:

- the principal member of Council, more specifically whether it should be a Mayor elected by the community or a Chairperson chosen by (and from amongst) the elected members;
- the need for area councillors in addition to ward councillors (under a ward structure);
- the division of the Council area into wards, or alternatively the abolition of wards;
- the number of elected members required to provide fair and adequate representation to the community; and
- if applicable, the level of ward representation and the name of any proposed future wards (if required).

The review process commenced in September 2020 and since that time Council has had numerous briefings and discussions regarding the various review issues; has deliberated over a range of representation and ward structure options; has considered the opinions and comments received from the community during the initial public consultation stage of the review process; and has taken into account the current legislative requirements and the potential implications of the *Statutes Amendment (Local Government Review) Bill 2020* (the Bill), including the proposal to cap the number of elected members within a Council.

Whilst the proposal presented herein reflects the current position of the Council (following the extensive review process to date), no final decision will be made in respect to Council's future composition and/or structure until consideration has been given to any and all public submissions which may be received during the current public consultation stage.



REPRESENTATION REVIEW REPORT

## 2. BACKGROUND

The Mount Barker District Council covers approximately 595 km<sup>2</sup> and had an estimated resident population of 37,481 as at the 30<sup>th</sup> June 2020.

In March 2021 there were 26,136 eligible electors within the Council area, this equating to an elector ratio (i.e. the average number of electors represented by a councillor) of 1:2,614.

The Council area is currently divided into three wards (refer Map 1), with the North Ward and the Central Ward both being represented by four councillors; and the South Ward being represented by two councillors (i.e. a total of ten councillors). The Mayor is the eleventh and principal member of Council. The current structure, which was adopted by Council at the previous elector representation review in 2012/2013, came into effect at the periodic Local Government elections in November 2014.

Table 1 provides current data pertaining to the number of electors within each of the existing wards (based on the House of Assembly Roll and Council's Supplementary Voters Roll); and demonstrates the variance in respect to the elector ratios (i.e. the average number of electors represented by a councillor) between the wards.

Table 1: Current ward structure - elector numbers and elector ratios

Ward	Crs	H of A Roll	Council Roll	Electors	Ratio	% Variance
North	4	9,534	23	9,557	1:2,389	- 8.58
Central	4	12,297	37	12,334	1:3,084	+17.98
South	2	4,236	9	4,245	1:2,123	-18.79
<b>Total</b>	10	26,067	69	26,136		
<b>Average</b>					1:2,614	

Source: Electoral Commission SA (March 2021)

The current ward structure cannot be retained because the elector ratios in the Central and South Wards breach the specified 10% quota tolerance limit prescribed under Section 33(2) of the Act (refer 7.3 Quota).

Council commenced its current elector representation review in September 2020 and completed the first of the prescribed public consultation stages on Wednesday 31<sup>st</sup> March 2021. Twenty-seven (27) submissions were received by Council.

At its meeting on Monday 3<sup>rd</sup> May 2021 Council considered all matters relevant to the review; and made "in principle" decisions regarding its preferred future composition and structure (refer page 5, 4. PROPOSAL).



### 3. PUBLIC CONSULTATION

The initial public consultation relating to the elector representation review was undertaken in accordance with the provisions of Sections 12(7) and 12(8) of the Act.

Public consultation commenced on Tuesday 10<sup>th</sup> February 2021 with the publishing of a public notice in "The Courier" newspaper. This was followed by the publishing of similar public notices in the Government Gazette and the "Weekender Herald" newspaper on Thursday 11<sup>th</sup> February 2021; and "The Advertiser" newspaper on Friday 12<sup>th</sup> February 2021. In addition, an information leaflet and a copy of the Representation Options Paper were made available at the Civic Centre and the library; an article (Periodical Elector Representation Review) with an online link to a "feedback page" appeared on the "Your Say Mount Barker" website page from Wednesday 10<sup>th</sup> February 2021; and social media promotion (e.g. Twitter and Facebook) was commenced on Friday 12<sup>th</sup> February 2021.

At the expiration of the public consultation period (i.e. close of business on Wednesday 31<sup>st</sup> March 2021) Council had received twenty-seven (27) submissions, fourteen (14) electronically via the "Your Say Mount Barker" website page; and thirteen (13) by email. During the course of the public consultation the website page recorded two hundred and fifty-nine (259) visits.

Of the submissions received, three (3) were deemed to be duplicates (i.e. the same submission which had already been made by a person or organisation). This being the case, it was determined that only twenty-four (24) submissions were valid.

A summary of the submissions is provided in Attachment A.

The receipt of twenty-four (24) valid submissions was considered to be a reasonable response, given that at the same stage of the previous elector representation review (November/December 2012) Council received only six (6) submissions. Despite representing only approximately 0.09% of the eligible electors within the Council area, the respondents provided some insight regarding several issues being addressed by the representation review.

A brief summary of the feedback received is as follows.

- In regards to the issue of the principal member, five (5) respondents specifically expressed support for the retention of an elected Mayor; but no submissions supported or called for a change to a Chairperson (appointed by and from amongst the elected members).
- Six (6) of the respondents expressed the view that wards should be abolished, whilst the remaining eighteen (18) either specifically expressed support for a particular ward structure option or for the retention of wards in general.
- Of the seventeen (17) respondents who identified their preferred ward structure option, nine (9) or 52.94% favoured Option 3 and/or Option 4 (i.e. three wards/ten councillors and three wards/nine councillors respectively). From the limited information available it was determined that most of these respondents were residents of Echunga or Macclesfield.



REPRESENTATION REVIEW REPORT

- Of the respondents who identified a preference for a specific ward structure option (as presented in the Representation Options Report), three (3) favoured Option 4 (three wards/nine councillors); two (2) favoured Option 3 (three wards/ten councillors); two (2) favoured Option 5 (three wards/nine councillors); and one (1) favoured Option 1 (four wards/ten councillors).

It should be noted that the provisions of Section 12 of the Act do not require Council to provide the individuals who made written submissions with the opportunity to address Council at this stage of the review process.



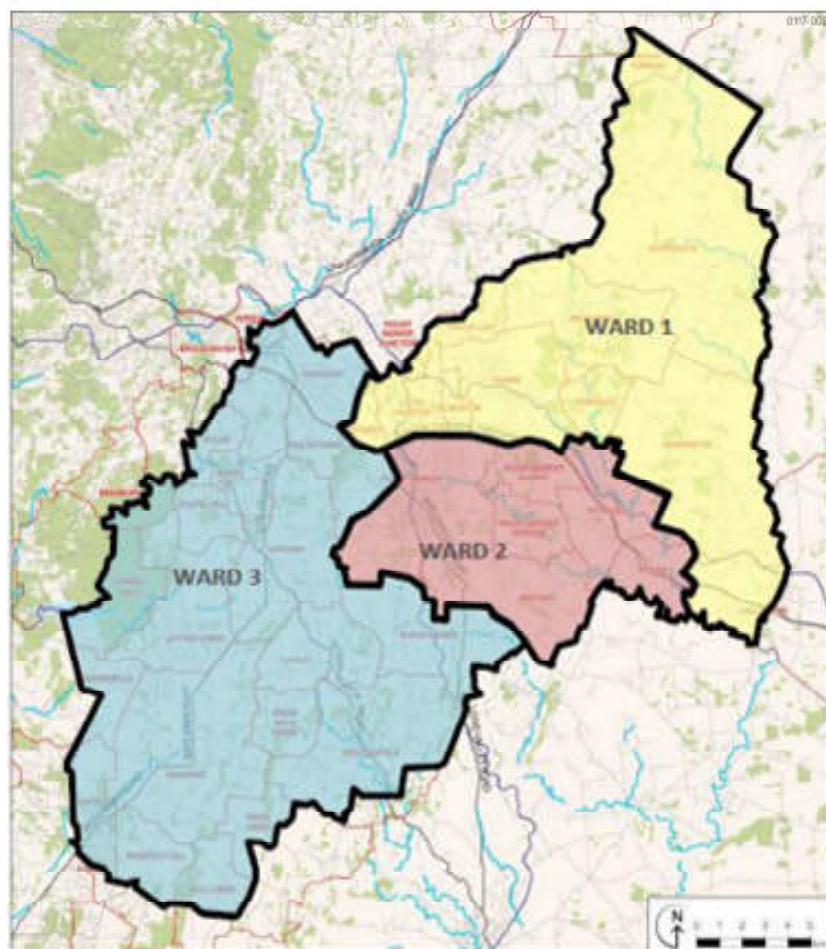


## 4. PROPOSAL

Having duly considered all relevant provisions of the Act; the information and alternatives contained within the Representation Options Paper; the submissions received from the community; and the potential ramifications of the Bill, Council proposes the following in respect to its future composition and structure.

- The principal member of Council continue to be a Mayor elected by the community.
- The Council area be divided into three wards (as depicted in Map 1 and described hereinafter).
- Proposed ward number 2 be represented by four (4) ward councillors; and proposed wards numbers 1 and 3 both be represented by three (3) ward councillors.
- The future elected body of Council comprise the Mayor and ten (10) ward councillors.

Map 1: Proposed ward structure





REPRESENTATION REVIEW REPORT

The proposed wards are described as follows.

Proposed ward number 1 is to incorporate the districts/suburbs of Blakiston, Brukunga, Callington, Dawesley, Harrogate, Hay Valley, Kanmantoo, Littlehampton, Mount Barker Junction, Mount Torrens, Nairne, Oakbank and Totness.

Proposed ward number 2 is to incorporate the districts/suburbs of Bugle Ranges, part of Mount Barker (east of Adelaide Road and Flaxley Road), Mount Barker Springs, Mount Barker Summit, Petwood, St Ives and Wistow.

Proposed ward number 3 is to incorporate the districts/suburbs of Biggs Flat, Bradbury, Bridgewater, Bull Creek, Chapel Hill, Dorset Vale, Flaxley, Echunga, Green Hills Range, Hahndorf, Jupiter Creek, Kangarilla, Kuitpo, Macclesfield, Meadows, part of Mount Barker (west of Adelaide Road and Flaxley Road), Mylor, Paechtown, Paris Creek, Prospect Hill and Verdun.

Table 2 provides data pertaining to the number of electors within each of the proposed wards; and demonstrates the variance in respect to the elector ratios of each of the proposed wards and the "quota" for the Council area.

Table 2: Proposed ward structure - Elector numbers and elector ratios per ward

Ward	Councillors	Electors	Elector Ratio	% Variance
Ward 1	3	7,453	1:2,484	- 2.19
Ward 2	4	10,533	1:2,633	+ 3.67
Ward 3	3	7,414	1:2,471	- 2.70



## 5. PROPOSAL RATIONALE

### 5.1 Principal Member

The principal member of Council has always been a Mayor who has been elected by the community.

Council believes that:

- a Mayor elected by the community is in accord with a fundamental principle of democracy – choice;
- the election of a Mayor affords all eligible members of the community the opportunity to express faith in a candidate, should they choose to do so, and provides Council with an identifiable principal member who is directly accountable to the community;
- the retention of an elected Mayor brings stability and continuity to the Council, given the four-year term of office;
- little practical benefit will likely be achieved by changing to a Chairperson at this time; and
- the retention of an elected Mayor as the principal member is consistent with the structure of the majority of councils within the state.

Further, Council is mindful of the potential ramifications of the Statutes Amendment (Local Government Review) Bill 2020 (the Bill) which is presently being considered by state parliament, the provisions of which seek to abolish the alternative office of Chairperson.

In addition, Council has noted that none of the submissions received favoured a change from an elected Mayor to a Chairperson (selected by and from amongst the elected members).

Council must conduct its current review in accordance with the relevant provisions and requirements of the Act which are in existence at this time. This being the case, should it have been Councils' desire to change from an elected Mayor to a Chairperson, a poll of the community would have had to be conducted in accordance with the requirements of Section 12 (11a-d) of the Act; and the result thereof would have had to clearly support the proposed change. Such a poll would have to be conducted by Electoral Commission SA at the cost of Council. This course of action is considered to be superfluous, given the intent and likely ramifications of the Bill.

**Having duly considered all relevant matters, Council believes that the principal member should continue to be a Mayor elected by the community.**





## 5.2 Wards/No Wards

The Mount Barker District Council has long been divided into wards.

Council believes that wards provide for direct representation of all areas and communities within the Council area; ensure local interests and/or issues are not overlooked in favour of the bigger “council-wide” picture; and provide recognizable lines of communication with Council through the ward councillors. It is also considered that ward councillors have empathy for, and an affiliation with, all of the communities within their ward; and that ward councillors deliberate and make decisions on the basis of achieving the best outcome for the ward which they represent and the Council area as a whole.

Further, the community knows and accepts the division of the Council area into wards; and the structure of representation that it provides. This assertion is seemingly supported by the fact that eighteen (18) or 75.0% of the twenty-four submissions received expressed support for a specific ward structure or the retention of wards in general, whilst only six (6) or 25.0% of the submissions favoured the abolition of wards.

It is also suggested that the retention of a ward structure could be perceived by many within the local community as an indication of stability within Local Government.

Council acknowledges that the “no wards” alternative affords electors the opportunity to vote for all of the vacant positions on Council; allows for the most supported candidates from across the Council area to be elected; and enables the elected members to be free of parochial ward attitudes. Notwithstanding this, Council is concerned that the “no wards” alternative:

- does not guarantee direct representation of all communities across the Council area;
- may make it easier for single interest candidates and/or groups to gain support (than does the existing ward-based system);
- has the potential to make the task and expense of contesting council-wide elections difficult and excessive; and
- has the potential to increase the cost of conducting elections and supplementary elections, given that all contested elections must be conducted on a council-wide basis.

Given the aforementioned, alternative ward structure options were considered with the view to identifying a structure that:

- provides a more equitable balance of electors (which can be maintained, within tolerance, over the extended period between reviews);
- allows for likely fluctuations in elector numbers, primarily as a consequence of future population growth and residential development; and
- exhibits an elector ratio that is similar, by comparison, to that exhibited by other councils of a similar size and type (i.e. avoids over-representation).





The proposed ward structure favoured by Council is a relatively simple configuration; provides more consistent levels of representation within the proposed wards; exhibits ward elector ratios which lay well within the specified quota tolerance limits; will accommodate reasonable levels of future population growth; and generally maintains entire districts/localities within a proposed ward (the exception being the district and township of Mount Barker).

**Having considered the aforementioned, Council is of the opinion that the Council area should continue to be divided into wards; and that the proposed ward structure will provide fair and adequate representation of the electors across the whole of the Council area.**

### **5.3 Area Councillors (in addition to ward councillors)**

Council is aware that area councillors (in addition to ward councillors) are unique to the City of Adelaide; and considers that this form of elected member/representation affords few advantages. Under a ward structure area councillors hold no greater status than a ward councillor; have no greater responsibilities than a ward councillor; nor need comply with any extraordinary or additional eligibility requirements. Furthermore, ward councillors generally consider themselves to represent not only the ward in which they were elected, but the Council area as a whole.

The introduction of area councillors (in addition to ward councillors) would also likely be a difficult proposition to support, given the provisions of the Act which speak against over-representation and require Councils constituted of more than twelve (12) members to examine the question of whether the number of members should be reduced.

**Council considers that the introduction of area councillors (in addition to ward councillors) is unwarranted, unnecessary and could potentially be a costly additional tier of elector representation.**

### **5.4 Ward Names**

Council is of the opinion that the existing ward names are appropriate and acceptable; are likely to be known by the community; and can be retained as they suit the proposed future ward structure.

The alternative means by which wards can be identified are somewhat limited, but can include letters, numbers, geographical features, place names or names of local heritage significance.

The review affords the opportunity for Council to consider appropriate alternative ward names. This being the case, Council again seek suggestions from the community in respect to the names/identification of any preferred future wards.

**Council believes that the identification/allocation of appropriate ward names is an important element of the elector representation review and, as such, welcomes further suggestions from the community in respect to the issue of ward names/identification.**



## 5.5 Number of Councillors

Council currently comprises ten (10) ward councillors.

Council is aware that the provisions of Sections 26 and 33 of the Act stipulate the need to ensure adequate and fair representation while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term).

Table 3 provides (for comparison purposes) the elector data; elector ratios (i.e. the average number of electors represented by a councillor); and the size/area of the regional councils which are considered to be of a similar type and size (elector numbers) as Mount Barker District Council. The data indicates that the Mount Barker District Council is not excessively large in area; does not comprise an excessive number of elected members; and exhibits the highest elector ratio of the cited Councils.

Table 3: Elector data and representation (Outer metropolitan and/or regional councils of a similar size in elector numbers).

Council	Councillors	Electors	Elector Ratio
Barossa (912 km <sup>2</sup> )	11	18,024	1:1,639
Gawler (41.10km <sup>2</sup> )	10	18,452	1:1,845
Alexandrina (1,827 km <sup>2</sup> )	11	21,003	1:1,909
Mount Gambier (308 km <sup>2</sup> )	8	19,754	1:2,469
Adelaide Hills (795.1 km <sup>2</sup> )	12	29,516	1:2,460
Mount Barker (595 km <sup>2</sup> )	10	26,114	1:2,611

Source: Electoral Commission SA (4 March 2021)

Despite the aforementioned, Council gave due consideration to a number of possibilities relating to its future composition which were based on eight (8) to ten (10) councillors. These options were outlined in the Representation Options Paper which was previously presented to the local community for consideration and comment.

In making its "in principle" decision to support the retention of ten (10) councillors, Council took the following into account.

- Whilst there was no definitive result from the initial public consultation regarding the matter of the preferred number of elected members, the most favoured alternatives (i.e. fourteen of eighteen submissions) supported the nine (9) and/or ten (10) councillor options.
- Whilst the councillors are elected to provide representation of, and assistance to, the electors within their wards, they also act in the best interest of all of the community within the Council area, including the 11,000 or more residents who are not enrolled to vote but experience the same day-to-day concerns and issues confronting the eligible electors throughout the Council area.



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- Significant future population growth is anticipated across the Council area. This matter is addressed later (refer 7.5, Demographic trends). The anticipated increase in the future population of the Council area will likely result in greater elector numbers; higher elector ratios; and potentially greater workloads for the elected members.
- The need for Council to:
  - comprise sufficient elected members to manage the affairs of Council;
  - maintain a suitable level and quality of representation in a growing community;
  - provide adequate lines of communication between Council and the community; and
  - ensure that the potential for diversity in the elected member's skill sets, experience and backgrounds is maintained.

Council believes that it is important to maintain the quality and level of representation that has long been experienced and expected by the local community. As such, a reduction in the number of councillors at this time would be untenable, given that it will likely result in increased workloads for the councillors which, in turn, may impact upon the quality of representation provided to the community.

**Accordingly, Council has formed the opinion that a change in the number of councillors is not warranted at this time.**





## 6. LEGISLATIVE REQUIREMENTS

The provisions of Sections 26(1)(c) and 33(1) of the Act require Council to take into account, as far as practicable, the following when developing a proposal that relates to its composition and structure.

### 6.1 Quota

Section 33(2) of the Act states: *"A proposal that relates to the formation or alteration of wards of a council must also observe the principle that the number of electors represented by a councillor must not, as at the relevant date (assuming that the proposal were in operation), vary from the ward quota by more than 10 per cent..."*.

According to Section 33(2a)(b) of the Act, ward quota is determined to be: *"the number of electors for the area (as at the relevant date) divided by the number of councillors for the area who represent wards (assuming that the proposal were in operation and ignoring any fractions resulting from the division)."*

The breakdown of elector data in Table 2 (page 6) indicates that the elector ratios in all of the proposed wards lay comfortably within the specified quota tolerance limits. As such, it is expected that all of the proposed wards will be capable of sustaining reasonable fluctuations in elector numbers over future years.

### 6.2 Communities of Interest and Population

The Act speaks of the desirability of reflecting communities of interest of an economic, social, regional or other kind.

"Communities of interest" have previously been defined "as aspects of the physical, economic and social systems which are central to the interactions of communities in their living environment", and are generally identified by considering factors relevant thereto, including neighbourhood communities; history and heritage communities; sporting facilities; community support services; recreation and leisure communities; retail and shopping centres; work communities; industrial and economic development clusters; and environmental and geographic interests.

Council believes that there are numerous communities of interest within the Council area, including (but are not limited to) the districts/localities of Biggs Flat, Blakiston, Bradbury (part), Bridgewater (part), Brukunga, Bugle Ranges, Bull Creek (part), Callington (part), Chapel Hill, Dawesley, Dorset Vale (part), Echunga, Flaxley, Green Hills Range, Hahndorf (part), Harrogate, Hay Valley (part), Jupiter Creek, Kangarilla (part), Kanmantoo, Kuitpo (part), Littlehampton, Macclesfield (part), Meadows, Mount Barker, Mount Barker Junction, Mount Barker Springs, Mount Barker Summit, Mount Torrens (part), Mylor (part), Nairne, Oakbank (part), Paechtown, Paris Creek (part), Petwood, Prospect Hill (part), St Ives, Totness, Verdun (part) and Wistow.



When developing the proposed ward structure, care was taken to ensure that, where possible, identified land use precincts were maintained in their entirety within the bounds of a ward, taking into account the features of the landscape and/or township/urban development. In order to achieve this, Council aimed to maintain entire districts/localities within wards (where possible).

### **6.3 Topography**

The Mount Barker District Council is approximately 595 km<sup>2</sup> in area; is located within the Mount Lofty Ranges; and primarily comprises undulating rural/farming land, although there are rapidly growing rural-residential areas and urban areas. The Council area is characterised by historic townships and farming areas wherein the main agricultural land uses include cropping, general farming and viticulture.

Despite the above, it is considered that the topography of the Council area will have little or no impact upon Council's proposal, given the size of the proposed wards and the fact that the proposed ward structure has been developed with the view to maintaining, where possible, entire "communities of interest" (districts, localities and/or townships) within the bounds of the proposed wards, taking into account the existing topographical features.

### **6.4 Feasibility of Communication**

Council believes that the proposed level of representation (i.e. ten councillors) will continue to provide adequate lines of communication between the elected members of Council and the community, taking into account the size of the Council area; the general distribution of electors (in particular the concentration of electors within the main townships); and the ever-improving communication and information technology.

### **6.5 Demographic Trends**

During the review process Council has taken into account the following information.

- According to data provided by Electoral Commission SA, the number of eligible electors within the Mount Barker District Council increased by 5,298 (25.42%) since the last elector representation in July 2012, with growth being experienced in all three wards at varying rates (but primarily within the existing Central Ward).
- The Ministerial Development Plan Amendment (2010) allows for thirty years of growth across the council area which will likely deliver an additional 7,000 dwellings. The majority of this growth is expected to occur in and about Mount Barker, Nairne and Littlehampton.
- Population projections prepared by the PlanSA (then Department of Planning, Transport and Infrastructure) in 2020 indicate that the population of Mount Barker District Council is anticipated to increase by 12,944 (38.2%) during the period 2016 – 2036 (i.e. 33,891 to 46,835).



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- The population projections prepared by forecast.id (as displayed on Council's website) predict greater growth than the PlanSA projections, suggesting that the population of the Council area is anticipated to increase by 20,392 (56.15%) during the period 2019 – 2036 (i.e. 36,318 to 56,710). Again, the areas of Mt Barker (and the Wistow District), Nairne and Littlehampton are identified as the likely key growth areas.
- According to data provided by the Australian Bureau of Statistics (refer 3218.0 Regional Population Growth, Australia), the estimated population of Mount Barker District Council increased every year during the period 2005 – 2019 (i.e. from 26,706 to 36,571), which equates to a total increase of 9,865 or 36.93%.
- The Mount Barker District Council "Community Profile" (as prepared by .id – the population experts) indicates that, based on the 2016 census data and a comparison with the data applicable to the average for Greater Adelaide, the Council area had a higher proportion of people in the younger age groups (under 15 years) and a smaller proportion of people in the older age groups (65+ years). The other major areas of difference were:
  - a larger percentage of persons aged 5 years to 9 years (7.1% compared to 6.0%);
  - a larger percentage of persons aged 10 to 14 years (6.7% compared to 5.6%);
  - a smaller percentage of persons aged 25 to 29 years (5.5% compared to 6.8%); and
  - a smaller percentage of persons aged 20 to 24 years (5.7% compared to 6.9%).

Overall, the data indicates that an estimated 6,897 persons (i.e. 20.65% of the local population) were in the age bracket 5 years to 19 years, although this is countered by the fact that 6,059 persons (18.37% of the local population) were aged 55 years to 69 years; and a further 3,323 persons (9.95% of the local population) were aged 70+ years.

## 6.6 Adequate and Fair Representation

For the reasons espoused earlier, Council is confident that its proposed future composition will provide the number of elected members required to manage the affairs of Council; provide an appropriate level of elector representation; maintain an appropriate diversity in the skill set, experience and expertise amongst the elected members; and present adequate lines of communication between the community and Council.



## 6.7 Section 26, Local Government Act 1999

Section 26(1) of the Act requires that a number of broader Principles also be taken into account during the review process. These are similar in nature to those presented under Section 33 of the Act and include the following.

- The desirability of avoiding significant divisions within the community.
- Proposed changes should, wherever practicable, benefit ratepayers.
- A Council having a sufficient resource base to fulfill its functions fairly, effectively and efficiently.
- A Council should reflect communities of interest of an economic, recreational, social, regional or other kind, and be consistent with community structures, values, expectations and aspirations.
- Residents should receive adequate and fair representation within the local government system, while over-representation in comparison with Councils of a similar size and type should be avoided (at least in the longer term).

The composition and structure being proposed by Council is considered to comply with the cited legislative provisions, in that it will:

- incorporate sufficient elected members to undertake the various roles and responsibilities of Council;
- have little if any detrimental impact upon the ratepayers and/or existing communities of interest;
- provide adequate and fair representation to all electors; and
- compare favourably with the composition and elector ratios of other metropolitan councils that are of a similar size (in terms of elector numbers) and type.





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## 7. CURRENT PUBLIC CONSULTATION

In accordance with Section 12(9) of the Act, interested persons are invited to make a written submission to Council in respect to this report, and more specifically the composition and structure that Council proposes to implement at the date of the next Local Government elections in November 2022. Any person who makes a written submission at this time will be afforded the opportunity to address Council or a committee thereof, either in person or by a representative, in support of their submission.

Interested members of the community are invited to make a submission expressing their views on the future composition and structure of Council. Submissions can be made as follows; and will be accepted until 5.00pm on (insert day and date) 2021.

- Via the "Your Say" page on the Council website ([www.mountbarker.sa.gov.au](http://www.mountbarker.sa.gov.au))
- Written submission addressed to the Chief Executive Officer, PO Box 54, Mount Barker 5251
- Emailed to [yoursay@mountbarker.sa.gov.au](mailto:yoursay@mountbarker.sa.gov.au).

Further information regarding the elector representation review can be obtained on Council's website or by contacting the Risk and Governance Officer on telephone 8391 7200 or email [yoursay@mountbarker.sa.gov.au](mailto:yoursay@mountbarker.sa.gov.au).





**ATTACHMENT A – SUMMARY OF SUBMISSIONS**

Respondent	Preferences
Respondent 1	<ul style="list-style-type: none"> <li>Option 5 (3 wards, 9 councillors)</li> </ul>
Respondent 2	<ul style="list-style-type: none"> <li>Option 1 (4 wards, 10 councillors)</li> </ul>
Respondent 3	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors) or Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 4	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors) or Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 5	<ul style="list-style-type: none"> <li>Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 6	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors) or Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 7	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors) or Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 8	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors) or Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 9	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors) or Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 10	<ul style="list-style-type: none"> <li>Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 11	<ul style="list-style-type: none"> <li>No wards</li> </ul>
Respondent 12	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors)</li> </ul>
Respondent 13	<ul style="list-style-type: none"> <li>Option 5 (3 wards, 9 councillors)</li> </ul>
Respondent 14	<ul style="list-style-type: none"> <li>No wards</li> <li>Option 6 (4 wards, 8 councillors - If wards are to be retained)</li> <li>Retain elected Mayor</li> </ul>
Respondent 15	<ul style="list-style-type: none"> <li>No wards</li> <li>Retain elected Mayor</li> </ul>
Respondent 16	<ul style="list-style-type: none"> <li>No wards</li> <li>Option 6 (4 wards, 8 councillors - If wards are to be retained)</li> <li>Retain elected Mayor</li> </ul>



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Respondent	Preferences
Respondent 17	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors) or Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 18	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors) or Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 19	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors) or Option 4 (3 wards, 9 councillors)</li> </ul>
Respondent 20	<ul style="list-style-type: none"> <li>No wards</li> <li>12 councillors</li> </ul>
Respondent 21	<ul style="list-style-type: none"> <li>Option 3 (3 wards, 10 councillors)</li> </ul>
Respondent 22	<ul style="list-style-type: none"> <li>No wards</li> <li>Option 6 (4 wards, 8 councillors - If wards are to be retained)</li> <li>Mayor</li> </ul>
Respondent 23	<ul style="list-style-type: none"> <li>Mayor</li> <li>Wards</li> </ul>
Respondent 24	<ul style="list-style-type: none"> <li>Option 4 (3 wards, 9 councillors)</li> </ul>

12.4	<b>REPORT TITLE:</b>	<b>SOUTHERN AND HILLS LOCAL GOVERNMENT ASSOCIATION EXEMPTION FOR AUDIT COMMITTEE</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/79662</b>
	<b>ATTACHMENTS:</b>	<b>1. DOC/21/84089 – SHLGA BOARD AUDIT COMMITTEE EXEMPTION REPORT</b>
	<b><u>Key Contact</u></b>	<b>Sue Miller, Risk &amp; Governance Officer</b>
	<b><u>Manager/Sponsor</u></b>	<b>Brian Clancey, Deputy CEO/General Manager Governance, Strategic Projects, Wastewater/Recycled Water</b>

**Community Plan 2020-2035:**

IP Strategy 3.3 Participate in regional governance planning and service sharing arrangements

**Annual Business Plan:**

NIL

**Purpose:**

To support a request to continue the current exemption of the requirement for the Southern and Hills Local Government Association to have an Audit Committee for up to a period of 5 years.

**Summary – Key Issues:**

1. The SHLGA currently has an exemption to the requirement to have an Audit Committee. The exemption expires on 30 June 2021.
2. Council is being asked by the SHLGA to support a request to the Minister for Local Government to continue that exemption.

**Recommendation:**

That Council supports a request to the Minister for Local Government for the Southern and Hills Local Government Association to retain its exemption from the requirement to establish an Audit Committee for up to a period of 5 years.

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**Background:**

1. The SHLGA is a 'regional subsidiary established by two or more councils' under the Local Government Act 1999 Part 2 schedule 2. Membership of the SHLGA Board comprises the Mayors and Chief Executive Officers of each of the constituent Councils, being Adelaide Hills Council, Alexandrina Council, District Council of Yankalilla, City of Victor Harbor, Kangaroo Island Council and Mount Barker District Council.
2. As per Local Government Act 1999 Schedule 2 Section 30(2) there is currently a requirement that all Subsidiaries must have an Audit Committee unless exempted by Regulation.
3. The Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 allows the Minister for Local Government to exempt regional subsidiaries by regulation or by application to the Minister.

**Discussion:**

4. The SHLGA currently has a Ministerial exemption to the requirement to have an Audit Committee as the SHLGA Board was of the view that given the scale, type of operation, procedures, practices and governance in place that the exposure and risks of the SHLGA to the constituent Councils is minimal, and does not warrant the costs of maintaining an Audit Committee.
5. On 16 March 2021 the Director, Office of Local Government, Planning and Land Use Services, Attorney General's Department wrote to SHLGA Executive Officer confirming, inter alia, that SHLGA received an exemption from the requirement to establish an audit committee in 2016, which expires on 30 June 2021.
6. A resolution of all constituent Councils to support a request to continue the exemption of the requirement of the SHLGA to have an Audit Committee.
7. Consistent with the current exemption, it is proposed the exemption be requested for a period of up to 5 years.
8. An application to the Minister should contain information to assist in assessing the application against the criteria framework, a copy of a signed audit report, financial statements and the resolutions from the constituent councils.
9. Exemption criteria that would be considered by the Minister to continue the exemption and Executive Officer comment is provided in attachment 1.

**Community Engagement:**

Informing only	The community are informed via the Council report which will be provided on Council's website.
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**Policy:**

There is no Policy.

**Budget:**

No anticipated impact upon the 2021/22 budget.

**Long Term Financial Plan:**

Nil

**Statutory/Legal:**

Local Government Act 1999, Schedule 2 - clause 30(2)

Local Government (Financial Management) Regulations 2011 – Clause 18

**Staff Resource Requirements:**

There is no impact on staff resources.

**Environmental:**

N/A

**Social:**

The SHLGA assists with regional projects to benefit the regional communities.

**Risk Assessment:**

The risk identified by Council is that there is a low risk that the Minister may require an Audit Committee for the SHLGA.

**Asset Management:**

Not applicable

**Conclusion:**

Council needs to determine its support for the exemption of the requirement for the Southern and Hills Local Government Association to have an Audit Committee. Support for the exemption to have an Audit Committee is warranted.

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Previous Decisions By/Information Reports to Council

Meeting Date	16 May 2016	HPRM Reference	DOC/16/41325
Title	Southern & Hills Local Government Association Exemption for Audit Committee		
Purpose	To support the exemption of the requirement of the S&HLGA to have an Audit Committee.		

Meeting Date	18 October 2010	HPRM Reference	10/47313
Title	Exemption for Southern & Hills Local Government Association to form an Audit Committee		
Purpose	To seek support to request the Minister exempt the S&HLGA from requiring an Audit Committee.		



Attachment 1 to Item 12.4

## Southern & Hills Local Government Association

13 Riner Drv, Burnside SA 5066 | T: 0418 502 311 |  
Email: [graeme@shlga.sa.gov.au](mailto:graeme@shlga.sa.gov.au) | [www.shlga.sa.gov.au](http://www.shlga.sa.gov.au) |

Adelaide Hills Council | Alexandrina Council | Mount Barker District Council | Kangaroo Island Council  
| City of Victor Harbor | District Council of Yankalilla |

## REPORT

**Title:** Audit Committee exemption  
**Author:** Graeme Martin, Executive Officer  
**Date:** April 2021

**2017-2021 Business Plan objective:** 5. To strengthen the capacity of the Association to meet its service obligations

**Key Action Plan 2020-2021:** General Administration (sound financial and compliance management)

### Recommendation:

#### *That the S&HLGA Board*

- a) Notes the report*
- b) recommends S&HLGA seek an extension of the Ministerial Audit Committee exemption*
- c) and requests the S&HLGA member Councils consider this Board recommendation and advise their formal support via Council resolution before 30 June 2021*

### Background

The S&HLGA was granted an exemption by the Minister from having an audit Committee in 2016. This current exemption for a 5 year period is expiring on 30 June 2021.

*Note this is NOT an exemption from having external audits of the End of Year Financial accounts but only from having an internal committee to oversee audit tasks and functions.*

Most of the Local Government Regional Organisations and several Local Government Authorities enjoy this similar exemption.

We have been advised by the Office of Local Government we would need to re-apply to continue the exemption.

### Discussion:

The S&HLGA is a “regional subsidiary established by two or more councils” and is under the regulation of the Local Government Act 1999 Part 2 schedule 2

Clause 30, Schedule 2, of the *Local Government Act 1999* requires regional subsidiaries to establish and maintain an audit committee unless exempted by regulation.

Regulation 18 of the Local Government (Financial Management) Regulations 2011 (included below for your reference) provides for the process by which this exemption can be sought.

*Please note that as S&HLGA is intending to seek a further exemption from this requirement, the Regulations require each constituent Council to pass a resolution to apply for an exemption.*

The following framework is used to inform Ministerial decisions regarding applications from regional subsidiaries seeking an exemption. It is expected that a regional subsidiary should satisfy most of the criteria:

- (1) the regional subsidiary has in place relevant internal control policies and procedures and these are periodically reviewed and updated;
- (2) the regional subsidiary's external auditor has provided an audit opinion to the regional subsidiary that its internal controls are sufficient to provide a reasonable assurance that its financial transactions are being conducted properly and lawfully;
- (3) all reports by the regional subsidiary's auditor are circulated to each constituent council;
- (4) no evidence has come to light which strongly suggests that the regional subsidiary is not complying with its obligations under the *Local Government Act 1999* and associated Regulations in all material respects;
- (5) the value of assets owned by the regional subsidiary does not appear unduly high for one not subject to audit committee requirements;
- (6) the level of annual operating expenses of the regional subsidiary does not appear unduly high for one not subject to audit committee requirements; and
- (7) the predominant source of income if the regional subsidiary does not involve rates or charges levied directly on Council ratepayers.

#### **S&HLGA exemption response:**

S&HLGA still satisfies all the exemption criteria as it did in 2016.

#### **S&HLGA Audit Committee Exemption Table 2021**

<b>Exemption Criteria</b>	<b>Comment</b>
1. The regional subsidiary has in place relevant internal controls and procedures and these are periodically reviews and updated	a. S&HLGA has a board endorsed Banking and Administration Policy in place b. Full suite of Financial reports presented to the S&HLGA Board at each bi-monthly Board meeting as well as a formal mid-year Budget review. An external Audit is conducted annually
2. The regional subsidiary's external auditor has provided an audit opinion to the regional subsidiary that its internal controls are sufficient to provide a reasonable assurance	a. External Audit and compliance check undertaken annually. b. Auditors opinion from most recent Audit 2019-2020 : <b>Auditors Opinion</b>

that its financial transactions are being conducted properly and lawfully	<p>In our opinion:</p> <p><b>Opinion</b></p> <p>We have audited the financial report of Southern &amp; Hills Local Government Association ("the Entity") which comprises the Balance Sheet as at 30 June 2020, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.</p> <p>In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Entity as at 30 June 2020, and its financial performance and its cash flow for the year then ended in accordance with Australian Accounting Standards.</p> <p>HLB Mann Judd Audit (SA) Pty Ltd Chartered Accountants Signed Jon Colquhoun Director 31 August 2020</p>
3. all reports by the regional subsidiary's auditor are (or will be in the future) circulated to each constituent council	a. The S&HLGA External Audit is published in each S&HLGA Annual report, web site and circulated to each constituent member Council
4. no evidence has come to light which strongly suggests that the regional subsidiary is not complying with its obligations under the Local Government Act 1999 and associated Regulations in all material respects	<p>a. No evidence of any non-compliance by S&amp;HLGA under the Local Government Act and associated regulations.</p> <p>b. S&amp;HLGA is not subject to any current investigations or litigation</p>
5. the value of assets owned by the regional subsidiary does not appear unduly high for one not subject to audit committee requirements	<p>a. Has no fixed assets with the only assets being cash deposits</p> <p>b. Employs only one staff member being the Executive Officer Employment contract has an annual performance review clause.</p>
6. the level of annual operating expenses of the regional subsidiary does not appear unduly high for one not subject to audit committee requirements	<p>a. Normalised Annual operating revenue of less than \$200,000</p> <p>b. Normalised Annual operating expenses of less than \$200,000</p>
7. the predominant source of income of the regional subsidiary does not involve rates or charges levied directly on Council ratepayers	<p>a. Does not raise funds directly from ratepayers</p> <p>b. Does not provide any direct services to ratepayers</p>

## Next Steps



- |   |   |               |
|---|---|---------------|
| 1. Agenda item for S&HLGA Board April meeting and Recommendation to member Councils | - | 9 April 2021  |
| 2. Report with Board recommendation to member Constituent Councils                  | - | 29 April 2021 |
| 3. Ministerial approval   | - | 30 June 2021  |

<b>12.5</b>	<b>REPORT TITLE:</b>	<b>SOUTHERN AND HILLS LOCAL GOVERNMENT ASSOCIATION BUDGET, SUBSCRIPTION FEES AND 4 YEAR BUSINESS PLAN 2021-2025</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/83529</b>
	<b>ATTACHMENTS:</b>	<b>1 – DOC/21/83590 DRAFT BUDGET 2021/22 2– DOC/21/83592 COUNCIL MEMBERSHIP CONTRIBUTIONS FOR 2021/22 3 – DOC/21/84106 VALUE PROPOSITION REPORT TO SHLGA BOARD</b>
	<b><u>Key Contact</u></b>	<b>Sue Miller, Risk &amp; Governance Officer</b>
	<b><u>Manager/Sponsor</u></b>	<b>Brian Clancey, Deputy CEO/General Manager Governance, Strategic Projects, Wastewater/Recycled Water</b>

**Community Plan 2020-2035:**

IP Strategy 3.3 Participate in regional governance planning and service sharing arrangements

**Annual Business Plan:**

Nil

**Purpose:**

To provide to Council the Southern and Hills Local Government Association (SHLGA) draft budget and subscriptions; and inform Council of the preparation of SHLGA Business Plan 2021-2025.

**Summary – Key Issues:**

- Council is a member of the SHLGA regional subsidiary which has provided its draft budget and subscriptions for approval.
- SHLGA has a 4 year Business Plan 2017-2021 from which is developed an annual action plan.
- The Business Plan 2021-2025 is being developed and input from Council is sought.

**Recommendation:**

That Council notify the Southern & Hills Local Government Association that Council:

1. notes the Value Proposition report to the SHLGA Board (attachment 3);
  2. approves the draft SHLGA budget and subscription fee for 2021/22 (attachments 1 and 2); and
  3. notes the preparation of the draft SHLGA Business Plan 2021-2025.
- 

**Background:**

1. Mount Barker District Council is one member of the SHLGA which is a regional subsidiary established pursuant to the Local Government Act 1999. Other constituent Councils of the regional subsidiary are Adelaide Hills, Alexandrina, Kangaroo Island, Victor Harbor and Yankalilla.
2. Council has derived benefits from participating in the SHLGA for example being grant funded for specified roads via the Special Local Roads Program.
3. The Mayor and CEO are Council's current representatives on the SHLGA Board with Councillor Jones a proxy member.
4. Bi-monthly meetings are held and additionally there are regular CEOs' meetings.
5. SHLGA has a 4 year Business Plan 2017-2021 from which is developed an annual action plan. A revised 4-year Business Plan 2021-2025 is being developed in consultation with constituent councils.

**Discussion:**

6. The SHLGA Board will consider their draft Budget for endorsement at their June meeting.
7. The draft Budget and supporting documents are provided as attachments 1 and 2 for constituent council comment.
8. The SHLGA Advisory Group is comprised of the SHLGA President, Deputy President and two Council officers of the member councils of the Southern & Hills LGA Board. The advisory group's role is to, *inter alia*:
  - a. Support the Southern & Hills LGA Executive Officer in reviewing the progress of the Southern & Hills Regional Key Action plan and Business Plan.

- b. provide strategic advice to the Southern & Hills LGA and its Executive Officer.
- 9. The SHLGA Advisory Group met on 11 May to analyse the Budget and offered the following recommendation to the SHLGA Board:

**Draft 2021-2022 Budget & Member subs**

The Draft 2021-2022 Budget was reviewed and noted:

- a) Costs are stable and estimated to be less than 2020-2021
  - b) External non-membership revenue and grants other than the LGA capacity grant have evaporated
  - c) Reserves have been depleted during 2020-2021
  - d) The current membership fees are very low in comparison to other LGA Regional Organisations
  - e) The SHLGA has consistently produced excellent value as demonstrated by the Value Proposition report (attachment 3)
  - f) The SHLGA Advisory Group endorses the draft 2021-2022 Budget and the proposed 2021-2022 membership fees
  - g) The SHLGA Advisory Group notes the optional but additional Regional Public Health Plan project with an estimated cost of \$20,000 and recommends this be adopted
  - h) The SHLGA Advisory Group notes the vacant Regional Climate Change officer position and recommends retaining the status quo of leaving the position vacant for 2021-2022
- 10. Attachment 1 details the 2021/22 draft budget and provides comparison with the current year and previous year.
- 11. Attachment 2 details constituent Councils' subscriptions.

**Membership Value Proposition**

- 12. SHLGA is continually reviewing its strategic direction. Attachment 3 is a report provided to the SHLGA Board report on the value of membership of the SHLGA. The report advises that the methodology adopted in order to try and value or monetize the membership benefits was comparing the costs paid by Councils to comparable alternative costs, and where external comparisons were not available, a realistic estimate of the benefits was provided.

### **Progress against Key Action Plan**

13. The recent 2020-2021 projects and successes of the SHLGA include:

- a. Regional projects – SA Coastal Councils Alliance governance implementation, S&HLGA Resilient Hills & Coast Climate Change Regional Sector Agreement, S&HLGA Regional Public Health ILC communications and destinations projects and Community Wellbeing Indicators project. S&HLGA 2030 Regional Transport Plan Roads project, South Coast Freight Route update, SE Freeway Transport Corridor review. Development of Regional Waste Management Strategy with other Regional LGAs
- b. Advocacy- SA Grants Commission reform, Infrastructure plan, Abundant species and Little Corellas maintenance, South Coast Freight Route, SAROC and LGA strategic and annual business plans, Planning and Design code
- c. Special Local Roads Program (SLRP) funding
- d. Website transition to LGA Squiz platform and updates and maintenance for promotion and marketing and information dissemination
- e. LGA Committee/working group memberships- e.g SA Councils Coastal alliance, S&HLGA Regional Public Health Working Group, Regional Economic Development Officers Group, Regional Organisations EO Management Group, SAROC, Resilient Hills & Coast Climate Change Adaptation Group, S&HLGA Advisory Group, CWMS User Group, ILC Communications & Destinations Steering Committee, Community Wellbeing Indicators Steering Committee
- f. Research and benchmarking – Charter review and options, GM crops submission
- g. Developing and building capacity – Successful external grant funding

### **Draft 4 Year Business Plan 2022-2026**

14. The SHLGA is due to develop a new 2021-2025 Business Plan and the SHLGA Advisory Group has recommended the following process:

- a. request from each Member Council a list of issues opportunities and challenges for S&HLGA over the next 4 year to be collated and tabled at SHLGA June Board meeting.
- b. SHLGA Chair and Deputy to refine and discuss these with the Member Councils before the S&HLGA Advisory Group draft a discussion paper and draft 4 year 2022-2026 S&HLGA Business Plan to be discussed and reviewed with the SHLGA Board at the July strategy forum.

### **Community Engagement:**

Informing only	Information is provided via this report which is available on Council's website. SHLGA information can be found on its website.
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**Policy:**

N/A

**Long Term Financial Plan:**

Nil

**Budget:**

The base contribution in 2021/22 is \$20,000. In 2020/21 it was \$13,666.67. In 2019/20 it was \$12,000. There is an annual levy of \$2,343.

**Statutory/Legal:**

The SHLGA is a regional subsidiary under Section 43 of the Local Government Act 1999.

**Staff Resource Requirements:**

There are no resource implications.

**Environmental:**

N/A

**Social:**

SHLGA provides leadership and advocacy for member Councils on regional issues.

**Risk Assessment:**

Nil

**Asset Management:**

Council has benefited from Special Local Roads program funding.

**Conclusion:**

The draft SHLGA budget and member contributions for 2021/22, and nominated priority projects should be supported.

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Previous Decisions By/Information Reports to Council

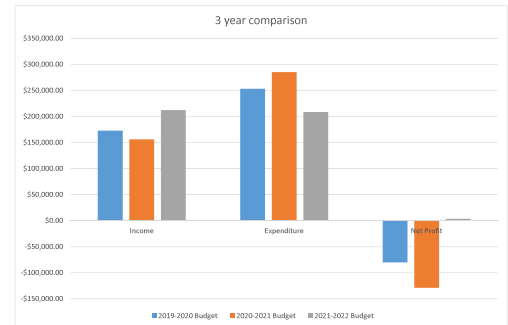
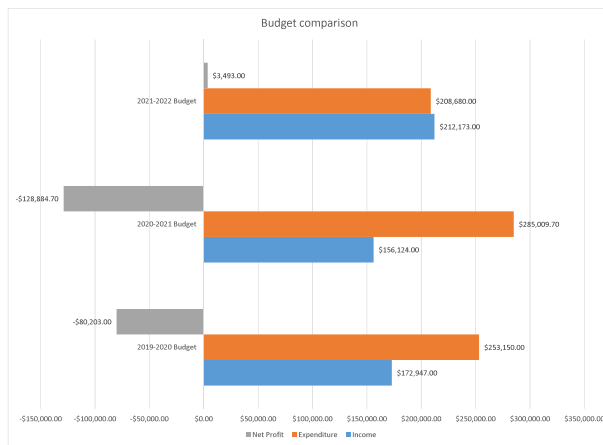
Meeting Date	1 June 2020	HPRM Reference	DOC/20/61842
Title	SHLGA Annual Business Plan and Budget		
Purpose	To provide the Southern and Hills Local Government Association (S&HLGA) draft budget and subscriptions for approval.		

Meeting Date	3 June 2019	HPRM Reference	DOC/19/50533
Title	SHLGA Budget and Subscription Fees		
Purpose	To provide the Southern and Hills Local Government Association (S&HLGA) draft budget and subscriptions for approval.		

Attachment 1 to Item 12.5

Item	2019-2020 Budget	2020-2021 Budget	2021-2022 Budget
Income	\$172,947.00	\$156,124.00	\$212,173.00
Expenditure	\$253,150.00	\$285,009.70	\$208,680.00
Net Profit	-\$80,203.00	-\$128,884.70	\$3,493.00
Actual Estimated Cash Reserve 30 June			



Draft Budget 2021-22

Profit & Loss					Budget				
Southern & Hills Local Government Association									
For the month ended March 2021									
	YTD Actual	YTD Budget	Var AUD	Var %	Comment	2020-2021 Budget	2021-2022 Budget	Note	2021-22 Budget Comment
<b>Income</b>									
Annual Levy	\$9,214.00	\$9,214.00	\$0.00	0.0%		\$9,214.00	\$9,423.00	1	Based on 2020 elector numbers
Annual Subscriptions	\$82,000.00	\$82,000.00	\$0.00	0.0%		\$82,000.00	\$120,000.00	2	Members Subscription rates up by \$6.333 p.a. per member
Grants - LGA	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00		
Grants - LGA Capacity	\$42,151.00	\$41,900.00	\$251.00	0.6%		\$41,900.00	\$41,900.00	3	Regional Capacity Grant
Grants - Other	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00		
Grants - LGA R&D	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	4	Not anticipating any new LGA R&D applications for 2021-2022
Interest Income	\$1,050.00	\$770.00	\$280.00	36.4%		\$1,000.00	\$850.00	5	Carryover initial Cash in Bank drawing down and Low interest rate regime
Misc Revenue	\$19,731.00	\$0.00	\$19,731.00		RH&C transfer from Alexandria	\$0.00	\$0.00	6	non anticipated
Project Levies (Transport)	\$20,100.00	\$22,010.00	-\$1,910.00	-8.7%	SLRP management fee	\$22,010.00	\$20,000.00	7	Estimated management fee of 1% on 2021-22 SLRP funding \$2,000,000
Project Levies (other)	\$0.00	\$0.00	\$0.00			0	\$20,000.00	8	S&H/LGA Public Health Plan project levy
<b>Total Income</b>	<b>\$174,246.00</b>	<b>\$155,894.00</b>	<b>\$18,352.00</b>	<b>11.8%</b>		<b>\$156,124.00</b>	<b>\$212,173.00</b>		
<b>Gross Profit</b>	<b>\$174,246.00</b>	<b>\$155,894.00</b>	<b>\$18,352.00</b>	<b>11.8%</b>		<b>\$156,124.00</b>	<b>\$212,173.00</b>		
<b>Less Operating Expenses</b>									
Accounting	\$406.00	\$540.00	-\$134.00	-24.8%		\$700.00	\$700.00		
Audit	\$4,037.00	\$4,000.00	\$37.00	0.9%		\$4,000.00	\$4,000.00		
Bank Fees	\$0.00	\$25.00	-\$25.00	-100.0%		\$25.00	\$25.00		
Board & Meeting Expenses	\$1,329.00	\$1,502.00	-\$173.00	-11.5%		\$2,000.00	\$2,000.00		
Computer expenses	\$624.00	\$1,125.00	-\$501.00	-44.5%		\$1,500.00	\$1,500.00		
Consulting - Contract	\$0.00	\$0.00	\$0.00			\$38,559.00	\$0.00	9	No new grants or projects
General Expenses	\$4,000.00	\$369.00	\$3,631.00	984.0%	McArthur EO performance review	\$500.00	\$250.00		
Insurance	\$4,692.00	\$5,160.00	-\$468.00	-9.1%		\$6,750.00	\$6,750.00		
Legal	\$5,000.00	\$0.00	\$5,000.00			\$0.00	\$0.00		
Marketing - website & promotion Expenses	\$3,309.00	\$4,500.00	-\$871.00	-12.7%	Charter review	\$4,500.00	\$4,500.00	10	Annual fees for LGA sqiz hosting our website
Travel Expenses	\$1,174.00	\$900.00	\$274.00	30.4%	LGA sqiz contract	\$1,200.00	\$1,200.00		
Office Expenses	\$0.00	\$180.00	-\$180.00	-100%		\$250.00	\$250.00		
Postage, Printing & Stationery	\$414.00	\$1,125.00	-\$711.00	-63.3%		\$1,500.00	\$1,500.00		
Project General	\$26,996.00	\$0.00	\$26,996.00		ILC projects	\$0.00	\$0.00		
Project 1 Public Health Expenses	\$15,426.00	\$19,578.00	-\$4,152.00	-21.2%		\$500.00	\$21,000.00	11	Public Health Plan reporting/marketing plus new S&H/LGA Public Health Plan
Project 2 Transport Expenses	\$21,175.00	\$61,500.00	-\$40,325.00	-66.6%	final payment from 2019-2020	\$61,500.00	\$3,000.00	12	RWP meetings & SLRP funding applications
Project 3 Resilient Regions Coordinator	\$17,500.00	\$0.00	\$17,500.00			\$0.00	\$500.00	13	Meeting RH&C expenses
Project 4 Rubble Royalties	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	14	Program ceased
Subscriptions	\$550.00	\$0.00	\$550.00			\$0.00	\$1,000.00		
Project 6 WWBWWB	\$0.00	\$0.00	\$0.00	-100.0%		\$0.00	\$0.00		
Training & Development - Seminars & Conferences	\$0.00	\$500.00	-\$500.00	-100.0%		\$3,000.00	\$2,000.00	15	2 x LGA conferences, ALGA, Eco Development Forum
Telephone & Internet	\$1,462.00	\$1,665.00	-\$183.00	-11.0%		\$2,220.00	\$2,200.00		
Wages & salaries	\$95,385.00	\$94,392.00	\$993.00	1.1%		\$125,860.00	\$125,860.00	16	Frozen at 2019-2020 rates
Vehicle allowance/expenses	\$13,518.00	\$12,600.00	\$918.00	7.3%		\$16,800.00	\$16,800.00		
Superannuation	\$9,062.00	\$8,954.00	\$108.00	22.3%		\$11,956.70	\$11,957.00		
Workers compensation	\$984.00	\$1,256.00	-\$272.00	-22.3%		\$1,688.00	\$1,688.00		
<b>Total Operating Expenses</b>	<b>\$229,683.00</b>	<b>\$219,891.00</b>	<b>\$9,792.00</b>	<b>4.5%</b>		<b>\$285,008.70</b>	<b>\$268,680.00</b>		
<b>Net Profit</b>	<b>-\$55,437.00</b>	<b>-\$63,997.00</b>	<b>\$8,560.00</b>	<b>13.4%</b>		<b>-\$128,884.70</b>	<b>\$1,493.00</b>		
<b>Notes</b>									
1. 2020 official elector numbers confirmed from 2020-21 LGA Directory									
2. Potential new members for 2022-2023 to be identified. Total Sub. up by \$38,000									
3. S&H/LGA should receive only one grant in 2021-22 - Capacity Building Grant from the LGA									
4. No obvious new R&D projects are on the radar									
5. S&H/LGA estimated carried forward Bank will be approx \$70k net of contingent liabilities but LGFA investment interest rate is low and likely to remain unchanged									
6. Nothing anticipated									
7. S&H/LGA have a 1% management fee on successful SLRP applications to build reserve fund for future Regional Transport Plan. We expect successful total funding of \$2,001,000 for 2021-2022.									
8. S&H/LGA compelled to produce new Public Health Plan. Project formula applied to 6 member Councils									
9. No new grants or projects anticipated during 2021-2022									
10. LGA hosting fees for S&H/LGA website on new Sqiz platform									
11. Minor general S&H/LGA regional public health committee meeting expenses plus estimated \$20,000 Regional Public Health Plan update									
12. RWP meeting costs with H&S to discuss the next round of SLRP funding and the region's applications as well as general strategy meeting									
13. RR program has ceased									
14. Program has ceased									
15. Estimate for annual LGA conferences and ALGA plus Eco Development forum									
16. EO remuneration frozen									



Attachment 2 to Item 12.5

council	No. Electors - 2018	\$ special levy	subscription	Total S&HLGA contribution	GST	Total S&HLGA contribution Incl GST
Adelaide Hills	29807	\$ 2,980.70	\$ 20,000.00	\$ 22,980.70	\$ 2,298.07	\$ 25,278.77
Alexandrina Council	20866	\$ 2,086.60	\$ 20,000.00	\$ 22,086.60	\$ 2,208.66	\$ 24,295.26
Kangaroo Island	3477	\$ 347.70	\$ 20,000.00	\$ 20,347.70	\$ 2,034.77	\$ 22,382.47
Mt Barker	23429	\$ 2,342.90	\$ 20,000.00	\$ 22,342.90	\$ 2,234.29	\$ 24,577.19
Victor Harbor	12555	\$ 1,255.50	\$ 20,000.00	\$ 21,255.50	\$ 2,125.55	\$ 23,381.05
Yankalilla	4094	\$ 409.40	\$ 20,000.00	\$ 20,409.40	\$ 2,040.94	\$ 22,450.34
	<b>94228</b>	<b>\$ 9,422.80</b>	<b>\$ 120,000.00</b>	<b>\$ 129,422.80</b>	<b>\$ 12,942.28</b>	<b>\$ 142,365.08</b>

Attachment 3 to Item 12.5



## Southern & Hills Local Government Association

13 Ringmer Drv, Burnside SA 5066 | mb 0418 502 311 |  
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Adelaide Hills Council | Alexandrina Council | Mount Barker District Council | Kangaroo Island Council  
| City of Victor Harbor | District Council of Yankalilla |

## INTERNAL REPORT

**Committee:** Southern & Hills Local Government Association  
**From:** Graeme Martin, Executive Officer  
**Title:** S&HLGA Value Proposition - 2021  
**Purpose:** Information/Discussion  
**Date:** 5 April 2021

### Proposition:

S&HLGA is continually reviewing its strategic direction. It is timely to consider the value proposition in the membership of S&HLGA

### Background and methodology:

UHY Haines Norton were engaged by the LGA SA to provide a report on the value of membership of the LGA. The methodology adopted in order to try and value or monetize the membership benefits was:

- A. Comparing the costs paid by Councils to comparable alternative costs
- B. Where external comparisons were not available, a realistic estimate of the benefits was provided.

Many services required the staff resources of the LGA. If these services were undertaken by Councils individually they too would require an allocation of staff resources. For the purpose of the UHY report and for this report a full time salary (including on costs such as superannuation and workers compensation insurance) of \$100,000 per annum has been used as the cost benchmark and/or alternative cost.

### Membership value proposition:

The value from membership in a regional organisation can be summarised in the following key categories; advocacy and representing the region, establishing and implementing high level regional partnerships and links, developing and strengthening regional capacity.

The recent 2020-2021 projects and successes of the S&HLGA include:

- Regional projects – SA Coastal Councils Alliance governance implementation, S&HLGA Resilient Hills & Coast Climate Change Regional Sector Agreement, S&HLGA Regional Public Health ILC communications and destinations projects and Community Wellbeing Indicators project. S&HLGA 2030 Regional Transport Plan Roads project, South Coast Freight Route

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update, SE Freeway Transport Corridor review. Development of Regional Waste Management Strategy with other Regional LGAs

- Advocacy- SA Grants Commission reform, Infrastructure plan, Abundant species and Little Corellas maintenance, South Coast Freight Route, SAROC and LGA strategic and annual business plans, Planning and Design code
- Special Local Roads Program (SLRP) funding
- Website transition to LGA Squiz platform and updates and maintenance for promotion and marketing and information dissemination
- LGA Committee/working group memberships- e.g SA Councils Coastal alliance, S&HLGA Regional Public Health Working Group, Regional Economic Development Officers Group, Regional Organisations EO Management Group, SAROC, Resilient Hills & Coast Climate Change Adaptation Group, S&HLGA Advisory Group, CWMS User Group, ILC Communications & Destinations Steering Committee, Community Wellbeing Indicators Steering Committee
- Research and benchmarking – Charter review and options, GM crops submission
- Developing and building capacity – Successful external grant funding

### Financial Benefits

#### A. General advocacy

The S&HLGA Executive Officer (EO) undertakes general advocacy on behalf of the region and its councils. This takes shape in provision of information to stakeholders and influencers, representation at forums and working groups, conference networking, research papers and awareness, co-ordination of surveys and liaison with key stakeholders, marketing via the website and communications. If Councils were to manage this individually they would likely need the services of someone at one day per week or 0.2 Full Time Equivalent (FTE) staff member.

Number of member Councils	6
Value for the region	\$120,000
Average Value per participating Council	\$20,000

#### B. Programs and Projects

##### i. S&HLGA Regional Public Health Plan

The S&HLGA has taken a collaborative approach to key regional projects and one of these has been the Public Health plan, a Council requirement under the SA Public Health Act. The S&HLGA Well Being in our Community- Regional Public Health Plan was commenced in 2015 and is a collaborative exercise between all the S&HLGA Councils outlining the regions strategic direction, roles and priorities around Public Health. This is an ongoing project with reports to SA Health one of the legislative requirements.

During 2020-2021 we secured \$157,872 external funding from the LGA Information Linkages and Capacity Building Program funded by the National Disability Insurance Agency to undertake Regional Champions for accessible Communications and Regional Champions for accessible destination Projects

Number of member Councils	6
Value for the region	\$157,872
Average Value per participating Council	\$26,312

The S&HLGA EO provides secretarial and administrative services to the S&HLGA Regional Public Health Committee. There are usually six meeting per year ( three concluded 2020-21 YTD ) with Agenda preparation, attendance, minutes and follow up actions and communications involved. This value is costed at \$1500 per meeting.

Number of member Councils	6
Value for the region	\$4,500
Average Value per participating Council	\$750

ii. *Resilient Hills and Coast Climate Change Adaptation Plan*

The Resilient Hills and Coast Climate Change Adaptation Plan is a collaborative exercise between all the S&HLGA Councils which maps out the vision, values, vulnerabilities and key decisions of the region around climate change impacts and identifies adaptation and mitigation priorities for the region. This is also an ongoing project with implementation and monitoring requirements.

The S&HLGA EO provides secretarial and administrative services to the RH&C Committee. There are approximately six meeting per year ( Four concluded 2020-21 YTD ) with attendance, minutes and follow up actions and communications involved. This value is costed at \$1500 per meeting.

Number of member Councils	6
Value for the region	\$6,000
Average Value per participating Council	\$1,000

iii. *The S&HLGA 2020 Regional Transport Plan and Road Works Committee*

The EO co-ordinates and supervises the updates to the regional transport plan and the region's applications to the Special Local Roads program (SLRP) funding for significant local road improvements. Over the past 10 years commencing 2011-12 the S&HLGA region has secured a total of \$17,073,732 road funding under the SLRP. During 2020-2021 the region received \$2,010,000.

Number of member Councils	5
Value for the region	\$2,010,000
Average Value per participating Council	\$402,000

The S&HLGA EO provides secretarial and administrative services to the S&HLGA Transport Committee. There are approximately four meeting per year ( one concluded YTD ) with Agenda preparation, attendance, minutes and follow up actions and communications involved. In addition to this is the liaison with the principal transport consultant, HDS Australia involving several meetings, contract supervision and general follow up action and communication. This has been accentuated by the tender and appointment of GTA and HDS consultants to undertake the development and production of the 2030 S&HLGA Regional Transport Plan. The annual SLRP applications are managed by the EO.

Number of member Councils	5
Value for the region	\$1,500
Average Value per participating Council	\$300

*C. Capacity building*

The S&HLGA was successful during 2020-2021 in obtaining the LGA Regional Capacity Building Grant of \$42,151

Number of member Councils	6
Value for the region	\$42,151
Average Value per participating Council	\$7,025

There are many services provided by the S&HLGA for the benefit of the region which are difficult to quantify in financial terms yet provide indirect benefits to the Council members. One of the key benefits is the fact that the six member Council CEOs and the six member Council Mayors and/or deputy Mayors are able to meet six times a year for a few hours each S&HLGA Board meeting and share collective knowledge, information and pool resources to advance the S&HLGA to achieve its objectives.

**Summary**

The table 1 below summarises the value per council and for the region as a total.

2021 Summary	Average Value per Council	Total Value for the S&HLGA region
General advocacy	\$20,000	\$120,000
Programs and Projects	\$363,062	\$2,178,372
Capacity building	\$7,025	\$42,151
<b>Total</b>	<b>\$390,087</b>	<b>\$2,340,523</b>

**Table 1**

The table 2 below summarises and compares the S&HLGA membership subscriptions and levies total with the value per S&HLGA member Councils as measured in the value proposition over the past four (4) years

	2018	2019	2020	2021
Av Council membership	\$12,529	\$12,279	\$13,536	\$15,202
Value per Council	\$427,871	\$430,953	\$401,809	\$390,087
Return on Investment	3,375%	3,385%	2,968%	2,466%

**Table 2**

*e.g In 2018-2019 your Average annual S&HLGA membership cost of \$12,729 leveraged and returned you \$430,953 of value and savings representing a ROI of 3,385%*

<b>12.6</b>	<b>REPORT TITLE:</b>	<b>LOCAL HERITAGE IN TRANSITION DEVELOPMENT PLAN AMENDMENT (DPA)</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/73140</b>
	<b>ATTACHMENTS:</b>	<b>1, DOC/21/79994, DEVELOPMENT PLAN AMENDMENT 2, DOC/21/72943, SUMMARY OF CONSULTATION AND PROPOSED AMENDMENTS REPORT</b> <b>These attachments are provided separately on the Council website (<a href="#">click here</a>)</b>
	<b><u>Key Contact</u></b>	<b>Glenn Searle, Senior Strategic Planner, Strategic and Community Planning</b>
	<b><u>Manager/Sponsor</u></b>	<b>Marc Voortman, General Manager, Planning and Development</b>

**Community Plan 2020-2035:**

Community Wellbeing

CW Objective 3.3 Protect, enhance and promote the sense of place of the towns, villages and landscapes of the district and their built, agricultural, environmental and natural heritage.

**Annual Business Plan:**

The Urban Environment: UE 3 Quality built environment For the built heritage of the District to be valued and protected and for buildings and streetscapes within commercial and residential areas to be of a high standard and designed for current and future uses.

**Purpose:**

To present to Council Local Heritage in Transition Development Plan Amendment (DPA) for Council endorsement and to authorise staff to forward the DPA to the Minister for Planning for approval.

**Summary – Key Issues:**

1. As part of the transition to the Planning and Design Code the State Government offered to prioritise Development Plan Amendments that sought to elevate any Contributory Item that met the criteria for Local Heritage listing.

2. Following an in-depth review of the Contributory Items, by Flightpath Architects, 42 Contributory Items were considered to meet the criteria for Local Heritage listing.
3. These 42 items formed part of a Statement of Intent and DPA that underwent public consultation between February 2021 and April 2021.
4. Amendments to the DPA have been made following the consultation period and a final version is presented to Council.

**Recommendation:**

That Council:

1. Endorse and forward the Local Heritage in Transition DPA (Attachment 1) to the Minister for Planning seeking approval for the DPA
  2. Authorise the Chief Executive Officer (CEO) to sign Schedule 4B of the Development Regulations 2008 stating that the Local Heritage in Transition DPA is suitable for presentation to the Minister for Planning for approval.
  3. Authorise the CEO or nominee to undertake any administrative or grammatical amendments to the Local Heritage in Transition DPA (Attachment 1).
- 

**Background:**

1. In May 2019 the State Planning Commission released a series of information papers detailing how heritage properties would transition into the new Planning and Design Code (the Code). These papers stated that all State Heritage Places, State Heritage Areas and Local Heritage Places currently identified in Development Plans will transition directly to the Code.
2. However, the Commission stated that as Contributory Items are not defined in the Development Act 1993 they would not be transitioned to the Code. Instead Contributory Items located within the existing Historic Conservation Area (as shown in the Development Plan) will be covered by the Historic Area Overlay (in the Code).
3. In response to feedback the State Government offered to prioritise Development Plan Amendments that seek to elevate any Contributory Item considered to meet the criteria for Local Heritage listing
4. At the Council meeting on 1 July 2019 Council authorised staff to prepare a Statement of Intent (SOI) for a Development Plan Amendment which investigates which (if any) Contributory Items are able to transition to a Local Heritage listing.

5. Council's Heritage Architect, Flightpath Architects reviewed the current list of 207 Contributory Items.
6. At the Council meeting on 2 March 2020 the Statement of Intent (SOI) which recommended that 42 Contributory Items be elevated to Local Heritage Places was presented to Council.
7. Once the SOI was endorsed it was sent to the State Planning Commission and the Minister for Planning for their consideration and approval.
8. After lengthy discussions between Council and the State Planning Commission regarding how the thematic history, the data sheets as well as the statements of heritage value should be prepared the SOI was endorsed on 23 December 2020.

**Planning Reforms:**

9. During this period the State Planning Commission (SPC) confirmed that places previously identified as Contributory Items will now be recognised in the Planning and Design Code.
10. However, under the Code these items are no longer referenced as 'Contributory Items', but 'Representative Buildings'.
11. The specific recognition of these items is seen to be a positive outcome, as this is something which Council has lobbied for since the notion of Contributory Items no longer being recognised was first discussed.
12. Furthermore, as previously reported, Council have worked with the State Planning Commission on the preparation of Historic Area Statements, with the process considered positive and the outcomes largely consistent with the information and requirements listed in Council's former Development Plan.
13. This introduces a tier of localised policy consistent with familiar policy which is also a welcome approach.
14. Although a number of improvements have appeared to transpire in terms of heritage protection in the Code, the rationale for this Development Plan Amendment remains.
15. While Representative Buildings are mapped via the South Australian Property and Planning Atlas and are mentioned (but not specifically identified) within the Historic Area Statements of the Planning and Design Code, they are not afforded the same level of heritage protection as a Heritage Listed Building (e.g. Local Heritage Place). They are not heritage listed buildings, they are simply buildings which are representative of the characteristics that are identified within the relevant Historic Area Statements.



16. If a property previously listed as Contributory Item in the Mount Barker Development Plan meets the Local Heritage criteria under Section 67 of the Planning Development and Infrastructure Act, it should be provided the correct status, and thus be afforded its appropriate level protection moving forward.

**Discussion:**

17. The consultation period for the Local Heritage in Transition DPA concluded on the 29th of April 2021.
18. At the commencement of the consultation period the public, stakeholders and affected landowners were notified of the consultation period and provided the opportunity to provide feedback
19. A total of 15 submissions were received from public and agencies. These submissions are contained in the Summary of Consultation and Proposed Amendments (SCPA) report (**Attachment 2**).
20. On 10 May 2021 a public hearing, which is a legislative requirement under the *Development Act 1993* (if a representation wishes to be heard in support of their submission) was held providing an opportunity for community members to voice their concerns and opinions to the nominated committee.
21. Following the conclusion of the consultation period and the public hearing, the administration went on to review all submissions made. This analysis as well as all proposed amendments as a result of the consultation period have been documented in the SCPA report (**Attachment 2**).
22. The SCPA report includes a summary of proposed changes as a result of the Public submissions and Agency responses.
23. In reviewing the submissions and Agency responses a number of common concerns were raised. These issues are summarised as follows:
  - a) The elevation of subject properties to Local Heritage Places would diminish land/property values.
  - b) The elevation of subject properties to Local Heritage Places would impose unreasonable costs or requirements upon the land owner.
  - c) Some respondents raised issues with specific references in the data sheets regarding individual components of properties, such as date(s) of construction, references to previous owners, alterations or additions to the property and new/replacement materials used.

- d) Some respondents raised issues with the structural integrity of the buildings/items to be elevated.
- e) Some respondents raised concerns regarding the impact that new development undertaken in the locality has had on the heritage value of items.

Impact on property value (a):

- 24. The perceived negative impact on property value was raised in multiple submissions
- 25. Numerous reports and studies have been undertaken across Australia exploring the impact of Heritage listing and its impact on resale values.
- 26. Advice from Council's Heritage Advisor is that the consensus is that values are most impacted if the building in question is located within a zone which permits high densities and commercial uses. However, a house, within a residential zone, does not suffer a loss in value, and if located in an area where a heritage precinct is in place, there may well be an increase in the value of the property due to the greater certainty that the amenity of the setting is protected.
- 27. Other factors influencing property value include the allotment size, the type of surrounding properties, the level of amenity and services in the surrounding area, tenancy opportunities, the social profile of the area and the quality and maintenance of individual buildings. The 2006 Productivity Commission Report also identifies the adaptability of the existing buildings to modern living expectations as a factor.
- 28. Heritage SA state on their FAQ page (in relation to State Heritage listing):  
*"This may be the case when an old building is being used for a purpose well below the most commercially valuable use permitted by the zoning (eg, a cottage in a commercial zone on a major road). However, a house in a residential zone should not suffer any loss in value. It may even experience a rise because of the certainty of known its heritage character is protected".*

Unreasonable costs (b):

- 29. Local Heritage place listing itself does not increase the cost of maintain the building as there is no requirement to undertake "special" maintenance, nor is there a specific requirement to employ qualified professionals or tradespeople.
- 30. In regards to additional costs or impositions to the property owner, listing as a Local Heritage Place requires that a development application be lodged for

more forms of development than a Contributory Item (Representative Building) would.

31. Heritage SA has prepared a fact sheet regarding State Heritage Places and insurance premiums, which is also applicable to Local Heritage Places. In essence, heritage listing should have no impact on insurance premiums and once a building is totally or substantially destroyed it has also lost its heritage value, and there is no legislative requirement to reinstate the building. When partial loss is experienced, there is no hard and fast rule, but a fair and reasonable approach is usually adopted.
32. However, to assist with offsetting this impost Council does offer a Heritage Incentive Scheme (HIS) to assist the owners of heritage buildings and items with the conservation of their properties.
33. The HIS offers:
  - The waiving of development application fees for conservation works;
  - Free professional heritage advice from Council's Heritage Adviser. Advice is available for a range of projects such as: restoration of stonework, verandahs, roofs and fencing, general information on suitable materials, colours and construction techniques;
  - A grants scheme involving a subsidy of up to 50% (up to a maximum of \$3,000) of the total cost of conservation works to assist owners in conserving heritage listed properties.

Concerns with individual listings(c & d):

34. Council's heritage advisor undertook a review all of the issues regarding errors, omissions or mistakes with the heritage data sheets that were raised during the consultation period.
35. This review included a desktop analysis of the property as well as inspections from the public footpath and one from within the property.
36. After undertaking this review three items are recommended to be removed from the DPA.

Item	Reason for removal
15-19 Walker Street, Mount Barker	A review of development approvals and an additional inspection of the item shows that the item has been significantly altered and does not merit elevation to a Local Heritage Item.
65-67 Gawler Street, Mount Barker	A review of development approvals and an additional inspection of the item shows that the item has been altered and does not merit elevation to a Local Heritage Item.

	This item has been removed from the DPA.
11 Exhibition Road, Mount Barker	<p>Undertook site visit and confirm owner's advice that the northern wall has been rebuilt and other modification.</p> <p>Reasonable cracking evident.</p> <p>Satisfied that the integrity is not as high as assessment sheet asserted.</p>

37. These items will continue to retain their Representative Building (previously Contributory Items) listing under the Planning and Design Code.

38. The following items have had changes/amendments made to their listings or data sheets.

Item	Amendments made
81 Mawson Road, Meadows	Deleted references to the "remnant wall"
41 Murray Street, Callington	Added additional information regarding the history of the item
24 Wellington Road, Mount Barker	Added construction dates
38 Venables Street, Macclesfield	Deleted references to the stone Stable/Coach house to the rear of the dwelling
23 Cameron Road, Mount Barker	Remove the following references in the Description "Generous proportions" and "Perimeter hedging"

39. It should be noted that all representors will have a further opportunity to speak on behalf of their submission to the specialist Heritage Sub-Committee at a future meeting when the matter is considered.

#### **Community Engagement:**

Public Consultation has been undertaken in accordance with Section 25 of the Development Act (1993) (see SCPA report). The DPA was placed on consultation for a period greater than 8 weeks and a Council-run community consultation session was held at the Mount Barker Town Hall on DATE. A public meeting was held by the Strategic Planning and Development Policy Committee on Monday 10 May 2021 to hear public submission.

Greater details regarding the process, the submissions received during consultation and the response to those issues is contained in the SCPA.

**Policy:**

The preparation and execution of the Development Plan Amendment is consistent with the requirements set out in the Heritage in Transition Practitioner Guide produced by the SA Planning Commission.

**Long Term Financial Plan:**

No impact on Council's Long Term Financial Plan.

**Budget:**

The proposal is funded through Council's ongoing DPA program budget and supported by Council Resolution OM20190701.14.

**Statutory/Legal:**

The preparation and finalisation of the DPA is subject to Section 25 of the Development Act (1993) and Part 3 (8) of the Planning, Development and Infrastructure (Transitional Provisions) (Regulations 2017).

**Staff Resource Requirements:**

There are no impacts over and above normal staffing levels.

**Environmental:**

Council is committed to maintaining the heritage character of the Mount Barker District and the importance it has to the local community. By elevating these properties to Local Heritage places they will be protected along with the heritage character of the locality.

**Social:**

Heritage protection is culturally important to the community

**Risk Assessment:**

The risk of not undertaking the DPA is that heritage items worthy of retention and additional protection are not listed in the Planning and Design Code.

**Asset Management:**

N/A

**Conclusion:**

The draft Local Heritage in Transition DPA has undergone an 8 week period of public consultation. Council's Heritage Advisor and Council staff have considered issues raised as a result of the public consultation. As a result three items are recommended to be removed from the DPA with a further three items being altered.

Representors, who are aggrieved with the DPA, will have a further opportunity to speak on behalf of their submission to the specialist Heritage Sub-Committee at a future meeting when the matter is considered.

The proposed DPA is now suitable for consideration by Council.

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Previous Decisions By/Information Reports to Council

Meeting Date	2 March 2020	CM Reference	DOC/20/16620
Title	Local Heritage Development Plan Amendment – Statement of Intent and Consultation		
Purpose	To advise Council on the review of Council's Contributory Item list and to seek approval to lodge a Statement of Intent with the Minister for Planning to amend Council's Development Plan Local Heritage Table (Table MtB/8). Following the Minister's approval of the DPA a period of public and agency consultation will be undertaken.		

Meeting Date	1 July 2019	CM Reference	DOC/19/66892
Title	Planning, Development and Infrastructure Act implementation update		
Purpose	To inform Councillors of the progress of the Planning, Development and Infrastructure Act 2016 transition and to seek Council authorisation to undertake a Statement of Intent, the first stage of a Local Heritage Place Development Plan Amendment		

**ITEM 12.6                      LOCAL HERITAGE IN TRANSITION DEVELOPMENT PLAN  
AMENDMENT (DPA)**

- ATTACHMENT:**
- 1.    DOC/21/79994, DEVELOPMENT PLAN  
      AMENDMENT**
  - 2.    DOC/21/72943, SUMMARY OF  
      CONSULTATION AND PROPOSED  
      AMENDMENTS REPORT**

**PROVIDED AS SEPARATE ATTACHMENTS ON COUNCIL’S WEBSITE**

**<https://www.mountbarker.sa.gov.au/council/meetings/full-council>**

**Please click here to be taken to the Attachments**

<b>12.7</b>	<b>REPORT TITLE:</b>	<b>COUNCIL SUBMISSION TO HAHNDORF TOWNSHIP STRATEGIC TRAFFIC STUDY OUTCOMES</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/72446</b>
	<b>ATTACHMENTS:</b>	<b>1, DOC/21/72960, COUNCIL SUBMISSION</b> <b>2, DOC/21/64714, CONSULTATION BROCHURE</b>
	<b><u>Key Contact</u></b>	Maddie Walker, Manager Strategic and Community Planning
	<b><u>Manager/Sponsor</u></b>	Marc Voortman, General Manager Planning and Development

**Community Plan 2020-2035:**  
**Implementation Partnerships**

IP Strategy 3.7 Participate in and influence State and Federal policy development affecting local government.

**Annual Business Plan:**

Not included in Annual Business Plan. The recommendation made will use staff resources only and no budget is required.

**Purpose:**

To seek endorsement of the lodgement of a submission to the Hahndorf Township Strategic Traffic Study Outcomes being run by the Department of Infrastructure and Transport (the Department).

**Summary – Key Issues:**

1. On Thursday 29 April 2021 the Department announced a 5 week community consultation process on the Hahndorf Township Strategic Traffic Study Outcomes.
2. Council staff prepared a submission to the Department on the project.

**Recommendation:**

That Council endorse:

1. The lodgement of the submission (**Attachment 1**) to the Department's community consultation for the Hahndorf Township Strategic Traffic Study Outcomes; and



2. Administration to work with the Department in developing their concept plans including advocating for the Hahndorf Main Street Revitalisation to be included in the scope of work.

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**Background:**

1. In July 2018, the Federal Minister for Infrastructure, Transport and Regional Development committed \$1 million for a strategic traffic planning study, to address traffic safety, connectivity and liveability issues in Hahndorf.
2. The Department noted the key aim of the study was to investigate alternative routes for traffic which do not have a visitation purpose in Mount Barker Road (the main street).
3. The outcome of this study shortlisted three viable interchange options, as well as a set of ideas for the main street.
4. In October 2020, the Australian and South Australian Governments announced \$250m of funding towards the project.
5. On 27 April 2021, the Department announced a 5 week community consultation period on the three traffic infrastructure and interchange options including the main street running from 29 April to 7 June 2021 (noting, the Department have granted a request to Council to submit their feedback to 8 June 2021).

**Discussion:**

6. The outcomes of the study identified three proposed interchange options (two at River Road and one at Verdun), as well as a set of ideas to improve traffic management and amenity in the main street.
7. Interchange options at Pine Avenue were assessed and found to provide limited benefit. They did not remove traffic from the main street and had greater impacts to vegetation, property and amenity than other options.
8. The shortlisted options had a focus in improving connectivity and efficiency of the road network around Hahndorf, focusing on access to/from the South Eastern Freeway.
9. Detail on the options is included in **Attachment 2**.
10. As part of the project, the Department also proposes to:
  - a) Upgrade the existing Mount Barker Interchange at Adelaide Road to include new traffic signals at the southern intersection and ramp capacity improvements. This is consistent with the 2012 Ministerial

Transport Deeds as executed by several developers in the Mount Barker Growth area and the State Government which includes the upgrading of this interchange and ramps to be funded by the State Government.

- b) Install a dedicated and separate shared walking and cycling path connecting Verdun and Hahndorf, thus acknowledging Hahndorf's heritage by providing the missing link to the Pioneer Women's Trail.
- 11. Council staff have prepared a submission to the Department which is contained in **Attachment 1**.
- 12. As the project is currently out on community consultation (closing 7 June – the date of this meeting), Council will await to hear the outcomes of the consultation. On this basis, Council's submission is principle based reflecting previous community feedback.
- 13. Council staff have been working with the Department to further ensure the project reflects known community desires. It is proposed that Council administration will continue to work with the Department throughout the project as well as continuing to advocate to include the Main Street Revitalisation.

**Community Engagement:**

Informing only	On website
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**Policy:**

NA

**Long Term Financial Plan:**

Council's adopted Long Term Financial Plan (LTFP) anticipates a level of contribution towards the upgrade of the main street. Council would like to confirm its commitment to the State and Federal Government to co-fund the Main Street Revitalisation project. This commitment is made in line with previous funding submissions sought from the State and Federal Government. Any contribution will be the subject of future Council decisions.

**Budget:**

The draft 2021/22 budget includes \$300k gross capital expenditure supported by \$198k of grant funding.

**Statutory/Legal:**

NA

**Staff Resource Requirements:**

Staff resources will be required to continue further engagement with the Department (for example attendance at meetings, provision of advice and similar).

**Environmental:**

The submission advocates for minimal impacts to the environment and improvements where possible.

**Social:**

The submission advocates for ongoing collaboration as well as minimising impacts to business and residential properties.

**Risk Assessment:**

If Council do not play a role in advocating for infrastructure projects in and around Hahndorf which complement the Federal / State Governments funding announcement, the opportunity may be lost.

**Asset Management:**

At this stage, the majority of assets provided through the project will be owned and maintained by the Department therefore having no impact on Council owned / maintained assets. Any modification and improved public realm in the main street such as interface with Council land, trail connections etc will be reviewed in their design process.

**Conclusion:**

The Department has completed the initial Hahndorf Township Strategic Traffic Planning Study and has invited community feedback.

Council staff are seeking endorsement of the attached submission as well as to continue to work with the Department in finessing the design of the concept and advocating for the Main Street Revitalisation to be included in the scope of work.

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Previous Decisions By/Information Reports to Council

Meeting Date	2 November 2020	CM Reference	DOC/20/148659
Title	\$250m Federal / State Government funding announcement		
Purpose	To provide an update to Council Members on the recent Federal / State Government \$250m announcement for Hahndorf Township Improvements, as well as, to receive support to advocate complimentary projects to be included in the scope of work.		

## Attachment 1 to Item 12.7



Reference: DOC/21/72960

6 June 2021

DIT Community Relations

Via email: [dit.communityrelations@sa.gov.au](mailto:dit.communityrelations@sa.gov.au)

Dear Community Relations Team,

**RE: Hahndorf Township Strategic Traffic Planning Study Outcomes Submission**

Thank you for the opportunity to comment on the three interchange options and ideas for the Hahndorf Main Street.

Council has long advocated for infrastructure upgrades in and around Hahndorf to alleviate heavy vehicle movement whilst increasing pedestrian and vehicle safety particularly along the Main Street.

Specifically, Council support a number of elements within the concept such as the inclusion of the public realm improvements within the main street, the upgrade of the Mount Barker (Adelaide Road) interchange, overall improvement to traffic conditions and intent around improving car parking provisions in Hahndorf.

In addition, this letter sets out principles for which Council would provide support for the development as well as confirming our commitment to co-fund Main Street upgrades.

**Principles**

While Council has no set position on the three interchange options proposed at this stage, (we will await the outcomes of the community consultation and further details) we do have a set of principles which Council would be guided by to assist decision making. These principles include:

1. **Safe and convenient:** provides safe and convenient access for all users (vehicles, pedestrians and cyclists) and maintains existing links to key destinations such as those that exist between the Hahndorf Township and the Recreation Ground;
2. **Context:** considers and works with the typography, geology, environment (including commercial and residential developments) and heritage of the site minimising negative impacts;

3. **Urban design:** includes best practice in urban design principles including water sensitive urban design, management of amenity impacts such as acoustic, light spill impacts, crime prevention through urban design, and maximises landscaping opportunities;
4. **Custodianship:** considers custodianship and minimises ongoing maintenance costs;
5. **Collaborative:** The design process should be collaborative and inclusive of all stakeholders. Council seek that any reasonable alternative solution put forward by residents directly affected should be properly interrogated by the Department.

***Main Street Upgrade Funding***

Council would like to confirm its commitment to the State and Federal Government to co-fund the Main Street Revitalisation project. This commitment is made in line with previous funding submissions sought from the State and Federal Government.

Council anticipates cost efficiencies will be gained by all parties both before and during construction while also minimizing impacts to traders and residents by constructing once.

We look forward to the outcomes of the community consultation and continuing to work with the Department on this project.

Please contact Maddie Walker, Manager Strategic and Community Planning by email [mwalker@mountbarker.sa.gov.au](mailto:mwalker@mountbarker.sa.gov.au) or 8391 7200 should you have any questions in relation to this submission.

Yours sincerely

Andrew Stuart  
**CHIEF EXECUTIVE OFFICER**



# HAHNDORF TOWNSHIP STRATEGIC TRAFFIC PLANNING STUDY - OUTCOMES

Public Consultation 29 April – 7 June, 2021

The Australian and South Australian governments have committed \$250 million to jointly fund the Hahndorf Township Improvements and Access Upgrade Project. The project will be delivered by the Department for Infrastructure and Transport (the Department).

The Department has completed the initial Hahndorf Township Strategic Traffic Planning Study and now invites you to provide feedback on options and ideas currently being considered to improve traffic safety, connectivity and liveability in and around Hahndorf. Your feedback will help inform the detailed design and delivery of this project.

## BACKGROUND

The Hahndorf Township Improvements and Access Upgrade Project was announced in October 2020 by the Australian and South Australian governments.

In July 2018, the Federal Minister for Infrastructure, Transport and Regional Development committed \$1 million for a strategic traffic planning study, to address traffic safety, connectivity and liveability issues in Hahndorf. Access and efficiency for heavy freight vehicles travelling to surrounding areas was also considered.

A key aim of the study was to investigate alternative routes for traffic which doesn't have a purpose in the main street (Mount Barker Road). As the study progressed, the importance of Hahndorf's unique heritage and character became increasingly evident. This has been considered, alongside traffic movements, in the options overleaf.

Improving safety, access and connectivity will support Hahndorf to remain a thriving Adelaide Hills community and one of South Australia's most loved tourism destinations.

## WHAT'S HAPPENED SO FAR?

The Department partnered with Jacobs Group (Australia) Pty Ltd to undertake the strategic planning study.

Geotechnical, environmental, heritage, safety, social and economic factors were all considered. Peak and off peak traffic counts were assessed. Community feedback was also a key component of the study.

The outcomes of this study have shortlisted three viable interchange options, as well as a set of ideas for the Hahndorf main street.

*We thank everyone who provided feedback during the initial study, and we welcome further feedback on the proposed options and ideas.*



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Government  
of South Australia

Department for Infrastructure  
and Transport



**BUILDING  
WHAT MATTERS**

## WHAT HAVE WE HEARD SO FAR?

In 2019 the Department consulted with the local community and key stakeholders to better understand traffic concerns and issues in the area. Five clear key themes emerged:

- 1. Freight and other large vehicles** – the need for an alternative north-south (and vice-versa) route that enables freight and other large vehicles to avoid travelling through the main street.
- 2. Driver safety** – linked to large vehicles passing through Hahndorf and the width of the traffic lanes on the main street being insufficient.
- 3. Car parking** – a need for more parking, particularly during peak periods.
- 4. Pedestrian safety** – the need for more formal pedestrian crossings along the main street.
- 5. Traffic movement** – with a focus on safety and congestion. Challenges relating to traffic turning into the main street from intersecting roads, particularly Pine Avenue and Balhannah Road, were identified.

## NEXT STEPS

The Department invites you to provide feedback on the three interchange options, and ideas for the Hahndorf main street detailed below. Consultation runs from 29 April to 7 June 2021.

The outcomes of the planning study, as well as community feedback received during this consultation period, will help inform how the Department progresses the design and delivery of this project. A decision can then be made on which scenario and main street ideas will provide the best possible outcome for the public overall. Detailed planning for the Hahndorf Township Improvements and Access Upgrade Project will commence later this year, with construction likely to begin late 2023.

The Department will continue to engage with the community at each stage of the project. We encourage you to visit the project webpage and register for updates so we can keep you informed as the project progresses.

## OPTIONS AND IDEAS

The outcomes of the study identified three proposed interchange options (two at River Road and one at Verdun), as well as a set of ideas to improve traffic management and amenity in the main street.

Interchange options at Pine Avenue were assessed and found to provide limited benefit. They did not remove traffic from the main street and had greater impacts to vegetation, property and amenity than other options.

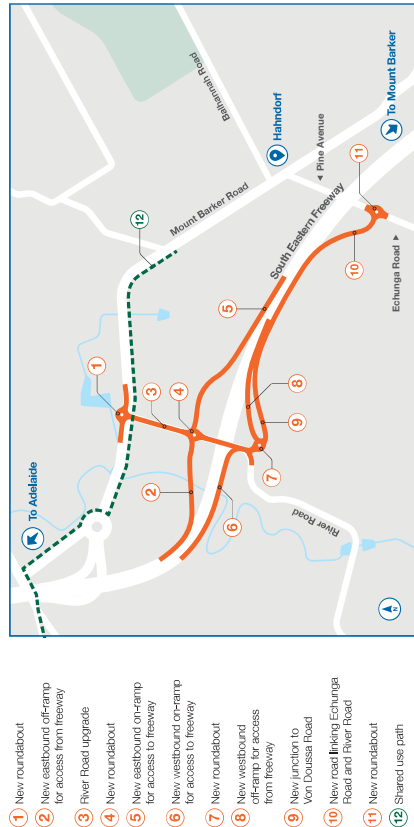
The shortlisted options detailed below improve the connectivity and efficiency of the road network around Hahndorf, focusing on access to/from the South Eastern Freeway. As part of the project, the Department also proposes to:

- Upgrade the existing Mount Barker Interchange to include new traffic signals at the southern intersection and ramp capacity improvements.
- Install a dedicated and separate shared walking and cycling path connecting Verdun and Hahndorf, thus acknowledging Hahndorf's heritage by providing the missing link to the Pioneer Women's Trail.

## RIVER ROAD - OPTION 1

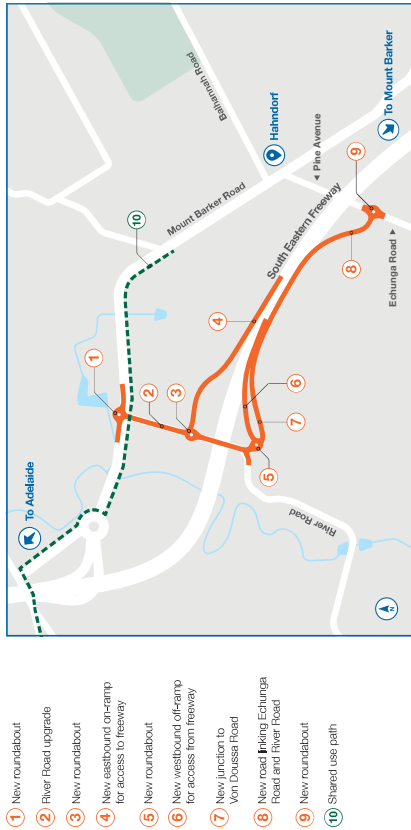
Includes a full interchange at River Road and a new link road connecting Echunga Road and River Road.

The key benefits of this option are that it provides direct access for motorists travelling in all directions, significantly improving emergency service access and creating alternate routes for vehicles that currently pass through the Hahndorf main street.



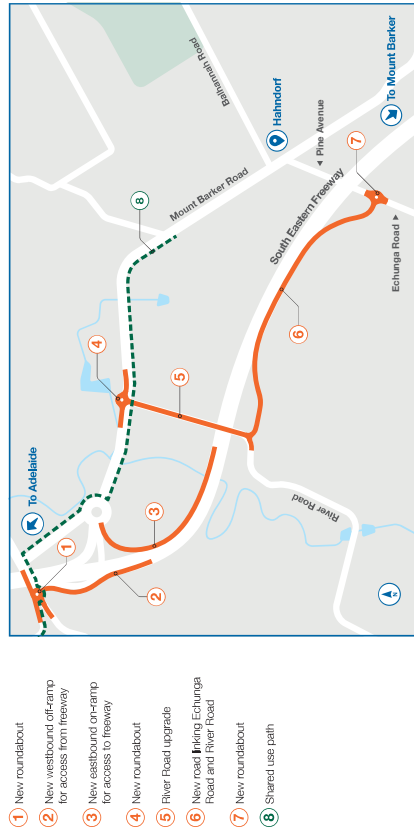
## RIVER ROAD - OPTION 2

Includes a half interchange at River Road and a link road connecting Echunga Road and River Road. The key benefits of this option are that it provides direct access for motorists travelling south, north and east, and provides alternate routes for vehicles that currently pass through the Hahndorf main street.



## VERDUN INTERCHANGE - OPTION 3

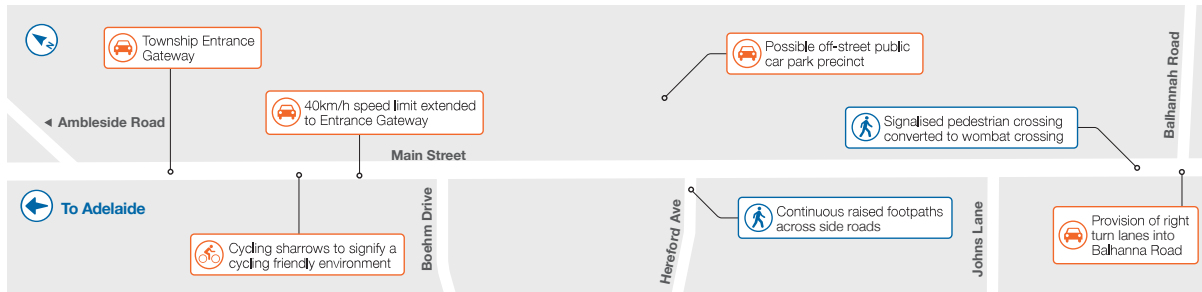
Includes upgrading to a full interchange at Verdun with a link road connecting Echunga Road and River Road. The key benefits of this option are improved access for motorists travelling east and alternate routes for some vehicles that currently pass through the main street. However, this option does not remove all unnecessary trips through Hahndorf.



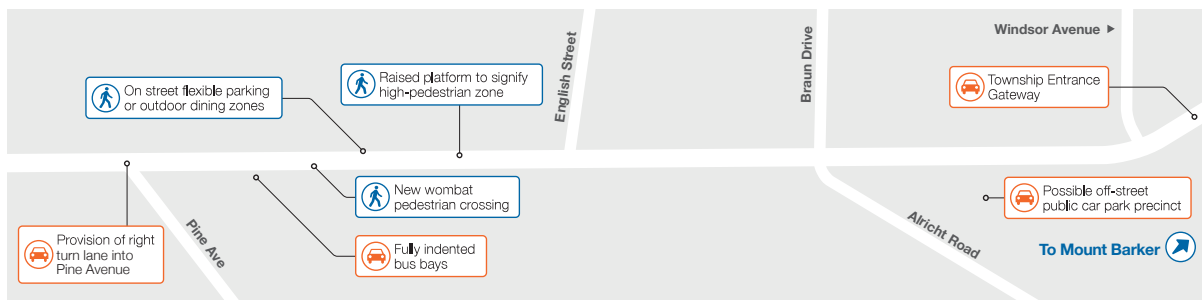
## MAIN STREET (MOUNT BARKER ROAD) IDEAS

The Department has worked closely with Mount Barker District Council through the planning process and continues to do so. The ideas for traffic improvements to the main street in the image below consider Hahndorf's unique heritage and character. The Department will seek to align and integrate with Council's Main Street Revitalisation Plans as detailed designs are progressed.

### Section 1: Ambleside Road to Balhannah Road



### Section 2: Pine Avenue to Windsor Avenue



## HAVE YOUR SAY

Community and stakeholder consultation is critical to the success of the project. To find out more about the project, to provide your feedback or to register for project updates please:

- Visit the project webpage: [dit.sa.gov.au/hahndorf](https://dit.sa.gov.au/hahndorf)
- Email us at [dit.communityrelations@sa.gov.au](mailto:dit.communityrelations@sa.gov.au)
- Call us on 1300 794 880
- Register to attend one of the community information sessions where you can meet and provide feedback to the team.

## COMMUNITY INFORMATION SESSIONS

Please join us at one of the below information sessions to speak to members of the planning team, and provide your feedback.

To ensure COVID-19 physical distancing requirements are met, registration is essential. To register your attendance, please visit the project webpage, email [dit.communityrelations@sa.gov.au](mailto:dit.communityrelations@sa.gov.au) or call 1300 794 880.

### The Hahndorf Memorial Institute

59 Mount Barker Rd, Hahndorf,  
Thursday 13 May 2021 from 5pm to 8pm.

### The Academy Lawns

68 Mount Barker Rd, Hahndorf,  
Saturday 15 May 2021 from 11am to 2pm.

The consultation period for feedback on the proposed options and ideas will be open until 7 June 2021.

[dit.sa.gov.au](https://dit.sa.gov.au)

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<b>12.8</b>	<b>REPORT TITLE:</b>	<b>REVISED TRADE WASTE POLICY</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/56365</b>
	<b>ATTACHMENTS:</b>	<b>DOC/21/17512 – MBDC Trade Waste Policy 2021</b>
	<b><u>Key Contact</u></b>	Jamie Tann, Manager Health and Public Safety and Chris Reynolds, Commercial Manager, Wastewater
	<b><u>Manager/Sponsor</u></b>	Phil Burton, General Manager, Infrastructure and Greg Parker, General Manager, Community Services

**Community Plan 2020-2035:**

Community Wellbeing Objective 4.4 Provide wastewater treatment services to deliver public health, environmental and economic outcomes and climate change adaptation solutions

Ecological Sustainability Objective 5.1 Continue to build on MBDC's reputation as a leader in wastewater management and promote water recycling and reuse.

**Annual Business Plan:**

Wastewater/Recycled Water key annual objectives:

1. Provide an affordable, cost-effective and reliable service offering to our wastewater customers.

**Purpose:**

To provide Council with the revised Trade Waste Policy.

**Summary – Key Issues:**

1. Uncontrolled trade waste discharges have the potential to adversely impact the performance of all Waste Water Treatment Plants (WWTP) within the Council area. Uncontrolled trade waste can also impact the safety of Council employees and the receiving environment.
2. The revised Trade Waste Policy sets out Council's commitment to provide an effective trade waste service that supports its customers and communities without placing unacceptable risks on people, assets or the environment.

3. Council aims to implement the revised Trade Waste Policy which will improve the quality of wastewater that is ultimately treated at the WWTP, as well as being transparent, equitable, accountable and responsive to changing community needs and concerns.

**Recommendation:**

That Council

1. Approve the updated Trade Waste Policy (Attachment 1)
  2. Note Council will undertake a targeted communication engagement process that involves all premises that discharge trade waste.
- 

**Background:**

1. Mount Barker District Council's Trade Waste Policy was initially developed and implemented in 2003. A further review was conducted in 2014, due to the introduction of the Water Industry Act 2012. This latest review was instigated due to recent events where the WWTP has received quantities of unknown source and quality which have impacted the effective operation of the WWTP.
2. All of Council WWTP's are designed to treat domestic effluent only and therefore, any waste generated other than domestic waste needs some form of pre-treatment prior to being discharged into the Council wastewater network, so as to minimise the impact on the wastewater network infrastructure and to ensure the effective operation of the WWTP.
3. The Water Industry Act 2012 and other relevant regulations prohibits discharging non-domestic waste into a waste water network without an approval from the water entity; which is Mount Barker District Council.
4. There have been a number of significant events recently where the Mount Barker WWTP has been impacted by uncontrolled and unauthorised material that has been discharged into the wastewater network; this has then affected the effectiveness of the WWTP in treating waste water.
5. There are currently 280 premises within the Council area that have a trade waste Authorisation. The majority of these Authorisations relate to businesses that are small in scale, these premises include food premises such as food service and takeaway. The revised Trade Waste Policy and associated Trade Waste Management Plan has three distinct categories of trade waste customers. The fees, requirements around pre-treatment will vary according to the volume, and quality of the wastewater that is discharged to the wastewater network.

6. A sound Trade Waste Policy and subsequent monitoring regime is essential for:
  - 6.1.1 Protecting Council wastewater infrastructure such as associated pipes, pumping stations and treatment plants.
  - 6.1.2 Protecting the safety of the public and staff working in and around the WWTP. There is potential for harm if toxic substances are discharged into the wastewater network.
  - 6.1.3 Protecting our local environment – some substances such as pesticides and metals could pass through the WWTP unchanged and then accumulate in the environment. Other substances have the potential to impact both the biological processes within the WWTP and the quality of the treated effluent and bio-solids.
7. A key component of the Trade Waste Policy is that each premises that produces trade waste as part of their business has a pre-treatment device that is able to treat oils, grease, fats or suspended solids. The type of pre-treatment device installed needs to be suitable for the types of trade waste and the volume of trade waste that is discharged by the business.
8. With the growth of Mount Barker District Council, it has been identified that some industries have either expanded their operations or new business types have moved to the Council area. This is beneficial for the local economy and is encouraged by Council, however the volumes and quality of trade waste discharged needs to be managed to prevent any impacts on wastewater network infrastructure and the operation of the WWTP.
9. It has been identified that trade waste is a significant component within Council's wastewater network. It is estimated that 5-10% of inflow to the Mount Barker WWTP is from trade waste customers.
10. During the recent investigations it was identified that some commercial premises are discharging trade waste that are above the local acceptance criteria (LAC) and which was/is adversely impacted/impacting the operation of the waste water reticulation network and the Mount Barker WWTP.

**Discussion:**

1. Recent investigations with the assistance of SA Water have identified that Council requires a robust Trade Waste Policy to safeguard the health and safety of the employees, protect Council's infrastructure and to protect the environment and recycled water users.
2. Council's Wastewater and Environmental Health teams have worked together on reviewing the policy and developing the management plan. The shared knowledge and experience of both teams has been valuable during this project, this partnership approach will also be in place for the implementation phase of the policy and management plan.

3. The Trade Waste Management Plan sits beneath the Policy and details Council's processes and procedures in relation to the acceptance of trade waste into its wastewater treatment schemes. These include the waste discharge application procedures, minimum waste acceptance criteria, and requirements for the installation of pre-treatment equipment where appropriate, and recommendations on cleaner production processes. The Trade Waste Management Plan along with other relevant information will be available on Council's website.
4. Both the Trade Waste Policy, the management plan, associated fees and charges were reviewed by key staff, an external consultant and there was a thorough legal review. It should be noted that the fees and charges are included in a separate agenda item at this meeting.
5. The new policy and management plan will be implemented once endorsed by Council. Relevant staff will be working with all premises that require a Trade Waste Authorisation to ensure that they are aware of their responsibilities and obligations. Pre-treatment devices can be expensive to purchase and install, if pre-treatment is needed at a premises an acceptable timeframe for the purchase and installation will be determined, this will be done on a case by case basis. A flexible approach will be undertaken in the first 12 months when it comes to dealing with enforcement issues that relate to trade waste discharges.
6. Once the policy is endorsed Council staff will work with the premises that discharge trade waste to ensure that they are aware of the policy and the management plan. The majority of information will be relevant to all businesses that discharge trade waste; there will however be information that is specific to certain business types and business processes.

**Community Engagement:**

Informing only	<p>The Council website will be updated with information relating to the new Trade Waste Policy and the Trade Waste Management Plan.</p> <p>Council will undertake a targeted communication process that involves all premises that discharge trade waste.</p> <p>Participation in upcoming Economic Development Forums will be an opportunity to provide an update on the revised policy and its implications for relevant businesses.</p>
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**Policy:**

This Trade Waste Policy and Trade Waste Management Plan will replace the 2014 Trade Waste Discharge Policy.

**Long Term Financial Plan:**

Trade Waste revenue was included in the adopted LTFP. Following adoption the 2021-22 budget will form the base year of the LTFP to be reviewed in the first half of the financial year. The updated LTFP will include any anticipated increase in revenue and costs.

**Budget:**

A dedicated resource for Trade Waste has been included in the draft 2021-22 budget. A trade waste new initiative has also been included in the draft budget to implement improved monitoring, support and administration of trade waste.

**Statutory/Legal:**

The South Australian Public Health (Wastewater) Regulations 2013 and the Water Industry Act 2012 places responsibilities on Council to register and monitor premises that discharge trade wastes into Council infrastructure.

**Staff Resource Requirements:**

A staff resource will be dedicated to Trade Waste, this position will be responsible for the implementation of the policy and management agreement. The role is a three year contract position.

**Environmental:**

The Trade Waste Policy and Trade Waste Management Plan will ensure that the WWTP is operating at a level where there is no adverse impact on the receiving environment.

**Social:**

N/A

**Risk Assessment:**

The risk management framework that has been developed for the Australian Drinking Water Guidelines / Australian Guidelines for Water Recycling 2006 will be used in relation to Trade Waste.

**Asset Management:**

This Trade Waste Policy and Trade Waste Management Plan will protect Council's WWTP and associated wastewater network from the impacts of unregulated trade waste discharges.

**Conclusion:**

The implementation of the revised Trade Waste Policy and the management plan is vital in safeguarding the health and safety of employees, Council assets and the receiving environment.

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Previous Decisions By/Information Reports to Council

Meeting Date	16 September 2014	CM Reference	14/084329
Title	REVIEW OF COUNCIL'S TRADE WASTE DISCHARGE POLICY		
Purpose	To endorse Council's revised Trade Waste Discharge Policy		

Attachment 1 to Item 12.8

## MOUNT BARKER DISTRICT COUNCIL TRADE WASTE POLICY

REFERENCE NUMBER:	DOC/21/17512
RESPONSIBLE OFFICER/ DEPARTMENT:	Primary responsibility for compliance The Manager, Health & Public Safety. Waste Water Operations. Commercial Manager, Waste Water
APPLICABLE LEGISLATION:	<i>South Australian Public Health Act 2011</i> ('the SAPH Act') <i>South Australian Public Health (Wastewater) Regulations 2013</i> ('the Regulations') <i>Water Industry Act 2012</i> (WI Act) <i>Water Industry Regulations 2012</i> ('the WI Regulations').
MOUNT BARKER 2020-2035 – COMMUNITY PLAN	CW Objective 4.4 Provide wastewater treatment services to deliver public health, environmental and economic outcomes and climate change adaptation solutions ES Objective 5.1 Continue to build on MBDC's reputation as a leader in wastewater management and promote water recycling and reuse.
SUPPORTING DOCUMENTS:	<ul style="list-style-type: none"><li>• Trade Waste Management Plan</li><li>• Schedule of Fees and Charges</li></ul>

### 1. PURPOSE

The Mount Barker District Council (MBDC) provides wastewater (sewerage) services to residential and non-residential customers in the district. The Trade Waste Policy has been created to provide an efficient trade waste service that supports customers of wastewater services and communities, without placing unacceptable risks on people, assets or the environment.

### 2. SCOPE

The Trade Waste Policy applies to all premises within the MBDC jurisdiction, from which trade waste is discharged into the MBDC's wastewater network.

### 3.0 DEFINITIONS

**Section 56 Authorisation** is an authorisation pursuant to section 56 of the *Water Industry Act 2012* (the WI Act) issued by the MBDC in its capacity as a water industry entity under the WI Act, which authorises, on a conditional basis, the discharge of trade wastes into the wastewater network. Refer to the Trade Waste Management Plan for discharge categories and conditions.

**Wastewater network** means any MBDC infrastructure that is, or is to be, used for:

- (i) the collection or storage of sewage and includes the connection point; or
- (ii) the conveyance or reticulation of sewage; or
- (iii) the treatment of sewage, including any outfall pipe or other work that stores or conveys water leaving infrastructure used for the treatment of sewage.

It includes components such as vents, pumps, sewers, access chambers, engines and outfalls. (Note that the collection network does not provide treatment of wastewater).

**Local Acceptance Criteria (LAC)** refers to the set limits for acceptable physical and chemical characteristics of Trade Waste disposed into the CWMS. These limits are based on criteria developed by SA Water, ANZECC and SA Health guidelines.

**Trade Waste** refers to any liquid or solid waste conveyed as wastewater into the wastewater network from any commercial or industrial premises, other than sewage or sullage wastewater.

**Trade Waste Discharge Application Procedure** refers to an MBDC approved process by which a business can apply to discharge trade waste from its premises into MBDC's wastewater network.

**Trade Waste fees and Charges** refers to the fees and charges adopted by the MBDC in connection with its trade waste services.

**Trade Waste Management Plan** refers to a written and MBDC approved plan that describes the management of trade waste within the MBDC's infrastructure. This plan provides detailed information on trade waste management with respect to classification, local acceptance criteria and treatment requirements amongst other things.

#### 4.0 POLICY STATEMENT

MBDC is committed to protecting the safety of its employees (operations staff), Wastewater Treatment Plants (**WWTP**), waterways and the environment in general through the regulation of discharges of trade into the MBDC's wastewater network. MBDC's WWTP is designed to receive and treat domestic waste, and as a result are susceptible to adverse



effects by the acceptance of unregulated trade wastes from commercial and industrial premises. Acceptance of trade waste, therefore, presents significant risks to MBDC employees and infrastructure

The MBDC will manage these risks through the administration of a robust Trade Waste Policy. The legislation that will be used to implement and enforce the Policy includes:

1. *South Australian Public Health Act 2011* ('the **SAPH Act**');
2. *South Australian Public Health (Wastewater) Regulations 2013* ('the **Regulations**');
3. the *Water Industry Act 2012* (**WI Act**); and
4. *Water Industry Regulations 2012* ('the **WI Regulations**').

In particular:

- Pursuant to section 56 of the WI Act a person must not, without proper authority, discharge into any wastewater network, any solid, liquid or gaseous material, or any other item or thing that is likely to damage the infrastructure. Trade waste discharges have the potential to damage the wastewater network. For this reason, a section 56 authorisation is required to discharge any trade waste to the wastewater network; and
- Under the Regulations, the connection of an onsite wastewater system to the wastewater network requires a wastewater works approval from the MBDC. Pursuant to regulation 25 of the Regulations, the MBDC can impose conditions on a wastewater works approval, which includes a condition that specified material (i.e. trade waste) must not be discharged into or from the wastewater system into the wastewater network other than in accordance with an authorisation issued in accordance with section 56 of the WI Act; and
- Enforcement powers under the SAPH Act and the WI Act are available to MBDC to address trade waste discharges that occur contrary to a wastewater approval and otherwise, into the wastewater network without authorisation under section 56 of the WI Act or contrary to that authorisation.

The Trade Waste Management Plan outlines the process for obtaining an authorisation from the MBDC to lawfully discharge trade waste to the wastewater network. It is intended to create awareness and educate the business community on waste management, waste minimisation, water conservation and the use of cleaner technologies. In addition, the administration of the plan will ensure source management of trade waste discharges by MBDC. The supporting documents describe the procedures for trade waste discharge applications, approvals, local acceptance criteria, charging procedure, non-compliance procedure and trade wastes management in general.

The key objectives of the Trade Waste Policy and supporting documents include:

- the administration of trade waste discharges to control the types and quantities of non-domestic discharges into MBDC's wastewater infrastructure including treatment plants in accordance with the Local Acceptance Criteria (LAC);
- the application of a charging structure for trade waste services based upon the 'polluter pays' principle applicable to trade waste discharges (i.e. charges will be proportionate to the volume and load of trade waste);
- the protection of public and environmental health and the wastewater network and infrastructure by prohibiting or limiting the discharge of non-degradable, inhibitory or toxic substances;
- the promotion of awareness and adoption of concepts of environmental management, eco-efficiency and waste minimisation in the community;
- the identification and maximisation of opportunities for waste minimisation, reuse, recycling and water conservation within industry;
- outlining MBDC's approach to enforcing unauthorised trade waste discharges;
- increasing awareness and facilitating compliance with relevant environmental legislation affecting businesses; and
- continually reviewing and developing the trade waste program including LAC, fees and charges and associated policy procedures as needed.

## **5.0 ROLES AND RESPONSIBILITIES**

The Chief Executive Officer supported by MBDC employees will administer the Trade Waste Policy and associated documents. For this purpose, the Council delegates its power to issue authorisations under section 56 of the WI Act to the persons holding the following positions and anyone acting in those positions:

- Manager Health and Public Safety
- Commercial Manager, Wastewater
- Trade Waste Officer
- Environmental Health Officers
- Wastewater Engineer

## **6.0 TRADE WASTE DISCHARGE CATEGORIES AND QUALITY**

Trade waste discharges from approved premises will be characterised by the risks they pose to the operations staff, wastewater network and the environment based on the strength and volume of these discharges as described in the Trade Waste Management Plan.

## **7.0 TRADE WASTE CHARGES**

Trade waste charges apply to premises discharging trade wastes into MBDC's wastewater network. These charges such as the annual authorisation fee, application fees and usage fees (based on trade waste volume and waste) are set out in the MBDC's Schedule of Fees and

Charges that is annually adopted by the MBDC pursuant to section 188 of the *Local Government Act 1999*.

These charges are in addition to the applicable statutory fees and charges and cost recovery provisions, which include, for example:

- Expiation fees that are prescribed by legislation for offences, including offences that arise from non-compliance with the MBDC's trade waste requirements;
- pursuant to section 56(9) of the WI Act, the MBDC can recover the reasonable costs and expenses it incurs in addressing any damage or loss caused as a result of, or in remedying circumstances caused by, unauthorised discharges of trade waste into the wastewater network contrary to section 56 of the WI Act as a debt from the person responsible for the contravention; and
- under the Regulations the MBDC has power to impose a fee (i.e. as prescribed under a Fees notice pursuant to the SAPH Act) for an inspection of a wastewater system in connection with a matter under the Regulations (for example, an inspection to monitor trade waste discharges are occurring in accordance with the conditions of approval).

## **8.0 AUDIT, INSPECTION AND MONITORING**

Trade waste premises in respect of which a section 56 authorisation operates will have scheduled and unscheduled inspections to assess compliance with the trade waste conditions of authorisation. The renewal of any authorisation beyond its expiry is contingent upon the MBDC being satisfied with compliance with all the prescribed conditions. The frequency, types and protocols of inspections and tests and the obligations of the trade waste customers regarding these matters are as described in the Trade Waste Management Plan.

## **9.0 REVIEW**

This Policy will be reviewed in 6 months from the date the policy has been endorsed.

## **10.0 ACCESS TO THE POLICY**

The Policy is available on the MBDC's website [www.mountbarker.sa.gov.au](http://www.mountbarker.sa.gov.au)

## **11.0 FURTHER INFORMATION**

For further information on this Policy, please contact:

Title: Manager Health and Public Safety  
Commercial Manager – Wastewater

Address: PO Box 54, Mount Barker  
South Australia, SA, 5251

Telephone: (08) 8391 7200

Email: [tradewaste@mountbarker.sa.gov.au](mailto:tradewaste@mountbarker.sa.gov.au)

<b>12.9</b>	<b>REPORT TITLE:</b>	<b>WARD DONATIONS</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/20/76036</b>
	<b>ATTACHMENTS:</b>	<b>NIL</b>
	<b><u>Key Contact</u></b>	<b>Ashleigh Norton, Executive Assistant to Chief Executive Officer</b>
	<b><u>Manager/Sponsor</u></b>	<b>Andrew Stuart, Chief Executive Officer</b>

**Mount Barker 2035 – District Strategic Plan:**

Governance and Leadership

**Annual Business Plan:**

Nil

**Purpose**

To allocate ward donation funds to individuals or organisations.

**Summary – Key Issues**

- Council has budgeted an amount for 2020/21 of \$16,254 which equates to \$1478 for each Council Member to allocate to individuals and/or groups at the Council Members' discretion. This is known as a Ward Allowance.
- Council Members may nominate groups or individuals to receive a Ward donation from their allowance at each Council meeting.

**Recommendation**

That Council will make the following donations, given that each Member nominating the donation has given careful consideration to whether there is a conflict of interest:

<b>Council Member</b>	<b>Amount</b>	<b>Group/Individual/Purpose</b>
Councillor Orr	\$128	Mount Barker Pageant Committee
Councillor Leach	\$100	Rockit Performing Arts – June Free Concert
Councillor Leach	\$100	Littlehampton Community Association – SALA August
Councillor Leach	\$100	Nairne Landcare Group (Goolwa to Wellington LAP) – North Creek project

### **Background**

1. Council receives many requests for assistance from individuals, community members and community groups. Requests may be received by Council Members via telephone, letter or via email, or direct to Council.
2. Council has budgeted an amount for 2020/21 of \$16,254 which equates to \$1478 for each Council Member to allocate to individuals and groups at the Council Members' discretion. This is known as a Ward Allowance.
3. The Representation Review process (completed in September 2013) ensures equal representation (Council Member per elector) in each Ward. No change was made to the number of Councillors in each Ward. This process ensures the amount of Ward Allowance available to the community is equal between each of the Wards. The Minister for Local Government has specified (by way of notice published in the Government Gazette on 9 July 2020) that Council is required to undertake and complete a Representation Review during the period October 2020 to October 2021.
4. At the end of each financial year, a report of the expenditure of Ward Allowances will be reported to Council.

### **Ward Donation Procedures**

5. Members receive a print-out indicating how much is still to be spent.
6. Individual members of the community or community groups may require small financial assistance for projects/initiatives of community interest and benefit from Council.
7. These requests should be made directly to the Mayor and/ or Council Members for their consideration / assessment.
8. Any requests received directly by Council will be acknowledged by the Executive Assistant to the Chief Executive Officer and Mayor, and advised that any such requests received will be provided to all Council Members who may choose to contribute some funds from their annual Ward Allowance.
9. When determining donations, Council Members should consider the community interest / benefit to be received and enjoyed by the community at large as a result of that donation.
10. As per section S73-75A of the Local Government Act 1999 Council Members should also consider and assess any material, actual or perceived conflict of interest as a result of making a particular donation or voting on the donations.

11. At each Council Meeting, Council Members may nominate members of the community or community groups to receive a donation from their Ward Allowance. These donations are reflected in the Council meeting minutes, available on Council's website [www.mountbarker.sa.gov.au](http://www.mountbarker.sa.gov.au)
12. Council Members are encouraged to advise the Executive Assistant to the Chief Executive Officer and Mayor as soon as possible of any requests for ward donations received in advance of Council meetings in order for such requests to be included in the Council meeting agenda. The form can be found on the extranet under Forms.
13. When making a donation in the Council Meeting, the Council Member should:
  - a. Declare who the donation is to be made to, the amount and the purpose of the donation; and
  - b. Complete and submit a Ward Donation Form to the Minute Secretary (Sue Miller).

#### **Community Engagement**

Informing only	Notification by way of Council minutes. Recipients will be notified of any donation.
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#### **Policy**

There are currently no Council Policies in relation to Ward Donations.

#### **Long Term Financial Plan:**

Nil

#### **Budget**

The budget allocation for Ward Donations is \$16,254 which equates to \$1478 recommended expenditure by each Council Member. Any unallocated ward allowance balance is not carried over to the next financial year.

#### **Statutory/Legal**

There are no statutory/legal implications or requirements in relation to Ward Donations.

#### **Section 73-75A of the Local Government Act 1999:**

However, Council Members should be mindful of material, actual or perceived conflict of interest that may arise as a result of making a ward donation.

#### **Staff Resource Requirements**

This is incorporated into the existing responsibilities of the finance staff.

#### **Environmental**

There are no environmental implications arising from this report or its recommendations.

**Social**

Ward donations enable individual members of the community and community groups to request small donations to assist with their endeavours.

**Risk Assessment:**

It is the responsibility of each Council Member to assess the risks association with the ward donations.

**Asset Management:**

There are no asset management implications arising from this report or its recommendations.

**Conclusion**

Council Members have the opportunity to make ward donations.

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**13.        INFORMATION REPORTS****Recommendation**

That the following information reports be noted en bloc.

**13.1        REPORT TITLE:        **NATIONAL GROWTH AREAS ALLIANCE UPDATE******DATE OF MEETING:        7 JUNE 2021****FILE NUMBER:        **DOC/21/76833****

**Key Contact**                      Greg Sarre, Manager Sustainability and Corporate Planning

**Manager/Sponsor**              Marc Voortman, GM Planning and Development

**Purpose:**

To provide an update on activities of the National Growth Areas Alliance.

**Summary – Key Issues:**

1. Council is a member of the National Growth Areas Alliance (NGAA).
2. The NGAA provides advocacy and support for high growth area Councils across Australia.
3. Regular updates on NGAA activities are provided to Council

**Background:**

1. NGAA is a member-based organisation, funded by fees from its members, which advocates and lobbies on issues and challenges facing its member Councils in high growth, typically urban fringe areas.
2. There are currently 20 members; 7 from Victoria, 6 from WA, 5 from NSW and 2 from SA. City of Playford is the other SA member.
3. Council has been a member since 2009. The annual membership fee is \$15,000. Fees are set according to population size.
4. The NGAA can point to considerable success in advocating for its members to Government.
5. This report provides a summary of recent activities of the NGAA and benefits of Council membership.

**Discussion:**

6. The NGAA achieves value for members as set out in its strategic plan. Benefits include:



- Advocacy through regularly presenting national policy positions and individual member council priorities to Federal Government Ministers, Shadow Ministers, Cross Bench Senators, advisors and senior departmental officers.
  - Commissioning research which is available for members' use exclusively as well as to support national policy positions. The most recent research examples are the 'Jobs and Commuting in Outer Growth Suburbs' and 'Opportunities and Benefits from working from home' reports. This research (available upon request) informs Council's economic development strategy and major projects such as the City Catalyst project. The Manager Sustainability and Corporate Planning currently sits on the research and policy advisory group which, among other things, provides advice on the program for the annual Symposium that showcases research and projects relevant to Councils. This year's symposium will be held virtually at Liverpool Council.
  - Influencing Federal policy. For example, NGAA make submissions to the Federal Budget and policy papers with input from member Councils. Submissions are used to state both a broad policy position as well as individual member priorities.
  - Relationships with key national advocacy groups including organisations such as Property Council of Australia, Planning Institute of Australia, as well as State specific groups.
  - Events, information and communications provide members with advocacy support and advice and preparedness to take advantage of opportunities arising from policy changes and funding rounds.
7. In addition to the research referred to above, research report topics commissioned by NGAA since 2014 include:
- a. Growth Areas Community Polling Research Report, 2014, JWS Research
  - b. Meeting Growth Area Infrastructure Investment Needs - A Benchmarking Analysis, 2015, SGS Economics and Planning
  - c. Dedicated Infrastructure Fund for Australia's Outer Suburban Growth Areas, 2016, PwC
  - d. State of Australia's Fast Growing Outer Suburbs, 2018, .id
  - e. Transformational Infrastructure Projects in Australia's Fast Growing Outer Suburbs, 2018, RMIT, University of Melbourne, University of Adelaide, University of Western Australia.
8. Other research opportunities that the NGAA provides partnership and in-kind support include:
- a. Australian Housing and Urban Research Institute (AHURI) - study on *Urban productivity and affordable rental housing supply*
  - b. *Future Cities Cooperative Research Centre – funding bid to the Federal Government*
  - c. *Life Course Centre* - investigates the critical factors underlying disadvantage to provide solutions for policy and service delivery as it relates to inter-generational disadvantage

- d. Research incubator project on Infrastructure Governance - to better understand infrastructure governance balanced with the growth of sustainable, prosperous and socially just cities.
9. In terms of governance arrangements, the current chair of NGAA is Councillor Matthew Deeth from Wollondilly Shire Council in NSW. Mayor Ferguson is a member of the Strategic Advisory Committee.

**Conclusion:**

Council is a member of the National Growth Areas Alliance which provides advocacy and support for high growth Councils. Council benefits from the research, networks and through representation to Government.

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Previous Decisions By/Information Reports to Council

Meeting Date	2 SEPTEMBER 2019	CM Reference	DOC/19/101818
Title	NATIONAL GROWTH AREAS ALLIANCE UPDATE		
Purpose	To provide an update on activities of the National Growth Areas Alliance and to advise potential future new governance and membership arrangements.		

<b>13.2</b>	<b>REPORT TITLE:</b>	<b>2020/21 FINANCIAL YEAR GROWTH UPDATE</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/79991</b>
	<b><u>Key Contact</u></b>	Andy Humphries, Manager City Development, Planning & Development
	<b><u>Manager/Sponsor</u></b>	Marc Voortman, General Manager Planning & Development,

**Purpose:**

To update the Council on 2020/21 Financial Year growth and more specifically the impact of HomeBuilder Stimulus on Development Application numbers.

**Summary – Key Issues:**

1. On 4 June 2020 the Federal Government announced that from that day until 31 December 2020, HomeBuilder would provide all eligible owner-occupiers (not just first home buyers) with a grant of \$25,000 to build a new home or substantially renovate an existing home.
2. Several amendments have been made to HomeBuilder and as recently as 17 April 2021, the Government announced it would extend the construction commencement requirement from six months to 18 months for all applications (i.e. for all contracts signed 4 June 2020-31 March 2021 inclusive).
3. The impact of these announcements, coupled with record low interest rates and other positive factors such as strong increases in household savings, has had a profound impact on Development Application (DA) rates being processed by Council.

**Background:**

1. Following an increase in cases of COVID-19 in Australia and subsequent lockdowns initiated in various States and Territories, the Government announced HomeBuilder stimulus to help the residential construction market by encouraging the commencement of new home builds and renovations.
2. This increase in residential construction was designed to help fill the gap in construction activity expected in the second half of 2020 due to the coronavirus pandemic.
3. The impact of this announcement was both immediate and significant. Almost overnight the Development Sector sought to bring to the market any

and all available allotments for sale to support newfound demand in the housing market.

**Discussion:**

1. In the three months prior to the HomeBuilder announcement (April to June 2020 inclusive) Council received an average of 41 new dwelling applications; typical numbers when compared to previous year end averages.
2. In the first three months following the announcement (July to September inclusive), this increased to an average of 74 dwelling applications per month with a total of 104 new dwellings being submitted in September alone.
3. A year on from the announcement, Council has experienced a 116% increase in dwelling numbers in the current 2020-21 FY compared to the historical average (FY 15-16 to FY 19-20). This equates to an uplift from 42 dwellings per month to 91 per month (see Figure 1).

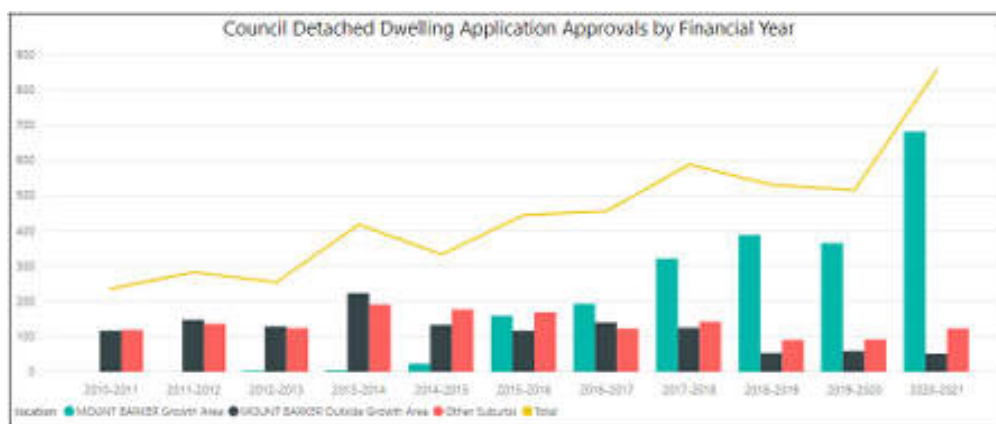


Figure 1.

4. Peak months were October and November 2020 where Council received 114 new dwelling applications each month.
5. In addition to the increase in dwelling activity, there was a 70% increase in total DA activity compared to the historical average. This equates to an uplift from 105 total DA's per month up to 179 per month.
6. Across the yet completed 2020/21 FY \$215.5 million worth (development value) of housing has been lodged compared to \$132.6 million lodged over the entire 19/20 FY. This equates to a 62.5% increase in development value for dwellings.
7. To support this increase in dwelling activity, the development sector released 534 allotments worth of stock in the first eight (8) months of the 2020/21 FY; a 32% increase on Councils previous high of 402 allotments.

8. These allotments have been released via 34 separate construction stages with an average stage size of 15 allotments. There is currently one stage under assessment, yet to be released, for a further 103 allotments.
9. Council's adopted budget assumed \$591k in planning/building application fees for the 2020/21 FY. April year to date actual fees received are \$853k this is \$262k (or 43%) above the full year budget
10. In response to the above, the City Development Team have modified business processes wherever possible to speed up production whilst utilising increased revenue to bring in additional resources to meet the needs of our customer base; all while allocating significant time to business readiness in preparation for the commencement of the new planning system.
11. Staff have been on a continual and evolving business improvement journey to meet existing demands whilst better preparing ourselves and our customers for the implementation of the new planning system. This has led to Councils development assessment system being fully electronic with the exception of a few minor paper based systems that are required to process applications under the previous planning system.
12. Across the current financial year Council has managed to maintain a four week decision timeframe on dwelling applications which is half the eight week legislated timeframe.
13. In relation to business readiness, preparation has been significant and to date the following has been delivered:
  - a. Established a new Council Assessment Panel (CAP) of accredited professionals;
  - b. Four new instruments of delegation have been prepared and endorsed; and
  - c. Council's website has been updated to reflect the changes.

**Conclusion:**

The impact of HomeBuilder has seen a significant increase in development applications compared to previous financial years. The implementation of the new planning system on 19 March 2020 closely coincided with the completion of the HomeBuilder contract period (31 March 2021). The impact of the new system and the completion of HomeBuilder is yet to be understood as the City Development team is still busy working through the significant number of DA's submitted prior to go-live of the new system. A further report will be prepared for Council at an appropriate time in the future when more data is available and the impact of the new system is better understood.

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<b>13.3</b>	<b>REPORT TITLE:</b>	<b>FOOD SYSTEMS MAPPING PROJECT</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/78464</b>
	<b><u>Key Contact</u></b>	Greg Sarre, Manager Sustainability and Corporate Planning
	<b><u>Manager/Sponsor</u></b>	Marc Voortman, GM Planning and Development

**Purpose:**

To inform Council of a project that seeks to understand the ways and extent to which the current food system influences economic, social and environmental outcomes for the community and a local food systems mapping process underway in the district.

**Summary – Key Issues:**

1. Council is a member of the Food Systems Working Group which includes 8 other local Councils, Green Adelaide, Wellbeing SA and the Heart Foundation.
2. The Food Systems Working Group (FSWG) is an informal group of South Australian state and local government advocates who meet on a regular basis to share and disseminate information within their respective organisations.
3. The FSWG was successful in winning a Local Government Association Research and Development Grant to help better understand local food systems and prepare a guide for Councils to support and strengthen such systems.

**Background:**

1. Australian state and local governments are seeking to understand the ways and extent to which the current food system influences economic, social and environmental outcomes for their communities.
2. The term ‘food system’ describes the various elements that go into the growing, production, marketing, distribution, consumption and disposal of food.
3. The FSWG has been in existence since 2016 and has involved various Adelaide governments, organisations and communities working to strengthen local food systems. Mount Barker District Council was invited to join the group in 2020.
4. The work of the FSWG has been guided by a diversity of drivers, including the collective community vision collated in the Edible Adelaide report. [Edible Adelaide](#)
5. Work undertaken interstate has contributed to the approach in SA, in particular through ‘Sustain’ - the Australian Food Network's research with the Victorian Local Governance Association that aims to assist local governments in Victoria to develop a coordinated and equitable approach to optimising food systems.
6. The Local Government Association Research and Development Grant, facilitated through the City of Holdfast Bay, has enabled the FSWG to instigate an exploration of food systems in 4 Council districts, including Mount Barker with the ultimate aim to increase knowledge and understanding and to guide actions to support and strengthen food systems.

7. The Food Systems Mapping Project is consistent with Council's Community Plan, especially the Circular Economies priority, and other relevant strategies of Council, such as the Community Development Strategy, Economic Development Strategy, Open Space Strategy, Environment Strategy and Climate Change Action Plan.

**Discussion:**

8. The Local Government Association Research and Development project will engage Councils, communities and stakeholders to build the resilience of local food systems in the face of climate change risks. A local food system is a collaborative network that integrates sustainable food production, processing, distribution, consumption and waste management in order to enhance the environmental, economic and social health of an area.
9. The research and development project aims to:
  - build local food systems literacy and advocacy within governments and communities
  - identify the local food system vision and principles of communities
  - enable governments and communities to take coherent action towards their visions.
10. The project will develop a guide to help local governments:
  - understand, advocate for and foster local food systems
  - identify and prioritise the best ways to invest and promote local food system initiatives
  - develop and embed relevant food systems policy and planning as part of governments' responses to climate change risks.
11. The value of the grant is \$40,000 with individual project partners contributing inkind and financial contributions for a total project cost of \$56,000. Council's contribution is \$1,500 plus staff time (that will be funded from the draft 2021/22 budget).
12. Outputs from the project include:
  - Local food system maps for 4 Council areas, including Mount Barker.
  - Local food system visions and recommendations for each mapped area
  - A guide for local governments to adapt and replicate the approach most effectively for *their* context
  - Communication and engagement materials
13. A workshop to engage local stakeholders in this project is planned for September. Details to be advised.

**Conclusion:**

Council is involved in a Food Systems Mapping project with other Councils, Green Adelaide, the Heart Foundation and Wellbeing SA. At the end of the project, Council will have a better understanding of food systems within the district and ways in which it can be supported and strengthened to help build resilience and sustainability.

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<b>13.4</b>	<b>REPORT TITLE:</b>	<b>REGIONAL PUBLIC HEALTH PLAN - PROGRESS REPORT</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/73027</b>
	<b><u>Key Contact</u></b>	Jamie Tann, Manager Health and Public Safety
	<b><u>Manager/Sponsor</u></b>	Greg Parker, General Manager, Community Services

**Purpose:**

To provide an update on the activities undertaken over a two year period (1 July 2018 to 30 June 2020) to meet the objectives of the Regional Public Health Plan.

**Summary – Key Issues:**

1. The South Australian Public Health Act (2011) established Councils as the Public Health Authority in their area, and from 2013 Councils were required to prepare and monitor a 'Regional Public Health Plan' for their area (or for a broader region through collaboration with other Local Governments).
2. An interim report on the achievements of the Southern & Hills LGA (S&HLGA) Councils was sent to the Chief Public Health Officer on the 17 December 2020.

**Background:**

1. The South Australian Public Health Act 2011 established Councils as the Public Health Authority in their area.
2. Pursuant to Sections 50, 51 & 52 of the Act, the State Government and every local council is required to prepare and report on their own Public Health Plans that seeks to protect, improve and promote public health and well-being.
3. Under the Act, the term 'public health' is defined broadly to encompass the conditions that support and promote community health and wellbeing, and is not limited to traditional areas of environmental health regulation and the prevention of communicable disease.
4. On 18 February 2013 Council endorsed the collaboration with member Councils of the Southern & Hills LGA to prepare a Regional Public Health Plan. Since that time the Regional Public Plan Working Group which has membership from all the S&HLGA Councils has undertaken meetings on a regular basis.



**Discussion:**

1. The development and implementation of the Regional Public Health Plan through a regional collaboration has been successful and is expected to continue to deliver ongoing benefits through improved relationships, opportunities for partnerships and collaboration.
2. Planning is underway for the review of the current Public Health Plan. This is being undertaken with all six member Councils and the learnings from the implementation of the first plan will be valuable in improving the content of the new plan.
3. The S&HLGA Progress report can be viewed online: [https://www.lga.sa.gov.au/\\_data/assets/pdf\\_file/0024/846150/Southern-and-Hills-Consolidated-RPHP-Report-2016-2018-Final.pdf](https://www.lga.sa.gov.au/_data/assets/pdf_file/0024/846150/Southern-and-Hills-Consolidated-RPHP-Report-2016-2018-Final.pdf), the progress report shows a combination of achievements over a two year period (1 July 2018 to 30 June 2020) and it was the intention not to list every single activity from each of the member Councils.
4. S&HLGA member Councils have been consistently delivering the following:
  - Pest plant and animal control programs including environmental weed control programs, the provision of European Wasp Management Programs and roadside vegetation management;
  - Footpaths and trails to support walkable/liveable communities;
  - Playground development and upgrade programs;
  - Public open space (reserves) including facilities and equipment to support passive and active recreation opportunities;
  - School and community immunisation programs, with many also offering influenza vaccinations free to staff as an initiative to reduce absenteeism and set a positive example to the community;
  - Adelaide Hills, Fleurieu and Kangaroo Island Zone Emergency Committee participation in order to maintain a Zone Management Plan;
  - Partnered with state agencies and Regional Development Australia in the 'The Resilient Hills and Coasts Climate Change Project' to develop a regional climate change adaptation plan;
  - Community grants programs to support festivals/events, arts/culture, sport/recreation, and other community initiatives;
  - Wastewater management systems (as the local areas are largely outside of proclaimed SA Water sewer areas), routine inspections and education of community in regards to wastewater options;
  - Food Act and Wastewater Regulatory activities including outbreak investigations; and
  - Vermin eradication, sharps/needles collection services, and swimming pools inspections
5. Some of the specific achievements that relate to Mount Barker District Council's activities are listed below.
  - Bush for Life Program;
  - Assisted the approval of a Women's Domestic Violence Shelter, developed a housing strategy that addresses affordability and

homelessness, and undertook research to understand services and support available for domestic violence, homelessness and youth;

- University of Adelaide's Meningococcal B Trial 'B Part of It' participation in both 2017 and 2018. Council, through the Salvation Army, has supported influenza vaccinations for homeless persons;
- Lead role in a Hoarding and Squalor Working Group with the Rural City of Murray Bridge;
- Environmental Health Officers were involved in the pilot and post-pilot delivery of the SA Health Food Safety Rating Scheme with the aim of elevating the hygiene standards of the industry and allowing consumers to make informed choices when purchasing food;
- Body piercing and tattooing business inspections;
- Creation of an investment attraction website and prospectus in order to encourage new business investment into the region [www.investmountbarker.com.au](http://www.investmountbarker.com.au);
- Commonwealth Home Support Program - Council provided programs that support older people to stay independent and in their homes and communities for longer;
- Alexandrina and Mount Barker collaborated with Nature Play SA to create the Kuitpo Forest Nature Play Festival for families in the region which attracted 6,000 people in 2017 and 4,000 people in 2018;
- Supported the establishment of a Suicide Prevention Network;
- Health and wellbeing information sessions, including Healthy Eating, General Cancer Prevention and Early Detection, Arthritis SA, and Carers & Disability Link & Commonwealth Respite & Carelink Centre;
- Participated in the Way2Go program which promotes safer, greener and more active travel for primary school students and their communities;
- Staff worked with the Mount Barker Community Centre to deliver mobile activities linked to parks, school holiday programs, and physical activity classes, supported the Mount Barker Community Centre to run Duck Flat Community Garden, Revamp, Men's Shed;
- Collaboration with Adelaide Hills Council to provide community groups with an online portal to advertise and recruit volunteers;
- With funding assistance from State and Commonwealth governments, provided community transport services to assist transport disadvantaged people to access essential services;
- Support of the Moorundi Aboriginal Community Controlled Health Service in identifying Aboriginal population and service delivery points in the Adelaide Hills region;
- Council received a \$10 million Federal Government Building Better Regions Fund grant for a Regional Indoor Aquatic Facility; and
- Project delivery and activation of the Summit Sport and Recreation Park.
- For an exhaustive list of all actions see [https://www.lga.sa.gov.au/\\_data/assets/pdf\\_file/0024/846150/Southern-and-Hills-Consolidated-RPHP-Report-2016-2018-Final.pdf](https://www.lga.sa.gov.au/_data/assets/pdf_file/0024/846150/Southern-and-Hills-Consolidated-RPHP-Report-2016-2018-Final.pdf)

**Conclusion:**

Council plays a pivotal role in protecting and promoting the health and wellbeing of our local community. Council efficiently delivers a wide range of core functions and services that influence our community's health and wellbeing all this is done within a number of different departments across Council. The many public health related actions achieved in the two year reporting period reinforces this and the collaborative approach with S&HLGA Councils is of benefit regionally.

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Previous Decisions By/Information Reports to Council

Meeting Date	1 June 2015	CM Reference	DOC/15/43807
Title	Regional Public Health Plan Finalisation		
Purpose	To endorse the Regional Public Health Plan		

<b>13.5</b>	<b>REPORT TITLE:</b>	<b>SUMMIT SPORT AND RECREATION PARK (SSRP) BOARD – NON-EXCLUSIVE LICENCE EXECUTION</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/73577</b>
	<b>ATTACHMENTS:</b>	<b>NIL</b>
	<b><u>Key Contact</u></b>	Greg Parker, Executive Officer to the Board
	<b><u>Manager/Sponsor</u></b>	Andrew Stuart, Chief Executive Officer

**Purpose:**

To inform Council the SSRP Board executed non-exclusive licence agreements with Football SA and Hills Football League on 6 May 2021 in accordance with the Licence Negotiation Strategy approved by the Board on 2 December 2020.

**Summary – Key Issues:**

- Licence negotiations have been undertaken over several months with Football SA and the Hills Football League respectively culminating in agreed final drafts in early May.
- Consequently a Special Meeting of the Board was convened via Zoom on 6 May 2021 at 5.30 pm to seek the Board's approval to authorise the Chair to execute Licence Agreements, which is within the Board's delegated authority.
- The Chair, Iain Evans executed the Licence Agreements as Council's authorised delegate with both Football SA and the Hills Football League respectively following the meeting on the 6 May 2021.

**Conclusion:**

Non-exclusive licence agreements with Football SA and Hills Football League were executed on 6 May 2021 in accordance with the Licence Negotiation Strategy approved by the Board on 2 December 2020.

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Previous Information Reports to Council

Meeting Date	18 January 2021	HPRM Reference	DOC/20/187333
Title	Regional Sports Hub Stage 1 Progress Update		
Purpose	To provide a progress report on the regional sports hub stage 1 project construction and preparation for operations.		

**14. QUARTERLY REPORTS**

**RECOMMENDATION**

That the following reports be noted en bloc.

<b>14.1</b>	<b>REPORT TITLE:</b>	<b>3<sup>RD</sup> QUARTER REPORT ON ANNUAL BUSINESS PLAN 2020/21 PERFORMANCE MEASURES</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/59920</b>
	<b>ATTACHMENTS:</b>	<b>1 - DOC/21/59833 ANNUAL BUSINESS PLAN 2020/21 KEY ACTIONS AND PERFORMANCE MEASURES</b>
	<b><u>Key Contact</u></b>	<b>Sue Miller, Risk and Governance Officer</b>
	<b><u>Key Contact/ Manager/Sponsor</u></b>	<b>Brian Clancey, Deputy Chief Executive Officer/General Manager Governance, Strategic Projects, Wastewater/Recycled Water</b>

**Purpose:**

To provide a report on the 3rd quarter (1 January 2021 to 31 March 2021) performance measures of the Annual Business Plan 2020/21.

**Summary – Key Issues:**

- Performance measures were identified in the 2020/21 Annual Business Plan; this is the report for the third quarter.

**Background:**

1. The Annual Business Plan for 2020/21 was adopted on 6 July 2020 and this is the report on the performance measures for the third quarter.
2. The attachment provides a list of what progress has been achieved for the performance measures during the third quarter 1 January 2021 to 31 March 2021.
3. A highlight being practical completion of the main construction contract for the Summit Sport and Recreation Park (SSRP) and the extension of the linear trail from the Laratinga Wetlands to the SSRP.
4. A report on the fourth quarter performance measures will be considered by Council in September 2021.

**Conclusion:**

Progress on the achievements of the identified annual business plan measures is provided in the attachment.

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Previous Decisions By/Information Reports to Council

Meeting Date	1 March 2021	HPRM Reference	DOC/21/23487
Title	2 <sup>nd</sup> Quarter Report on Annual Business Plan 2020/21 Performance Measures		
Purpose	To provide a report on the 2nd quarter (1 October 2020 to 31 December 2020) performance measures of the Annual Business Plan 2020/21.		

Meeting Date	7 December 2020	HPRM Reference	DOC/20/163609
Title	1 <sup>st</sup> Quarter Report on Annual Business Plan 2019/20 Performance Measures		
Purpose	To provide a report on the 3rd quarter (1 July 2020 to 3 September 2020) performance measures of the Annual Business Plan 2020/21.		

Meeting Date	7 September 2020	HPRM Reference	DOC/20/111881
Title	4 <sup>th</sup> Quarter Report on Annual Business Plan 2019/20 Performance Measures		
Purpose	To provide a report on the 3rd quarter (1 April – 30 June 20) performance measures of the Annual Business Plan 2019/20.		

Meeting Date	1 June 2020	HPRM Reference	DOC/20/64697
Title	3 <sup>rd</sup> Quarter Report on Annual Business Plan 2019/20 Performance Measures		
Purpose	To provide a report on the 3rd quarter (1 January – 31 March 20) performance measures of the Annual Business Plan 2019/20.		

Meeting Date	2 March 2020	HPRM Reference	DOC/20/18883
Title	2 <sup>nd</sup> Quarter Report on Annual Business Plan 2019/20 Performance Measures		
Purpose	To provide a report on the 1st quarter (1 October – 31 December 2019) performance measures of the Annual Business Plan 2019/20.		

Attachment 1 to Item 14.1

**ANNUAL BUSINESS PLAN 2020/21 PERFORMANCE MEASURES**

<b>COMMUNITY WELLBEING</b>	<b>3<sup>rd</sup> Quarter</b>
Construction of the Mount Barker regional sports hub stage 1 (Springs Road) (now named Summit Sport and Recreation Park) is delivered on time, to scope and adopted budget and community use the facilities.	Practical completion of a majority of the construction project was achieved in January 2021. Construction is within budget. License Agreements were under negotiation in this quarter and the Summit Sport and Recreation Park was not yet in use.
25% of all cats in the district registered	Not achieved, 1850 cats registered on Dogs and Cats Online (DACO)
Completion of updated Open Space, Recreation and Public Realm Strategy, Trails and Play Space Strategies	In draft
25 school parking patrols completed per quarter	Achieved, 29 school patrols were undertaken during the quarter
Establish a Library collection development strategy	Components of the CD strategy developed this quarter: <ul style="list-style-type: none"> <li>• Weeding schedule mapped.</li> <li>• Collections maintenance processes documented.</li> <li>• Library collection reports produced.</li> </ul> Actions completed: Adult Fiction weeding completed - This collection meets SAPLN Age of Collection standards.
80% average customer satisfaction across services delivered by the Community Support and Community Transport programs	Customer Satisfaction Survey conducted in the last half of 2020. Community Support – 96% of respondents rated the Home Assist and Social Options program as ‘Excellent’ or ‘Very Good’ and 100% of respondents would recommend the service to a friend Community Transport – 100% of respondents rated the service as ‘Excellent’ or ‘Very Good’ and 100% of

	respondents would recommend the service to a friend
Increase participation rates in the Adelaide Hills Recreation Centre and attendance numbers at the Mount Barker Mountain Pool	Participation rates remain steady however site managers are actively implementing programs to increase participation and report these activities on a monthly basis.
Improve accessibility and safety of twenty existing bus stops	Upgrades of various bus stops to meet DDA compliance commenced in Q3 and forecast to be complete by Q4.
Deliver the new walking and cycling trails program including the connection to the new Regional Sports Hub.	New trail to the Regional Sports Hub reached practical completion at the end of March. Trail in Harrogate near complete and Childs Rd trail to commence in Q4.



<b>ECONOMIC PROSPERITY</b>	<b>3rd Quarter</b>
Economic Recovery Plan finalised and implementation commenced	Draft economic recovery plan developed.
10% of businesses provided information and support services	Achieved
Review of existing supply of employment lands and release of >20HA of employment land area	Totness DPA complete. Employment land study nearing completion regarding future supply.
Implement a revised community event strategy	A revised community event strategy has been implemented with less restrictions in place.
Innovation Hub is open and occupied	This projects delivery is being reviewed, with alternative locations and models being considered, including integration with Council's Centre Catalyst Development.
50% (average over full year) occupancy rate of Tourist Park accommodation.	On Track Year to Date as at 31 March 2021: Cabins - 59% Sites - 75%

<b>URBAN ENVIRONMENT</b>	<b>3rd Quarter</b>
100% new housing applications (with all relevant information submitted) issued a decision within an average of 15 working days or less	45%
100% of building inspections comply with building inspection policy	Achieved
80% of quality assurance documentation received and satisfied for infrastructure inherited by Council in major land division developments	Achieved
85% of the infrastructure projects managed by Council are completed within the adopted construction budget, timeline and scope	Well on the way to achieving target following initial poor market responses earlier in the year which caused delays to procuring some construction services.
70% of endorsed actions in Township Plans are investigated in line with agreed timeframes	Achieved
Complete 3 Development Plan Amendments	2 Development Plan Amendments are underway.
Complete current Mount Barker city centre development expression of interest process	Expression of Interest process is complete, Burke Urban Investments are selected as preferred, with Heads of Agreement now signed.
Conduct monthly playground inspections.	Achieved

<b>NATURAL ENVIRONMENT &amp; SUSTAINABLE LIVING</b>	<b>3rd Quarter</b>
Develop a promotional campaign for all Council's environmental initiatives	In progress.
Plant a minimum of 250 street trees and 100 shade trees in Council's parks and reserves	100 trees planted during first quarter. Remainder of trees scheduled for planting June 2021. 150 shade trees planted in council reserves
Plant a target of 14,000 plants in revegetation projects	On track to plant around 12,000 plants this year with additional bushfire funds helping to extend the planting program.
100% of fire prevention inspections conducted.	Achieved
Parks and reserves maintained to approved schedule.	Achieved
Increase the volunteer hours provided for Council's conservation and biodiversity projects	Not achieved
Commence the development of a net carbon neutral business case	Investigations underway
2% reduction of waste to landfill per capita	8.54% decrease from 2 <sup>nd</sup> quarter result.
Minimum 6 Free Green Waste Days conducted	Achieved – 2 held this quarter
Increase the tonnes of recycled product used in road projects	The road-sealing program has used 5% of recycled product by volume.

Wastewater Treatment Plant upgrade commenced.	<ul style="list-style-type: none"><li>• Interim WWTP refurbishment completed.</li><li>• New WWTP Concept design by KBR completed.</li><li>• EIP (Environmental Improvement Plan). All identified actions are on schedule.</li></ul>
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<b>GOVERNANCE &amp; LEADERSHIP</b>	<b>3rd Quarter</b>
Begin a review of the Council's council member composition and ward boundaries in line with agreed timeframes	As per legislative requirements a Periodic Review of Elector Representation Options Paper was subject to an initial 6 week public consultation period 10 February 2021 to 31 March 2021.
Complete the review of the Community Plan and Strategic Asset Management Plan in line with legislated timeframes	Community Plan complete  Strategic Asset Management Plan has been updated in accordance with legislative requirements.
Design and implement at least one smart city initiative in 2020/21	Public WiFi for Summit Sport and Recreation Park designed and procured, installation to be completed by 30 June 2021
Balanced annual budget	Achieved for FY21. Three informal briefings held with Council Members in February, March and April in the development of the FY22 budget.
Long Term Financial Plan is completed in accordance with legislated timeframes	LTFP adopted at a special Council meeting on 14 December.
Asset condition audits and valuations completed in line with work program schedule	Open Space audit 75% complete. Stormwater audit 80% completed.
80% completion of the annual Work, Health & Safety and Return to Work Plan	Achieved
Zero reportable Work, Health and Safety incidents to Safe Work SA	Three notifiable since July 1st 2020.
Complete one service review.	Public Place Maintenance Service Level review completed. Concreting service review in progress.

<b>14.2</b>	<b>REPORT TITLE:</b>	<b>QUARTERLY WASTEWATER REPORT</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/76597</b>
	<b><u>Key Contact</u></b>	Chris Reynolds, Commercial Manager Wastewater
	<b><u>Manager/Sponsor</u></b>	Phil Burton, General Manager Infrastructure  Brian Clancey , Deputy CEO/General Manager – Governance, Strategic Projects and Wastewater/Recycled Water

**Purpose:**

To provide an overview of activities regarding wastewater and recycled water.

**Summary – Key Issues:**

- Hampden Road to WWTP Sewer Trunk Main and Inlet Pump Station Project tender closed on 11 May 2021 and tenders are currently under evaluation.
- The 40 year financial model for wastewater has been completed and reviewed by the Audit and Risk Committee meeting on 20 May 2021 and will inform future budgets and the next review of the Long Term Financial Plan (LTFP).
- The upgrading of Nairne wastewater infrastructure is critical to cater for future growth. A business case has been prepared for this project and is the subject of separate agenda item.
- Trade waste policy review has been finalised and is the subject of separate agenda item.

**Background:**

1. Council owns and operates waste water infrastructure across four schemes: Mount Barker, Meadows, Echunga, Macclesfield.
2. A quarterly report is provided to Council on Strategic Projects and Operations.

**Discussion:****Strategic Projects****Hampden Rd to WWTP Sewer Main and Inlet Pump Station**

3. Hampden Road sewer upgrade and Inlet Pump Station tender was released on 2 March 2021 with a close date of 11 May 2021. Tenders are currently being evaluated. Target date for award of tender is July 2021.

Mount Barker Wastewater Treatment Plant Stage 1

4. Concept design has been completed by design consultants. Odour control modelling and updated project cost estimates have been sought.
5. Draining of the eastern lagoon is underway in preparation for future plant construction.
6. The development of a preferred procurement strategy is underway with open tender to be issued during 2022.

North East Sewer Trunk Main and Recycled Water

7. The Summit Sports and Recreation Park (SSRP) is now connected to a sewer service with the a new main and pump station on Springs Rd now complete.
8. Recycled water supply is also now available to the SSRP for future irrigation.

Central, Eastern Stage 2 and CBD Sewer Trunk Mains

9. Constructability report from a key contractor has been delivered which includes cost estimates, key issues and risks and assumptions.
10. The development of a preferred procurement strategy is underway with works planned to be delivered over a number of years.

Nairne

11. The business case to upgrade infrastructure to cater for future growth has been prepared and is being presented to Council.
12. Project is not currently included in 2021/22 Draft Annual Business Plan and Budget nor the adopted Long Term Financial Plan.
13. If approved, the works may be bundled with other like works to achieve construction and cost efficiencies.

Recycled Water Storage

14. The preferred site for additional water storage has been identified however the project is currently on hold pending review of the recycled water strategy and consideration of other potential options.

**Operations**

Springs Road WWTP

15. The Interim Mount Barker WWTP refurbishment has been successfully completed and an external audit completed to verify completed actions and plant performance.

16. A short, low cost program of works has commenced to improve the automation of the WWTP. This will reduce the impact to the operators out of hours and improve efficiency of the WWTP to process the increased flow until the new WWTP is completed.
17. The installation of new UV equipment was completed in May 2021. This has restored recycled water quality to unrestricted use in accordance with original approvals from SA Health. It has also resulted in the decommissioning of chlorine gas equipment at Little Dublin Road which has eliminated a major WHS and public safety risk.
18. The project to transition from Aluminium Sulphate to Aluminium Chlorohydrate (ACH) is complete. Early results indicate a cost saving on previous chemical use.
19. A trial by a PhD student from the University of Adelaide in the Laratinga Wetlands is due to commence on 14 May 2021. The purpose is to test the effect of aeration on water quality. The trial will last approximately one year.

#### Meadows

20. The Meadows WWTP continues to operate effectively. The project to upgrade the bore booster pumps has gone to tender to boost pressure and match the treatment plant recycled water.
21. Solar panels will be installed at the Meadows WWTP in the coming months to reduce the plant's electricity costs and increase its environmental sustainability.

#### Remote Sites & Pump Stations

22. An audit has commenced on all remote pump stations to determine the compatibility with 4G networks when the 3G network is switched off in 2024. A plan for upgrading will be developed and costed.
23. A general condition assessment is underway to inform the pump replacement program which also includes a safety assessment relating to Council staff access/egress and public safety.

#### Other activities

24. A number of enquiries from small to medium users for water along the Callington recycled water pipeline, Mount Barker and Nairne are being received. To enable a simplified process for new customers, a standard term sheet and agreement with SA Health has been prepared.



25. Waste Water and Environmental Health teams have been working on and updating trade waste policies. This is designed to improve the impact on the Waste Water infrastructure and the environment. The new policy will be presented to the Council members in the June council meeting.

**Conclusion:**

This report provides a high level overview of wastewater operations with key performance issues identified. Whilst the system is largely meeting demand currently, the endorsed capital works program will ensure capacity for future growth.

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Previous Decisions By/Information Reports to Council

Meeting Date	1 March 2021	CM Reference	DOC/21/27615
Title	Quarterly Report on Wastewater Operations		
Purpose	To provide a high level overview of the operational aspects of Council's wastewater and recycled water service, in particular detailing performance trends, regulatory compliance, key challenges and proposed actions, from October 2020 to January 2021.		

Meeting Date	7 September 2020	HPRM Reference	DOC/20/94821
Title	Quarterly report on wastewater operations		
Purpose	To provide an update on the performance of the wastewater section on a quarterly basis.		

Meeting Date	5 August 2019	HPRM Reference	DOC/19/68844
Title	Quarterly report on wastewater operations		
Purpose	To provide an update on the performance of the wastewater section on a quarterly basis.		

Meeting Date	4 February 2019	HPRM Reference	DOC/19/7295
Title	Quarterly report on wastewater operations		
Purpose	To provide an update on the performance of the wastewater section on a quarterly basis.		

Meeting Date	5 November 2018	HPRM Reference	DOC/18/112876
Title	Quarterly report on wastewater operations		
Purpose	To provide an update on the performance of the wastewater section on a quarterly basis.		

Meeting Date	2 July 2018	HPRM Reference	DOC/18/61622
Title	Quarterly report on wastewater operations and expansion to service growth		
Purpose	To provide an update on the expansion of Council's wastewater system to service growth and also to report on the performance of the wastewater section on a quarterly basis.		

Meeting Date	5 March 2018	HPRM Reference	DOC/18/12831
Title	Quarterly report on wastewater operations and expansion to service growth		
Purpose	To provide an update on the expansion of Council's wastewater system to service growth and also to report on the performance of the wastewater section on a quarterly basis.		

**15.     MAYOR'S REPORT**

**16.     MEMBERS' REPORTS**

**17.     QUESTIONS ARISING FROM COUNCIL MEETING**

**18. CONFIDENTIAL REPORTS****18.1. REPORT TITLE: KERBSIDE WASTE CONTRACT – PROCESSING OF RECYCLABLES****DATE OF MEETING: 7 JUNE 2021****FILE NUMBER: DOC/21/80371****Key Contact** Sarah Barrett, Strategic Resource Recovery Coordinator, AHRWMA**Manager/Sponsor** Phil Burton, General Manager Infrastructure**Recommendation:**

That Council:

Pursuant to Section 90(3)(b)

1. Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except the Chief Executive Officer, Deputy Chief Executive Officer/General Manager Wastewater/Recycled Water, General Manager Infrastructure, General Manager Planning and Development, Acting General Manager Community Services, Chief Financial Officer and Minute Secretary be excluded from attendance at the meeting for Agenda Item Kerbside Waste – Processing of Recyclables.

The Council is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is proposing to conduct business and would prejudice the commercial position of the Council.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because a Council decision has not yet been made in relation to the advice and its subject matter.

Pursuant to Section 91(7)

6. That having considered Agenda Item Kerbside Waste – Processing of Recyclables in confidence under 90(2) and 3(b) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the discussion, report, attachments and all minutes be retained in confidence until council has concluded negotiation and executed the associated documentation on all of the matters outlined below or such lesser period as may be determined by the Chief Executive Officer and that this order be reviewed every 12 months.

<b>18.2</b>	<b>REPORT TITLE:</b>	<b>CONFIDENTIAL ITEM:</b> <b>NAIRNE WASTEWATER INFRASTRUCTURE PROPOSED UPGRADING AND EXPANSION: BUSINESS CASE</b>
	<b>DATE OF MEETING:</b>	<b>7 JUNE 2021</b>
	<b>FILE NUMBER:</b>	<b>DOC/21/55705</b>
	<b><u>Key Contact</u></b>	<b>Chris Reynolds, Commercial Manager, Wastewater</b>
	<b><u>Sponsor</u></b>	<b>Brian Clancey, Deputy CEO/General Manager Wastewater/Recycled Water</b>

**Section 90 (3) (b) Order**

1. Pursuant to Section 90(3)(b)  
Pursuant to Section 90(2) of the Local Government Act 1999 the Council orders that all members of the public except the Chief Executive Officer; Deputy Chief Executive Officer/General Manager Wastewater/Recycled Water; General Manager, Infrastructure; Acting General Manager Council Services; General Manager Planning and Development; Chief Financial Officer, Commercial Manager, Wastewater and Minute Secretary be excluded from attendance at the meeting for Agenda Item Nairne Wastewater Infrastructure Proposed Upgrading and Expansion: Business Case.

The Council is satisfied that pursuant to Section 90(3)(b) of the Act, the information to be received, discussed or considered in relation to this agenda item is information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting business and proposing to conduct business; and would prejudice the commercial position of the Council.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in continued non-disclosure of this information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of

**Section 91(7) Order****4. Pursuant to Section 90 (3) (b)**

That having considered the Agenda Item Nairne Wastewater Infrastructure Proposed Upgrading and Expansion: Business Case in confidence under 90(2) and (3)(b) of the Local Government Act 1999, the Council pursuant to Section 91(7) of the Act orders that the agenda item and attachments, related documents and all minutes be retained in confidence until Wastewater Commitment Deeds have been executed by both parties over all of the greenfields sites shown in attachment 2 and the procurement of all stage 1 works has occurred, or such lesser period as may be determined by the Chief Executive Officer, and that this order be reviewed every 12 months.