Volunteering Structure

Within the Mount Barker District Council

Mayor and 10 Elected Members

Chief Executive Officer

Manager Health and Public Safety

Executive Manager

General Manager Infrastructure

Team Leader Community Programs
ACVVS Coordinator
Home Support Coordinators
Community Programs Staff

Manager Customer Experience
Team Leader Library Services
Library Staff
Team Leader Comm/Development
Arts Officer

Manager Operations
Team Leader Public Places
Team Leader Environment and Natural Assets
Environmental Project Officer
Operations and Support staff

Volunteer Development Officer

Community Programs Unit	**Community Library**	**Community Develop-ment**	**Justice of the Peace Community Service**	**Graffiti Removal Program**	**Environ-mental Programs**
Volunteer Roles • Hills Community Transport • Social Options Support/Driver • Social Support – Living Well sessions • Green Gardeners • Chat and Connect (Aged Care Volunteer Visitor Scheme • Admin Assistant	**Volunteer Roles** • Reshelver • Collections Support • Toy Library • Childrens Programs Assistant • Local History Centre • Event Assistant • Digital Mentoring • Home Delivery (Outreach)	**Volunteer Roles** • Event Assistant Arts	**Volunteer Roles** • Dayroom JP service across several sites • Roster Coordinator	**Volunteer Roles** • Graffiti removal Mount Barker and surrounds	**Volunteer Roles** • Laratinga Wetlands • Bluestone Community Group • Friends of Mount Barker Conservation Reserve • Friends of Yantaringa Reserve

Our Volunteer Programs and Volunteer Roles

Community Programs Unit:

To provide services to the Hills area to enable our disadvantaged and elderly residents to stay in their homes for longer and support them to get to appointments, shops, with duties around the house and for social connection to aid in prevention of loneliness.

Hills Community Transport *WWCC/Police Check*

Our volunteer drivers assist disadvantaged people to get to appointments, shops and social activities in the Adelaide Hills, Strathalbyn and metropolitan areas.

Social Options Support/Driver *WWCC/Police Check*

Supporting people who are isolated or have limited social opportunities by driving or providing assistance at group activities/outings.

Green Gardeners *Police Check*

Supporting older people to remain living in their home for longer by providing low level garden maintenance duties. Volunteer team has access to Council vehicle, fully equipped trailer, training and full PPE uniform.

Chat and Connect Program *Police Check/AC-V*

Visiting older people in their homes or aged care facilities to provide companionship and prevent loneliness. Minimum 1 hour per fortnight commitment.

Admin Assistant

Administrative support to community programs unit.

Community Library:

Our busy and dynamic library is the only one in the Mount Barker Council area and is conveniently located via public transport, off Dumas Street next to the Mount Barker Community Centre and near the Wallis Cinema complex. The Library is open 6 days a week and open later Monday and Thursday nights. There are a variety of roles our volunteer team assist with as below:

Reshelver *wwcc*

Help keep our Library looking amazing with neat and orderly presentation of our collection of books, assist with maintenance reports and book holds.

Toy Library *wwCC*

Assisting with offering an educational and entertaining collection of toys to children from birth to 6 years of age in the preparation and processing of new toys and maintenance of the toy collection, each weekday morning.

Childrens Programs Assistant *wwcc*

Assisting with delivery of Story Time reading (3 years to school age), Giggle Time song and actions (0-3 years) and Words Grow Minds childrens programs, and school holiday activities sessions, set up, pack up and the preparation of these programs.

Local History Centre (LHC) *wwcc*

Offers a well organised, extensive and accessible historical collection of material relating to the history of the Mount Barker Council district. Tasks involve a variety of administrative duties including database use, scanning photos and cataloguing.

Event Assistant *wwcc*

Assistance before, during or after library run events, or school holiday activities preparation.

Digital Mentoring *WWCC/AC-V/Police Check*

Engage with and support a variety of people to improve their digital literacy skills on their personal phones, iPad or laptops.

Home Delivery (Outreach) *WWCC/AC-V/Police Check*

Assisting Library Officer to deliver bags of library books to elderly residents who can't get to the Library including packing and unpacking Library vehicle on the day which is currently a Thursday.

Community Development:

Event Assistant Arts

Assistance with set up, pack up and during a variety of adhoc community arts events.

Justice of the Peace Community Service: *Police Check*

Suitably qualified Justice of the Peace volunteers deliver a dayroom service 4 days a week.

Monday	Local Government Centre	10am-12noon
Tuesday	Mount Barker Community Centre	10am-12noon
Tuesday	Ray White, Nairne	4.30-6.30pm
Thursday	Mount Barker Community Library	6-7.30pm
Friday	Mount Barker Community Centre	10am-12noon

Roster Coordinator

Administrative assistance to coordinate the monthly dayroom roster for the Justice of the Peace dayroom service.

Graffiti Removal Program:

Volunteers provide a weekly Tuesday morning patrol and removal service of graffiti vandalism from Council owned buildings, infrastructure and utilities. Volunteer team has access to Council vehicle, fully equipped trailer and full PPE uniform.

Environmental Programs:

Four bush-care groups that care for and support the maintenance of several biodiversity areas in our district undertaking mulching, hand watering, hand weeding, litter collection and seasonal planting.

Laratinga Wetlands

Meets fortnightly Saturday mornings from 8-11am covering Laratinga Wetlands and the adjoining ephemeral wetlands area.

Bluestone Community Group

Meets fortnightly Wednesday mornings from 9-10am covering the creek-line and immediate surrounds from the tennis courts up to and including the new wetland area in Bluestone.

Friends of Mount Barker Summit Conservation Reserve

Meets monthly alternate Fridays and Saturdays from 10am-12noon.

Friends of Yantaringa Reserve, Hahndorf

Meets monthly alternate Tuesdays and Fridays form 10am-12noon covering Yantaringa Reserve, Blueberry Hill area and immediate surrounds.

Council will organise and pay for any screening requirements.

Screening Key:

WWCC – Working with Children's Check

AC/V – Aged Care/Vulnerable persons Check

PC – Police check required