



MOUNT BARKER DISTRICT COUNCIL

6 Dutton Rd, Mt Barker (Homemaker Centre)
Ph: 8391 7200 Fax: 8391 7299
Email: council@dcmtbarker.sa.gov.au

APPLICATION FOR A (NEW) OUTDOOR DINING PERMIT

Pursuant to Section 222 of the Local Government Act 1999

Date:

Trading Name of Business:

Business Address:.....

Applicant Name:

Postal Address:.....

Ph:..... Mb:..... Fax:.....

Email address:.....

Table with 8 columns: Operating Hours, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday

Infrastructure Details

Movable Furniture: YES/NO Fixed Furniture: YES/NO

Number of: Tables: Number of Seats: Umbrellas:

Planters: Other Items & displays etc Screens:.....

Liquor Licence and Insurance Details

Are the Premises Licensed? YES [] NO []

Public Liability Insurance paid. Sum insured \$10,000,000. YES [] NO []

Certificate of Currency provided. Mandatory

(Applications will not be assessed unless proof of public liability is provided at the time of renewal)

Signature: Date:

(Applicant / Owner / Agent)

PLEASE ENSURE THAT YOUR DOCUMENTS ARE CLEAR AND ACCURATE

Mandatory Requirements

- A copy of any required Liquor Commission licence documentation (or paperwork submitted to the Commission as a part of an application to them) if it is proposed that alcohol will be consumed within the outdoor dining area.
- A Certificate of Currency from your public risk and liability insurer showing that there is a current public risk and liability policy for at least ten million dollars (\$10,000,000)
(mandatory, application will not be assessed if proof of insurance is not supplied)

Forms Required

- Completed Development Application Form
- Completed Outdoor Dining Permit Form
- Completed Encroachment Consent Form *(required if structures & fixtures are permanent)*
- Completed Permit for Works on Council Footpath *(required if carrying out construction or alterations)*
- Copy of the Certificate of Title of the land that is associated with the application:
- Any other information considered relevant to the application.

Plans & Drawings

- Three copies of a site plan scaled drawn to a scale of 1:100 detailing:
 - The location and size of the proposed outdoor dining area (location of proposed markers);
 - All property or site boundaries;
 - The location and size of existing and proposed structures and furniture;
 - Existing and/or proposed vegetation/landscaping including species types;
 - Identification of the traffic use adjacent the site. i.e. bus stop, angle parking etc.
 - Any additional light infrastructure if night time dining is proposed.
 - Elevation drawings, to a scale of 1:100, showing dimensions, style and full construction details of furniture and structures;
 - Pictures/brochures of furniture including style, colour and materials;
 - Any proposed heating devices
 - Evidence of suitability of proposed materials for construction of planter boxes if proposed.
 - Details of associated features such as umbrellas, screens, novelty displays ornaments etc.
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