



Mount Barker District Council
PO Box 54
MOUNT BARKER SA 5251
Ph: 8391 7200 Fax: 8391 7299
Email: council@mountbarker.sa.gov.au

DRIVEWAY, STORM WATER & UNDERGROUND SERVICES PERMIT APPLICATION

APPLICATIONS MUST BE LODGED AND APPROVED PRIOR TO THE ACTIVITY TAKING PLACE
(ALLOW AT LEAST 7 WORKING DAYS PRIOR TO COMMENCEMENT OF WORKS)

Application to undertake works on council land
(Driveway, Culvert pipes, Stormwater drains, Underground services)
Pursuant to Sec. 221 of THE LOCAL GOVERNMENT ACT 1999

Proof of insurance cover shall be provided to Council with this application

Applicant Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Ph: \_\_\_\_\_ Fax: \_\_\_\_\_

Email address \_\_\_\_\_

Property Location (Site address) \_\_\_\_\_ Lot No: \_\_\_\_\_

Commencement date of works: \_\_\_\_\_ Completion date of works: \_\_\_\_\_

Date of application: \_\_\_\_\_

This property is currently or may in the future be used primarily for the purpose of:
(Please tick relevant boxes)

- Residential dwelling or
Requiring access by heavy vehicles
A commercial/industrial property
A rural or primary producing property

The proposed works in relation to this application for a Permit are indicated below (Please tick relevant box and provide sketch or plan for each of works proposed)

- Construction of concrete Invert/Kerb Crossover for a driveway where there is an existing kerb and gutter.
Construction of a driveway entrance where there is or is not existing kerb and gutter
Reinstatement of Redundant Invert/Kerb Crossover
Installation of culvert pipe for the purpose of drainage under a driveway crossover on a road without kerb or gutter.
Installation of storm water pipe under footpath or verge and/or cutting of kerb to install storm water kerb adaptor
Installation of underground electrical service within Council infrastructure or Council controlled land
Please indicate: Phase 1 [x] Phase 2 [x] Phase 3 [x]
Other .....

These works will be undertaken by: Permit Holder [ ] Contractor [ ]

Contractor Details: .....PH:

**The Applicant** hereby undertakes to comply with the terms and Conditions and Provisions of this application, including the Specification, Drawings, Conditions and other approvals granted by the District Council of Mount Barker delegate. which may be issued by the Council and to be responsible for any contravention of such Permit, Specifications, Drawings, Special Conditions etc. or of any infringement of the Local Government Act, 1999 and pay or cause to be paid to the Council all costs, damages and expenses in respect of any injury or damage which may be occasioned or caused thereby to the footpath, kerbing or roadway of the said street and any infrastructure within or upon the street or road or the Council's land.

**Note**

- (1) The Applicant is responsible for obtaining information on the location of underground pipes and cables from communications, gas, water and electricity providers. Plans can be requested via the Dial before you Dig website – [www.dialbeforeyoudig.com.au](http://www.dialbeforeyoudig.com.au) or phone: 1100.
- (2) Driveway storm water to be disposed off in front of allotment drainage easement when determined by Council.
- (3) Any crossovers etc, which become redundant due to the new work is to be reinstated to Council's satisfaction at the applicants expense.
- (4) Heavy duty crossovers are required to all driveways other than residential properties.
- (5) A plan drawn to an appropriate scale is required. This plan shall show precise locations, including measurements of any existing and proposed crossovers, drains, electrical or water connections etc. with locations of any stobie poles, trees or other infrastructure. It shall also show the locations of any buildings on the land.
- (6) The ongoing maintenance (including damage and general wear and tear) of all items covered by this Permit is the responsibility of the landowner.
- (7) Trees or vegetation on Council controlled infrastructure or land must not be removed to enable proposed works to proceed, unless Council approval is granted prior to works being undertaken.
- (8) Infrastructure will be reinstated to Council's standards and satisfaction. Reinstatement fees will be charged where applicable for the reinstatement of Council infrastructure due to the carrying out of the proposed works. The reinstatement fee will be advised (where required) upon the lodgement of each application. This is only a quotation and must not be considered as final fee.
- (9) All driveways to be designed to AS 2890.1 –1993 and AS 2890.2 – 1989
- (10) This application must be approved in writing by Council prior to any works being undertaken.

**SKETCH OF PROPOSED WORKS**

**PLEASE DRAW OR ATTACH A PLAN OF PROPOSED WORKS SHOWING PRECISE LOCATIONS (INCLUDING MEASUREMENTS) OF EXISTING AND PROPOSED CROSSOVERS, DRAINS, ELECTRICAL OR OTHER CABLES, WATER CONNECTIONS, STOBIE POLES, TREES ETC.**

Location \_\_\_\_\_ Scale \_\_\_\_\_



*Please check and include the following.*

|                                                                  |                                                               |
|------------------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> <b>Proof of Insurance (condition 5)</b> | <input type="checkbox"/> <b>Property numbers</b>              |
| <input type="checkbox"/> <b>Fire plugs/Telstra pits</b>          | <input type="checkbox"/> <b>Existing driveway crossovers</b>  |
| <input type="checkbox"/> <b>Road width</b>                       | <input type="checkbox"/> <b>Existing storm water outlets</b>  |
| <input type="checkbox"/> <b>Footpath width</b>                   | <input type="checkbox"/> <b>Storm water drainage pit</b>      |
| <input type="checkbox"/> <b>Verge width</b>                      | <input type="checkbox"/> <b>Other relevant infrastructure</b> |
| <input type="checkbox"/> <b>Distance to nearest intersection</b> | <input type="checkbox"/> <b>Parking control signs/lines</b>   |

## **Conditions and provisions for work that impacts on Council owned streets, roads or Council owned infrastructure or Council controlled land**

### **1. DRAINPIPE ACROSS FOOTWAY** - to carry off storm water only to water table (gutter):

- (a) For residential properties where the stormwater pipe will not be subject to vehicular traffic, a PVC pipe is permitted.
- (b) For properties where 80mm or less of cover above top of pipe can be provided, tubular or circular pipe to be of steel or similar approved.

**NOTE:** *The stormwater pipe is to be installed into the water table using a suitable stormwater kerb adaptor.*

### **2. TEMPORARY CROSSINGS OVER FOOTPATHS** – the area of the work and its immediate vicinity must be kept safe for pedestrians. Warning signs and bunting must be erected during works. Traffic Management Plans may be considered.

### **3. CONCRETE WORKS** - Where approval has been given for street works involving concrete, the following conditions shall apply:-

- (a) No concrete equipment shall be cleaned in the street, and no cement slurry or other materials to be allowed to enter a stormwater system.
- (b) On completion of concrete works the street to be thoroughly cleansed of all cement and other materials or rubbish associated with the work.
- (c) In heavily trafficked streets, vehicles associated with concrete works shall NOT be manoeuvred to or from the site during peak traffic hours 8 to 9 am and 4 to 6 pm. Prior to the commencement of any works the Council will confirm whether the street the subject of this Permit is heavily trafficked.

### **4. LAYING OF UNDERGROUND ELECTRICAL SERVICE AND INDIRECT WATER SERVICE**

- (a)
  - Cables shall be laid in accordance with the Australian Standard Specification S.A.A. Wiring Rules As3000 - 1991, and the relevant electrical utility's service requirements. Exception to this are outlined in 4(c)
  - Underground cable laid under public roads is to be laid at a minimum depth of 1.0 metre below the present or future surface, whichever is the lower.
  - Underground cable on Council infrastructure or Council controlled land to have markers as advised by Council, under Special Conditions applicable to the application.
- (b) The underground cables shall be laid from the electricity pole to the building alignment of the property, at 90 degrees where possible to the kerb line.
- (c) .Underground cable laid on Council infrastructure or Council controlled land is to be laid at a depth as advised by Council below the present or future surface, whichever is the lower, under Special Conditions applicable to the application.
- (d) On completion of the work, the footpath is to be left in a tidy and safe condition, as specified under Special Conditions.
- (e) The applicant shall erect signs, barricades and lights in accordance with any Traffic Management Plans required.
- (f) The underground cable installation shall be approved by the relevant electrical utility before the excavations are back filled.
- (g) The Council shall not accept responsibility for any damage or claims resulting from the laying of the service.
- (h) No responsibility will be accepted by the Council for any damage to the service from any causes whatsoever.

**5 INSURANCE** – The Permit Holder/Contractor shall take out and keep current during the period of this contract a public risk insurance policy in a form approved by the Council, in the name of the Council and the Permit Holder in the minimum sum of ten million dollars (\$10,000,000) insuring the Council and the Permit Holder against all actions, costs, claims, charges, expense and damages whatsoever which may be brought or made or claimed against the Council or the Permit Holder or both arising out of or in relation to the undertaking of the works. Proof of insurance cover shall be provided to Council with this application.

If the works are being undertaken by a Contractor, the Permit Holder must ensure that the Contractor has the appropriate insurance cover as outlined above indemnifying Council, the Permit Holder and the Contractor for the period of the works. Proof of insurance cover is to be provided to Council with the application, and a permit will not be issued until such time as a copy of the insurance cover is received.

**6 INDEMNITY**

- (a) The Permit Holder agrees to indemnify the Council from and against all actions, costs, claims and damages, which may be brought or claimed against the Council arising out of our in relation to the granting of this Permit.
- (b) The Permit Holder agrees to release the Council from any liability or claim resulting from any accident, damage or injury occurring on or in the street, road, infrastructure or land.
- (c) The Permit Holder agrees that the Council will have no responsibility or liability for any loss or damage to the Permit Holders fixtures or fittings or personal property.

**7 STANDARDS** – During the period in which this Permit is current the Permit Holder must comply with any applicable industry or health and safety standards in relation to the use of the road, infrastructure or land. The Permit Holder must ensure that the activity permitted to be carried out by this Permit is conducted in a safe and responsible manner.

The Permit Holder must comply with any Act of Parliament, regulation or by-law relating to the use of the street, road, infrastructure or land. Wherever there is any cost involved in complying with the preceding requirement, the Permit Holder will be responsible for payment of those costs

**8 DAMAGE** – The Permit Holder must take all precautions to avoid damage to the Council street, road, infrastructure or land. The Permit Holder must immediately notify the Council of damage to the street, road, infrastructure or land or any Council owned property located within or adjacent to it or them.

The Permit Holder will be responsible to reimburse the Council for all its reasonable costs to repair or rectify any damage caused as a result of the Permit Holder’s use or misuse of the street, road, infrastructure or land.

**9 BREACH** – If the Permit Holder breaches a provision of this Permit, the Council may give the Permit Holder written notice to remedy the breach and the notice will identify that failure to remedy the breach will result in cancellation of the Permit.

If the Permit Holder fails to remedy the breach within a time specified in the Council’s notice, then the Council may cancel this Permit.

**NOTE:- The Permit Holder, having obtained from the Council for the opening of any street, road or Council land for the installation of drainpipes, electrical or water connections etc., must ascertain the actual position of any existing services from the Council (for STED locations) and from the relevant utility or Department before excavating or breaking the surface of any street, road or Council land or doing any act which may interfere with any existing service pipes or conduits, and must exercise special care in breaking up and reinstating so as not to damage any underground service**

**I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND AND AGREE TO ABIDE BY AND BE BOUND BY THE SAID CONDITIONS.**

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

**Office use only:**

Inspected by: \_\_\_\_\_ Date \_\_\_\_\_

**Conditions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

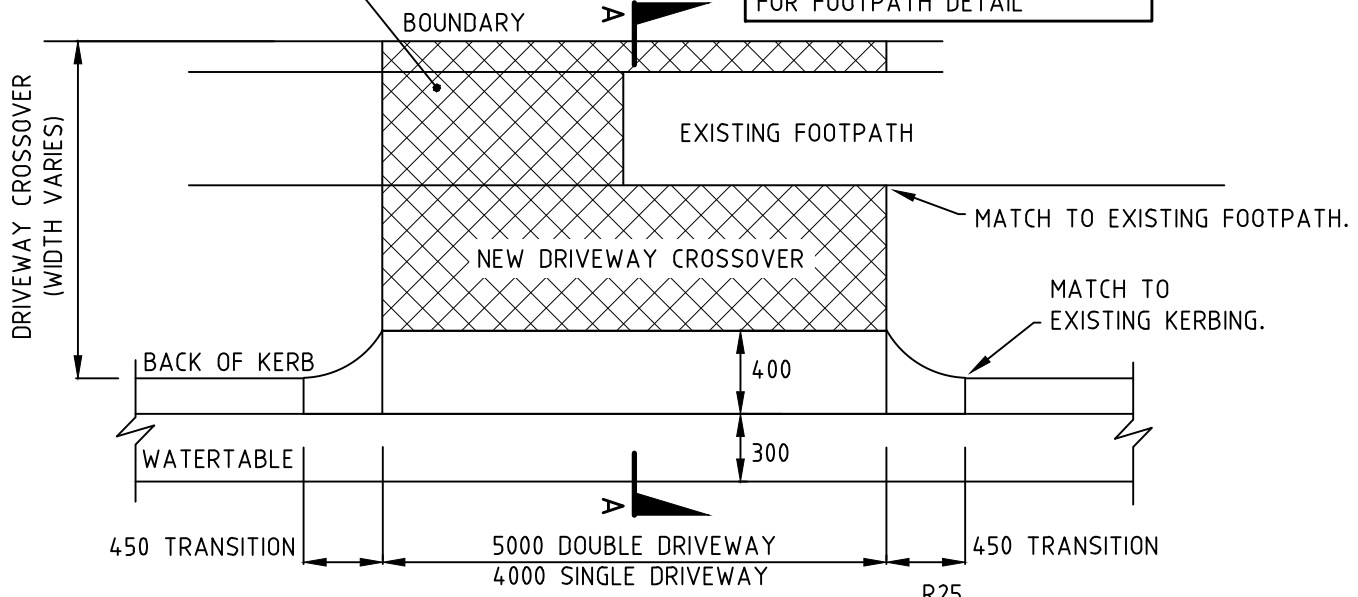
Confirmation of this permit approval shall be provided on the condition that this permit, signed by Council Officer, has been returned to the permit holder prior to the event.

Date: \_\_\_\_\_ Name: \_\_\_\_\_  
*Manager Health & Public Safety/ Delegate*

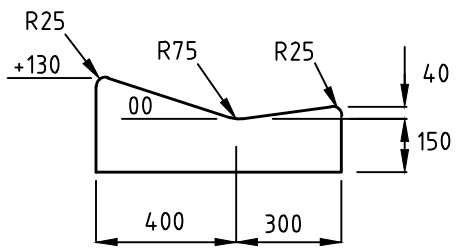
Signature: \_\_\_\_\_

WHERE NO FOOTPATH, NEW CROSSOVER TO EXTEND TO BOUNDARY WITH MAXIMUM CROSSFALL 2.5%.

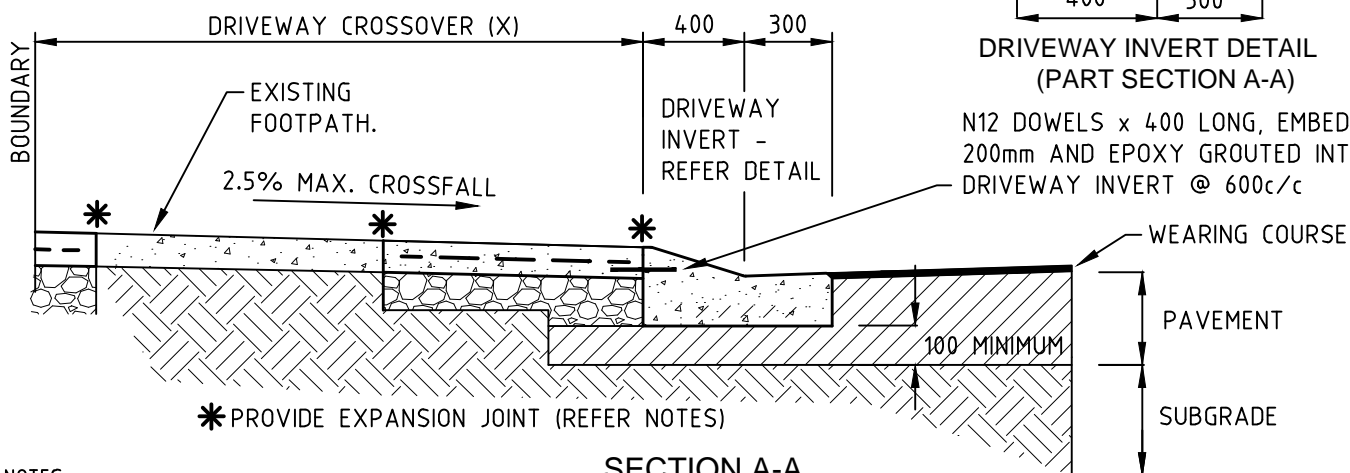
REFER TO MT BARKER COUNCIL STANDARD DRAWING CIV-02 FOR FOOTPATH DETAIL



CROSSOVER PLAN



DRIVEWAY INVERT DETAIL (PART SECTION A-A)  
N12 DOWELS x 400 LONG, EMBEDDED 200mm AND EPOXY GROUTED INTO DRIVEWAY INVERT @ 600c/c



SECTION A-A

NOTES

1. INSTALLATION OF KERBING SHALL BE IN ACCORDANCE WITH A.S. 2876- CONCRETE KERBS AND CHANNELS.
2. DRIVEWAY CROSSOVER TO BE NON-SLIP (BRUSH FINISHED) OR AS OTHERWISE APPROVED BY COUNCIL.
3. EXPANSION JOINT TO BE 12mm WIDE AND FILLED WITH BITUMEN IMPREGNATED 'CANITE' OR SIMILAR APPROVED AT ALL INTERFACES BETWEEN NEW / EXISTING CONCRETE.
4. CONCRETE TO BE 25MPa UNLESS NOTED OTHERWISE.
5. DRIVEWAY INVERT LOCATION TO BE APPROVED BY COUNCIL.
6. ONE DRIVEWAY INVERT TO BE INSTALLED PER ALLOTMENT PER FRONTAGE.
7. DRIVEWAY INVERTS FOR CORNER ALLOTMENTS SHALL BE LOCATED NO CLOSER THAN 10m FROM THE INTERSECTION OF THE ROADS UNLESS APPROVED BY COUNCIL.
8. DRIVEWAY INVERT TO BE LOCATED AT LEAST 1.0m FROM KERB RAMPS AND SIDE ENTRY PITS.
9. CROSSOVER TO BE MINIMUM 100mm THICK, REINFORCED WITH SL82 MESH PLACED CENTRALLY, 25MPa CONCRETE, OVER 100mm COMPACTED BASE OR EQUIVALENT.
10. EXISTING FOOTPATH TO BE RETAINED UNLESS APPROVED OTHERWISE BY COUNCIL.

11. IT IS THE RESPONSIBILITY OF THE INDIVIDUAL TO ENSURE THAT THEY ARE USING THE CURRENT VERSION OF THIS DRAWING. COUNCIL ACCEPTS NO RESPONSIBILITY FOR ISSUES ARISING FROM THE USE OF SUPERSEDED DRAWINGS.
12. APPLICANT TO ENSURE THAT APPROVAL IS SOUGHT FROM COUNCIL TO UNDERTAKE WORKS ON COUNCIL LAND.
13. NOT TO SCALE.
14. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SHOWN OTHERWISE.

| REV | DESCRIPTION    | APP'D | DATE     |
|-----|----------------|-------|----------|
| 0   | ORIGINAL ISSUE | MdeH  | 15/06/12 |



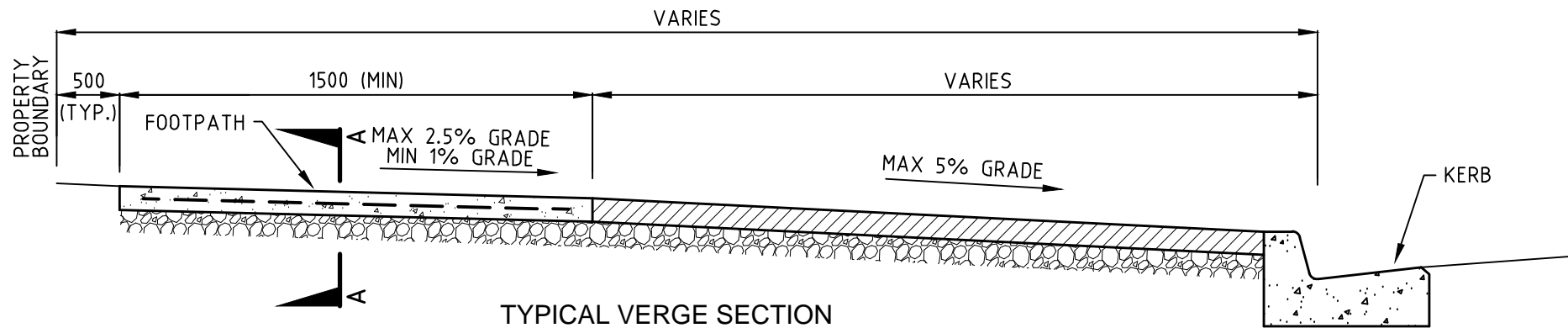
DC of Mt Barker  
6 Dutton Rd.,  
MT. BARKER 5251  
PH: (08) 8391 7200  
FAX: (08) 8391 7299

**DISTRICT COUNCIL OF MOUNT BARKER**

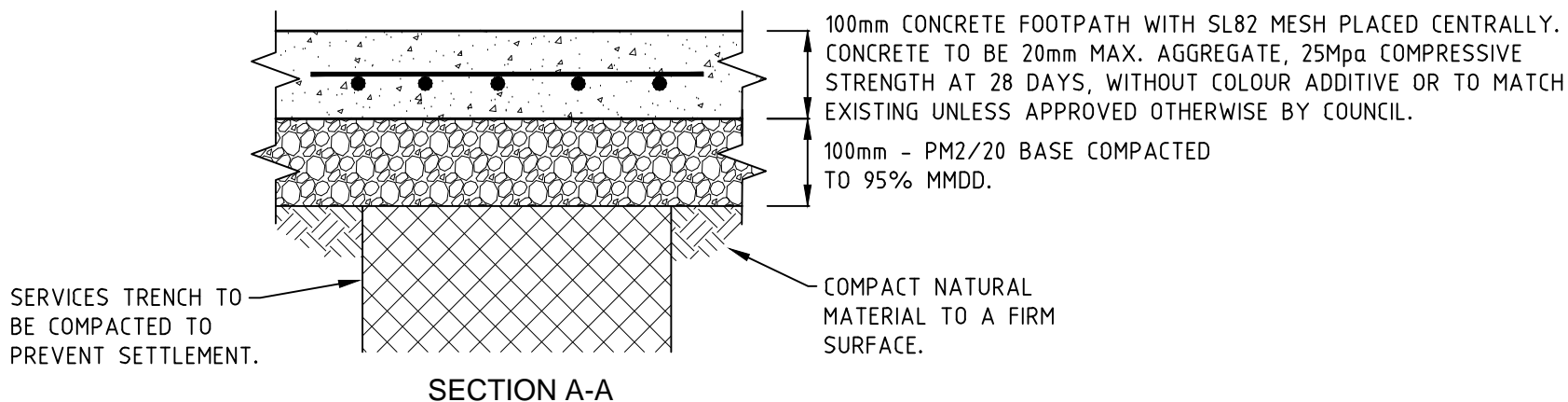
CIVILWORKS STANDARD DETAILS:

**DRIVEWAY INVERT AND CROSSOVER (RESIDENTIAL)**

Drn: ..FYFE... App'd: MdeH... Date: 15/06/2012 Rev: 0..... REF: CIV - 01



TYPICAL VERGE SECTION



SECTION A-A

NOTES:

1. CONTROL JOINTS TO BE PLACED EVERY 1.5m AND EXPANSION JOINTS PLACED EVERY 6.0m.
2. 100mm CLASS 6 PVC SLEEVE TO BE LOCATED UNDER FOOTPATH AND IN LINE WITH KERB OUTLETS (WHERE FOOTPATHS ARE LOCATED ON THE HIGH SIDE OF ROAD).  
OR  
GALVANIZED CROSSOVER TOP HAT OVER PVC STORMWATER PIPE IN FOOTPATH.  
OR  
GALVANIZED BOX DRAIN IN PLACE OF PVC PIPE IN FOOTPATH.
3. ANY SERVICE TOPSTONES / LIDS TO BE ADJUSTED TO THE NEW LEVEL.

NOT TO SCALE  
ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SHOWN OTHERWISE

| REV. | DESCRIPTION    | APP'D | DATE     | <b>DISTRICT COUNCIL OF MOUNT BARKER</b>                                                          |                 |                |                  |             |               |
|------|----------------|-------|----------|--------------------------------------------------------------------------------------------------|-----------------|----------------|------------------|-------------|---------------|
|      |                |       |          | CIVILWORKS STANDARD DETAILS:<br><b>TYPICAL STANDARD FOOTPATH AND VERGE DETAILS</b>               |                 |                |                  |             |               |
| 0    | ORIGINAL ISSUE | MdeH  | 15/06/12 | DC of Mt Barker<br>6 Dutton Rd.,<br>Mt. BARKER 5251<br>PH: (08) 8391 7200<br>FAX: (08) 8391 7299 | Drn: ..FYFE.... | App'd: MdeH... | Date: 15/06/2012 | Rev: 0..... | REF: CIV - 02 |